

City of Port Colborne
Healthcare Advisory Committee Meeting Minutes

Date: Thursday, June 12, 2025
Time: 5:30 pm
Location: Committee Room 3-City Hall
66 Charlotte Street, Port Colborne, Ontario, L3K 3C8

Members Present: C. Tamas
M. Lallouet
T. Triano
S. McDowell
P. McGarry
M. Aquilina, Councillor (non-voting)
R. Bodner, Councillor (non-voting)
W. Steele, Mayor (non-voting)

Staff Present: J. Beaupre, Deputy Clerk
B. Boles, Chief Administrative Officer
G. Bisson, Senior Community Engagement Advisor

1. Call to Order

Jessica Beaupre, Deputy Clerk, called the meeting to order at 6:34 p.m.

2. Adoption of the Agenda

Moved By: M. Lallouet

Seconded By: P. McGarry

That the Healthcare Advisory Committee Agenda, dated June 12, 2025, be approved.

Carried

3. Disclosures of Interest

There were no disclosures of interest.

4. Procedural Business

4.1 Roundtable Introduction

The committee members went around the table and introduced themselves to one another.

4.2 Appointment of Chair

Moved By: P. McGarry

Seconded By: M. Lallouet

That Sydney McDowell be appointed Chair for the Healthcare Advisory Committee until the end of the term, June 30, 2029.

Carried

4.3 Appointment of Vice Chair

Moved By: M. Lallouet

Seconded By: T. Triano

That Dr McGarry be appointed Vice Chair for the Healthcare Advisory Committee until the end of the term, June 30, 2029.

Carried

4.4 Adoption of Meeting Schedule

Moved By: P. McGarry

Seconded By: M. Lallouet

That the following meeting schedule be adopted:

Wednesday every other 3 pm, beginning July 9, 2025.

Carried

4.5 Review of Procedural Documents

1. Procedural By-law

Jessica Beaupre, Deputy Clerk, provided an overview of the Procedural By-law to the Committee.

2. Healthcare Advisory Committee Terms of Reference (TORs)

Jessica Beaupre, Deputy Clerk, provided an overview of the Healthcare Advisory Committee Terms of Reference to the Committee.

3. Code of Conduct

Jessica Beaupre, Deputy Clerk, provided an overview of the City's Code of Conduct to the Committee.

5. Information Package

Geneviève-Renée Bisson, Senior Community Engagement Advisor, provided an overview of the information package to the Committee. The Committee discussed the information package.

6. Adjournment

The Chair adjourned the meeting at 6:30 p.m.

Sydney McDowell, Chair

Jessica Beaupre, Deputy Clerk