

## **Port Colborne Public Library Board Meeting Agenda**

**Date:** Wednesday, February 4, 2026  
**Time:** 6:00 pm  
**Location:** Library Auditorium, Port Colborne Public Library  
310 King St, Port Colborne

**1. Call to Order**

**2. Land Acknowledgement**

Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The City of Port Colborne and the Port Colborne Public Library stand with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

**3. Disclosures of Interest**

**4. Adoption of Agenda**

**5. Approval of Minutes**

**6. Consent Items**

**6.1 Staff Reports**

- a. Public Relations Report - December 2025

**6.2 Financial Report**

- a. 2026 Operating Statement (as of January 30, 2026)

**6.3 Circulation Reports**

- a. Circulation Report, December 2025

a. Circulation Snapshot, December 2025

b. Circulation Report - 4th Quarter, 2025

a. Circulation Report - 4th Quarter 2025 Snapshot

**7. Policy**

7.1 OP-01: Privacy, Access to Information and Electronic Messages under CASL

7.2 OP-17: Records Retention and Schedule

7.3 GOV-13: CEO Succession Planning

**8. Discussion Items**

8.1 CEO's Report - Verbal (R. Tkachuk)

**9. Confidential Item**

9.1 Minutes of the closed session of the January 7, 2026, meeting

**10. Roundtable**

**11. Next Meeting Date and Adjournment**