

Port Colborne Public Library Board Meeting Agenda

Date: Wednesday, September 3, 2025
Time: 6:00 pm
Location: Library Auditorium, Port Colborne Public Library
310 King St, Port Colborne

1. Call to Order

2. Land Acknowledgement

Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The City of Port Colborne and the Port Colborne Public Library stand with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

3. Disclosures of Interest

4. Adoption of Agenda

5. Approval of Minutes

6. Presentations

6.1 2024 Audited Financial Statement (A. Pigeau)

- a. Appendix A - 2024 Auditors Audit Findings Report
- b. Appendix B - 2024 Draft Audited Financial Statements

7. Consent Items

7.1 Circulation Reports

- a. Circulation Report, May 2025

- a. Circulation Snapshot, May 2025
- b. Circulation Report, June 2025
 - a. Circulation Snapshot, June 2025
- c. 2nd Quarter Circ Report
 - a. Circulation Snapshot, 2nd Quarter

7.2 Financial Reports

- a. 2025 Operating Budget (as of August 29, 2025)

7.3 Staff Reports

- a. CEO's Report

7.4 Media Items

- a. Remember the Port Colborne Etching Stones? Let's Celebrate Their Legacy Together
Port Colborne Observer, July 3, 2025.
- b. Say Ahoy! at the Upcoming Canal Days Festival— and Get a Free Souvenir Postcard in the Mail!
Port Colborne Observer, July 17, 2025.
- c. Port Colborne Library Celebrates Record-Breaking Summer Reading Club
Port Colborne Observer, August 28, 2025.

8. Confidential Items

- 8.1 Minutes of the closed session of the June 4, 2025, meeting

9. Roundtable

10. Next Meeting Date and Adjournment