

**City of Port Colborne  
Port Colborne Senior Citizens Advisory Committee Meeting Agenda**

**Date:** Tuesday, June 17, 2025  
**Time:** 10:00 am  
**Location:** Committee Room 3-City Hall  
66 Charlotte Street, Port Colborne, Ontario, L3K 3C8

**Pages**

- 1. Call to Order**
- 2. Adoption of the Agenda**
- 3. Disclosures of Interest**
- 4. Approval of Minutes**
- 5. Order of Business**
  - 5.1 Seniors Expo Recap
  - 5.2 Farmers Market Update
  - 5.3 Seniors Month
- 6. New Business**
- 7. Adjournment**

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## **City of Port Colborne**

### **Port Colborne Senior Advisory Committee Meeting Minutes**

**Date:** Tuesday, May 20, 2025  
**Time:** 10:00 am  
**Location:** Committee Room 3-City Hall  
66 Charlotte Street, Port Colborne, Ontario, L3K 3C8

**Members Present:** S. Brown  
D. Santarella  
Deanna Rudyk  
N. Salvage  
T. McDowell

**Member(s) Absent:** M. Cooper  
R. Carter

**Staff Present:** M. Aquilina, Councillor  
S. McDowell, Public Programmer, Museum and Culture  
O. Loeffen  
G.R. Bisson  
S. McDougall

**Others Present:**

#### **1. Call to Order**

The chair called the meeting to order at 10:01a.m.

#### **2. Adoption of the Agenda**

Moved By Deanna Rudyk  
Seconded By Nancy Salvage

That the Seniors Advisory Committee agenda, dated May 20th, 2025, be approved.

Carried

#### **3. Disclosures of Interest**

No disclosures of interest.

**4. Approval of Minutes**

Moved By Deanna Rudyk

Seconded By Tammy McDowell

That the Seniors Advisory Committee minutes, dated April 15th, 2025, be approved.

Carried

**5. Stop Gap Presentation**

O. Loeffen presented on the StopGap program to the committee.

**6. Staff Update**

S. McDougall and G.R. Bisson were introduced to the committee.

S. McDougall is the lead on the Community Curators project through the Port Colborne Historical and Marine Museum. The Seniors Advisory Committee will be participating in this project in celebration of the Museum's 50th anniversary.

G. R. Bisson is the Senior Community Engagement Advisor at the City of Port Colborne and will be working closely with committees under council.

**7. Order of Business**

**7.1 Seniors Expo Update**

S. Brown shared the vendor list for the expo. 24 vendors have agreed to participate in the event. S. Brown will be sending out emails to all vendors with information about the event and the schedule for the day. S. Brown also shared the 5 sponsors for the event and what they are providing.

S. Brown will send out an email to all committee members with a schedule for the day of the event and where all members are stationed.

S. McDowell will inventory the committees magnifier cards and pamphlets and source more if needed.

S. McDowell will handle the pick up of any sponsored food and drinks on the day of the event.

S. McDowell reported that the Port Colborne Historical and Marine Museum will be providing a door prize for the event.

The committee discussed transportation for the event and the viability of hiring a shuttle bus for the day. O. Loeffen updated the committee on available bus companies and the price of each for the day.

Moved By Dorothy Santarella

Seconded By Tammy McDowell

That the committee will not provide a shuttle bus on the day of the event, but will provide information to each local apartment building on how to find transportation to the event.

Carried

## **7.2 Seniors Month**

### **a. Flag Raising**

S. McDowell reported there will be a flag raising ceremony at City Hall on June 3rd. S. McDowell sourced a new Age-Friendly Niagara flag and will bring it on the day of the ceremony.

### **b. Ontario's Senior of the Year Award**

S. McDowell reported that the City has nominated a local senior to receive the Ontario Senior of the Year award.

The Ontario Senior of the Year award is presented by municipalities across the province to recognize exceptional seniors who, after the age of 65, continue to enrich the social, cultural or civic fabric of their community.

There will be a small ceremony held to celebrate the recipient of the award.

### **c. Social Media Campaign**

The Communications Department will be overseeing a social media campaign throughout seniors month to highlight the Seniors Advisory Committee and promote an age-friendly community in Port Colborne.

The posts will be weekly and feature events happening throughout the month including the flag raising, senior of the year award, and seniors expo.

## **8. New Business**

### **8.1 Essential Needs Program**

T. McDowell reported that Connecting Care Niagara recently introduced the 'essential needs program' that provides seniors with essential products they may not otherwise be able to afford including things like shampoo, soap, toothpaste and other products.

This may be something the committee can assist in promoting, as many seniors living independently may not have heard about it.

T. McDowell will send information on the program and how to apply to committee members.

### **9. Adjournment**

The chair adjourned the meeting at 11:47a.m.

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Chair

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Staff Liaison