

**City of Port Colborne
Council Meeting Addendum**

Date: Tuesday, May 27, 2025
Time: 6:30 pm
Location: Council Chambers, 3rd Floor, City Hall
66 Charlotte Street, Port Colborne

Pages

12. Consent Agenda

12.4 Receipt of Correspondence Items

*c. Niagara Region - Vacant Regional Council Seat

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Administration

Office of the Regional Clerk

1815 Sir Isaac Brock Way, PO Box 1042, Thorold, ON L2V 4T7

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May 23, 2025

CL 8-2025, May 22, 2025
CL-C 30-2025, May 22, 2025

Charlotte Madden
City Clerk
City of Port Colborne
66 Charlotte Street
Port Colborne, ON
L3K 3C8

SENT ELECTRONICALLY

Declaration of Vacant Regional Council Seat

CL-C 30-2025

Regional Council, at its meeting held on May 22, 2025, passed the following resolution:

That Memorandum CL-C 30-2025 dated May 22, 2025, respecting Declaration of Vacant Regional Council Seat (City of Port Colborne) **BE RECEIVED**;

That, pursuant to Section 262(1) of the Municipal Act, 2001, the seat held by Fred Davies, Regional Councillor for the City of Port Colborne, **BE DECLARED** vacant; and

That Regional Council **REQUESTS** the City of Port Colborne advise of its preferred method of filling the vacancy on Regional Council no later than June 26, 2025.

A copy of Memorandum CL-C 30-2025 is attached for your information.

Yours truly,



Ann-Marie Norio
Regional Clerk

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CLK-C 2025-060

Memorandum

CL-C 30-2025

Subject: Declaration of Vacant Regional Council Seat (City of Port Colborne)

Date: May 22, 2025

To: Regional Council

From: Ann-Marie Norio, Regional Clerk

As a result of the resignation of Regional Councillor Davies received by the Regional Clerk on May 1, 2025, and in accordance with section 259 of the Municipal Act, 2001 (the Act), the Regional Council seat held by Councillor Davies is now considered vacant. Section 262(1) of the Act requires that Regional Council declare the office vacant at its next meeting.

Regional Council has a policy (C2-001) that, in the event of a vacancy in the Office of Regional Councillor in any municipality in Niagara Region (except in Wainfleet where said vacancy would coincide with a vacancy in the Office of the Mayor in this municipality):

1. Regional Council shall request the local municipality to advise the Region of their recommendation on whether a qualified elector should be appointed or if a by-election should be held; and
2. Regional Council would approve the recommendation of the local municipality provided it was in compliance with all provisions in the Municipal Act and the Municipal Elections Act.

Section 263(5) of the Act requires that within 60 days after a declaration of vacancy is made, the municipality shall appoint a person to fill the vacancy or pass a by-law requiring a by-election be held to fill the vacancy.

In accordance with Policy C2-001 it is recommended that Council adopt the following motion:

That, pursuant to Section 262(1) of the Municipal Act, 2001, the seat held by Fred Davies, Regional Councillor for the City of Port Colborne, **BE DECLARED** vacant; and

That Regional Council **REQUESTS** the City of Port Colborne advise of its preferred method of filling the vacancy on Regional Council no later than June 26, 2025.

Respectfully submitted and signed by

Ann-Marie Norio
Regional Clerk

