



City of Port Colborne

Council Meeting Minutes

Date: Tuesday, December 9, 2025
Time: 6:30 pm
Location: Council Chambers, 3rd Floor, City Hall
66 Charlotte Street, Port Colborne

Members Present: M. Aquilina, Councillor
M. Bagu, Councillor
R. Bodner, Councillor
G. Bruno, Councillor
D. Elliott, Councillor
T. Hoyle, Councillor
W. Steele, Mayor (presiding officer)

Member(s) Absent: E. Beauregard, Councillor
F. Danch, Councillor

Staff Present: E. Acs, Chief Planner
B. Boles, Chief Administrative Officer
J. Beaupre, Deputy Clerk
G. Bisson, Senior Health Advisor
G. Long, Director of Development and Government Relations
C. Madden, City Clerk
K. Martel, Manager of Planning
J. Peazel-Graham, Manager of Communications
S. Shypowskyj, Director of Public Works

1. Call to Order

Mayor Steele called the meeting to order at 6:30 p.m.

2. National Anthem

Geneviève-Renée Bisson, Senior Health Advisor, sung the national anthem.

3. Land Acknowledgement

Jessica Beaupre, Deputy Clerk, read the Land Acknowledgement:

The Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hattiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The City of Port Colborne stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

4. Adoption of Agenda

C-25- 244

Moved by Councillor R. Bodner
Seconded by Councillor T. Hoyle

That the Council agenda dated December 9, 2025, be confirmed, as circulated.

Carried

5. Disclosures of Interest

5.1 Councillor E. Beauregard - Request for Draft Plan of Subdivision Extension- Rosedale Estates Subdivision, 2025-235

Eric Beauregard declared an indirect pecuniary interest as his employer is the agent for the owner.

6. Proclamations

There were no proclamations.

7. Presentations

7.1 Holiday Choir Performance

Students from McKay Public School sang holiday carols.

7.2 Framed Christmas Cards Presentation - Youth Artists from Port Colborne Elementary Schools

Mayor Steele presented the framed Christmas cards to the youth artists.

8. Delegations

There were no delegations.

9. Mayor's Report

A copy of the Mayor's report is attached.

10. Regional Councillor's Report

The Regional Councillor gave a report to Council.

11. Consent Agenda

Item 11.4 e was lifted from the consent agenda and considered as item 12.1 under item 12, Items Requiring Separate Discussion.

C-25- 245

Moved by Councillor D. Elliott

Seconded by Councillor M. Bagu

That Council hereby approves the listed consent items on the December 9, 2025, Council agenda; and

That the consent items be approved on the recommendations as contained therein.

Carried

11.1 Approval of Minutes

- a. Regular Council Meeting - November 25, 2025**
- b. Public Meeting - December 2, 2025**

11.2 Receipt of Minutes of Boards & Committees

- a. Port Colborne Downtown Business Improvement Area - February 21, 2024**
- b. Environmental Advisory Committee - September 10, 2025**
- c. Port Colborne Public Library Board - October 1, 2025**
- d. Port Colborne Museum, Heritage and Culture Board - October 21, 2025**

11.3 Staff Reports

- a. Code of Conduct for Human Trafficking Prevention in the Niagara Region, 2025-236**
- b. Comprehensive CIP East Waterfront CIPA Tax Increment Grant – 80 Nickel Steet, 2025-241**
- c. Request for Draft Plan of Subdivision Extension- Rosedale Estates Subdivision, 2025-235**

- d. **Canada Housing Infrastructure Fund – Contribution Agreement, 2025-240**

11.4 Receipt of Correspondence Items

- a. **Niagara Peninsula Conservation - Federal Program Changes - 2 Billion Trees**
- b. **City of Brantford - Professional Activity Day on Municipal Election Day - School Boards**
- c. **Town of Goderich and Town of Parry Sound - Endorsement of Accessible and Effective Alcohol Container Return System in Ontario**
- d. **City of Windsor - Bill 68 and Conservation Authorities Act**

12. Items Requiring Separate Discussion

**12.1 City of Welland - Letter to Mayors, A Call to Action: Standing Together for Justice and the Protection of Canada’s Children
C-25- 246**

Moved by Councillor T. Hoyle
Seconded by Councillor R. Bodner

That Council support the correspondence from the City of Welland: Letter to Mayors, a Call to Action: Standing Together for Justice and the Protection of Canada's Children.

Carried

13. Staff Remarks

Gary Long, Director of Development and Government Relations, wished everyone a Merry Christmas and a happy holiday, and noted he is looking forward to working with the Mayor and Council in 2026.

Steve Shypowskyj, Director of Public Works, wished everyone a Merry Christmas. He also thanked those who attended the water, wastewater and stormwater open house.

Erik Acs, Chief Planner, wished everyone a Merry Christmas, and noted that next week Asahi Kasei will be using the new access to their site off of Highway 140.

Jasmine Peazel-Graham, Manager of Communications, wished everyone a Merry Christmas.

Bryan Boles, Chief Administrative Officer, thanked staff for their efforts this year. He also thanked residents for participating in public engagement opportunities, and he thanked Council for their support during his first year as the Chief Administrative Officer.

Charlotte Madden, City Clerk, wished everyone a Happy Holiday Season. She also thanked Council, staff and the community for their dedication, collaboration and hard work throughout 2025, and is looking forward to continuing to work together in 2026.

14. Councillors' Remarks

Councillor Aquilina noted the December council meeting is her favourite council meeting every year. She wished everyone a Merry Christmas and thanked staff for their hard work this year.

Councillor Bagu thanked Public Works staff for ensuring the Eagle Marsh Drain bridge project was completed on time. He also wished everyone a Merry Christmas and noted he is looking forward to celebrating the New Year on the afternoon of Dec. 31 at the Vale Health and Wellness Centre.

Councillor Bruno inquired to Steve Shypowskyj, Director of Public Works, about closures on Barber Drive. He also thanked Erik Acs, Chief Planner and Bryan Boles, Chief Administrative Officer, for meeting with residents to discuss planning matters. He wished everyone a Merry Christmas and noted 2025 was a busy year, and city staff did exceptional work. Lastly, he thanked Bram Cotton, Economic Development Officer, for his work on report 2025-241.

Councillor Elliott thanked Port Colborne Fire and Emergency Services, Public Works and the Building department for assistance over the past few weeks. He encouraged everyone to enjoy their break and noted he has never seen the City this busy. He wished everyone a Merry Christmas.

Councillor Hoyle thanked staff for their work. He wished everyone a Merry Christmas and a Happy New Year.

Councillor Bodner wished everyone a Merry Christmas and a Happy New year, and he thanked his fellow Councillors for working together. He noted it was great to work with staff during a busy year and is looking forward to the work of Council in the next year.

15. Motions

There were no motions.

16. Notice of Motions

There were no notices of motions.

17. Procedural Motions

There were no procedural motions.

18. By-laws

C-25- 247

Moved by Councillor T. Hoyle

Seconded by Councillor M. Bagu

That the following by-law(s) be passed and enacted, as presented:

- By-law No. 7413/104/25
- By-law No. 7414/105/25
- By-law No. 7415/106/25
- By-law No. 7416/107/25

Carried

18.1 By-law No. 7413/104/25

18.2 By-law No. 7414/105/25

18.3 By-law No. 7415/106/25

18.4 By-law No. 7416/107/25

19. Adjournment

Mayor Steele adjourned the meeting at 7:22 p.m.

William C. Steele, Mayor

Charlotte Madden, City Clerk



PORT COLBORNE

MAYOR'S REPORT TO COUNCIL TUESDAY, DECEMBER 9, 2025

HOLIDAY EVENTS RECAP

Santa is officially in Port Colborne! He arrived Saturday afternoon in true marine fashion; via pilot boat along the Welland Canal. This event was presented by Downtown Port Colborne. Thank you to everyone who came out to join us Saturday night at the Lighted Santa Claus Parade! What an incredible evening of community spirit and holiday cheer!

The winners from Port Colborne's Lighted Santa Claus Parade are:

Community Group: EEC Saint Joseph

Business Category: W2 Dance Studio

Musical Category: Port Colborne High School Concert Band and Drumline

Honorable Mentions: Maple Meadows Farm & Event Centre & Sherk Mobile Maintenance


Finally, a big thank you to Peters Excavating Inc. for helping us bring Santa to Port with their incredible reindeer and sleigh!

Sunday December 7 marked Port Colborne Historical & Marine Museum 's 49th Annual Grand Old Christmas Festival. Attendees stepped into the magic of the season at our beautifully decorated heritage village, enjoyed chestnut roasting & warm apple cider by the fire, carollers singing their favourite holiday tunes, horse-drawn carriage rides and much more!

Join us at the Vale Health & Wellness Centre on New Year's Eve for an afternoon of family-friendly fun! Then stick around for a dazzling fireworks show at 6 p.m. outside the Centre.

This FREE event is open to everyone. We kindly encourage attendees to bring donations in support of Port Cares.

 Wednesday, December 31, 2025

 2 p.m. to 6 p.m.

Event Schedule:

2 to 3:15 p.m. - YMCA Free Family Open Swim (Lane and Leisure Pools Open)

3:45 to 5 p.m. - YMCA Free Family Open Swim (Lane and Leisure Pools Open)

2 to 5:30 p.m. - YMCA Gym Activities and Games - Gym 1 & 2

2 to 5:30 p.m. - Free Community Family Skate presented by Rankin Construction Inc. - Rink 1 & 2

3 to 4 p.m. - YMCA Dance Party with Rumi from KPop Demon Hunters - Gym 1

4 to 5 p.m. - Skate with Spiderman - Rink 1

2 to 5:30 p.m. - New Year's Eve Photobooth presented by the Port Colborne Public Library

2 to 5:30 p.m. - Face Painting and Glitter Tattoos

2 to 5:30 p.m. - Let It Snow - Modelled Magic Snowmen Crafts - Community Resource Room - 1st Floor (Gym)

6 p.m. - Fireworks - Behind Vale Health & Wellness Centre (weather permitting)

HOLIDAY DRIVE |

The City of Port Colborne is once again hosting the All Hands on Deck Holiday Drive.

Running until Wednesday, Dec. 17, the initiative will collect new unwrapped toys or books and non-perishable food for Port Cares, new and used clean coats and new mittens for Birchway Niagara, and new and gently used CSA-certified safety boots for Habitat for Humanity Niagara Region.

Drop-off locations include:

- Fire Hall (3 Killaly Street W)
- Engineering and Operations Centre (1 Killaly Street W)

- Vale Health and Wellness Centre (550 Elizabeth Street)
- City Hall (66 Charlotte Street)
- Port Colborne Public Library (310 King Street)

PROJECT ZERO MEDIA LAUNCH

Today, Enbridge Gas Ontario, the Fire Marshal's Public Fire Safety Council and Port Colborne Fire and Emergency Services announced they are working together to improve home safety and bring fire and carbon monoxide-related deaths down to zero. Port Colborne Fire and Emergency Services received 222 combination smoke and carbon monoxide alarms through Safe Community Project Zero – a public education campaign that will provide more than 14,200 alarms to residents in 75 communities across Ontario.

This year, Enbridge Gas invested \$450,000 in Safe Community Project Zero, and over the past 17 years, the program has provided more than 115,000 alarms to Ontario fire departments. When properly installed and maintained, combination smoke and carbon monoxide alarms help provide the early warning to safely escape from a house fire or carbon monoxide exposure. Carbon monoxide is a toxic, odourless gas that is a by-product of incomplete combustion of many types of common fuels. Chief Double reminds us that “having working smoke alarms in every home, on every floor, is the most critical step we can take as a community to save lives in the case of a fire or carbon monoxide exposure,”. Port Colborne residents are invited to visit forms.portcolborne.ca/Smoke-Alarm-Program or call 905-835-2900 to learn more about having one of the new alarms installed for free.

EMPIRE SANDY HOLIDAY PROMOTION

Enjoy 15% off Empire Sandy Cruises during Canal Days from now until December 25. More information including the promotional code, can be found on the Canal Days website.

That concludes my report for this evening.