

## Port Colborne Public Library Board Meeting Agenda

**Date:** Wednesday, September 2, 2026  
**Time:** 6:00 pm  
**Location:** Library Auditorium, Port Colborne Public Library  
 310 King St, Port Colborne

**Pages**

**1. Call to Order**

**2. Land Acknowledgement**

Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The City of Port Colborne and the Port Colborne Public Library stand with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

**3. Disclosures of Interest**

**4. Adoption of Agenda**

**5. Approval of Minutes**

5.1 June 3, 2026 Regular Meeting Minutes 1

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**6. Discussion Items**

6.1 Strategic Planning Presentation (A. Taylor)  
 Ontario Library Service

**7. Consent Items**

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10. Roundtable

11. Next Meeting Date and Adjournment



## Port Colborne Public Library Board Meeting Minutes

**Date:** Wednesday, June 3, 2026  
**Time:** 6:00 pm  
**Location:** Library Auditorium, Port Colborne Public Library  
310 King St, Port Colborne

**Members Present:** M. Bagu, Councillor  
H. Cooper  
B. Ingram, Chair  
C. MacMillan  
B. Beck

**Member(s) Absent:** A. Desmarais, Vice Chair  
M. Booth  
E. Tanini  
A. Smits

**Staff Present:** R. Tkachuk, Chief Executive Officer (Board Secretary-Treasurer)  
L. MacDonald, Library Services Manager

### **1. Call to Order**

The Chair called the meeting to order at 6:20 PM.

### **2. Land Acknowledgement**

The Board Chair recited the Land Acknowledgement.

### **3. Disclosures of Interest**

Nil.

### **4. Adoption of Agenda**

Moved by C. MacMillan

Seconded by Councillor M. Bagu

That the agenda dated June 3, 2026, be confirmed, as circulated.

Carried

**5. Approval of Minutes**

Moved by Councillor M. Bagu

Seconded by C. MacMillan

That the minutes dated May 6, 2026, be confirmed, as circulated.

Carried

**6. Consent Items**

Moved by B. Beck

Seconded by H. Cooper

That the Board approves Consent Items 6.1 to 6.4, as presented.

**6.1 Staff Reports**

a. **Public Relations Report - May 2026**

**6.2 Financial Reports**

a. **2026 Operating Budget (as of May 29, 2026)**

**6.3 Circulation Reports**

a. **Circulation Report - April 2026**

a. **Circulation Snapshot - April 2026**

**6.4 Correspondence**

a. **Opposition to Bill 28 and Defense of Local Library Governance**

a. **CFLA-FCAB Bill 28 Statement**

**7. Policy Items**

Moved by C. MacMillan

Seconded by Councillor M. Bagu

That the Board approves Policy Item 7.1, as presented.

Carried

**7.1 HR-10: Disconnecting From Work**

## **8. Discussion Items**

### **8.1 Legacy Document (B. Ingram)**

The legacy document will be discussed at an upcoming meeting.

### **8.2 Strategic Planning Update (R. Tkachuk)**

The CEO provided an update on the Community Engagement Survey that was conducted in May for the Board's upcoming Strategic Planning session.

### **8.3 CEO Verbal Report (R. Tkachuk)**

The CEO provided an update on library projects, programs, and partnerships. The Public Works Team was thanked for planting new flowers and greenery in the King St. and Elgin St. garden beds in May. The CEO reported that the library has loaned several paintings of local buildings to the Museum for its upcoming "Painting the Town" exhibit. An update was also provided on partnership activities with Port Cares, including a new food donation bin at the library and programming discussions. The CEO noted that the second annual "My Dream Borrow" contest is underway and thanked the Communications Team for promoting the initiative. The CEO also shared positive feedback regarding library staff and services.

## **9. Roundtable**

Trustee MacMillan shared that she had attended the Ontario Library Service Board Assembly Meeting, and that she presented the Port Colborne Public Library's My Dream Borrow contest.

Councillor Bagu inquired about the status of the Adopt-a-Magazine donation program at the library. The CEO reported that one donation has been made in 2026.

## **10. Next Meeting Date and Adjournment**

A Special Meeting of the Board will be held on Saturday, June 6, 2026 at 9 AM in the Library Auditorium.

The Chair adjourned the meeting at approximately 6:34 PM.

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Bryan Ingram, Chair

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Rachel Tkachuk, Chief Executive  
Officer (Board Secretary-  
Treasurer)

## Port Colborne Public Library Board Meeting Minutes

**Date:** Wednesday, August 5, 2026  
**Time:** 6:00 pm  
**Location:** Library Auditorium, Port Colborne Public Library  
310 King St, Port Colborne

**Members Present:** M. Bagu, Councillor  
H. Cooper (Attended virtually)  
C. MacMillan, Acting Chair  
B. Beck  
M. Booth  
E. Tanini (Attended virtually)

**Member(s) Absent:** A. Desmarais, Vice Chair  
B. Ingram, Chair  
A. Smits

**Staff Present:** R. Tkachuk, Chief Executive Officer (Board Secretary-Treasurer)  
L. MacDonald, Library Services Manager

**Others Present:** A. Taylor, Consultant, Ontario Library Service (Attended virtually)

### **1. Call to Order**

The Acting Chair called the meeting to order 6:06 PM.

### **2. Land Acknowledgement**

The Acting Chair recited the Land Acknowledgement.

### **3. Disclosures of Interest**

Nil.

### **4. Adoption of Agenda**

Moved by B. Beck

Seconded by M. Booth

That the agenda dated August 5, 2026, be confirmed, as circulated.

Carried

**5. Approval of Minutes**

Moved by M. Booth

Seconded by Councillor M. Bagu

That the minutes dated July 27, 2026, be approved, as circulated.

Carried

**6. Presentation**

**6.1 Strategic Planning Presentation (A. Taylor)**

The Library Board received a Strategic Planning presentation from a Consultant from the Ontario Library Service.

**7. Notice of Motions**

Nil.

**8. Roundtable**

Nil.

**9. Next Meeting Date and Adjournment**

The next regular meeting of the Board will be Wednesday, September 2, 2026, at 6 PM in the Library Auditorium. The Acting Chair adjourned the meeting at 7:35 PM.

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Bryan Ingram, Chair

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Rachel Tkachuk, Chief Executive  
Officer (Board Secretary-  
Treasurer)

**City of Port Colborne**

# **Multi-Year Accessibility Plan 2027—2031**

## Background: Accessibility and the Province of Ontario

Under the Accessibility for Ontarians with Disabilities Act, 2005, Ontario Regulation 191/11 (Integrated Accessibility Standard) public and private sector organizations in the Province of Ontario must develop a multi-year accessibility plan to identify and address barriers to information and communication, employment, transportation, design of public spaces and customer service for people with disabilities.

The City of Port Colborne is continuing its proactive approach to accessibility planning by developing its Multi-Year Accessibility Plan (MYAP) for 2027-2031. The Plan includes a public engagement process and includes consultation with its Accessibility Advisory Committee and staff. Port Colborne remains committed to meeting the accessibility needs of its citizens and staff.

This Plan identifies the steps Port Colborne has taken and will continue to take to ensure the City's goods and services are accessible to all people of all abilities. The City of Port Colborne is committed to providing excellent customer service to all its citizens.

Port Colborne is committed to compliance with AODA and its accessibility standards and will provide accessibility and accommodation for persons with disabilities through AODA's customer service standard, integrated accessibility standard and all other standards as they are developed, and in accordance with the requirements of the Ontario Human Rights Code.

Port Colborne wishes to thank its community partners, stakeholders and service partners in helping the City to achieve its accessibility goals.

## Message from the Mayor

Text

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## Message from the CAO

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## General Requirements

General Requirements under the AODA include the establishment of accessibility policies, the accessibility plan and addresses needs related to accessible procurement. This section of the AODA also communicates training requirements for greater understanding of the AODA and accessibility needs of clients and customers.

## What We Will Continue to Do

- Prepare and share publicly our Multi-Year Accessibility Plan outlining our commitment to accessible goods and services for citizens within the City of Port Colborne.

## 2027-2031 Goals

- Provide strong municipal guidance, direction and ownership to ensure accessibility is captured within the parameters of the City's business.
- Review accessibility policy, procurement policies and other related policies to ensure accessibility needs are addressed adequately.
- Provide annual updates on the implementation progress of the Multi-Year Accessibility Plan.
- Support the development of the Accessibility Advisory Committee (AAC) by reviewing the recruitment process to strengthen representation of a variety of disability experiences at the committee table.
- Provide immediate training for new hires and refresher training to existing staff and the AAC every 3 years on the Accessibility for Ontarians with Disabilities Act (AODA), the Ontario Human Rights Commission requirements, other Accessibility Standard requirements as necessary and the customer service experience.

- Source and provide additional training for staff on different disabilities, especially invisible disabilities such as neurodiversity, so that staff will gain a greater understanding of issues and accessibility barriers.
- Source and provide additional training for by-law enforcement officers on AODA requirements to ensure a more inclusive understanding of accessibility barriers.
- Source and provide additional training for development staff on AODA requirements and on different disabilities to ensure a more inclusive understanding of disability experiences and barriers.

### **Who is Responsible**

- Human Resources
- Accessibility Consultant

## Customer Service

The Customer Service Standard establishes customer service policies. With the welcoming of service animals and support persons, the Standard allows for an effective customer service experience. It also addresses communication needs through the development of an accessible feedback process and the need for accessible formats for information. Staff increase their customer service effectiveness through customer service training.

### What We Will Continue to Do

- Welcome service animals and support persons on City premises to support the accessibility needs of people with disabilities.
- Review the Customer Service Policy to ensure it is current and reflects any internal changes/updates.
- Receive public and internal feedback using multiple accessible methods to improve customer service.
- Provide alternate formats of customer service information upon request.

### 2027-2031 Goals

- Provide additional training on accessible customer service and invisible disabilities so that front line staff receive further awareness to better respond to the accessibility needs of the public. Customer service training refreshers for staff will emphasize the face-to face customer service needs.
- Improve the customer service experience by ensuring accessibility information is available by creating an Accessibility Guide. The guide would be useful to the public in finding accessibility features in the City and would be helpful to staff in

addressing enquiries or customer service needs with accurate, up to date information.

- Provide an “additional support” option, that is not web-based, to allow people with disabilities with assistance in registering for programs and services so that registration can occur offline.

### **Who is Responsible**

- Human Resources
- Accessibility Consultant

## Information and Communication

The Information and Communications Standard ensures that municipal information and web-based communications are accessible and available in alternate formats upon request. It ensures that public emergency information is accessible and focuses on information available through public libraries.

### What We Will Continue to Do

- Ensure web-based information is compliant with WCAG 2.1 Accessibility Standards, to Level AA.
- Provide alternate formats of City information upon request.
- Provide improvements to the website, especially keeping information current.
- The public library will:
  - Access to or arrange for accessible materials where they exist.
  - Provide information about the availability of accessible materials and provide this information in an accessible format upon request.
  - Provide accessible formats for archival materials, special collections, rare books and donations.

### 2027-2031 Goals

- Conduct a website audit to ensure City website is fully compliant with WCAG 2.1, Level AA.
- Increase awareness among staff, through training, on the barriers faced by people with disabilities in using the internet.
- Source and provide training on accessible content creation and website considerations.
- Ensure that City information is available beyond the website, including pamphlets, posters and other mailouts.

- Review how the organization communicates with and informs the public about the availability of emergency plans and policies, provides accessible materials where they exist, and provide communication support upon request.
- Source and provide resources for employees on accessible public engagement and consultation processes.
- Redesign business cards to have a larger, clear text font.

## **Who is Responsible**

- Communications
- Accessibility Consultant

## Employment Standards

The Employment Standard attempts to reduce and eliminate barriers to employment for people with disabilities. It approaches accessibility throughout the employment life cycle through recruitment to redeployment. It requires the development of accommodation plans and emergency response plans for employees with disabilities. It ensures accessibility is considered in all employment related functions.

### What We Will Continue to Do

- Ensure accessibility is addressed throughout the employment life cycle from recruitment to re-deployment.
- Develop employment accommodation plans as needed for employees.
- Develop emergency response plans for employees as needed.

### 2027-2031 Goals

- Review employment letter templates to ensure the availability of accommodations is clearly stated.
- Source and provide training to Human Resources staff (e.g. managers and supervisors) on disability awareness especially invisible disabilities so that staff have more understanding of barriers faced in employment.
- Source and provide training to Human Resources staff on providing disability-related accommodations.
- The library will explore and implement how to create safer spaces (lowered lighting, reduced sound) for individuals who are neurodivergent.

## Who is Responsible

- Human Resources
- Accessibility Consultant

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## Transportation

The Transportation Standard examines accessibility in both conventional and specialized transit systems. It requires fare parity, accessible features on buses and requires a specific accessibility plan for transit services. The Standard also addresses accessibility in municipal taxi services.

While the transportation system is now managed by Niagara Region, the municipality will continue to work with the Niagara Region Transit to ensure the needs of Port Colborne and surrounding community citizens are met.

### What We Will Continue to Do

- Work with the Niagara Region Transit to ensure the needs of Port Colborne citizens are communicated and met to ensure good service.

### 2027-2031 Goals

- Work with the Region to improve transit access, routes, schedule and bus stops throughout the City.

### Who is Responsible

- Clerks, Legislative staff/Human Resources
- Joint Accessibility Advisory Committee

## Design of Public Spaces

The Design of Public Spaces Standard reduces barriers to public spaces through specific requirements in exterior design elements, recreational trails, outdoor play spaces and accessible parking. Also considered are service counters in customer service interior and exterior areas.

### What We Will Continue to Do

- Refer to the completed Accessibility Audit of facilities to identify areas for improvement and implement recommendations from the project report.
- Work with the Accessibility Advisory Committee to review development applications and site plans to identify and prevent barriers.

### 2027-2031 Goals

- Investigate through the BIA, the Stop Gap Initiative to local businesses within the City to improve accessibility.
- Conduct refresher Accessibility Audits to ensure barriers are being captured and addressed throughout City facilities.
- Ensure existing accessibility features (e.g. automatic door openers) are functional and working during business hours.
- Ensure City staff are trained in accessible built environment considerations so that private sector development addresses accessibility barriers.
- Initiate an educational campaign to address the need for appropriate snow removal.
- Conduct a survey of sidewalks to determine if barriers exist and develop a rehabilitation plan as appropriate.

- Explore installing a park that is fenced. This would reduce barriers for children with disabilities and improve safety.
- Conduct a study to determine braille and large print signage needs at City-owned facilities and areas. Install large print, braille and tactile signage as needed.
- The library will explore and implement how to create safer spaces (lowered lighting, reduced sound) for individuals who are neurodivergent.

## Who is Responsible

- Public Works staff
- Library staff
- Joint Accessibility Advisory Committee
- Accessibility Consultant

## Conclusion

The Accessibility Plan enables the City of Port Colborne to address accessibility issues proactively. Through the Plan, Port Colborne aims to provide accessible goods and services to all citizens. The Accessibility Standards serve as a guide for accessibility improvement initiatives and offer a framework for achieving universal access. Port Colborne looks forward to collaborating with the community to achieve accessibility.

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Date: September 2, 2026  
To: Port Colborne Public Library Board  
From: Jennifer Sider, Acting Librarian  
Subject: Summer Programming Report

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### Recommendation:

That the Port Colborne Public Library Board receives the Summer Programming Report for information purposes.

### Report Items

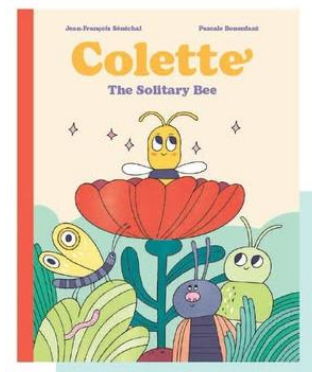
#### 1. Summer Reading Clubs

- TD Summer Reading Club

Children ages 0 – 12 were encouraged to join the TD Summer Reading Club and track their reading. The 2026 theme was Dive In! During visits to the library, participants would log their reading and spin-to-win prizes. 147 children participated in the program and read a combined total of almost 5,702 books! There were many positive comments about the thrill of getting to spin the prize wheel for a prize.

- Bilingual StoryWalk®

During July and August, TD Summer Reading Club provided licensing for a bilingual StoryWalk® called *Colette the Solitary Bee* by Jean Francois Senechal. The StoryWalk® was installed along the King St. walkway for families to read while at the library. The StoryWalk® featured both English and French languages. Approximately 200 people participated.



- Teen Summer Reading Club

Teens ages 13 – 17 were encouraged to track and rate their summer reading. Every book read qualified for one entry into a prize draw. There were 66 entries.

- Adult Summer Reading Club  
Adults ages 18+ were invited to track and rate their reading. Every book read qualified for one entry into a prize draw. There were 325 entries.
- TDSRC Party  
On Wednesday, August 19, participants in the TD Summer Reading Club celebrated their reading achievements with a drop-in party. Families were invited to participate in a variety of water-themed activities, including the Boarding Pass Office, “Sea”-nema, StoryWalk®, Creative Cove, LEGO Boat Building, Paper Pier, Captain’s Quarters, and Dive In Summer Art Gala. Approximately 65 children and their families attended.

## 2. Port Colborne Library Youth Artists

On Monday, July 6, youth artists and their guests were invited to a Summer Art Gala to unveil their watercolour paintings and clay sculptures as the art featured in the library for the summer.

Photos of artists and their works were taken to showcase throughout the summer on social media, while themed snacks (Goldfish crackers and roasted seaweed) were enjoyed. Participants were distinguished with a commemorative artist pin. Eighteen children and their guests attended the gala



### 3. Children's Programming

- Capybara Hunt

From July 6 – August 15, each week children participants hunted for a stuffed beach-dressed capybara hidden in a new location in the library. The children submitted a ballot, received a sticker, and were included in the weekly draw for a small stuffed capybara keychain. There were 493 eager hunters during the six-week program. At the end of the summer, a final ballot was randomly drawn to see who won, "Capy."



- Craft Activities

Each week from July 6 to August 10, drop-in and pre-registered children's programs were offered. Drop-in programs were featured at a craft table by the circulation desk, where library staff could assist with the simple instructions or fill-up supplies as needed. Pre-registered programs were hosted in the auditorium with a staff member leading the steps and helping the children complete the craft.



Drop-in crafts included: Jiggly Jellyfish, LEGO Boat Build, Boats and Ocean Creatures Origami, Mad Math & Mermaids, Sparkling Starfish, and Seashell Fancies. Throughout the summer, 323 children participated in the drop-in crafts.

Registered crafts included: Awesome Axolotls, Disappearing Ink Treasure Map, Nautical Name Flags, Coral Reef Creations, Eric Carle Day Sea Creatures and Paint a Paddle Party. Throughout the summer, 37 children participated in the registered crafts.



- Marine Movie Monday  
Children and their families attended this National Film Board showing “Marine Movie Monday” July 20. Patrons were invited to dive into animated marine-themed short movies while enjoying cotton candy, a.k.a. “mermaid floss”. Thank you to the City of Port Colborne for lending the candy floss machine.
- Sea Stories with Captain Shelly (rebranding Story Time with Shelly)  
On Saturdays in June, July and August, Sea Stories with Captain Shelly ran in the Children’s Room from 9:45 – 10:45 a.m. Shelly read a variety of picture books to families.

#### 4. Teen Programming

Each week from July 6 to August 10, drop-in and pre-registered teen programs were offered. Drop-in programs were featured at a craft table in the teen lounge, or by the front windows in the Library of Things area. Pre-registered programs were hosted in the auditorium with a staff member leading the steps and helping the teens complete the craft.

Drop-in crafts included: Page-to-Port Book Print, Boats and Ocean Creatures Origami, Pom Pom Whale and Pufferfish, Windblown Ocean Art, Fishy Stress Balls and Nautical Kindness Rocks. Throughout the summer, 110 teens participated in the drop-in crafts.

Registered crafts included: 3 sessions of Dungeons and Dragons, DIY Hovercraft, Summer Zine and Dive Into the Deep Underwater Lava Lamp. Throughout the summer, 18 teens participated in the registered activities.



Date: September 2, 2026  
To: Port Colborne Public Library Board  
From: Jennifer Sider, Acting Librarian  
Subject: Public Relations Report - June, July & August 2026

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**Recommendation:**

That the Port Colborne Public Library Board receives the Public Relations Report for information purposes.

**Public Relations Report Items**

- **Daycare & Summer Camp Visits**

July 24 – Pathways Summer Camp – 75 campers (2 programs)  
July 29 – Niagara Region/Steele Street Daycare – 20 attendees  
August 10 – Port Colborne Museum Camp – 14 campers (4 programs)  
August 12 – ACW First Friends - 17 attendees

- **Pop-Up Library and Outreach:**

June 4 – St. Therese Spring Fest; 7 people visited the Library's table  
June 9 – Northland Pointe; 5 residents visited with staff and checked out books or made borrowing requests; our permanent kiosk was refreshed  
June 10 – Oakwood School Fun Fair; 20 visitors to the Library's table  
June 11 – Port High; Three Sisters Seed packages; 4 students attended  
June 13 – Community Safety Day; 116 children and their families visited our table and took safety vehicle themed books, buttons and temporary tattoos  
June 18 – ACW First Friends pop-up; 24 children were in attendance  
July 8 – ACW First Friends pop-up, 17 people attending  
July 14 – Northland Pointe; 10 residents visited with staff and checked out books or made borrowing requests; our permanent kiosk was refreshed  
July 16 – ACW First Friends pop-up; 22 children were in attendance  
July 24 – Port Colborne Farmers' Market; children and their families participated in this pop-up story time  
August 18 – Northland Pointe, 8 residents visited with staff and checked out books or made borrowing requests; our permanent kiosk was refreshed

August 21 – Port Colborne Farmer’s Market, 44 visitors participated in the green screen pop-up program

- **Art in the Atrium**

- Lakeshore Catholic High School

- In June, visual arts students from Lakeshore Catholic Secondary School showcased their artwork, created using various mediums.

- Summer Art Gala

- On Monday, July 6, the library hosted a Youth Summer Art Gala which celebrated the artwork of Port Colborne children created in two library March Break programs: The Science of Watercolour and Underwater Clay Sculptures. The gala served as a kick-off to the summer programming and reading club, and the artwork was on display for July and August.

- **My Dream Borrow**

On June 30, the library wrapped up the second annual My Dream Borrow contest, which invited the community to answer the question, “If you could borrow anything in the world from your library, what would it be?” This year’s contest received 310 entries. Six-year-old Frannie’s idea to borrow a record player from the library was selected as the winning submission. Frannie was presented with the honorary first borrow by Ryan Guay, lead singer of Street Pharmacy, and she had the opportunity to borrow vinyl albums from this year’s Canal Days mainstage performers, including JJ Wilde, Bleeker, Big Wreck, Bedouin Soundclash, Street Pharmacy, and The Strumbellas.



- **Canal Days Programming**

Ahoy from Port Colborne

On Friday, July 31, and Saturday, August 1, families were invited to celebrate Canal Days at the library's green screen studio in King George Park. Participants chose from four iconic Port Colborne backgrounds, took a family photo, and received a free Ahoy! From Port Colborne postcard by mail. Digital copies of the postcards were also shared on social media.



On Saturday, August 1, and Sunday, August 2, library story time volunteer Shelly, read stories from the lifeboat on the Museum grounds as part of the Canal Days celebration. A total of 23 listeners attended.

On Friday, July 31, and Saturday, August 1, the library offered Quiet Cove, a quiet sensory support zone in the library auditorium. Designed with neurodivergent and sensory-sensitive visitors in mind, the space included low lighting, blackout tents, white noise machines, fidget devices, headphones, sunglasses, and other sensory support items. A total of 29 people used the space to take a break from the busy activities of Canal Days.

This initiative was created in partnership with City of Port Colborne Events staff and will be included in planning for future events and festivals.



- **Monthly Programming and Events**

Baby Time

Baby Time sessions included songs, stories, and discussions for families. Three Baby Time sessions were offered in June, with 30 attendees.

PD Day: Paper Popsicles

On Friday, June 5, eight participants created sweet-looking paper popsicles for a PD Day craft.

Music & Rhythm

Saturday, June 6, six participants joined local artist and musician, Keona in the children's room for drumming and songs.

Fraud Prevention

On June 4, five participants learned how to protect themselves and their loved ones from scams targeting older adults. Presented by an officer with Niagara Regional Police.

Writing Workshop & Author Talk

On Saturday, June 13, local Author Yvonne van Lankveld hosted a writing workshop and author talk, with one attendee.

Adult Art Class

On June 18, three people tried their hand at the Puzzle Art Class.

On June 25, 10 people joined local artist Keona for Clay Bowl and Sculpture Making.

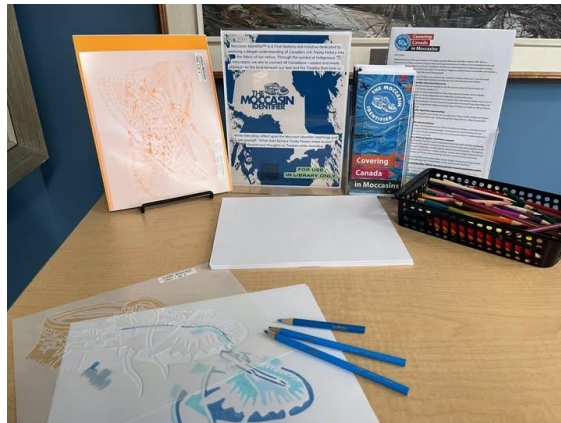
Tai Chi at the Library

An open demonstration of Tai Chi movements was led by a library staff member and student of Leung's Yang Tai Chi. The program ran for eight weeks on the lawn at Library Park or, in inclement weather, in the Museum Archives building. More than 40 participants attended.

### The Moccasin Identifier Project

The Moccasin Identifier Project is a First Nations-led initiative that uses moccasins as a symbolic and educational tool to teach about Indigenous presence, treaties, and relationships to the land across Canada.

In July, a Moccasin Identifier kit was set-up in the library as a drop-in station, giving participants the opportunity to create designs using stencils, while learning about the meaning behind each.



### Baby Block Party

With 4 occurrences during June, Baby Block Party had 16 people attending.

### Documentary Films

Our Documentary Film Program is presented in partnership with the National Film Board of Canada.

On Monday, June 29, there was a screening and discussion of the documentary film *Parade: Queer Acts of Love and Resistance* (2025). The documentary captured pivotal moments that sparked Canada's 2SLGBTQI+ movement' and was chosen to reflect Pride Month.

On Monday, July 27, there was a screening and discussion of the documentary film *Incandescence* (2024). A timely, immersive cinematic experience with extraordinary stories of survival and adaptation that transforms our understanding of wildfire.

On Monday, August 31, there was a screening and discussion of the documentary film *Metamorphosis* (2018). The film captured the true scale of the global environmental crisis.

Port Colborne Public Library Book Club

The Port Colborne Book Club met:

June 8 to discuss *Five Little Indians* by Michelle Good

July 13 to discuss *Under Orders* by Dick Francis

August 10 to discuss *The Light Between Oceans* by M.L. Stedman.

The Book Club has eight members and will continue to meet monthly into the fall.

Portal Village Book Club

The Portal Village Book Club met:

June 16 to discuss *The House of Kennedy* by James Patterson

July 21 to discuss *Only the Brave* by Danielle Steel

August 18 to discuss *Everyone On The Train Is a Suspect* by Benjamin Stevenson

The book club has 8 members and will continue to meet monthly in the fall.

Let's Talk Science with Brock University

On June 16, 15 participants learned to make their own slime courtesy of a Let's Talk Science facilitator from Brock University.

Baby Massage with EarlyON

A new partner initiative, EarlyON staff conducted a baby massage program Tuesdays in June, with 36 people attending over the four sessions.

EarlyON - Play, Learn & Connect

On Fridays, June 12, July 17, 24, 31, and August 28, EarlyON staff conducted a fun playgroup, specifically designed for children ages 0-6. Caregivers were invited to explore, play, learn and connect with a variety of play materials.

Thirteen parents/caregivers and their children attended the program held in the Children's Room.

#### Yarn & Yack

Yarn & Yack is held every Thursday afternoon, with 13 sessions in June, July and August with a core group of 5 to 6 people attending each session.

#### Adult & Children's Chess

Adult Chess sessions completed on Monday, June 16 and saw an average of 6 people attending.

#### St John Ambulance: Babysitting Course and Home Alone Course

On Saturday, June 27, St. John Ambulance presented the Home Alone course intended for 10-year-olds who would be spending short periods of time home alone (4 attendees), and the Babysitting course which teaches the new babysitter the necessary skills to provide care to children (6 attendees).

#### Pollinator Shadow Puppet Presentation

Local Beekeeper, Joanna Paul, taught 5 participants how to make a pollinator shadow puppet.

#### Design Our Bookmark Contest

In June, the theme for the monthly bookmark contest was "Hooray for Canada!" The winner drew a "Canada Soldier Goose." In July, the theme was "Summer Memories". The winner drew "Aliens at the BBQ." August the theme was "Back to School."

#### Kid's Craft Cart

The Kid's Craft Cart was made available for four Wednesdays in June. Each week featured a new craft project, while still giving children the option to create their own unique pieces. Nine people used the Craft Cart.

#### Lego Club

Every Monday after school in June, a drop-in Lego Club was offered for children ages 5 and up. Kids were encouraged to complete challenges or to use their imagination to build something new. 31 people dropped in to play.

#### Geocache

In June, one finder signed the logbook. There were 3 more finders in July and 3 in August, with some cachers visiting from as far away as Indiana and Delaware.

#### Art Crawl

On Saturday, June 20, the library participated in Port Colborne Art Crawl. The library offered a book-print colouring activity that was enjoyed by 40 visitors.

#### Scavenger Hunts

Daily scavenger hunts were available daily in the Children's Room with a different theme each week. Children reported how many scavenger hunt items they found to receive a small prize. In June, July and August, there were 13 differently themed scavenger hunts.

- **Community Connect**

The following community groups staffed the library's Ambassador Table during the months of June, July, and August:

PC Works Resume Refresh Get SET – June 11, 18 & 25, July 2, 16, 23, 30, August 6, 20 & 27

PFLAG Niagara Information – June 13, July 11, August 8

Meals on Wheels – June 30, July 28, August 25

Bridges Community Health Centre Services – June 25

Bridges CHC Dental Services – July 15

Birchway Niagara – July 6 & August 10

## CPC - Operating Statement by Cost Center

01:40 p.m.

2026-08-28

Page 1 of 1

Book: Operating

Operating Statement by Cost Center  
 Port Colborne Library Board, Cost Center: CC0905 Library  
 Period: 2026 - P08 Aug, for Current Period YTD

| Ledger Account                             | Aug 2026    |             |                     |                     |                     |                     |
|--------------------------------------------|-------------|-------------|---------------------|---------------------|---------------------|---------------------|
|                                            | Commitments | Obligations | Actual              | Total               | Budget              | Variance            |
| Revenue                                    |             |             | 31,095.02           | 31,095.02           | 61,270.00           | (30,174.98)         |
| User Charges                               |             |             | 7,236.66            | 7,236.66            | 7,700.00            | (463.34)            |
| Government Transfer                        |             |             | 10,704.96           | 10,704.96           | 47,900.00           | (37,195.04)         |
| Investment Income                          |             |             | 60.30               | 60.30               |                     | 60.30               |
| Other Revenue                              |             |             | 13,093.10           | 13,093.10           | 5,670.00            | 7,423.10            |
| <b>Total Revenue</b>                       |             |             | <b>31,095.02</b>    | <b>31,095.02</b>    | <b>61,270.00</b>    | <b>(30,174.98)</b>  |
| Expense                                    |             |             |                     |                     |                     |                     |
| Personnel                                  |             |             | 508,596.34          | 508,596.34          | 816,360.00          | 307,763.66          |
| Salaries and Wages                         |             |             | 387,582.51          | 387,582.51          | 619,500.00          | 231,917.49          |
| Benefits                                   |             |             | 121,013.83          | 121,013.83          | 196,860.00          | 75,846.17           |
| Non-Personnel                              |             |             | 101,154.41          | 101,154.41          | 138,675.00          | 37,520.59           |
| Materials                                  |             |             | 84,954.82           | 84,954.82           | 126,575.00          | 41,620.18           |
| Contract Services                          |             |             | 16,101.62           | 16,101.62           | 12,100.00           | (4,001.62)          |
| Rents and Financial Expenses               |             |             | 97.97               | 97.97               |                     | (97.97)             |
| <b>Total Expenses</b>                      |             |             | <b>609,750.75</b>   | <b>609,750.75</b>   | <b>955,035.00</b>   | <b>345,284.25</b>   |
| <b>Surplus/(Deficit) Before Allocation</b> |             |             | <b>(578,655.73)</b> | <b>(578,655.73)</b> | <b>(893,765.00)</b> | <b>315,109.27</b>   |
| Allocation                                 |             |             |                     |                     |                     |                     |
| <b>Surplus (Deficit) After Allocation</b>  |             |             | <b>(578,655.73)</b> | <b>(578,655.73)</b> | <b>(893,765.00)</b> | <b>315,109.27</b>   |
| Transfer                                   |             |             |                     |                     | (893,765.00)        | (893,765.00)        |
| Transfer Between Companies                 |             |             |                     |                     | (893,765.00)        | (893,765.00)        |
| <b>Surplus/(Deficit)</b>                   |             |             | <b>(578,655.73)</b> | <b>(578,655.73)</b> |                     | <b>(578,655.73)</b> |

28-Aug.-2026 1:36 p.m.

May 2026

Printed:

| <u>CIRCULATION (PHYSICAL)</u>      | <u>2026</u>    | <u>2025</u>   | <u>+/-</u>    | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
|------------------------------------|----------------|---------------|---------------|-----------------|-----------------|-----------------|-------------------------------------|-------------------------------------|
| Books                              | 5207           | 3691          | 1516          | 21862           | 18364           | 20305           | 19%                                 | 8%                                  |
| Periodicals                        | 395            | 197           | 198           | 1549            | 1136            | 919             | 36%                                 | 69%                                 |
| DVDs                               | 2044           | 1312          | 732           | 7117            | 6613            | 7626            | 8%                                  | -7%                                 |
| CDs                                | 56             | 31            | 25            | 160             | 158             | 162             | 1%                                  | -1%                                 |
| Audiobooks                         | 54             | 74            | -20           | 267             | 405             | 335             | -34%                                | -20%                                |
| Board Games                        | 43             | 22            | 21            | 236             | 111             | 179             | 113%                                | 32%                                 |
| Seed Library                       | 111            | 194           | -83           | 386             | 769             | 754             | -50%                                | -49%                                |
| Video Games                        | 224            | 85            | 139           | 786             | 494             | 654             | 59%                                 | 20%                                 |
| Library of Things                  | 19             | 23            | -4            | 72              | 155             | 18              | -54%                                | 300%                                |
| Library of Things - Storage        | 4              | 2             | 2             | 40              | 25              | 13              | 60%                                 | 208%                                |
| Library of Things - Children       | 88             | 42            | 46            | 390             | 266             | 105             | 47%                                 | 271%                                |
| Toys and Puzzles                   | 88             | 35            | 53            | 665             | 434             | 1252            | 53%                                 | -47%                                |
| Microfilm                          | 26             | 27            | -1            | 95              | 143             | 136             | -34%                                | -30%                                |
| <b>TOTAL CIRCULATION</b>           | <b>8359</b>    | <b>5735</b>   | <b>2624</b>   | <b>33625</b>    | <b>29073</b>    | <b>32458</b>    | <b>16%</b>                          | <b>4%</b>                           |
| Materials Returned                 | 7503           | 5078          | 2425          | 29841           | 25201           | 28192           | 18%                                 | 6%                                  |
| <b>TOTAL TRANSACTIONS</b>          | <b>15862</b>   | <b>10813</b>  | <b>5049</b>   | <b>63466</b>    | <b>54274</b>    | <b>60650</b>    | <b>17%</b>                          | <b>5%</b>                           |
| <u>CIRCULATION (DIGITAL)</u>       | <u>2026</u>    | <u>2025</u>   | <u>+/-</u>    | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| Electronic Databases               | 612            | 434           | 178           | 3075            | 2606            | 524             | 18%                                 | 487%                                |
| Downloadable Audiobooks            | 704            | 748           | -44           | 3296            | 3415            | 3093            | -3%                                 | 7%                                  |
| Downloadable eBooks                | 815            | 960           | -145          | 4374            | 5395            | 5304            | -19%                                | -18%                                |
| Downloadable Music                 | 5              | 2             | 3             | 32              | 12              | 14              | 167%                                | 129%                                |
| Downloadable Video                 | 31             | 63            | -32           | 231             | 296             | 184             | -22%                                | 26%                                 |
| Downloadable Magazines             | 550            | 571           | -21           | 2876            | 3007            | 2430            | -4%                                 | 18%                                 |
| <b>TOTAL CIRCULATION</b>           | <b>2717</b>    | <b>2778</b>   | <b>-61</b>    | <b>13884</b>    | <b>14731</b>    | <b>11549</b>    | <b>-6%</b>                          | <b>20%</b>                          |
| <u>ILLO &amp; RECIP. BORROWING</u> | <u>2026</u>    | <u>2025</u>   | <u>+/-</u>    | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| Interlibrary Loans --IN            | 19             | 12            | 7             | 70              | 58              | 61              | 21%                                 | 15%                                 |
| LINC Reciprocal IN                 | 750            | 821           | -71           | 3719            | 4146            | 3003            | -10%                                | 24%                                 |
| <b>TOTAL RECEIVED</b>              | <b>769</b>     | <b>833</b>    | <b>-64</b>    | <b>3789</b>     | <b>4204</b>     | <b>3064</b>     | <b>-10%</b>                         | <b>24%</b>                          |
| Interlibrary Loans --OUT           | 14             | 12            | 2             | 21              | 117             | 75              | -82%                                | -72%                                |
| LINC Reciprocal OUT                | 805            | 675           | 130           | 4318            | 3505            | 4174            | 23%                                 | 3%                                  |
| <b>TOTAL SENT</b>                  | <b>819</b>     | <b>687</b>    | <b>132</b>    | <b>4339</b>     | <b>3622</b>     | <b>4249</b>     | <b>20%</b>                          | <b>2%</b>                           |
| <u>REGISTRATIONS</u>               | <u>2026</u>    | <u>2025</u>   | <u>+/-</u>    | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| Adults                             | 36             | 39            | -3            | 189             | 183             | 409             | 3%                                  | -54%                                |
| Children                           | 25             | 20            | 5             | 50              | 57              | 85              | -12%                                | -41%                                |
| Non-Resident                       | 18             | 11            | 7             | 60              | 51              | 39              | 18%                                 | 54%                                 |
| Teen                               | 4              | 0             | 4             | 15              | 8               | 12              | 88%                                 | 25%                                 |
| <b>TOTAL REGISTRATIONS</b>         | <b>83</b>      | <b>70</b>     | <b>13</b>     | <b>314</b>      | <b>299</b>      | <b>545</b>      | <b>5%</b>                           | <b>-42%</b>                         |
| <u>RECEIPTS</u>                    | <u>2026</u>    | <u>2025</u>   | <u>+/-</u>    | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| Other Sale                         | 109.95         | 112.25        | -2.30         | 926.33          | 1116.05         | 643.19          | -17%                                | 44%                                 |
| Room Rental                        | 80.00          | 80.00         | 0.00          | 400.00          | 690.00          | 406.80          | -42%                                | -2%                                 |
| General Donations                  | 89.00          | 100.00        | -11.00        | 1229.00         | 185.88          | 1038.00         | 561%                                | 18%                                 |
| Used Book Sales                    | 185.50         | 145.80        | 39.70         | 824.28          | 1790.20         | 1433.15         | -54%                                | -42%                                |
| Photocopy/Print/Fax Fee            | 555.24         | 479.16        | 76.08         | 2462.86         | 3569.74         | 2269.50         | -31%                                | 9%                                  |
| Sign Rental                        | 150.00         | 0.00          | 150.00        | 250.00          | 0.00            | 113.00          | 100%                                | 121%                                |
| Program Fee - Adult                | 0.00           | 0.00          | 0.00          | 0.00            | 0.00            | 120.00          | 0%                                  | -100%                               |
| Other Revenue                      | 0.00           | 0.00          | 0.00          | 10378.08        | 75.30           | 0.00            | 13682%                              | 100%                                |
| <b>SUBTOTAL</b>                    | <b>1169.69</b> | <b>917.21</b> | <b>252.48</b> | <b>16470.55</b> | <b>7427.17</b>  | <b>6023.64</b>  | <b>122%</b>                         | <b>173%</b>                         |
| Capital Donations                  | 0.00           | 0.00          | 0.00          | 240.00          | 1100.00         | 1204.00         | -78%                                | -80%                                |
| <b>TOTAL RECEIPTS</b>              | <b>1169.69</b> | <b>917.21</b> | <b>252.48</b> | <b>16710.55</b> | <b>8527.17</b>  | <b>7227.64</b>  | <b>96%</b>                          | <b>131%</b>                         |
| <u>MATERIALS</u>                   | <u>2026</u>    | <u>2025</u>   | <u>+/-</u>    | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| No. of Books Repaired              | 43             | 42            | 1             | 133             | 227             | 148             | -41%                                | -10%                                |
| Donations added to Collection      | 19             | 13            | 6             | 40              | 47              | 116             | -15%                                | -66%                                |
| Used Books Sold                    | 153            | 128           | 25            | 492             | 962             | 866             | -49%                                | -43%                                |

Capital Donations  
(memorial) changed  
to General Donations  
2026

| <b>PROGRAMS AND EVENTS</b>                                       | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
|------------------------------------------------------------------|-------------|-------------|------------|--|-----------------|-----------------|-----------------|-------------------------------|-------------------------------|
| <b>No. of Prog/Events</b>                                        |             |             |            |  |                 |                 |                 |                               |                               |
| Teen Programs                                                    | 1           | 3           | -2         |  | 9               | 16              | 6               | -44%                          | 50%                           |
| Pop-Up Library Visits                                            | 5           | 5           | 0          |  | 18              | 15              | 7               | 20%                           | 157%                          |
| Community Events                                                 | 37          | 15          | 22         |  | 141             | 85              | 108             | 66%                           | 31%                           |
| Children's Programmes                                            | 25          | 23          | 2          |  | 141             | 129             | 88              | 9%                            | 60%                           |
| Class Visits                                                     | 6           | 4           | 2          |  | 19              | 20              | 21              | -5%                           | -10%                          |
| * Tech                                                           | 104         | 33          | 71         |  | 553             | 257             | 192             | 115%                          | 188%                          |
| * Seniors                                                        | 1           | 2           | -1         |  | 8               | 10              | 9               | -20%                          | -11%                          |
| <b>TOTAL</b>                                                     | <b>179</b>  | <b>85</b>   | <b>94</b>  |  | <b>889</b>      | <b>532</b>      | <b>431</b>      | <b>67%</b>                    | <b>106%</b>                   |
| <b>No. of Attendees</b>                                          |             |             |            |  |                 |                 |                 |                               |                               |
| Teen Programs                                                    | 1           | 3           | -2         |  | 95              | 37              | 26              | 157%                          | 265%                          |
| Pop-Up Library Visits                                            | 181         | 220         | -39        |  | 605             | 493             | 301             | 23%                           | 101%                          |
| Community Events                                                 | 417         | 361         | 56         |  | 1212            | 997             | 1671            | 22%                           | -27%                          |
| Children's Programmes                                            | 321         | 307         | 14         |  | 1799            | 2390            | 1869            | -25%                          | -4%                           |
| Class Visits                                                     | 162         | 112         | 50         |  | 490             | 477             | 641             | 3%                            | -24%                          |
| * Tech                                                           | 104         | 33          | 71         |  | 554             | 257             | 192             | 116%                          | 189%                          |
| * Seniors                                                        | 6           | 9           | -3         |  | 28              | 30              | 34              | -7%                           | -18%                          |
| <b>TOTAL</b>                                                     | <b>1192</b> | <b>1045</b> | <b>147</b> |  | <b>4783</b>     | <b>4681</b>     | <b>4734</b>     | <b>2%</b>                     | <b>1%</b>                     |
| * Tech and Seniors previously categorized under Community Events |             |             |            |  |                 |                 |                 |                               |                               |
| <b>No. of Rentals/Reservations</b>                               |             |             |            |  |                 |                 |                 |                               |                               |
| Room Rentals                                                     | 7           | 6           | 1          |  | 43              | 39              | 24              | 10%                           | 79%                           |
| Bookable Spaces                                                  | 19          | 30          | -11        |  | 90              | 114             | 27              | -21%                          | 233%                          |
| Sign Rentals                                                     | 1           | 1           | 0          |  | 2               | 1               | 7               | 100%                          | -71%                          |
| <b>No. of Attendees</b>                                          |             |             |            |  |                 |                 |                 |                               |                               |
| Room Rentals                                                     | 55          | 65          | -10        |  | 464             | 523             | 250             | -11%                          | 86%                           |
| Bookable Spaces                                                  | 28          | 35          | -7         |  | 137             | 142             | 36              | -4%                           | 281%                          |
| *Room Rentals previously categorized under Community Events      |             |             |            |  |                 |                 |                 |                               |                               |
| <b>ALL COMPUTER USERS</b>                                        | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
| Computer Workstation Users                                       | 264         | 165         | 99         |  | 1249            | 1093            | 1448            | 14%                           | -14%                          |
| <b>TOTAL</b>                                                     | <b>264</b>  | <b>165</b>  | <b>99</b>  |  | <b>1249</b>     | <b>1093</b>     | <b>3124</b>     | <b>14%</b>                    | <b>-60%</b>                   |
| <b>PATRON COUNT</b>                                              | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
|                                                                  | 4258        | 4182        | 76         |  | 20383           | 19762           | 21808           | 3%                            | -7%                           |
| <b>LIBRARY HOMEPAGE HITS</b>                                     | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
|                                                                  | 1820        | 1605        | 215        |  | 10546           | 9269            | 8319            | 14%                           | 27%                           |
| <b>ONLINE CATALOGUE HITS</b>                                     | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
|                                                                  | 2332        | 2623        | -291       |  | 14585           | 12922           | 9989            | 13%                           | 46%                           |
| <b>SOCIAL MEDIA</b>                                              | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
| <b>Facebook</b>                                                  |             |             |            |  |                 |                 |                 |                               |                               |
| Page Likes/Followers                                             | 1999        | 1792        | 207        |  | 1999            | 1792            | 1666            | 12%                           | 20%                           |
| Total Post Views                                                 | 19221       | 17349       | 1872       |  | 124224          | 100841          | 91351           | 23%                           | 36%                           |
| Total Post Interactions                                          | 277         | 332         | -55        |  | 1486            | 2525            | 1770            | -41%                          | -16%                          |
| Total Posts                                                      | 37          | 51          | -14        |  | 189             | 255             | 146             | -26%                          | 29%                           |
| <b>Instagram</b>                                                 |             |             |            |  |                 |                 |                 |                               |                               |
| Page Likes/Followers                                             | 1554        | 1403        | 151        |  | 1554            | 1403            | 1264            | 11%                           | 23%                           |
| Total Post Views                                                 | 7985        | 6851        | 1134       |  | 46425           | 42545           | 19353           | 9%                            | 140%                          |
| Total Post Interactions                                          | 263         | 219         | 44         |  | 1337            | 1473            | 741             | -9%                           | 80%                           |
| Total Posts                                                      | 35          | 49          | -14        |  | 180             | 264             | 164             | -32%                          | 10%                           |

| <b><u>eNEWSLETTER</u></b>              | <b><u>2026</u></b> | <b><u>2025</u></b> | <b><u>+/-</u></b> |  | <b><u>2026 YTD</u></b> | <b><u>2025 YTD</u></b> | <b><u>2024 YTD</u></b> | <b><u>% Change</u></b><br><b><u>2026/2025</u></b> | <b><u>% Change</u></b><br><b><u>2026/2024</u></b> |
|----------------------------------------|--------------------|--------------------|-------------------|--|------------------------|------------------------|------------------------|---------------------------------------------------|---------------------------------------------------|
| New Contacts                           | 3                  | 3                  | 0                 |  | 36                     | 35                     | 25                     | 3%                                                | 44%                                               |
| Total Contacts to Date                 | 589                | 518                | 71                |  | 589                    | 518                    | 411                    | 14%                                               | 43%                                               |
| Email Opens                            | 196                | 508                | -312              |  | 488                    | 1033                   | 1009                   | -53%                                              | -52%                                              |
| Clickthroughs                          | 81                 | 46                 | 35                |  | 218                    | 148                    | 165                    | 47%                                               | 32%                                               |
| <b><u>PRINTING &amp; PHOTOCOPY</u></b> | <b><u>2026</u></b> | <b><u>2025</u></b> | <b><u>+/-</u></b> |  | <b><u>2026 YTD</u></b> | <b><u>2025 YTD</u></b> | <b><u>2024 YTD</u></b> | <b><u>% Change</u></b><br><b><u>2026/2025</u></b> | <b><u>% Change</u></b><br><b><u>2026/2024</u></b> |
| Public Computers                       | 155                | 96                 | 59                |  | 784                    | 710                    | 985                    | 10%                                               | -20%                                              |
| Mobile Print                           | 240                | 134                | 106               |  | 1453                   | 661                    | 330                    | 120%                                              | 340%                                              |
| Pages in Black and White               | 1743               | 1352               | 391               |  | 7582                   | 12596                  | 8412                   | -40%                                              | -10%                                              |
| Pages in Colour                        | 127                | 147                | -20               |  | 588                    | 456                    | 215                    | 29%                                               | 173%                                              |
| Total Print Jobs                       | 395                | 230                | 165               |  | 2237                   | 1371                   | 1315                   | 63%                                               | 70%                                               |
| Total Number of Pages                  | 1870               | 1499               | 371               |  | 8170                   | 13052                  | 8627                   | -37%                                              | -5%                                               |

**MAY 2026**

# MONTHLY REPORT

## INTERACTIONS

NEW  
PATRONS

**83**

PATRON  
VISITS

**4,258**

CATALOGUE  
VISITS

**2,332**

WEB  
VISITS

**1,820**

PHYSICAL CIRC

**8,359**

DIGITAL CIRC

**2,717**

ITEMS BORROWED  
FROM LINC  
LIBRARIES

**750**

ITEMS LOANED TO  
LINC LIBRARIES

**805**

## CIRCULATION

ELECTRONIC  
DATABASE USE

**612**

## PROGRAMS

TOTAL  
PROGRAMS

**179**

PROGRAM  
ATTENDANCE

**1,192**

OUTREACH / POP-UP  
EVENTS

**5**

OUTREACH / POP-UP  
INTERACTIONS

**181**

SOCIAL MEDIA  
POSTS

**35**

eNEWSLETTER  
SUBSCRIBERS

**589**

PAGES PRINTED  
& COPIED

**1,870**

COMPUTER  
USERS

**264**

ePRINTit  
PRINT JOBS

**240**

TECH HELP

**104**

## LIBRARY TECH

## HIGHLIGHTS

- Autorenewals live in Evergreen April 1<sup>st</sup>, effects beginning to be seen on circulation.
- Free Comic Book Day 2026
  - Meet a Spider-Hero



Free Comic Book Day  
Meet a Spider-Hero

June 2026

Printed:

| <u>CIRCULATION (PHYSICAL)</u>      | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>    |  | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
|------------------------------------|----------------|----------------|---------------|--|-----------------|-----------------|-----------------|-------------------------------------|-------------------------------------|
| Books                              | 4949           | 3442           | 1507          |  | 26811           | 21806           | 23714           | 23%                                 | 13%                                 |
| Periodicals                        | 329            | 243            | 86            |  | 1878            | 1379            | 996             | 36%                                 | 89%                                 |
| DVDs                               | 1574           | 877            | 697           |  | 8691            | 7490            | 9137            | 16%                                 | -5%                                 |
| CDs                                | 18             | 55             | -37           |  | 178             | 213             | 178             | -16%                                | 0%                                  |
| Audiobooks                         | 46             | 81             | -35           |  | 313             | 486             | 406             | -36%                                | -23%                                |
| Board Games                        | 22             | 19             | 3             |  | 258             | 130             | 209             | 98%                                 | 23%                                 |
| Seed Library                       | 283            | 127            | 156           |  | 669             | 896             | 939             | -25%                                | -29%                                |
| Video Games                        | 238            | 85             | 153           |  | 1024            | 579             | 746             | 77%                                 | 37%                                 |
| Library of Things                  | 19             | 12             | 7             |  | 91              | 167             | 22              | -46%                                | 314%                                |
| Library of Things - Storage        | 13             | 5              | 8             |  | 53              | 30              | 15              | 77%                                 | 253%                                |
| Library of Things - Children       | 77             | 78             | -1            |  | 467             | 344             | 110             | 36%                                 | 325%                                |
| Toys and Puzzles                   | 97             | 86             | 11            |  | 762             | 520             | 1370            | 47%                                 | -44%                                |
| Microfilm                          | 24             | 19             | 5             |  | 119             | 162             | 166             | -27%                                | -28%                                |
| <b>TOTAL CIRCULATION</b>           | <b>7689</b>    | <b>5129</b>    | <b>2560</b>   |  | <b>41314</b>    | <b>34202</b>    | <b>38008</b>    | <b>21%</b>                          | <b>9%</b>                           |
| Materials Returned                 | 6913           | 4619           | 2294          |  | 36754           | 29820           | 33306           | 23%                                 | 10%                                 |
| <b>TOTAL TRANSACTIONS</b>          | <b>14602</b>   | <b>9748</b>    | <b>4854</b>   |  | <b>78068</b>    | <b>64022</b>    | <b>71314</b>    | <b>22%</b>                          | <b>9%</b>                           |
| <u>CIRCULATION (DIGITAL)</u>       | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>    |  | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| Electronic Databases               | 642            | 356            | 286           |  | 3717            | 2962            | 796             | 25%                                 | 367%                                |
| Downloadable Audiobooks            | 684            | 667            | 17            |  | 3980            | 4082            | 3709            | -2%                                 | 7%                                  |
| Downloadable eBooks                | 742            | 937            | -195          |  | 5116            | 6332            | 6252            | -19%                                | -18%                                |
| Downloadable Music                 | 11             | 0              | 11            |  | 43              | 12              | 16              | 258%                                | 169%                                |
| Downloadable Video                 | 35             | 52             | -17           |  | 266             | 348             | 235             | -24%                                | 13%                                 |
| Downloadable Magazines             | 539            | 534            | 5             |  | 3415            | 3541            | 2842            | -4%                                 | 20%                                 |
| <b>TOTAL CIRCULATION</b>           | <b>2653</b>    | <b>2546</b>    | <b>107</b>    |  | <b>16537</b>    | <b>17277</b>    | <b>13850</b>    | <b>-4%</b>                          | <b>19%</b>                          |
| <u>ILLO &amp; RECIP. BORROWING</u> | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>    |  | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| Interlibrary Loans --IN            | 9              | 8              | 1             |  | 79              | 66              | 65              | 20%                                 | 22%                                 |
| LINC Reciprocal IN                 | 815            | 734            | 81            |  | 4534            | 4880            | 3591            | -7%                                 | 26%                                 |
| <b>TOTAL RECEIVED</b>              | <b>824</b>     | <b>742</b>     | <b>82</b>     |  | <b>4613</b>     | <b>4946</b>     | <b>3656</b>     | <b>-7%</b>                          | <b>26%</b>                          |
| Interlibrary Loans --OUT           | 21             | 1              | 20            |  | 42              | 118             | 75              | -64%                                | -44%                                |
| LINC Reciprocal OUT                | 615            | 686            | -71           |  | 4933            | 4191            | 4885            | 18%                                 | 1%                                  |
| <b>TOTAL SENT</b>                  | <b>636</b>     | <b>687</b>     | <b>-51</b>    |  | <b>4975</b>     | <b>4309</b>     | <b>4960</b>     | <b>15%</b>                          | <b>0%</b>                           |
| <u>REGISTRATIONS</u>               | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>    |  | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| Adults                             | 42             | 29             | 13            |  | 231             | 212             | 445             | 9%                                  | -48%                                |
| Children                           | 9              | 11             | -2            |  | 59              | 68              | 100             | -13%                                | -41%                                |
| Non-Resident                       | 12             | 11             | 1             |  | 72              | 62              | 50              | 16%                                 | 44%                                 |
| Teen                               | 4              | 1              | 3             |  | 19              | 9               | 15              | 111%                                | 27%                                 |
| <b>TOTAL REGISTRATIONS</b>         | <b>67</b>      | <b>52</b>      | <b>15</b>     |  | <b>381</b>      | <b>351</b>      | <b>610</b>      | <b>9%</b>                           | <b>-38%</b>                         |
| <u>RECEIPTS</u>                    | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>    |  | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| Other Sale                         | 253.49         | 155.00         | 98.49         |  | 1179.82         | 1271.05         | 914.19          | -7%                                 | 29%                                 |
| Room Rental                        | 50.00          | 40.00          | 10.00         |  | 450.00          | 730.00          | 474.60          | -38%                                | -5%                                 |
| General Donations                  | 446.35         | 0.00           | 446.35        |  | 1675.35         | 185.88          | 1049.00         | 801%                                | 60%                                 |
| Used Book Sales                    | 425.85         | 132.55         | 293.30        |  | 1250.13         | 1922.75         | 1679.15         | -35%                                | -26%                                |
| Photocopy/Print/Fax Fee            | 502.33         | 189.08         | 313.25        |  | 2965.19         | 3758.82         | 2703.80         | -21%                                | 10%                                 |
| Sign Rental                        | 0.00           | 120.00         | -120.00       |  | 250.00          | 120.00          | 113.00          | 108%                                | 121%                                |
| Program Fee - Adult                | 0.00           | 0.00           | 0.00          |  | 0.00            | 0.00            | 120.00          | 0%                                  | -100%                               |
| Other Revenue                      | 0.00           | 66.60          | -66.60        |  | 10378.08        | 141.90          | 0.00            | 7214%                               | 100%                                |
| <b>SUBTOTAL</b>                    | <b>1678.02</b> | <b>703.23</b>  | <b>974.79</b> |  | <b>18148.57</b> | <b>8130.40</b>  | <b>7053.74</b>  | <b>123%</b>                         | <b>157%</b>                         |
| Capital Donations                  | 0.00           | 300.00         | -300.00       |  | 240.00          | 1400.00         | 1374.00         | -83%                                | -83%                                |
| <b>TOTAL RECEIPTS</b>              | <b>1678.02</b> | <b>1003.23</b> | <b>674.79</b> |  | <b>18388.57</b> | <b>9530.40</b>  | <b>8427.74</b>  | <b>93%</b>                          | <b>118%</b>                         |
| <u>MATERIALS</u>                   | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>    |  | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| No. of Books Repaired              | 32             | 0              | 32            |  | 165             | 227             | 173             | -27%                                | -5%                                 |
| Donations added to Collection      | 5              | 0              | 5             |  | 45              | 47              | 126             | -4%                                 | -64%                                |
| Used Books Sold                    | 446            | 75             | 371           |  | 938             | 1037            | 1082            | -10%                                | -13%                                |

| <b>PROGRAMS AND EVENTS</b>                                       | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
|------------------------------------------------------------------|-------------|-------------|------------|--|-----------------|-----------------|-----------------|-------------------------------|-------------------------------|
| <b>No. of Prog/Events</b>                                        |             |             |            |  |                 |                 |                 | 0%                            | 0%                            |
| Teen Programs                                                    | 0           | 0           | 0          |  | 9               | 16              | 8               | -44%                          | 13%                           |
| Pop-Up Library Visits                                            | 6           | 2           | 4          |  | 24              | 17              | 9               | 41%                           | 167%                          |
| Community Events                                                 | 34          | 10          | 24         |  | 175             | 95              | 116             | 84%                           | 51%                           |
| Children's Programmes                                            | 29          | 25          | 4          |  | 170             | 154             | 102             | 10%                           | 67%                           |
| Class Visits                                                     | 0           | 1           | -1         |  | 19              | 21              | 23              | -10%                          | -17%                          |
| * Tech                                                           | 82          | 71          | 11         |  | 635             | 328             | 240             | 94%                           | 165%                          |
| * Seniors                                                        | 1           | 3           | -2         |  | 9               | 13              | 15              | -31%                          | -40%                          |
| <b>TOTAL</b>                                                     | <b>152</b>  | <b>112</b>  | <b>40</b>  |  | <b>1041</b>     | <b>644</b>      | <b>513</b>      | <b>62%</b>                    | <b>103%</b>                   |
| <b>No. of Attendees</b>                                          |             |             |            |  |                 |                 |                 |                               |                               |
| Teen Programs                                                    | 0           | 0           | 0          |  | 95              | 37              | 36              | 157%                          | 164%                          |
| Pop-Up Library Visits                                            | 176         | 17          | 159        |  | 781             | 510             | 319             | 53%                           | 145%                          |
| Community Events                                                 | 531         | 100         | 431        |  | 1743            | 1097            | 1781            | 59%                           | -2%                           |
| Children's Programmes                                            | 330         | 375         | -45        |  | 2129            | 2765            | 2107            | -23%                          | 1%                            |
| Class Visits                                                     | 0           | 86          | -86        |  | 490             | 563             | 683             | -13%                          | -28%                          |
| * Tech                                                           | 82          | 71          | 11         |  | 636             | 328             | 240             | 94%                           | 165%                          |
| * Seniors                                                        | 4           | 110         | -106       |  | 32              | 140             | 91              | -77%                          | -65%                          |
| <b>TOTAL</b>                                                     | <b>1123</b> | <b>759</b>  | <b>364</b> |  | <b>5906</b>     | <b>5440</b>     | <b>5257</b>     | <b>9%</b>                     | <b>12%</b>                    |
| * Tech and Seniors previously categorized under Community Events |             |             |            |  |                 |                 |                 |                               |                               |
| <b>No. of Rentals/Reservations</b>                               |             |             |            |  |                 |                 |                 |                               |                               |
| Room Rentals                                                     | 10          | 8           | 2          |  | 53              | 47              | 32              | 13%                           | 66%                           |
| Bookable Spaces                                                  | 19          | 14          | 5          |  | 109             | 128             | 37              | -15%                          | 195%                          |
| Sign Rentals                                                     | 0           | 2           | -2         |  | 2               | 3               | 7               | -33%                          | -71%                          |
| <b>No. of Attendees</b>                                          |             |             |            |  |                 |                 |                 |                               |                               |
| Room Rentals                                                     | 95          | 97          | -2         |  | 559             | 620             | 381             | -10%                          | 47%                           |
| Bookable Spaces                                                  | 35          | 22          | 13         |  | 172             | 164             | 48              | 5%                            | 258%                          |
| *Room Rentals previously categorized under Community Events      |             |             |            |  |                 |                 |                 |                               |                               |
| <b>ALL COMPUTER USERS</b>                                        | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
| Computer Workstation Users                                       | 427         | 187         | 240        |  | 1676            | 1280            | 1713            | 31%                           | -2%                           |
| <b>TOTAL</b>                                                     | <b>427</b>  | <b>187</b>  | <b>240</b> |  | <b>1676</b>     | <b>1280</b>     | <b>3738</b>     | <b>31%</b>                    | <b>-55%</b>                   |
| <b>PATRON COUNT</b>                                              | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
|                                                                  | 4768        | 3760        | 1008       |  | 25151           | 23522           | 25934           | 7%                            | -3%                           |
| <b>LIBRARY HOMEPAGE HITS</b>                                     | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
|                                                                  | 1797        | 1606        | 191        |  | 12343           | 10875           | 9673            | 13%                           | 28%                           |
| <b>ONLINE CATALOGUE HITS</b>                                     | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
|                                                                  | 2829        | 2399        | 430        |  | 17414           | 15321           | 11824           | 14%                           | 47%                           |
| <b>SOCIAL MEDIA</b>                                              | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
| <b>Facebook</b>                                                  |             |             |            |  |                 |                 |                 |                               |                               |
| Page Likes/Followers                                             | 2016        | 1796        | 220        |  | 2016            | 1796            | 1668            | 12%                           | 21%                           |
| Total Post Views                                                 | 13022       | 21757       | -8735      |  | 137246          | 122598          | 107164          | 12%                           | 28%                           |
| Total Post Interactions                                          | 192         | 522         | -330       |  | 1678            | 3047            | 2137            | -45%                          | -21%                          |
| Total Posts                                                      | 26          | 51          | -25        |  | 215             | 306             | 198             | -30%                          | 9%                            |
| <b>Instagram</b>                                                 |             |             |            |  |                 |                 |                 |                               |                               |
| Page Likes/Followers                                             | 1565        | 1417        | 148        |  | 1565            | 1417            | 1272            | 10%                           | 23%                           |
| Total Post Views                                                 | 9007        | 8631        | 376        |  | 55432           | 51176           | 24022           | 8%                            | 131%                          |
| Total Post Interactions                                          | 256         | 253         | 3          |  | 1593            | 1726            | 931             | -8%                           | 71%                           |
| Total Posts                                                      | 26          | 46          | -20        |  | 206             | 310             | 222             | -34%                          | -7%                           |

| <b><u>eNEWSLETTER</u></b>              | <b><u>2026</u></b> | <b><u>2025</u></b> | <b><u>+/-</u></b> |  | <b><u>2026 YTD</u></b> | <b><u>2025 YTD</u></b> | <b><u>2024 YTD</u></b> | <b><u>% Change</u></b><br><b><u>2026/2025</u></b> | <b><u>% Change</u></b><br><b><u>2026/2024</u></b> |
|----------------------------------------|--------------------|--------------------|-------------------|--|------------------------|------------------------|------------------------|---------------------------------------------------|---------------------------------------------------|
| New Contacts                           | 6                  | 8                  | -2                |  | 42                     | 43                     | 37                     | -2%                                               | 14%                                               |
| Total Contacts to Date                 | 595                | 526                | 69                |  | 595                    | 526                    | 423                    | 13%                                               | 41%                                               |
| Email Opens                            | 0                  | 0                  | 0                 |  | 488                    | 1033                   | 1009                   | -53%                                              | -52%                                              |
| Clickthroughs                          | 0                  | 0                  | 0                 |  | 218                    | 148                    | 165                    | 47%                                               | 32%                                               |
| <b><u>PRINTING &amp; PHOTOCOPY</u></b> | <b><u>2026</u></b> | <b><u>2025</u></b> | <b><u>+/-</u></b> |  | <b><u>2026 YTD</u></b> | <b><u>2025 YTD</u></b> | <b><u>2024 YTD</u></b> | <b><u>% Change</u></b><br><b><u>2026/2025</u></b> | <b><u>% Change</u></b><br><b><u>2026/2024</u></b> |
| Public Computers                       | 191                | 82                 | 109               |  | 975                    | 792                    | 1183                   | 23%                                               | -18%                                              |
| Mobile Print                           | 210                | 77                 | 133               |  | 1663                   | 738                    | 410                    | 125%                                              | 306%                                              |
| Pages in Black and White               | 1357               | 586                | 770               |  | 8939                   | 13182                  | 9521                   | -32%                                              | -6%                                               |
| Pages in Colour                        | 169                | 45                 | 124               |  | 757                    | 501                    | 372                    | 51%                                               | 103%                                              |
| Total Print Jobs                       | 401                | 159                | 242               |  | 2638                   | 1530                   | 1593                   | 72%                                               | 66%                                               |
| Total Number of Pages                  | 1526               | 631                | 894               |  | 9696                   | 13683                  | 9893                   | -29%                                              | -2%                                               |

June 2026

Printed:

| <u>CIRCULATION (PHYSICAL)</u>      | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>    |  | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
|------------------------------------|----------------|----------------|---------------|--|-----------------|-----------------|-----------------|-------------------------------------|-------------------------------------|
| Books                              | 4949           | 3442           | 1507          |  | 26811           | 21806           | 23714           | 23%                                 | 13%                                 |
| Periodicals                        | 329            | 243            | 86            |  | 1878            | 1379            | 996             | 36%                                 | 89%                                 |
| DVDs                               | 1574           | 877            | 697           |  | 8691            | 7490            | 9137            | 16%                                 | -5%                                 |
| CDs                                | 18             | 55             | -37           |  | 178             | 213             | 178             | -16%                                | 0%                                  |
| Audiobooks                         | 46             | 81             | -35           |  | 313             | 486             | 406             | -36%                                | -23%                                |
| Board Games                        | 22             | 19             | 3             |  | 258             | 130             | 209             | 98%                                 | 23%                                 |
| Seed Library                       | 283            | 127            | 156           |  | 669             | 896             | 939             | -25%                                | -29%                                |
| Video Games                        | 238            | 85             | 153           |  | 1024            | 579             | 746             | 77%                                 | 37%                                 |
| Library of Things                  | 19             | 12             | 7             |  | 91              | 167             | 22              | -46%                                | 314%                                |
| Library of Things - Storage        | 13             | 5              | 8             |  | 53              | 30              | 15              | 77%                                 | 253%                                |
| Library of Things - Children       | 77             | 78             | -1            |  | 467             | 344             | 110             | 36%                                 | 325%                                |
| Toys and Puzzles                   | 97             | 86             | 11            |  | 762             | 520             | 1370            | 47%                                 | -44%                                |
| Microfilm                          | 24             | 19             | 5             |  | 119             | 162             | 166             | -27%                                | -28%                                |
| <b>TOTAL CIRCULATION</b>           | <b>7689</b>    | <b>5129</b>    | <b>2560</b>   |  | <b>41314</b>    | <b>34202</b>    | <b>38008</b>    | <b>21%</b>                          | <b>9%</b>                           |
| Materials Returned                 | 6913           | 4619           | 2294          |  | 36754           | 29820           | 33306           | 23%                                 | 10%                                 |
| <b>TOTAL TRANSACTIONS</b>          | <b>14602</b>   | <b>9748</b>    | <b>4854</b>   |  | <b>78068</b>    | <b>64022</b>    | <b>71314</b>    | <b>22%</b>                          | <b>9%</b>                           |
| <u>CIRCULATION (DIGITAL)</u>       | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>    |  | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| Electronic Databases               | 642            | 356            | 286           |  | 3717            | 2962            | 796             | 25%                                 | 367%                                |
| Downloadable Audiobooks            | 684            | 667            | 17            |  | 3980            | 4082            | 3709            | -2%                                 | 7%                                  |
| Downloadable eBooks                | 742            | 937            | -195          |  | 5116            | 6332            | 6252            | -19%                                | -18%                                |
| Downloadable Music                 | 11             | 0              | 11            |  | 43              | 12              | 16              | 258%                                | 169%                                |
| Downloadable Video                 | 35             | 52             | -17           |  | 266             | 348             | 235             | -24%                                | 13%                                 |
| Downloadable Magazines             | 539            | 534            | 5             |  | 3415            | 3541            | 2842            | -4%                                 | 20%                                 |
| <b>TOTAL CIRCULATION</b>           | <b>2653</b>    | <b>2546</b>    | <b>107</b>    |  | <b>16537</b>    | <b>17277</b>    | <b>13850</b>    | <b>-4%</b>                          | <b>19%</b>                          |
| <u>ILLO &amp; RECIP. BORROWING</u> | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>    |  | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| Interlibrary Loans --IN            | 9              | 8              | 1             |  | 79              | 66              | 65              | 20%                                 | 22%                                 |
| LINC Reciprocal IN                 | 815            | 734            | 81            |  | 4534            | 4880            | 3591            | -7%                                 | 26%                                 |
| <b>TOTAL RECEIVED</b>              | <b>824</b>     | <b>742</b>     | <b>82</b>     |  | <b>4613</b>     | <b>4946</b>     | <b>3656</b>     | <b>-7%</b>                          | <b>26%</b>                          |
| Interlibrary Loans --OUT           | 21             | 1              | 20            |  | 42              | 118             | 75              | -64%                                | -44%                                |
| LINC Reciprocal OUT                | 615            | 686            | -71           |  | 4933            | 4191            | 4885            | 18%                                 | 1%                                  |
| <b>TOTAL SENT</b>                  | <b>636</b>     | <b>687</b>     | <b>-51</b>    |  | <b>4975</b>     | <b>4309</b>     | <b>4960</b>     | <b>15%</b>                          | <b>0%</b>                           |
| <u>REGISTRATIONS</u>               | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>    |  | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| Adults                             | 42             | 29             | 13            |  | 231             | 212             | 445             | 9%                                  | -48%                                |
| Children                           | 9              | 11             | -2            |  | 59              | 68              | 100             | -13%                                | -41%                                |
| Non-Resident                       | 12             | 11             | 1             |  | 72              | 62              | 50              | 16%                                 | 44%                                 |
| Teen                               | 4              | 1              | 3             |  | 19              | 9               | 15              | 111%                                | 27%                                 |
| <b>TOTAL REGISTRATIONS</b>         | <b>67</b>      | <b>52</b>      | <b>15</b>     |  | <b>381</b>      | <b>351</b>      | <b>610</b>      | <b>9%</b>                           | <b>-38%</b>                         |
| <u>RECEIPTS</u>                    | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>    |  | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| Other Sale                         | 253.49         | 155.00         | 98.49         |  | 1179.82         | 1271.05         | 914.19          | -7%                                 | 29%                                 |
| Room Rental                        | 50.00          | 40.00          | 10.00         |  | 450.00          | 730.00          | 474.60          | -38%                                | -5%                                 |
| General Donations                  | 446.35         | 0.00           | 446.35        |  | 1675.35         | 185.88          | 1049.00         | 801%                                | 60%                                 |
| Used Book Sales                    | 425.85         | 132.55         | 293.30        |  | 1250.13         | 1922.75         | 1679.15         | -35%                                | -26%                                |
| Photocopy/Print/Fax Fee            | 502.33         | 189.08         | 313.25        |  | 2965.19         | 3758.82         | 2703.80         | -21%                                | 10%                                 |
| Sign Rental                        | 0.00           | 120.00         | -120.00       |  | 250.00          | 120.00          | 113.00          | 108%                                | 121%                                |
| Program Fee - Adult                | 0.00           | 0.00           | 0.00          |  | 0.00            | 0.00            | 120.00          | 0%                                  | -100%                               |
| Other Revenue                      | 0.00           | 66.60          | -66.60        |  | 10378.08        | 141.90          | 0.00            | 7214%                               | 100%                                |
| <b>SUBTOTAL</b>                    | <b>1678.02</b> | <b>703.23</b>  | <b>974.79</b> |  | <b>18148.57</b> | <b>8130.40</b>  | <b>7053.74</b>  | <b>123%</b>                         | <b>157%</b>                         |
| Capital Donations                  | 0.00           | 300.00         | -300.00       |  | 240.00          | 1400.00         | 1374.00         | -83%                                | -83%                                |
| <b>TOTAL RECEIPTS</b>              | <b>1678.02</b> | <b>1003.23</b> | <b>674.79</b> |  | <b>18388.57</b> | <b>9530.40</b>  | <b>8427.74</b>  | <b>93%</b>                          | <b>118%</b>                         |
| <u>MATERIALS</u>                   | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>    |  | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| No. of Books Repaired              | 32             | 0              | 32            |  | 165             | 227             | 173             | -27%                                | -5%                                 |
| Donations added to Collection      | 5              | 0              | 5             |  | 45              | 47              | 126             | -4%                                 | -64%                                |
| Used Books Sold                    | 446            | 75             | 371           |  | 938             | 1037            | 1082            | -10%                                | -13%                                |

| <b>PROGRAMS AND EVENTS</b>                                       | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
|------------------------------------------------------------------|-------------|-------------|------------|--|-----------------|-----------------|-----------------|-------------------------------|-------------------------------|
| <b>No. of Prog/Events</b>                                        |             |             |            |  |                 |                 |                 | 0%                            | 0%                            |
| Teen Programs                                                    | 0           | 0           | 0          |  | 9               | 16              | 8               | -44%                          | 13%                           |
| Pop-Up Library Visits                                            | 6           | 2           | 4          |  | 24              | 17              | 9               | 41%                           | 167%                          |
| Community Events                                                 | 34          | 10          | 24         |  | 175             | 95              | 116             | 84%                           | 51%                           |
| Children's Programmes                                            | 29          | 25          | 4          |  | 170             | 154             | 102             | 10%                           | 67%                           |
| Class Visits                                                     | 0           | 1           | -1         |  | 19              | 21              | 23              | -10%                          | -17%                          |
| * Tech                                                           | 82          | 71          | 11         |  | 635             | 328             | 240             | 94%                           | 165%                          |
| * Seniors                                                        | 1           | 3           | -2         |  | 9               | 13              | 15              | -31%                          | -40%                          |
| <b>TOTAL</b>                                                     | <b>152</b>  | <b>112</b>  | <b>40</b>  |  | <b>1041</b>     | <b>644</b>      | <b>513</b>      | <b>62%</b>                    | <b>103%</b>                   |
| <b>No. of Attendees</b>                                          |             |             |            |  |                 |                 |                 |                               |                               |
| Teen Programs                                                    | 0           | 0           | 0          |  | 95              | 37              | 36              | 157%                          | 164%                          |
| Pop-Up Library Visits                                            | 176         | 17          | 159        |  | 781             | 510             | 319             | 53%                           | 145%                          |
| Community Events                                                 | 531         | 100         | 431        |  | 1743            | 1097            | 1781            | 59%                           | -2%                           |
| Children's Programmes                                            | 330         | 375         | -45        |  | 2129            | 2765            | 2107            | -23%                          | 1%                            |
| Class Visits                                                     | 0           | 86          | -86        |  | 490             | 563             | 683             | -13%                          | -28%                          |
| * Tech                                                           | 82          | 71          | 11         |  | 636             | 328             | 240             | 94%                           | 165%                          |
| * Seniors                                                        | 4           | 110         | -106       |  | 32              | 140             | 91              | -77%                          | -65%                          |
| <b>TOTAL</b>                                                     | <b>1123</b> | <b>759</b>  | <b>364</b> |  | <b>5906</b>     | <b>5440</b>     | <b>5257</b>     | <b>9%</b>                     | <b>12%</b>                    |
| * Tech and Seniors previously categorized under Community Events |             |             |            |  |                 |                 |                 |                               |                               |
| <b>No. of Rentals/Reservations</b>                               |             |             |            |  |                 |                 |                 |                               |                               |
| Room Rentals                                                     | 10          | 8           | 2          |  | 53              | 47              | 32              | 13%                           | 66%                           |
| Bookable Spaces                                                  | 19          | 14          | 5          |  | 109             | 128             | 37              | -15%                          | 195%                          |
| Sign Rentals                                                     | 0           | 2           | -2         |  | 2               | 3               | 7               | -33%                          | -71%                          |
| <b>No. of Attendees</b>                                          |             |             |            |  |                 |                 |                 |                               |                               |
| Room Rentals                                                     | 95          | 97          | -2         |  | 559             | 620             | 381             | -10%                          | 47%                           |
| Bookable Spaces                                                  | 35          | 22          | 13         |  | 172             | 164             | 48              | 5%                            | 258%                          |
| *Room Rentals previously categorized under Community Events      |             |             |            |  |                 |                 |                 |                               |                               |
| <b>ALL COMPUTER USERS</b>                                        | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
| Computer Workstation Users                                       | 427         | 187         | 240        |  | 1676            | 1280            | 1713            | 31%                           | -2%                           |
| <b>TOTAL</b>                                                     | <b>427</b>  | <b>187</b>  | <b>240</b> |  | <b>1676</b>     | <b>1280</b>     | <b>3738</b>     | <b>31%</b>                    | <b>-55%</b>                   |
| <b>PATRON COUNT</b>                                              | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
|                                                                  | 4768        | 3760        | 1008       |  | 25151           | 23522           | 25934           | 7%                            | -3%                           |
| <b>LIBRARY HOMEPAGE HITS</b>                                     | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
|                                                                  | 1797        | 1606        | 191        |  | 12343           | 10875           | 9673            | 13%                           | 28%                           |
| <b>ONLINE CATALOGUE HITS</b>                                     | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
|                                                                  | 2829        | 2399        | 430        |  | 17414           | 15321           | 11824           | 14%                           | 47%                           |
| <b>SOCIAL MEDIA</b>                                              | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
| <b>Facebook</b>                                                  |             |             |            |  |                 |                 |                 |                               |                               |
| Page Likes/Followers                                             | 2016        | 1796        | 220        |  | 2016            | 1796            | 1668            | 12%                           | 21%                           |
| Total Post Views                                                 | 13022       | 21757       | -8735      |  | 137246          | 122598          | 107164          | 12%                           | 28%                           |
| Total Post Interactions                                          | 192         | 522         | -330       |  | 1678            | 3047            | 2137            | -45%                          | -21%                          |
| Total Posts                                                      | 26          | 51          | -25        |  | 215             | 306             | 198             | -30%                          | 9%                            |
| <b>Instagram</b>                                                 |             |             |            |  |                 |                 |                 |                               |                               |
| Page Likes/Followers                                             | 1565        | 1417        | 148        |  | 1565            | 1417            | 1272            | 10%                           | 23%                           |
| Total Post Views                                                 | 9007        | 8631        | 376        |  | 55432           | 51176           | 24022           | 8%                            | 131%                          |
| Total Post Interactions                                          | 256         | 253         | 3          |  | 1593            | 1726            | 931             | -8%                           | 71%                           |
| Total Posts                                                      | 26          | 46          | -20        |  | 206             | 310             | 222             | -34%                          | -7%                           |

| <b><u>eNEWSLETTER</u></b>              | <b><u>2026</u></b> | <b><u>2025</u></b> | <b><u>+/-</u></b> |  | <b><u>2026 YTD</u></b> | <b><u>2025 YTD</u></b> | <b><u>2024 YTD</u></b> | <b><u>% Change</u></b><br><b><u>2026/2025</u></b> | <b><u>% Change</u></b><br><b><u>2026/2024</u></b> |
|----------------------------------------|--------------------|--------------------|-------------------|--|------------------------|------------------------|------------------------|---------------------------------------------------|---------------------------------------------------|
| New Contacts                           | 6                  | 8                  | -2                |  | 42                     | 43                     | 37                     | -2%                                               | 14%                                               |
| Total Contacts to Date                 | 595                | 526                | 69                |  | 595                    | 526                    | 423                    | 13%                                               | 41%                                               |
| Email Opens                            | 0                  | 0                  | 0                 |  | 488                    | 1033                   | 1009                   | -53%                                              | -52%                                              |
| Clickthroughs                          | 0                  | 0                  | 0                 |  | 218                    | 148                    | 165                    | 47%                                               | 32%                                               |
| <b><u>PRINTING &amp; PHOTOCOPY</u></b> | <b><u>2026</u></b> | <b><u>2025</u></b> | <b><u>+/-</u></b> |  | <b><u>2026 YTD</u></b> | <b><u>2025 YTD</u></b> | <b><u>2024 YTD</u></b> | <b><u>% Change</u></b><br><b><u>2026/2025</u></b> | <b><u>% Change</u></b><br><b><u>2026/2024</u></b> |
| Public Computers                       | 191                | 82                 | 109               |  | 975                    | 792                    | 1183                   | 23%                                               | -18%                                              |
| Mobile Print                           | 210                | 77                 | 133               |  | 1663                   | 738                    | 410                    | 125%                                              | 306%                                              |
| Pages in Black and White               | 1357               | 586                | 770               |  | 8939                   | 13182                  | 9521                   | -32%                                              | -6%                                               |
| Pages in Colour                        | 169                | 45                 | 124               |  | 757                    | 501                    | 372                    | 51%                                               | 103%                                              |
| Total Print Jobs                       | 401                | 159                | 242               |  | 2638                   | 1530                   | 1593                   | 72%                                               | 66%                                               |
| Total Number of Pages                  | 1526               | 631                | 894               |  | 9696                   | 13683                  | 9893                   | -29%                                              | -2%                                               |

July 2026

Printed:

| <u>CIRCULATION (PHYSICAL)</u>      | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>    | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
|------------------------------------|----------------|----------------|---------------|-----------------|-----------------|-----------------|-------------------------------------|-------------------------------------|
| Books                              | 6360           | 5230           | 1130          | 33171           | 27036           | 28790           | 23%                                 | 15%                                 |
| Periodicals                        | 203            | 313            | -110          | 2081            | 1692            | 1260            | 23%                                 | 65%                                 |
| DVDs                               | 1728           | 1002           | 726           | 10419           | 8492            | 10478           | 23%                                 | -1%                                 |
| CDs                                | 35             | 22             | 13            | 213             | 235             | 214             | -9%                                 | 0%                                  |
| Audiobooks                         | 55             | 70             | -15           | 368             | 556             | 478             | -34%                                | -23%                                |
| Board Games                        | 44             | 36             | 8             | 302             | 166             | 254             | 82%                                 | 19%                                 |
| Seed Library                       | 39             | 59             | -20           | 708             | 955             | 993             | -26%                                | -29%                                |
| Video Games                        | 310            | 103            | 207           | 1334            | 682             | 834             | 96%                                 | 60%                                 |
| Library of Things                  | 11             | 119            | -108          | 102             | 286             | 31              | -64%                                | 229%                                |
| Library of Things - Storage        | 15             | 4              | 11            | 68              | 34              | 16              | 100%                                | 325%                                |
| Library of Things - Children       | 165            | 30             | 135           | 632             | 374             | 113             | 69%                                 | 459%                                |
| Toys and Puzzles                   | 199            | 181            | 18            | 961             | 701             | 1736            | 37%                                 | -45%                                |
| Microfilm                          | 39             | 20             | 19            | 158             | 182             | 188             | -13%                                | -16%                                |
| <b>TOTAL CIRCULATION</b>           | <b>9203</b>    | <b>7189</b>    | <b>2014</b>   | <b>50517</b>    | <b>41391</b>    | <b>45385</b>    | <b>22%</b>                          | <b>11%</b>                          |
| Materials Returned                 | 8155           | 5661           | 2494          | 44909           | 35481           | 39472           | 27%                                 | 14%                                 |
| <b>TOTAL TRANSACTIONS</b>          | <b>17358</b>   | <b>12850</b>   | <b>4508</b>   | <b>95426</b>    | <b>76872</b>    | <b>84857</b>    | <b>24%</b>                          | <b>12%</b>                          |
| <u>CIRCULATION (DIGITAL)</u>       | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>    | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| Electronic Databases               | 624            | 575            | 49            | 4341            | 3537            | 1101            | 23%                                 | 294%                                |
| Downloadable Audiobooks            | 741            | 765            | -24           | 4721            | 4847            | 4345            | -3%                                 | 9%                                  |
| Downloadable eBooks                | 789            | 1045           | -256          | 5905            | 7377            | 7234            | -20%                                | -18%                                |
| Downloadable Music                 | 7              | 2              | 5             | 50              | 14              | 16              | 257%                                | 213%                                |
| Downloadable Video                 | 41             | 49             | -8            | 307             | 397             | 278             | -23%                                | 10%                                 |
| Downloadable Magazines             | 611            | 496            | 115           | 4026            | 4037            | 3240            | 0%                                  | 24%                                 |
| <b>TOTAL CIRCULATION</b>           | <b>2813</b>    | <b>2932</b>    | <b>-119</b>   | <b>19350</b>    | <b>20209</b>    | <b>16214</b>    | <b>-4%</b>                          | <b>19%</b>                          |
| <u>ILLO &amp; RECIP. BORROWING</u> | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>    | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| Interlibrary Loans --IN            | 8              | 8              | 0             | 87              | 74              | 79              | 18%                                 | 10%                                 |
| LINC Reciprocal IN                 | 777            | 852            | -75           | 5311            | 5732            | 4236            | -7%                                 | 25%                                 |
| <b>TOTAL RECEIVED</b>              | <b>785</b>     | <b>860</b>     | <b>-75</b>    | <b>5398</b>     | <b>5806</b>     | <b>4315</b>     | <b>-7%</b>                          | <b>25%</b>                          |
| Interlibrary Loans --OUT           | 3              | 1              | 2             | 45              | 119             | 89              | -62%                                | -49%                                |
| LINC Reciprocal OUT                | 904            | 940            | -36           | 5837            | 5131            | 5855            | 14%                                 | 0%                                  |
| <b>TOTAL SENT</b>                  | <b>907</b>     | <b>941</b>     | <b>-34</b>    | <b>5882</b>     | <b>5250</b>     | <b>5944</b>     | <b>12%</b>                          | <b>-1%</b>                          |
| <u>REGISTRATIONS</u>               | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>    | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| Adults                             | 47             | 44             | 3             | 278             | 256             | 505             | 9%                                  | -45%                                |
| Children                           | 15             | 19             | -4            | 74              | 87              | 119             | -15%                                | -38%                                |
| Non-Resident                       | 10             | 17             | -7            | 82              | 79              | 62              | 4%                                  | 32%                                 |
| Teen                               | 2              | 0              | 2             | 21              | 9               | 20              | 133%                                | 5%                                  |
| <b>TOTAL REGISTRATIONS</b>         | <b>74</b>      | <b>80</b>      | <b>-6</b>     | <b>455</b>      | <b>431</b>      | <b>706</b>      | <b>6%</b>                           | <b>-36%</b>                         |
| <u>RECEIPTS</u>                    | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>    | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| Other Sale                         | 467.65         | 85.00          | 382.65        | 1647.47         | 1356.05         | 1170.69         | 21%                                 | 41%                                 |
| Room Rental                        | 50.00          | 90.00          | -40.00        | 500.00          | 820.00          | 519.80          | -39%                                | -4%                                 |
| General Donations                  | 69.43          | 80.00          | -10.57        | 1744.78         | 265.88          | 1054.00         | 556%                                | 66%                                 |
| Used Book Sales                    | 217.45         | 195.80         | 21.65         | 1467.58         | 2118.55         | 1895.90         | -31%                                | -23%                                |
| Photocopy/Print/Fax Fee            | 523.67         | 572.70         | -49.03        | 3488.86         | 4331.52         | 3197.15         | -19%                                | 9%                                  |
| Sign Rental                        | 0.00           | 70.57          | -70.57        | 250.00          | 190.57          | 113.00          | 31%                                 | 121%                                |
| Program Fee - Adult                | 0.00           | 0.00           | 0.00          | 0.00            | 0.00            | 120.00          | 0%                                  | -100%                               |
| Other Revenue                      | 0.00           | 0.25           | -0.25         | 10378.08        | 142.15          | 0.00            | 7201%                               | 100%                                |
| <b>SUBTOTAL</b>                    | <b>1328.20</b> | <b>1094.32</b> | <b>233.88</b> | <b>19476.77</b> | <b>9224.72</b>  | <b>8070.54</b>  | <b>111%</b>                         | <b>141%</b>                         |
| Capital Donations                  | 0.00           | 0.00           | 0.00          | 240.00          | 1400.00         | 1874.00         | -83%                                | -87%                                |
| <b>TOTAL RECEIPTS</b>              | <b>1328.20</b> | <b>1094.32</b> | <b>233.88</b> | <b>19716.77</b> | <b>10624.72</b> | <b>9944.54</b>  | <b>86%</b>                          | <b>98%</b>                          |
| <u>MATERIALS</u>                   | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>    | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| No. of Books Repaired              | 38             | 0              | 38            | 203             | 227             | 223             | -11%                                | -9%                                 |
| Donations added to Collection      | 0              | 0              | 0             | 45              | 47              | 132             | -4%                                 | -66%                                |
| Used Books Sold                    | 104            | 83             | 21            | 1042            | 1120            | 1263            | -7%                                 | -17%                                |

Capital Donations  
(memorial) changed  
to General Donations  
2026

| <b>PROGRAMS AND EVENTS</b>                                       | <b>2026</b> | <b>2025</b> | <b>+/-</b> | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
|------------------------------------------------------------------|-------------|-------------|------------|-----------------|-----------------|-----------------|-------------------------------|-------------------------------|
| <b>No. of Prog/Events</b>                                        |             |             |            |                 |                 |                 | 0%                            | 0%                            |
| Teen Programs                                                    | 2           | 1           | 1          | 11              | 17              | 10              | -35%                          | 10%                           |
| Pop-Up Library Visits                                            | 2           | 2           | 0          | 26              | 19              | 10              | 37%                           | 160%                          |
| Community Events                                                 | 25          | 18          | 7          | 200             | 113             | 133             | 77%                           | 50%                           |
| Children's Programmes                                            | 62          | 40          | 22         | 232             | 194             | 141             | 20%                           | 65%                           |
| Class Visits                                                     | 3           | 7           | -4         | 22              | 28              | 23              | -21%                          | -4%                           |
| * Tech                                                           | 92          | 48          | 44         | 727             | 376             | 260             | 93%                           | 180%                          |
| * Seniors                                                        | 2           | 1           | 1          | 11              | 14              | 17              | -21%                          | -35%                          |
| <b>TOTAL</b>                                                     | <b>188</b>  | <b>117</b>  | <b>71</b>  | <b>1229</b>     | <b>761</b>      | <b>594</b>      | <b>61%</b>                    | <b>107%</b>                   |
| <b>No. of Attendees</b>                                          |             |             |            |                 |                 |                 |                               |                               |
| Teen Programs                                                    | 2           | 1           | 1          | 97              | 38              | 43              | 155%                          | 126%                          |
| Pop-Up Library Visits                                            | 43          | 45          | -2         | 824             | 555             | 334             | 48%                           | 147%                          |
| Community Events                                                 | 239         | 191         | 48         | 1982            | 1288            | 1849            | 54%                           | 7%                            |
| Children's Programmes                                            | 1082        | 735         | 347        | 3211            | 3500            | 2810            | -8%                           | 14%                           |
| Class Visits                                                     | 59          | 145         | -86        | 549             | 708             | 683             | -22%                          | -20%                          |
| * Tech                                                           | 92          | 48          | 44         | 728             | 376             | 260             | 94%                           | 180%                          |
| * Seniors                                                        | 5           | 5           | 0          | 37              | 145             | 97              | -74%                          | -62%                          |
| <b>TOTAL</b>                                                     | <b>1522</b> | <b>1170</b> | <b>352</b> | <b>7428</b>     | <b>6610</b>     | <b>6076</b>     | <b>12%</b>                    | <b>22%</b>                    |
| * Tech and Seniors previously categorized under Community Events |             |             |            |                 |                 |                 |                               |                               |
| <b>No. of Rentals/Reservations</b>                               |             |             |            |                 |                 |                 |                               |                               |
| Room Rentals                                                     | 6           | 6           | 0          | 59              | 53              | 38              | 11%                           | 55%                           |
| Bookable Spaces                                                  | 20          | 18          | 2          | 129             | 146             | 55              | -12%                          | 135%                          |
| Sign Rentals                                                     | 0           | 2           | -2         | 2               | 5               | 8               | -60%                          | -75%                          |
| <b>No. of Attendees</b>                                          |             |             |            |                 |                 |                 |                               |                               |
| Room Rentals                                                     | 53          | 56          | -3         | 612             | 676             | 443             | -9%                           | 38%                           |
| Bookable Spaces                                                  | 31          | 22          | 9          | 203             | 186             | 85              | 9%                            | 139%                          |
| *Room Rentals previously categorized under Community Events      |             |             |            |                 |                 |                 |                               |                               |
| <b>ALL COMPUTER USERS</b>                                        | <b>2026</b> | <b>2025</b> | <b>+/-</b> | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
| Computer Workstation Users                                       | 393         | 255         | 138        | 2069            | 1535            | 1985            | 35%                           | 4%                            |
| <b>TOTAL</b>                                                     | <b>393</b>  | <b>255</b>  | <b>138</b> | <b>2069</b>     | <b>1535</b>     | <b>4278</b>     | <b>35%</b>                    | <b>-52%</b>                   |
| <b>PATRON COUNT</b>                                              | <b>2026</b> | <b>2025</b> | <b>+/-</b> | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
|                                                                  | 5363        | 4689        | 674        | 30514           | 28211           | 31017           | 8%                            | -2%                           |
| <b>LIBRARY HOMEPAGE HITS</b>                                     | <b>2026</b> | <b>2025</b> | <b>+/-</b> | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
|                                                                  | 1926        | 1724        | 202        | 14269           | 12599           | 11298           | 13%                           | 26%                           |
| <b>ONLINE CATALOGUE HITS</b>                                     | <b>2026</b> | <b>2025</b> | <b>+/-</b> | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
|                                                                  | 2158        | 2588        | -430       | 19572           | 17909           | 13923           | 9%                            | 41%                           |
| <b>SOCIAL MEDIA</b>                                              | <b>2026</b> | <b>2025</b> | <b>+/-</b> | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
| <b>Facebook</b>                                                  |             |             |            |                 |                 |                 |                               |                               |
| Page Likes/Followers                                             | 2026        | 1801        | 225        | 2026            | 1801            | 1674            | 12%                           | 21%                           |
| Total Post Views                                                 | 18234       | 16516       | 1718       | 155480          | 139114          | 121701          | 12%                           | 28%                           |
| Total Post Interactions                                          | 222         | 300         | -78        | 1900            | 3347            | 2457            | -43%                          | -23%                          |
| Total Posts                                                      | 19          | 37          | -18        | 234             | 343             | 233             | -32%                          | 0%                            |
| <b>Instagram</b>                                                 |             |             |            |                 |                 |                 |                               |                               |
| Page Likes/Followers                                             | 1585        | 1425        | 160        | 1585            | 1425            | 1277            | 11%                           | 24%                           |
| Total Post Views                                                 | 5981        | 11904       | -5923      | 61413           | 63080           | 28439           | -3%                           | 116%                          |
| Total Post Interactions                                          | 198         | 270         | -72        | 1791            | 1996            | 1099            | -10%                          | 63%                           |
| Total Posts                                                      | 18          | 36          | -18        | 224             | 346             | 269             | -35%                          | -17%                          |

| <b>eNEWSLETTER</b>              | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
|---------------------------------|-------------|-------------|------------|--|-----------------|-----------------|-----------------|-------------------------------|-------------------------------|
| New Contacts                    | 11          | 7           | 4          |  | 53              | 50              | 45              | 6%                            | 18%                           |
| Total Contacts to Date          | 606         | 533         | 73         |  | 606             | 533             | 431             | 14%                           | 41%                           |
| Email Opens                     | 136         | 249         | -113       |  | 624             | 1282            | 1235            | -51%                          | -49%                          |
| Clickthroughs                   | 63          | 21          | 42         |  | 281             | 169             | 217             | 66%                           | 29%                           |
| <b>PRINTING &amp; PHOTOCOPY</b> | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change<br/>2026/2025</b> | <b>% Change<br/>2026/2024</b> |
| Public Computers                | 187         | 158         | 29         |  | 1162            | 950             | 1360            | 22%                           | -15%                          |
| Mobile Print                    | 308         | 257         | 51         |  | 1971            | 995             | 500             | 98%                           | 294%                          |
| Pages in Black and White        | 1643        | 2083        | -440       |  | 10582           | 15265           | 11306           | -31%                          | -6%                           |
| Pages in Colour                 | 120         | 61          | 59         |  | 877             | 562             | 419             | 56%                           | 109%                          |
| Total Print Jobs                | 495         | 415         | 80         |  | 3133            | 1945            | 1860            | 61%                           | 68%                           |
| Total Number of Pages           | 1763        | 2144        | -381       |  | 11459           | 15827           | 11725           | -28%                          | -2%                           |

# JULY 2026

## MONTHLY REPORT

### INTERACTIONS

NEW  
PATRONS

74

PATRON  
VISITS

5,363

CATALOGUE  
VISITS

2,158

WEB  
VISITS

1,926

PHYSICAL CIRC

9,203

DIGITAL CIRC

2,813

ITEMS BORROWED  
FROM LINC  
LIBRARIES

777

ITEMS LOANED TO  
LINC LIBRARIES

904

### CIRCULATION

ELECTRONIC  
DATABASE USE

624

### PROGRAMS

TOTAL  
PROGRAMS

188

PROGRAM  
ATTENDANCE

1,599

OUTREACH / POP-UP  
EVENTS

2

OUTREACH / POP-UP  
INTERACTIONS

43

SOCIAL MEDIA  
POSTS

37

eNEWSLETTER  
SUBSCRIBERS

606

PAGES PRINTED  
& COPIED

1,763

COMPUTER  
USERS

393

ePRINTit  
PRINT JOBS

308

TECH HELP

92

### LIBRARY TECH

### HIGHLIGHTS

- Library joined Canal Days festivities with:
  - Quiet Cove: Sensory zone
  - Ahoy! From Port Colborne green screen



Summer crafts

2nd Quarter 2026

Printed:

| <u>CIRCULATION (PHYSICAL)</u>      | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>     |  | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
|------------------------------------|----------------|----------------|----------------|--|-----------------|-----------------|-----------------|-------------------------------------|-------------------------------------|
| Books                              | 15345          | 10719          | 4626           |  | 26811           | 21806           | 23714           | 23%                                 | 13%                                 |
| Periodicals                        | 1015           | 684            | 331            |  | 1878            | 1379            | 996             | 36%                                 | 89%                                 |
| DVDs                               | 5316           | 3608           | 1708           |  | 8691            | 7490            | 9137            | 16%                                 | -5%                                 |
| CDs                                | 82             | 114            | -32            |  | 178             | 213             | 178             | -16%                                | 0%                                  |
| Audiobooks                         | 176            | 239            | -63            |  | 313             | 486             | 406             | -36%                                | -23%                                |
| Board Games                        | 134            | 68             | 66             |  | 258             | 130             | 209             | 98%                                 | 23%                                 |
| Seed Library                       | 524            | 568            | -44            |  | 669             | 896             | 939             | -25%                                | -29%                                |
| Video Games                        | 699            | 263            | 436            |  | 1024            | 579             | 746             | 77%                                 | 37%                                 |
| Library of Things                  | 49             | 113            | -64            |  | 91              | 167             | 22              | -46%                                | 314%                                |
| Library of Things - Storage        | 24             | 14             | 10             |  | 53              | 30              | 15              | 77%                                 | 253%                                |
| Library of Things - Children       | 243            | 139            | 104            |  | 467             | 344             | 110             | 36%                                 | 325%                                |
| Toys and Puzzles                   | 288            | 190            | 98             |  | 762             | 520             | 1370            | 47%                                 | -44%                                |
| Microfilm                          | 72             | 76             | -4             |  | 119             | 162             | 166             | -27%                                | -28%                                |
| <b>TOTAL CIRCULATION</b>           | <b>23967</b>   | <b>16795</b>   | <b>7172</b>    |  | <b>41314</b>    | <b>34202</b>    | <b>38008</b>    | <b>21%</b>                          | <b>9%</b>                           |
| Materials Returned                 | 21664          | 15121          | 6543           |  | 36754           | 29820           | 33306           | 23%                                 | 10%                                 |
| <b>TOTAL TRANSACTIONS</b>          | <b>45631</b>   | <b>31916</b>   | <b>13715</b>   |  | <b>78068</b>    | <b>64022</b>    | <b>71314</b>    | <b>22%</b>                          | <b>9%</b>                           |
| <u>CIRCULATION (DIGITAL)</u>       | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>     |  | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| Electronic Databases               | 1924           | 1326           | 598            |  | 3717            | 2962            | 796             | 25%                                 | 367%                                |
| Downloadable Audiobooks            | 2023           | 2103           | -80            |  | 3980            | 4082            | 3709            | -2%                                 | 7%                                  |
| Downloadable eBooks                | 2358           | 2893           | -535           |  | 5116            | 6332            | 6252            | -19%                                | -18%                                |
| Downloadable Music                 | 22             | 5              | 17             |  | 43              | 12              | 16              | 258%                                | 169%                                |
| Downloadable Video                 | 105            | 157            | -52            |  | 266             | 348             | 235             | -24%                                | 13%                                 |
| Downloadable Magazines             | 1683           | 1655           | 28             |  | 3415            | 3541            | 2842            | -4%                                 | 20%                                 |
| <b>TOTAL CIRCULATION</b>           | <b>8115</b>    | <b>8139</b>    | <b>-24</b>     |  | <b>16537</b>    | <b>17277</b>    | <b>13850</b>    | <b>-4%</b>                          | <b>19%</b>                          |
| <u>ILLO &amp; RECIP. BORROWING</u> | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>     |  | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| Interlibrary Loans --IN            | 49             | 34             | 15             |  | 79              | 66              | 65              | 20%                                 | 22%                                 |
| LINC Reciprocal IN                 | 2285           | 2333           | -48            |  | 4534            | 4880            | 3591            | -7%                                 | 26%                                 |
| <b>TOTAL RECEIVED</b>              | <b>2334</b>    | <b>2367</b>    | <b>-33</b>     |  | <b>4613</b>     | <b>4946</b>     | <b>3656</b>     | <b>-7%</b>                          | <b>26%</b>                          |
|                                    | 0              | 0              |                |  |                 |                 |                 |                                     |                                     |
| Interlibrary Loans --OUT           | 38             | 34             | 4              |  | 42              | 118             | 75              | -64%                                | -44%                                |
| LINC Reciprocal OUT                | 2251           | 1977           | 274            |  | 4933            | 4191            | 4885            | 18%                                 | 1%                                  |
| <b>TOTAL SENT</b>                  | <b>2289</b>    | <b>2011</b>    | <b>278</b>     |  | <b>4975</b>     | <b>4309</b>     | <b>4960</b>     | <b>15%</b>                          | <b>0%</b>                           |
| <u>REGISTRATIONS</u>               | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>     |  | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| Adults                             | 122            | 105            | 17             |  | 231             | 212             | 445             | 9%                                  | -48%                                |
| Children                           | 40             | 44             | -4             |  | 59              | 68              | 100             | -13%                                | -41%                                |
| Non-Resident                       | 42             | 31             | 11             |  | 72              | 62              | 50              | 16%                                 | 44%                                 |
| Teen                               | 11             | 2              | 9              |  | 19              | 9               | 15              | 111%                                | 27%                                 |
| <b>TOTAL REGISTRATIONS</b>         | <b>215</b>     | <b>182</b>     | <b>33</b>      |  | <b>381</b>      | <b>351</b>      | <b>610</b>      | <b>9%</b>                           | <b>-38%</b>                         |
| <u>RECEIPTS</u>                    | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>     |  | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| Other Sale                         | 631.29         | 398.25         | 233.04         |  | 1179.82         | 1271.05         | 914.19          | -7%                                 | 29%                                 |
| Room Rental                        | 240.00         | 210.00         | 30.00          |  | 450.00          | 730.00          | 474.60          | -38%                                | -5%                                 |
| General Donations                  | 535.35         | 100.00         | 435.35         |  | 1675.35         | 185.88          | 1049.00         | 801%                                | 60%                                 |
| Used Book Sales                    | 819.35         | 457.85         | 361.50         |  | 1250.13         | 1922.75         | 1679.15         | -35%                                | -26%                                |
| Photocopy/Print/Fax Fee            | 1581.93        | 1318.93        | 263.00         |  | 2965.19         | 3758.82         | 2703.80         | -21%                                | 10%                                 |
| Sign Rental                        | 250.00         | 120.00         | 130.00         |  | 250.00          | 120.00          | 113.00          | 108%                                | 121%                                |
| Program Fee - Adult                | 0.00           | 0.00           | 0.00           |  | 0.00            | 0.00            | 120.00          | 0%                                  | -100%                               |
| Other Revenue                      | 11.10          | 140.79         | -129.69        |  | 10378.08        | 141.90          | 0.00            | 7214%                               | 100%                                |
| <b>SUBTOTAL</b>                    | <b>4069.02</b> | <b>2745.82</b> | <b>1323.20</b> |  | <b>18148.57</b> | <b>8130.40</b>  | <b>7053.74</b>  | <b>123%</b>                         | <b>157%</b>                         |
| Capital Donations                  | <u>0.00</u>    | <u>400.00</u>  | <u>-400.00</u> |  | <u>240.00</u>   | <u>1400.00</u>  | <u>1374.00</u>  | <u>-83%</u>                         | <u>-83%</u>                         |
| <b>TOTAL RECEIPTS</b>              | <b>4069.02</b> | <b>3145.82</b> | <b>923.20</b>  |  | <b>18388.57</b> | <b>9530.40</b>  | <b>8427.74</b>  | <b>93%</b>                          | <b>118%</b>                         |
| <u>MATERIALS</u>                   | <u>2026</u>    | <u>2025</u>    | <u>+/-</u>     |  | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
| No. of Books Repaired              | 87             | 98             | -11            |  | 165             | 227             | 173             | -27%                                | -5%                                 |
| Donations added to Collection      | 32             | 19             | 13             |  | 45              | 47              | 126             | -4%                                 | -64%                                |
| Used Books Sold                    | 694            | 262            | 432            |  | 938             | 1037            | 1082            | -10%                                | -13%                                |

| <u>PROGRAMS AND EVENTS</u>                                       | <u>2026</u> | <u>2025</u> | <u>+/-</u> |  | <u>2026 YTD</u> | <u>2025 YTD</u> | <u>2024 YTD</u> | <u>% Change</u><br><u>2026/2025</u> | <u>% Change</u><br><u>2026/2024</u> |
|------------------------------------------------------------------|-------------|-------------|------------|--|-----------------|-----------------|-----------------|-------------------------------------|-------------------------------------|
| <b>No. of Prog/Events</b>                                        |             |             |            |  |                 |                 |                 |                                     |                                     |
| Teen Programs                                                    | 1           | 3           | -2         |  | 9               | 16              | 8               | -44%                                | 13%                                 |
| Pop-Up Library Visits                                            | 15          | 10          | 5          |  | 24              | 17              | 9               | 41%                                 | 167%                                |
| Community Events                                                 | 103         | 42          | 61         |  | 175             | 95              | 116             | 84%                                 | 51%                                 |
| Children's Programmes                                            | 84          | 73          | 11         |  | 170             | 154             | 102             | 10%                                 | 67%                                 |
| Class Visits                                                     | 10          | 13          | -3         |  | 19              | 21              | 23              | -10%                                | -17%                                |
| * Tech                                                           | 281         | 172         | 109        |  | 635             | 328             | 240             | 94%                                 | 165%                                |
| * Seniors                                                        | 5           | 7           | -2         |  | 9               | 13              | 15              | -31%                                | -40%                                |
| <b>TOTAL</b>                                                     | <b>499</b>  | <b>320</b>  | <b>179</b> |  | <b>1041</b>     | <b>644</b>      | <b>513</b>      | <b>62%</b>                          | <b>103%</b>                         |
| <b>No. of Attendees</b>                                          |             |             |            |  |                 |                 |                 |                                     |                                     |
| Teen Programs                                                    | 1           | 3           | -2         |  | 95              | 37              | 36              | 157%                                | 164%                                |
| Pop-Up Library Visits                                            | 487         | 371         | 116        |  | 781             | 510             | 319             | 53%                                 | 145%                                |
| Community Events                                                 | 1147        | 674         | 473        |  | 1743            | 1097            | 1781            | 59%                                 | -2%                                 |
| Children's Programmes                                            | 1003        | 1229        | -226       |  | 2129            | 2765            | 2107            | -23%                                | 1%                                  |
| Class Visits                                                     | 269         | 381         | -112       |  | 490             | 563             | 683             | -13%                                | -28%                                |
| * Tech                                                           | 281         | 172         | 109        |  | 636             | 328             | 240             | 94%                                 | 165%                                |
| * Seniors                                                        | 21          | 125         | -104       |  | 32              | 140             | 91              | -77%                                | -65%                                |
| <b>TOTAL</b>                                                     | <b>3209</b> | <b>2955</b> | <b>254</b> |  | <b>5906</b>     | <b>5440</b>     | <b>5257</b>     | <b>9%</b>                           | <b>12%</b>                          |
| * Tech and Seniors previously categorized under Community Events |             |             |            |  |                 |                 |                 |                                     |                                     |
| <b>No. of Rentals/Reservations</b>                               |             |             |            |  |                 |                 |                 |                                     |                                     |
| Room Rentals                                                     | 28          | 21          | 7          |  | 53              | 47              | 32              | 13%                                 | 66%                                 |
| Bookable Spaces                                                  | 55          | 81          | -26        |  | 109             | 128             | 37              | -15%                                | 195%                                |
| Sign Rentals                                                     | 2           | 3           | -1         |  | 2               | 3               | 7               | -33%                                | -71%                                |
| <b>No. of Attendees</b>                                          |             |             |            |  |                 |                 |                 |                                     |                                     |
| Room Rentals                                                     | 260         | 240         | 20         |  | 559             | 620             | 381             | -10%                                | 47%                                 |
| Bookable Spaces                                                  | 85          | 104         | -19        |  | 172             | 164             | 48              | 5%                                  | 258%                                |
| *Room Rentals previously categorized under Community Events      |             |             |            |  |                 |                 |                 |                                     |                                     |
| <b>ALL COMPUTER USERS</b>                                        | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change</b><br><b>2026/2025</b> | <b>% Change</b><br><b>2026/2024</b> |
| Computer Workstation Users                                       | 957         | 597         | 360        |  | 1676            | 1280            | 1713            | 31%                                 | -2%                                 |
| <b>TOTAL</b>                                                     | <b>957</b>  | <b>597</b>  | <b>360</b> |  | <b>1676</b>     | <b>1280</b>     | <b>3738</b>     | <b>31%</b>                          | <b>-55%</b>                         |
| <b>PATRON COUNT</b>                                              | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change</b><br><b>2026/2025</b> | <b>% Change</b><br><b>2026/2024</b> |
|                                                                  | 13381       | 12020       | 1361       |  | 25151           | 23522           | 25934           | 7%                                  | -3%                                 |
| <b>LIBRARY HOMEPAGE HITS</b>                                     | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change</b><br><b>2026/2025</b> | <b>% Change</b><br><b>2026/2024</b> |
|                                                                  | 5438        | 4838        | 600        |  | 12343           | 10875           | 9673            | 13%                                 | 28%                                 |
| <b>ONLINE CATALOGUE HITS</b>                                     | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change</b><br><b>2026/2025</b> | <b>% Change</b><br><b>2026/2024</b> |
|                                                                  | 7836        | 7416        | 420        |  | 17414           | 15321           | 11824           | 14%                                 | 47%                                 |
| <b>SOCIAL MEDIA</b>                                              | <b>2026</b> | <b>2025</b> | <b>+/-</b> |  | <b>2026 YTD</b> | <b>2025 YTD</b> | <b>2024 YTD</b> | <b>% Change</b><br><b>2026/2025</b> | <b>% Change</b><br><b>2026/2024</b> |
| <b>Facebook</b>                                                  |             |             |            |  |                 |                 |                 |                                     |                                     |
| Page Likes/Followers                                             | 2016        | 1796        | 220        |  | 2016            | 1796            | 1668            | 12%                                 | 21%                                 |
| Total Post Views                                                 | 47022       | 52046       | -5024      |  | 137246          | 122598          | 107164          | 12%                                 | 28%                                 |
| Total Post Interactions                                          | 635         | 1235        | -600       |  | 1678            | 3047            | 2137            | -45%                                | -21%                                |
| Total Posts                                                      | 92          | 152         | -60        |  | 215             | 306             | 198             | -30%                                | 9%                                  |
| <b>Instagram</b>                                                 |             |             |            |  |                 |                 |                 |                                     |                                     |
| Page Likes/Followers                                             | 1565        | 1417        | 148        |  | 1565            | 1417            | 1272            | 10%                                 | 23%                                 |
| Total Post Views                                                 | 22993       | 20856       | 2137       |  | 55432           | 51176           | 24022           | 8%                                  | 131%                                |
| Total Post Interactions                                          | 908         | 736         | 172        |  | 1593            | 1726            | 931             | -8%                                 | 71%                                 |
| Total Posts                                                      | 89          | 135         | -46        |  | 206             | 310             | 222             | -34%                                | -7%                                 |

| <b><u>eNEWSLETTER</u></b>              | <b><u>2026</u></b> | <b><u>2025</u></b> | <b><u>+/-</u></b> |  | <b><u>2026 YTD</u></b> | <b><u>2025 YTD</u></b> | <b><u>2024 YTD</u></b> | <b><u>% Change</u></b><br><b><u>2026/2025</u></b> | <b><u>% Change</u></b><br><b><u>2026/2024</u></b> |
|----------------------------------------|--------------------|--------------------|-------------------|--|------------------------|------------------------|------------------------|---------------------------------------------------|---------------------------------------------------|
| New Contacts                           | 11                 | 23                 | -12               |  | 42                     | 43                     | 37                     | -2%                                               | 14%                                               |
| Total Contacts to Date                 | 595                | 526                | 69                |  | 595                    | 526                    | 423                    | 13%                                               | 41%                                               |
| Email Opens                            | 196                | 508                | -312              |  | 488                    | 1033                   | 1009                   | -53%                                              | -52%                                              |
| Clickthroughs                          | 81                 | 46                 | 35                |  | 218                    | 148                    | 165                    | 47%                                               | 32%                                               |
|                                        |                    |                    |                   |  |                        |                        |                        |                                                   |                                                   |
| <b><u>PRINTING &amp; PHOTOCOPY</u></b> | <b><u>2026</u></b> | <b><u>2025</u></b> | <b><u>+/-</u></b> |  | <b><u>2026 YTD</u></b> | <b><u>2025 YTD</u></b> | <b><u>2024 YTD</u></b> | <b><u>% Change</u></b><br><b><u>2026/2025</u></b> | <b><u>% Change</u></b><br><b><u>2026/2024</u></b> |
| Public Computers                       | 526                | 332                | 194               |  | 975                    | 792                    | 1183                   | 23%                                               | -18%                                              |
| Mobile Print                           | 921                | 385                | 536               |  | 1663                   | 738                    | 410                    | 125%                                              | 306%                                              |
| Pages in Black and White               | 4595               | 3761               | 834               |  | 8939                   | 13182                  | 9521                   | -32%                                              | -6%                                               |
| Pages in Colour                        | 453                | 395                | 58                |  | 757                    | 501                    | 372                    | 51%                                               | 103%                                              |
|                                        |                    |                    |                   |  |                        |                        |                        |                                                   |                                                   |
| Total Print Jobs                       | 1447               | 717                | 730               |  | 2638                   | 1530                   | 1593                   | 72%                                               | 66%                                               |
| Total Number of Pages                  | 5048               | 4156               | 892               |  | 9696                   | 13683                  | 9893                   | -29%                                              | -2%                                               |

## Q2 2026

# QUARTERLY REPORT

### INTERACTIONS

NEW  
PATRONS

**215**

PATRON  
VISITS

**13,381**

CATALOGUE  
VISITS

**7,836**

WEB  
VISITS

**5,438**

PHYSICAL CIRC

**23,967**

DIGITAL CIRC

**8,115**

ITEMS BORROWED  
FROM LINC  
LIBRARIES

**2,285**

ITEMS LOANED TO  
LINC LIBRARIES

**2,251**

### CIRCULATION

ELECTRONIC  
DATABASE USE

**1,924**

### PROGRAMS

TOTAL  
PROGRAMS

**499**

PROGRAM  
ATTENDANCE

**3,209**

OUTREACH / POP-UP  
EVENTS

**15**

OUTREACH / POP-UP  
INTERACTIONS

**487**

SOCIAL MEDIA  
POSTS

**181**

eNEWSLETTER  
SUBSCRIBERS

**595**

PAGES PRINTED  
& COPIED

**5,048**

COMPUTER  
USERS

**957**

ePRINTit  
PRINT JOBS

**921**

TECH HELP

**281**

### LIBRARY TECH

### HIGHLIGHTS

- My Dream Borrow concluded with over 300 ballots submitted.
- Autorenewals began April 1st.
- "Tourist that travels visiting libraries in small towns said this is a lovely library and especially loved the LOT collection."



Free Comic Book Day



310 King Street, Port Colborne, ON, L3K 4H1

905-834-6512

**EMPOWER.  
ENRICH. EDUCATE.**

 [portcolbornelibrary.org](http://portcolbornelibrary.org)

 [library@portcolborne.ca](mailto:library@portcolborne.ca)

 @PortColborneLib

 @PortColbornePublicLibrary

## SPOOKY STORY CONTEST FOR KIDS

**Tuesday, September 8 to Saturday October 17**

Submit an original "Spooky Story" to the library for a chance to win!

Visit the library to pick up a paper form, or submit online using the QR code. Submissions are due: Saturday, October 17 at 5 p.m.

Winning stories will be shared at our "Spooky Story" program on Thursday, October 29 at 6 p.m.



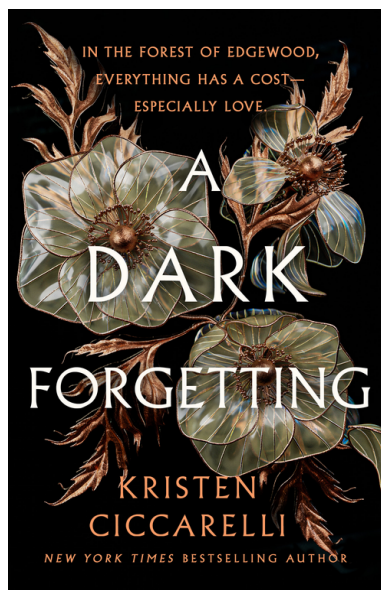
## ONE BOOK, ONE NIAGARA

**Thursday, October 22, 7 p.m.**

One Book, One Niagara is an annual region-wide book club that brings Niagara readers together through a shared Canadian title, selected by libraries across the region.

The 2026 One Book, One Niagara selection is *A Dark Forgetting* by Kristen Ciccarelli —the epic love story of a magical girl, the boy she left behind, and a deadly curse.

Join us at West Niagara Secondary School (5699 King St., Lincoln, ON) for a conversation with the author, Kristen Ciccarelli.



Get your FREE tickets here:

<https://onebookoneniagara2026.eventbrite.ca>



## SUBSCRIBE

Subscribe to our monthly newsletter by visiting our website.

## ART IN THE ATRIUM

### PORT COLBORNE ART CLUB

**September 2026**

Port Colborne Art Club was founded in 1947. Located in the Julia Yager Community Centre in Bethel, the club provides community members with valuable opportunities to learn new skills and develop their art. The Club participates in community events, such as Canal Days, arts activities at Roselawn, and hosts an Annual Art Show Tea and Sale.

### AL THOMBS

**October 2026**

Al Thombs spent most of his life doodling and creating cartoons. A few years ago, Al began taking art lessons from Bill Biddle in Dunnville, who was a great teacher and painter of landscapes & architecture. Al Thombs' art subjects are varied - from animals, old buildings and landscapes.

## HOLIDAY HOURS

Monday, September 7  
(Closed for Labour Day)

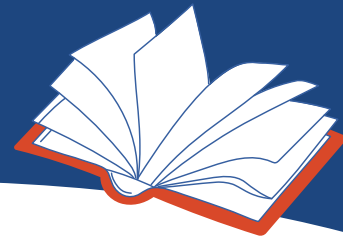
Wednesday, September 30  
(Closed for National Day for Truth and Reconciliation)

Monday, October 12  
(Closed for Thanksgiving Day)



**PORT COLBORNE**  
· PUBLIC LIBRARY ·

**SEPTEMBER/OCTOBER 2026**



Did you know... that October is  
Canadian Public Library Month?

## ADULT PROGRAMS

### DOCUMENTARY FILM SERIES

Join us for a documentary screening and discussion.  
In partnership with the National Film Board.  
Pre-register. Free.



#### THE STAND

**Monday, September 28, 1:30 – 3 p.m.**

On a misty morning in the fall of 1985, a small group of Haida people blockaded a muddy dirt road on Lyell Island, demanding the government work with Indigenous people to find a way to protect the land and the future (2024, 94 min).



#### GHOSTS OF THE SEA

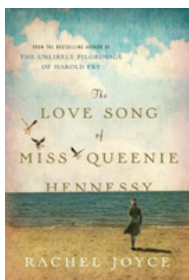
**Monday, October 26, 1:30 – 3 p.m.**

Born at sea, Virginia was just five when her father, the famous Norwegian adventurer Peter Tangvald, died tragically in a shipwreck. When her elder brother, Thomas, also disappeared mysteriously at sea in 2014, Virginia decided to investigate her origins (2024, 97 min).



### PORT COLBORNE PUBLIC LIBRARY BOOK CLUB

Join us for a book club discussion. Stop by the library to pre-register and pick up the latest book club title. Spaces limited. Free.



**Monday,  
September 14,  
1:30 – 2:30 p.m.**

**The Love Song  
of Miss Queenie  
Hennessy** by  
Rachel Joyce



**Monday,  
October 19,  
1:30 – 2:30 p.m.**

**The Burning  
Library**  
by Gilly  
MacMillan

### READ IT FORWARD BOOK CLUB

**Thursdays, September 10 &  
October 8, 6:30 – 7:30 p.m.**

Read It Forward is an opportunity for book lovers to discuss favourite titles and get new book recommendations, with a new theme each month. September's theme is Book Club and October's is Cozy Mysteries! Come ready to discuss the books you've read, and discover new authors, titles, and genres.

### ADULT CHESS CLUB

**Mondays, September 14 - October 19  
(excluding Monday, October 12),  
6 – 7:30 p.m.**

Mr. Edwards has returned to the library for 10 weeks to facilitate an adult chess club. The club is open to adults of all experience levels, including those interested in learning how to play the game. Registration is required. For ages 16+. Free.

### ADULT ART CLASS: DON'T SPILL THE TEA SCRABBLE COASTER

**Tuesday, September 15,  
1 – 2:30 p.m.**

We are turning game tiles into a custom drink coaster. Spell out your favourite literary words, family names, or coffee puns. Space is limited. Pre-register. Free. Age 16+



**PORT COLBORNE**  
· PUBLIC LIBRARY ·

**SEPTEMBER/OCTOBER 2026**



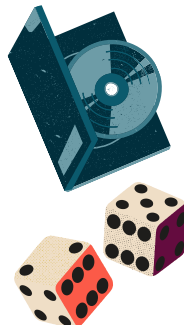
Be back-to-school ready with all the benefits of having a library card, the opportunity for volunteer hours, and access to our Homework Hub.

## TEEN PROGRAMS

### **LIBRARY CARDS FOR TEENS**

Did you know that you can register for a card if you are between the ages of 13 to 17?

With a card, you can check out books, board games, video games, CDs, DVDs, and more.



### **POP-UP @ PORT HIGH**

**Thursday, October 1, 10:50 a.m. – 12 p.m.**

Are you a PCHS student? Visit the school library during lunch for an activity with the Port Colborne Public Library. October's theme is Tattered Tales, our spooky book page print. Drop-in. Free.



### **HOMESCHOOL HUB**

Study independently or collaboratively in our quiet workspaces, use a public computer or our free Wi-Fi, and show us your student card for a free print job. Limit of 15 pages.



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### **TEEN BOOKMARK CONTEST**

Submit your design for a chance to be the featured bookmark artist of the month.



September Theme:  
**Trick or Treat**  
Submissions due:  
**September 29**



October Theme:  
**Remembrance**  
Submissions due:  
**October 31**

### **TEEN BOOK REVIEWS**

Teens can earn five community service hours by writing a book review for the library. Learn more by emailing us at [library@portcolborne.ca](mailto:library@portcolborne.ca) or calling us at 905-834-6512. For ages 13 – 17. Registration is required. Free.





Back to school means PD Day activities, and the return of Kids' Chess and LEGO Clubs.

## CHILDREN'S PROGRAMS

### KIDS' CRAFT CART

Wednesdays, September 2, 9, 16 & 23,  
October 7, 14, 21 & 28, 3 – 4:30 p.m.

We bring the craft supplies, you bring the creativity! Create something unique to you at our Craft Cart. For families. Drop-in. Free.



### STORY TIME WITH SHELLY

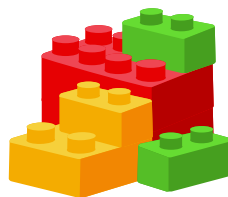
Saturdays, September 5, 12, 19 & 26,  
October 3, 10, 17, 24 & 31, 10:30 – 11:30 a.m.

Meet us in the Children's Room for fun, free, family story time. For all ages. Drop-in. Free.

### LEGO CLUB

Mondays, September 14, 21 & 28,  
October 9, & 19, 3 – 6 p.m.

Complete a challenge, follow a pattern, or use your imagination to make something new – however you like to build, you're sure to create something amazing at Lego Club! For ages 5+. Drop-in. Free.



### CHILDREN'S CHESS CLUB

Tuesdays, September 15 – October 20, 6 – 7:30 p.m.

Mr. Edwards will be returning to the library to host a chess club for kids. The club is open to children of all experience levels, including those interested in learning how to play the game. For children ages 8 to 14. Registration required. Free.



### BOOKMARK CONTEST

September Theme: **Pumpkins & Fall Leaves**  
Submissions due: **September 29**

October Theme: **Poppies**  
Submissions due: **October 31**



### PD DAY ACTIVITY: LEGO ALL DAY!

Monday, October 26,  
10 a.m. – 7:00 p.m.

Use the challenge cards, use your imagination, or try our brand-new Braille LEGO bricks and learn Braille letters through games and challenges. For families. Drop-in. Free.



### SPOOKY STORIES AT THE LIBRARY

Thursday, October 29, 6 p.m.

Come to the library dressed up in your Halloween costume and hear our "Spooky Stories" contest winners read aloud their (not so) very scary stories! Share your own (not too) spine-chilling story and listen to some of ours. For families. Free. Drop-in.



### TOUCH A TRUCK

Thursday, October 8

Join the library at the 2026 Touch a Truck event. Children are invited to climb, explore, and learn about the many trucks and emergency vehicles that serve our community!

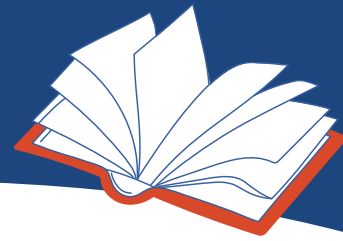
We will have colouring pages for all children to share their favourite truck with us and we will be compiling a Touch a Truck book for 2026 to share.





**PORT COLBORNE**  
PUBLIC LIBRARY

**SEPTEMBER/OCTOBER 2026**



**Ontario Public Library Week**  
**October 18 - 24, 2026**

## MORE PROGRAMS

### BABY BLOCK PARTY

**Tuesdays, starting September 8, 10:30 a.m. – 12 p.m.**

Come party at the library with soft sensory blocks, perfect for our youngest library users to explore and build. For babies and toddlers ages 0 to 4 and their caregiver. Drop-in. Free.



### YARN AND YACK

**Thursdays, 2 – 3 p.m.**

Join us for a weekly social knitting/crocheting/cross-stitching/embroidery and conversation group. Free. Drop-in.



### BRAIN HEALTH WORKSHOP

**Baycrest**

**Thursday, October 22, 11 a.m. – 12 p.m.**

Offered by Baycrest Academy for Research and Education, this workshop helps you to gain insights into lifestyle risk factors related to brain health and aging. All participants will also take home a free evidence-based brain health booklet! Ages 50+. Space is limited. Pre-register. Free.



### ONTARIO PUBLIC LIBRARY WEEK

Get loud for your library during Ontario Public Library Week!

Pick up a ballot during the week of October 18-24 and share why your library is important to you! Or tag us in a social media post letting us know why you love your library.



**EarlyON**  
Child and Family Centre

### BABY MASSAGE

**Thursdays, October 8, 15, 29, & November 5, 10 – 11:30 a.m.**

EarlyON staff will support and guide parents of young babies in this 4-week program. Baby massage is a way to gently nurture and bond with your baby. Parents will learn massage strokes, the benefits of massage including improving digestion, sleep, helping your baby to relax and ways to support infant development.

Limited spots are available. Register online using your EarlyON account.

### PLAY, LEARN & CONNECT

**Fridays, September 4, 18 & October 2, 16 & 30, 10 – 11:30 a.m.**

Come join EarlyON at the Port Colborne Library for a fun playgroup, specifically designed for children ages 0-6 years! Explore, play, learn and connect with a variety of play material, carefully curated for this library partnership. What will we discover today? We can't wait to see you there!



**PORT COLBORNE**  
PUBLIC LIBRARY

**EMPOWER. ENRICH.  
EDUCATE.**



Learn more about services and programs offered by  
local community support groups. Drop-in. Free.

## COMMUNITY CONNECT

### Start Me Up Niagara's Mobile Closet

**Mon. Sept. 21, 11 a.m. – 1 p.m.**

Niagara's Mobile Closet will be at the library for a free shopping event with seasonally appropriate new/gently used clothing and other daily necessities for unsheltered and low-income people. Drop-in. Free.



### Get SET & Resume Refresh with PC Works



**Thursdays, September 3, 10, 17 & 24,  
October 1, 8, 15, 22 & 29, 12 – 2 p.m.**

Need tech and/or job-seeking assistance? Get SET (skills, education, training) with PC Works. Ask questions about email, apps, virtual interviews and more. Bring in a paper or digital copy of your resume and get tips on how to refresh and optimize your skills to match your employment goals. Drop-in. Free.

### Ontario Seniors Dental Care Program

**Wednesday, September 16, 10 – 11:30 a.m.**

The OSDCP is a free dental care program for low-income seniors (65 and older). Stop by to learn how to enroll. For other dental assistance questions, call Valerie Wehlann from Bridges at 905-871-7621 ext. 2245

### Programs & Services

**Tuesdays, September 29 &  
October 27, 2 – 3:30 p.m.**

Bridges Community Health Centre's mission is to provide their community with excellent primary care, health promotion, illness prevention and community development. Learn about free programs and services offered by Bridges CHC with Health Promoter Lori.

**Bridges**

Community Health Centre

### Birchway Niagara

**Mondays, September 14 & October 5, 10 a.m. – 12 p.m.**

Learn about communication, boundaries, safety planning, and healthy relationships. Learn how to help someone who may be experiencing abuse.



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Birchway

### PFLAG Niagara

**Saturdays, September 12 &  
October 10, 11:30 a.m. – 1:30 p.m.**

Wondering about pronouns? Struggling to keep track of the letters in 2S&LGBTQQIA+? Maybe you have questions but aren't sure if you'll say the right thing or use the correct terms. Pflag Niagara is here for you! All are welcome to stop by, ask questions, and chat with us.



### Meals on Wheels, Port Colborne Inc.

**Tuesdays, September 29 &  
October 27, 10 – 11 a.m.**

Meals on Wheels Port Colborne Inc. partners with their volunteers to promote healthy, independent living through home delivery of nutritious meals services and personal contact for those at nutritional risk due to age, living with a physical or cognitive disability, convalescing from illness or surgery and their caregivers. Reach out today to inquire about their services 905-835-1581.





Need one-on-one tech help?

Book a Tech Time appointment with our friendly staff to help answer basic questions and provide step-by-step instruction on devices. Call us to learn more: 905-834-6512.

## E-RESOURCES

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Find your next great read! NoveList is a trusted source of expert read-alike recommendations. NoveList K-8 Plus helps kids find books that are just right for their reading level and interests.



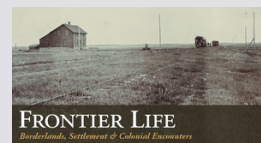
#### TORONTO PUBLIC LIBRARY: DIGITAL ARCHIVE

Explore photos, maps, manuscripts, digitized books and more from Toronto Public Library's digital collections.



#### FRONTIER LIFE

Discover primary source documents exploring existence on the edges of the anglophone world from 1650-1920.



#### ANCESTRY LIBRARY EDITION

Research genealogy and ancestry information using one of our library computers. Accessible while in the library.



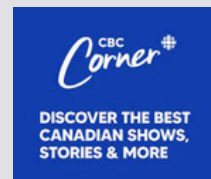
#### THE CANADIAN ENCYCLOPEDIA

Research with a bilingual encyclopedia managed by the non-profit Historica Foundation.



#### CBC CORNER

Discover Canadian content including news, TV and radio shows, podcasts, kids content, a language learning app and much more!



#### OUR DIGITAL WORLD

Access heritage collections from public and academic libraries, archives, museums, historical societies, women's institutes, newspaper publishers, and community organizations.





Take time to reflect this National Day for Truth and Reconciliation by checking out a book written by an Indigenous author.

## **SUPPORT YOUR LIBRARY**

**Donor Recognition Program:** To show our appreciation and to recognize your support, the names of contributors of \$50.00 or more will be listed on our Donor Recognition Wall.

**Memorials:** A thoughtful way of remembering a loved one or friend who may have had a special fondness for the library. For gifts of \$50.00 or more, your loved one's name will be added to our Donor Recognition Wall.

**Library Book Sale:** Gently used books, magazines, DVDs, music CDs, and more. Prices start at 25¢. Find a treasure, buy a gift, and support your library!

**Adopt-a-Magazine:** Give the gift of a magazine subscription for the year. Ask us about available titles and how to participate.

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A charitable tax receipt will be issued for monetary gifts of \$10.00 or more.

## **SEED LIBRARY**

Borrowing is easy: just let us know how many packets you're taking home and after harvest, send us seeds from your homegrown veggies or flowers.



## **BOOK OUR MUSIC MAKERSPACE**

Our Music Makerspace includes a digital piano, an electric drum set, ukeleles, a guitar, and bells and shakers. Book the Music Makerspace for free for sessions starting at 30 minutes. Children must be accompanied by an adult.



## **LIBRARY BOARD**

Bryan Ingram, Chair  
Angie Desmarais, Vice-Chair  
Amanda Smits  
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Cheryl MacMillan  
Eman Tanini  
Harmony Cooper  
Margaret Booth  
Mark Bagu, Councillor

## **LIBRARY MANAGEMENT**

Rachel Tkachuk,  
Chief Executive Officer

Loraine MacDonald,  
Library Services Manager

## **VISITING LIBRARY SERVICE**

The delivery of library materials to patrons unable to visit the library due to illness, physical disability, or age. Contact us at 905-834-6512 for more details.



## **HOURS OF SERVICE**

Monday, Tuesday, Thursday:  
9:30 a.m. – 8 p.m.  
Wednesday, Friday, Saturday:  
9:30 a.m. – 5 p.m.

The book drop is open 24/7 to return your books and library materials.



PORT COLBORNE  
PUBLIC LIBRARY

# SEPTEMBER 2026 AT THE LIBRARY

SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

310 King Street  
Port Colborne, ON  
L3K 4H1

## CONTACT US

905-834-6512  
library@portcolborne.ca

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|    |                                                                                                    |                                                                                                                               |                                                                                     |                                                                                        |                                           |                                                                               |
|----|----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|-------------------------------------------|-------------------------------------------------------------------------------|
|    |                                                                                                    | 1                                                                                                                             | 2                                                                                   | 3                                                                                      | 4                                         | 5                                                                             |
|    |                                                                                                    | Kids' Craft Cart                                                                                                              | 3 - 4:30<br>Kids' Craft Cart                                                        | 12 - 2 PC Works<br>2 - 3 Yarn & Yack                                                   | 10 - 11:30<br>EarlyON @ the Library       | 9:45 - 10:45 Story Time with Shelly                                           |
| 6  | 7<br>Closed for Labour Day                                                                         | 8<br>"Spooky Story" Contest Begins<br>10:30 - 12<br>Baby Block Party                                                          | 9<br>3 - 4:30<br>Kids' Craft Cart                                                   | 10<br>12 - 2 PC Works<br>2 - 3 Yarn & Yack<br>6:30 - 7:30<br>Read It Forward Book Club | 11                                        | 12<br>9:45 - 10:45 Story Time with Shelly<br>11:30 - 1:30<br>PFLAG Niagara of |
| 13 | 14<br>10 - 12 Birchway<br>1:30 - 2:30<br>PCPL Book Club<br>3 - 6 LEGO Club<br>6 - 7:30 Adult Chess | 15<br>10:30 - 12<br>Baby Block Party<br>1 - 2:30<br>Adult Art Class<br>6 - 7:30<br>Children's Chess                           | 16<br>10 - 11:30<br>Ontario Seniors' Dental Program<br>3 - 4:30<br>Kids' Craft Cart | 17<br>12 - 2 PC Works<br>2 - 3 Yarn & Yack                                             | 18<br>10 - 11:30<br>EarlyON @ the Library | 19<br>9:45 - 10:45 Story Time with Shelly                                     |
| 20 | 21<br>11 am - 1 pm<br>Niagara's Mobile Closet<br>3 - 6 LEGO Club<br>6 - 7:30 Adult Chess           | 22<br>10:30 - 12<br>Baby Block Party<br>6 - 7:30<br>Children's Chess Club                                                     | 23<br>3 - 4:30<br>Kids' Craft Cart                                                  | 24<br>10 - 11:30<br>Infant Massage<br>12 - 2 PC Works<br>2 - 3 Yarn & Yack             | 25                                        | 26<br>9:45 - 10:45 Story Time with Shelly                                     |
| 27 | 28<br>1:30 - 3 Doc Films<br>3 - 6 LEGO Club<br>6 - 7:30 Adult Chess                                | 29<br>10 - 11<br>Meals on Wheels<br>10:30 - 12<br>Baby Block Party<br>2 - 3:30<br>Bridges CHC<br>6 - 7:30<br>Children's Chess | 30<br>Closed for National Day for Truth and Reconciliation                          |                                                                                        |                                           |                                                                               |

# OCTOBER 2026 AT THE LIBRARY

## CANADIAN LIBRARY MONTH

| SUNDAY                                              | MONDAY                                                                                                                    | TUESDAY                                                                                              | WEDNESDAY                                 | THURSDAY                                                                                                                   | FRIDAY                                                                                    | SATURDAY                                                                                   |
|-----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|-------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|
|                                                     |                                                                                                                           |                                                                                                      |                                           | <b>1</b><br>10:50 - 12<br>Pop-up Port High<br>12 - 2 PC Works<br>2 - 3 Yarn & Yack                                         | <b>2</b><br>10 - 11:30<br>EarlyOn @ the<br>Library                                        | <b>3</b><br>9:45 - 10:45 Story<br>Time with Shelly                                         |
| <b>4</b><br>FIRST NATIONS<br>PUBLIC LIBRARY<br>WEEK | <b>5</b><br>10 - 12 Birchway<br>3 - 6 LEGO Club<br>6 - 7:30 Adult<br>Chess Club                                           | <b>6</b><br>10:30 - 12<br>Baby Block Party<br>6 - 7:30<br>Children's Chess<br>Club                   | <b>7</b><br>3 - 4:30<br>Kids' Craft Cart  | <b>8 10 - 11:30</b><br>Baby Massage<br>12 - 2 PC Works<br>2 - 3 Yarn & Yack<br>6:30 - 7:30<br>Read It Forward<br>Book Club | <b>9</b>                                                                                  | <b>10</b><br>9:45 - 10:45 Story<br>Time with Shelly<br>11:30 - 1:30 pm<br>PFLAG Niag<br>of |
| <b>11</b>                                           | <b>12</b><br> Closed for<br>Thanksgiving | <b>13</b><br>10:30 - 12<br>Baby Block Party<br>6 - 7:30<br>Children's Chess<br>Club                  | <b>14</b><br>3 - 4:30<br>Kids' Craft Cart | <b>15</b><br>10 - 11:30<br>Baby Massage<br>12 - 2 PC Works<br>2 - 3 Yarn & Yack                                            | <b>16</b><br>10 - 11:30<br>EarlyOn @ the<br>Library<br>CANADIAN<br>LIBRARY<br>WORKERS DAY | <b>17</b><br>9:45 - 10:45 Story<br>Time with Shelly<br>"Spook Story"<br>Contest Ends       |
| <b>18</b><br>ONTARIO<br>PUBLIC LIBRARY<br>WEEK      | <b>19</b><br>1:30 - 2:30<br>PCPL Book Club<br>3 - 6 LEGO Club<br>6 - 7:30 Adult<br>Chess Club                             | <b>20</b><br>10:30 - 12<br>Baby Block Party<br>6 - 7:30<br>Children's Chess<br>Club                  | <b>21</b><br>3 - 4:30<br>Kids' Craft Cart | <b>22</b><br>11 am - 12 pm<br>Brain Health<br>12 - 2 PC Works<br>2 - 3 Yarn & Yack<br>7pm OBON @ West<br>Niagara Secondary | <b>23</b>                                                                                 | <b>24</b><br>9:45 - 10:45 Story<br>Time with Shelly                                        |
| <b>25</b>                                           | <b>26</b><br>1:30 - 3 Doc Films<br>10 - 7 PD Day<br>All Day LEGO<br>6 - 7:30 Adult<br>Chess Club                          | <b>27</b><br>10 - 11<br>Meets on Wheels<br>10:30 - 12<br>Baby Block Party<br>2 - 3:30<br>Bridges CHC | <b>28</b><br>3 - 4:30<br>Kids' Craft Cart | <b>29</b><br>10 - 11:30<br>Baby Massage<br>12 - 2 PC Works<br>2 - 3 Yarn & Yack<br>6 - 7:30<br>Spooky Stories              | <b>30</b><br>10 - 11:30<br>EarlyOn @ the<br>Library                                       | <b>31</b><br>9:45 - 10:45 Story<br>Time with Shelly                                        |

### CONNECT WITH US

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 905-834-6512

 library@portcolborne.ca

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Port Colborne, ON  
L3K 4H1

## Code of Conduct (Patron)

Policy Number: **OP-03**

Initial Policy Approval Date: **Oct. 2005**

Last Review/Revision Dates: **July 2021, Apr. 2023, 2026**

Year of Next Review: **2028**

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The Port Colborne Public Library provides free and equitable access to services in a welcoming and supportive environment that is free from discrimination and harassment. The purpose and objective of this policy is to define and maintain a safe, enjoyable facility for all staff, volunteers, and patrons of the library, and further, to protect and preserve library property.

The rules set out here are intended to ensure the dignity and safety of the public and the staff, and to maintain the security of library property without disruption to library service. The mandate to set such rules is given under the Public Libraries Act, Section 23 (4), which states that the Library Board may make rules:

- for the use of library services
- for the exclusion from the library of persons who behave in a disruptive manner or cause damage to library property
- suspending library privileges for breaches of the rules
- regulating all other matters connected with the management of the library and library property

Within this context, the Library's top priority is to ensure a positive experience for users while in the library.

### Section 1: Code of Conduct

Persons shall use all collections, facilities, and property of the Port Colborne Public Library for the intended purposes and must abide by the Code of Conduct established herein:

1. In general, behaviour that violates the law, or compromises the use and enjoyment of the library by others, or interferes with library employees or volunteers in the performance of their duties is prohibited.

2. While on library premises, all individuals must comply with instruction or direction from library personnel, whether for safety, conduct, or other library-regulated purpose as provided in this policy.
3. No person shall enter the library, nor remain in or on library property if instructed to leave the premises by authorized personnel.
4. It is an offence pursuant to the Public Libraries Act, R.S.O. 1990, c. P.44 and The Criminal Code, R.S.C 1985, c. C.46 to steal, vandalize, mutilate, or destroy library property including, but not limited to, all reading material, other public use media, and the library physical plant, such as equipment, furniture, fixtures, appliances, structural components, landscape, etc.

~~5. The consumption of food and beverages is not allowed inside the library building except in designated areas.~~

Consumption of food and covered non-alcoholic drinks is permitted in the public areas of the Library, except around electronic equipment, provided doing so does not result in any damage to library materials or furnishings. Library staff reserve the right to prohibit both as required.

6. Smoking and vaping are prohibited in the building and on library property.
7. The use of alcoholic beverages on library property is restricted to special events as authorized by the Board, and so licensed.
8. Public health codes must be observed. Library users must be fully clothed and wear shoes.
9. Service animals are welcome in the library in accordance with the Accessibility for Ontarians with Disabilities Act. Other animals are only allowed in the library during authorized programs.
10. Dogs may not be left unattended or tethered on library property.
11. The use of rollerblades, skateboards, scooters, bicycles and the like are not allowed on library property.

12. Bicycles must be parked in the designated bicycle rack. Scooters and small recreational motorized vehicles must be parked outside the library and must not block any entrance to the library.
13. No person shall:
  - a) enter library premises when banned or otherwise prohibited from entering (such as by court order)
  - b) obstruct library entrances or exits
  - c) enter unauthorized areas on library premises
  - d) take library materials into the washrooms
  - e) remain on library premises at closing times
14. Library users shall be respectful of others and will:
  - a) speak and work at a reasonable and respectful volume
  - b) set mobile devices to vibrate or mute.
  - c) take prolonged conversations on mobile or any personal communication devices outside the library
  - d) follow the **Public Internet Services and Technology** Policy while using the library internet
  - e) refrain from foul, abusive, or discriminatory language or actions
  - f) obtain permission from the library to distribute literature or post materials on library property. Solicitation is not permitted in the library.
  - g) get permission of people and library staff in photos or videos they are taking. Parents or guardians must provide permission for children
  - h) respect the sensibilities of others when viewing materials in the library
  - i) respect others with sensitivities to scents, and limit the use of scented products
  - j) report disruptive behaviour to a library employee
15. Library users shall be respectful of library property and will:
  - a) use the library's materials, computers, equipment, and furniture with care
  - b) throw out or recycle their garbage in designated areas
  - c) keep aisles, corridors, and spaces around you clear so that others can easily access them
  - d) park bicycles, scooters, and small recreational motorized vehicles outside the library. Small items such as skateboards or roller blades may be brought in but may not be used inside the library or near the entrance.

16. The library is not responsible for lost items. Library users must keep their personal belongings with them and not leave items unattended. Library staff cannot supervise, store, or care for an individual's personal property.
17. No person shall use library computers in a manner that contravenes the Port Colborne Public Library **Public Internet Services and Technology** Policy.
18. Library staff cannot be held responsible for the welfare of children left unattended on library premises, except during the time said children are part of a library-sanctioned activity. Pursuant to the Child and Family Services Act, when it has been determined that a child has been left at the library without supervision, library staff are obligated to report the situation to Family and Children's Services.
19. Where security systems are available, library users shall individually pass through the system upon exiting the library. If the security system alarm is activated, or, if library staff have reasonable grounds to believe that library property has not been properly checked out, individuals shall, upon request, allow a library employee or agent to inspect their belongings.
20. No person shall exhibit rude or disorderly behaviour while on library premises by:
  - a) making undue noise
  - b) causing physical disruption or disturbance
  - c) being intoxicated or under the influence of a drug or narcotic substance
  - d) being verbally abusive
  - e) engaging in sexual misconduct or harassment
  - f) stalking
  - g) voyeurism
  - h) otherwise interfering with another's use and enjoyment of the Library

## **Section 2: Harassment and Workplace Violence**

1. The Port Colborne Public Library is committed to building and preserving a safe, productive and healthy working environment for its employees, including its volunteers. In pursuit of this goal, the Board does not condone and will not tolerate acts of violence or harassment/bullying against any employee or volunteer. In accordance with the Ontario Human Rights Code, all persons employed at the Port Colborne Public Library have a right to freedom from harassment of any kind in the workplace.

2. No person shall harass, bully, or commit any act of violence against a library employee or volunteer.
3. The CEO, under the authority of the Board, will investigate all written complaints received from library employees and volunteers regarding alleged acts of violence, harassment or bullying by members of the public, and may take some or all of these actions:
  - a) suspend or revoke the patron's borrowing privileges
  - b) prohibit the patron from entering the library facility for a specified period of time
  - c) call the police for assistance, who may then commence proceedings under the Criminal Code, R.S.C. 1985, c. C.46, Trespass to Property Act, R.S.O. 1990, c. T.21
  - d) prosecution

## **Section 3: Consequences of Violation of the Code of Conduct Policy**

1. This policy outlines the Code of Conduct for users of the Port Colborne Public Library. Library users are asked to respect this Code of Conduct and follow all library policies. Library employees will make every effort to apply these policies in a fair, dignified, and consistent manner for the benefit of everyone. Anyone choosing to disrespect the policies of the library and refusing to modify behaviour will be asked to leave. Staff will inform the person of how he or she violated the library's Code of Conduct.
2. If a library user contravenes any provision of this policy, CEO, under the authority of the Board, may take some or all of these actions:
  - a) suspend or revoke the patron's borrowing privileges
  - b) prohibit the patron from entering the library facility for a specified period of time
  - c) call the police for assistance, who may then commence proceedings under the Criminal Code, R.S.C. 1985, c. C.46, Trespass to Property Act, R.S.O. 1990, c. T.21 or Child and Family Services Act, R.S.O. 1990, c. C.11
  - d) charge for cost-recovery
  - e) prosecution

## **Section 4: Exclusion and Appeals**

1. A person has a right to appeal a letter of exclusion or extension of an exclusion, in writing, during the period of exclusion.

## Related Documents:

- Public Libraries Act, R.S.O. 1990, c. P.44
- Port Colborne Public Library. HR-05: Prevention of Workplace Violence
- Port Colborne Public Library. HR-12: Workplace Harassment and Discrimination
- Port Colborne Public Library. OP-07 **Public** Internet Services **and Technology** Policy
- Trespass to Property Act, R.S.O. CT21
- Criminal Code (R.S.C., 1985, cC-46p)

DRAFT

## Collection Development

Policy Number: **OP-04**

Initial Policy Approval Date: **Dec. 2001**

Last Review/Revision Dates: **July 2021, 2026**

Year of Next Review: **2028**

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The Port Colborne Public Library endorses the basic Principles of Intellectual Freedom adopted by the Canadian Library Association in 1985 and the Statement on the Intellectual Rights of the Individual adopted by the Ontario Library Association in 1990. These statements are reproduced in Appendix A. The Board, in establishing a Collection Development Policy, is cognizant of the Constitution Act, 1982, Part 1, Canadian Charter of Rights and Freedoms, Section 2b, which guarantees everyone the following fundamental freedoms: "freedom of thought, belief, opinion and expression, including freedom of the press and other media of communication."

It is the goal of the Port Colborne Public Library to provide equitable access to ideas and knowledge. The library is committed to making the collections accessible to people with disabilities by offering a choice of formats.

The library will provide diverse collections relating to cultures, languages, religious traditions, and peoples, in all our formats from books to audio and video materials. A broad range of authors, content creators and experiences will be included and highlighted in our collection. Our bibliographic database will use subject headings and descriptors which are more inclusive, including the use of Indigenous Subject Headings as they become available.

This policy sets out the parameters for the development of the collections and decisions on the selection and de-selection of materials and is the basis for collection evaluation, planning, and budgeting.

## Section 1: Scope and Size of the Collection

1. The library provides a collection of books and materials that is responsive to the needs and interest of a diverse community including:
  - a) a variety of alternative and accessible formats (such as through the Centre for Equitable Library Access – CELA)
  - b) multilingual materials in response to community need

- c) representation of a wide variety of opinion, lived experience, culture, language, religious tradition, and people
- 2. The collections shall be balanced and represent diverse points of view and may include materials that some members of the public consider to be controversial in nature.
- 3. The presence of an item in the library does not indicate an endorsement of its content.
- 4. The library develops collections which include, but are not limited to, the following areas: fiction and non-fiction for adults, young adult (YA), teens, and children; magazines and periodicals, music and media, local history and local interest, literacy, and government documents. Materials in non-English languages will be made available based upon community demographics and public interest.
- 5. It may happen that materials in the collections meet the needs of students, but this is not the primary reason for their selection. It is the responsibility of schools to provide materials that support their curricula.
- 6. Library staff is responsible for developing profiles for each area of the collection to further define the scope of the collections. These profiles are tools for collection development and evaluation.
- ~~7. Library staff is responsible for developing profiles for each area of the collection to further define the scope of the collections. These profiles are tools for collection development and evaluation.~~
- 8. The library participates in consortia purchasing and collective efforts with other libraries to broaden the scope and size of the collection. See OP-05: Resource Sharing Policy.
- 9. Recognized, professional standards will be used to determine the appropriate size of the collection. Planning for budgets and facilities must reflect these standards.
- 10. The library consists of two distinguishable collections: the core collection and the non-core collection.
  - a) The **core collection** is the collection that will satisfy most demands for information. Past usage is a valid reliable prediction of future use. Items with

heavy past usage and current active usage are core collection materials and not candidates for weeding. If an item has not been used for two years, the likelihood of future use is small and it is not a candidate for the core collection.

Some items, although not core collection material, may be retained in the collection without seriously impairing the collection. These are:

- works of local authors
- works related to local history
- works of famous authors including the "classics"
- works that are unique to the collection in that there is little or no information available on that topic elsewhere

b) The **non-core collection** includes any item whose usage has diminished so that its removal from the collection will not impair that collection's information capabilities; any item that has been on the shelf and unused for two or more years (according to circulation statistics) and does not meet the criteria of a, b, c, or d above.

11. Port Colborne Public Library is also a resource library. This means that classics and standard works should be retained despite low usage.
12. Materials related to local history should not be considered for weeding.
13. Knowledge of customer needs acquired by working on the information desk, and by analyzing reference statistical sheets, reserves and overdue slips, is helpful in deciding which books should be removed from the collection.

## Section 2: Selection of Materials

1. The board delegates the responsibility for the collection to the Chief Executive Officer (CEO).
2. Selection responsibility for specific portions of the collections may be delegated to staff. In selecting materials, staff will use professional resources, judgment, knowledge, and experience.

3. The staff will proactively solicit advice from, as well as anticipate the needs and interests of, the community.
4. What is ordered, and what remains in the collections, is based on the following criteria:
  - a) recommendations by critics or reviewers
  - b) public demand
  - c) interests and composition of the community and region
  - d) relationship of subject to existing collection
  - e) importance of subject matter in relation to community needs
  - f) authority or significance of the author
  - g) quality of writing, production, art and illustrations
  - h) authority and standards of the publisher
  - i) accessibility criteria and features
  - j) suitability of format for library use
  - k) clarity, accuracy, and logic of presentation
  - l) balance of viewpoints in the collection
  - m) special value as a contribution to social questions and problems of continuing or topical interest
  - n) Canadian content
  - o) availability of funds and space
5. An item need not meet all of the above criteria in order to be acceptable.
6. Materials that do not meet these criteria may be purchased to satisfy demand.
7. If there is considerable topical interest in the subject and a manifest public desire to read and judge the book first-hand, a title may be included which is not considered accurate, according to expert opinion.
8. The library does not buy textbooks specifically related to courses of study in the community. However, textbooks may be purchased if the subject information is not available in any other form.
9. The library acquires materials not only for its present customers but also for those who have not traditionally been library customers.
10. While people have the right to reject for themselves material of which they do not approve, they do not have the right to restrict the freedom of others.

11. As outlined in the library's Respect and Land Acknowledgement Statement (FN-05), the Port Colborne Public Library will provide collections relating to Indigenous cultures, languages, and peoples, including books, audio and video materials. Our collection will include titles by and about First Nation communities and will include titles presented in the First Nation Communities Read program. Our teen and adult materials will also include First Nations and Métis graphic novels, and a selection of media (film, music, etc) on history, culture and Indigenous issues.

### **Section 3: Withdrawal and Replacement of Items**

1. An up-to-date, attractive, and useful collection is maintained through a continual withdrawal and replacement process.
2. The ongoing process of withdrawal is the responsibility of the CEO. This responsibility may be shared with other members of the staff.
3. De-selection should reflect the goals and objectives of the library. Criteria for de-selection should be similar to those used initially for selection on the understanding that selection and withdrawal are different facets of the same continuous process.
4. If the material is regularly subject to loss or damage, the library may protect it by various precautionary measures such as transferring it to the Reference Collection. In some cases, no replacement will be purchased.
5. Replacement of items shall depend on demand for the title, availability of the title, availability of more current material on the subject, and the extent to which the subject is already covered in the collection.
6. The library maintains a policy of on-going discarding based upon the elimination of unnecessary items, outdated materials, materials no longer of interest or in demand, historical importance, cost of replacement, availability of other materials in the field, duplicates, worn, damaged or mutilated copies. Frequency of circulation (including in-house use and interlibrary loans), community or regional interest and availability of newer and more up-to-date materials are of prime consideration.
7. Individual monograph titles may be judged of value and quality by their appearance on standard lists or by the opinion of a specialist or a group of specialists.

8. Materials withdrawn from the collection may be discarded, donated, or sold at the ongoing book sale.
9. Replacement shall depend on demand for the title, availability of the title, availability of more current material on the subject, and the extent to which the subject is already covered in the collection.

## **Section 4: Gifts and Donations**

1. The library accepts gifts of books, other materials, or money for the purchase of materials with the understanding that they will be added to the collection only if appropriate, needed, and contribute to a balanced collection.
2. Gifts of books or other materials may be rejected for donation based upon the physical condition of those materials.
3. The same criteria of selection and withdrawing that are applied to purchased materials are also applied to gifts and donations.
4. No condition(s) may be imposed relating to the donation of any book or other item after its acceptance.
5. Donated materials not added to the collection are discarded, donated, or sold at the library's discretion.

## **Section 5: Recommendations for Purchases from Members of the Community**

1. Suggestions from the community for the purchase of items are always welcome and are given due consideration according to the Library's selection policies.
2. Requests for the re-consideration of, withdrawal of, or restricted access to, a specific item in the collection from a member of the community must be received by the CEO in writing. Responses to these requests are guided by the board's position that:
  - a) people have the right to reject for themselves material(s) of which they do not approve, but they do not have the right to restrict the intellectual freedom of others. (See FN-04: Intellectual Freedom Statement)

- b) It is the right of parents and legal guardians to determine and select the most appropriate materials for minor-aged children in their care.

## Section 6: Challenged Materials

1. The Port Colborne Public Library is a resource where many points of view and modes of expression may be examined without hindrance. No ideas and opinions have universal acceptance or condemnation in a pluralistic society. The use of language, either descriptive or expressive, can in itself stimulate controversy.
2. The Port Colborne Public Library, therefore, recognizes the right of individuals to express opposition to authors' ideas or to their creative exercise of language in materials selected for the library. However, the library will not engage to satisfy customers by removing items purchased in compliance with the principles of this policy. Selection of material(s) cannot be influenced by any anticipated approval or disapproval of its intellectual content by sectors of the community.
3. The Port Colborne Public Library complies with any law enacted at the federal, provincial, or municipal level, and therefore does not collect or maintain material which has been adjudged obscene or pornographic, or has been banned by the courts. The relevant sections of the Criminal Code of Canada are: sedition, hate propaganda, and obscenity.
4. The presence of an item in the collection does not indicate an endorsement of its contents by the Port Colborne Public Library, but rather is an affirmation of the principle of intellectual freedom as embodied in the Canadian Library Association Statement on Intellectual Freedom.
5. The following will not cause an item to be automatically included or excluded from the collection:
  - race, religion, nationality or political views of an author
  - frankness or coarseness of language
  - controversial content
  - endorsement or disapproval of an individual or group
  - language of the text
6. The library will neither undertake to mark items to show approval nor disapproval nor expurgate any materials.

7. Physical access to materials will not be restricted except for the express purpose of protecting an item from damage or theft.
8. As per the circulation access guidelines, library patrons have open access to all the library's collections with certain limited exceptions.
9. The responsibility for borrowing and in-library use of materials by children rests with their parents or legal guardians. No item will be excluded from the library collection only because it may come into the possession of children.

## **Section 7: Handling Challenged Materials**

In the event of an objection or complaint, the steps for resolution are as follows:

1. The library patron will put the objection(s) in writing, using a Statement of Concern about Library Materials form. (See Appendix B)
2. The written complaint will be forwarded to the CEO who will read, review or listen to the material, discuss the complaint with the appropriate library staff and, when necessary, check with outside review sources.
3. When the review is completed, the CEO will provide the patron with a written explanation for the decision. The decision will reflect the principles outlined in the Library's Collection Development and Material Selection Policy.

### **Appendices:**

- Appendix A: Principles of Intellectual Freedom (adopted by CLA) and Statement on the Intellectual Rights of the Individual (adopted by OLA)
- Appendix B: Port Colborne Public Library. Statement of Concern About Library Materials

### **Related Documents:**

- Port Colborne Public Library. FN-03: Values Statement
- Port Colborne Public Library. FN-04: Intellectual Freedom
- Port Colborne Public Library. OP-03: Accessibility in the Library
- Canadian Federation of Library Associations. Statement on Intellectual Freedom and Libraries.

## **Appendix A**

### **Principles of Intellectual Freedom**

Adopted November 1985, by the Canadian Library Association.

All persons in Canada have the fundamental right, as embodied in the nation's Bill of Rights and the Canadian Charter of Rights and Freedoms, to have access to all expressions of knowledge, creativity and intellectual activity, and to express their thoughts publicly. This right to intellectual freedom, under the law, is essential to the health and development of Canadian society.

Libraries have a basic responsibility for the development and maintenance of intellectual freedom.

It is the responsibility of libraries to guarantee and facilitate access to all expressions of knowledge and intellectual activity, including those that some elements of society may consider unconventional, unpopular and unacceptable. To this end, libraries shall acquire and make available the widest variety of materials.

It is the responsibility of libraries to guarantee the right of free expression by making available all the library's public facilities and services to all individuals and groups who need them.

Libraries should resist all efforts to limit the exercise of these responsibilities while recognizing the right of criticism by individuals and groups.

Both employees and employers in libraries have a duty, in addition to their institutional responsibilities, to uphold these principles.

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### **Statement on the Intellectual Rights of the Individual**

Adopted 1990, by the Ontario Library Association

In affirming its support of the fundamental rights of intellectual freedom, the freedom to read and the freedom of the press, as embodied in the Canadian Charter of Rights and Freedoms, the Ontario Library Association declares its acceptance of the following propositions:

That the provision of library service to the Canadian public is based upon the right of the citizen, under the protection of the law, to judge individually on questions of politics, religion, and morality.

That it is the responsibility of librarians to maintain this right and to implement it in their selection of books, periodicals, films, recordings and other materials.

That intellectual freedom requires freedom to examine other ideas and other interpretations of life than those currently approved by the local community or by society in general, including those ideas and interpretations which may be unconventional or unpopular.

That freedom of the press requires freedom of the writer to depict what is ugly, shocking and unedifying in life when such depiction is made with serious intent.

That free traffic in ideas and opinions is essential to the health and growth of a free society and that the freedom to read, listen and view is fundamental to such free traffic.

That it is therefore part of the library's service to its public to resist any attempt by an individual or group within the community it serves to abrogate or curtail the freedom to read, view and listen by demanding the removal of any book, periodical, film, recording or other material from the library.

That it is equally part of the library's responsibility to its public to ensure that its selection of materials is not unduly influenced by the personal opinions of the selectors, but determined by the application of generally accepted standards of accuracy, style and presentation.

## **Appendix B: STATEMENT OF CONCERN ABOUT LIBRARY MATERIALS**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone & Email: \_\_\_\_\_

Name of any organization you represent: \_\_\_\_\_

### **Resource about which you are commenting:**

Title: \_\_\_\_\_

Author / Producer: \_\_\_\_\_

Copyright Date: \_\_\_\_\_

Have you read the Library's Collection Development Policy? YES NO

What brought this resource to your attention? (For reviews, please give publication details if possible.) \_\_\_\_\_

Have you read/viewed the entire work? What sections did you review? \_\_\_\_\_

What are your objections to this library resource? Please be specific and give page references where applicable. \_\_\_\_\_

What action(s) are you recommending? \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Please include additional pages if you require more space to answer the above questions.

## Resource Sharing

Policy Number: **OP-05**

Initial Policy Approval Date: **May 2019**

Last Review/Revision Dates: **May 2021, 2026**

Year of Next Review: **2028**

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Resource sharing through provincial interlibrary loan networks and local reciprocal borrowing service agreements are primary services that support the mission of the library by providing enhanced access to library materials and information. By participating in resource sharing, the Port Colborne Public Library provides library users with access to shared collections, the collections of other libraries, and makes its collections available to other libraries. This policy establishes a commitment to resource sharing partnerships.

1. The library will participate in resource sharing opportunities by:
  - a) joining collaborative initiatives such as material pools, the provincial interlibrary loan network, reciprocal borrowing service agreements, and local cooperative library consortia such as the Libraries in Niagara Cooperative (LiNC)
  - b) using resource sharing as an adjunct to, not a substitute for, the library's collection
  - c) offering local reciprocal borrowing and provincial interlibrary loan services to users in good standing
2. Interlibrary loan is a transaction in which the Port Colborne Public Library borrows materials directly from another library on behalf of a user, or another library borrows materials from the Port Colborne Public Library on behalf of its user through **ILL (Interlibrary Loan) Network**. The library will:
  - a) adhere to interlibrary loan policies and participation standards
  - b) make its database of holdings available to the interlibrary loan network
  - c) promote awareness of the interlibrary loan service
  - d) request materials not owned by the library or missing from the library's collection
  - e) request any type of library materials needed for the purpose of study, instruction, information, recreation, or research
  - f) not request items owned by the library and temporarily in use or on reserve

- g) support the library's book clubs and other book-based programming by requesting multiple copies of a book even if the library already owns a copy
  - h) strictly observe any conditions for use of loaned materials that are imposed by a lending library
  - i) not charge users a fee for borrowing via interlibrary loan
  - j) consult with users in advance regarding fees charged by lending libraries
  - k) be responsible for materials borrowed on behalf of patrons and pay for overdue charges, damage, or loss of material borrowed on interlibrary loan or through reciprocal borrowing
  - l) reserve the right to limit the number of concurrent requests by an individual user
3. Interlibrary loan service is offered to other libraries that abide by the provincial interlibrary loan policies and participation standards. The library will:
- a) make available the broadest range of materials for interlibrary loan with the following exceptions:
    - materials limited by licensing agreements
    - materials designated as non-circulating
    - materials too fragile to be shipped
    - lendable technology
  - b) reserve the right to refuse to lend other materials or to ask a borrowing library to restrict use of materials lent
  - c) respond to requests within two (2) business days or as soon as possible
  - d) circulate items for the same period of time as for regular circulation
  - e) grant renewals unless the material is needed for another user of the library
  - f) charge for overdue, damaged or lost materials based on the Port Colborne Public Library Circulation Policy
4. The Port Colborne Public Library participates in resource sharing as a partner library in the Libraries in Niagara Cooperative (LiNC). The parameters for the reciprocal borrowing of resources are set out in the LiNC Circulation Policy. The policy is reviewed annually by the LiNC Executive Team and follows all provisions of the *Public Libraries Act*.

The current LiNC policy will be included in Section 1 of the Port Colborne Public Library Circulation Policy (OP-12) as approved by the Board.

In the event of any conflict between the policies, library staff will adhere to the requirements set out in Port Colborne Public Library Circulation Policy (OP-12).

**Related Documents:**

- Port Colborne Public Library. OP-12: Circulation Policy
- Libraries in Niagara Cooperative (LiNC). Circulation Policy

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## Programming

Policy Number: **OP-06**

Initial Policy Approval Date: **April 2019**

Last Review/Revision Dates: **May 2021, 2026**

Year of Next Review: **2028**

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Programming provides information, invites public discussion, encourages curiosity and creativity, and promotes literacy and reading. Programming promotes the library's services and resources. The Port Colborne Public Library focuses its programming efforts in areas that support the library's mission to meet the needs of its user communities, and the library's vision to empower, enrich, and educate.

This policy defines the provision of programs at the library and outlines the principles, and criteria for programs at Port Colborne Public Library. The policy provides guidelines for staff developing and/or delivering library programs and for co-sponsored or partnership activities.

1. Programs are defined as any group activity offered to the public that staff coordinate, plan and/or present.
2. The Port Colborne Public Library upholds the principle of intellectual freedom embodied in the Canadian Federation of Library Associations' Statement of Intellectual Freedom and Libraries. Library sponsorship of a program does not constitute an endorsement of the content of the program, or the views expressed by presenters or participants. See FN-04: Intellectual Freedom Policy.
3. All programs are designed to be inclusive and safe spaces, providing activities that are innovative, and community driven. The library may deliver programs that present controversial or opposing points of view. Community members are expected to respect the rights and freedoms of others when expressing concern over any specific program. All expressions of concern should be addressed, in writing, to the CEO of the Library.
4. The selection of library programs reflects the unique interests and needs of the community and is responsive to patron requests for programming. The library strives to offer programs of interest to all ages and demographics.

5. The library may participate in **cooperative programs** with other agencies, organizations, institutions or individuals, or accept the corporate sponsorship of programs if there is community interest in the program.
6. The library provides **outreach programming** in schools, daycare centres, and elsewhere in the community to spark interest in the public library and promote awareness of services.
7. The library will:
  - a) make available a wide spectrum of opinions and viewpoints
  - b) select programs based on the interest and need of the community
  - c) use programs to promote interest in, and the joy of, reading and literacy
  - d) limit program attendance based on safe use of space, or when success of a program requires it
  - e) make programs open to all, based on a first-come, first-served basis, either with advanced registration or at the door
  - f) not offer programming that is purely commercial
  - g) assess the credibility of any partners involved in delivering programs
  - h) regularly evaluate the planning and delivery of library programs
  - i) make available a process for user feedback and expressions of opinions/concerns about programs
8. The library may:
  - a) offer programs for children, young adults, adults, **seniors**, and families
  - b) participate in cooperative programs with other agencies, organizations, institutions or individuals
  - c) set age or other guidelines for participation in a program, such as a children's program, when the program is designed and best suited for a particular audience
  - d) sponsor programs in the library facility or outside of the library
  - e) promote programs through brochures, news releases, and the library's website
  - f) allow presenters to display products or books for purchase

## Program Delivery

The CEO has overall responsibility for program planning. Designated staff will be assigned to ensure the effective development of programs and to maintain a balanced schedule of programs.

Programs will be offered by library staff with program-related expertise or topic-specific training, or by invited speakers and experts from the community with recognized program-related credentials.

Programs will be evaluated and designed with measurable outcomes. Staff will regularly evaluate the planning and delivery of library programs, and will make available a process for user feedback and expressions of opinions/concerns about programs. The library reserves the right to cancel programs as deemed necessary and will make every effort to notify the public in advance.

The library will select and plan programs by first defining a purpose and community need, then providing for the program in one of three ways, within the following guidelines:

## **1. Staff Delivery of Programming**

- a) The library will offer programs through qualified and trained staff.
- b) Where program fees are charged, the fee will be set at a minimum to cover all expenses. In some circumstances, a modest net revenue for the library may be achieved.

## **2. Third-Party Contractors**

- a) The fee, honorarium, or expense reimbursement paid to the contractor will be negotiated on an individual basis with the objective of minimizing financial risk to the library.
- b) An admission fee charged may be set at a minimum to cover all expenses. In some circumstances at the discretion of the CEO, a modest net revenue for the library may be achieved.
- c) The library may cancel the program if demand does not warrant the expense.

## **3. Third-Party Partnerships with Individuals or Organizations to Cooperatively Plan and Deliver Programs (with or without a fee)**

- a) No fee will be charged to the third party for rental of space or equipment.
- b) A fee, honorarium, or expense reimbursement may be paid to the third party where requested. If any admission fees are charged they will be set at a minimum to cover all expenses. In some circumstances at the discretion of the CEO or designate a modest net revenue for the library may be achieved.
- c) The library may cancel the program if demand does not warrant the expense.

## Requirements for Third-Party Programmers

1. **Liability insurance** is required for all programs taking place on library premises and must be purchased through the library prior to the date of the activity/event. Alternatively, for those organizations that already have insurance, proof of insurance must be provided in advance with the Port Colborne Public Library Board and the Corporation of the City of Port Colborne named on the certificate.
2. Third-party providers or individuals may be required (depending upon the nature of the program and at the sole discretion of the CEO) to provide an acceptable **recent Criminal Record Check**/credentials before programs begin.
3. Where external programmers are from a commercial organization, they will offer unbiased, objective information or learning skills to those who attend. They will not promote their firm's products/services exclusively.

## Expressions of Interest for New Programs

1. Library patrons are encouraged to suggest topics for future programs. An individual or organization interested in providing a program may at any time submit an Expression of Interest form to the Library (See Related Documents). The library will consider the Expression based on the following criteria:
  - a) the suitability of the program proposed to the purposes of library programming as set out in the policy above
  - b) the perceived demand or needs of the community
  - c) the current priorities and strategic direction of the library
  - d) the specialized nature of the program which is outside the scope of library staff
  - e) the availability of suitable space and of staff time to manage the project
  - f) the reputation, qualifications, and related experience of the applicant
  - g) a preference for individuals and organizations located in Port Colborne and in Niagara Region, and a preference for non-profit status
  - h) a primary purpose beyond promotion of the presenter's business
  - i) an attempt to provide a balanced and wide spectrum of opinions and viewpoints with no implied endorsement of said views by the library
2. Not all suggestions will be utilized and the library retains the sole right to determine whether a proposal will be pursued. If it is not pursued immediately, the Expression of Interest will be kept on file for a period of one year from the date of submission,

and if a program of the nature proposed is considered by the library within that period, the applicant will be considered for that purpose. In the event that there are multiple third parties offering programs of a similar nature, the library will choose which applicant or provider to pursue based on criteria listed above.

3. An unsuccessful Expression of Interest shall have no appeal to the Library Board unless there is evidence that this Policy was breached.

**Related Documents:**

- Expression of Interest: Program Application Form

## PROGRAM APPLICATION FORM

The purpose of the proposal template is to ensure that all information required for consideration of new programs, collections, services, initiatives, etc. is complete and available for review.

Please ensure that all fields are complete.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| <b>Contact Information:</b><br>Name:<br>Address:<br>City:<br>Postal Code:<br>Phone:<br>Email:                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Presenter Bio:</b> |
| <div style="text-align: center;"> <p><b>1. Program Title:</b></p> <p><b>2. Proposal:</b> Provide a brief description</p> <p><b>3. Does the program support the Library's Programming Policy?</b></p> <p><b>4. Does the program include any form of solicitation?</b></p> <p><b>5. Length of Program:</b></p> <p><b>6. Target Audience:</b></p> <p><b>7. Resources Required:</b> audio-visual requirements, lighting, sound, other</p> <p><b>8. Space Requirements:</b> tables and seating setup</p> </div> |                       |

**9. Timeline:**

Planning:  
Marketing:  
Implementation:

**10. Funds:**

**11. Fees for Participants:**

**12. Special Permissions Required:**

**13. Documents Required:**

Proof of Insurance  
Criminal Records Check (if applicable)  
Other

**14. References (i.e., from past presentations):**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_