



Port Colborne Public Library Board Meeting Agenda

Date: Wednesday, June 4, 2025
Time: 6:00 pm
Location: Library Auditorium, Port Colborne Public Library
310 King St, Port Colborne

1. Call to Order
2. Land Acknowledgement
3. Disclosures of Interest
4. Adoption of Agenda
5. Approval of Minutes
6. Decision Items
 - 6.1 2026 Library Capital Budget
 - 6.2 2026 Library Operating Budget
Awaiting attachment
7. Consent Items
 - 7.1 Circulation Reports
 - a. Circulation Report, March 2025
 - a. Circulation Snapshot, March 2025
 - b. Circulation Report, First Quarter - January to March 2025
 - a. Circulation Snapshot, First Quarter - January to March 2025
 - c. Circulation Report, April 2025

- a. Circulation Snapshot, April 2025

7.2 Financial Reports

- a. 2025 Operating Budget (as of May 30, 2025)

7.3 Staff Reports

- a. CEO's Report - April 2025
- b. CEO's Report - May 2025
- c. Strategic Plan Update
Year 3, Q1 Update for the 2023-2027 Strategic Plan
- d. Annual Report, 2024

7.4 Media Items

- a. Off-the-Shelf Newsletter - May/June 2025

7.5 Public Relations

- a. Librarian's Report - April 2025
- b. Librarian's Report - May 2025

7.6 Correspondence

- a. Dreams Become Reality in the Port Colborne Library Contest
Port Colborne Observer, May 22, 2025.

8. Policies

8.1 Circulation

9. Confidential Items

9.1 Minutes of the closed session of the April 2, 2025 meeting

9.2 Confidential Human Resources Matter

Confidential Human Resources Matter— pursuant to Public Libraries Act, Section 16.1(4)(b) of the personal matters about an identifiable individual

9.3 Confidential Human Resources Matter

Confidential Human Resources Matter— pursuant to Public Libraries Act, Section 16.1(4)(b) of the personal matters about an identifiable individual

10. Roundtable

11. Next Meeting Date and Adjournment