

Port Colborne Public Library Board Meeting Agenda

Date: Wednesday, December 3, 2025
Time: 6:00 pm
Location: Library Auditorium, Port Colborne Public Library
310 King St, Port Colborne

1. Call to Order

2. Land Acknowledgement

Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The City of Port Colborne and the Port Colborne Public Library stand with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

3. Disclosures of Interest

4. Adoption of Agenda

5. Approval of Minutes

6. Presentations

6.1 Touch-a-Truck Book - Verbal Update (R. Tkachuk)

7. Consent Items

7.1 Staff Reports

- a. CEO's Report - October/November 2025
- b. Librarian Report - September 2025
- c. Summer Report 2025

- d. 2026 Program Plan

7.2 Circulation Reports

- a. Circulation Report, September 2025
 - a. Circulation Snapshot, September 2025
- b. Circulation Report, October 2025
 - a. Circulation Snapshot, October 2025
- c. 3rd Quarter Circulation Report
 - a. Circulation Snapshot, 3rd Quarter

7.3 Financial Reports

- a. 2025 Operating Budget (as of October 31, 2025)
- b. 2025 Operating Budget (as of November 28, 2025)

7.4 Media Items

- a. Dreams Became a Reality at the Library: Seven Community Winners Announced

Port Colborne Observer, October 9, 2025.
- b. Off-the-Shelf Newsletter, November/December 2025

7.5 Correspondence

- a. Joint Statement from NFPL and SCPL

8. Discussion Items

- 8.1 2023/2024 Impact of Technology Services in Ontario Libraries
- 8.2 Reciprocal Borrowing Agreement - Verbal Update (R. Tkachuk)

9. Confidential Items

9.1 Confidential Human Resources Matter

Confidential Human Resources Matter— pursuant to Public Libraries Act, Section 16.1(4) (b) personal matters about an identifiable individual

10. Roundtable

11. Next Meeting Date and Adjournment