

**City of Port Colborne  
Council Meeting Agenda**

**Date:** Tuesday, April 22, 2025  
**Time:** 6:30 pm  
**Location:** Council Chambers, 3rd Floor, City Hall  
66 Charlotte Street, Port Colborne

**Pages**

1. Call to Order
2. Adoption of Agenda
3. Disclosures of Interest
4. Closed Session (Beginning at 5:00 p.m.)
  - 4.1 Council Orientation, Education and Training Session

Council Orientation, Education and Training Session will be held pursuant to the *Municipal Act, 2001*, subsection 239(2)(f), advice that is subject to solicitor-client privilege, including communications necessary for that purpose as well as subsection 239(3), where a closed meeting is held if the subject matter being considered is educational or training sessions, where a meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied: 1. The meeting is held for the purpose of educating or training the members, and 2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

5. Back to Open Session (Beginning at 6:30 p.m.)
6. National Anthem

## **7. Land Acknowledgement**

The Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The City of Port Colborne stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

## **8. Proclamations**

- 8.1 Niagara Community Foundation - May 2025 is Leave a Legacy Month 1
- 8.2 Emergency Preparedness Week May 4 - 10, 2025 3

## **9. Presentations**

- 9.1 Presentation for Grants to Non-Profit Organizations

## **10. Delegations**

In order to speak at a Council meeting, individuals must register no later than 12 noon on the date of the scheduled meeting. To register, complete the online application at [www.portcolborne.ca/delegation](http://www.portcolborne.ca/delegation), email [deputyclerk@portcolborne.ca](mailto:deputyclerk@portcolborne.ca) or phone 905-228-8118.

## **11. Mayor's Report**

## **12. Regional Councillor's Report**

## **13. Consent Agenda**

All items listed in the Consent Agenda are subject to a single motion that is not debatable. A Member may make a brief comment or ask a question regarding a Consent Item prior to the consideration of the motion, however, if an item requires further discussion, debate, or an amendment it must be removed from the Consent Agenda and dealt with under Items Requiring Separate Discussion.

### **13.1 Approval of Minutes**

- a. Regular Council Meeting Minutes - April 8, 2025 4

### **13.2 Receipt of Minutes of Boards & Committees**

	a. Port Colborne Historical and Marine Museum Board Minutes - February 18, 2025	17
	b. Port Colborne Public Library Board Minutes - March 5, 2025	22
13.3	Staff Reports	
	a. Port Colborne Official Plan and Niagara Official Plan Update, 2025-89	26
13.4	Receipt of Correspondence Items	
	a. Niagara Federation of Agriculture - Port Colborne Grain Terminal	30
	b. Grain Farmers of Ontario - Grain Terminal	32
	c. Resolutions from Various Municipalities regarding Strong Mayor Powers	33
	d. Town of Grimsby - Manufacturing of Emergency Response Vehicles in Canada	42
	e. Prince Edward-Lennox & Addington Social Services - Ontario Works Financial Assistance Rates	45
	f. Ministry of Agriculture, Food and Agribusiness - Agricultural System Implementation	47
14.	<b>Items Requiring Separate Discussion</b>	
14.1	Animal Control Services – Animal Shelter – Enhanced Services, 2025-76	50
14.2	2024 Year End Surplus and Project Close Out, 2025-68	71
14.3	Grain Terminal Public Engagement Update, 2025-94	205
14.4	Sugarloaf Marina and Public Boat Launch Dredging Public Engagement Update, 2025-93	254
15.	<b>Staff Remarks</b>	
16.	<b>Councillors' Remarks</b>	
17.	<b>Motions</b>	

**18. Notice of Motions**

**19. By-laws**

- |      |  |     |
|------|--|-----|
| 19.1 | By-law No. 7342/33/25 - Seasonal Officer and Bylaw Intake Interim Replacement Appointments   | 335 |
| 19.2 | By-law No. 7343/34/25 - Beach Staff Parking Enforcement Appointments   | 336 |
| 19.3 | By-law No. 7344/35/25 - By-law to Adopt, Ratify and Confirm the Proceedings of the Council of The Corporation of the City of Port Colborne | 337 |

**20. Procedural Motions**

**21. Adjournment**



## **PROCLAMATION DRAFT - LEAVE A LEGACY MONTH | MAY 2025**

**WHEREAS**, May is recognized as **Leave a Legacy Month**, a national awareness campaign created by the Canadian Association of Gift Planners to highlight the importance and impact of charitable gifts in wills, encouraging individuals to consider how their legacy can extend beyond their lifetime and benefit future generations; and

**WHEREAS**, many residents of Port Colborne may believe that philanthropy is only for the wealthy, when in reality, even a small percentage of one's estate can create meaningful and lasting change in the community. **Generosity is a powerful force for good**, and individuals from all walks of life have the ability to make a difference by including a charitable gift in their will, ensuring their values live on through causes that matter most to them; and

**WHEREAS**, **Niagara Community Foundation (NCF)** has been Niagara's philanthropic partner for 25 years, helping turn intent into impact. Since its founding in 2000, NCF has raised over \$91.5 million in permanent endowment funds and has granted over \$31 million to charities across Niagara, supporting education, health care, environment, sports and recreation, arts and culture, and community development; and

**WHEREAS**, NCF continues to connect donors with causes, communities to resources, ensuring that charitable gifts are invested strategically to strengthen the local community in perpetuity. **NCF's 25<sup>th</sup> anniversary** provides an opportunity to reflect on the power of legacy giving and to inspire more residents to consider how even a 1% gift in their will can leave a profound and lasting impact on the charities and organizations that enrich life in Lincoln and across Niagara; and

**NOW, THEREFORE**, I, Bill Steele, Mayor of the City of Port Colborne, do hereby proclaim May 2025 as "Leave a Legacy Month" and encourage all residents to consider how they can leave a meaningful gift in their will. By taking this step, we can ensure a stronger, more vibrant, and more generous Niagara for generations to come.

Dated this [Day] of [Month], 2025.

Bill Steele

Mayor, City of Port Colborne



## PORT COLBORNE

April 22, 2025

Mover Councillor  
Secunder Councillor

**WHEREAS** May is recognized as **Leave a Legacy Month**, a national awareness campaign created by the Canadian Association of Gift Planners to highlight the importance and impact of charitable gifts in wills, encouraging individuals to consider how their legacy can extend beyond their lifetime and benefit future generations; and

**WHEREAS** many residents of Port Colborne may believe that philanthropy is only for the wealthy, when in reality, even a small percentage of one's estate can create meaningful and lasting change in the community. **Generosity is a powerful force for good**, and individuals from all walks of life have the ability to make a difference by including a charitable gift in their will, ensuring their values live on through causes that matter most to them; and

**WHEREAS** **Niagara Community Foundation (NCF)** has been Niagara's philanthropic partner for 25 years, helping turn intent into impact. Since its founding in 2000, NCF has raised over \$91.5 million in permanent endowment funds and has granted over \$31 million to charities across Niagara, supporting education, health care, environment, sports and recreation, arts and culture, and community development; and

**WHEREAS** NCF continues to connect donors with causes, communities to resources, ensuring that charitable gifts are invested strategically to strengthen the local community in perpetuity. **NCF's 25<sup>th</sup> anniversary** provides an opportunity to reflect on the power of legacy giving and to inspire more residents to consider how even a 1% gift in their will can leave a profound and lasting impact on the charities and organizations that enrich life in Lincoln and across Niagara; and

**NOW, THEREFORE**, I, Mayor William C. Steele, do hereby proclaim May 2025 as "Leave a Legacy Month" and encourage all residents to consider how they can leave a meaningful gift in their will. By taking this step, we can ensure a stronger, more vibrant, and more generous Niagara for generations to come.

---

William C. Steele  
Mayor



## PORT COLBORNE

April 22, 2025

Mover Councillor  
Secunder Councillor

**WHEREAS** Safety starts with being prepared and having a plan; and

**WHEREAS** All Ontarians have a part to play in preparing for emergencies; and

**WHEREAS** Emergency Preparedness Week is a national event that educates communities across the province about actions people can take to prepare for emergency situations; and

**WHEREAS** the 2025 fire prevention theme for this period is: “**Plan for Every Season**”. This theme reflects the unique challenges facing Ontario on a seasonal basis and the opportunities to practice emergency preparedness throughout the year.

**NOW THEREFORE** I, Mayor William C. Steele, do hereby proclaim May 4 to 10, 2025 as “**Emergency Preparedness Week**” in the City of Port Colborne.

**AND**, I urge all citizens to make a plan, prepare an Emergency Kit and know what to do so that they and their families can be better prepared for an emergency.

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William C. Steele  
Mayor

## **City of Port Colborne**

### **Council Meeting Minutes**

**Date:** Tuesday, April 8, 2025  
**Time:** 5:30 pm  
**Location:** Council Chambers, 3rd Floor, City Hall  
66 Charlotte Street, Port Colborne

**Members Present:** M. Aquilina, Councillor  
M. Bagu, Councillor  
E. Beauregard, Councillor  
R. Bodner, Councillor  
G. Bruno, Councillor  
F. Danch, Councillor  
D. Elliott, Councillor  
T. Hoyle, Councillor  
W. Steele, Mayor (presiding officer)

**Staff Present:** E. Acs, Chief Planner  
B. Boles, Director of Corporate Services/Treasurer  
J. Beaupre, Deputy Clerk  
S. Double, Fire Chief  
C. Dray, Road and Park Operation Manager  
S. Hanson, Manager of By-law Services  
C. Madden, City Clerk  
J. Peazel-Graham, Manager of Communications  
S. Shypowskyj, Director of Public Works  
A. VanderVeen, Drainage Superintendent  
G. Zwiep, Manager of Recreation and Tourism

#### **1. Call to Order**

Mayor Steele called the meeting to order at 5:30 p.m.

#### **2. Adoption of Agenda**

**C-25- 060**

Moved by Councillor R. Bodner  
Seconded by Councillor T. Hoyle

That the agenda dated April 8, 2025, be confirmed, as amended.

Carried

### **3. Closed Session (Beginning at 5:30 p.m.)**

#### **C-25- 061**

Moved by Councillor M. Aquilina  
Seconded by Councillor D. Elliott

That Council do now proceed to meet in Closed Session at 5:32 p.m. under:

- Section 239(2)(c) of the *Municipal Act, 2001*, where a closed meeting is held if the subject matter being considered is a proposed or pending acquisition or disposition of land by the municipality or local board; and
- Section 239(2)(i) of the *Municipal Act, 2001*, where a closed meeting is held if the subject matter being considered is a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

Carried

#### **3.1 Approval of Closed Session Minutes**

##### **a. Regular Council Meeting (Closed Session) - March 11, 2025**

#### **3.2 Staff Reports**

##### **a. Confidential Development and Government Relations Report 2025-79**

### **4. Back to Open Session**

#### **C-25- 062**

Moved by Councillor T. Hoyle  
Seconded by Councillor D. Elliott

That Council does now rise and reconvene from Closed Session at 6:44 p.m.  
with report:

- Item 6.1 - Approval of Closed Session Minutes

1. That the Closed Session Meeting minutes from the March 11, 2025 Council meeting be approved as presented.

Carried

## 5. **National Anthem**

Everyone stood for the National Anthem.

## 6. **Land Acknowledgement**

The Land Acknowledgement was read:

The Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The City of Port Colborne stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

## 7. **Disclosures of Interest**

### 7.1 **Councillor E. Beauregard - Noise Variance Request 490 Empire Road, Sun Retreats Sherkston Shores - 2025-69**

I, Eric Beauregard, declare an indirect pecuniary interest as the Applicant is a client of my employer.

### 7.2 **Councillor E. Beauregard - By-law No. 7334/25/25**

I, Eric Beauregard, declare an indirect pecuniary interest as my employer is the agent for the owner of the lands subject to the request.

### 7.3 **Councillor R. Bodner - Noise Variance Request 490 Empire Road, Sun Retreats Sherkston Shores - 2025-69**

I, Ron Bodner, declare an indirect pecuniary interest as a family member owns business inside Sherkston Shores.

## 8. **Proclamations**

### 8.1 **Canadian Viral Hepatitis Elimination Day - May 9, 2025 C-25- 063**

Moved by Councillor F. Danch  
Seconded by Councillor M. Bagu

WHEREAS, hepatitis B and C are among Canada's most burdensome infectious diseases – measured in liver damage, cancer, lives lost, and significant costs to our public healthcare system; and

WHEREAS, more than 204,000 people in Canada are living with hepatitis C, and more than 250,000 are living with hepatitis B; and

WHEREAS, hepatitis C is curable, and hepatitis B is vaccine-preventable and treatable; and

WHEREAS, Canada has committed to eliminating viral hepatitis as a public health threat by 2030; and

WHEREAS, Canadian Viral Hepatitis Elimination Day provides an opportunity to highlight the need for policies that support easy access to testing, treatment, and care for those affected, paving the way toward elimination;

THEREFORE, I, William C. Steele, Mayor of the City of Port Colborne, do hereby proclaim May 9, 2025 Canadian Viral Hepatitis Elimination Day in Port Colborne.

Carried

## **9. Presentations**

### **9.1 Niagara Industrial Association Presentation**

Jordan Sherlock, Executive Director of the Niagara Industrial Association, presented to Council on the manufacturing sector in Niagara.

## **10. Delegations**

### **10.1 Angie Desmarais - 270 Davis Street**

Angie Desmarais delegated on item 17.1.

### **10.2 Betty Konc - 831 Highway #3 East**

Betty Konc delegated on item 17.1.

## **11. Mayor's Report**

A copy of the Mayor's report is attached.

## **12. Regional Councillor's Report**

There was no regional councillor report.

## **13. Consent Agenda**

Item 13.3 c. and item 13.3 e. were lifted for separate discussion and considered under item 14, Items Requiring Separate Discussion.

### **C-25- 064**

Moved by Councillor M. Bagu

Seconded by Councillor G. Bruno

That Council hereby approves the listed consent items on the April 8, 2025 Council agenda; and

That the consent items be approved on the recommendations as contained therein.

Carried

### **13.1 Approval of Minutes**

- a. **Regular Council Meeting - March 25, 2025**

### **13.2 Receipt of Minutes of Boards & Committees**

- a. **Heritage Subcommittee Minutes - January 20, 2025**
- b. **Port Colborne Senior Citizens Advisory Committee Minutes - February 18, 2025**

### **13.3 Staff Reports**

- a. **2025 Property Tax and Storm Sewer By-Law - 2025-74**
- b. **Civil Marriage Ceremony Policy - 2025-65**
- d. **Recommendations and Minutes from the Heritage Subcommittee - 2025-75**

### **13.4 Receipt of Correspondence Items**

- a. **Town of Bradford West Gwillimbury - Motion to Request Landlord Tenant Reforms**

## **14. Items Requiring Separate Discussion**

- 14.1 Community Engagement on Licensed Childcare in Port Colborne - Update - 2025-78**



Bryan Boles, Chief Administrative Officer, and Jasmine Peazel-Graham, Manager of Communications, presented to Council regarding community engagement on licensed childcare.

**C-25- 065**

Moved by Councillor E. Beauregard

Seconded by Councillor M. Aquilina

That Corporate Services Department Report 2025-78 be received; and

That Council direct staff to move forward with a request for proposal for a childcare facility at 76 Main Street using a two-stage design-build project model; stage one to include the design of the facility and stage two to include the construction of the facility (subject to funding); and

That Council approve \$250,000 from the Opportunity Reserve Fund for stage one of the project; and

That Council direct staff to come back with a recommended funding model for stage two, that also reimburses the Opportunity Reserve Fund for stage one costs, upon updating the development charge background study.

Carried

**14.2 2025 Annual Drain Maintenance Billing - 2025-21**

**C-25- 066**

Moved by Councillor R. Bodner

Seconded by Councillor M. Aquilina

That Public Works Department Report 2025-21 be received; and

That the Drainage Superintendent be directed to bill the outstanding drainage maintenance work by adding the calculated charges to the final tax bill of assessed property owners; and

That the By-law, attached as Appendix A, be brought forward for approval in order to amend the Assessment Schedules and levy the actual costs incurred for the maintenance of the following drains: Point Abino Drain, Biederman Drain, Wignell Drain, Oil Mill Creek Drain, Bearss West Branch West Drain, Marsh Drain, Zavitz Drain, Skelton Drain, Beaver Dam Drain, Michener 2 Drain, Henry Drain, Wm Michael Drain, Bearss Drain, Wagner Branch Drain, East Branch Lyons Creek Drain.

Carried

**14.3 Noise Variance Request 490 Empire Road, Sun Retreats Sherkston Shores - 2025-69**

Councillor E. Beauregard and Councillor R. Bodner declared a conflict on this item and refrained from voting.

**C-25- 067**

Moved by Councillor M. Bagu

Seconded by Councillor F. Danch

That Community Safety & Enforcement Department Report 2025-69 be received; and

That Council approve a permit to exempt Sun Retreats Sherkston Shores from Section 4(3) of By-law 4588/119/04 with the following terms and conditions:

- That a noise variance with modifications be approved for the period starting from May 1, 2025, to Oct 25, 2025, from noon to 11:00 p.m. Fridays and Saturdays and ending at 10:00 p.m. on Thursdays and Sundays for a variety of amplified noise, including noise from a DJ with equipment and live bands being able to amplify music.
- The permit is applicable only to the production, reproduction, and amplification of sound in connection with these events listed in the application with the modifications by the City of Port Colborne

Carried

**14.4 Minor Soccer Association Agreement - 2025-26**

**C-25- 068**

Moved by Councillor M. Bagu

Seconded by Councillor T. Hoyle

That Corporate Services Department Report 2025-66 be received; and

**That the license agreement with Sir John Colborne Youth Soccer Club, attached hereto as Appendix A, be amended by removing section 4.a.vii and replacing it with the following:**

**“Minor soccer sponsors shall not be advertised in any designated space on the premises of T.A. Lannan Sports Complex without the express written consent of the City.”**

That Council approve entering into a renewed license agreement with Sir John Colborne Youth Soccer Club, attached hereto as Appendix A, **as amended**; and

That Council approve the introduction of a per registered player user fee as outlined in the attached license agreement.

Carried

**Amendment:**

Moved by Councillor M. Bagu

Seconded by Councillor T. Hoyle

That the license agreement with Sir John Colborne Youth Soccer Club, attached hereto as Appendix A, be amended by removing section 4.a.vii and replacing it with the following:

“Minor soccer sponsors shall not be advertised in any designated space on the premises of T.A. Lannan Sports Complex without the express written consent of the City.”

Carried

**15. Staff Remarks**

**Charlotte Madden, City Clerk**, announced that the application period for the Healthcare Advisory Committee has been extended to April 22, 2025.

**Steve Shypowskyj, Director of Public Works**, updated Council on the West Street hydro relocation project; the project is on schedule. He also thanked residents and business owners for their patience during the project.

**Greg Zwiep, Manager of Recreation and Tourism**, noted that the Marina opening date is currently scheduled for April 15, 2025, but this is weather dependent. He also explained that the dune fencing installation will take place at Nickel Beach soon.

**Bryan Boles, Chief Administrative Officer**, attended the Good Roads conference along side Mayor Steele and Councillor Beauregard, where they met with several Ministers. He also noted the Backyard Chickens public engagement survey is open until April 14, 2025. The public engagement for the Marina and the Grain Terminal will be coming forward at the next Council meeting. Lastly, he

encouraged residents to visit the City's website to learn more about the shop local initiatives.

## **16. Councillors' Remarks**

**Councillor Bodner** recognized Jason Bodner for his contributions to Bodner's Market, and Megan Bodner for winning an award for Bodner's Market from the Port Colborne Wainfleet Chamber of Commerce.

**Councillor Hoyle** inquired to Steve Shypowskyj, Director of Public Works, regarding the Davis Street water project.

**Councillor Elliot** noted he received a complaint from residents on Clarence Street regarding a private property near the north side. He also noted he will be volunteering for a fundraiser at the YMCA, and encouraged people to donate.

**Councillor Beauregard** attended the Good Roads conference alongside Bryan Boles, Chief Administrative Officer, and Mayor Steele, where they met with several Ministers. He also noted he took part in a plenary about advancing transportation in Ontario. He thanked Jasmine Peazel-Graham, Manager of Communications, for the pamphlet she made for a presentation to Ministers. Lastly, he inquired if Public Works staff could report back after they attend the Water conference.

## **17. Motions**

### **17.1 Provincial Healthcare Advocacy Letter and Motion**

#### **C-25- 069**

Moved by Councillor G. Bruno

Seconded by Councillor D. Elliott

Whereas the Province of Ontario has appointed Dr. Philpott as the Chair of the New Primary Care Action Team to develop a strategy to address the shortage of primary care physicians with a mandate to attach all Ontarians to primary care in the next five years (2030); and

Whereas the City of Port Colborne has a population of over 20,000 residents, with just under 10,000 who do not have a primary care physician within the city of Port Colborne, demonstrating a need for improved primary care in the community; and

Whereas residents in Port Colborne require access to local primary care, resulting in a reliance on the Port Colborne Urgent Care Centre as their

first point of contact with the healthcare system, which will continue beyond the opening of the South Niagara Hospital in 2028; and

Whereas accessing healthcare services outside of Port Colborne is challenging for residents due to transportation concerns, with all routes to other communities only having one lane for both directions of traffic, and three bridge canal crossings, any obstruction – whether from an accident, construction, or even heavy traffic – can cause serious delays. This limited access raises concerns not only about access but also about safety, especially in emergencies; and

Whereas Port Colborne is expecting an incredible amount of housing and industrial growth, with over \$2 billion in building permits in 2024, and 7,000 housing units in the development pipeline, which is more than double the number of houses within Port Colborne's urban boundary; and

Whereas the summer population in Port Colborne grows to 40,000 which exacerbates the strain on infrastructure and local healthcare options; and

Whereas Niagara Health's plan has not considered the significant development happening and expected within Port Colborne; and

Whereas Niagara Health's plan to end urgent care and other operations at the Port Colborne site does not consider the need for diagnostic and **laboratory** services within the Port Colborne community; and

Whereas, on a recent survey of Port Colborne residents, 96 per cent of residents reported they thought Port Colborne required urgent care healthcare services; and

Whereas over 4,000 people – more than 20 per cent of the community's population within just a few weeks – have respectfully expressed their wishes to save and restore the 24/7 urgent care services in Port Colborne via a petition submitted to the Council for the City of Port Colborne, attached hereto; and

Whereas the Council for the City of Port Colborne desires to request for a continuation of funding for Port Colborne Urgent Care Centre operations, without reduction of any funding to Niagara Health for construction and operation of the new South Niagara Hospital; and

Now, therefore, be it resolved,

That The City of Port Colborne Mayor and Council formally requests the Province of Ontario to continue funding for urgent care health services at

Niagara Health's Port Colborne site, without reduction of any funding to Niagara Health for construction and operation of the new South Niagara Hospital; and

That The City of Port Colborne Mayor and Council formally requests the Province of Ontario to continue funding of diagnostic and **laboratory** services, including imaging, with expanded services to support mental health counselling support and addiction services, and other allied health services, including physiotherapy; and

That The City of Port Colborne Mayor and Council requests that the Province of Ontario put a moratorium on the closure of urgent care centres and the implicit removal of primary care health services from the City of Port Colborne and all small and rural communities in Ontario until Dr. Philpott's mandate is complete to ensure that all Ontarians are attached to a primary care physician; and

That This resolution be forwarded to Niagara's local MPPs and circulated to the Rural Ontario Municipal Association, **Niagara Health, the Ontario Medical Association**, and all Ontario municipalities.

Carried

**Amendment:**

Moved by Councillor G. Bruno

Seconded by Councillor D. Elliott

That Niagara Health and the Ontario Medical Association be added to the circulation list; and

That the word "laboratory" be added after diagnostic services in the letter.

Carried

**a. Red Line Version - Provincial Healthcare Advocacy Letter and Motion**

**18. Notice of Motions**

There were no notices of motions.

**19. By-laws**

**C-25- 070**

Moved by Councillor F. Danch

Seconded by Councillor R. Bodner

That the following by-law be passed and enacted, as presented:

- By-law No. 7334/25/25

Carried

**C-25- 071**

Moved by Councillor E. Beauregard

Seconded by Councillor M. Bagu

That the following by-laws be passed and enacted, as presented:

- By-law No. 7335/26/25
- By-law No. 7336/27/25, as amended
- By-law No. 7337/28/25
- By-law No. 7338/29/25
- By-law No. 7339/30/25
- By-law No. 7340/31/25

Carried

**19.1 By-law No. 7334/25/25**

Councillor E. Beauregard declared a conflict on this item and refrained from voting. (I, Eric Beauregard, declare an indirect pecuniary interest as my employer is the agent for the owner of the lands subject to the request.)

**19.2 By-law No. 7335/26/25**

**19.3 By-law No. 7336/27/25**

**19.4 By-law No. 7337/28/25**

**19.5 By-law No. 7338/29/25**

**19.6 By-law No. 7339/30/25**

**19.7 By-law No. 7340/31/25**

**20. Procedural Motions**

**21. Adjournment**

Mayor Steele adjourned the meeting at 8:40 p.m.

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William C. Steele, Mayor

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Charlotte Madden, City Clerk



## **Port Colborne Historical and Marine Museum Board Meeting Minutes**

**Date:** Tuesday, February 18, 2025  
**Time:** 7:00 pm  
**Location:** Roselawn Centre  
296 Fielden Ave, Port Colborne, ON L3K 4T6

**Members Present:** B. Heaslip  
T. Huffman  
C. Brema  
G. Hoyle  
L. Brazeau  
E. Beauregard, Councillor  
M. Hili  
A. Lessard  
B. Schneider

**Member(s) Absent:** C. MacMillan  
J. Piniak  
J. van Dillen  
M. Heaslip

**Staff Present:** M. Mason, Museum Curator  
Tami Nail  
S. Powell Baswick, Director of Museum and Culture

### **1. Call to Order**

The Chair called the meeting to order at 7:01pm.

### **2. Disclosures of Interest**

None to report.

### **3. Adoption of Agenda**

Moved by Bonnie Schneider  
Seconded by L. Brazeau

That the agenda dated February 18, 2025 be confirmed, as circulated or as amended.

Carried

**4. Approval of Minutes**

That the minutes from the previous meeting dated January 21, 2025, be confirmed as circulated or as amended.

Moved by G. Hoyle

Seconded by B. Heaslip

Carried

**5. Business Arising from the Minutes**

**5.1 Board Meeting Time**

Stephanie provided the Museum, Heritage, and Culture Board's Procedural Policy Section 3 that states a majority vote is needed each meeting to change the time of the next meeting, unless a new permanent time is decided then would have to change the policy. Decided time shall remain the same for meetings.

Moved by C. Brema

Seconded by L. Brazeau

To accept the 2025 revised Procedural Policy to match eScribe's Order of Business.

Carried

**6. Correspondence**

None to report.

**7. Council Report**

Councilor Beauregard had nothing to report but was taking questions.

**8. Curator's Report**

Michelle reported that a new accessible door was installed at the Heritage Resource Centre. The accessible button to be installed soon.

Halley Engineering LTD received the contract for the William's House building condition assessment and structural framing. Photos and measurements of the gallery floor have been taken for the report.

Very proud of Meghan Chamberlain who participated on the city's polar plunge team in support of the Special Olympics. She carried a flag with the 50th Anniversary logo to kick off the advertising for the Museum's 50th anniversary.

Michelle V., Tami, Stephanie and Michelle M. received their Professional Leadership Development Certificates from the Brock-Goodman Group School of Business after completing the course in January.

Michelle also reported that the Archives' staff continue to plan for the Fall Speakers' Series. They also put together a digital presentation on Steele Street School in honour of this year's heritage week, and have resumed writing heritage property research reports for the Heritage Committee, whose next meeting will be Monday, February 24th. The Archives had several rental bookings made in the last month, and the facility is booked from February 19th to 23rd for Elections Ontario Advance Polls. Staff continue receive regular research requests.

**9. Auxiliary Report**

Nothing to report.

**10. Friends of Roselawn Centre Liaison Report**

Held a meeting on February 12th. The Friends of Roselawn Centre will have a members' appreciation event for the Beneath the Mansard Roof exhibit. They have moved to using social media in-lieu of the newsletter. Board member, Scott, is now taking care of the website. Lily Chamberlain has become a new director with the Friends of Roselawn Centre.

**11. Committee Report**

**11.1 Finance Committee**

Nothing to report.

**11.2 Membership Committee**

Claudia reported that we have received 2 more Life Members. The Membership drive letters are ready to be signed and will be mailed out soon.

**11.3 Building and Property Committee**

Brian reported that the committee is continuing to work in the basement at Roselawn to create more space for a workshop and storage. They have requested the engineering team working on the ramp project to look at soundproofing options between the mansion and theatre to enable us to use the mansion side during theatre performances.

The committee is continuing to collect information and prices on fencing material, including receiving the cost of the steel for the Lion's Club. They will measure the museum grounds to get estimates for other materials. The Williams' House and grounds are not designated, so a different material can be used.

#### **11.4 Programme Committee**

Tami reported that PD programming on February was well received and had 13 participants making Victorian Valentine.

##### **a. 50th Anniversary Committee**

Next meeting TBD.

#### **11.5 Fundraising Committee**

Claudia reported that the total raised from the 2024 Corporate Drive was \$11,160.

#### **11.6 Policy Committee**

Stephanie reported that a new policy will be brought forward to the committee each month to be reviewed.

Katelynn has edited 2 Collection policies : Collection Management, and Collection Development.

The goal is to have all the policies online by the end of 2025.

#### **11.7 Accession Committee**

Next meeting to be set shortly.

Stephanie, Michelle V., Michelle M., and Katelynn met to discuss the incoming large donation from the L.R. Wilson and how to house it. A list of needs was made and discussed to be able to properly store the growing collections.

Moved by B. Heaslip

Seconded by L. Brazeau

That the Board recommend an engineering assessment of the archives and design for an expansion that meets all need be completed in 2025.

Carried

**11.8 Heritage Committee**

Next meeting to be held on Monday, February 24 at 6:00pm at the L.R.Wilson Archives.

**12. Confidential Items**

None to report.

**13. New Business**

Councilor Beauregard requested that reports be included in agenda package going forward.

**14. Adjournment**

The Chair adjourned the meeting at approximately 8:01pm.

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Chair

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Staff Liaison

## **Port Colborne Public Library Board Meeting Minutes**

**Date:** Wednesday, March 5, 2025  
**Time:** 6:00 pm  
**Location:** Library Auditorium, Port Colborne Public Library  
310 King St, Port Colborne

**Members Present:** A. Desmarais, Vice Chair  
M. Bagu, Councillor  
H. Cooper (attended virtually)  
B. Ingram, Chair (attended virtually)  
B. Beck (attended virtually)  
A. Smits

**Member(s) Absent:** C. MacMillan  
M. Booth  
E. Tanini

**Staff Present:** R. Tkachuk, Chief Executive Officer (Board Secretary-Treasurer)

### **1. Call to Order**

The Chair called the meeting to order at 6:10 p.m.

### **2. Land Acknowledgement**

The Chair recited the Land Acknowledgement.

### **3. Disclosures of Interest**

There were no disclosures of interest.

### **4. Adoption of Agenda**

Moved by A. Desmarais

Seconded by A. Smits

That the agenda dated March 5, 2025, be confirmed, as circulated.

Carried

**5. Approval of Minutes**

Moved by H. Cooper  
Seconded by B. Beck

That the minutes dated February 5, 2025, be approved, as circulated.

Carried

**6. Consent Items**

Moved by A. Smits  
Seconded by B. Beck

That consent items 6.1 to 6.6 be received, as presented.

Carried

**6.1 Staff Reports**

- a. **CEO's Report**
- b. **Librarian Report, February 2025**

**6.2 Financial Reports**

- a. **2025 Operating Budget (as of February 28, 2025)**

**6.3 Circulation Reports**

- a. **Circulation Report, January 2025**
- b. **Circulation Snapshot, January 2025**

**6.4 Correspondence**

- a. **Proposed L.R. Wilson Centre For Learning And Daycare**

**6.5 Media Items**

- a. **CHECK IT OUT: More Than Books at the Library!**
- b. **Award-winning Port Colborne children's book lands in schools**
- c. **Book created by local children to be shared with Port Colborne community**

**6.6 LiNC Policies**

- a. **LiNC Financial Oversight Policy**

**b. LiNC Circulation Policy**

**7. Policies**

That the Board approves the policies listed in 8.1 to 8.8, as amended.

**7.1 FN-05: Respect and Land Acknowledgement Statement**

**7.2 HR-01: Human Resources Management**

**7.3 HR-02: Health and Safety of Staff**

**7.4 HR-03: Prevention of Workplace Violence**

**7.5 HR-08: Health and Safety Policy Statement**

**7.6 HR-11: Electronic Monitoring**

**7.7 HR-12: Workplace Harassment and Discrimination**

**7.8 OP-24: Safety, Security, and Emergencies**

**8. Discussion Items**

**8.1 2025 Board Work Plan (R. Tkachuk)**

The CEO presented work plan options for the Board.

**9. Confidential Items**

Moved by H. Cooper

Seconded by A. Desmarais

That the Board do now proceed into closed session in order to address the following matters at 6:42 p.m.

Carried

**9.1 Minutes of the closed session of the February 5, 2025, meeting**

Moved by A. Desmarais

Seconded by Councillor M. Bagu

That the minutes of the closed meeting dated February 5, 2025, be approved, as presented.

Carried



Moved by Councillor M. Bagu  
Seconded by H. Cooper

That the Board do now rise from closed session at approximately 6:45 p.m.

Carried

**10. Roundtable**

Nil.

**11. Next Meeting Date and Adjournment**

The next meeting of the Port Colborne Public Library Board will be Wednesday, April 2, 2025.

The Chair adjourned the meeting at 6:45 p.m.

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Bryan Ingram, Chair

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Rachel Tkachuk, Chief Executive  
Officer (Board Secretary-  
Treasurer)



**Subject: Port Colborne Official Plan and Niagara Official Plan Update**

**To: Council**

**From: Development and Government Relations Department**

Report Number: 2025-89

Meeting Date: April 22, 2025

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### **Recommendation:**

That Development and Government Relations Department Report 2025-89 be received for information.

---

### **Purpose:**

The purpose of this report is to update Council on several Planning related matters currently underway related to the City's Official Plan. This includes the intention of staff to undertake a competitive procurement process to retain consultant services for the development of a new City Official Plan.

---

### **Background:**

In 2022, the Province made legislative changes to the *Planning Act* via Bill 23 (More Homes Built Faster Act). These changes include a shift in planning responsibilities from Upper-Tier Municipalities to local municipalities. As a result, effective April 1, 2025, the City of Port Colborne inherited the planning responsibilities previously assigned to Niagara Region. This includes the responsibility for implementation of the Niagara Official Plan.

As outlined in Section 70.13 of the *Planning Act*, transition provisions provide that the Niagara Official Plan will be deemed to constitute an official plan of the lower-tier municipality and will remain in effect until the lower-tier municipality revokes it or amends it. The City of Port Colborne is now responsible for administering both the 2022 Niagara Official Plan (NOP) and the 2013 Port Colborne Official Plan.

In response to these changes several initiatives are underway to ensure the City is well positioned to respond to *Planning Act* applications.

---

## **Discussion:**

### **Port Colborne Official Plan**

The City's Official Plan was last updated in 2013. While a number of amendments have been undertaken to keep it in conformity with changing Provincial requirements, the approval of the Niagara Region Official Plan in 2022 triggered a requirement for the City's Plan to be reviewed. Further to this, the revocation of the Growth Plan for the Greater Golden Horseshoe, and introduction of the Provincial Planning Statement in 2024 create new conformity requirements and provide a new opportunity for the City to articulate its vision toward 2051.

To help inform the development of a new Official Plan, the City retained Dillon Consulting in 2024 to undertake preliminary engagement work to reflect the collective community vision for the City. Dillon Consulting presented the outcomes of this work to Council in June of 2024.

A previous report (2024-134 Statutory Public Meeting New Official Plan) incorrectly suggested that Dillon Consulting had been retained to complete the entirety of work associated with the new Official Plan. Dillon Consulting was not retained for this work. The development of new Official Plan will be the subject of an upcoming competitive procurement process. This procurement process is set to begin in May of 2025, with a goal of having a qualified consultant in place to begin work in late May or early June.

Upon the successful completion of procurement for the new Official Plan, staff will report back to Council with further information on the successful firm, project timelines and public and partner engagement plans.

### **Niagara Official Plan**

As noted earlier in this report, on April 1, 2025, the Niagara Official Plan was deemed to constitute an official plan of the lower-tier municipality. The Niagara Official Plan has not replaced the City of Port Colborne Official Plan, rather it is an additional document that must be considered by City staff when reviewing planning applications and making recommendations.

Going forward, the creation of a new City Official Plan will integrate both the Niagara and City Official Plan's into one new concise document. However, in the short-term staff have started a review of the Niagara Official Plan, looking at policy sets that conflict or create confusion with the City's current Official Plan.

Based on the outcome of the above review, staff may return to City Council with recommendations aimed at resolving conflicting policies, such as repealing portions of the Niagara Official Plan.

### **Niagara Region Planning Service Agreement**

With the transition of the Niagara Official Plan to the City of Port Colborne, also came the responsibility for land use planning functions previously provided by the Region of Niagara. These include services such as environmental planning, archaeological screening, records of site condition, gas and petroleum well screening as well as several other review functions. The net effect of this shift in responsibilities is an increase in workload for City staff. While some municipalities have increased their staff complement in response to additional workload, the City's Development and Government Relations department is taking a cautious approach and waiting to better understand staff capacity demands.

To assist with the transition of responsibilities, the Region has developed a service level agreement to provide planning services, as required, to local municipalities. While there is a fee for these services, they are borne by the applicant and paid directly to Niagara Region. This is the same model that was previously in place under the former Memorandum of Understanding for the Planning Function in Niagara, where applicants paid review fees to Niagara Region.

Staff have not entered into a Service Level Agreement with Niagara Region but have had preliminary discussions with the Region around which services could best suit the needs of the City.

Once the details of a service level agreement have been communicated to the City by the Region, staff will update Council accordingly.

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### **Internal Consultations:**

N/A

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### **Financial Implications:**

There are no new financial implications associated with this report. Funding for the Official Plan review was included in the 2024 and 2025 Capital Budgets and approved by Council. The Official Plan review was also included as an eligible project in the City's new Development Charge (DC) By-law and therefore a portion of the cost of the Official Plan review can be recovered from future DC revenues.

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**Public Engagement:**

Initial public engagement was undertaken in 2024 to set a vision for the new City of Port Colborne Official Plan. Going forward, staff will be requiring an engagement plan as part of the request for proposal for the development of the new Official Plan. Public engagement will be a foundational component of Plan development.

---

**Strategic Plan Alignment:**

The initiatives contained within this report supports the following pillars of the strategic plan:

- Environment and Climate Change
  - Welcoming, Livable, Healthy Community
  - Economic Prosperity
  - Increased Housing Options
  - Sustainable and Resilient Infrastructure
- 

**Conclusion:**

In conclusion, legislative changes have created increased planning responsibilities for the City of Port Colborne Council and staff. In addition, the City is obligated to update its Official Plan to remain in conformity with changes in Provincial policy.

Staff are examining options, comparing best practices and undertaking a competitive procurement process to ensure the City obtains the best value for money and remains nimble and responsive on planning matters.

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Respectfully submitted,

Erik Acs, MCIP, RPP  
Chief Planner  
(905) 228-8117  
Erik.acs@portcolborne.ca

**Report Approval:**

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.



The City of Port Colborne

*Sent via email*

Re: Port Colborne Grain Terminal

The Niagara Federation of Agriculture (NFA) is an agricultural organization representing over 1,400 farm family members. Niagara offers the most diversified area of food production in all of Canada and agriculture has proven to be the economic mainstay within the Region. Agricultural producers have \$930 million in gross farm receipts with an employment impact of 30,855 jobs within the Region. The Niagara Federation of Agriculture (NFA) is the local extension of the Ontario Federation of Agriculture (OFA) which represents over 38,000 farm family members across our province.

We are writing to express our strong concern regarding the potential loss of the Port Colborne Grain Terminal as an active grain facility and to urge council to prioritize its continued operation as a vital agricultural asset. This site can play a crucial role in supporting Ontario's grain farmers, facilitating trade, and ensuring efficient transportation of agricultural commodities within the province and beyond. With multiple businesses having already expressed interest in continuing grain operations at this site, it is imperative that the city pursue these opportunities rather than shifting toward non-agricultural uses.

Agriculture is a significant economic driver in the Niagara Region. In 2020, farm revenues in the region totaled over \$902 million, and the sector contributed \$1.7 billion to total business revenue when considering the businesses that rely on selling their products to farmers. The permanent closure and redevelopment of the Port Colborne Grain Terminal would not only disrupt local farmers' supply chains but would also weaken the broader agricultural economy.

Grain terminals are an important component of Ontario's agricultural economy, providing essential storage and logistics infrastructure that allow farmers to efficiently market their crops. Without such facilities, farmers face increased transportation costs and logistical challenges that reduce their competitiveness. The economic ripple effects extend beyond farm businesses, affecting local suppliers, grain traders, transportation providers, and employment in the region.

Beyond their direct economic benefits, grain terminals contribute significantly to a municipality's commercial and industrial tax base. The loss of an active terminal and the transition to residential development would not only disrupt the agricultural supply chain but would also represent a permanent loss of commercial and industrial tax revenue for the municipality. OFA's economic impact analysis shows that for every additional dollar in farm revenue, an additional \$1.90 in total business revenue is created. Additionally, for

every dollar of GDP generated by farming, another \$2.18 in GDP is created within the provincial economy.

Moreover, the Niagara farming sector supports over 15,000 jobs, contributing both direct employment and indirect job creation through supply chains. Removing critical agricultural infrastructure like the Port Colborne Grain Terminal jeopardizes not only farmers' operational efficiency but limits the local farming industry's ability to generate further economic gains locally.

NFA urges the City of Port Colborne to reject any proposals that would see the grain terminal permanently removed from agricultural use. Instead, we encourage council to pursue one of the multiple commercial grain operators who have already expressed interest in maintaining the site's function. Doing so will protect the economic sustainability of local farms and the businesses that rely on a strong grain-handling network.

We appreciate your consideration of the agricultural community's concerns in this matter and encourage continued dialogue with farmers. Please contact me at 289-990-3964 or [elmfarm32@gmail.com](mailto:elmfarm32@gmail.com).

Sincerely,

A handwritten signature in black ink, appearing to read 'Chris Mullet Koop', with a stylized flourish at the end.

Chris Mullet Koop  
President  
Niagara Federation of Agriculture





March 21, 2025

To Whom it May Concern,

On behalf of the 28,000 grain and oilseed farmers represented by Grain Farmers of Ontario, I am writing to express our strong support for the continued use of the former Parrish & Heimbecker (P&H) facilities at the Port of Colborne as an export terminal for Ontario grains.

As our province and country face growing economic pressures and global instability, it is more important than ever to prioritize investments that support Canada's ability to export its high-quality agricultural commodities. The Port of Colborne facility provides vital infrastructure that enhances Ontario farmers' ability to access international markets efficiently and competitively.

The Ontario grain sector contributes \$27 billion annually to the economy and supports 90,000 jobs. Facilities like the one at Colborne reduce transportation costs for farmers, improve logistical efficiency, and significantly reduce greenhouse gas emissions by shortening the distance grain must travel by truck to reach export terminals. This not only enhances environmental sustainability but also helps improve road safety, preserve local infrastructure, and creates jobs within our communities.

Ontario farmers grow corn, soybeans, wheat, oats, and barley which are integral to local food supply chains and global food security. The Port of Colborne facility supports this mission by providing a strategic export point that connects Ontario-grown grains to over 70 international markets.

We urge your continued support for the operational use of this terminal. Maintaining and maximizing the capacity of existing export infrastructure is essential to ensuring the long-term competitiveness and resilience of Ontario's agricultural economy.

Sincerely,

A handwritten signature in blue ink, appearing to read "Crosby Devitt".

Crosby Devitt  
CEO, Grain Farmers of Ontario



**From:** Clerks

**Sent:** Tuesday, April 15, 2025 8:40 AM

**To:** premier@ontario.ca; rob.flack@pc.ola.org; Ernie.Hardemanco@pc.ola.org; resolutions@amo.on.ca; roma@roma.on.ca

**Subject:** Tillsonburg Town Council Decision Letter - April 14, 2025 - Strong Mayor Powers

Hello,

At the April 14, 2025, meeting of Tillsonburg Town Council, the following resolution was passed:

**Resolution # 2025-125**

**Moved By:** Councillor Spencer

**Seconded By:** Deputy Mayor Beres

THAT Council receive item 12.8 Ministry of Municipal Affairs and Housing Letter Re: Strong Mayor Powers, as information;

WHEREAS the Ontario government has proposed expanding the "strong mayor" powers to 169 additional municipalities under the proposed legislation on May 1, 2025, which would grant mayors in these municipalities more authority, particularly concerning the control of municipal budgets, planning and operational decisions;

AND WHEREAS this proposal has raised significant concerns regarding the centralization of power, erosion of local democracy, reduced accountability, and the potential for the abuse of power;

AND WHEREAS the proposed expansion of strong mayor powers undermines the collaborative nature of municipal governance, and diminish the role of elected municipal councillors in representing the diverse interests of the community;

AND WHEREAS concerns have been raised about the negative impacts on public trust, democratic participation, and municipal decision-making processes, if mayors are given the ability to bypass council decisions without adequate consultation or oversight;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Tillsonburg;

1. Does not support the proposed strong mayor powers as currently outlined;
2. Supports specific powers to mayors as it pertains to identifiable decisions regarding housing, development, infrastructure and transit to provide tools that reduce obstacles that can stand in the way of new housing and infrastructure developments;
3. Strongly suggests that free reign of decision-making regarding hiring, firing, committees and so forth be removed from the proposed authority;

4. Strongly suggests that members of current Council were duly elected officials by citizens with the awareness of one vote per council member and majority votes are the democratic process;
5. Requests that the Provincial Strong Mayor Powers proposed to take effect on May 1, 2025, be deferred to allow for greater clarity and that the Province seek collaborative input from the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO);
6. Directs staff to forward this resolution immediately to Minister Flack, Premier Ford, MPP Hardeman, the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), and all Ontario Municipalities before April 16, 2025.

Regards,

**Amelia Jaggard**

Deputy Clerk

Town of Tillsonburg

10 Lisgar Ave

Tillsonburg, ON N4G 5A5

Phone: 519-688-3009 Ext. 4041

**Ranked one of “Canada’s Top 25 Communities to Live and Work Remotely” (*Maclean’s 2021 Best Communities*)**

[www.Tillsonburg.ca](http://www.Tillsonburg.ca)

[www.DiscoverTillsonburg.ca](http://www.DiscoverTillsonburg.ca)

[www.Facebook.com/TillsonburgON](https://www.Facebook.com/TillsonburgON)





# Town of Amherstburg

## OFFICE OF THE MAYOR

Michael Prue, Mayor

April 15, 2025

SENT VIA EMAIL

Premier of Ontario  
Legislative Building  
Queens Park  
Toronto, ON, M7A 1A4  
VIA EMAIL: [premier@ontario.ca](mailto:premier@ontario.ca)

Attn: The Honourable Doug Ford, Premier of Ontario

Re: Resolution# 20250414-011 - Opposition to Strong Mayor Designation for the Town of Amherstburg

At its regular meeting on **April 14, 2025**, Amherstburg Town Council passed **Resolution 20250414-011** in response to the Province's recent proposal to designate Amherstburg as a "**Strong Mayor**" municipality, effective May 1, 2025.

**WHEREAS** the Province of Ontario has proposed to designate the Town of Amherstburg as a "Strong Mayor" community, granting enhanced powers to the Mayor effective May 1, 2025; and,

**WHEREAS** the Strong Mayor powers significantly alter the balance of governance at the municipal level, undermining the role of Council in decision-making and weakening the fundamental democratic principle of majority rule; and,

**WHEREAS** the Town of Amherstburg has a long history of collaborative, transparent, and accountable local governance built upon a foundation of Council-debate and shared decision-making; and,

**WHEREAS** many municipally elected officials across the province and members of the public have expressed significant concern regarding the imposition of these powers; and,

**WHEREAS** the Town of Amherstburg did not formally request or express a desire to be designated under the Strong Mayor framework; and,

**WHEREAS** a growing number of municipalities and elected officials across Ontario are questioning the appropriateness of the Strong Mayor system and are calling for its reconsideration or repeal;

**THEREFORE BE IT RESOLVED** that Amherstburg Town Council formally request that the Premier of Ontario and the Minister of Municipal Affairs and Housing immediately remove the Town of Amherstburg from the list of municipalities designated under the Strong Mayor legislation;

**AND BE IT FURTHER RESOLVED** that a copy of this resolution be sent to the Premier of Ontario, the Minister of Municipal Affairs and Housing, all regional Members of Provincial



## Town of Amherstburg OFFICE OF THE MAYOR

Michael Prue, Mayor

Parliament, all Ontario municipalities, and the Association of Municipalities of Ontario (AMO) for their awareness and support.

We thank you for your attention to this matter and urge you to respect the democratic wishes of our Council and community.

Sincerely,

Michael Prue, Mayor  
Town of Amherstburg

Cc: The Honourable Paul Calandra (Minister of Municipal Affairs and Housing)  
Regional Members of Provincial Parliament  
All Ontario Municipalities  
The Association of Municipalities of Ontario (AMO)



2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
Phone: (519) 733-2305  
[www.kingsville.ca](http://www.kingsville.ca)

April 16, 2025

Honourable Premier Doug Ford  
Via Email: [premier@ontario.ca](mailto:premier@ontario.ca)

Honourable Rob Flack, Minister of Municipal Affairs and Housing  
Via Email: [rob.flack@ontario.ca](mailto:rob.flack@ontario.ca)

Dear Premier Ford and Minister Flack,

**Re: Opposition to Strong Mayor Powers – Proposed Amendments to O. Reg. 530/22**

---

Please be advised that at its Regular Meeting held Monday, April 14, 2025, the Council of the Town of Kingsville passed the following resolution respecting the matter referenced in the above subject line:

**78-04142025**

**Moved By:** Councillor Gaffan

**Seconded By:** Deputy Mayor DeYong

Whereas on April 9, 2025, the Government of Ontario (hereafter, the "Province"), led by Premier Doug Ford, announced a proposal to expand by "Strong Mayor Powers" as provided for by Part VI.1 of the *Municipal Act, 2001*, to the heads of council in 169 additional municipalities, including the Town of Kingsville, effective May 1, 2025;

**And whereas** Strong Mayor Powers erode democratic process and have fundamentally altered the historic model of local governance, which has existed for almost two centuries, by:

- providing the head of council with the authority to unilaterally give direction and make certain decisions without a consensus from a majority of the members of council; and,
- creating a power imbalance by providing the head of council with special powers that other members do not generally have.

**And whereas** the Province is undermining the local governance model and municipal independence by attempting to advance its priorities through municipalities, and downloading its responsibilities to the same.

**Now therefore be it resolved that:**

- The Council of the Corporation of the Town of Kingsville ("Council") **opposes** the expansion of Strong Mayor Powers, as announced on April 9, 2025;
- That Council **requests** that the proposed amendments to O. Reg. 530/22 to Expand Strong Mayor Powers and Duties to Additional Municipalities not include the Town of Kingsville; and;
- That Council **directs** the Acting Manager of Municipal Governance/Clerk to forward a copy of this resolution to Doug Ford, Premier of Ontario; Rob Flack, Minister of Municipal Affairs and Housing; All Four Local MPPs; AMCTO, AMO and All Ontario Municipalities

**Carried.**

Sincerely,

A handwritten signature in black ink that reads "Angela Toole". The signature is written in a cursive, flowing style.

Angela Toole, Acting Manager of Municipal Governance/Clerk

Email: [atoole@kingsville.ca](mailto:atoole@kingsville.ca)

Phone: 519-733-2305 ext. 223

cc. Anthony Leardi, MPP, Essex  
Trevor Jones, MPP, Chatham-Kent - Leamington  
Andrew Dowie, MPP, Windsor-Tecumseh  
Lisa Gretzky, MPP, Windsor West  
AMCTO  
AMO  
All Ontario Municipalities



**TOWNSHIP OF RIDEAU LAKES  
Special Council Meeting**

**RESOLUTION** 104-2025  
**Title:** MSC (PW) Rec #78-2025 re: Strong Mayor Powers (for Council approval)  
**Date:** Wednesday, April 16, 2025

---

**Moved by** Councillor Dunfield  
**Seconded by** Deputy Mayor P. Banks

**WHEREAS** at the Municipal Services Committee meeting held April 14, 2025, Recommendation #78-2025 was passed related to the recent announcement from the Government of Ontario on Strong Mayor Powers to an additional 169 municipalities effective May 1, 2025;

**AND WHEREAS** said recommendation further requested that the Province remove Rideau Lakes from the Strong Mayor Powers Legislation;

**NOW THEREFORE** be it resolved that the Council of The Corporation of the Township of Rideau Lakes concurs with MSC Recommendation #78-2025.

**YES: 5      NO: 2      ABSTAIN: 0      CONFLICT: 0      ABSENT: 1**

**Carried**

**YES: 5** Councillor J. Banks Councillor Carr Councillor Dunfield Councillor Hutchings  
Deputy Mayor P. Banks

**NO: 2** Councillor Maxwell Councillor Pollard

**CONFLICT: 0**

**ABSTAIN: 0**

**ABSENT: 1** Mayor Hoogenboom



**TOWNSHIP OF RIDEAU LAKES  
Municipal Services Committee (PW)**

**RECOMMENDATION:** 78-2025

**Title:** Ontario Proposing to Expand Strong Mayor Powers to 169  
Additional Municipalities

**Date:** Monday, April 14, 2025

---

**Moved by** Councillor Dunfield  
**Seconded by** Deputy Mayor P. Banks

**WHEREAS** the Government of Ontario has announced an expansion of strong mayor powers to an additional 169 municipalities, effective May 1, 2025;

**AND WHEREAS** these powers allow mayors to unilaterally override council decisions, appoint senior municipal staff, and set budgets without majority council approval, undermining the principles of democratic governance;

**AND WHEREAS** municipal governance functions best through a collaborative decision-making process where elected councils, representing the collective voice of their communities, work alongside experienced municipal staff;

**AND WHEREAS** there is no evidence to suggest that strong mayor powers have increased housing starts, contrary to the provincial government's stated justification for their implementation;

**AND WHEREAS** the Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO) has raised concerns that strong mayor powers blur the lines between political leadership and administrative expertise, threatening the neutrality of municipal public service;

**AND WHEREAS** the City of Orillia recently experienced a situation where its mayor unilaterally overturned a council decision regarding the hiring of a Chief Administrative Officer, demonstrating the potential for these powers to be misused;

**AND WHEREAS** the Township of Rideau Lakes has also experienced governance challenges resulting from mayoral overreach, further highlighting the risks posed by concentrating authority in a single elected official;

**AND WHEREAS** democratic principles require that municipal governance remain a system of "one person, one vote" rather than granting disproportionate power to a single individual;



**NOW THEREFORE** be it resolved that the Council of the Township of Rideau Lakes:

1. Strongly opposes the expansion of strong mayor powers to additional municipalities, including Rideau Lakes;
2. Calls on the Government of Ontario to reverse this decision and uphold the traditional balance of municipal governance; and
3. Directs the Clerk to send a copy of this resolution to:
  - The Honourable Rob Flack Minister of Municipal Affairs and Housing
  - MPP Steve Clark
  - The Honourable Premier of Ontario Doug Ford
  - The Association of Municipalities of Ontario (AMO)
  - The Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO)
  - All Ontario municipalities for their consideration and support.

AND FURTHER that the Province be requested to remove Rideau Lakes from the Strong Mayor Powers Legislation.

YES: 5      NO: 3 ABSTAIN: 0 ABSENT: 0

**Carried**

YES: 5

Councillor J. Banks Councillor Carr Councillor Dunfield  
Councillor Hutchings Deputy Mayor P. Banks

NO: 3

Mayor Hoogenboom Councillor Maxwell Councillor Pollard



**The Corporation of the Town of Grimsby  
Administration**

Office of the Town Clerk

160 Livingston Avenue, Grimsby, ON L3M 0J5

**Phone:** 905-945-9634 Ext. 2171 | **Fax:** 905-945-5010

**Email:** [vssteel@grimsby.ca](mailto:vssteel@grimsby.ca)

April 9, 2025

SENT VIA E-MAIL

[mark.carney@parl.gc.ca](mailto:mark.carney@parl.gc.ca)

The Right Honourable Mark Carney

Prime Minister of Canada

80 Wellington Street

Ottawa, ON K1A 0A2

Attention: The Right Honourable Mark Carney

**RE: Manufacturing of Emergency Response Vehicles in Canada**

Please be advised that the Council of the Corporation of the Town of Grimsby at its meeting held on March 31, 2025, passed the following resolution at the recommendation of the Town of Grimsby and Town of Lincoln's Joint Fire Services Advisory Committee:

***Moved by:*** Councillor Delight Davoli

***Seconded by:*** Mayor Sandra Easton

*Whereas fire protection services are a critical component of public safety in every Canadian municipality;*

*And whereas the majority of fire trucks and emergency response vehicles and their associated major components are currently manufactured outside of Canada, contributing to extended delivery times, rising costs, and supply chain vulnerabilities;*

*And whereas building fire trucks domestically would strengthen Canada's emergency preparedness, create high-quality skilled jobs, stimulate local economies, reduce risk and exposures due to tariffs, and reduce dependence on foreign suppliers;*

**RE: Manufacturing of Emergency Response Vehicles in Canada**

*And whereas Canadian municipalities continue to experience increased demand for reliable and timely delivery of fire and emergency service vehicles due to growth and modernization of fleets;*

*Therefore be it resolved that the Joint Fire Services Advisory Committee recommend to the Councils of the Town of Lincoln and Grimsby calls on the Government of Canada and Province of Ontario to explore opportunities to incentivize and support the manufacturing of fire trucks and emergency response vehicles within Canada;*

*And further that a copy of this resolution be forwarded to the Prime Minister of Canada, Premier of Ontario, the Federal Minister of Innovation, Science and Industry, the Federal Minister of Public Safety, the Ontario Minister of Economic Development, Job Creation and Trade, the Ontario Minister of Public and Business Service Delivery, the Ontario Minister of Municipal Affairs and Housing, the Federation of Canadian Municipalities (FCM), Association of Municipalities of Ontario (AMO), the Region of Niagara, Local Area Municipalities, and local MPs and MPPs for their consideration and support.*

If you require any additional information, please reach out.

Regards,



Victoria Steele  
Town Clerk

**RE: Manufacturing of Emergency Response Vehicles in Canada**

CC: The Honourable Doug Ford, Premier of Ontario [premier@ontario.ca](mailto:premier@ontario.ca); The Honourable Melanie Joly, Minister of Foreign Affairs [Melanie.joly@parl.gc.ca](mailto:Melanie.joly@parl.gc.ca); The Honourable David McGuinty, Minister of Public Safety and Emergency Preparedness [David.mcquinty@parl.gc.ca](mailto:David.mcquinty@parl.gc.ca); The Honourable Vic Fedeli, Minister of Economic Development, Job Creation and Trade [Vic.fedeli@pc.ola.org](mailto:Vic.fedeli@pc.ola.org); The Honourable Stephen Crawford, Minister of Public and Business Service Delivery and Procurement [Stephen.crawford@pc.ola.org](mailto:Stephen.crawford@pc.ola.org); The Honourable Rob Flack, Minister of Municipal Affairs and Housing [Rob.flack@pc.ola.org](mailto:Rob.flack@pc.ola.org); Federation of Canadian Municipalities [resolutions@fcm.ca](mailto:resolutions@fcm.ca); Association of Municipalities of Ontario [policy@amo.on.ca](mailto:policy@amo.on.ca); Julie Kirkelos, Clerk, Town of Lincoln [jkirkelos@lincoln.ca](mailto:jkirkelos@lincoln.ca); Jessica Dyson, Director of Legal and Legislative Services, Township of West Lincoln [jdyson@westlincoln.ca](mailto:jdyson@westlincoln.ca); Amber Chrastina, Clerk, Township of Wainfleet [achrastina@wainfleet.ca](mailto:achrastina@wainfleet.ca); Tara Stephens, Clerk, City of Welland [tara.stephens@welland.ca](mailto:tara.stephens@welland.ca); Peter Todd, Clerk, Town of Fort Erie [ptodd@forterie.ca](mailto:ptodd@forterie.ca); Sarah Leach, Clerk, Town of Pelham [sleach@pelham.ca](mailto:sleach@pelham.ca); Bill Matson, Clerk, City of Niagara Falls [bmatson@niagarafalls.ca](mailto:bmatson@niagarafalls.ca); Charlotte Cooper-Madden, Clerk, City of Port Colborne [cityclerk@portcolborne.ca](mailto:cityclerk@portcolborne.ca); Donna Delvecchio, Clerk, City of St. Catharines [ddelvecchio@stcatharines.ca](mailto:ddelvecchio@stcatharines.ca); Nicholas Debono, Clerk, City of Thorold [clerk@thorold.ca](mailto:clerk@thorold.ca); Grant Bivol, Clerk, Town of Niagara-on-the-Lake [clerks@notl.com](mailto:clerks@notl.com); Ann-Marie Norio, Clerk, Region of Niagara [ann-marie.norio@niagararegion.ca](mailto:ann-marie.norio@niagararegion.ca); Dean Allison, MP Niagara West [dean.allison@parl.gc.ca](mailto:dean.allison@parl.gc.ca); Tony Baldinelli, MP Niagara Falls-Niagara-on-the-Lake [Tony.Baldinelli@parl.gc.ca](mailto:Tony.Baldinelli@parl.gc.ca); Chris Bittle MP St. Catharines [chris.bittle@parl.gc.ca](mailto:chris.bittle@parl.gc.ca); Vance Badawey MP Niagara South [vance.badawey@parl.gc.ca](mailto:vance.badawey@parl.gc.ca); Sam Oosterhoff MPP Niagara West [Sam.Oosterhoff@pc.ola.org](mailto:Sam.Oosterhoff@pc.ola.org); Wayne Gates MPP Niagara Falls [wgates-qp@ndp.on.ca](mailto:wgates-qp@ndp.on.ca); Jennie Stevens MPP St. Catharines [jstevens-qp@ndp.on.ca](mailto:jstevens-qp@ndp.on.ca); Jeff Burch MPP Niagara Centre [jburch-qp@ndp.on.ca](mailto:jburch-qp@ndp.on.ca)



April 10, 2025

**Re: Ontario Works Financial Assistance Rates**

Please be advised that the Prince Edward-Lennox and Addington Social Services Committee, at its meeting held on April 10, 2025, approved the following resolution:

WHEREAS poverty is taking a devastating toll on communities, undermining a healthy and prosperous Ontario, with people in receipt of Ontario Works and Ontario Disability Support Program being disproportionately impacted;

AND WHEREAS the cost of food, housing, medicine, and other essential items have outpaced the highest inflation rates seen in a generation;

AND WHEREAS people in need of social assistance have been legislated into poverty, housing insecurity, hunger, poorer health, their motives questioned, and their dignity undermined;

AND WHEREAS Ontario Works (OW) Financial Assistance rates have been frozen since 2018 (\$733 per month);

AND WHEREAS Ontario Disability Support Program (ODSP) benefit rates have been increased by 6.5 percent as of July 2023 and another 4.5% as of July 2024 to keep up with inflation, however even with the increase, ODSP rates still fall significantly below the disability-adjusted poverty line (\$3,091 per month);

AND WHEREAS OW and ODSP rates do not provide sufficient income for a basic standard of living and, as a result, hundreds of thousands of people across Ontario who rely on these programs live in poverty;

AND WHEREAS designated Service Managers are doing their part, but do not have the resources, capacity, or tools to provide the necessary income and health related supports to people experiencing poverty; and

AND WHEREAS leadership and urgent action is needed from the Provincial Government to immediately develop, resource, and implement a comprehensive plan to address the rising levels of poverty in Ontario, in particular for those on Ontario Works and Ontario Disability Support Programs;



NOW THEREFORE BE IT RESOLVED THAT Prince Edward-Lennox & Addington Committee requests the Provincial Government to urgently:

1. Increase Ontario Works rates to match the ODSP rate increases that have already been made and be indexed to inflation;
2. Commit to ongoing cost of living increases above and beyond the rate of inflation to make up for the years they were frozen;

AND FURTHER THAT a copy of this resolution be sent to the Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, and all Ontario Municipalities.

Regards,

**Sam Branderhorst**

Signed with ConsignO Cloud (2025/04/11)  
Verify with verifio.com or Adobe Reader.



Sam Branderhorst, Chair  
Prince Edward-Lennox and Addington Social Services Committee

Cc: Minister of Children, Community, and Social Services  
Minister of Health  
Minister of Municipal Affairs and Housing  
Association of Municipalities of Ontario  
Ontario Municipal Social Services Association  
All Ontario Municipalities

**Policy Division  
Food Safety and Environmental Policy Branch**

April 15, 2025

**To:** All municipalities in Ontario (Planning Department and/or Clerk's Office)

**Re:** Agricultural System Implementation

Dear municipal partners,

The [Provincial Planning Statement](#) (PPS, 2024) came into effect on October 20, 2024. To help foster a thriving agri-food sector, the PPS (2024) requires an Agricultural System approach province-wide, which strives to protect the agricultural land base and strengthen the viability of the agri-food network. Implementing an Agricultural System approach can help support agri-food businesses, farm operations, related employment and economic opportunities, and protect Ontario's highest quality farmland.

The PPS, 2024 Agricultural System approach includes two components: 1. the identification of the agricultural land base; and 2. the consideration of the agri-food network – which may include infrastructure, services and assets that the agri-food sector relies on.

To support municipalities in their implementation of an Agricultural System approach, the Ministry of Agriculture, Food and Agribusiness (OMAFRA) has the following resources:

**1: Agricultural Land Base Resources**

To implement the agricultural land base, municipalities are required to identify and designate prime agricultural areas and consider if there are rural lands that could also be identified as part of an agricultural land base. Inclusion of rural lands within the agricultural land base is left to municipal discretion.

To support this work, OMAFA has data and information available upon request that can help municipalities identify where prime agricultural areas and rural lands are present. While there is no requirement to utilize this data and information in identifying municipal designations, it can help to provide a basis that municipalities can then refine based on

local information, such as municipally-designated prime agricultural areas and settlement area boundaries.

The existing [OMAFA Implementation Procedures for the Agricultural System \(2020\)](#) continue to provide helpful guidance with respect to what/how municipalities can address Agricultural System policies in their respective official plans. It is important to note that given section 5.3 of the Greenbelt Plan, 2017 has not been modified, the 2018 provincial agricultural land base mapping and implementation procedures remains in effect for the Protected Countryside of the Greenbelt. OMAFA staff are developing updated Implementation Procedures for the Agricultural System to align with the PPS (2024) and will provide notice once these updates have been finalized.

## 2: Agri-food Network Resources

The second component of the Agricultural System is the agri-food network. It complements and supports the agricultural land base. The agri-food network includes the regional infrastructure and transportation networks, agricultural operations, services, and other agri-food assets that are needed to sustain and enhance agriculture and the prosperity and viability of the broader agri-food sector.

The OMAFA [Agricultural System Portal](#) maps elements of the agri-food network, however, unlike prime agricultural areas, the agri-food network is not a land use designation within an official plan. Rather, awareness of, and support for the agri-food network is documented in an official plan for economic development purposes and can be achieved in several ways. This could include reference to local elements identified in asset mapping reports, or an inventory of components of the agri-food network in an official plan appendix. Other supportive approaches include policy cross-references to mapping and data tools, including OMAFA's Agricultural System Portal, the development of Agricultural Advisory Committees, supportive economic development policies for the agri-food network, and cross-references to Economic Development staff/programs.

## Moving Forward

OMAFA staff will continue to work with municipalities to support implementation of the PPS 2024 Agricultural System policies. As such, we are pleased to share that as part of broader modernization efforts, the Ministry is embracing an 'evergreen' approach for maintaining and enhancing Ontario's digital soil mapping data.

As an example, improved topography/slope information available through new technology will be incorporated in a forthcoming digital update of the existing Canada Land Inventory (CLI) mapping for agricultural soil. As it becomes available, this new information is being applied to CLI ratings across Ontario. OMAFA is committed to making ongoing improvements to ensure CLI data is as accurate as possible. The work currently underway is anticipated to be completed in 2026/27. Until any future release of updated data, municipalities can continue using existing agricultural capability mapping (i.e., CLI ratings).



When you embark on implementing an Agricultural System approach or updating/refining existing official plan mapping, please contact OMAFA staff to discuss the data that may be available to support your project. You can locate OMAFA land use planning staff on [OMAFA's website](#). Below you will find a summary list of the additional resources related to Agricultural System planning and implementation.

Please share this correspondence with the appropriate planning and economic development department staff in your municipality.

Sincerely,



Andrea Martin  
Director  
Food Safety and Environmental Policy Branch

## **Resources**

[Provincial Planning Statement, 2024](#)

[Implementation Procedures of the Agricultural System](#)

[A Place to Grow: Growth Plan for the Greater Golden Horseshoe, 2019](#)

[Agricultural Systems Portal](#)

[OMAFA Agricultural land use planning staff](#)

[Economic tools](#)

[Canada Land Inventory information for Agricultural Land Use Planning in Ontario](#)

[Soil Capability for Agriculture in Ontario](#)

[CONNECT ON](#)



**Subject: Animal Control Services – Animal Shelter – Enhanced Services**

**To: Council**

**From: Community Safety & Enforcement Department**

Report Number: 2025-76

Meeting Date: April 22, 2025

---

**Recommendation:**

That Community Safety & Enforcement Department Report 2025-76 be received; and

That Council approve providing enhanced animal control services at the Port Colborne Animal Shelter; and

That the funding associated with the enhanced services in the amount of \$14,197 for the remainder of 2025 be approved; and

That \$24,280 and \$24,905 for Years Two and Three of the contract, respectively, be allocated into the annual budget process to ensure continued service.

---

**Purpose:**

The purpose of this report is to seek funding and approval to enhance the service and hours of the Animal Shelter located at 1080 Elm Street, Port Colborne.

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**Background:**

The Port Colborne Animal Shelter has been on part-time hours for many years. The Niagara SCPA and Humane Society is our long-time serving contractor who has been caring for the animals and serving the public.

The first year of the new Animal Control contract, which was the result of a public procurement process, will expire on April 30.

Should Council approve the enhanced services at the Port Colborne Animal Shelter, only eight months of funding is required for 2025. Future years' costs are to be allocated in the 2026 and beyond budget process.

Staff have been awaiting the appointment of the new Chief Executive Officer (CEO) of the Niagara SPCA and Humane Society. Now that Amelia Canto has been appointed, it is appropriate timing to move forward with Niagara SPCA and Humane Society projects here in Port Colborne.

---

**Discussion:**

The Niagara SPCA and Humane Society, in conjunction with By-law Services, have been working towards improving the services at the Port Colborne Animal Shelter, including the meet-and-greet playground area for the well-being of the dogs. It was identified that some requirements for the health and safety of the animals are not currently being met. Requests have been received from the public regarding increased access to attend the animal shelter to pay for dog tags, visit the animals, get them out of the penned area and out for walks, playtime and socializing. If the services were enhanced, the dogs would feel and behave better while in the shelter; resulting in reduced costs for health care, food, and staff time as these animals would be adopted at a quicker rate.

It has been a desire of By-law Services to expand the hours to accommodate the needs of all.

Current hours	Proposed hours
Closed Sundays and Mondays Tuesday to Friday 10:00 a.m. to 2:00 p.m. Saturday 10:00 a.m. to 4:00 p.m.  Open for the public. Staff arrive at 8:00 a.m.	Monday to Saturday 10:00 a.m. to 4:00 p.m. Open for public Monday to Saturday. Staff arrive at 8:00 a.m.  Sunday 8:00 a.m. to 2:00 p.m. Not open to public, only volunteers and staff

This is an additional 12 staffing hours per week.

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**Internal Consultations:**

Niagara SPCA and Humane Society comments:

With increased hours we will be able to offer more enrichment, behaviour training, volunteer opportunities and more availability for community members to adopt or access

services. Our goal with the extension of hours is to reach a higher level of standards of care the animals receive at the Port Colborne shelter location.

---

### **Financial Implications:**

The proposed enhanced services would be \$14,197 for the remainder of 2025. Year Two is \$24,280 and Year Three is \$24,905. The 2025 requirement will be incorporated in the already approved 2025 budget.

---

### **Public Engagement:**

Staff did not conduct public engagement for this matter; however, requests have been received by staff for a number of years regarding increased hours of access to the Port Colborne Animal Shelter.

#### **Volunteer Comments:**

As volunteers, our main areas of focus are socializing and exercising the shelter animals, with the hopes of reducing their stress levels, and ultimately increasing their chances of adoption (reducing the amount of time in the shelter).

Extending the operating hours would have the following volunteer benefits:

**Improve Ability to Recruit New Volunteers** - Most people have full or part time commitments; current operating hours make it difficult to get new volunteers.

**Improve Volunteer Retention** - Some volunteers are going to great lengths to accommodate existing hours, but it is not sustainable; we risk losing them to burnout, injury or going to other rescues, putting more pressure on remaining volunteers.

**Greater Opportunity to Participate** – This drives a sense of contribution and purpose, and current volunteers have said they could help more often, or stay longer, if the hours were extended.

#### **Improve Volunteer Satisfaction & Engagement**

- Feeling more valued because greater flexibility is being offered
- More pride in representing the shelter, and promoting it to others
- Satisfaction knowing volunteer visits can be spread out, and animals will get more attention
- Increased opportunity to do fun offsite activities (day trips, community visits) – a fantastic and rewarding way to drive awareness for the dog and the shelter
- Fewer days that the animals go without seeing a volunteer – this is one of the most upsetting, demotivating things for our group

- Happier animals because they have more socialization; this is the most rewarding, motivating thing for volunteers.

To summarize, the extended hours are anticipated to result in more volunteer satisfaction and engagement, which will improve the animal's quality of life while in the SPCA care and potentially facilitate faster turnaround times for adoption.

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### **Strategic Plan Alignment:**

The initiative contained within this report supports the following pillar(s) of the strategic plan:

- Welcoming, Livable, Healthy Community
- 

### **Conclusion:**

The proposed enhanced services will have an outside impact for animals and the citizens of Port Colborne.

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### **Appendices:**

- a. NSPCA Proposal Enhanced Services 2025
- b. NSPCA PowerPoint Presentation Enhanced Services 2025

Respectfully submitted,

Sherry Hanson  
Manager By-law Services  
905-228-8077  
Sherry.Hanson@portcolborne.ca

### **Report Approval:**

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.



March 13, 2025

Sherry Hanson  
Manager By-Law Services  
City of Port Colborne  
3 Killaly Street West  
Port Colborne, Ontario  
L3K 6H1

Dear Sherry:

Please find attached our proposal for increased funding from the City of Port Colborne to support the expansion of operating hours at the Port Colborne Animal Shelter.

The Niagara SPCA and Humane Society has been a longstanding partner of the City of Port Colborne for many years providing exceptional animal control and sheltering for the many stray, injured or surrendered animals in the community. We have seen 113 animals brought into the shelter in 2024 and have been successful in adopting and returning to owner over 87% of those animals this past year to their loving families across the region.

The Niagara SPCA and Humane Society believes, with the support of the City of Port Colborne, that we can make the shelter more accessible for the community and offer enhanced quality of care, socialization and compassion for the animals who reside in the shelter until they find their forever homes.

We are pleased with the progress we have made in animal welfare working with the City and very confident we can achieve enhanced operations with your support. We look forward to discussing our request with you at your convenience. Thank you in advance for your consideration of our request.

Sincerely,

A blue ink signature of Amelia Canto, written in a cursive style.

Amelia Canto  
Chief Executive Officer  
Niagara SPCA and Humane Society

A blue ink signature of Tammy Gaboury, written in a cursive style.

Tammy Gaboury  
Manager, Animal Care  
Niagara SPCA and Humane Society



## Proposal To Support Longer Operating Hours Port Colborne Animal Shelter

### Introduction

The Niagara SPCA and Humane Society respectfully submits this proposal to the City of Port Colborne to request increased funding for additional staffing resources to support longer operating hours at the animal shelter we operate on your behalf and as part of our current animal control contract. Currently, the animals in our care are left for extended periods of time without the necessary socialization, care, and support due to the limited number of operating hours. This situation leads to the development of behavioral and medical issues for animals who are not receiving the support necessary to minimize the stress of being housed in cages and kennels for extended periods without exercise, care and socialization.

### Current Situation

At present, our animal shelter is unable to provide continuous care and attention to the animals due to limited operating hours. As a result, the animals can suffer from stress, anxiety, and potential health issues that arise from prolonged periods spent in confinement without adequate interaction and exercise. This not only affects the well-being of the animals but also decreases their chances of successful adoption, thereby prolonging their stay in the shelter. Ultimately extended stays result in higher costs for food, provision of care and if medical issues arise, more complex medical care. Currently, within the Port Colborne shelter, some Association of Shelter Veterinarian (ASV) Guidelines are not being met as they relate to proper housing and enrichment of animals.

With our limited operating hours, residents of Port Colborne have expressed frustration with limited hours to visit the shelter and enjoy meet and greets with potential animal adoptees. Residents have also expressed concern that dogs are left in small kennels from when the sole employee leaves the shelter at 2 p.m. each day until they return at 8 a.m. the next morning.

### Proposed Operating Hours

To address this pressing issue, we propose extending the shelter's operating hours by an additional 12 hours per week. The new operating schedule would be as follows:

- Monday to Saturday: 8:00 AM - 4:00 PM
- Sunday: 8:00 AM - 2:00 PM

## Benefits of Extended Hours

The benefits of increasing operating hours are multi-faceted and include:

- Increased Service to the Community: Extended hours will be more customer centred allowing more residents of the community to visit the shelter, view animals, and proceed with adoptions, hopefully leading to a higher adoption rate.
- Expanded Volunteer Base: With more flexible hours, we anticipate an increased opportunity to expand our volunteer base to support daily operations.
- Enhanced Animal Care: The additional hours would ensure more consistent socialization and exercise for the animals, reducing stress and improving their overall well-being.

## Key Performance Indicators

Suggested KPIs to track the impact of increasing the operating hours include the following:

- a) Increase in # of hours dedicated to socialization/behavioural support of animals
- b) Increase in # of volunteers/volunteer hours
- c) % increase in adoptions year over year
- d) % increase in the # of intakes year over year

## Financial Implications

The proposed plan will require additional staffing to accommodate the extended hours. No new staffing positions will be required. Additional staffing hours will be added to our current staff contingent. The breakdown of the projected increase in wages and benefits for the additional staff is as follows:

- Year 1: \$21,289
- Year 2: \$21,927
- Year 3: \$22,583

These amounts would be in addition to the funds previously committed to in the current contractual agreement that the Niagara SPCA and Humane Society has with the City of Port Colborne to provide animal control, enforcement and sheltering services.

## Timeline

It is our hope that implementation of this enhanced operating model can take effect in May 2025 before the busy spring and summer season takes effect.

## Conclusion

We firmly believe that the proposed increase in operating hours will greatly benefit both the animals in our care and the community we serve. By providing the necessary funding for additional staffing, you will be ensuring that the shelter operates more effectively and humanely,



ultimately leading to better outcomes for the animals and increased satisfaction within the community.

We thank you for considering this proposal and look forward to your positive response.

Respectfully submitted by:

Amelia Canto  
Chief Executive Officer  
Niagara SPCA and Humane Society

Tammy Gaboury  
Manager, Animal Care  
Niagara SPCA and Humane Society

March 13, 2025

## Contact Information

For any further information or queries about this proposal, please contact:

Tammy Gaboury

Manager, Animal Care

Email: [tammyg@niagaraspca.com](mailto:tammyg@niagaraspca.com)

Phone: 905-651-1080

# Enhanced Services Proposal

# Introduction

- By increasing shelter operating hours, we expand our capacity for care of the animals in shelter.
- Increase accessibility for community members which in turn increases adoptions, enrichment for the animals & more volunteer opportunities



# Animal Intakes

	2018	2019	2020	2021	2022	2023	2024
Stray Dog Intake	49	41	31	32	41	29	26
Stray Cat Intake	122	97	33	50	62	88	85
Surrender Dog	9	5	4	4	5	12	9
Surrender Cat	23	7	3	31	42	27	19
Totals	203	150	71	117	150	156	139

# Animal Outcomes

	2018	2019	2020	2021	2022	2023	2024
Dog Adoption	108	64	48	69	91	110	110
Cat Adoption	10	14	14	5	8	13	14
Dog Return to Owner	44	27	19	23	27	23	13
Cat Return to Owner	12	13	5	4	10	12	12
Totals	174	118	86	101	136	158	149

# Shelter Care Standards



According to the Canadian Standards of Care in Animal Shelters, animals should receive:

Positive social interaction outside of feeding and cleaning activities daily

For puppies and kittens < 4 months old, proper socialization is essential for normal behavioral development and should be prioritized.

Regular positive daily social interactions with humans are crucial for stress reduction and are a powerful form of enrichment.

# Current Situation



Current operating hours limit the care we are able to provide.



This can result in stress, anxiety and potential health issues from prolonged periods of confinement.



This also decreases chances of adoption compounding the above issues.



Extended stay results in higher resource costs and potentially more complex medical care.

# Current Situation

- With limited hours available for community members leads to frustrations within the community.
- The animals spend a greater amount of time kenneled and on their own
- Volunteers are limited to the hours they can provide enrichment.



Cat in PC shelter community cat room



# Proposed Operating Hours



Rollout cage at PC shelter

Open to public  
10:00am – 4:00pm  
Staff arrive at 8:00am

**MON - SAT**

**SUNDAY**

Closed to public  
Staff/Volunteers  
8:00am – 2:00pm

# Benefits of Extended Hours



Volunteer dog walker at the PC shelter

More residents will be able to visit the shelter, view animals and proceed with adoptions.

Increase opportunity to expand our volunteer base

More consistent socialization and exercise for animals reducing stress.

# Financial Implications

- Additional staffing will be required but no NEW positions will be needed. Additional hours will be added to current contingent.
- Year 1: \$14,197
- Year 2: \$24,280
- Year 3: \$24,905
- These additional funds would be in addition to funds previously committed to in our existing agreement with the City.



Volunteer reading to dogs in the PC shelter kennels

# Timeline

- It is our hope that implementation of this operating model can take effect in May 2025 before the busy spring/summer season



“Walter” at the PC shelter in front lobby area



# Conclusion



2 cats meeting in the PC shelter main entrance

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We believe the proposed increased operating hours will benefit animals in our care and the community.

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This funding will ensure that the shelter operates more effectively and humanely leading to better outcomes for animals and increased satisfaction within the community.

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# Questions?





**Subject: 2024 Year End Surplus and Project Close Out**

**To: Council**

**From: Corporate Services Department**

Report Number: 2025-68

Meeting Date: April 8, 2025

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**Recommendation:**

That Corporate Services Department, Financial Services Division, Report 2025-68 Subject: 2024 Year End Surplus and Project Close Out, be received; and

That the year-end levy surplus be allocated to the City's Encumbrance Reserve; and

That the reserve transfers recommended in Report 2025-68 be approved; and

That the capital and related project and reserve balances of Appendices E, F, and G of Corporate Services Department Report 2025-68, be approved.

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**Purpose:**

This report highlights the funding budget to actual results, provides recommendations pertaining to surplus, capital and related project closeouts and reserve activity for 2024.

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**Background:**

This report provides the year-end unaudited actuals for the year ended December 31, 2024. At the time of writing this report, the City's auditors are conducting the annual audit. It is anticipated that the Audited Financial Statements will be available and brought to Council meeting in July.

Financial Services identifies this report contains certain forward-looking information. In preparing this report, certain assumptions and estimates were necessary. These estimates are based on information available to management at the time of preparing this report. Council and other users are cautioned that actual results may vary.

Financial Services reminds Council and users of this report that it is based on fund accounting that follows the cashflow of the budget. For greater clarity, this report is not prepared in accordance with full Canadian public sector accounting standards in the same manner as the audited financial statements that follow accrual accounting. For example, this report reflects capital purchases as cash outlays instead of capitalizing them on the balance sheet and amortizing them over their useful life. As a reminder, fund accounting is utilized by all municipalities as a mechanism to develop budgets and track cashflow. While accrual accounting can provide for a longer-term picture of an organization by capitalizing assets and recording long-term liabilities such as employee future benefits, fund accounting helps the municipality ensure funding is available in the immediate term to cover current obligations.

A presentation of the City's financial results has been prepared and will be presented at the Council meeting. The presentation is attached as Appendix A.

While high-level comments to the year-end financial results have been provided in the report, Financial Services encourages Council members to reach out to staff for further discussion.

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## Discussion:

For the fiscal year ended December 31, 2024, the City experienced a Levy surplus of \$219,000 as identified below:

Levy	Actual	Budget	Net
Revenue	41,379,336	36,424,615	4,954,721
Personnel Expense	(17,821,701)	(17,413,500)	(408,201)
Operating Expense	(16,757,959)	(15,213,330)	(1,544,629)
<b>Surplus before Transfers</b>	<b>6,799,677</b>	<b>3,797,785</b>	<b>3,001,892</b>
Transfer (to)/from Capital	(13,744,552)	(6,168,881)	(7,575,671)
Transfer (to)/from Reserves	(827,655)	(1,821,538)	993,883
Transfer (to)/from Funds	7,991,530	4,192,634	3,798,896
<b>Surplus/(Deficit)</b>	<b>219,000</b>	<b>-</b>	<b>219,000</b>
Recommended Transfers	(219,000)		(219,000)
<b>Surplus/(Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>

The summarized chart above identifies that revenues and expenses were higher than budgeted. **Slides 7 to 11 of Appendix A** highlight in greater detail budget to actual differences related to both revenue and expenses.

The variance in reserve transfers of \$993,883 is made up of both in-year Council approved transfers from reserves as well as transfers to reserve in accordance with the City's Reserve and Reserve Fund Policy.



The Transfer from Funds amount relates to transfers from the rate budgets of water, wastewater, and storm sewer. This relates to overhead charges between the Levy and Rate as well as in-year Council approved transfers from Rate reserves to fund capital projects.

Summary comments related to self-sustaining entities can be found on **Slides 12 to 15 of Appendix A**.

For greater detail at an account level Staff encourage Council members and readers to review **Appendix B and C**.

For the fiscal year ended December 31, 2024, the City experienced combined Rate surpluses of \$819,868 as identified below:

Rates	Actual	Budget	Variance (\$)	Transfer to/(from) Reserve*
Wastewater	1,167,187	384,000	783,187	(732,813)
Water	727,851	693,300	34,551	(512,149)
Storm Sewer	886,130	884,000	2,130	136,130
<b>Surplus/(Deficit) Subtotal</b>	<b>2,781,168</b>	<b>1,961,300</b>	<b>819,868</b>	<b>(1,108,832)</b>

\*Includes recommended year-end transfers and in-year Council approved transfer to fund capital projects

As rate payers are different than those of the levy, rate reserves exist to support stability in the budget. Year-end surpluses are transferred to these reserves and deficits are funded from these reserves. These reserves bring stability to the budget. As such, the surplus/(deficit) is recorded as Transfer (to)/from Reserves.

Rates	Actual	Budget	Net
Revenue	16,545,447	16,559,613	(14,166)
Personnel Expense	(943,223)	(983,800)	40,577
Operating Expense	(8,500,526)	(9,421,879)	921,353
<b>Surplus before Transfers</b>	<b>7,101,698</b>	<b>6,153,934</b>	<b>947,764</b>
Allocations: Within Departments	-	-	-
Transfer from Reserves	3,765,000	-	3,765,000
Transfer to Reserves	(1,961,300)	(1,961,300)	-
Transfer (to)/from Funds	(8,085,530)	(4,192,634)	(3,892,896)
<b>Surplus/(Deficit)</b>	<b>819,868</b>	<b>-</b>	<b>819,868</b>

The summarized chart above identifies that there were both revenue and expense variance for the year. **Slides 17 to 19 of Appendix A** highlight in greater detail budget to actual differences related to both revenue and expenses.

For greater detail at an account level Staff encourage Council and readers to review **Appendix D**.

This report contains a summary of Capital and Related Projects recommended for closeout and still on-going in **Appendices E and F. Slide 21 and 22 of Appendix A** highlight that, as of 2024, 75 approved capital and related projects remain open. Staff completed 53 projects and closed out/transferred 5 projects and in doing so made \$2,549,484 available for other initiatives. The dollar figure associated with the 75 remaining projects is \$27,642,703. The three largest projects are Wastewater Relining, East Side Employment Lands, and the Watermain Replacement and Looping project. An update on 2025 activity will be provided with the first trimester reporting that will be prepared for the period ending April 30, 2025. Financial Services is planning to present this update at the July 8 Council meeting.

In **Appendix G**, Financial Services has summarized reserve activity and identified the approved reserve targets and/or progress or steps required to establish a final target.

Council and users of this report will also find **Appendix H – Investments** and **Appendix I – Debt Management** that highlight the City's investment returns and debt management along with related compliance with approved policies.

Financial Services identifies the debt approved by way of the 2024 and 2025 Capital Budgets have not yet been issued as projects need to be substantially complete before the debt can be issued. As forecasted in **Appendix I** the City's borrowing capacity as defined by the annual repayment limit (ARL) is forecasted to expand over time and is forecasted at 5.5% in 2025 on an in-year basis based on approved debt. The ARL remains well below the City's self-imposed limit of 15% and the Province of Ontario maximum of 25%.

## Internal Consultations:

Financial Services would like to thank all departments for their assistance and cooperation.

## Financial Implications:

This report recommends allocating the year-end levy surplus of \$219,000 to the City's Encumbrance reserve to fund the following operating initiatives:

- \$125,000 of the surplus allocation will go towards Corporate Communications (Public Engagement and Analysis); and
- \$94,000 of the surplus allocation will go towards new tax and water software required to replace existing software that will soon no longer be supported.

This report also recommends transferring \$300,000 from the Levy Capital – Over/Short Reserve to fund the following capital initiatives:

- \$175,000 towards design and layout efficiencies at City Hall to bring By-Law back to City Hall to free up space in the Fire Hall for training and fire prevention initiatives; and
- \$125,000 towards new tax and water software implementation.

In addition to the \$94,000 allocation of surplus and \$125,000 transfer from the Capital Over/Short Reserve, the new tax and water software project requires an equal contribution from the Rate programs. The proposed tax and water software will establish a platform to improve the citizen experience and functional analysis of water and wastewater activity in the City. The software will establish a foundation for all citizen facing applications, allowing the City to migrate to one common application. This will provide administrative synergies as well as an improved citizen experience.

The recommended transfers to fund the new tax and water software is summarized in the following table:

	Tax and Water Software	
	Operating	Capital
Levy Operating - Surplus	94,000	
Levy Capital - Over/Short Reserve		125,000
Wastewater Reserve	37,600	50,000
Water Reserve	37,600	50,000
Storm Reserve	18,800	25,000
<b>Total</b>	<b>188,000</b>	<b>250,000</b>

\* Funded from respective reserves

To provide additional context, current software will soon no longer be supported, nor does it address the shortfalls that have been identified by residents. Residents would like equal monthly fixed billing as well as one self-service portal to transact with the City. Staff have undergone an Request for Proposal (RFP) process that identified that only one application exists that would not only meet our current needs but also allow for the consolidation of other City applications.

The capital and related project and reserve balances are presented in **Appendices E, F, and G** following City policies and practices, including that of the Reserve Policy. One area requiring additional disclosure is that of the encumbrance reserve which is a reserve utilized when there is no other reserve but funds have been budgeted in one year and/or are needed or required to be carried forward to the following year. The encumbrance reserve is made up of the following:

Encumbrance Reserve	Opening Balance 2024	In-Year Transfers	Year-End Transfers to Approve	Ending Balance 2024
Cannabis Grant	34,548			34,548
Cannabis Strategy	30,000			30,000
Physician Recruitment	51,501	144,513		196,014
Smoke Alarm Program	5,437			5,437
Electric Vehicle Charging Station	20,000	(20,000)		-
Community Safety Department	249,600	77,472		327,072
Corporate Communications (Public Consultation and Analysis)	-		125,000	125,000
New Property Tax and Rate Billing Software	-		188,000	188,000
<b>Total</b>	<b>391,086</b>	<b>201,984</b>	<b>313,000</b>	<b>906,070</b>

The cannabis encumbrances are from 2019 and 2020. Staff are reviewing these funds and will incorporate recommendations in the 2025 Trimester 1 reporting. The majority of the balance relates to the Community Safety Department. The encumbered funds will support the engagement of subject matter experts and personnel expenses. The funding related to physician recruitment is the result of timing differences between recruitment and funding.

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## Public Engagement:

The City's Budget and Financial Reporting can be found at:

<https://www.portcolborne.ca/en/city-hall/budget-and-financial-reporting.aspx>

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## Strategic Plan Alignment:

The initiative contained within this report supports the following pillar(s) of the strategic plan:

- Environment and Climate Change
  - Welcoming, Livable, Healthy Community
  - Economic Prosperity
  - Increased Housing Options
  - Sustainable and Resilient Infrastructure
- 

## Conclusion:

That the recommendations contained in this report be approved.

## **Appendices:**

- a. Appendix A – 2024 Year End Financial Presentation
- b. Appendix B – 2024 Year End Levy Summary
- c. Appendix C – 2024 Year End Levy Department and Division Summaries
- d. Appendix D – 2024 Year End Rate Summary and Department Detail
- e. Appendix E – Capital and Related Projects Summary
- f. Appendix F – Capital and Related Projects Holding Account
- g. Appendix G – Reserves
- h. Appendix H – Investments
- i. Appendix I – Debt Management

Respectfully submitted,

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## **Report Approval:**

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.

# 2024 Year End Financial Presentation

April 22, 2025



**PORT COLBORNE**



# Agenda

- Recommendation
- Vision/Mission/Values
- Strategic Pillars
- Levy
- Revenue
- Expenses
- Transfer (to)/from Reserves
- Self-Sustaining Entities
- Rates
- Capital and Related Projects
- Debt Management
- Recommendation



In preparing this presentation, certain assumptions and estimates are necessary. They are based on information available to staff at the time. Actual results will vary although as regulated through the Municipal Act, a balanced budget is required.



# Recommendations

- That Corporate Service Department, Financial Services Division, Report 2025-68 Subject: 2024 Year End Surplus and Project Close Out, **BE RECEIVED**; and
- That the year-end levy surplus **BE ALLOCATED** to the City's Encumbrance Reserve; and
- That the reserve transfers recommended in Report 2025-68 **BE APPROVED**; and
- That the capital and related project and reserve balances of Appendices E, F and G of Corporate Service Department Report 2025-68, **BE APPROVED**.





# Vision, Mission & Corporate Values

## Vision Statement:

A healthy and vibrant waterfront community embracing growth for future generations.

## Mission Statement:

To provide an exceptional small-town experience in a big way.

## Corporate Values

- **Integrity** – We interact with others ethically and honourably
- **Respect** – We treat each other with empathy and understanding
- **Inclusion** – We welcome everyone
- **Responsibility** – We make tomorrow better
- **Collaboration** – We are better together



# Alignment with the Strategic Plan



**Environment  
& Climate  
Change**



**Welcoming,  
Livable &  
Healthy  
Community**



**Economic  
Prosperity**



**Increased  
Housing  
Options**



**Sustainable  
& Resilient  
Infrastructure**

**PEOPLE**  **SIMPLE**  **VALUE**  **CUSTOMER**

# Levy

Levy	Actual	Budget	Net
Revenue	41,379,336	36,424,615	4,954,721
Personnel Expense	(17,821,701)	(17,413,500)	(408,201)
Operating Expense	(16,757,959)	(15,213,330)	(1,544,629)
<b>Surplus before Transfers</b>	<b>6,799,677</b>	<b>3,797,785</b>	<b>3,001,892</b>
Transfer (to)/from Capital	(13,744,552)	(6,168,881)	(7,575,671)
Transfer (to)/from Reserves	(827,655)	(1,821,538)	993,883
Transfer (to)/from Funds	7,991,530	4,192,634	3,798,896
<b>Surplus/(Deficit)</b>	<b>219,000</b>	<b>-</b>	<b>219,000</b>
Recommended Transfers	(219,000)		(219,000)
<b>Surplus/(Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Recommendation

Transfer surplus to Encumbrance Reserve:

- \$125,000 for Corporate Communications (Public Engagement and Analysis)
- \$94,000 for new tax and water software

# Revenue

Levy	Actual	Budget	Net
Revenue	41,379,336	36,424,615	4,954,721

## Grant Revenue Variances

- Investing in Canada Infrastructure Program (ICIP) – **\$1,337,999**
- Southwestern Ontario Development Fund (SWODF) – **\$614,041**
- Niagara Region Capital Contribution – **\$346,932**
- Ontario Community Infrastructure Fund (OCIF) – **\$155,391**

# Revenue (continued)

Levy	Actual	Budget	Net
Revenue	41,379,336	36,424,615	4,954,721

## Other Revenue Variances

- Investment Income – **\$648,933**
- Land Sales – **\$286,872**
- Vale Community Improvement Fund Donation – **\$250,000**
- Penalties and Interest – **\$210,960**
- Recreation Rentals – **\$107,808**

# Personnel Expenses

Levy	Actual	Budget	Net
Personnel Expense	(17,821,701)	(17,413,500)	(408,201)

Personnel expenses are 2.3% above budget.

## Salient Drivers

Retro payments re: union job re-evaluations, students, overtime, staffing changes, offset from some gapping dollars from positions vacant in fire and building.

Notably the Museum, Archive and Roselawn experience higher part-time staffing costs but they received grants partially offsetting those costs.

# Operating Expenses

Levy	Actual	Budget	Net
Operating Expense	(16,757,959)	(15,213,330)	(1,544,629)

## Unfavourable Expense Variances

- City Owned Properties Drainage Charges - \$633,360
  - External Consultants - \$550,112
  - Contract Services & External Contractor - \$492,045
  - Land Purchases - \$387,000
  - Consumables and Parts - \$303,855
  - Legal - \$144,508
  - Canal Days - \$124,820
- Council approved funding & timing of construction billings\*

Fire (Wainfleet), Planning and land development for sale\*\*

Facilities R&M and land development for sale\*\*\*

725 King Street to be recovered through grants received in 2025

Transportation and Parks as more work done in-house

Building, Planning, Economic Development and Labour

Security and program supplies, budget adjusted going forward

\* \$461,773 funded from reserve

\*\* \$203,955 to be recovered from future land sales

\*\*\* \$317,691 to be recovered from future land sales



# Operating Expenses

Levy	Actual	Budget	Net
Operating Expense	(16,757,959)	(15,213,330)	(1,544,629)

## Favourable Expense Variances

- Cost of Borrowing – (\$685,207)
  - Reassessment/Uncollectible – (\$201,462)
  - Grants and Sponsorship – (\$94,577)
- Debt budgeted but currently funded through internal financing

Less than budgeted property re-assessments

Timing of grants related to CIP and physician recruitment



# Building

Building	Actual	Budget	Net
Revenue	1,133,863	743,332	390,531
Personnel Expense	(426,286)	(533,500)	107,214
Operating Expense	(29,309)	(105,000)	75,691
<b>Surplus before Transfers</b>	<b>678,268</b>	<b>104,832</b>	<b>573,436</b>
Allocations: SSE**	(127,275)	(104,832)	(22,443)
Transfer (to)/from Reserves	-	-	-
<b>Surplus/(Deficit)*</b>	<b>550,993</b>	<b>-</b>	<b>550,993</b>

\* Surplus transferred to Building Reserve.

**Building department surplus is primarily the result of:**

- Increased revenue from building permits related to major construction projects (Asahi Kasei and Jungbunzlauer)
- Personnel savings from vacant positions
- Overall operating expense savings.

# Marina

Marina	Actual	Budget	Net
Revenue	1,432,345	1,438,000	(5,655)
Personnel Expense*	-	-	-
Operating Expense	(512,677)	(443,600)	(69,077)
<b>Surplus before Transfers</b>	<b>919,668</b>	<b>994,400</b>	<b>(74,732)</b>
Allocations: SSE**	(917,634)	(942,662)	25,028
Transfer (to)/from Reserves	(51,738)	(51,738)	-
<b>Surplus/(Deficit)***</b>	<b>(49,705)</b>	<b>-</b>	<b>(49,705)</b>

\* Personel budgeted in Recreation.

\*\* Includes allocation of Personnel Expense from Recreation.

\*\*\* Deficit funded from Marina Reserve.

## Marina deficit is primarily the result of:

- Higher than budgeted Contract Services expenses related to security and wildlife control.

# Beach

Beach	Actual	Budget	Net
Revenue	146,168	343,023	(196,855)
Personnel Expense*	-	-	-
Operating Expense	(66,621)	(87,000)	20,379
<b>Surplus before Transfers</b>	<b>79,547</b>	<b>256,023</b>	<b>(176,476)</b>
Allocations: SSE**	(236,645)	(256,023)	19,378
<b>Surplus/(Deficit)***</b>	<b>(157,098)</b>	<b>-</b>	<b>(157,098)</b>

\* Personel budgeted in Recreation.

\*\* Includes allocation of Personnel Expense from Recreation.

\*\*\* Deficit funded from Levy surplus.

## Beach deficit is the result of:

- As discussed during the 2025 budget process, a portion of the beach costs have been allocated to the levy to recognize local usage.

# Cemetery

Cemetery	Actual	Budget	Net
Revenue	99,247	93,700	5,547
Personnel Expense*	-	-	-
Operating Expense	(50,026)	(21,800)	(28,226)
<b>Surplus before Transfers</b>	<b>49,221</b>	<b>71,900</b>	<b>(22,679)</b>
Allocations: SSE**	(68,721)	(71,900)	3,179
<b>Surplus/(Deficit)***</b>	<b>(19,500)</b>	<b>-</b>	<b>(19,500)</b>

\* Personel budgeted in Parks.

\*\* Does not include allocation of Parks Personnel Expenses.

\*\*\* Deficit funded from Cemetery Reserve.

## Cemetery deficit is the result of:

- Unbudgeted land surveying costs related to the surveying of all new and existing City cemeteries.

The Cemetery continues to be subsidized by the Levy.

In addition to the operating expenses above, an estimated at \$240,000 is covered by the Parks budget.

# SSE Reserve Balances and Forecast

Department	2024 Year End Balance	2025 Budget	2025 Forecast Balance
Cemetery	65,600		65,600
Marina	(912,319)	117,400	(794,919)
Beach Operations	198,165		198,165
Building	590,078		590,078
Total	(58,475)	117,400	58,925

SSE = Self-Sustaining Entities

# Water

Water	Actual	Budget	Net
Revenue	6,145,371	5,939,113	206,258
Personnel Expense*	(943,223)	(983,800)	40,577
Operating Expense	(3,265,071)	(3,067,400)	(197,671)
<b>Surplus before Transfers</b>	<b>1,937,077</b>	<b>1,887,913</b>	<b>49,164</b>
Allocations: Within Departments**	393,900	393,900	-
Transfer from Reserves***	1,190,000	-	1,190,000
Transfer to Reserves	(693,300)	(693,300)	-
Transfer (to)/from Funds	(2,793,126)	(1,588,513)	(1,204,613)
<b>Surplus/(Deficit)</b>	<b>34,551</b>	<b>-</b>	<b>34,551</b>

\* Includes personnel budget for all Rate programs.

\*\* Allocation of Personnel Expense to Wastewater and Storm Sewer Programs.

\*\*\* Additional capital funding approved in-year by Council.

Despite 20 watermain breaks during the year that resulted in \$135,600 in unplanned external contractor costs, staff managed spending and were able to end the year with a \$34,551 surplus.

# Wastewater

Wastewater	Actual	Budget	Net
Revenue	8,488,462	8,685,700	(197,238)
Personnel Expense*	-	-	-
Operating Expense	(5,155,161)	(6,231,279)	1,076,118
<b>Surplus before Transfers</b>	<b>3,333,301</b>	<b>2,454,421</b>	<b>878,880</b>
Allocations: Within Departments**	(356,025)	(356,025)	-
Transfer from Reserves***	1,850,000	-	1,850,000
Transfer to Reserves	(384,000)	(384,000)	-
Transfer (to)/from Funds	(3,660,089)	(1,714,396)	(1,945,693)
<b>Surplus/(Deficit)</b>	<b>783,187</b>	<b>-</b>	<b>783,187</b>

\* Personel budgeted in Water program.

\*\* Allocation of Personnel Expense from Water program.

\*\*\* Additional capital funding approved in-year by Council.

Wastewater surplus was driven by a reduction of \$958,400 in Niagara Region wastewater charges. The primary driver for this favourable expense variance is lower than anticipated flow to the wastewater plant. 2024 saw 5mm less rain than 2023, a lower lake level from the 3 year average and 707ML less reported wastewater flow to the treatment plant. Staff are monitoring for future budget impacts during the 2026 budget process.

# Storm Sewer

Storm Sewer	Actual	Budget	Net
Revenue	1,911,614	1,934,800	(23,186)
Personnel Expense*	-	-	-
Operating Expense	(80,294)	(123,200)	42,906
<b>Surplus before Transfers</b>	<b>1,831,320</b>	<b>1,811,600</b>	<b>19,720</b>
Allocations: Within Departments**	(37,875)	(37,875)	-
Transfer from Reserves***	725,000	-	725,000
Transfer to Reserves	(884,000)	(884,000)	-
Transfer (to)/from Funds	(1,632,315)	(889,725)	(742,590)
<b>Surplus/(Deficit)</b>	<b>2,130</b>	<b>-</b>	<b>2,130</b>

\* Personel budgeted in Water program.

\*\* Allocation of Personnel Expense from Water program.

\*\*\* Additional capital funding approved in-year by Council.

Despite a shortfall in fixed charge revenue, staff managed spending and were able to end the year with a \$2,130 surplus.



# Rate Reserve Balances and Forecast

Department	2024 Year End Balance	2025 Budget	2025 Forecast Balance
Wastewater	2,800,595	(139,174)	2,661,421
Water	746,529	(25,956)	720,573
Storm Sewer	213,702	(190,298)	23,404
Total	3,760,826	(355,428)	3,405,398

# Capital and Related Projects

Department	Open Projects January 1, 2024	Projects Approved In-year	Total Funding Available for 2024	2024 Projects Spending	Projects Closed	Remaining Funds December 31, 2024
Global CLT	2,174,227	85,330	<b>2,259,557</b>	(833,814)	(370,429)	<b>1,055,314</b>
Economic Development	779,596	4,650,000	<b>5,429,596</b>	(909,446)	(586,522)	<b>3,933,628</b>
Communications	58,101	-	<b>58,101</b>	(110)	-	<b>57,991</b>
Corporate Services	2,442,880	250,000	<b>2,692,880</b>	(919,540)	-	<b>1,773,340</b>
Community Safety	713,035	-	<b>713,035</b>	(3,810)	-	<b>709,225</b>
Planning	238,419	-	<b>238,419</b>	(35,128)	-	<b>203,292</b>
Library	278,992	-	<b>278,992</b>	(177,134)	(62,711)	<b>39,148</b>
Museum	388,038	-	<b>388,038</b>	(158,216)	(47,310)	<b>182,513</b>
Self-sustaining Entities	236,271	-	<b>236,271</b>	(45,283)	(8,756)	<b>182,232</b>
Public Works	10,970,571	1,374,088	<b>12,344,659</b>	(5,976,474)	(1,005,301)	<b>5,362,884</b>
Rates (Water, Wastewater, Storm Sewer)	18,154,535	3,765,000	<b>21,919,535</b>	(7,190,175)	(468,455)	<b>14,260,905</b>
2024 Projects Pre-spending				(117,766)		<b>(117,766)</b>
<b>Total</b>	<b>36,434,665</b>	<b>10,124,418</b>	<b>46,559,083</b>	<b>(16,366,896)</b>	<b>(2,549,484)</b>	<b>27,642,703</b>

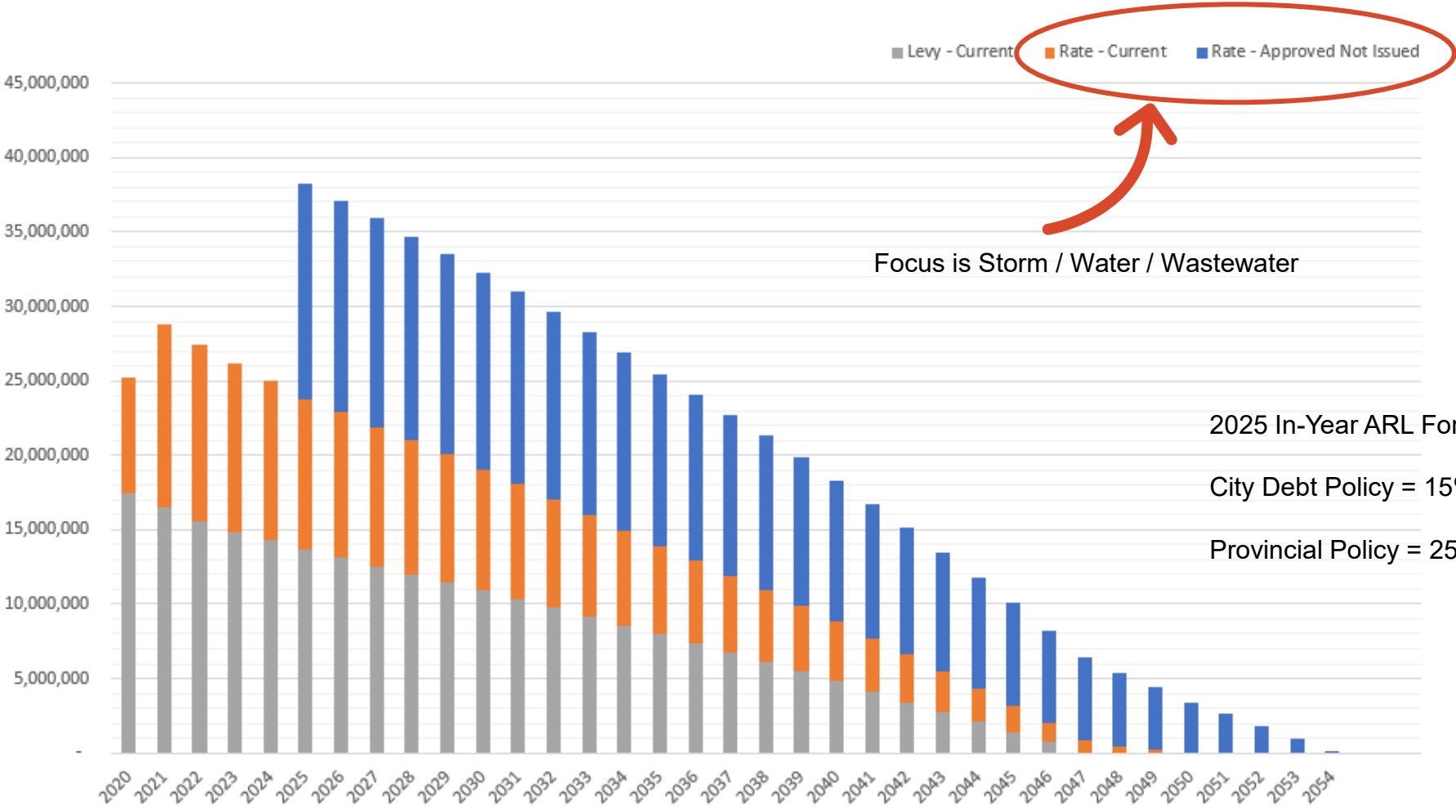
# Capital and Related Projects

Department	Open Projects 2023 and Prior	New 2024 Budget Projects	Projects Approved In-year	Total Projects Open in 2024	Projects Completed/ Closed	Open Projects December 31, 2024
Global CLT	2	1	-	3	(1)	2
Economic Development	4	1	1	6	(3)	3
Communications	3	-	-	3	-	3
Corporate Services	5	4	1	10	(3)	7
Community Safety	1	2	-	3	-	3
Planning	2	-	-	2	-	2
Library	2	5	-	7	(4)	3
Museum	6	6	-	12	(9)	3
Self-sustaining Entities	3	2	-	5	(2)	3
Public Works	35	11	2	48	(25)	23
Rates (Water, Wastewater, Storm Sewer)	15	2	12	29	(11)	18
2025 Projects Pre-spending	-	-	5	5	-	5
<b>Total</b>	<b>78</b>	<b>34</b>	<b>21</b>	<b>133</b>	<b>(58)</b>	<b>75</b>

# Reserves

	2024 Beginning Balance	2024 Approved Budget	2024 In-Year Transfers	Interest Allocation	2024 Year-End Balancing Transfers	Year-End Reserve Transfers to Approve	2024 Year-End Reserve Balance
Total Boards and Committees Reserves	1,142,523	61,000	1,170	6,610	116,045	-	1,327,348
Total Programs, Grants and Activities	482,213	50,000	-	-	(29,824)	-	502,389
Total Self Sustaining Entities	(571,368)	43,100	(19,500)	(63,734)	553,026	-	(58,475)
Total General Government	9,396,050	(103,418)	(389,187)	84,342	438,297	313,000	9,739,083
Total Capital	8,237,441	2,267,300	(3,837,720)	376,414	819,868	(219,000)	7,644,304
Total Reserves before WIP	18,686,860	2,317,982	(4,245,237)	403,632	1,897,412	94,000	19,154,649
Work-in-progress (WIP)	10,073,414	(10,073,414)	7,671,464			125,000	7,796,464
Library Building Work-in-progress (WIP)	208,492	(208,492)	101,858				101,858
Total Reserves	28,968,766	(7,963,924)	3,528,085	403,632	1,897,412	219,000	27,052,971

# Debt Position and Outlook



# Recommendations

- That Corporate Service Department, Financial Services Division, Report 2025-68 Subject: 2024 Year End Surplus and Project Close Out, **BE RECEIVED**; and
- That the year-end levy surplus **BE ALLOCATED** to the City's Encumbrance Reserve; and
- That the reserve transfers recommended in Report 2025-68 **BE APPROVED**; and
- That the capital and related project and reserve balances of Appendices E, F and G of Corporate Service Department Report 2025-68, **BE APPROVED**.





# Thank you!



**PORT COLBORNE**



**City of Port Colborne**  
**Operating Fund**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Advertising and Sponsorship	\$295,365.74	\$239,500.00	\$55,865.74	23.33%
Donations	347,887.15	53,000.00	294,887.15	556.39%
Fines	82,184.76	45,000.00	37,184.76	82.63%
Fundraising		6,300.00	-6,300.00	(100.00%)
Investment Income	1,724,351.42	1,075,418.00	648,933.42	60.34%
Lease Income	278,643.97	243,600.00	35,043.97	14.39%
Licences and Permits	1,229,733.38	805,832.00	423,901.38	52.60%
Rentals	649,919.92	536,650.00	113,269.92	21.11%
Other Revenue	368,647.77	279,000.00	89,647.77	32.13%
Fees	829,941.66	1,015,123.00	-185,181.34	(18.24%)
Provincial Offences Act	4,671.84	2,000.00	2,671.84	133.59%
Grants - Other	548,668.09	282,255.00	266,413.09	94.39%
Grant - Federal	2,092,409.83	584,577.00	1,507,832.83	257.94%
Grant - Provincial	4,705,267.69	3,765,740.00	939,527.69	24.95%
Sales	1,929,680.70	1,772,800.00	156,880.70	8.85%
Penalties and Interest	649,959.84	439,000.00	210,959.84	48.05%
Property Taxes	24,817,504.71	24,693,620.00	123,884.71	0.50%
Payment In lieu	368,507.71	330,000.00	38,507.71	11.67%
Supplemental Tax	413,277.51	185,200.00	228,077.51	123.15%
MAT Tax	42,712.77	70,000.00	-27,287.23	(38.98%)
<b>Total Revenue</b>	<b>41,379,336.46</b>	<b>36,424,615.00</b>	<b>4,954,721.46</b>	<b>13.60%</b>

**Expense****Personnel Expense**

Salaries and Wages - Full Time	10,997,068.47	11,140,000.00	-142,931.53	(1.28%)
Salaries and Wages - Part Time	1,792,674.65	1,385,300.00	407,374.65	29.41%
Salaries and Wages - Students	643,428.57	599,900.00	43,528.57	7.26%
Overtime Pay	507,927.38	225,600.00	282,327.38	125.15%
Honourariums	5,157.11	4,900.00	257.11	5.25%
Employee Benefits	3,875,444.75	4,057,800.00	-182,355.25	(4.49%)
<b>Subtotal Personnel Expense</b>	<b>17,821,700.93</b>	<b>17,413,500.00</b>	<b>408,200.93</b>	<b>2.34%</b>

**Operating Expense**

Association/Membership Fees	63,195.30	77,950.00	-14,754.70	(18.93%)
Auto - Fuel	235,310.76	303,300.00	-67,989.24	(22.42%)
Cleaning Supplies	25,954.19	39,700.00	-13,745.81	(34.62%)
Library Collection	58,788.90	47,800.00	10,988.90	22.99%
Library Digital Resources	29,808.02	30,000.00	-191.98	(0.64%)
Comm and Public Relations	227,662.27	187,400.00	40,262.27	21.48%
Computer Software	662,770.55	551,000.00	111,770.55	20.29%
Contract Services	3,729,005.78	3,231,300.00	497,705.78	15.40%
Cost of Borrowing Ext Interest	805,885.98	1,350,300.00	-544,414.02	(40.32%)
Cost of Borrowing Ext Principl	1,154,606.75	1,295,400.00	-140,793.25	(10.87%)



	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
Cost of of Goods Sold	400,766.23	378,000.00	22,766.23	6.02%
Credit Card Fees	146,419.23	140,000.00	6,419.23	4.59%
PAP / Online Incentives	2,375.00	10,000.00	-7,625.00	(76.25%)
Equipment - Purchase	196,721.35	164,600.00	32,121.35	19.51%
Equipment - Rental	144,744.52	194,900.00	-50,155.48	(25.73%)
Financial Expenses	24,679.24	12,900.00	11,779.24	91.31%
Land Leases	47,928.65	44,400.00	3,528.65	7.95%
Land Purchases	387,000.00		387,000.00	0.00%
Grants and Sponsorship Expense	550,037.86	643,100.00	-93,062.14	(14.47%)
Hospitality Expense	55,487.14	56,700.00	-1,212.86	(2.14%)
Insurance - Contract	950,165.40	908,280.00	41,885.40	4.61%
Insurance Ded and Adm cost	93,746.54	150,000.00	-56,253.46	(37.50%)
Office Supplies	71,854.84	75,550.00	-3,695.16	(4.89%)
Postage & Courier	44,331.58	51,150.00	-6,818.42	(13.33%)
Program Supplies	682,111.32	623,900.00	58,211.32	9.33%
Protective & Uniform Clothing	108,027.29	114,600.00	-6,572.71	(5.74%)
R&M - Grounds	268,496.89	302,500.00	-34,003.11	(11.24%)
R&M - Trails	1,233.77		1,233.77	0.00%
R&M - Consumables and Parts	932,331.62	628,450.00	303,881.62	48.35%
R&M - External Contractor	66,548.35	126,600.00	-60,051.65	(47.43%)
R&M - Auto	266,435.10	195,700.00	70,735.10	36.14%
R&M - Playground	1,066.36		1,066.36	0.00%
R&M - Tree Planting	134,410.28	200,000.00	-65,589.72	(32.79%)
Staff Training & Development	431,751.76	379,300.00	52,451.76	13.83%
SME - Audit and Actuary	115,991.62	92,200.00	23,791.62	25.80%
SME - Consultants	814,112.45	264,000.00	550,112.45	208.38%
Subject Matter Experts - Legal	394,508.21	250,000.00	144,508.21	57.80%
Subscriptions and Publications	17,458.96	10,400.00	7,058.96	67.87%
Telephone/Internet	167,189.84	182,740.00	-15,550.16	(8.51%)
Travel	159,515.70	188,250.00	-28,734.30	(15.26%)
Utilities - Gas	186,286.09	254,300.00	-68,013.91	(26.75%)
Utilities - Hydro	891,849.76	951,300.00	-59,450.24	(6.25%)
Utilities - Water	206,520.72	221,460.00	-14,939.28	(6.75%)
City Owned Property Drainage Charge:	633,360.17		633,360.17	0.00%
Reassessment/Uncollectable	45,437.79	246,900.00	-201,462.21	(81.60%)
Property Taxes - Rebates	23,442.53	18,000.00	5,442.53	30.24%
Tax Incentive Grants	100,626.28	19,000.00	81,626.28	429.61%
<b>Subtotal Operating Expense</b>	<b>16,757,958.94</b>	<b>15,213,330.00</b>	<b>1,544,628.94</b>	<b>10.15%</b>
<b>Total Expense</b>	<b>34,579,659.87</b>	<b>32,626,830.00</b>	<b>1,952,829.87</b>	<b>5.99%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>6,799,676.59</b>	<b>3,797,785.00</b>	<b>3,001,891.59</b>	<b>79.04%</b>
<b>Surplus/(Deficit) After Allocation</b>	<b>6,799,676.59</b>	<b>3,797,785.00</b>	<b>3,001,891.59</b>	<b>79.04%</b>
Transfer to/ (from) Capital	13,869,551.86	6,168,881.00	7,700,670.86	124.83%
Transfer to/ (from) Reserves	1,140,654.93	1,821,538.00	-680,883.07	(37.38%)
Transfer Between Funds	-8,210,530.20	-4,192,634.00	-4,017,896.20	95.83%
<b>Total Transfer</b>	<b>6,799,676.59</b>	<b>3,797,785.00</b>	<b>3,001,891.59</b>	<b>79.04%</b>
<b>Surplus / (Deficit)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

**City of Port Colborne**  
**General Government**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Donations	\$250,420.00		\$250,420.00	0.00%
Investment Income	1,707,748.57	1,071,418.00	636,330.57	59.39%
Lease Income	52,661.15	35,600.00	17,061.15	47.92%
Rentals	21,892.81	18,000.00	3,892.81	21.63%
Other Revenue	142,818.75	10,000.00	132,818.75	1328.19%
Fees	1,845.42		1,845.42	0.00%
Provincial Offences Act	4,671.84	2,000.00	2,671.84	133.59%
Grants - Other	468,455.34	150,255.00	318,200.34	211.77%
Grant - Federal	2,031,762.83	580,577.00	1,451,185.83	249.96%
Grant - Provincial	4,438,777.69	3,647,440.00	791,337.69	21.70%
Sales	130.00		130.00	0.00%
Penalties and Interest	649,959.84	439,000.00	210,959.84	48.05%
Property Taxes	24,817,504.71	24,693,620.00	123,884.71	0.50%
Payment In lieu	368,507.71	330,000.00	38,507.71	11.67%
Supplemental Tax	413,277.51	185,200.00	228,077.51	123.15%
<b>Total Revenue</b>	<b>35,370,434.17</b>	<b>31,163,110.00</b>	<b>4,207,324.17</b>	<b>13.50%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	407,917.56		407,917.56	0.00%
Employee Benefits	-479,625.13	-628,000.00	148,374.87	(23.63%)
<b>Subtotal Personnel Expense</b>	<b>-71,707.57</b>	<b>-628,000.00</b>	<b>556,292.43</b>	<b>(88.58%)</b>
<b>Operating Expense</b>				
Association/Membership Fees	11,295.56	14,000.00	-2,704.44	(19.32%)
Auto - Fuel	234,922.16	303,300.00	-68,377.84	(22.54%)
Computer Software	657,923.22	545,000.00	112,923.22	20.72%
Contract Services	864,461.13	681,900.00	182,561.13	26.77%
Cost of Borrowing Ext Interest	805,885.98	1,350,300.00	-544,414.02	(40.32%)
Cost of Borrowing Ext Principl	1,154,606.75	1,295,400.00	-140,793.25	(10.87%)
Credit Card Fees	146,419.23	140,000.00	6,419.23	4.59%
PAP / Online Incentives	2,375.00	10,000.00	-7,625.00	(76.25%)
Equipment - Purchase	10,205.03		10,205.03	0.00%
Equipment - Rental	51,943.45	111,500.00	-59,556.55	(53.41%)
Financial Expenses	20,718.86	7,000.00	13,718.86	195.98%
Land Leases	47,928.65	44,400.00	3,528.65	7.95%
Insurance - Contract	948,709.80	902,100.00	46,609.80	5.17%
Insurance Ded and Adm cost	93,746.54	150,000.00	-56,253.46	(37.50%)
Office Supplies	3,739.58		3,739.58	0.00%
Protective & Uniform Clothing	23,078.60	30,000.00	-6,921.40	(23.07%)
R&M - Consumables and Parts	230,231.71	189,650.00	40,581.71	21.40%
R&M - External Contractor	66,548.35	126,600.00	-60,051.65	(47.43%)
R&M - Auto	266,435.10	195,700.00	70,735.10	36.14%
Staff Training & Development	219,272.26	140,200.00	79,072.26	56.40%
SME - Consultants	42,285.02		42,285.02	0.00%
Subject Matter Experts - Legal	349,067.69	250,000.00	99,067.69	39.63%
Telephone/Internet	82,561.56	82,200.00	361.56	0.44%
Utilities - Gas	186,286.09	254,300.00	-68,013.91	(26.75%)

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
Utilities - Hydro	890,320.41	949,300.00	-58,979.59	(6.21%)
Utilities - Water	206,520.72	221,460.00	-14,939.28	(6.75%)
Reassessment/Uncollectable	52,009.03	246,900.00	-194,890.97	(78.94%)
Property Taxes - Rebates	23,442.53	18,000.00	5,442.53	30.24%
Tax Incentive Grants	100,626.28	19,000.00	81,626.28	429.61%
<b>Subtotal Operating Expense</b>	<b>7,793,566.29</b>	<b>8,278,210.00</b>	<b>-484,643.71</b>	<b>(5.85%)</b>
<b>Total Expense</b>	<b>7,721,858.72</b>	<b>7,650,210.00</b>	<b>71,648.72</b>	<b>0.94%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>27,648,575.45</b>	<b>23,512,900.00</b>	<b>4,135,675.45</b>	<b>17.59%</b>
Allocation:Between Departments	-2,889,956.15	-2,658,265.00	-231,691.15	8.72%
Allocation:SSE	-526,569.42	-542,131.00	15,561.58	(2.87%)
<b>Surplus/(Deficit) After Allocation</b>	<b>31,065,101.02</b>	<b>26,713,296.00</b>	<b>4,351,805.02</b>	<b>16.29%</b>
Transfer to/ (from) Capital	13,869,551.86	6,168,881.00	7,700,670.86	124.83%
Transfer to/ (from) Reserves	1,393,758.78	1,634,800.00	-241,041.22	(14.74%)
Transfer Between Funds	-7,019,849.00	-3,026,432.00	-3,993,417.00	131.95%
<b>Total Transfer</b>	<b>8,243,461.64</b>	<b>4,777,249.00</b>	<b>3,466,212.64</b>	<b>72.56%</b>
<b>Surplus / (Deficit)</b>	<b>\$22,821,639.38</b>	<b>\$21,936,047.00</b>	<b>\$885,592.38</b>	<b>4.04%</b>

**City of Port Colborne**  
**Global Revenue**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Donations	\$420.00		\$420.00	0.00%
Investment Income	1,707,748.57	1,071,418.00	636,330.57	59.39%
Lease Income	52,661.15	35,600.00	17,061.15	47.92%
Rentals	21,892.81	18,000.00	3,892.81	21.63%
Other Revenue	48,879.18		48,879.18	0.00%
Provincial Offences Act	4,671.84	2,000.00	2,671.84	133.59%
Grant - Federal	9,853.00		9,853.00	0.00%
Grant - Provincial	2,591,700.00	2,611,500.00	-19,800.00	(0.76%)
Penalties and Interest	649,959.84	439,000.00	210,959.84	48.05%
Property Taxes	24,817,504.71	24,693,620.00	123,884.71	0.50%
Payment In lieu	368,507.71	330,000.00	38,507.71	11.67%
Supplemental Tax	413,277.51	185,200.00	228,077.51	123.15%
<b>Total Revenue</b>	<b>30,687,076.32</b>	<b>29,386,338.00</b>	<b>1,300,738.32</b>	<b>4.43%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	407,917.56		407,917.56	0.00%
Employee Benefits	-479,625.13	-628,000.00	148,374.87	(23.63%)
<b>Subtotal Personnel Expense</b>	<b>-71,707.57</b>	<b>-628,000.00</b>	<b>556,292.43</b>	<b>(88.58%)</b>
<b>Operating Expense</b>				
PAP / Online Incentives	2,375.00	10,000.00	-7,625.00	(76.25%)
Reassessment/Uncollectable	52,009.03	246,900.00	-194,890.97	(78.94%)
Property Taxes - Rebates	23,442.53	18,000.00	5,442.53	30.24%
Tax Incentive Grants	100,626.28	19,000.00	81,626.28	429.61%
<b>Subtotal Operating Expense</b>	<b>178,452.84</b>	<b>293,900.00</b>	<b>-115,447.16</b>	<b>(39.28%)</b>
<b>Total Expense</b>	<b>106,745.27</b>	<b>-334,100.00</b>	<b>440,845.27</b>	<b>(131.95%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>30,580,331.05</b>	<b>29,720,438.00</b>	<b>859,893.05</b>	<b>2.89%</b>
Allocation:SSE	-118,600.00	-118,600.00		0.00%
<b>Surplus/(Deficit) After Allocation</b>	<b>30,698,931.05</b>	<b>29,839,038.00</b>	<b>859,893.05</b>	<b>2.88%</b>
Transfer to/ (from) Reserves	1,159,148.83	1,314,700.00	-155,551.17	(11.83%)
Transfer Between Funds	-73,077.00		-73,077.00	0.00%
<b>Total Transfer</b>	<b>1,086,071.83</b>	<b>1,314,700.00</b>	<b>-228,628.17</b>	<b>(17.39%)</b>
<b>Surplus / (Deficit)</b>	<b>\$29,612,859.22</b>	<b>\$28,524,338.00</b>	<b>\$1,088,521.22</b>	<b>3.82%</b>

**City of Port Colborne**  
**Capital - Non-Debt Funding**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Donations	\$250,000.00		\$250,000.00	0.00%
Other Revenue	75,803.34		75,803.34	0.00%
Grants - Other	468,455.34	150,255.00	318,200.34	211.77%
Grant - Federal	2,021,909.83	580,577.00	1,441,332.83	248.26%
Grant - Provincial	1,847,077.69	1,035,940.00	811,137.69	78.30%
<b>Total Revenue</b>	<b>4,663,246.20</b>	<b>1,766,772.00</b>	<b>2,896,474.20</b>	<b>163.94%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
<b>Surplus/(Deficit) Before Allocation</b>	<b>4,663,246.20</b>	<b>1,766,772.00</b>	<b>2,896,474.20</b>	<b>163.94%</b>
Allocation:Between Departments	-20,000.00		-20,000.00	0.00%
<b>Surplus/(Deficit) After Allocation</b>	<b>4,683,246.20</b>	<b>1,766,772.00</b>	<b>2,916,474.20</b>	<b>165.07%</b>
Transfer to/ (from) Capital	13,869,551.86	6,168,881.00	7,700,670.86	124.83%
Transfer to/ (from) Reserves	75,903.34	320,100.00	-244,196.66	(76.29%)
Transfer Between Funds	-5,436,700.00	-896,700.00	-4,540,000.00	506.30%
<b>Total Transfer</b>	<b>8,508,755.20</b>	<b>5,592,281.00</b>	<b>2,916,474.20</b>	<b>52.15%</b>
<b>Surplus / (Deficit)</b>	<b>(\$3,825,509.00)</b>	<b>(\$3,825,509.00)</b>	<b>\$0.00</b>	<b>0.00%</b>

**City of Port Colborne**  
**Capital - Borrowing Costs**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
Cost of Borrowing Ext Interest	\$805,885.98	\$1,350,300.00	(\$544,414.02)	(40.32%)
Cost of Borrowing Ext Principl	1,154,606.75	1,295,400.00	-140,793.25	(10.87%)
<b>Subtotal Operating Expense</b>	<b>1,960,492.73</b>	<b>2,645,700.00</b>	<b>-685,207.27</b>	<b>(25.90%)</b>
<b>Total Expense</b>	<b>1,960,492.73</b>	<b>2,645,700.00</b>	<b>-685,207.27</b>	<b>(25.90%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-1,960,492.73</b>	<b>-2,645,700.00</b>	<b>685,207.27</b>	<b>(25.90%)</b>
<b>Surplus/(Deficit) After Allocation</b>	<b>-1,960,492.73</b>	<b>-2,645,700.00</b>	<b>685,207.27</b>	<b>(25.90%)</b>
Transfer Between Funds	-896,000.00	-1,546,000.00	650,000.00	(42.04%)
<b>Total Transfer</b>	<b>-896,000.00</b>	<b>-1,546,000.00</b>	<b>650,000.00</b>	<b>(42.04%)</b>
<b>Surplus / (Deficit)</b>	<b>(\$1,064,492.73)</b>	<b>(\$1,099,700.00)</b>	<b>\$35,207.27</b>	<b>(3.20%)</b>

**City of Port Colborne**  
**Global Facilities**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
Contract Services	\$690,488.33	\$513,400.00	\$177,088.33	34.49%
Equipment - Purchase	10,205.03		10,205.03	0.00%
Equipment - Rental	997.41	11,500.00	-10,502.59	(91.33%)
Land Leases	47,928.65	44,400.00	3,528.65	7.95%
R&M - Consumables and Parts	219,829.72	184,650.00	35,179.72	19.05%
Utilities - Gas	186,286.09	254,300.00	-68,013.91	(26.75%)
Utilities - Hydro	890,320.41	949,300.00	-58,979.59	(6.21%)
Utilities - Water	206,520.72	221,460.00	-14,939.28	(6.75%)
<b>Subtotal Operating Expense</b>	<b>2,252,576.36</b>	<b>2,179,010.00</b>	<b>73,566.36</b>	<b>3.38%</b>
<b>Total Expense</b>	<b>2,252,576.36</b>	<b>2,179,010.00</b>	<b>73,566.36</b>	<b>3.38%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-2,252,576.36</b>	<b>-2,179,010.00</b>	<b>-73,566.36</b>	<b>3.38%</b>
Allocation:Between Departments	-1,958,008.36	-1,857,450.00	-100,558.36	5.41%
Allocation:SSE	-122,742.00	-159,814.00	37,072.00	(23.20%)
<b>Surplus/(Deficit) After Allocation</b>	<b>-171,826.00</b>	<b>-161,746.00</b>	<b>-10,080.00</b>	<b>6.23%</b>
Transfer Between Funds	-171,826.00	-161,746.00	-10,080.00	6.23%
<b>Total Transfer</b>	<b>-171,826.00</b>	<b>-161,746.00</b>	<b>-10,080.00</b>	<b>6.23%</b>
<b>Surplus / (Deficit)</b>	<b>(\$0.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

**City of Port Colborne**  
**Global Fleet**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Other Revenue	\$17,593.00		\$17,593.00	0.00%
<b>Total Revenue</b>	<b>17,593.00</b>		<b>17,593.00</b>	<b>0.00%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
Auto - Fuel	234,922.16	303,300.00	-68,377.84	(22.54%)
Contract Services	76,950.36	8,500.00	68,450.36	805.30%
Equipment - Rental	50,946.04	100,000.00	-49,053.96	(49.05%)
R&M - External Contractor	66,548.35	126,600.00	-60,051.65	(47.43%)
R&M - Auto	266,435.10	195,700.00	70,735.10	36.14%
Telephone/Internet	15,607.53	27,200.00	-11,592.47	(42.62%)
<b>Subtotal Operating Expense</b>	<b>711,409.54</b>	<b>761,300.00</b>	<b>-49,890.46</b>	<b>(6.55%)</b>
<b>Total Expense</b>	<b>711,409.54</b>	<b>761,300.00</b>	<b>-49,890.46</b>	<b>(6.55%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-693,816.54</b>	<b>-761,300.00</b>	<b>67,483.46</b>	<b>(8.86%)</b>
Allocation:Between Departments	-785,358.15	-688,448.00	-96,910.15	14.08%
Allocation:SSE	-23,953.00	-23,839.00	-114.00	0.48%
<b>Surplus/(Deficit) After Allocation</b>	<b>115,494.61</b>	<b>-49,013.00</b>	<b>164,507.61</b>	<b>(335.64%)</b>
Transfer to/ (from) Reserves	158,706.61		158,706.61	0.00%
Transfer Between Funds	-43,212.00	-49,013.00	5,801.00	(11.84%)
<b>Total Transfer</b>	<b>115,494.61</b>	<b>-49,013.00</b>	<b>164,507.61</b>	<b>(335.64%)</b>
<b>Surplus / (Deficit)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>



**City of Port Colborne**  
**Global Operations**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Other Revenue	\$543.23	\$10,000.00	(\$9,456.77)	(94.57%)
Fees	1,845.42		1,845.42	0.00%
Sales	130.00		130.00	0.00%
<b>Total Revenue</b>	<b>2,518.65</b>	<b>10,000.00</b>	<b>-7,481.35</b>	<b>(74.81%)</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
Association/Membership Fees	11,295.56	14,000.00	-2,704.44	(19.32%)
Computer Software	657,923.22	545,000.00	112,923.22	20.72%
Contract Services	97,022.44	160,000.00	-62,977.56	(39.36%)
Credit Card Fees	146,419.23	140,000.00	6,419.23	4.59%
Financial Expenses	20,718.86	7,000.00	13,718.86	195.98%
Insurance - Contract	948,709.80	902,100.00	46,609.80	5.17%
Insurance Ded and Adm cost	93,746.54	150,000.00	-56,253.46	(37.50%)
Office Supplies	3,739.58		3,739.58	0.00%
Protective & Uniform Clothing	23,078.60	30,000.00	-6,921.40	(23.07%)
R&M - Consumables and Parts	10,401.99	5,000.00	5,401.99	108.04%
Staff Training & Development	219,272.26	140,200.00	79,072.26	56.40%
SME - Consultants	42,285.02		42,285.02	0.00%
Subject Matter Experts - Legal	349,067.69	250,000.00	99,067.69	39.63%
Telephone/Internet	66,954.03	55,000.00	11,954.03	21.73%
<b>Subtotal Operating Expense</b>	<b>2,690,634.82</b>	<b>2,398,300.00</b>	<b>292,334.82</b>	<b>12.19%</b>
<b>Total Expense</b>	<b>2,690,634.82</b>	<b>2,398,300.00</b>	<b>292,334.82</b>	<b>12.19%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-2,688,116.17</b>	<b>-2,388,300.00</b>	<b>-299,816.17</b>	<b>12.55%</b>
Allocation:Between Departments	-126,589.64	-112,367.00	-14,222.64	12.66%
Allocation:SSE	-261,274.42	-239,878.00	-21,396.42	8.92%
<b>Surplus/(Deficit) After Allocation</b>	<b>-2,300,252.11</b>	<b>-2,036,055.00</b>	<b>-264,197.11</b>	<b>12.98%</b>
Transfer Between Funds	-399,034.00	-372,973.00	-26,061.00	6.99%
<b>Total Transfer</b>	<b>-399,034.00</b>	<b>-372,973.00</b>	<b>-26,061.00</b>	<b>6.99%</b>
<b>Surplus / (Deficit)</b>	<b>(\$1,901,218.11)</b>	<b>(\$1,663,082.00)</b>	<b>(\$238,136.11)</b>	<b>14.32%</b>

**City of Port Colborne**  
**Programs, Grants & Activities**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Advertising and Sponsorship	\$278,628.34	\$221,500.00	\$57,128.34	25.79%
Donations	21,181.11	20,000.00	1,181.11	5.91%
Lease Income	158,000.00	156,000.00	2,000.00	1.28%
Other Revenue	10,123.01	10,000.00	123.01	1.23%
Fees	117,558.12	164,000.00	-46,441.88	(28.32%)
Grants - Other	40,000.00	115,000.00	-75,000.00	(65.22%)
Grant - Federal	8,000.00		8,000.00	0.00%
Grant - Provincial	125,000.00		125,000.00	0.00%
Sales	509,786.15	300,000.00	209,786.15	69.93%
MAT Tax	24,407.30	40,000.00	-15,592.70	(38.98%)
<b>Total Revenue</b>	<b>1,292,684.03</b>	<b>1,026,500.00</b>	<b>266,184.03</b>	<b>25.93%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Part Time	238,676.59	268,400.00	-29,723.41	(11.07%)
Employee Benefits	30,518.74	29,600.00	918.74	3.10%
<b>Subtotal Personnel Expense</b>	<b>269,195.33</b>	<b>298,000.00</b>	<b>-28,804.67</b>	<b>(9.67%)</b>
<b>Operating Expense</b>				
Comm and Public Relations	107,784.92	82,000.00	25,784.92	31.45%
Computer Software	2,447.33		2,447.33	0.00%
Contract Services	854,258.17	486,200.00	368,058.17	75.70%
Cost of Goods Sold	136,795.36	150,000.00	-13,204.64	(8.80%)
Equipment - Rental	88,747.29	70,000.00	18,747.29	26.78%
Financial Expenses	4,085.65	5,900.00	-1,814.35	(30.75%)
Land Purchases	387,000.00		387,000.00	0.00%
Grants and Sponsorship Expense	543,278.61	642,600.00	-99,321.39	(15.46%)
Hospitality Expense	1,356.91	14,000.00	-12,643.09	(90.31%)
Office Supplies	361.71	250.00	111.71	44.68%
Program Supplies	586,443.58	515,000.00	71,443.58	13.87%
Protective & Uniform Clothing	3,472.33	3,000.00	472.33	15.74%
R&M - Grounds	101,970.95	105,000.00	-3,029.05	(2.88%)
R&M - Consumables and Parts	5,245.51	21,000.00	-15,754.49	(75.02%)
Staff Training & Development		5,400.00	-5,400.00	(100.00%)
SME - Audit and Actuary	2,500.00		2,500.00	0.00%
SME - Consultants	219,784.25	4,000.00	215,784.25	5394.61%
Subject Matter Experts - Legal	45,440.52		45,440.52	0.00%
Telephone/Internet	631.17		631.17	0.00%
Travel		2,700.00	-2,700.00	(100.00%)
Utilities - Hydro	1,529.35	2,000.00	-470.65	(23.53%)
<b>Subtotal Operating Expense</b>	<b>3,093,133.61</b>	<b>2,109,050.00</b>	<b>984,083.61</b>	<b>46.66%</b>
<b>Total Expense</b>	<b>3,362,328.94</b>	<b>2,407,050.00</b>	<b>955,278.94</b>	<b>39.69%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-2,069,644.91</b>	<b>-1,380,550.00</b>	<b>-689,094.91</b>	<b>49.91%</b>
Allocation:Between Departments	258,706.94	247,860.00	10,846.94	4.38%

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
Allocation:SSE	-2,796.35	5,000.00	-7,796.35	(155.93%)
<b>Surplus/(Deficit) After Allocation</b>	<b>-2,325,555.50</b>	<b>-1,633,410.00</b>	<b>-692,145.50</b>	<b>42.37%</b>
Transfer to/ (from) Reserves	-509,543.41	50,000.00	-559,543.41	(1119.09%)
<b>Total Transfer</b>	<b>-509,543.41</b>	<b>50,000.00</b>	<b>-559,543.41</b>	<b>(1119.09%)</b>
<b>Surplus / (Deficit)</b>	<b>(\$1,816,012.09)</b>	<b>(\$1,683,410.00)</b>	<b>(\$132,602.09)</b>	<b>7.88%</b>

**City of Port Colborne**  
**Crossing Guards**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Part Time	\$238,676.59	\$268,400.00	(\$29,723.41)	(11.07%)
Employee Benefits	30,518.74	29,600.00	918.74	3.10%
<b>Subtotal Personnel Expense</b>	<b>269,195.33</b>	<b>298,000.00</b>	<b>-28,804.67</b>	<b>(9.67%)</b>
<b>Operating Expense</b>				
Office Supplies	285.40	250.00	35.40	14.16%
Program Supplies	387.48	1,000.00	-612.52	(61.25%)
Protective & Uniform Clothing	3,472.33	3,000.00	472.33	15.74%
R&M - Consumables and Parts	2,900.06	1,000.00	1,900.06	190.01%
Staff Training & Development		5,400.00	-5,400.00	(100.00%)
SME - Consultants	1,341.96		1,341.96	0.00%
Telephone/Internet	631.17		631.17	0.00%
Travel		2,700.00	-2,700.00	(100.00%)
<b>Subtotal Operating Expense</b>	<b>9,018.40</b>	<b>13,350.00</b>	<b>-4,331.60</b>	<b>(32.45%)</b>
<b>Total Expense</b>	<b>278,213.73</b>	<b>311,350.00</b>	<b>-33,136.27</b>	<b>(10.64%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-278,213.73</b>	<b>-311,350.00</b>	<b>33,136.27</b>	<b>(10.64%)</b>
Allocation:Between Departments	476.00	564.00	-88.00	(15.60%)
<b>Surplus/(Deficit) After Allocation</b>	<b>-278,689.73</b>	<b>-311,914.00</b>	<b>33,224.27</b>	<b>(10.65%)</b>
<b>Total Transfer</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$278,689.73)</b>	<b>(\$311,914.00)</b>	<b>\$33,224.27</b>	<b>(10.65%)</b>

**City of Port Colborne**  
**Airport**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
Contract Services	\$34,163.00	\$32,500.00	\$1,663.00	5.12%
<b>Subtotal Operating Expense</b>	<b>34,163.00</b>	<b>32,500.00</b>	<b>1,663.00</b>	<b>5.12%</b>
<b>Total Expense</b>	<b>34,163.00</b>	<b>32,500.00</b>	<b>1,663.00</b>	<b>5.12%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-34,163.00</b>	<b>-32,500.00</b>	<b>-1,663.00</b>	<b>5.12%</b>
<b>Surplus/(Deficit) After Allocation</b>	<b>-34,163.00</b>	<b>-32,500.00</b>	<b>-1,663.00</b>	<b>5.12%</b>
<b>Total Transfer</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$34,163.00)</b>	<b>(\$32,500.00)</b>	<b>(\$1,663.00)</b>	<b>5.12%</b>

**City of Port Colborne**  
**Animal Control**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
Contract Services	\$189,739.56	\$197,400.00	(\$7,660.44)	(3.88%)
<b>Subtotal Operating Expense</b>	<b>189,739.56</b>	<b>197,400.00</b>	<b>-7,660.44</b>	<b>(3.88%)</b>
<b>Total Expense</b>	<b>189,739.56</b>	<b>197,400.00</b>	<b>-7,660.44</b>	<b>(3.88%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-189,739.56</b>	<b>-197,400.00</b>	<b>7,660.44</b>	<b>(3.88%)</b>
Allocation:Between Departments	2,555.00	3,914.00	-1,359.00	(34.72%)
<b>Surplus/(Deficit) After Allocation</b>	<b>-192,294.56</b>	<b>-201,314.00</b>	<b>9,019.44</b>	<b>(4.48%)</b>
<b>Total Transfer</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$192,294.56)</b>	<b>(\$201,314.00)</b>	<b>\$9,019.44</b>	<b>(4.48%)</b>

**City of Port Colborne**  
**Canal Days**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Advertising and Sponsorship	\$258,628.34	\$200,000.00	\$58,628.34	29.31%
Donations	21,181.11	20,000.00	1,181.11	5.91%
Other Revenue	10,123.01	10,000.00	123.01	1.23%
Fees	105,951.49	150,000.00	-44,048.51	(29.37%)
Grants - Other	40,000.00	100,000.00	-60,000.00	(60.00%)
Grant - Provincial	125,000.00		125,000.00	0.00%
Sales	220,150.62	300,000.00	-79,849.38	(26.62%)
MAT Tax	12,203.65	20,000.00	-7,796.35	(38.98%)
<b>Total Revenue</b>	<b>793,238.22</b>	<b>800,000.00</b>	<b>-6,761.78</b>	<b>(0.85%)</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
Comm and Public Relations	90,104.06	60,000.00	30,104.06	50.17%
Contract Services	235,713.80	180,000.00	55,713.80	30.95%
Cost of Goods Sold	136,044.23	150,000.00	-13,955.77	(9.30%)
Equipment - Rental	88,747.29	70,000.00	18,747.29	26.78%
Financial Expenses	4,085.65	5,900.00	-1,814.35	(30.75%)
Grants and Sponsorship Expense	48,145.95	43,000.00	5,145.95	11.97%
Program Supplies	511,714.51	485,000.00	26,714.51	5.51%
R&M - Grounds	27,801.65	20,000.00	7,801.65	39.01%
SME - Audit and Actuary	2,500.00		2,500.00	0.00%
Utilities - Hydro	702.33	2,000.00	-1,297.67	(64.88%)
<b>Subtotal Operating Expense</b>	<b>1,145,559.47</b>	<b>1,015,900.00</b>	<b>129,659.47</b>	<b>12.76%</b>
<b>Total Expense</b>	<b>1,145,559.47</b>	<b>1,015,900.00</b>	<b>129,659.47</b>	<b>12.76%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-352,321.25</b>	<b>-215,900.00</b>	<b>-136,421.25</b>	<b>63.19%</b>
Allocation: Between Departments	145,446.58	157,048.00	-11,601.42	(7.39%)
<b>Surplus/(Deficit) After Allocation</b>	<b>-497,767.83</b>	<b>-372,948.00</b>	<b>-124,819.83</b>	<b>33.47%</b>
<b>Total Transfer</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$497,767.83)</b>	<b>(\$372,948.00)</b>	<b>(\$124,819.83)</b>	<b>33.47%</b>

**City of Port Colborne**  
**CIP Incentives**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
Comm and Public Relations		\$10,000.00	(\$10,000.00)	(100.00%)
Grants and Sponsorship Expense	274,276.43	236,900.00	37,376.43	15.78%
<b>Subtotal Operating Expense</b>	<b>274,276.43</b>	<b>246,900.00</b>	<b>27,376.43</b>	<b>11.09%</b>
<b>Total Expense</b>	<b>274,276.43</b>	<b>246,900.00</b>	<b>27,376.43</b>	<b>11.09%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-274,276.43</b>	<b>-246,900.00</b>	<b>-27,376.43</b>	<b>11.09%</b>
<b>Surplus/(Deficit) After Allocation</b>	<b>-274,276.43</b>	<b>-246,900.00</b>	<b>-27,376.43</b>	<b>11.09%</b>
Transfer to/ (from) Reserves	-27,376.43		-27,376.43	0.00%
<b>Total Transfer</b>	<b>-27,376.43</b>	<b>0.00</b>	<b>-27,376.43</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$246,900.00)</b>	<b>(\$246,900.00)</b>	<b>\$0.00</b>	<b>0.00%</b>



**City of Port Colborne**  
**Community Events**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Advertising and Sponsorship	\$20,000.00	\$21,000.00	(\$1,000.00)	(4.76%)
Grants - Other		15,000.00	-15,000.00	(100.00%)
Grant - Federal	8,000.00		8,000.00	0.00%
<b>Total Revenue</b>	<b>28,000.00</b>	<b>36,000.00</b>	<b>-8,000.00</b>	<b>(22.22%)</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
Comm and Public Relations	7,490.45	10,000.00	-2,509.55	(25.10%)
Contract Services	76,950.75	76,300.00	650.75	0.85%
Hospitality Expense	1,356.91	12,000.00	-10,643.09	(88.69%)
Office Supplies	76.31		76.31	0.00%
Program Supplies	67,536.94	20,000.00	47,536.94	237.68%
<b>Subtotal Operating Expense</b>	<b>153,411.36</b>	<b>118,300.00</b>	<b>35,111.36</b>	<b>29.68%</b>
<b>Total Expense</b>	<b>153,411.36</b>	<b>118,300.00</b>	<b>35,111.36</b>	<b>29.68%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-125,411.36</b>	<b>-82,300.00</b>	<b>-43,111.36</b>	<b>52.38%</b>
Allocation:Between Departments	65,899.74	68,950.00	-3,050.26	(4.42%)
<b>Surplus/(Deficit) After Allocation</b>	<b>-191,311.10</b>	<b>-151,250.00</b>	<b>-40,061.10</b>	<b>26.49%</b>
<b>Total Transfer</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$191,311.10)</b>	<b>(\$151,250.00)</b>	<b>(\$40,061.10)</b>	<b>26.49%</b>

**City of Port Colborne**  
**Community Grants**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
Grants and Sponsorship Expense	\$118,150.00	\$108,200.00	\$9,950.00	9.20%
<b>Subtotal Operating Expense</b>	<b>118,150.00</b>	<b>108,200.00</b>	<b>9,950.00</b>	<b>9.20%</b>
<b>Total Expense</b>	<b>118,150.00</b>	<b>108,200.00</b>	<b>9,950.00</b>	<b>9.20%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-118,150.00</b>	<b>-108,200.00</b>	<b>-9,950.00</b>	<b>9.20%</b>
Allocation:Between Departments	15,042.00	22,884.00	-7,842.00	(34.27%)
<b>Surplus/(Deficit) After Allocation</b>	<b>-133,192.00</b>	<b>-131,084.00</b>	<b>-2,108.00</b>	<b>1.61%</b>
<b>Total Transfer</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$133,192.00)</b>	<b>(\$131,084.00)</b>	<b>(\$2,108.00)</b>	<b>1.61%</b>

**City of Port Colborne**  
**Residential Rebates**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
Revenue				
Expense				
Personnel Expense				
Operating Expense				
Grants and Sponsorship Expense	\$11,266.23	\$10,000.00	\$1,266.23	12.66%
Subtotal Operating Expense	11,266.23	10,000.00	1,266.23	12.66%
Total Expense	11,266.23	10,000.00	1,266.23	12.66%
Surplus/(Deficit) Before Allocation	-11,266.23	-10,000.00	-1,266.23	12.66%
Surplus/(Deficit) After Allocation	-11,266.23	-10,000.00	-1,266.23	12.66%
Total Transfer	0.00	0.00	0.00	0.00%
Surplus / (Deficit)	(\$11,266.23)	(\$10,000.00)	(\$1,266.23)	12.66%

**City of Port Colborne**  
**Fishing Tournament**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
MAT Tax	\$12,203.65	\$20,000.00	(\$7,796.35)	(38.98%)
<b>Total Revenue</b>	<b>12,203.65</b>	<b>20,000.00</b>	<b>-7,796.35</b>	<b>(38.98%)</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
Grants and Sponsorship Expense	15,000.00	15,000.00		0.00%
<b>Subtotal Operating Expense</b>	<b>15,000.00</b>	<b>15,000.00</b>		<b>0.00%</b>
<b>Total Expense</b>	<b>15,000.00</b>	<b>15,000.00</b>		<b>0.00%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-2,796.35</b>	<b>5,000.00</b>	<b>-7,796.35</b>	<b>(155.93%)</b>
Allocation:SSE	-2,796.35	5,000.00	-7,796.35	(155.93%)
<b>Surplus/(Deficit) After Allocation</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Transfer</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

**City of Port Colborne**  
**Outdoor Vendors**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Lease Income	\$8,000.00	\$6,000.00	\$2,000.00	33.33%
<b>Total Revenue</b>	<b>8,000.00</b>	<b>6,000.00</b>	<b>2,000.00</b>	<b>33.33%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
<hr/>				
<b>Operating Expense</b>				
Program Supplies		2,000.00	-2,000.00	(100.00%)
<b>Subtotal Operating Expense</b>		<b>2,000.00</b>	<b>-2,000.00</b>	<b>(100.00%)</b>
<b>Total Expense</b>		<b>2,000.00</b>	<b>-2,000.00</b>	<b>(100.00%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>8,000.00</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>100.00%</b>
<hr/>				
<b>Surplus/(Deficit) After Allocation</b>	<b>8,000.00</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>100.00%</b>
<hr/>				
<b>Total Transfer</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<hr/>				
<b>Surplus / (Deficit)</b>	<b>\$8,000.00</b>	<b>\$4,000.00</b>	<b>\$4,000.00</b>	<b>100.00%</b>

**City of Port Colborne**  
**Goderich Elevator**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Lease Income	\$150,000.00	\$150,000.00		0.00%
<b>Total Revenue</b>	<b>150,000.00</b>	<b>150,000.00</b>		<b>0.00%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
R&M - Grounds	74,169.30	85,000.00	-10,830.70	(12.74%)
R&M - Consumables and Parts	662.98		662.98	0.00%
<b>Subtotal Operating Expense</b>	<b>74,832.28</b>	<b>85,000.00</b>	<b>-10,167.72</b>	<b>(11.96%)</b>
<b>Total Expense</b>	<b>74,832.28</b>	<b>85,000.00</b>	<b>-10,167.72</b>	<b>(11.96%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>75,167.72</b>	<b>65,000.00</b>	<b>10,167.72</b>	<b>15.64%</b>
<b>Surplus/(Deficit) After Allocation</b>	<b>75,167.72</b>	<b>65,000.00</b>	<b>10,167.72</b>	<b>15.64%</b>
Transfer to/ (from) Reserves	10,167.72		10,167.72	0.00%
<b>Total Transfer</b>	<b>10,167.72</b>	<b>0.00</b>	<b>10,167.72</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>\$65,000.00</b>	<b>\$65,000.00</b>	<b>\$0.00</b>	<b>0.00%</b>

**City of Port Colborne**  
**Municipal Election**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
Computer Software	\$2,447.33		\$2,447.33	0.00%
<b>Subtotal Operating Expense</b>	<b>2,447.33</b>		<b>2,447.33</b>	<b>0.00%</b>
<b>Total Expense</b>	<b>2,447.33</b>		<b>2,447.33</b>	<b>0.00%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-2,447.33</b>		<b>-2,447.33</b>	<b>0.00%</b>
<b>Surplus/(Deficit) After Allocation</b>	<b>-2,447.33</b>		<b>-2,447.33</b>	<b>0.00%</b>
Transfer to/ (from) Reserves	47,552.67	50,000.00	-2,447.33	(4.89%)
<b>Total Transfer</b>	<b>47,552.67</b>	<b>50,000.00</b>	<b>-2,447.33</b>	<b>(4.89%)</b>
<b>Surplus / (Deficit)</b>	<b>(\$50,000.00)</b>	<b>(\$50,000.00)</b>	<b>\$0.00</b>	<b>0.00%</b>

**City of Port Colborne**  
**Physician Recruitment**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
Grants and Sponsorship Expense	\$51,000.00	\$204,000.00	(\$153,000.00)	(75.00%)
Hospitality Expense		2,000.00	-2,000.00	(100.00%)
SME - Consultants	14,487.37	4,000.00	10,487.37	262.18%
<b>Subtotal Operating Expense</b>	<b>65,487.37</b>	<b>210,000.00</b>	<b>-144,512.63</b>	<b>(68.82%)</b>
<b>Total Expense</b>	<b>65,487.37</b>	<b>210,000.00</b>	<b>-144,512.63</b>	<b>(68.82%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-65,487.37</b>	<b>-210,000.00</b>	<b>144,512.63</b>	<b>(68.82%)</b>
<b>Surplus/(Deficit) After Allocation</b>	<b>-65,487.37</b>	<b>-210,000.00</b>	<b>144,512.63</b>	<b>(68.82%)</b>
Transfer to/ (from) Reserves	144,512.63		144,512.63	0.00%
<b>Total Transfer</b>	<b>144,512.63</b>	<b>0.00</b>	<b>144,512.63</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$210,000.00)</b>	<b>(\$210,000.00)</b>	<b>\$0.00</b>	<b>0.00%</b>



**City of Port Colborne**  
**Showboat - Lighthouse**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
Grants and Sponsorship Expense	\$25,440.00	\$25,500.00	(\$60.00)	(0.24%)
<b>Subtotal Operating Expense</b>	<b>25,440.00</b>	<b>25,500.00</b>	<b>-60.00</b>	<b>(0.24%)</b>
<b>Total Expense</b>	<b>25,440.00</b>	<b>25,500.00</b>	<b>-60.00</b>	<b>(0.24%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-25,440.00</b>	<b>-25,500.00</b>	<b>60.00</b>	<b>(0.24%)</b>
<b>Surplus/(Deficit) After Allocation</b>	<b>-25,440.00</b>	<b>-25,500.00</b>	<b>60.00</b>	<b>(0.24%)</b>
<b>Total Transfer</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$25,440.00)</b>	<b>(\$25,500.00)</b>	<b>\$60.00</b>	<b>(0.24%)</b>

**City of Port Colborne**  
**SportsFest**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Advertising and Sponsorship Fees	11,606.63	\$500.00 14,000.00	(\$500.00) -2,393.37	(100.00%) (17.10%)
<b>Total Revenue</b>	<b>11,606.63</b>	<b>14,500.00</b>	<b>-2,893.37</b>	<b>(19.95%)</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
Comm and Public Relations Program Supplies	6,804.65	2,000.00 7,000.00	-2,000.00 -195.35	(100.00%) (2.79%)
<b>Subtotal Operating Expense</b>	<b>6,804.65</b>	<b>9,000.00</b>	<b>-2,195.35</b>	<b>(24.39%)</b>
<b>Total Expense</b>	<b>6,804.65</b>	<b>9,000.00</b>	<b>-2,195.35</b>	<b>(24.39%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>4,801.98</b>	<b>5,500.00</b>	<b>-698.02</b>	<b>(12.69%)</b>
Allocation:Between Departments	4,801.98	-5,500.00	10,301.98	(187.31%)
<b>Surplus/(Deficit) After Allocation</b>	<b>0.00</b>	<b>11,000.00</b>	<b>-11,000.00</b>	<b>(100.00%)</b>
<b>Total Transfer</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>\$0.00</b>	<b>\$11,000.00</b>	<b>(\$11,000.00)</b>	<b>(100.00%)</b>

**City of Port Colborne**  
**Land Sales**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Sales	\$286,872.04		\$286,872.04	0.00%
<b>Total Revenue</b>	<b>286,872.04</b>		<b>286,872.04</b>	<b>0.00%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
Comm and Public Relations	10,190.41		10,190.41	0.00%
Contract Services	317,691.06		317,691.06	0.00%
Land Purchases	387,000.00		387,000.00	0.00%
R&M - Consumables and Parts	1,682.47		1,682.47	0.00%
SME - Consultants	203,954.92		203,954.92	0.00%
Subject Matter Experts - Legal	45,440.52		45,440.52	0.00%
Utilities - Hydro	827.02		827.02	0.00%
<b>Subtotal Operating Expense</b>	<b>966,786.40</b>		<b>966,786.40</b>	<b>0.00%</b>
<b>Total Expense</b>	<b>966,786.40</b>		<b>966,786.40</b>	<b>0.00%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-679,914.36</b>		<b>-679,914.36</b>	<b>0.00%</b>
Allocation:Between Departments	4,485.64		4,485.64	0.00%
<b>Surplus/(Deficit) After Allocation</b>	<b>-684,400.00</b>		<b>-684,400.00</b>	<b>0.00%</b>
Transfer to/ (from) Reserves	-684,400.00		-684,400.00	0.00%
<b>Total Transfer</b>	<b>-684,400.00</b>		<b>-684,400.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>\$0.00</b>		<b>\$0.00</b>	<b>0.00%</b>

**City of Port Colborne**  
**PC Merchandise**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Sales	\$2,763.49		\$2,763.49	0.00%
<b>Total Revenue</b>	<b>2,763.49</b>		<b>2,763.49</b>	<b>0.00%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
Cost of of Goods Sold	751.13		751.13	0.00%
<b>Subtotal Operating Expense</b>	<b>751.13</b>		<b>751.13</b>	<b>0.00%</b>
<b>Total Expense</b>	<b>751.13</b>		<b>751.13</b>	<b>0.00%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>2,012.36</b>		<b>2,012.36</b>	<b>0.00%</b>
<b>Surplus/(Deficit) After Allocation</b>	<b>2,012.36</b>		<b>2,012.36</b>	<b>0.00%</b>
<b>Total Transfer</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>\$2,012.36</b>		<b>\$2,012.36</b>	<b>0.00%</b>

**City of Port Colborne**  
**Community EV Charging Station**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
Revenue				
Expense				
Personnel Expense				
Operating Expense				
R&M - Consumables and Parts		\$20,000.00	(\$20,000.00)	(100.00%)
Subtotal Operating Expense		20,000.00	-20,000.00	(100.00%)
Total Expense		20,000.00	-20,000.00	(100.00%)
Surplus/(Deficit) Before Allocation		-20,000.00	20,000.00	(100.00%)
Allocation:Between Departments	20,000.00		20,000.00	0.00%
Surplus/(Deficit) After Allocation	-20,000.00	-20,000.00	0.00	0.00%
Total Transfer	0.00	0.00	0.00	0.00%
Surplus / (Deficit)	(\$20,000.00)	(\$20,000.00)	\$0.00	0.00%

**City of Port Colborne**  
**Boards and Committees**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Donations	\$53,303.64	\$32,400.00	\$20,903.64	64.52%
Fundraising		6,300.00	-6,300.00	(100.00%)
Rentals	12,511.37	11,650.00	861.37	7.39%
Other Revenue	22,966.67	16,000.00	6,966.67	43.54%
Fees	13,645.98	6,300.00	7,345.98	116.60%
Grants - Other	34,379.42	12,000.00	22,379.42	186.50%
Grant - Federal	52,647.00	4,000.00	48,647.00	1216.18%
Grant - Provincial	78,565.00	68,300.00	10,265.00	15.03%
Sales	15,628.32	13,100.00	2,528.32	19.30%
MAT Tax	18,305.47	30,000.00	-11,694.53	(38.98%)
<b>Total Revenue</b>	<b>301,952.87</b>	<b>200,050.00</b>	<b>101,902.87</b>	<b>50.94%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	941,822.14	993,700.00	-51,877.86	(5.22%)
Salaries and Wages - Part Time	226,109.78	126,900.00	99,209.78	78.18%
Salaries and Wages - Students	50,350.32	22,700.00	27,650.32	121.81%
Overtime Pay	5,332.62		5,332.62	0.00%
Honourariums	742.11	400.00	342.11	85.53%
Employee Benefits	338,026.76	387,700.00	-49,673.24	(12.81%)
<b>Subtotal Personnel Expense</b>	<b>1,562,383.73</b>	<b>1,531,400.00</b>	<b>30,983.73</b>	<b>2.02%</b>
<b>Operating Expense</b>				
Association/Membership Fees	2,313.21	2,600.00	-286.79	(11.03%)
Cleaning Supplies	977.99	1,700.00	-722.01	(42.47%)
Library Collection	58,788.90	47,800.00	10,988.90	22.99%
Library Digital Resources	29,808.02	30,000.00	-191.98	(0.64%)
Comm and Public Relations	6,637.64	6,900.00	-262.36	(3.80%)
Computer Software		1,000.00	-1,000.00	(100.00%)
Contract Services	65,734.72	63,200.00	2,534.72	4.01%
Cost of of Goods Sold	7,066.27	8,000.00	-933.73	(11.67%)
Equipment - Purchase	11,406.13	11,500.00	-93.87	(0.82%)
Equipment - Rental	224.77		224.77	0.00%
Financial Expenses	18.40		18.40	0.00%
Grants and Sponsorship Expense	2,745.03	500.00	2,245.03	449.01%
Hospitality Expense	2,076.54	7,450.00	-5,373.46	(72.13%)
Insurance - Contract		6,180.00	-6,180.00	(100.00%)
Office Supplies	7,406.73	10,600.00	-3,193.27	(30.13%)
Postage & Courier	2,579.42	3,550.00	-970.58	(27.34%)
Program Supplies	29,386.93	29,900.00	-513.07	(1.72%)
Protective & Uniform Clothing	773.36	2,000.00	-1,226.64	(61.33%)
R&M - Grounds	961.46	1,000.00	-38.54	(3.85%)
R&M - Consumables and Parts	18,906.79	30,100.00	-11,193.21	(37.19%)
Staff Training & Development	10,143.23	12,300.00	-2,156.77	(17.53%)
SME - Audit and Actuary	19,128.96	7,200.00	11,928.96	165.68%
Subscriptions and Publications	777.07	900.00	-122.93	(13.66%)
Telephone/Internet	17,826.53	22,600.00	-4,773.47	(21.12%)
Travel	2,865.18	6,100.00	-3,234.82	(53.03%)

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Subtotal Operating Expense</b>	<b>298,553.28</b>	<b>313,080.00</b>	<b>-14,526.72</b>	<b>(4.64%)</b>
<b>Total Expense</b>	<b>1,860,937.01</b>	<b>1,844,480.00</b>	<b>16,457.01</b>	<b>0.89%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-1,558,984.14</b>	<b>-1,644,430.00</b>	<b>85,445.86</b>	<b>(5.20%)</b>
Allocation:Between Departments	290,380.00	261,850.00	28,530.00	10.90%
<b>Surplus/(Deficit) After Allocation</b>	<b>-1,849,364.14</b>	<b>-1,906,280.00</b>	<b>56,915.86</b>	<b>(2.99%)</b>
Transfer to/ (from) Reserves	107,214.96		107,214.96	0.00%
Transfer Between Funds	296,119.00	282,077.00	14,042.00	4.98%
<b>Total Transfer</b>	<b>403,333.96</b>	<b>282,077.00</b>	<b>121,256.96</b>	<b>42.99%</b>
<b>Surplus / (Deficit)</b>	<b>(\$2,252,698.10)</b>	<b>(\$2,188,357.00)</b>	<b>(\$64,341.10)</b>	<b>2.94%</b>

**City of Port Colborne**  
**Library**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Donations	\$5,598.96	\$4,800.00	\$798.96	16.65%
Rentals	928.54	650.00	278.54	42.85%
Other Revenue	152.34		152.34	0.00%
Fees	6,652.37	3,500.00	3,152.37	90.07%
Grant - Federal	1,375.00		1,375.00	0.00%
Grant - Provincial	48,396.00	38,300.00	10,096.00	26.36%
Sales	3,005.70		3,005.70	0.00%
<b>Total Revenue</b>	<b>66,108.91</b>	<b>47,250.00</b>	<b>18,858.91</b>	<b>39.91%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	390,908.30	451,200.00	-60,291.70	(13.36%)
Salaries and Wages - Part Time	81,774.59	69,900.00	11,874.59	16.99%
Overtime Pay	5,332.62		5,332.62	0.00%
Employee Benefits	130,071.24	187,900.00	-57,828.76	(30.78%)
<b>Subtotal Personnel Expense</b>	<b>608,086.75</b>	<b>709,000.00</b>	<b>-100,913.25</b>	<b>(14.23%)</b>
<b>Operating Expense</b>				
Association/Membership Fees	1,366.00	1,500.00	-134.00	(8.93%)
Library Collection	55,999.20	44,800.00	11,199.20	25.00%
Library Digital Resources	29,808.02	30,000.00	-191.98	(0.64%)
Comm and Public Relations	479.83	500.00	-20.17	(4.03%)
Computer Software		1,000.00	-1,000.00	(100.00%)
Contract Services	3,661.44	4,000.00	-338.56	(8.46%)
Equipment - Purchase	4,810.02	7,000.00	-2,189.98	(31.29%)
Financial Expenses	18.40		18.40	0.00%
Hospitality Expense	686.61	750.00	-63.39	(8.45%)
Office Supplies	3,255.59	3,000.00	255.59	8.52%
Postage & Courier	517.88	700.00	-182.12	(26.02%)
Program Supplies	3,617.97	3,500.00	117.97	3.37%
Protective & Uniform Clothing		1,300.00	-1,300.00	(100.00%)
Staff Training & Development	7,166.75	7,000.00	166.75	2.38%
SME - Audit and Actuary	9,800.00	7,200.00	2,600.00	36.11%
Telephone/Internet	16,552.66	17,100.00	-547.34	(3.20%)
Travel	316.86	500.00	-183.14	(36.63%)
<b>Subtotal Operating Expense</b>	<b>138,057.23</b>	<b>129,850.00</b>	<b>8,207.23</b>	<b>6.32%</b>
<b>Total Expense</b>	<b>746,143.98</b>	<b>838,850.00</b>	<b>-92,706.02</b>	<b>(11.05%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-680,035.07</b>	<b>-791,600.00</b>	<b>111,564.93</b>	<b>(14.09%)</b>
<b>Surplus/(Deficit) After Allocation</b>	<b>-680,035.07</b>	<b>-791,600.00</b>	<b>111,564.93</b>	<b>(14.09%)</b>
Transfer to/ (from) Reserves	97,522.93		97,522.93	0.00%
Transfer Between Funds	-777,558.00	-791,600.00	14,042.00	(1.77%)



	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
Total Transfer	-680,035.07	-791,600.00	111,564.93	(14.09%)
Surplus / (Deficit)	\$0.00	\$0.00	\$0.00	0.00%

**City of Port Colborne**  
**Library (Levy)**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
Revenue				
Expense				
Personnel Expense				
Operating Expense				
Transfer Between Funds	\$1,011,677.00	\$1,011,677.00		0.00%
Total Transfer	1,011,677.00	1,011,677.00		0.00%
Surplus / (Deficit)	(\$1,011,677.00)	(\$1,011,677.00)	\$0.00	0.00%

## City of Port Colborne NSCTA

**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Other Revenue	\$7,814.33		\$7,814.33	0.00%
Fees	4,082.50	2,000.00	2,082.50	104.13%
Grants - Other	3,576.00		3,576.00	0.00%
Grant - Federal	23,674.00		23,674.00	0.00%
Grant - Provincial	2,260.00		2,260.00	0.00%
<b>Total Revenue</b>	<b>41,406.83</b>	<b>2,000.00</b>	<b>39,406.83</b>	<b>1970.34%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	2,300.00		2,300.00	0.00%
<b>Subtotal Personnel Expense</b>	<b>2,300.00</b>		<b>2,300.00</b>	<b>0.00%</b>
<b>Operating Expense</b>				
Contract Services	37,999.53	32,000.00	5,999.53	18.75%
Grants and Sponsorship Expense	1,515.24		1,515.24	0.00%
R&M - Consumables and Parts	26.75		26.75	0.00%
SME - Audit and Actuary	9,328.96		9,328.96	0.00%
Telephone/Internet	19.79		19.79	0.00%
<b>Subtotal Operating Expense</b>	<b>48,890.27</b>	<b>32,000.00</b>	<b>16,890.27</b>	<b>52.78%</b>
<b>Total Expense</b>	<b>51,190.27</b>	<b>32,000.00</b>	<b>19,190.27</b>	<b>59.97%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-9,783.44</b>	<b>-30,000.00</b>	<b>20,216.56</b>	<b>(67.39%)</b>
<b>Surplus/(Deficit) After Allocation</b>	<b>-9,783.44</b>	<b>-30,000.00</b>	<b>20,216.56</b>	<b>(67.39%)</b>
Transfer to/ (from) Reserves	8,522.03		8,522.03	0.00%
Transfer Between Funds	-18,305.47	-30,000.00	11,694.53	(38.98%)
<b>Total Transfer</b>	<b>-9,783.44</b>	<b>-30,000.00</b>	<b>20,216.56</b>	<b>(67.39%)</b>
<b>Surplus / (Deficit)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

**City of Port Colborne**  
**NSCTA (Levy)**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
MAT Tax	\$18,305.47	\$30,000.00	(\$11,694.53)	(38.98%)
<b>Total Revenue</b>	<b>18,305.47</b>	<b>30,000.00</b>	<b>-11,694.53</b>	<b>(38.98%)</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
<b>Surplus/(Deficit) Before Allocation</b>	<b>18,305.47</b>	<b>30,000.00</b>	<b>-11,694.53</b>	<b>(38.98%)</b>
<b>Surplus/(Deficit) After Allocation</b>	<b>18,305.47</b>	<b>30,000.00</b>	<b>-11,694.53</b>	<b>(38.98%)</b>
Transfer Between Funds	80,305.47	92,000.00	-11,694.53	(12.71%)
<b>Total Transfer</b>	<b>80,305.47</b>	<b>92,000.00</b>	<b>-11,694.53</b>	<b>(12.71%)</b>
<b>Surplus / (Deficit)</b>	<b>(\$62,000.00)</b>	<b>(\$62,000.00)</b>	<b>\$0.00</b>	<b>0.00%</b>

## City of Port Colborne Museum

### For the Twelve Months Ending December 31, 2024

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Donations	\$34,032.65	\$22,000.00	\$12,032.65	54.69%
Other Revenue	15,000.00	15,000.00		0.00%
Fees	725.66		725.66	0.00%
Grants - Other	14,666.00	2,000.00	12,666.00	633.30%
Grant - Federal	27,598.00	4,000.00	23,598.00	589.95%
Grant - Provincial	24,093.00	30,000.00	-5,907.00	(19.69%)
Sales	8,211.24	7,400.00	811.24	10.96%
<b>Total Revenue</b>	<b>124,326.55</b>	<b>80,400.00</b>	<b>43,926.55</b>	<b>54.64%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	489,990.77	480,600.00	9,390.77	1.95%
Salaries and Wages - Part Time	124,348.41	57,000.00	67,348.41	118.16%
Salaries and Wages - Students	30,795.63	22,700.00	8,095.63	35.66%
Honourariums	425.00		425.00	0.00%
Employee Benefits	183,846.71	175,700.00	8,146.71	4.64%
<b>Subtotal Personnel Expense</b>	<b>829,406.52</b>	<b>736,000.00</b>	<b>93,406.52</b>	<b>12.69%</b>
<b>Operating Expense</b>				
Association/Membership Fees	947.21	800.00	147.21	18.40%
Cleaning Supplies	736.05	700.00	36.05	5.15%
Library Collection	2,789.70	3,000.00	-210.30	(7.01%)
Comm and Public Relations	5,015.05	5,000.00	15.05	0.30%
Contract Services	4,381.77	5,200.00	-818.23	(15.74%)
Cost of Goods Sold	4,983.86	5,000.00	-16.14	(0.32%)
Equipment - Purchase	817.22	1,000.00	-182.78	(18.28%)
Equipment - Rental	224.77		224.77	0.00%
Hospitality Expense	404.70	500.00	-95.30	(19.06%)
Insurance - Contract		1,480.00	-1,480.00	(100.00%)
Office Supplies	1,980.30	3,100.00	-1,119.70	(36.12%)
Postage & Courier	2,029.31	2,450.00	-420.69	(17.17%)
Program Supplies	17,121.81	17,400.00	-278.19	(1.60%)
Protective & Uniform Clothing	193.33	500.00	-306.67	(61.33%)
R&M - Grounds	961.46	1,000.00	-38.54	(3.85%)
R&M - Consumables and Parts	8,892.87	10,600.00	-1,707.13	(16.11%)
Staff Training & Development	2,516.25	4,300.00	-1,783.75	(41.48%)
Subscriptions and Publications	527.07	400.00	127.07	31.77%
Telephone/Internet	1,254.08	3,500.00	-2,245.92	(64.17%)
Travel	2,274.00	4,300.00	-2,026.00	(47.12%)
<b>Subtotal Operating Expense</b>	<b>58,050.81</b>	<b>70,230.00</b>	<b>-12,179.19</b>	<b>(17.34%)</b>
<b>Total Expense</b>	<b>887,457.33</b>	<b>806,230.00</b>	<b>81,227.33</b>	<b>10.07%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-763,130.78</b>	<b>-725,830.00</b>	<b>-37,300.78</b>	<b>5.14%</b>
Allocations: Within Departments	-213,200.00	-213,200.00		0.00%
Allocation: Between Departments	62,040.00	54,455.00	7,585.00	13.93%

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Surplus/(Deficit) After Allocation</b>	<b>-611,970.78</b>	<b>-567,085.00</b>	<b>-44,885.78</b>	<b>7.92%</b>
Transfer to/ (from) Reserves	1,170.00		1,170.00	0.00%
<b>Total Transfer</b>	<b>1,170.00</b>	<b>0.00</b>	<b>1,170.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$613,140.78)</b>	<b>(\$567,085.00)</b>	<b>(\$46,055.78)</b>	<b>8.12%</b>

**City of Port Colborne**  
**Heritage Archives**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Donations	\$3,015.55	\$2,600.00	\$415.55	15.98%
Fundraising		300.00	-300.00	(100.00%)
Rentals	5,688.77	7,000.00	-1,311.23	(18.73%)
Fees	1,487.20	800.00	687.20	85.90%
Grants - Other	16,137.42	5,000.00	11,137.42	222.75%
Sales	373.01	300.00	73.01	24.34%
<b>Total Revenue</b>	<b>26,701.95</b>	<b>16,000.00</b>	<b>10,701.95</b>	<b>66.89%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	58,623.07	61,900.00	-3,276.93	(5.29%)
Salaries and Wages - Part Time	19,986.78		19,986.78	0.00%
Salaries and Wages - Students	19,554.69		19,554.69	0.00%
Honourariums	-150.00		-150.00	0.00%
Employee Benefits	24,048.23	24,100.00	-51.77	(0.21%)
<b>Subtotal Personnel Expense</b>	<b>122,062.77</b>	<b>86,000.00</b>	<b>36,062.77</b>	<b>41.93%</b>
<b>Operating Expense</b>				
Association/Membership Fees		300.00	-300.00	(100.00%)
Comm and Public Relations	203.52	200.00	3.52	1.76%
Equipment - Purchase	514.31	500.00	14.31	2.86%
Hospitality Expense	280.78	700.00	-419.22	(59.89%)
Office Supplies	716.25	1,500.00	-783.75	(52.25%)
Postage & Courier		100.00	-100.00	(100.00%)
Program Supplies	271.11	1,000.00	-728.89	(72.89%)
Protective & Uniform Clothing	580.03	200.00	380.03	190.02%
R&M - Consumables and Parts	2,484.62	4,500.00	-2,015.38	(44.79%)
Staff Training & Development	366.94	1,000.00	-633.06	(63.31%)
Subscriptions and Publications		300.00	-300.00	(100.00%)
Travel	95.08	1,000.00	-904.92	(90.49%)
<b>Subtotal Operating Expense</b>	<b>5,512.64</b>	<b>11,300.00</b>	<b>-5,787.36</b>	<b>(51.22%)</b>
<b>Total Expense</b>	<b>127,575.41</b>	<b>97,300.00</b>	<b>30,275.41</b>	<b>31.12%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-100,873.46</b>	<b>-81,300.00</b>	<b>-19,573.46</b>	<b>24.08%</b>
Allocations: Within Departments	15,200.00	15,200.00		0.00%
Allocation: Between Departments	41,026.00	37,183.00	3,843.00	10.34%
<b>Surplus/(Deficit) After Allocation</b>	<b>-157,099.46</b>	<b>-133,683.00</b>	<b>-23,416.46</b>	<b>17.52%</b>
<b>Total Transfer</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$157,099.46)</b>	<b>(\$133,683.00)</b>	<b>(\$23,416.46)</b>	<b>17.52%</b>

**City of Port Colborne**  
**Roselawn**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Donations	\$10,656.48	\$3,000.00	\$7,656.48	255.22%
Fundraising		6,000.00	-6,000.00	(100.00%)
Rentals	5,894.06	4,000.00	1,894.06	47.35%
Other Revenue		1,000.00	-1,000.00	(100.00%)
Fees	698.25		698.25	0.00%
Grants - Other		5,000.00	-5,000.00	(100.00%)
Grant - Provincial	3,816.00		3,816.00	0.00%
Sales	4,038.37	5,400.00	-1,361.63	(25.22%)
<b>Total Revenue</b>	<b>25,103.16</b>	<b>24,400.00</b>	<b>703.16</b>	<b>2.88%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Honourariums	212.11	400.00	-187.89	(46.97%)
<b>Subtotal Personnel Expense</b>	<b>212.11</b>	<b>400.00</b>	<b>-187.89</b>	<b>(46.97%)</b>
<b>Operating Expense</b>				
Cleaning Supplies	241.94	1,000.00	-758.06	(75.81%)
Comm and Public Relations	939.24	1,200.00	-260.76	(21.73%)
Contract Services	10,510.42	12,000.00	-1,489.58	(12.41%)
Cost of Goods Sold	2,082.41	3,000.00	-917.59	(30.59%)
Equipment - Purchase	5,264.58	3,000.00	2,264.58	75.49%
Grants and Sponsorship Expense	1,229.79	500.00	729.79	145.96%
Hospitality Expense	609.09	500.00	109.09	21.82%
Insurance - Contract		4,700.00	-4,700.00	(100.00%)
Office Supplies	1,454.59	3,000.00	-1,545.41	(51.51%)
Postage & Courier	32.23	300.00	-267.77	(89.26%)
Program Supplies	8,376.04	8,000.00	376.04	4.70%
R&M - Consumables and Parts	7,502.55	15,000.00	-7,497.45	(49.98%)
Staff Training & Development	93.29		93.29	0.00%
Subscriptions and Publications	250.00	200.00	50.00	25.00%
Telephone/Internet		2,000.00	-2,000.00	(100.00%)
Travel	179.24	300.00	-120.76	(40.25%)
<b>Subtotal Operating Expense</b>	<b>38,765.41</b>	<b>54,700.00</b>	<b>-15,934.59</b>	<b>(29.13%)</b>
<b>Total Expense</b>	<b>38,977.52</b>	<b>55,100.00</b>	<b>-16,122.48</b>	<b>(29.26%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-13,874.36</b>	<b>-30,700.00</b>	<b>16,825.64</b>	<b>(54.81%)</b>
Allocations: Within Departments	198,000.00	198,000.00		0.00%
Allocation: Between Departments	187,314.00	170,212.00	17,102.00	10.05%
<b>Surplus/(Deficit) After Allocation</b>	<b>-399,188.36</b>	<b>-398,912.00</b>	<b>-276.36</b>	<b>0.07%</b>
<b>Total Transfer</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$399,188.36)</b>	<b>(\$398,912.00)</b>	<b>(\$276.36)</b>	<b>0.07%</b>



# City of Port Colborne

## Committees

For the Twelve Months Ending December 31, 2024

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
<b>Expense</b>				
<b>Personnel Expense</b>				
Honourariums	\$255.00		\$255.00	0.00%
Employee Benefits	60.58		60.58	0.00%
<b>Subtotal Personnel Expense</b>	<b>315.58</b>		<b>315.58</b>	<b>0.00%</b>
<b>Operating Expense</b>				
Contract Services	9,181.56	10,000.00	-818.44	(8.18%)
Hospitality Expense	95.36	5,000.00	-4,904.64	(98.09%)
<b>Subtotal Operating Expense</b>	<b>9,276.92</b>	<b>15,000.00</b>	<b>-5,723.08</b>	<b>(38.15%)</b>
<b>Total Expense</b>	<b>9,592.50</b>	<b>15,000.00</b>	<b>-5,407.50</b>	<b>(36.05%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-9,592.50</b>	<b>-15,000.00</b>	<b>5,407.50</b>	<b>(36.05%)</b>
<b>Surplus/(Deficit) After Allocation</b>	<b>-9,592.50</b>	<b>-15,000.00</b>	<b>5,407.50</b>	<b>(36.05%)</b>
<b>Total Transfer</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$9,592.50)</b>	<b>(\$15,000.00)</b>	<b>\$5,407.50</b>	<b>(36.05%)</b>

**City of Port Colborne**  
**Council**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
<hr/>				
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Part Time	\$246,900.33	\$242,500.00	\$4,400.33	1.81%
Employee Benefits	114,192.35	101,100.00	13,092.35	12.95%
<b>Subtotal Personnel Expense</b>	<b>361,092.68</b>	<b>343,600.00</b>	<b>17,492.68</b>	<b>5.09%</b>
<b>Operating Expense</b>				
Contract Services	25,326.03	26,000.00	-673.97	(2.59%)
Hospitality Expense	11,107.19	7,300.00	3,807.19	52.15%
Office Supplies	1,335.45	3,600.00	-2,264.55	(62.90%)
Postage & Courier	11.85		11.85	0.00%
Staff Training & Development	4,741.38	10,900.00	-6,158.62	(56.50%)
Telephone/Internet	2,251.74	2,800.00	-548.26	(19.58%)
Travel	41,099.96	21,800.00	19,299.96	88.53%
<b>Subtotal Operating Expense</b>	<b>85,873.60</b>	<b>72,400.00</b>	<b>13,473.60</b>	<b>18.61%</b>
<b>Total Expense</b>	<b>446,966.28</b>	<b>416,000.00</b>	<b>30,966.28</b>	<b>7.44%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-446,966.28</b>	<b>-416,000.00</b>	<b>-30,966.28</b>	<b>7.44%</b>
Allocation:Between Departments	60,437.00	54,724.00	5,713.00	10.44%
<b>Surplus/(Deficit) After Allocation</b>	<b>-507,403.28</b>	<b>-470,724.00</b>	<b>-36,679.28</b>	<b>7.79%</b>
Transfer Between Funds	-68,700.00	-68,700.00		0.00%
<b>Total Transfer</b>	<b>-68,700.00</b>	<b>-68,700.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$438,703.28)</b>	<b>(\$402,024.00)</b>	<b>(\$36,679.28)</b>	<b>9.12%</b>

**City of Port Colborne**  
**Chief Administrator's Office**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Licences and Permits	\$34,656.95	\$36,000.00	(\$1,343.05)	(3.73%)
Fees	9,146.87	200.00	8,946.87	4473.44%
<b>Total Revenue</b>	<b>43,803.82</b>	<b>36,200.00</b>	<b>7,603.82</b>	<b>21.01%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	1,235,958.43	1,306,400.00	-70,441.57	(5.39%)
Salaries and Wages - Part Time	109,002.60		109,002.60	0.00%
Salaries and Wages - Students	54,287.36	66,800.00	-12,512.64	(18.73%)
Overtime Pay	11,214.23	2,000.00	9,214.23	460.71%
Employee Benefits	406,389.54	425,400.00	-19,010.46	(4.47%)
<b>Subtotal Personnel Expense</b>	<b>1,816,852.16</b>	<b>1,800,600.00</b>	<b>16,252.16</b>	<b>0.90%</b>
<b>Operating Expense</b>				
Association/Membership Fees	9,672.42	11,600.00	-1,927.58	(16.62%)
Comm and Public Relations	37,537.11	40,000.00	-2,462.89	(6.16%)
Contract Services	29,900.00		29,900.00	0.00%
Equipment - Purchase	10,464.03	10,000.00	464.03	4.64%
Hospitality Expense	6,664.29	5,000.00	1,664.29	33.29%
Office Supplies	4,226.47	2,200.00	2,026.47	92.11%
Postage & Courier	115.39	300.00	-184.61	(61.54%)
Program Supplies	5,401.04		5,401.04	0.00%
Staff Training & Development	24,997.60	20,700.00	4,297.60	20.76%
SME - Consultants	41,974.75		41,974.75	0.00%
Subscriptions and Publications	7,582.42	5,000.00	2,582.42	51.65%
Telephone/Internet	4,744.87	6,100.00	-1,355.13	(22.22%)
Travel	26,859.23	23,400.00	3,459.23	14.78%
<b>Subtotal Operating Expense</b>	<b>210,139.62</b>	<b>124,300.00</b>	<b>85,839.62</b>	<b>69.06%</b>
<b>Total Expense</b>	<b>2,026,991.78</b>	<b>1,924,900.00</b>	<b>102,091.78</b>	<b>5.30%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-1,983,187.96</b>	<b>-1,888,700.00</b>	<b>-94,487.96</b>	<b>5.00%</b>
Allocations: Within Departments		48,230.00	-48,230.00	(100.00%)
Allocation: Between Departments	-319,753.02	-323,570.00	3,816.98	(1.18%)
Allocation: SSE	-9,564.00	-11,244.00	1,680.00	(14.94%)
<b>Surplus/(Deficit) After Allocation</b>	<b>-1,653,870.94</b>	<b>-1,602,116.00</b>	<b>-51,754.94</b>	<b>3.23%</b>
Transfer Between Funds	-310,000.00	-310,000.00		0.00%
<b>Total Transfer</b>	<b>-310,000.00</b>	<b>-310,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$1,343,870.94)</b>	<b>(\$1,292,116.00)</b>	<b>(\$51,754.94)</b>	<b>4.01%</b>

# City of Port Colborne

## CAO

For the Twelve Months Ending December 31, 2024

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	\$299,497.14	\$305,200.00	(\$5,702.86)	(1.87%)
Employee Benefits	80,830.76	82,600.00	-1,769.24	(2.14%)
<b>Subtotal Personnel Expense</b>	<b>380,327.90</b>	<b>387,800.00</b>	<b>-7,472.10</b>	<b>(1.93%)</b>
<b>Operating Expense</b>				
Association/Membership Fees	2,732.76	2,900.00	-167.24	(5.77%)
Hospitality Expense	4,092.81	3,000.00	1,092.81	36.43%
Office Supplies	35.40	1,000.00	-964.60	(96.46%)
Postage & Courier		100.00	-100.00	(100.00%)
Staff Training & Development	3,822.47	6,100.00	-2,277.53	(37.34%)
SME - Consultants	41,974.75		41,974.75	0.00%
Subscriptions and Publications	61.05		61.05	0.00%
Telephone/Internet	709.77	1,200.00	-490.23	(40.85%)
Travel	23,438.11	6,100.00	17,338.11	284.23%
<b>Subtotal Operating Expense</b>	<b>76,867.12</b>	<b>20,400.00</b>	<b>56,467.12</b>	<b>276.80%</b>
<b>Total Expense</b>	<b>457,195.02</b>	<b>408,200.00</b>	<b>48,995.02</b>	<b>12.00%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-457,195.02</b>	<b>-408,200.00</b>	<b>-48,995.02</b>	<b>12.00%</b>
Allocations: Within Departments	-9,707.00	-14,808.00	5,101.00	(34.45%)
Allocation:Between Departments	-360,424.02	-304,648.00	-55,776.02	18.31%
Allocation:SSE	-9,564.00	-11,244.00	1,680.00	(14.94%)
<b>Surplus/(Deficit) After Allocation</b>	<b>-77,500.00</b>	<b>-77,500.00</b>	<b>0.00</b>	<b>0.00%</b>
Transfer Between Funds	-77,500.00	-77,500.00		0.00%
<b>Total Transfer</b>	<b>-77,500.00</b>	<b>-77,500.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

**City of Port Colborne**  
**Marketing and Communication**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	\$246,005.13	\$250,800.00	(\$4,794.87)	(1.91%)
Salaries and Wages - Part Time	15,660.66		15,660.66	0.00%
Salaries and Wages - Students	29,464.04	23,400.00	6,064.04	25.91%
Overtime Pay	185.72		185.72	0.00%
Employee Benefits	82,623.37	88,700.00	-6,076.63	(6.85%)
<b>Subtotal Personnel Expense</b>	<b>373,938.92</b>	<b>362,900.00</b>	<b>11,038.92</b>	<b>3.04%</b>
<b>Operating Expense</b>				
Association/Membership Fees		1,400.00	-1,400.00	(100.00%)
Comm and Public Relations	36,337.16	40,000.00	-3,662.84	(9.16%)
Contract Services	29,900.00		29,900.00	0.00%
Equipment - Purchase	10,464.03	10,000.00	464.03	4.64%
Hospitality Expense	2,215.05	2,000.00	215.05	10.75%
Office Supplies	1,837.70	1,200.00	637.70	53.14%
Postage & Courier		100.00	-100.00	(100.00%)
Staff Training & Development	1,139.71	2,700.00	-1,560.29	(57.79%)
Subscriptions and Publications	5,066.77	3,000.00	2,066.77	68.89%
Telephone/Internet	1,505.30	2,200.00	-694.70	(31.58%)
Travel		5,400.00	-5,400.00	(100.00%)
<b>Subtotal Operating Expense</b>	<b>88,465.72</b>	<b>68,000.00</b>	<b>20,465.72</b>	<b>30.10%</b>
<b>Total Expense</b>	<b>462,404.64</b>	<b>430,900.00</b>	<b>31,504.64</b>	<b>7.31%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-462,404.64</b>	<b>-430,900.00</b>	<b>-31,504.64</b>	<b>7.31%</b>
Allocations: Within Departments	9,707.00	7,588.00	2,119.00	27.93%
Allocation: Between Departments	-55,400.00	-55,400.00		0.00%
<b>Surplus/(Deficit) After Allocation</b>	<b>-416,711.64</b>	<b>-383,088.00</b>	<b>-33,623.64</b>	<b>8.78%</b>
Transfer Between Funds	-66,700.00	-66,700.00		0.00%
<b>Total Transfer</b>	<b>-66,700.00</b>	<b>-66,700.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$350,011.64)</b>	<b>(\$316,388.00)</b>	<b>(\$33,623.64)</b>	<b>10.63%</b>

## City of Port Colborne Clerks

**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Licences and Permits	\$34,656.95	\$36,000.00	(\$1,343.05)	(3.73%)
Fees	9,146.87	200.00	8,946.87	4473.44%
<b>Total Revenue</b>	<b>43,803.82</b>	<b>36,200.00</b>	<b>7,603.82</b>	<b>21.01%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	273,667.20	329,100.00	-55,432.80	(16.84%)
Salaries and Wages - Part Time	80,196.46		80,196.46	0.00%
Salaries and Wages - Students	12,256.47	28,900.00	-16,643.53	(57.59%)
Overtime Pay	10,751.77	2,000.00	8,751.77	437.59%
Employee Benefits	110,519.38	122,900.00	-12,380.62	(10.07%)
<b>Subtotal Personnel Expense</b>	<b>487,391.28</b>	<b>482,900.00</b>	<b>4,491.28</b>	<b>0.93%</b>
<b>Operating Expense</b>				
Association/Membership Fees	1,320.10	2,500.00	-1,179.90	(47.20%)
Comm and Public Relations	1,199.95		1,199.95	0.00%
Hospitality Expense	342.43		342.43	0.00%
Office Supplies	2,353.37		2,353.37	0.00%
Postage & Courier	115.39	100.00	15.39	15.39%
Program Supplies	5,184.00		5,184.00	0.00%
Staff Training & Development	6,359.00	5,400.00	959.00	17.76%
Subscriptions and Publications	1,395.76	1,000.00	395.76	39.58%
Telephone/Internet	1,169.17	1,500.00	-330.83	(22.06%)
Travel	3,184.10	5,400.00	-2,215.90	(41.04%)
<b>Subtotal Operating Expense</b>	<b>22,623.27</b>	<b>15,900.00</b>	<b>6,723.27</b>	<b>42.28%</b>
<b>Total Expense</b>	<b>510,014.55</b>	<b>498,800.00</b>	<b>11,214.55</b>	<b>2.25%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-466,210.73</b>	<b>-462,600.00</b>	<b>-3,610.73</b>	<b>0.78%</b>
Allocations: Within Departments		25,473.00	-25,473.00	(100.00%)
Allocation: Between Departments	45,835.00	18,239.00	27,596.00	151.30%
<b>Surplus/(Deficit) After Allocation</b>	<b>-512,045.73</b>	<b>-506,312.00</b>	<b>-5,733.73</b>	<b>1.13%</b>
Transfer Between Funds	-22,300.00	-22,300.00		0.00%
<b>Total Transfer</b>	<b>-22,300.00</b>	<b>-22,300.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$489,745.73)</b>	<b>(\$484,012.00)</b>	<b>(\$5,733.73)</b>	<b>1.18%</b>

**City of Port Colborne**  
**Human Resources**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	\$416,788.96	\$421,300.00	(\$4,511.04)	(1.07%)
Salaries and Wages - Part Time	13,145.48		13,145.48	0.00%
Salaries and Wages - Students	12,566.85	14,500.00	-1,933.15	(13.33%)
Overtime Pay	276.74		276.74	0.00%
Employee Benefits	132,416.03	131,200.00	1,216.03	0.93%
<b>Subtotal Personnel Expense</b>	<b>575,194.06</b>	<b>567,000.00</b>	<b>8,194.06</b>	<b>1.45%</b>
<b>Operating Expense</b>				
Association/Membership Fees	5,619.56	4,800.00	819.56	17.07%
Hospitality Expense	14.00		14.00	0.00%
Program Supplies	217.04		217.04	0.00%
Staff Training & Development	13,676.42	6,500.00	7,176.42	110.41%
Subscriptions and Publications	1,058.84	1,000.00	58.84	5.88%
Telephone/Internet	1,360.63	1,200.00	160.63	13.39%
Travel	237.02	6,500.00	-6,262.98	(96.35%)
<b>Subtotal Operating Expense</b>	<b>22,183.51</b>	<b>20,000.00</b>	<b>2,183.51</b>	<b>10.92%</b>
<b>Total Expense</b>	<b>597,377.57</b>	<b>587,000.00</b>	<b>10,377.57</b>	<b>1.77%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-597,377.57</b>	<b>-587,000.00</b>	<b>-10,377.57</b>	<b>1.77%</b>
Allocations: Within Departments		29,977.00	-29,977.00	(100.00%)
Allocation: Between Departments	50,236.00	18,239.00	31,997.00	175.43%
<b>Surplus/(Deficit) After Allocation</b>	<b>-647,613.57</b>	<b>-635,216.00</b>	<b>-12,397.57</b>	<b>1.95%</b>
Transfer Between Funds	-143,500.00	-143,500.00		0.00%
<b>Total Transfer</b>	<b>-143,500.00</b>	<b>-143,500.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$504,113.57)</b>	<b>(\$491,716.00)</b>	<b>(\$12,397.57)</b>	<b>2.52%</b>

**City of Port Colborne**  
**Corporate Services**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Licences and Permits	\$26,832.00	\$25,000.00	\$1,832.00	7.33%
Fees	79,526.23	61,000.00	18,526.23	30.37%
<b>Total Revenue</b>	<b>106,358.23</b>	<b>86,000.00</b>	<b>20,358.23</b>	<b>23.67%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	1,270,396.80	1,456,200.00	-185,803.20	(12.76%)
Salaries and Wages - Part Time	68,770.60		68,770.60	0.00%
Salaries and Wages - Students	54,286.84	72,100.00	-17,813.16	(24.71%)
Overtime Pay	12,469.94	24,200.00	-11,730.06	(48.47%)
Employee Benefits	440,264.04	521,800.00	-81,535.96	(15.63%)
<b>Subtotal Personnel Expense</b>	<b>1,846,188.22</b>	<b>2,074,300.00</b>	<b>-228,111.78</b>	<b>(11.00%)</b>
<b>Operating Expense</b>				
Association/Membership Fees	4,829.92	5,400.00	-570.08	(10.56%)
Contract Services	1,791.35		1,791.35	0.00%
Hospitality Expense	3,484.43	4,000.00	-515.57	(12.89%)
Office Supplies	24,444.64	26,100.00	-1,655.36	(6.34%)
Postage & Courier	33,758.65	40,200.00	-6,441.35	(16.02%)
Staff Training & Development	7,325.55	27,300.00	-19,974.45	(73.17%)
SME - Audit and Actuary	94,362.66	85,000.00	9,362.66	11.01%
SME - Consultants	48,493.48	60,000.00	-11,506.52	(19.18%)
Subscriptions and Publications		500.00	-500.00	(100.00%)
Telephone/Internet	5,199.58	6,440.00	-1,240.42	(19.26%)
Travel	19,770.21	29,000.00	-9,229.79	(31.83%)
<b>Subtotal Operating Expense</b>	<b>243,460.47</b>	<b>283,940.00</b>	<b>-40,479.53</b>	<b>(14.26%)</b>
<b>Total Expense</b>	<b>2,089,648.69</b>	<b>2,358,240.00</b>	<b>-268,591.31</b>	<b>(11.39%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-1,983,290.46</b>	<b>-2,272,240.00</b>	<b>288,949.54</b>	<b>(12.72%)</b>
Allocations: Within Departments	-82,730.45	-136,636.00	53,905.55	(39.45%)
Allocation: Between Departments	26,512.00	93,362.00	-66,850.00	(71.60%)
Allocation: SSE	-116,919.00	-126,108.00	9,189.00	(7.29%)
<b>Surplus/(Deficit) After Allocation</b>	<b>-1,810,153.01</b>	<b>-2,102,858.00</b>	<b>292,704.99</b>	<b>(13.92%)</b>
Transfer Between Funds	-464,500.00	-464,500.00		0.00%
<b>Total Transfer</b>	<b>-464,500.00</b>	<b>-464,500.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$1,345,653.01)</b>	<b>(\$1,638,358.00)</b>	<b>\$292,704.99</b>	<b>(17.87%)</b>



**City of Port Colborne**  
**Corporate Services - Global**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	\$187,837.37	\$182,900.00	\$4,937.37	2.70%
Employee Benefits	47,825.63	46,500.00	1,325.63	2.85%
<b>Subtotal Personnel Expense</b>	<b>235,663.00</b>	<b>229,400.00</b>	<b>6,263.00</b>	<b>2.73%</b>
<b>Operating Expense</b>				
Association/Membership Fees	1,671.30	1,400.00	271.30	19.38%
Hospitality Expense	3,484.43	4,000.00	-515.57	(12.89%)
Office Supplies	24,444.64	26,100.00	-1,655.36	(6.34%)
Postage & Courier	147.81	200.00	-52.19	(26.10%)
Staff Training & Development	4,376.65	2,800.00	1,576.65	56.31%
SME - Consultants	16,540.84	30,000.00	-13,459.16	(44.86%)
Telephone/Internet	534.67	1,800.00	-1,265.33	(70.30%)
Travel	6,457.11	4,500.00	1,957.11	43.49%
<b>Subtotal Operating Expense</b>	<b>57,657.45</b>	<b>70,800.00</b>	<b>-13,142.55</b>	<b>(18.56%)</b>
<b>Total Expense</b>	<b>293,320.45</b>	<b>300,200.00</b>	<b>-6,879.55</b>	<b>(2.29%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-293,320.45</b>	<b>-300,200.00</b>	<b>6,879.55</b>	<b>(2.29%)</b>
Allocations: Within Departments	-156,084.45	-226,337.00	70,252.55	(31.04%)
Allocation: Between Departments	-11,917.00	60,645.00	-72,562.00	(119.65%)
Allocation: SSE	-79,519.00	-88,708.00	9,189.00	(10.36%)
<b>Surplus/(Deficit) After Allocation</b>	<b>-45,800.00</b>	<b>-45,800.00</b>	<b>0.00</b>	<b>0.00%</b>
Transfer Between Funds	-45,800.00	-45,800.00		0.00%
<b>Total Transfer</b>	<b>-45,800.00</b>	<b>-45,800.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

**City of Port Colborne**  
**Customer Service**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	\$127,831.49	\$156,200.00	(\$28,368.51)	(18.16%)
Salaries and Wages - Part Time	15,771.39		15,771.39	0.00%
Salaries and Wages - Students	14,597.66	14,400.00	197.66	1.37%
Overtime Pay	2,297.71	10,000.00	-7,702.29	(77.02%)
Employee Benefits	59,260.44	75,000.00	-15,739.56	(20.99%)
<b>Subtotal Personnel Expense</b>	<b>219,758.69</b>	<b>255,600.00</b>	<b>-35,841.31</b>	<b>(14.02%)</b>
<b>Operating Expense</b>				
Staff Training & Development		4,400.00	-4,400.00	(100.00%)
Telephone/Internet	232.70	240.00	-7.30	(3.04%)
Travel	64.27	4,400.00	-4,335.73	(98.54%)
<b>Subtotal Operating Expense</b>	<b>296.97</b>	<b>9,040.00</b>	<b>-8,743.03</b>	<b>(96.71%)</b>
<b>Total Expense</b>	<b>220,055.66</b>	<b>264,640.00</b>	<b>-44,584.34</b>	<b>(16.85%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-220,055.66</b>	<b>-264,640.00</b>	<b>44,584.34</b>	<b>(16.85%)</b>
Allocations: Within Departments	58,685.00	61,115.00	-2,430.00	(3.98%)
Allocation: Between Departments	20,143.00	18,239.00	1,904.00	10.44%
Allocation: SSE	-15,400.00	-15,400.00		0.00%
<b>Surplus/(Deficit) After Allocation</b>	<b>-283,483.66</b>	<b>-328,594.00</b>	<b>45,110.34</b>	<b>(13.73%)</b>
Transfer Between Funds	-58,300.00	-58,300.00		0.00%
<b>Total Transfer</b>	<b>-58,300.00</b>	<b>-58,300.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$225,183.66)</b>	<b>(\$270,294.00)</b>	<b>\$45,110.34</b>	<b>(16.69%)</b>

**City of Port Colborne**  
**Financial Services**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Licences and Permits	\$26,832.00	\$25,000.00	\$1,832.00	7.33%
Fees	79,526.23	61,000.00	18,526.23	30.37%
<b>Total Revenue</b>	<b>106,358.23</b>	<b>86,000.00</b>	<b>20,358.23</b>	<b>23.67%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	616,962.71	662,100.00	-45,137.29	(6.82%)
Salaries and Wages - Part Time	41,592.84		41,592.84	0.00%
Salaries and Wages - Students	23,218.37	28,800.00	-5,581.63	(19.38%)
Overtime Pay	9,866.47	10,000.00	-133.53	(1.34%)
Employee Benefits	219,414.49	238,300.00	-18,885.51	(7.93%)
<b>Subtotal Personnel Expense</b>	<b>911,054.88</b>	<b>939,200.00</b>	<b>-28,145.12</b>	<b>(3.00%)</b>
<b>Operating Expense</b>				
Association/Membership Fees	2,984.61	3,000.00	-15.39	(0.51%)
Contract Services	1,791.35		1,791.35	0.00%
Postage & Courier	33,610.84	40,000.00	-6,389.16	(15.97%)
Staff Training & Development	8.14	10,400.00	-10,391.86	(99.92%)
SME - Audit and Actuary	94,362.66	85,000.00	9,362.66	11.01%
Subscriptions and Publications		500.00	-500.00	(100.00%)
Telephone/Internet	654.06	1,400.00	-745.94	(53.28%)
Travel	7,222.53	10,400.00	-3,177.47	(30.55%)
<b>Subtotal Operating Expense</b>	<b>140,634.19</b>	<b>150,700.00</b>	<b>-10,065.81</b>	<b>(6.68%)</b>
<b>Total Expense</b>	<b>1,051,689.07</b>	<b>1,089,900.00</b>	<b>-38,210.93</b>	<b>(3.51%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-945,330.84</b>	<b>-1,003,900.00</b>	<b>58,569.16</b>	<b>(5.83%)</b>
Allocations: Within Departments	-10,021.00	-7,341.00	-2,680.00	36.51%
Allocation: Between Departments	20,143.00	18,239.00	1,904.00	10.44%
<b>Surplus/(Deficit) After Allocation</b>	<b>-955,452.84</b>	<b>-1,014,798.00</b>	<b>59,345.16</b>	<b>(5.85%)</b>
Transfer Between Funds	-199,300.00	-199,300.00		0.00%
<b>Total Transfer</b>	<b>-199,300.00</b>	<b>-199,300.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$756,152.84)</b>	<b>(\$815,498.00)</b>	<b>\$59,345.16</b>	<b>(7.28%)</b>

**City of Port Colborne**  
**Information Technology**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	\$311,402.73	\$455,000.00	(\$143,597.27)	(31.56%)
Salaries and Wages - Part Time	11,406.37		11,406.37	0.00%
Salaries and Wages - Students	16,470.81	28,900.00	-12,429.19	(43.01%)
Overtime Pay	305.76	4,200.00	-3,894.24	(92.72%)
Employee Benefits	105,698.49	162,000.00	-56,301.51	(34.75%)
<b>Subtotal Personnel Expense</b>	<b>445,284.16</b>	<b>650,100.00</b>	<b>-204,815.84</b>	<b>(31.51%)</b>
<b>Operating Expense</b>				
Association/Membership Fees	174.01	1,000.00	-825.99	(82.60%)
Staff Training & Development	2,940.76	9,700.00	-6,759.24	(69.68%)
SME - Consultants	31,952.64	30,000.00	1,952.64	6.51%
Telephone/Internet	3,778.15	3,000.00	778.15	25.94%
Travel	6,026.30	9,700.00	-3,673.70	(37.87%)
<b>Subtotal Operating Expense</b>	<b>44,871.86</b>	<b>53,400.00</b>	<b>-8,528.14</b>	<b>(15.97%)</b>
<b>Total Expense</b>	<b>490,156.02</b>	<b>703,500.00</b>	<b>-213,343.98</b>	<b>(30.33%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-490,156.02</b>	<b>-703,500.00</b>	<b>213,343.98</b>	<b>(30.33%)</b>
Allocations: Within Departments	24,690.00	35,927.00	-11,237.00	(31.28%)
Allocation:Between Departments	-1,857.00	-3,761.00	1,904.00	(50.62%)
Allocation:SSE	-22,000.00	-22,000.00		0.00%
<b>Surplus/(Deficit) After Allocation</b>	<b>-490,989.02</b>	<b>-713,666.00</b>	<b>222,676.98</b>	<b>(31.20%)</b>
Transfer Between Funds	-161,100.00	-161,100.00		0.00%
<b>Total Transfer</b>	<b>-161,100.00</b>	<b>-161,100.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$329,889.02)</b>	<b>(\$552,566.00)</b>	<b>\$222,676.98</b>	<b>(40.30%)</b>

**City of Port Colborne**  
**Asset Management**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
Revenue				
<hr/>				
Expense				
Personnel Expense				
Salaries and Wages - Full Time	\$26,362.50		\$26,362.50	0.00%
Employee Benefits	8,064.99		8,064.99	0.00%
Subtotal Personnel Expense	34,427.49		34,427.49	0.00%
Operating Expense				
<hr/>				
Total Expense	34,427.49		34,427.49	0.00%
Surplus/(Deficit) Before Allocation	-34,427.49		-34,427.49	0.00%
<hr/>				
Surplus/(Deficit) After Allocation	-34,427.49		-34,427.49	0.00%
<hr/>				
Total Transfer	0.00		0.00	0.00%
<hr/>				
Surplus / (Deficit)	(\$34,427.49)		(\$34,427.49)	

# City of Port Colborne

## Recreation

For the Twelve Months Ending December 31, 2024

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Advertising and Sponsorship	\$16,737.40	\$18,000.00	(\$1,262.60)	(7.01%)
Donations	10,600.00		10,600.00	0.00%
Lease Income	26,662.54	20,000.00	6,662.54	33.31%
Rentals	611,807.52	504,000.00	107,807.52	21.39%
Other Revenue	5,266.37		5,266.37	0.00%
Fees	21,442.18	20,000.00	1,442.18	7.21%
<b>Total Revenue</b>	<b>692,516.01</b>	<b>562,000.00</b>	<b>130,516.01</b>	<b>23.22%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	1,021,277.86	1,033,900.00	-12,622.14	(1.22%)
Salaries and Wages - Part Time	137,010.98	46,800.00	90,210.98	192.76%
Salaries and Wages - Students	219,665.19	177,600.00	42,065.19	23.69%
Overtime Pay	37,957.38	36,100.00	1,857.38	5.15%
Employee Benefits	387,183.22	431,500.00	-44,316.78	(10.27%)
<b>Subtotal Personnel Expense</b>	<b>1,803,094.63</b>	<b>1,725,900.00</b>	<b>77,194.63</b>	<b>4.47%</b>
<b>Operating Expense</b>				
Association/Membership Fees	3,091.22	2,000.00	1,091.22	54.56%
Cleaning Supplies	11,576.35	9,000.00	2,576.35	28.63%
Comm and Public Relations	3,615.00		3,615.00	0.00%
Contract Services	289,944.42	270,500.00	19,444.42	7.19%
Equipment - Purchase	15,016.86	20,000.00	-4,983.14	(24.92%)
Insurance - Contract	1,455.60		1,455.60	0.00%
Office Supplies	670.57	1,200.00	-529.43	(44.12%)
Program Supplies	9,365.07	20,000.00	-10,634.93	(53.17%)
Protective & Uniform Clothing	1,743.52	4,800.00	-3,056.48	(63.68%)
R&M - Grounds	7,822.79	10,000.00	-2,177.21	(21.77%)
R&M - Consumables and Parts	19.86		19.86	0.00%
Staff Training & Development	14,095.59	19,800.00	-5,704.41	(28.81%)
Telephone/Internet	1,408.87	800.00	608.87	76.11%
Travel	6,438.53	19,800.00	-13,361.47	(67.48%)
<b>Subtotal Operating Expense</b>	<b>366,264.25</b>	<b>377,900.00</b>	<b>-11,635.75</b>	<b>(3.08%)</b>
<b>Total Expense</b>	<b>2,169,358.88</b>	<b>2,103,800.00</b>	<b>65,558.88</b>	<b>3.12%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-1,476,842.87</b>	<b>-1,541,800.00</b>	<b>64,957.13</b>	<b>(4.21%)</b>
Allocations: Within Departments	32,246.32	71,767.00	-39,520.68	(55.07%)
Allocation: Between Departments	1,259,098.58	1,078,553.00	180,545.58	16.74%
Allocation: SSE	-597,300.00	-597,300.00		0.00%
<b>Surplus/(Deficit) After Allocation</b>	<b>-2,170,887.77</b>	<b>-2,094,820.00</b>	<b>-76,067.77</b>	<b>3.63%</b>
Transfer Between Funds	-62,000.00	-62,000.00		0.00%
<b>Total Transfer</b>	<b>-62,000.00</b>	<b>-62,000.00</b>		<b>0.00%</b>

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
Surplus / (Deficit)	(\$2,108,887.77)	(\$2,032,820.00)	(\$76,067.77)	3.74%

**City of Port Colborne**  
**Comm Sports and Recreation (VHWC)**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Advertising and Sponsorship	\$16,737.40	\$18,000.00	(\$1,262.60)	(7.01%)
Donations	10,600.00		10,600.00	0.00%
Lease Income	26,662.54	20,000.00	6,662.54	33.31%
Rentals	611,807.52	504,000.00	107,807.52	21.39%
Other Revenue	3,006.37		3,006.37	0.00%
Fees	21,442.18	20,000.00	1,442.18	7.21%
<b>Total Revenue</b>	<b>690,256.01</b>	<b>562,000.00</b>	<b>128,256.01</b>	<b>22.82%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	563,904.89	532,600.00	31,304.89	5.88%
Salaries and Wages - Part Time	5,248.79	46,800.00	-41,551.21	(88.78%)
Salaries and Wages - Students	193,816.11	142,800.00	51,016.11	35.73%
Overtime Pay	23,373.96	16,100.00	7,273.96	45.18%
Employee Benefits	215,607.22	239,200.00	-23,592.78	(9.86%)
<b>Subtotal Personnel Expense</b>	<b>1,001,950.97</b>	<b>977,500.00</b>	<b>24,450.97</b>	<b>2.50%</b>
<b>Operating Expense</b>				
Association/Membership Fees	3,091.22	2,000.00	1,091.22	54.56%
Cleaning Supplies	9,975.92		9,975.92	0.00%
Comm and Public Relations	3,615.00		3,615.00	0.00%
Contract Services	283,419.90	260,500.00	22,919.90	8.80%
Equipment - Purchase	6,167.30	10,000.00	-3,832.70	(38.33%)
Insurance - Contract	1,455.60		1,455.60	0.00%
Office Supplies	636.74	1,200.00	-563.26	(46.94%)
Program Supplies	8,802.02	10,000.00	-1,197.98	(11.98%)
Protective & Uniform Clothing	1,743.52	4,800.00	-3,056.48	(63.68%)
R&M - Grounds	456.12		456.12	0.00%
R&M - Consumables and Parts	19.86		19.86	0.00%
Staff Training & Development	9,142.59	11,100.00	-1,957.41	(17.63%)
Telephone/Internet	1,106.49		1,106.49	0.00%
Travel	4,922.02	11,100.00	-6,177.98	(55.66%)
<b>Subtotal Operating Expense</b>	<b>334,554.30</b>	<b>310,700.00</b>	<b>23,854.30</b>	<b>7.68%</b>
<b>Total Expense</b>	<b>1,336,505.27</b>	<b>1,288,200.00</b>	<b>48,305.27</b>	<b>3.75%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-646,249.26</b>	<b>-726,200.00</b>	<b>79,950.74</b>	<b>(11.01%)</b>
Allocations: Within Departments	717,444.61	81,186.00	636,258.61	783.70%
Allocation: Between Departments	1,325,893.90	1,806,134.00	-480,240.10	(26.59%)
Allocation: SSE	-580,700.00	-580,700.00		0.00%
<b>Surplus/(Deficit) After Allocation</b>	<b>-2,108,887.77</b>	<b>-2,032,820.00</b>	<b>-76,067.77</b>	<b>3.74%</b>
<b>Total Transfer</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$2,108,887.77)</b>	<b>(\$2,032,820.00)</b>	<b>(\$76,067.77)</b>	<b>3.74%</b>



**City of Port Colborne**  
**Tourism Services**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Other Revenue	\$2,260.00		\$2,260.00	0.00%
<b>Total Revenue</b>	<b>2,260.00</b>		<b>2,260.00</b>	<b>0.00%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	183,149.68	177,500.00	5,649.68	3.18%
Salaries and Wages - Part Time	19,320.65		19,320.65	0.00%
Salaries and Wages - Students	7,824.96	34,800.00	-26,975.04	(77.51%)
Overtime Pay	1,105.52		1,105.52	0.00%
Employee Benefits	54,768.76	63,400.00	-8,631.24	(13.61%)
<b>Subtotal Personnel Expense</b>	<b>266,169.57</b>	<b>275,700.00</b>	<b>-9,530.43</b>	<b>(3.46%)</b>
<b>Operating Expense</b>				
Office Supplies	33.83		33.83	0.00%
Staff Training & Development		3,500.00	-3,500.00	(100.00%)
Telephone/Internet	302.38	800.00	-497.62	(62.20%)
Travel	776.67	3,500.00	-2,723.33	(77.81%)
<b>Subtotal Operating Expense</b>	<b>1,112.88</b>	<b>7,800.00</b>	<b>-6,687.12</b>	<b>(85.73%)</b>
<b>Total Expense</b>	<b>267,282.45</b>	<b>283,500.00</b>	<b>-16,217.55</b>	<b>(5.72%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-265,022.45</b>	<b>-283,500.00</b>	<b>18,477.55</b>	<b>(6.52%)</b>
Allocations: Within Departments	-82,384.13	-87,100.00	4,715.87	(5.41%)
Allocation:Between Departments	-120,638.32	-134,400.00	13,761.68	(10.24%)
<b>Surplus/(Deficit) After Allocation</b>	<b>-62,000.00</b>	<b>-62,000.00</b>		<b>0.00%</b>
Transfer Between Funds	-62,000.00	-62,000.00		0.00%
<b>Total Transfer</b>	<b>-62,000.00</b>	<b>-62,000.00</b>		<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

**City of Port Colborne**  
**Arena Operation**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	\$274,223.29	\$323,800.00	(\$49,576.71)	(15.31%)
Salaries and Wages - Part Time	112,441.54		112,441.54	0.00%
Salaries and Wages - Students	18,024.12		18,024.12	0.00%
Overtime Pay	13,477.90	20,000.00	-6,522.10	(32.61%)
Employee Benefits	116,807.24	128,900.00	-12,092.76	(9.38%)
<b>Subtotal Personnel Expense</b>	<b>534,974.09</b>	<b>472,700.00</b>	<b>62,274.09</b>	<b>13.17%</b>
<b>Operating Expense</b>				
Cleaning Supplies	1,600.43	9,000.00	-7,399.57	(82.22%)
Contract Services	6,524.52	10,000.00	-3,475.48	(34.75%)
Equipment - Purchase	8,849.56	10,000.00	-1,150.44	(11.50%)
Program Supplies	563.05	10,000.00	-9,436.95	(94.37%)
R&M - Grounds	7,366.67	10,000.00	-2,633.33	(26.33%)
Staff Training & Development	4,953.00	5,200.00	-247.00	(4.75%)
Travel	739.84	5,200.00	-4,460.16	(85.77%)
<b>Subtotal Operating Expense</b>	<b>30,597.07</b>	<b>59,400.00</b>	<b>-28,802.93</b>	<b>(48.49%)</b>
<b>Total Expense</b>	<b>565,571.16</b>	<b>532,100.00</b>	<b>33,471.16</b>	<b>6.29%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-565,571.16</b>	<b>-532,100.00</b>	<b>-33,471.16</b>	<b>6.29%</b>
Allocations: Within Departments	-602,814.16	77,681.00	-680,495.16	(876.01%)
Allocation: Between Departments	53,843.00	-593,181.00	647,024.00	(109.08%)
Allocation: SSE	-16,600.00	-16,600.00		0.00%
<b>Surplus/(Deficit) After Allocation</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Transfer</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

**City of Port Colborne**  
**Development**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Other Revenue		\$15,000.00	(\$15,000.00)	(100.00%)
Fees	274,377.07	370,000.00	-95,622.93	(25.84%)
Grants - Other	5,333.33	5,000.00	333.33	6.67%
<b>Total Revenue</b>	<b>279,710.40</b>	<b>390,000.00</b>	<b>-110,289.60</b>	<b>(28.28%)</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	665,190.13	746,300.00	-81,109.87	(10.87%)
Salaries and Wages - Part Time	40,830.66		40,830.66	0.00%
Salaries and Wages - Students	38,951.33	40,600.00	-1,648.67	(4.06%)
Overtime Pay	13,641.23	11,000.00	2,641.23	24.01%
Honourariums	4,415.00	4,500.00	-85.00	(1.89%)
Employee Benefits	245,474.47	246,800.00	-1,325.53	(0.54%)
<b>Subtotal Personnel Expense</b>	<b>1,008,502.82</b>	<b>1,049,200.00</b>	<b>-40,697.18</b>	<b>(3.88%)</b>
<b>Operating Expense</b>				
Association/Membership Fees	18,864.34	17,300.00	1,564.34	9.04%
Comm and Public Relations	53,303.08	27,500.00	25,803.08	93.83%
Contract Services	27,394.35	25,000.00	2,394.35	9.58%
Equipment - Purchase	65.53		65.53	0.00%
Grants and Sponsorship Expense	2,384.54		2,384.54	0.00%
Hospitality Expense	16,366.27	4,200.00	12,166.27	289.67%
Office Supplies	2,703.63	4,700.00	-1,996.37	(42.48%)
Postage & Courier	170.94	200.00	-29.06	(14.53%)
Program Supplies	5,407.52		5,407.52	0.00%
Staff Training & Development	13,379.10	13,500.00	-120.90	(0.90%)
SME - Consultants	185,443.49	75,000.00	110,443.49	147.26%
Subscriptions and Publications	27.04	150.00	-122.96	(81.97%)
Telephone/Internet	2,285.10	2,500.00	-214.90	(8.60%)
Travel	22,136.33	13,500.00	8,636.33	63.97%
<b>Subtotal Operating Expense</b>	<b>349,931.26</b>	<b>183,550.00</b>	<b>166,381.26</b>	<b>90.65%</b>
<b>Total Expense</b>	<b>1,358,434.08</b>	<b>1,232,750.00</b>	<b>125,684.08</b>	<b>10.20%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-1,078,723.68</b>	<b>-842,750.00</b>	<b>-235,973.68</b>	<b>28.00%</b>
Allocations: Within Departments	82,384.13	94,320.00	-11,935.87	(12.65%)
Allocation: Between Departments	150,160.02	121,256.00	28,904.02	23.84%
<b>Surplus/(Deficit) After Allocation</b>	<b>-1,311,267.83</b>	<b>-1,058,326.00</b>	<b>-252,941.83</b>	<b>23.90%</b>
<b>Total Transfer</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$1,311,267.83)</b>	<b>(\$1,058,326.00)</b>	<b>(\$252,941.83)</b>	<b>23.90%</b>

**City of Port Colborne**  
**Economic Development**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Other Revenue		\$15,000.00	(\$15,000.00)	(100.00%)
Grants - Other	5,333.33	5,000.00	333.33	6.67%
<b>Total Revenue</b>	<b>5,333.33</b>	<b>20,000.00</b>	<b>-14,666.67</b>	<b>(73.33%)</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	245,947.53	226,100.00	19,847.53	8.78%
Salaries and Wages - Part Time	4,484.48		4,484.48	0.00%
Salaries and Wages - Students	11,338.02	11,700.00	-361.98	(3.09%)
Overtime Pay	536.55		536.55	0.00%
Employee Benefits	103,856.44	71,400.00	32,456.44	45.46%
<b>Subtotal Personnel Expense</b>	<b>366,163.02</b>	<b>309,200.00</b>	<b>56,963.02</b>	<b>18.42%</b>
<b>Operating Expense</b>				
Association/Membership Fees	15,691.38	13,000.00	2,691.38	20.70%
Comm and Public Relations	52,304.21	25,000.00	27,304.21	109.22%
Grants and Sponsorship Expense	2,384.54		2,384.54	0.00%
Hospitality Expense	15,779.17	3,200.00	12,579.17	393.10%
Office Supplies	854.25	1,200.00	-345.75	(28.81%)
Postage & Courier	8.75	100.00	-91.25	(91.25%)
Program Supplies	5,058.76		5,058.76	0.00%
Staff Training & Development	8,944.68	3,600.00	5,344.68	148.46%
SME - Consultants	69,251.54	50,000.00	19,251.54	38.50%
Subscriptions and Publications	27.04	150.00	-122.96	(81.97%)
Telephone/Internet	750.01	1,000.00	-249.99	(25.00%)
Travel	19,025.17	3,600.00	15,425.17	428.48%
<b>Subtotal Operating Expense</b>	<b>190,079.50</b>	<b>100,850.00</b>	<b>89,229.50</b>	<b>88.48%</b>
<b>Total Expense</b>	<b>556,242.52</b>	<b>410,050.00</b>	<b>146,192.52</b>	<b>35.65%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-550,909.19</b>	<b>-390,050.00</b>	<b>-160,859.19</b>	<b>41.24%</b>
Allocations: Within Departments	82,384.13	94,320.00	-11,935.87	(12.65%)
Allocation: Between Departments	37,432.02	18,239.00	19,193.02	105.23%
<b>Surplus/(Deficit) After Allocation</b>	<b>-670,725.34</b>	<b>-502,609.00</b>	<b>-168,116.34</b>	<b>33.45%</b>
<b>Total Transfer</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$670,725.34)</b>	<b>(\$502,609.00)</b>	<b>(\$168,116.34)</b>	<b>33.45%</b>

**City of Port Colborne**  
**Planning and Development**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Fees	\$274,377.07	\$370,000.00	(\$95,622.93)	(25.84%)
<b>Total Revenue</b>	<b>274,377.07</b>	<b>370,000.00</b>	<b>-95,622.93</b>	<b>(25.84%)</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	419,242.60	520,200.00	-100,957.40	(19.41%)
Salaries and Wages - Part Time	36,346.18		36,346.18	0.00%
Salaries and Wages - Students	27,613.31	28,900.00	-1,286.69	(4.45%)
Overtime Pay	13,104.68	11,000.00	2,104.68	19.13%
Honourariums	4,415.00	4,500.00	-85.00	(1.89%)
Employee Benefits	141,618.03	175,400.00	-33,781.97	(19.26%)
<b>Subtotal Personnel Expense</b>	<b>642,339.80</b>	<b>740,000.00</b>	<b>-97,660.20</b>	<b>(13.20%)</b>
<b>Operating Expense</b>				
Association/Membership Fees	3,172.96	4,300.00	-1,127.04	(26.21%)
Comm and Public Relations	998.87	2,500.00	-1,501.13	(60.05%)
Contract Services	27,394.35	25,000.00	2,394.35	9.58%
Equipment - Purchase	65.53		65.53	0.00%
Hospitality Expense	587.10	1,000.00	-412.90	(41.29%)
Office Supplies	1,849.38	3,500.00	-1,650.62	(47.16%)
Postage & Courier	162.19	100.00	62.19	62.19%
Program Supplies	348.76		348.76	0.00%
Staff Training & Development	4,434.42	9,900.00	-5,465.58	(55.21%)
SME - Consultants	116,191.95	25,000.00	91,191.95	364.77%
Telephone/Internet	1,535.09	1,500.00	35.09	2.34%
Travel	3,111.16	9,900.00	-6,788.84	(68.57%)
<b>Subtotal Operating Expense</b>	<b>159,851.76</b>	<b>82,700.00</b>	<b>77,151.76</b>	<b>93.29%</b>
<b>Total Expense</b>	<b>802,191.56</b>	<b>822,700.00</b>	<b>-20,508.44</b>	<b>(2.49%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-527,814.49</b>	<b>-452,700.00</b>	<b>-75,114.49</b>	<b>16.59%</b>
Allocation:Between Departments	112,728.00	103,017.00	9,711.00	9.43%
<b>Surplus/(Deficit) After Allocation</b>	<b>-640,542.49</b>	<b>-555,717.00</b>	<b>-84,825.49</b>	<b>15.26%</b>
<b>Total Transfer</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$640,542.49)</b>	<b>(\$555,717.00)</b>	<b>(\$84,825.49)</b>	<b>15.26%</b>

**City of Port Colborne**  
**Community Safety**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Donations	\$9,088.40	\$600.00	\$8,488.40	1414.73%
Fines	82,184.76	45,000.00	37,184.76	82.63%
Licences and Permits	34,380.94	1,500.00	32,880.94	2192.06%
Fees	83,280.45	20,600.00	62,680.45	304.27%
Sales	1,388.41		1,388.41	0.00%
<b>Total Revenue</b>	<b>210,322.96</b>	<b>67,700.00</b>	<b>142,622.96</b>	<b>210.67%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	1,881,719.31	2,110,700.00	-228,980.69	(10.85%)
Salaries and Wages - Part Time	409,740.27	425,900.00	-16,159.73	(3.79%)
Salaries and Wages - Students	9,743.94	11,400.00	-1,656.06	(14.53%)
Overtime Pay	276,237.89	50,900.00	225,337.89	442.71%
Employee Benefits	1,116,653.14	1,194,200.00	-77,546.86	(6.49%)
<b>Subtotal Personnel Expense</b>	<b>3,694,094.55</b>	<b>3,793,100.00</b>	<b>-99,005.45</b>	<b>(2.61%)</b>
<b>Operating Expense</b>				
Association/Membership Fees	2,515.50	2,750.00	-234.50	(8.53%)
Cleaning Supplies	2,747.61	3,000.00	-252.39	(8.41%)
Comm and Public Relations	2,752.52	14,000.00	-11,247.48	(80.34%)
Contract Services	146,320.11	130,900.00	15,420.11	11.78%
Equipment - Purchase	39,424.48	27,000.00	12,424.48	46.02%
Hospitality Expense	3,117.54	6,750.00	-3,632.46	(53.81%)
Office Supplies	5,909.14	8,000.00	-2,090.86	(26.14%)
Postage & Courier	4,910.08	5,700.00	-789.92	(13.86%)
Program Supplies	17,497.30	40,000.00	-22,502.70	(56.26%)
Protective & Uniform Clothing	54,882.30	45,500.00	9,382.30	20.62%
R&M - Consumables and Parts		200.00	-200.00	(100.00%)
Staff Training & Development	29,354.79	56,200.00	-26,845.21	(47.77%)
SME - Consultants	162,641.28		162,641.28	0.00%
Subscriptions and Publications	1,661.08	1,550.00	111.08	7.17%
Telephone/Internet	7,889.84	11,500.00	-3,610.16	(31.39%)
Travel	2,422.03	22,000.00	-19,577.97	(88.99%)
<b>Subtotal Operating Expense</b>	<b>484,045.60</b>	<b>375,050.00</b>	<b>108,995.60</b>	<b>29.06%</b>
<b>Total Expense</b>	<b>4,178,140.15</b>	<b>4,168,150.00</b>	<b>9,990.15</b>	<b>0.24%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-3,967,817.19</b>	<b>-4,100,450.00</b>	<b>132,632.81</b>	<b>(3.23%)</b>
Allocation:Between Departments	377,195.00	359,493.00	17,702.00	4.92%
Allocation:SSE	7,184.99		7,184.99	0.00%
<b>Surplus/(Deficit) After Allocation</b>	<b>-4,352,197.18</b>	<b>-4,459,943.00</b>	<b>107,745.82</b>	<b>(2.42%)</b>
Transfer to/ (from) Reserves	77,471.70		77,471.70	0.00%
<b>Total Transfer</b>	<b>77,471.70</b>		<b>77,471.70</b>	<b>0.00%</b>

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
Surplus / (Deficit)	(\$4,429,668.88)	(\$4,459,943.00)	\$30,274.12	(0.68%)

**City of Port Colborne**  
**Bylaws**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Fines	\$82,184.76	\$45,000.00	\$37,184.76	82.63%
Licences and Permits	34,380.94	1,500.00	32,880.94	2192.06%
Fees	12,767.06		12,767.06	0.00%
<b>Total Revenue</b>	<b>129,332.76</b>	<b>46,500.00</b>	<b>82,832.76</b>	<b>178.13%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	296,848.54	281,500.00	15,348.54	5.45%
Salaries and Wages - Part Time	63,349.74	29,600.00	33,749.74	114.02%
Salaries and Wages - Students	9,743.94		9,743.94	0.00%
Overtime Pay	1,834.74	6,200.00	-4,365.26	(70.41%)
Employee Benefits	110,958.36	111,500.00	-541.64	(0.49%)
<b>Subtotal Personnel Expense</b>	<b>482,735.32</b>	<b>428,800.00</b>	<b>53,935.32</b>	<b>12.58%</b>
<b>Operating Expense</b>				
Association/Membership Fees	1,061.45	750.00	311.45	41.53%
Comm and Public Relations	1,291.70	8,000.00	-6,708.30	(83.85%)
Contract Services	8,989.74		8,989.74	0.00%
Hospitality Expense	608.77	750.00	-141.23	(18.83%)
Office Supplies	880.32	2,000.00	-1,119.68	(55.98%)
Postage & Courier	4,283.10	4,500.00	-216.90	(4.82%)
Protective & Uniform Clothing	6,580.23	7,500.00	-919.77	(12.26%)
R&M - Consumables and Parts		200.00	-200.00	(100.00%)
Staff Training & Development	3,683.32	4,800.00	-1,116.68	(23.26%)
Telephone/Internet	6,027.81	6,000.00	27.81	0.46%
Travel	2,241.88	4,800.00	-2,558.12	(53.29%)
<b>Subtotal Operating Expense</b>	<b>35,648.32</b>	<b>39,300.00</b>	<b>-3,651.68</b>	<b>(9.29%)</b>
<b>Total Expense</b>	<b>518,383.64</b>	<b>468,100.00</b>	<b>50,283.64</b>	<b>10.74%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-389,050.88</b>	<b>-421,600.00</b>	<b>32,549.12</b>	<b>(7.72%)</b>
Allocations: Within Departments	65,900.00	65,900.00		0.00%
Allocation: Between Departments	15,278.00	13,003.00	2,275.00	17.50%
<b>Surplus/(Deficit) After Allocation</b>	<b>-470,228.88</b>	<b>-500,503.00</b>	<b>30,274.12</b>	<b>(6.05%)</b>
<b>Total Transfer</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$470,228.88)</b>	<b>(\$500,503.00)</b>	<b>\$30,274.12</b>	<b>(6.05%)</b>



# City of Port Colborne

## Fire

For the Twelve Months Ending December 31, 2024

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Donations	\$9,088.40	\$600.00	\$8,488.40	1414.73%
Fees	70,513.39	20,600.00	49,913.39	242.30%
Sales	1,388.41		1,388.41	0.00%
<b>Total Revenue</b>	<b>80,990.20</b>	<b>21,200.00</b>	<b>59,790.20</b>	<b>282.03%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	1,584,870.77	1,829,200.00	-244,329.23	(13.36%)
Salaries and Wages - Part Time	346,390.53	396,300.00	-49,909.47	(12.59%)
Salaries and Wages - Students		11,400.00	-11,400.00	(100.00%)
Overtime Pay	274,403.15	44,700.00	229,703.15	513.88%
Employee Benefits	1,005,694.78	1,082,700.00	-77,005.22	(7.11%)
<b>Subtotal Personnel Expense</b>	<b>3,211,359.23</b>	<b>3,364,300.00</b>	<b>-152,940.77</b>	<b>(4.55%)</b>
<b>Operating Expense</b>				
Association/Membership Fees	1,454.05	2,000.00	-545.95	(27.30%)
Cleaning Supplies	2,747.61	3,000.00	-252.39	(8.41%)
Comm and Public Relations	1,460.82	6,000.00	-4,539.18	(75.65%)
Contract Services	137,330.37	130,900.00	6,430.37	4.91%
Equipment - Purchase	39,424.48	27,000.00	12,424.48	46.02%
Hospitality Expense	2,508.77	6,000.00	-3,491.23	(58.19%)
Office Supplies	5,028.82	6,000.00	-971.18	(16.19%)
Postage & Courier	626.98	1,200.00	-573.02	(47.75%)
Program Supplies	17,497.30	40,000.00	-22,502.70	(56.26%)
Protective & Uniform Clothing	48,302.07	38,000.00	10,302.07	27.11%
Staff Training & Development	25,671.47	51,400.00	-25,728.53	(50.06%)
SME - Consultants	162,641.28		162,641.28	0.00%
Subscriptions and Publications	1,661.08	1,550.00	111.08	7.17%
Telephone/Internet	1,862.03	5,500.00	-3,637.97	(66.14%)
Travel	180.15	17,200.00	-17,019.85	(98.95%)
<b>Subtotal Operating Expense</b>	<b>448,397.28</b>	<b>335,750.00</b>	<b>112,647.28</b>	<b>33.55%</b>
<b>Total Expense</b>	<b>3,659,756.51</b>	<b>3,700,050.00</b>	<b>-40,293.49</b>	<b>(1.09%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-3,578,766.31</b>	<b>-3,678,850.00</b>	<b>100,083.69</b>	<b>(2.72%)</b>
Allocations: Within Departments	-65,900.00	-65,900.00		0.00%
Allocation:Between Departments	361,917.00	346,490.00	15,427.00	4.45%
Allocation:SSE	7,184.99		7,184.99	0.00%
<b>Surplus/(Deficit) After Allocation</b>	<b>-3,881,968.30</b>	<b>-3,959,440.00</b>	<b>77,471.70</b>	<b>(1.96%)</b>
Transfer to/ (from) Reserves	77,471.70		77,471.70	0.00%
<b>Total Transfer</b>	<b>77,471.70</b>	<b>0.00</b>	<b>77,471.70</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$3,959,440.00)</b>	<b>(\$3,959,440.00)</b>	<b>\$0.00</b>	<b>0.00%</b>

# City of Port Colborne

## Public Works

For the Twelve Months Ending December 31, 2024

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Donations	\$3,294.00		\$3,294.00	0.00%
Other Revenue	184,367.54	225,000.00	-40,632.46	(18.06%)
Fees	18,844.39		18,844.39	0.00%
Grants - Other	500.00		500.00	0.00%
Grant - Provincial	62,925.00	50,000.00	12,925.00	25.85%
<b>Total Revenue</b>	<b>269,930.93</b>	<b>275,000.00</b>	<b>-5,069.07</b>	<b>(1.84%)</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	3,266,733.04	3,085,100.00	181,633.04	5.89%
Salaries and Wages - Part Time	314,384.13	274,800.00	39,584.13	14.40%
Salaries and Wages - Students	197,605.43	208,700.00	-11,094.57	(5.32%)
Overtime Pay	148,428.09	93,200.00	55,228.09	59.26%
Employee Benefits	1,178,567.87	1,230,100.00	-51,532.13	(4.19%)
<b>Subtotal Personnel Expense</b>	<b>5,105,718.56</b>	<b>4,891,900.00</b>	<b>213,818.56</b>	<b>4.37%</b>
<b>Operating Expense</b>				
Association/Membership Fees	4,964.14	13,200.00	-8,235.86	(62.39%)
Auto - Fuel	388.60		388.60	0.00%
Cleaning Supplies	5,468.24	10,000.00	-4,531.76	(45.32%)
Comm and Public Relations	259.44	3,000.00	-2,740.56	(91.35%)
Contract Services	1,237,664.91	1,394,600.00	-156,935.09	(11.25%)
Equipment - Purchase	96,309.17	79,000.00	17,309.17	21.91%
Equipment - Rental	1,216.04	6,500.00	-5,283.96	(81.29%)
Hospitality Expense	11,313.97	7,500.00	3,813.97	50.85%
Office Supplies	16,777.84	14,000.00	2,777.84	19.84%
Postage & Courier	2,744.91	500.00	2,244.91	448.98%
Program Supplies	11,677.29	5,000.00	6,677.29	133.55%
Protective & Uniform Clothing	20,023.11	21,300.00	-1,276.89	(5.99%)
R&M - Grounds	112,430.87	136,500.00	-24,069.13	(17.63%)
R&M - Trails	1,233.77		1,233.77	0.00%
R&M - Consumables and Parts	635,445.23	317,500.00	317,945.23	100.14%
R&M - Playground	1,066.36		1,066.36	0.00%
R&M - Tree Planting	134,410.28	200,000.00	-65,589.72	(32.79%)
Staff Training & Development	96,479.07	66,800.00	29,679.07	44.43%
SME - Consultants	97,634.84	100,000.00	-2,365.16	(2.37%)
Subscriptions and Publications	6,890.58	1,900.00	4,990.58	262.66%
Telephone/Internet	14,291.32	17,400.00	-3,108.68	(17.87%)
Travel	32,307.47	43,750.00	-11,442.53	(26.15%)
City Owned Property Drainage Charges	633,360.17		633,360.17	0.00%
<b>Subtotal Operating Expense</b>	<b>3,174,357.62</b>	<b>2,438,450.00</b>	<b>735,907.62</b>	<b>30.18%</b>
<b>Total Expense</b>	<b>8,280,076.18</b>	<b>7,330,350.00</b>	<b>949,726.18</b>	<b>12.96%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-8,010,145.25</b>	<b>-7,055,350.00</b>	<b>-954,795.25</b>	<b>13.53%</b>
Allocations: Within Departments	-31,900.00	-77,681.00	45,781.00	(58.93%)

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
Allocation:Between Departments	787,219.63	764,737.00	22,482.63	2.94%
Allocation:SSE	-104,312.15	-103,634.00	-678.15	0.65%
<b>Surplus/(Deficit) After Allocation</b>	<b>-8,661,152.73</b>	<b>-7,638,772.00</b>	<b>-1,022,380.73</b>	<b>13.38%</b>
Transfer to/ (from) Reserves	-461,773.40	85,000.00	-546,773.40	(643.26%)
Transfer Between Funds	-581,600.20	-543,079.00	-38,521.20	7.09%
<b>Total Transfer</b>	<b>-1,043,373.60</b>	<b>-458,079.00</b>	<b>-585,294.60</b>	<b>127.77%</b>
<b>Surplus / (Deficit)</b>	<b>(\$7,617,779.13)</b>	<b>(\$7,180,693.00)</b>	<b>(\$437,086.13)</b>	<b>6.09%</b>

**City of Port Colborne**  
**Public Works - Global**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Other Revenue	\$7,806.02	\$6,000.00	\$1,806.02	30.10%
<b>Total Revenue</b>	<b>7,806.02</b>	<b>6,000.00</b>	<b>1,806.02</b>	<b>30.10%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	402,720.61	359,900.00	42,820.61	11.90%
Overtime Pay	11,844.38	3,000.00	8,844.38	294.81%
Employee Benefits	118,131.69	118,300.00	-168.31	(0.14%)
<b>Subtotal Personnel Expense</b>	<b>532,696.68</b>	<b>481,200.00</b>	<b>51,496.68</b>	<b>10.70%</b>
<b>Operating Expense</b>				
Association/Membership Fees	-1,208.97	2,000.00	-3,208.97	(160.45%)
Hospitality Expense	10,426.75	7,500.00	2,926.75	39.02%
Office Supplies	13,331.21	14,000.00	-668.79	(4.78%)
Postage & Courier	18.05	100.00	-81.95	(81.95%)
Program Supplies	7,622.48	5,000.00	2,622.48	52.45%
Protective & Uniform Clothing	11,335.80	11,900.00	-564.20	(4.74%)
Staff Training & Development	4,086.36	5,400.00	-1,313.64	(24.33%)
SME - Consultants	97,634.84	100,000.00	-2,365.16	(2.37%)
Subscriptions and Publications	33.06		33.06	0.00%
Telephone/Internet	4,217.17	5,500.00	-1,282.83	(23.32%)
Travel	8,819.37	5,400.00	3,419.37	63.32%
<b>Subtotal Operating Expense</b>	<b>156,316.12</b>	<b>156,800.00</b>	<b>-483.88</b>	<b>(0.31%)</b>
<b>Total Expense</b>	<b>689,012.80</b>	<b>638,000.00</b>	<b>51,012.80</b>	<b>8.00%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-681,206.78</b>	<b>-632,000.00</b>	<b>-49,206.78</b>	<b>7.79%</b>
Allocations: Within Departments	-662,384.78	-631,489.00	-30,895.78	4.89%
Allocation: Between Departments	119,978.00	138,289.00	-18,311.00	(13.24%)
<b>Surplus/(Deficit) After Allocation</b>	<b>-138,800.00</b>	<b>-138,800.00</b>		<b>0.00%</b>
Transfer Between Funds	-138,800.00	-138,800.00		0.00%
<b>Total Transfer</b>	<b>-138,800.00</b>	<b>-138,800.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

# City of Port Colborne

## Parks

### For the Twelve Months Ending December 31, 2024

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Donations	\$2,294.00		\$2,294.00	0.00%
Other Revenue	211.14		211.14	0.00%
Fees	10,203.20		10,203.20	0.00%
Grants - Other	500.00		500.00	0.00%
<b>Total Revenue</b>	<b>13,208.34</b>		<b>13,208.34</b>	<b>0.00%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	482,970.26	492,900.00	-9,929.74	(2.01%)
Salaries and Wages - Part Time	192,255.17	192,800.00	-544.83	(0.28%)
Salaries and Wages - Students	102,821.46	111,200.00	-8,378.54	(7.53%)
Overtime Pay	27,597.86	18,000.00	9,597.86	53.32%
Employee Benefits	213,684.45	251,900.00	-38,215.55	(15.17%)
<b>Subtotal Personnel Expense</b>	<b>1,019,329.20</b>	<b>1,066,800.00</b>	<b>-47,470.80</b>	<b>(4.45%)</b>
<b>Operating Expense</b>				
Association/Membership Fees	1,155.99	2,500.00	-1,344.01	(53.76%)
Auto - Fuel	388.60		388.60	0.00%
Cleaning Supplies	5,468.24	10,000.00	-4,531.76	(45.32%)
Comm and Public Relations	76.27		76.27	0.00%
Contract Services	202,333.11	202,000.00	333.11	0.16%
Equipment - Purchase	69,514.39	46,000.00	23,514.39	51.12%
Equipment - Rental	1,216.04	6,500.00	-5,283.96	(81.29%)
Hospitality Expense	887.22		887.22	0.00%
Office Supplies	3,446.63		3,446.63	0.00%
Postage & Courier	8.42		8.42	0.00%
Program Supplies	704.98		704.98	0.00%
Protective & Uniform Clothing	7,460.06	8,000.00	-539.94	(6.75%)
R&M - Grounds	112,430.87	136,500.00	-24,069.13	(17.63%)
R&M - Trails	1,233.77		1,233.77	0.00%
R&M - Consumables and Parts	104,043.31	28,000.00	76,043.31	271.58%
R&M - Playground	1,066.36		1,066.36	0.00%
R&M - Tree Planting	92,531.97	75,000.00	17,531.97	23.38%
Staff Training & Development	22,947.04	16,300.00	6,647.04	40.78%
Telephone/Internet	1,243.57	1,400.00	-156.43	(11.17%)
Travel	646.93	8,150.00	-7,503.07	(92.06%)
<b>Subtotal Operating Expense</b>	<b>628,803.77</b>	<b>540,350.00</b>	<b>88,453.77</b>	<b>16.37%</b>
<b>Total Expense</b>	<b>1,648,132.97</b>	<b>1,607,150.00</b>	<b>40,982.97</b>	<b>2.55%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-1,634,924.63</b>	<b>-1,607,150.00</b>	<b>-27,774.63</b>	<b>1.73%</b>
Allocations: Within Departments	385,155.00	347,440.00	37,715.00	10.86%
Allocation:Between Departments	259,148.00	261,696.00	-2,548.00	(0.97%)
Allocation:SSE	-52,424.15	-61,379.00	8,954.85	(14.59%)
<b>Surplus/(Deficit) After Allocation</b>	<b>-2,226,803.48</b>	<b>-2,154,907.00</b>	<b>-71,896.48</b>	<b>3.34%</b>

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
Transfer Between Funds	-31,900.00	-31,900.00		0.00%
<b>Total Transfer</b>	<b>-31,900.00</b>	<b>-31,900.00</b>		<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$2,194,903.48)</b>	<b>(\$2,123,007.00)</b>	<b>(\$71,896.48)</b>	<b>3.39%</b>

**City of Port Colborne**  
**Project Management**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	\$580,465.73	\$557,000.00	\$23,465.73	4.21%
Salaries and Wages - Students		22,800.00	-22,800.00	(100.00%)
Overtime Pay	20,694.47	5,000.00	15,694.47	313.89%
Employee Benefits	193,621.99	186,200.00	7,421.99	3.99%
<b>Subtotal Personnel Expense</b>	<b>794,782.19</b>	<b>771,000.00</b>	<b>23,782.19</b>	<b>3.08%</b>
<b>Operating Expense</b>				
Association/Membership Fees	2,483.36	2,500.00	-16.64	(0.67%)
Comm and Public Relations		2,000.00	-2,000.00	(100.00%)
R&M - Consumables and Parts	354.23	500.00	-145.77	(29.15%)
Staff Training & Development	3,304.50	8,800.00	-5,495.50	(62.45%)
Subscriptions and Publications	1,946.16	900.00	1,046.16	116.24%
Telephone/Internet	2,124.80	2,600.00	-475.20	(18.28%)
Travel	4,522.99	8,800.00	-4,277.01	(48.60%)
<b>Subtotal Operating Expense</b>	<b>14,736.04</b>	<b>26,100.00</b>	<b>-11,363.96</b>	<b>(43.54%)</b>
<b>Total Expense</b>	<b>809,518.23</b>	<b>797,100.00</b>	<b>12,418.23</b>	<b>1.56%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-809,518.23</b>	<b>-797,100.00</b>	<b>-12,418.23</b>	<b>1.56%</b>
Allocations: Within Departments	93,499.84	81,755.00	11,744.84	14.37%
Allocation:Between Departments	97,969.00	93,665.00	4,304.00	4.60%
<b>Surplus/(Deficit) After Allocation</b>	<b>-1,000,987.07</b>	<b>-972,520.00</b>	<b>-28,467.07</b>	<b>2.93%</b>
Transfer Between Funds	-195,000.00	-195,000.00		0.00%
<b>Total Transfer</b>	<b>-195,000.00</b>	<b>-195,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$805,987.07)</b>	<b>(\$777,520.00)</b>	<b>(\$28,467.07)</b>	<b>3.66%</b>

**City of Port Colborne**  
**Drainage**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Other Revenue	\$176,350.38	\$219,000.00	(\$42,649.62)	(19.47%)
Fees	472.00		472.00	0.00%
Grant - Provincial	62,925.00	50,000.00	12,925.00	25.85%
<b>Total Revenue</b>	<b>239,747.38</b>	<b>269,000.00</b>	<b>-29,252.62</b>	<b>(10.87%)</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	87,904.31	146,400.00	-58,495.69	(39.96%)
Overtime Pay	3,355.29	4,000.00	-644.71	(16.12%)
Employee Benefits	31,246.39	55,900.00	-24,653.61	(44.10%)
<b>Subtotal Personnel Expense</b>	<b>122,505.99</b>	<b>206,300.00</b>	<b>-83,794.01</b>	<b>(40.62%)</b>
<b>Operating Expense</b>				
Association/Membership Fees	235.00	500.00	-265.00	(53.00%)
Equipment - Purchase	1,911.47	3,000.00	-1,088.53	(36.28%)
Postage & Courier	2,718.44		2,718.44	0.00%
Protective & Uniform Clothing	611.45	500.00	111.45	22.29%
R&M - Consumables and Parts	331.92		331.92	0.00%
Staff Training & Development	335.81	2,200.00	-1,864.19	(84.74%)
Telephone/Internet	600.54	800.00	-199.46	(24.93%)
Travel	840.77	2,200.00	-1,359.23	(61.78%)
City Owned Property Drainage Charges	633,360.17		633,360.17	0.00%
<b>Subtotal Operating Expense</b>	<b>640,945.57</b>	<b>9,200.00</b>	<b>631,745.57</b>	<b>6866.80%</b>
<b>Total Expense</b>	<b>763,451.56</b>	<b>215,500.00</b>	<b>547,951.56</b>	<b>254.27%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-523,704.18</b>	<b>53,500.00</b>	<b>-577,204.18</b>	<b>(1078.89%)</b>
Allocations: Within Departments	64,820.92	24,382.00	40,438.92	165.86%
Allocation: Between Departments	137,628.50	21,353.00	116,275.50	544.54%
<b>Surplus/(Deficit) After Allocation</b>	<b>-726,153.60</b>	<b>7,765.00</b>	<b>-733,918.60</b>	<b>(9451.62%)</b>
Transfer to/ (from) Reserves	-461,773.40	85,000.00	-546,773.40	(643.26%)
Transfer Between Funds	-1,686.20	-10,100.00	8,413.80	(83.30%)
<b>Total Transfer</b>	<b>-463,459.60</b>	<b>74,900.00</b>	<b>-538,359.60</b>	<b>(718.77%)</b>
<b>Surplus / (Deficit)</b>	<b>(\$262,694.00)</b>	<b>(\$67,135.00)</b>	<b>(\$195,559.00)</b>	<b>291.29%</b>



**City of Port Colborne**  
**Enviromental**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Donations	\$1,000.00		\$1,000.00	0.00%
<b>Total Revenue</b>	<b>1,000.00</b>		<b>1,000.00</b>	<b>0.00%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	149,214.01	168,700.00	-19,485.99	(11.55%)
Salaries and Wages - Students	9,299.97	22,800.00	-13,500.03	(59.21%)
Overtime Pay	4,040.72		4,040.72	0.00%
Employee Benefits	47,593.17	61,000.00	-13,406.83	(21.98%)
<b>Subtotal Personnel Expense</b>	<b>210,147.87</b>	<b>252,500.00</b>	<b>-42,352.13</b>	<b>(16.77%)</b>
<b>Operating Expense</b>				
Association/Membership Fees	814.08	2,400.00	-1,585.92	(66.08%)
Contract Services	3,039.29	12,500.00	-9,460.71	(75.69%)
Program Supplies	700.00		700.00	0.00%
Staff Training & Development	2,381.67	3,800.00	-1,418.33	(37.32%)
Telephone/Internet	1,055.46	500.00	555.46	111.09%
Travel	1,788.94	3,800.00	-2,011.06	(52.92%)
<b>Subtotal Operating Expense</b>	<b>9,779.44</b>	<b>23,000.00</b>	<b>-13,220.56</b>	<b>(57.48%)</b>
<b>Total Expense</b>	<b>219,927.31</b>	<b>275,500.00</b>	<b>-55,572.69</b>	<b>(20.17%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-218,927.31</b>	<b>-275,500.00</b>	<b>56,572.69</b>	<b>(20.53%)</b>
Allocations: Within Departments	20,937.00	24,111.00	-3,174.00	(13.16%)
<b>Surplus/(Deficit) After Allocation</b>	<b>-239,864.31</b>	<b>-299,611.00</b>	<b>59,746.69</b>	<b>(19.94%)</b>
Transfer Between Funds	-105,800.00	-105,800.00		0.00%
<b>Total Transfer</b>	<b>-105,800.00</b>	<b>-105,800.00</b>		<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$134,064.31)</b>	<b>(\$193,811.00)</b>	<b>\$59,746.69</b>	<b>(30.83%)</b>

# City of Port Colborne

## Facilities

For the Twelve Months Ending December 31, 2024

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	\$291,122.33	\$230,300.00	\$60,822.33	26.41%
Salaries and Wages - Part Time	2,250.38		2,250.38	0.00%
Salaries and Wages - Students	24,123.56		24,123.56	0.00%
Overtime Pay	21,934.92	7,800.00	14,134.92	181.22%
Employee Benefits	96,855.17	88,000.00	8,855.17	10.06%
<b>Subtotal Personnel Expense</b>	<b>436,286.36</b>	<b>326,100.00</b>	<b>110,186.36</b>	<b>33.79%</b>
<b>Operating Expense</b>				
Association/Membership Fees	313.14	300.00	13.14	4.38%
Equipment - Purchase	9,176.85	10,000.00	-823.15	(8.23%)
Protective & Uniform Clothing	615.80	900.00	-284.20	(31.58%)
Staff Training & Development	1,058.03	3,600.00	-2,541.97	(70.61%)
Telephone/Internet	2,005.95	800.00	1,205.95	150.74%
Travel	601.82	3,600.00	-2,998.18	(83.28%)
<b>Subtotal Operating Expense</b>	<b>13,771.59</b>	<b>19,200.00</b>	<b>-5,428.41</b>	<b>(28.27%)</b>
<b>Total Expense</b>	<b>450,057.95</b>	<b>345,300.00</b>	<b>104,757.95</b>	<b>30.34%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-450,057.95</b>	<b>-345,300.00</b>	<b>-104,757.95</b>	<b>30.34%</b>
Allocations: Within Departments	-90,938.43	-82,971.00	-7,967.43	9.60%
Allocation:Between Departments	-304,955.52	-220,320.00	-84,635.52	38.41%
Allocation:SSE	-22,569.00	-16,030.00	-6,539.00	40.79%
<b>Surplus/(Deficit) After Allocation</b>	<b>-31,595.00</b>	<b>-25,979.00</b>	<b>-5,616.00</b>	<b>21.62%</b>
Transfer Between Funds	-31,595.00	-25,979.00	-5,616.00	21.62%
<b>Total Transfer</b>	<b>-31,595.00</b>	<b>-25,979.00</b>	<b>-5,616.00</b>	<b>21.62%</b>
<b>Surplus / (Deficit)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

# City of Port Colborne

## Fleet

For the Twelve Months Ending December 31, 2024

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	\$187,425.82	\$134,100.00	\$53,325.82	39.77%
Overtime Pay	11,680.15	5,100.00	6,580.15	129.02%
Employee Benefits	58,550.33	56,200.00	2,350.33	4.18%
<b>Subtotal Personnel Expense</b>	<b>257,656.30</b>	<b>195,400.00</b>	<b>62,256.30</b>	<b>31.86%</b>
<b>Operating Expense</b>				
Association/Membership Fees	122.12		122.12	0.00%
Equipment - Purchase	12,757.27	10,000.00	2,757.27	27.57%
Postage & Courier		400.00	-400.00	(100.00%)
Program Supplies	2,649.83		2,649.83	0.00%
Staff Training & Development	540.28	4,200.00	-3,659.72	(87.14%)
Subscriptions and Publications	2,552.26	1,000.00	1,552.26	155.23%
Telephone/Internet	486.46	1,000.00	-513.54	(51.35%)
Travel	2,434.33	1,400.00	1,034.33	73.88%
<b>Subtotal Operating Expense</b>	<b>21,542.55</b>	<b>18,000.00</b>	<b>3,542.55</b>	<b>19.68%</b>
<b>Total Expense</b>	<b>279,198.85</b>	<b>213,400.00</b>	<b>65,798.85</b>	<b>30.83%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-279,198.85</b>	<b>-213,400.00</b>	<b>-65,798.85</b>	<b>30.83%</b>
Allocations: Within Departments	-191,245.85	-170,674.00	-20,571.85	12.05%
Allocation:Between Departments	-7,715.00	-6,901.00	-814.00	11.80%
Allocation:SSE	-29,319.00	-26,225.00	-3,094.00	11.80%
<b>Surplus/(Deficit) After Allocation</b>	<b>-50,919.00</b>	<b>-9,600.00</b>	<b>-41,319.00</b>	<b>430.41%</b>
Transfer Between Funds	-50,919.00	-9,600.00	-41,319.00	430.41%
<b>Total Transfer</b>	<b>-50,919.00</b>	<b>-9,600.00</b>	<b>-41,319.00</b>	<b>430.41%</b>
<b>Surplus / (Deficit)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

# City of Port Colborne

## Stores

**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	\$58,064.54	\$60,300.00	(\$2,235.46)	(3.71%)
Overtime Pay	5.36	3,500.00	-3,494.64	(99.85%)
Employee Benefits	18,063.35	25,900.00	-7,836.65	(30.26%)
<b>Subtotal Personnel Expense</b>	<b>76,133.25</b>	<b>89,700.00</b>	<b>-13,566.75</b>	<b>(15.12%)</b>
<b>Operating Expense</b>				
R&M - Consumables and Parts	22,098.99	5,000.00	17,098.99	341.98%
Staff Training & Development	707.52	1,800.00	-1,092.48	(60.69%)
<b>Subtotal Operating Expense</b>	<b>22,806.51</b>	<b>6,800.00</b>	<b>16,006.51</b>	<b>235.39%</b>
<b>Total Expense</b>	<b>98,939.76</b>	<b>96,500.00</b>	<b>2,439.76</b>	<b>2.53%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-98,939.76</b>	<b>-96,500.00</b>	<b>-2,439.76</b>	<b>2.53%</b>
Allocations: Within Departments	22,520.00	21,545.00	975.00	4.53%
<b>Surplus/(Deficit) After Allocation</b>	<b>-121,459.76</b>	<b>-118,045.00</b>	<b>-3,414.76</b>	<b>2.89%</b>
Transfer Between Funds	-25,900.00	-25,900.00		0.00%
<b>Total Transfer</b>	<b>-25,900.00</b>	<b>-25,900.00</b>		<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$95,559.76)</b>	<b>(\$92,145.00)</b>	<b>(\$3,414.76)</b>	<b>3.71%</b>

**City of Port Colborne**  
**Transportation**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Fees	\$8,169.19		\$8,169.19	0.00%
<b>Total Revenue</b>	<b>8,169.19</b>		<b>8,169.19</b>	<b>0.00%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	1,026,845.43	935,500.00	91,345.43	9.76%
Salaries and Wages - Part Time	119,878.58	82,000.00	37,878.58	46.19%
Salaries and Wages - Students	61,360.44	51,900.00	9,460.44	18.23%
Overtime Pay	47,274.94	46,800.00	474.94	1.01%
Employee Benefits	400,821.33	386,700.00	14,121.33	3.65%
<b>Subtotal Personnel Expense</b>	<b>1,656,180.72</b>	<b>1,502,900.00</b>	<b>153,280.72</b>	<b>10.20%</b>
<b>Operating Expense</b>				
Association/Membership Fees	1,049.42	3,000.00	-1,950.58	(65.02%)
Comm and Public Relations	183.17	1,000.00	-816.83	(81.68%)
Contract Services	1,032,292.51	1,180,100.00	-147,807.49	(12.52%)
Equipment - Purchase	2,949.19	10,000.00	-7,050.81	(70.51%)
R&M - Consumables and Parts	508,616.78	284,000.00	224,616.78	79.09%
R&M - Tree Planting	41,878.31	125,000.00	-83,121.69	(66.50%)
Staff Training & Development	61,117.86	20,700.00	40,417.86	195.26%
Subscriptions and Publications	2,359.10		2,359.10	0.00%
Telephone/Internet	2,557.37	4,800.00	-2,242.63	(46.72%)
Travel	12,652.32	10,400.00	2,252.32	21.66%
<b>Subtotal Operating Expense</b>	<b>1,665,656.03</b>	<b>1,639,000.00</b>	<b>26,656.03</b>	<b>1.63%</b>
<b>Total Expense</b>	<b>3,321,836.75</b>	<b>3,141,900.00</b>	<b>179,936.75</b>	<b>5.73%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>-3,313,667.56</b>	<b>-3,141,900.00</b>	<b>-171,767.56</b>	<b>5.47%</b>
Allocations: Within Departments	325,736.30	308,220.00	17,516.30	5.68%
Allocation: Between Departments	485,166.65	476,955.00	8,211.65	1.72%
<b>Surplus/(Deficit) After Allocation</b>	<b>-4,124,570.51</b>	<b>-3,927,075.00</b>	<b>-197,495.51</b>	<b>5.03%</b>
<b>Total Transfer</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$4,124,570.51)</b>	<b>(\$3,927,075.00)</b>	<b>(\$197,495.51)</b>	<b>5.03%</b>

**City of Port Colborne**  
**Self Sustaining Entities**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Investment Income	\$16,602.85	\$4,000.00	\$12,602.85	315.07%
Lease Income	41,320.28	32,000.00	9,320.28	29.13%
Licences and Permits	1,133,863.49	743,332.00	390,531.49	52.54%
Rentals	3,708.22	3,000.00	708.22	23.61%
Other Revenue	3,105.43	3,000.00	105.43	3.51%
Fees	210,274.95	373,023.00	-162,748.05	(43.63%)
Sales	1,402,747.82	1,459,700.00	-56,952.18	(3.90%)
<b>Total Revenue</b>	<b>2,811,623.04</b>	<b>2,618,055.00</b>	<b>193,568.04</b>	<b>7.39%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	306,053.20	407,700.00	-101,646.80	(24.93%)
Salaries and Wages - Part Time	1,248.71		1,248.71	0.00%
Salaries and Wages - Students	18,538.16		18,538.16	0.00%
Overtime Pay	2,646.00	8,200.00	-5,554.00	(67.73%)
Employee Benefits	97,799.75	117,600.00	-19,800.25	(16.84%)
<b>Subtotal Personnel Expense</b>	<b>426,285.82</b>	<b>533,500.00</b>	<b>-107,214.18</b>	<b>(20.10%)</b>
<b>Operating Expense</b>				
Association/Membership Fees	5,648.99	9,100.00	-3,451.01	(37.92%)
Cleaning Supplies	5,184.00	16,000.00	-10,816.00	(67.60%)
Comm and Public Relations	15,772.56	14,000.00	1,772.56	12.66%
Computer Software	2,400.00	5,000.00	-2,600.00	(52.00%)
Contract Services	186,210.59	153,000.00	33,210.59	21.71%
Cost of Goods Sold	256,904.60	220,000.00	36,904.60	16.77%
Equipment - Purchase	13,830.12	17,100.00	-3,269.88	(19.12%)
Equipment - Rental	2,612.97	6,900.00	-4,287.03	(62.13%)
Financial Expenses	-143.67		-143.67	0.00%
Grants and Sponsorship Expense	1,629.68		1,629.68	0.00%
Hospitality Expense		500.00	-500.00	(100.00%)
Office Supplies	4,279.08	4,900.00	-620.92	(12.67%)
Postage & Courier	40.34	700.00	-659.66	(94.24%)
Program Supplies	16,932.59	14,000.00	2,932.59	20.95%
Protective & Uniform Clothing	4,054.07	8,000.00	-3,945.93	(49.32%)
R&M - Grounds	45,310.82	50,000.00	-4,689.18	(9.38%)
R&M - Consumables and Parts	42,482.52	70,000.00	-27,517.48	(39.31%)
Staff Training & Development	11,963.19	6,200.00	5,763.19	92.95%
SME - Consultants	15,855.34	25,000.00	-9,144.66	(36.58%)
Subscriptions and Publications	520.77	400.00	120.77	30.19%
Telephone/Internet	28,099.26	30,400.00	-2,300.74	(7.57%)
Travel	5,616.76	6,200.00	-583.24	(9.41%)
Reassessment/Uncollectable	-6,571.24		-6,571.24	0.00%
<b>Subtotal Operating Expense</b>	<b>658,633.34</b>	<b>657,400.00</b>	<b>1,233.34</b>	<b>0.19%</b>
<b>Total Expense</b>	<b>1,084,919.16</b>	<b>1,190,900.00</b>	<b>-105,980.84</b>	<b>(8.90%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>1,726,703.88</b>	<b>1,427,155.00</b>	<b>299,548.88</b>	<b>20.99%</b>

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
Allocation:SSE	1,350,275.93	1,375,417.00	-25,141.07	(1.83%)
<b>Surplus/(Deficit) After Allocation</b>	<b>376,427.95</b>	<b>51,738.00</b>	<b>324,689.95</b>	<b>627.57%</b>
Transfer to/ (from) Reserves	533,526.30	51,738.00	481,788.30	931.21%
<b>Total Transfer</b>	<b>533,526.30</b>	<b>51,738.00</b>	<b>481,788.30</b>	<b>931.21%</b>
<b>Surplus / (Deficit)</b>	<b>(\$157,098.35)</b>	<b>\$0.00</b>	<b>(\$157,098.35)</b>	

**City of Port Colborne**  
**Building Inspection**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Licences and Permits	\$1,133,863.49	\$743,332.00	\$390,531.49	52.54%
<b>Total Revenue</b>	<b>1,133,863.49</b>	<b>743,332.00</b>	<b>390,531.49</b>	<b>52.54%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	306,053.20	407,700.00	-101,646.80	(24.93%)
Salaries and Wages - Part Time	1,248.71		1,248.71	0.00%
Salaries and Wages - Students	18,538.16		18,538.16	0.00%
Overtime Pay	2,646.00	8,200.00	-5,554.00	(67.73%)
Employee Benefits	97,799.75	117,600.00	-19,800.25	(16.84%)
<b>Subtotal Personnel Expense</b>	<b>426,285.82</b>	<b>533,500.00</b>	<b>-107,214.18</b>	<b>(20.10%)</b>
<b>Operating Expense</b>				
Association/Membership Fees	3,759.89	6,300.00	-2,540.11	(40.32%)
Comm and Public Relations	42.72	1,000.00	-957.28	(95.73%)
Contract Services		60,000.00	-60,000.00	(100.00%)
Equipment - Purchase		6,000.00	-6,000.00	(100.00%)
Hospitality Expense		500.00	-500.00	(100.00%)
Office Supplies	2,026.81	2,400.00	-373.19	(15.55%)
Postage & Courier		600.00	-600.00	(100.00%)
Protective & Uniform Clothing		3,000.00	-3,000.00	(100.00%)
Staff Training & Development	4,384.69	6,200.00	-1,815.31	(29.28%)
SME - Consultants	15,855.34	10,000.00	5,855.34	58.55%
Subscriptions and Publications	419.97	400.00	19.97	4.99%
Telephone/Internet	1,255.37	2,400.00	-1,144.63	(47.69%)
Travel	1,564.63	6,200.00	-4,635.37	(74.76%)
<b>Subtotal Operating Expense</b>	<b>29,309.42</b>	<b>105,000.00</b>	<b>-75,690.58</b>	<b>(72.09%)</b>
<b>Total Expense</b>	<b>455,595.24</b>	<b>638,500.00</b>	<b>-182,904.76</b>	<b>(28.65%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>678,268.25</b>	<b>104,832.00</b>	<b>573,436.25</b>	<b>547.00%</b>
Allocation:SSE	127,275.34	104,832.00	22,443.34	21.41%
<b>Surplus/(Deficit) After Allocation</b>	<b>550,992.91</b>		<b>550,992.91</b>	<b>0.00%</b>
Transfer to/ (from) Reserves	550,992.91		550,992.91	0.00%
<b>Total Transfer</b>	<b>550,992.91</b>	<b>0.00</b>	<b>550,992.91</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>



**City of Port Colborne**  
**Sugarloaf Marina**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Lease Income	\$36,820.28	\$32,000.00	\$4,820.28	15.06%
Rentals	1,633.22	3,000.00	-1,366.78	(45.56%)
Other Revenue	3,105.43	3,000.00	105.43	3.51%
Fees	70,681.58	30,000.00	40,681.58	135.61%
Sales	1,320,104.08	1,370,000.00	-49,895.92	(3.64%)
<b>Total Revenue</b>	<b>1,432,344.59</b>	<b>1,438,000.00</b>	<b>-5,655.41</b>	<b>(0.39%)</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
Association/Membership Fees	1,646.20	2,000.00	-353.80	(17.69%)
Cleaning Supplies	2,741.78	8,000.00	-5,258.22	(65.73%)
Comm and Public Relations	2,786.07	5,000.00	-2,213.93	(44.28%)
Computer Software	2,400.00	5,000.00	-2,600.00	(52.00%)
Contract Services	109,832.68	60,000.00	49,832.68	83.05%
Cost of Goods Sold	256,904.60	220,000.00	36,904.60	16.77%
Equipment - Purchase	8,446.59	10,000.00	-1,553.41	(15.53%)
Equipment - Rental	2,612.97		2,612.97	0.00%
Financial Expenses	-143.67		-143.67	0.00%
Office Supplies	2,252.27	2,500.00	-247.73	(9.91%)
Postage & Courier	40.34	100.00	-59.66	(59.66%)
Program Supplies	15,202.10	10,000.00	5,202.10	52.02%
Protective & Uniform Clothing	1,486.48	3,000.00	-1,513.52	(50.45%)
R&M - Grounds	37,268.55	30,000.00	7,268.55	24.23%
R&M - Consumables and Parts	42,295.39	60,000.00	-17,704.61	(29.51%)
Staff Training & Development	3,329.19		3,329.19	0.00%
Subscriptions and Publications	100.80		100.80	0.00%
Telephone/Internet	26,009.76	28,000.00	-1,990.24	(7.11%)
Travel	4,035.98		4,035.98	0.00%
Reassessment/Uncollectable	-6,571.24		-6,571.24	0.00%
<b>Subtotal Operating Expense</b>	<b>512,676.84</b>	<b>443,600.00</b>	<b>69,076.84</b>	<b>15.57%</b>
<b>Total Expense</b>	<b>512,676.84</b>	<b>443,600.00</b>	<b>69,076.84</b>	<b>15.57%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>919,667.75</b>	<b>994,400.00</b>	<b>-74,732.25</b>	<b>(7.52%)</b>
Allocation:SSE	917,634.36	942,662.00	-25,027.64	(2.65%)
<b>Surplus/(Deficit) After Allocation</b>	<b>2,033.39</b>	<b>51,738.00</b>	<b>-49,704.61</b>	<b>(96.07%)</b>
Transfer to/ (from) Reserves	2,033.39	51,738.00	-49,704.61	(96.07%)
<b>Total Transfer</b>	<b>2,033.39</b>	<b>51,738.00</b>	<b>-49,704.61</b>	<b>(96.07%)</b>
<b>Surplus / (Deficit)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

**City of Port Colborne**  
**Nickel Beach**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Lease Income	\$4,500.00		\$4,500.00	0.00%
Rentals	2,075.00		2,075.00	0.00%
Fees	139,593.37	343,023.00	-203,429.63	(59.30%)
<b>Total Revenue</b>	<b>146,168.37</b>	<b>343,023.00</b>	<b>-196,854.63</b>	<b>(57.39%)</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
Cleaning Supplies	2,442.22	8,000.00	-5,557.78	(69.47%)
Comm and Public Relations	12,943.77	8,000.00	4,943.77	61.80%
Contract Services	42,626.04	30,000.00	12,626.04	42.09%
Equipment - Purchase	1,022.32		1,022.32	0.00%
Program Supplies	1,730.49	4,000.00	-2,269.51	(56.74%)
Protective & Uniform Clothing	2,567.59	2,000.00	567.59	28.38%
R&M - Grounds	2,267.63	10,000.00	-7,732.37	(77.32%)
R&M - Consumables and Parts	187.13	10,000.00	-9,812.87	(98.13%)
SME - Consultants		15,000.00	-15,000.00	(100.00%)
Telephone/Internet	834.13		834.13	0.00%
<b>Subtotal Operating Expense</b>	<b>66,621.32</b>	<b>87,000.00</b>	<b>-20,378.68</b>	<b>(23.42%)</b>
<b>Total Expense</b>	<b>66,621.32</b>	<b>87,000.00</b>	<b>-20,378.68</b>	<b>(23.42%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>79,547.05</b>	<b>256,023.00</b>	<b>-176,475.95</b>	<b>(68.93%)</b>
Allocation:SSE	236,645.40	256,023.00	-19,377.60	(7.57%)
<b>Surplus/(Deficit) After Allocation</b>	<b>-157,098.35</b>		<b>-157,098.35</b>	<b>0.00%</b>
<b>Total Transfer</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>(\$157,098.35)</b>		<b>(\$157,098.35)</b>	

**City of Port Colborne**  
**Cemetery**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Investment Income	\$16,602.85	\$4,000.00	\$12,602.85	315.07%
Sales	82,643.74	89,700.00	-7,056.26	(7.87%)
<b>Total Revenue</b>	<b>99,246.59</b>	<b>93,700.00</b>	<b>5,546.59</b>	<b>5.92%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
Association/Membership Fees	242.90	800.00	-557.10	(69.64%)
Contract Services	33,751.87	3,000.00	30,751.87	1025.06%
Equipment - Purchase	4,361.21	1,100.00	3,261.21	296.47%
Equipment - Rental		6,900.00	-6,900.00	(100.00%)
Grants and Sponsorship Expense	1,629.68		1,629.68	0.00%
R&M - Grounds	5,774.64	10,000.00	-4,225.36	(42.25%)
Staff Training & Development	4,249.31		4,249.31	0.00%
Travel	16.15		16.15	0.00%
<b>Subtotal Operating Expense</b>	<b>50,025.76</b>	<b>21,800.00</b>	<b>28,225.76</b>	<b>129.48%</b>
<b>Total Expense</b>	<b>50,025.76</b>	<b>21,800.00</b>	<b>28,225.76</b>	<b>129.48%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>49,220.83</b>	<b>71,900.00</b>	<b>-22,679.17</b>	<b>(31.54%)</b>
Allocation:SSE	68,720.83	71,900.00	-3,179.17	(4.42%)
<b>Surplus/(Deficit) After Allocation</b>	<b>-19,500.00</b>		<b>-19,500.00</b>	<b>0.00%</b>
Transfer to/ (from) Reserves	-19,500.00		-19,500.00	0.00%
<b>Total Transfer</b>	<b>-19,500.00</b>		<b>-19,500.00</b>	<b>0.00%</b>
<b>Surplus / (Deficit)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

**City of Port Colborne**  
**Water/WasteWater/Storm**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Other Revenue	\$7,324.06	\$6,000.00	\$1,324.06	22.07%
Fees	13,070.80	3,700.00	9,370.80	253.26%
Grant - Federal	1,739.00		1,739.00	0.00%
Sales	78,770.54		78,770.54	0.00%
Penalties and Interest	47,403.03	50,400.00	-2,996.97	(5.95%)
Rate Revenue - Variable	3,171,356.54	3,303,393.00	-132,036.46	(4.00%)
Rate Revenue - Fixed	13,225,783.20	13,196,120.00	29,663.20	0.22%
<b>Total Revenue</b>	<b>16,545,447.17</b>	<b>16,559,613.00</b>	<b>-14,165.83</b>	<b>(0.09%)</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	654,178.59	684,000.00	-29,821.41	(4.36%)
Salaries and Wages - Part Time	21,628.16		21,628.16	0.00%
Salaries and Wages - Students	20,453.62	26,000.00	-5,546.38	(21.33%)
Overtime Pay	9,390.44	14,200.00	-4,809.56	(33.87%)
Employee Benefits	237,572.07	259,600.00	-22,027.93	(8.49%)
<b>Subtotal Personnel Expense</b>	<b>943,222.88</b>	<b>983,800.00</b>	<b>-40,577.12</b>	<b>(4.12%)</b>
<b>Operating Expense</b>				
Association/Membership Fees	4,540.31	6,000.00	-1,459.69	(24.33%)
Comm and Public Relations	6,743.66	10,000.00	-3,256.34	(32.56%)
Computer Software	13,974.71	40,000.00	-26,025.29	(65.06%)
Contract Services	518,040.06	456,500.00	61,540.06	13.48%
Cost of Goods Sold	30,825.74	10,000.00	20,825.74	208.26%
PAP / Online Incentives	9,354.00	8,000.00	1,354.00	16.93%
GIS Credit	36,600.00	35,000.00	1,600.00	4.57%
Equipment - Purchase	36,816.73	40,000.00	-3,183.27	(7.96%)
Equipment - Rental		2,000.00	-2,000.00	(100.00%)
Grants and Sponsorship Expense	24,999.50	100,000.00	-75,000.50	(75.00%)
Hospitality Expense	678.26	1,000.00	-321.74	(32.17%)
Office Supplies	7,346.28	5,200.00	2,146.28	41.27%
Postage & Courier	56,600.34	52,000.00	4,600.34	8.85%
Protective & Uniform Clothing	3,767.21	6,000.00	-2,232.79	(37.21%)
R&M - Consumables and Parts	119,023.37	140,000.00	-20,976.63	(14.98%)
Staff Training & Development	22,247.91	14,500.00	7,747.91	53.43%
SME - Consultants	30,043.02	80,000.00	-49,956.98	(62.45%)
Subscriptions and Publications	40,286.86		40,286.86	0.00%
Telephone/Internet	3,072.97	7,200.00	-4,127.03	(57.32%)
Travel	11,528.89	7,300.00	4,228.89	57.93%
Utilities - Hydro	23,946.96	29,900.00	-5,953.04	(19.91%)
Utilities - Water	1,173.28	1,100.00	73.28	6.66%
City Owned Property Tax Charges	1,980.86		1,980.86	0.00%
Reassessment/Uncollectable	-105.64		-105.64	0.00%
Region Rate - Fixed	5,446,537.25	6,405,279.00	-958,741.75	(14.97%)
Region Rate - Variable	2,050,503.51	1,964,900.00	85,603.51	4.36%
<b>Subtotal Operating Expense</b>	<b>8,500,526.04</b>	<b>9,421,879.00</b>	<b>-921,352.96</b>	<b>(9.78%)</b>

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Total Expense</b>	<b>9,443,748.92</b>	<b>10,405,679.00</b>	<b>-961,930.08</b>	<b>(9.24%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>7,101,698.25</b>	<b>6,153,934.00</b>	<b>947,764.25</b>	<b>15.40%</b>
<b>Surplus/(Deficit) After Allocation</b>	<b>7,101,698.25</b>	<b>6,153,934.00</b>	<b>947,764.25</b>	<b>15.40%</b>
Transfer to/ (from) Reserves	-1,108,831.95	1,961,300.00	-3,070,131.95	(156.54%)
Transfer Between Funds	8,210,530.20	4,192,634.00	4,017,896.20	95.83%
<b>Total Transfer</b>	<b>7,101,698.25</b>	<b>6,153,934.00</b>	<b>947,764.25</b>	<b>15.40%</b>
<b>Surplus / (Deficit)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

# City of Port Colborne

## Water

### For the Twelve Months Ending December 31, 2024

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Other Revenue	\$6,561.88	\$6,000.00	\$561.88	9.36%
Fees	8,827.60	3,000.00	5,827.60	194.25%
Grant - Federal	1,739.00		1,739.00	0.00%
Sales	78,770.54		78,770.54	0.00%
Penalties and Interest	19,363.05	19,700.00	-336.95	(1.71%)
Rate Revenue - Variable	2,609,796.58	2,604,993.00	4,803.58	0.18%
Rate Revenue - Fixed	3,420,312.55	3,305,420.00	114,892.55	3.48%
<b>Total Revenue</b>	<b>6,145,371.20</b>	<b>5,939,113.00</b>	<b>206,258.20</b>	<b>3.47%</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
Salaries and Wages - Full Time	654,178.59	684,000.00	-29,821.41	(4.36%)
Salaries and Wages - Part Time	21,628.16		21,628.16	0.00%
Salaries and Wages - Students	20,453.62	26,000.00	-5,546.38	(21.33%)
Overtime Pay	9,390.44	14,200.00	-4,809.56	(33.87%)
Employee Benefits	237,572.07	259,600.00	-22,027.93	(8.49%)
<b>Subtotal Personnel Expense</b>	<b>943,222.88</b>	<b>983,800.00</b>	<b>-40,577.12</b>	<b>(4.12%)</b>
<b>Operating Expense</b>				
Association/Membership Fees	4,540.31	3,000.00	1,540.31	51.34%
Comm and Public Relations	5,607.72	5,000.00	607.72	12.15%
Computer Software	10,667.51	20,000.00	-9,332.49	(46.66%)
Contract Services	304,509.71	176,500.00	128,009.71	72.53%
Cost of Goods Sold	30,825.74	10,000.00	20,825.74	208.26%
PAP / Online Incentives	4,677.00	4,000.00	677.00	16.93%
Equipment - Purchase	26,177.05	20,000.00	6,177.05	30.89%
Grants and Sponsorship Expense	14,499.50	50,000.00	-35,500.50	(71.00%)
Hospitality Expense	678.26	1,000.00	-321.74	(32.17%)
Office Supplies	3,840.23	2,600.00	1,240.23	47.70%
Postage & Courier	28,300.17	26,000.00	2,300.17	8.85%
Protective & Uniform Clothing	2,071.11	3,000.00	-928.89	(30.96%)
R&M - Consumables and Parts	105,139.64	105,000.00	139.64	0.13%
Staff Training & Development	21,419.56	14,500.00	6,919.56	47.72%
SME - Consultants	11,911.66	35,000.00	-23,088.34	(65.97%)
Subscriptions and Publications	14,747.24		14,747.24	0.00%
Telephone/Internet	3,072.97	7,200.00	-4,127.03	(57.32%)
Travel	11,327.82	7,300.00	4,027.82	55.18%
Utilities - Hydro	2,992.18	4,400.00	-1,407.82	(32.00%)
Reassessment/Uncollectable	-105.64		-105.64	0.00%
Region Rate - Fixed	607,668.00	608,000.00	-332.00	(0.05%)
Region Rate - Variable	2,050,503.51	1,964,900.00	85,603.51	4.36%
<b>Subtotal Operating Expense</b>	<b>3,265,071.25</b>	<b>3,067,400.00</b>	<b>197,671.25</b>	<b>6.44%</b>
<b>Total Expense</b>	<b>4,208,294.13</b>	<b>4,051,200.00</b>	<b>157,094.13</b>	<b>3.88%</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>1,937,077.07</b>	<b>1,887,913.00</b>	<b>49,164.07</b>	<b>2.60%</b>

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
Allocations: Within Departments	-393,900.00	-393,900.00		0.00%
<b>Surplus/(Deficit) After Allocation</b>	<b>2,330,977.07</b>	<b>2,281,813.00</b>	<b>49,164.07</b>	<b>2.15%</b>
Transfer to/ (from) Reserves	-512,149.17	693,300.00	-1,205,449.17	(173.87%)
Transfer Between Funds	2,843,126.24	1,588,513.00	1,254,613.24	78.98%
<b>Total Transfer</b>	<b>2,330,977.07</b>	<b>2,281,813.00</b>	<b>49,164.07</b>	<b>2.15%</b>
<b>Surplus / (Deficit)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

# City of Port Colborne

## Wastewater

For the Twelve Months Ending December 31, 2024

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Other Revenue	\$762.18		\$762.18	0.00%
Fees	2,745.60	700.00	2,045.60	292.23%
Penalties and Interest	28,039.98	30,700.00	-2,660.02	(8.66%)
Rate Revenue - Variable	561,559.96	698,400.00	-136,840.04	(19.59%)
Rate Revenue - Fixed	7,895,354.36	7,955,900.00	-60,545.64	(0.76%)
<b>Total Revenue</b>	<b>8,488,462.08</b>	<b>8,685,700.00</b>	<b>-197,237.92</b>	<b>(2.27%)</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
Association/Membership Fees		3,000.00	-3,000.00	(100.00%)
Comm and Public Relations	1,135.94	5,000.00	-3,864.06	(77.28%)
Computer Software	3,307.20	20,000.00	-16,692.80	(83.46%)
Contract Services	164,573.06	200,000.00	-35,426.94	(17.71%)
PAP / Online Incentives	4,677.00	4,000.00	677.00	16.93%
GIS Credit	36,600.00	35,000.00	1,600.00	4.57%
Equipment - Purchase	10,639.68	20,000.00	-9,360.32	(46.80%)
Grants and Sponsorship Expense	10,500.00	50,000.00	-39,500.00	(79.00%)
Office Supplies	3,506.05	2,600.00	906.05	34.85%
Postage & Courier	28,300.17	26,000.00	2,300.17	8.85%
Protective & Uniform Clothing	1,696.10	3,000.00	-1,303.90	(43.46%)
R&M - Consumables and Parts	7,600.53	20,000.00	-12,399.47	(62.00%)
Staff Training & Development	828.35		828.35	0.00%
SME - Consultants	100.00	25,000.00	-24,900.00	(99.60%)
Subscriptions and Publications	25,539.62		25,539.62	0.00%
Travel	201.07		201.07	0.00%
Utilities - Hydro	17,086.84	20,400.00	-3,313.16	(16.24%)
Region Rate - Fixed	4,838,869.25	5,797,279.00	-958,409.75	(16.53%)
<b>Subtotal Operating Expense</b>	<b>5,155,160.86</b>	<b>6,231,279.00</b>	<b>-1,076,118.14</b>	<b>(17.27%)</b>
<b>Total Expense</b>	<b>5,155,160.86</b>	<b>6,231,279.00</b>	<b>-1,076,118.14</b>	<b>(17.27%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>3,333,301.22</b>	<b>2,454,421.00</b>	<b>878,880.22</b>	<b>35.81%</b>
Allocations: Within Departments	356,025.00	356,025.00		0.00%
<b>Surplus/(Deficit) After Allocation</b>	<b>2,977,276.22</b>	<b>2,098,396.00</b>	<b>878,880.22</b>	<b>41.88%</b>
Transfer to/ (from) Reserves	-732,812.75	384,000.00	-1,116,812.75	(290.84%)
Transfer Between Funds	3,710,088.97	1,714,396.00	1,995,692.97	116.41%
<b>Total Transfer</b>	<b>2,977,276.22</b>	<b>2,098,396.00</b>	<b>878,880.22</b>	<b>41.88%</b>
<b>Surplus / (Deficit)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>



**City of Port Colborne**  
**Storm Sewer**  
**For the Twelve Months Ending December 31, 2024**

	YTD Dec ACTUAL	2024 BUDGET	VARIANCE	VAR %
<b>Revenue</b>				
Fees	\$1,497.60		\$1,497.60	0.00%
Rate Revenue - Fixed	1,910,116.29	1,934,800.00	-24,683.71	(1.28%)
<b>Total Revenue</b>	<b>1,911,613.89</b>	<b>1,934,800.00</b>	<b>-23,186.11</b>	<b>(1.20%)</b>
<b>Expense</b>				
<b>Personnel Expense</b>				
<b>Operating Expense</b>				
Contract Services	48,957.29	80,000.00	-31,042.71	(38.80%)
Equipment - Rental		2,000.00	-2,000.00	(100.00%)
R&M - Consumables and Parts	6,283.20	15,000.00	-8,716.80	(58.11%)
SME - Consultants	18,031.36	20,000.00	-1,968.64	(9.84%)
Utilities - Hydro	3,867.94	5,100.00	-1,232.06	(24.16%)
Utilities - Water	1,173.28	1,100.00	73.28	6.66%
City Owned Property Tax Charges	1,980.86		1,980.86	0.00%
<b>Subtotal Operating Expense</b>	<b>80,293.93</b>	<b>123,200.00</b>	<b>-42,906.07</b>	<b>(34.83%)</b>
<b>Total Expense</b>	<b>80,293.93</b>	<b>123,200.00</b>	<b>-42,906.07</b>	<b>(34.83%)</b>
<b>Surplus/(Deficit) Before Allocation</b>	<b>1,831,319.96</b>	<b>1,811,600.00</b>	<b>19,719.96</b>	<b>1.09%</b>
Allocations: Within Departments	37,875.00	37,875.00		0.00%
<b>Surplus/(Deficit) After Allocation</b>	<b>1,793,444.96</b>	<b>1,773,725.00</b>	<b>19,719.96</b>	<b>1.11%</b>
Transfer to/ (from) Reserves	136,129.97	884,000.00	-747,870.03	(84.60%)
Transfer Between Funds	1,657,314.99	889,725.00	767,589.99	86.27%
<b>Total Transfer</b>	<b>1,793,444.96</b>	<b>1,773,725.00</b>	<b>19,719.96</b>	<b>1.11%</b>
<b>Surplus / (Deficit)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

Project Name	Project ID	Project Year	Funding at the beginning of 2024	In-Year Approval 2024	Spending in 2024	Closeout to Under/(Over) Reserve	Closeout to Other Funding Sources	Balance at the end of 2024	Closeout (Y/N)	Close out Period in 2024	Project Progress Notes	Completing Timeline
Global - CLT												
A.13 Waterfront Centre	22C-PW-B13	2022	494,227	-	-	98,727	395,500		Yes	T1	Completed	
F.3 Council Composition Review	23C-LS-BF3	2023	50,000	30,000	26,917	-		53,083	No		In progress, subject matter expert retained and public input requested in early 2025	2025 T2
West Street Hydro Lines	23C-PW-R10	2024	1,630,000	55,330	806,897	-	(123,798)	1,002,231	No		Project is under construction by CNP, funding updated in 2025 by way of report 2025-38. Update not reflected here as this in the 2024 year end.	2025 T3
Subtotal for Corporate Leadership Team			2,174,227	85,330	833,814	98,727	271,702	1,055,314				
Economic Development												
Community Impro Plans Review	21C-ED-R47	2021	5,478	-	10,876	(5,398)		-	Yes	T1	Completed	
Welland St Site Remediation	21C-PW-B29	2021	128,484	-	-	-		128,484	No		Project under review, seeking Council direction on alternative solution	2025 T3
F.7 Development Charges Review	22C-LS-B50	2022	45,304	50,000	71,440	-		23,865	No		New development charges implimented in October 2024, anticipated additional public consultation in 2025	2025 T3
D.1 Cemetery Land Acquisition(2023)	22C-CE-B85	2023	300,330	-	-	300,330			Yes	T3	Ongoing negotiation with property owners	2025 T3
Industrial Land Readiness	24C-ED-BD1	2024	300,000	-	8,410	-	291,590		Yes	T3	Project ongoing at year end 2024	2025 T3
East Side Employment Lands Report 2024-47	24C-ED-R01	2024	-	4,600,000	818,721	-		3,781,279	No		Design underway, project ongoing at year end 2024	2025 T3
Subtotal for Economic Development			779,596	4,650,000	909,446	294,932	291,590	3,933,628				
Communications												
E.5 Main Street Banners	22C-PW-B40	2022	13,101	-	110	-		12,991	No		Banner sizing confirmed working with BIA on seasonal banners	2025 T3
H.1 Service Club Sign	22C-PW-B62	2022	15,000	-	-	-		15,000	No		Awaiting MTO installation	2025 T3
#C Public Education Campaign	22C-WW-R08	2022	30,000	-	-	-		30,000	No		Currently in development	2025 T2
Subtotal for Communications			58,101	-	110	-	-	57,991				
Corporate Services												
C.1 IT Evergreening	23C-IT-BC1	2023	23,799	(23,799)	-	-			Yes	T1	Completed	
C.2 Meeting Room Upgrades	23C-IT-BC2	2023	90,385	(24,851)	65,534	-			Yes	T2	Completed	
C.3 Facilities Security System	23C-IT-BC3	2023	125,000	-	344	-		124,656	No		Project in quote stage as of year end 2024, ongoing.	2025 T3
C.8 Video Surveillance Program	23C-IT-BC8	2023	128,696	(128,696)	-	-			Yes	T1	Transferred to 24C-IT-BC4	
B.4 Records Management	22C-LS-B17	2022	110,000	-	-	-		110,000	No		Project will get underway in 2025	2025 T3
Enterprise Resource Planning	24C-IT-BC2	2024	1,240,000	-	653,989	-		586,011	No		Software went live in January 2025, additional modules to be activated throughout the year in 2025 into 2026	2026 T2
IT Evergreening	24C-IT-BC3	2024	150,000	48,650	133,904	-		64,746	No		Purchases have been made for the year, awaiting delivery	2025 T1
Video Surveillance Program	24C-IT-BC4	2024	75,000	128,696	3,958	-		199,737	No		Ongoing as of year end 2024	2025 T3
Develop and Optimize GIS	24C-IT-BG1	2024	500,000	-	20,814	-		479,186	No		Some preparatory work has begun, project to continue through 2025	2026 T3
Cruise Ship Dock Improvement	24C-CS-R14	2024	-	250,000	40,996	-		209,004	No		Ongoing as of year end 2024	2025 T3
Subtotal for Corporate Services			2,442,880	250,000	919,540	-	-	1,773,340				
Community Safety												
C.5 By-Law System Replacement	23C-IT-BC5	2023	48,035	-	-	-		48,035	No		Working With Citywide	
Digital Radio System	24C-IT-BC1	2024	600,000	-	3,810	-		596,190	No		Funding of \$150,000 accumulating 2024-2027.	2027 T3
Fire Training Areas	24C-FA-BA6	2024	65,000	-	-	-		65,000	No		Ongoing as of year end 2024	2025 T3
Subtotal for Community Safety			713,035	-	3,810	-	-	709,225				

Project Name	Project ID	Project Year	Funding at the beginning of 2024	In-Year Approval 2024	Spending in 2024	Closeout to Under/(Over) Reserve	Closeout to Other Funding Sources	Balance at the end of 2024	Closeout (Y/N)	Close out Period in 2024	Project Progress Notes	Completing Timeline
Planning												
C.4 Citywide - Planning Module	23C-IT-BC4	2023	22,000	-	-	-		22,000	No		Project being rescoped as a result of HAF (Housing Accelerator Funding) and proposed tax and water software to ensure integration. Staff have launched the project with a website, survey and open house to gather public feedback. The feedback will help staff identify the key priority areas for the new Official Plan. Funding was increased during the 2025 budget process. Update not reflected here as this in the 2024 year end.	2026 T3
F.1 Official Plan + DC Study	23C-LS-BF1	2023	216,419	-	35,128	-		181,292	No			2026 T2
Subtotal for Planning			238,419	-	35,128	-	-	203,292				
Library												
K.2 Library Elevator Modernization	23C-LB-BK2	2023	148,881	-	153,694	(4,813)			Yes	T3	Completed	
K.3 Library Flat Roof Repairs	23C-LB-BK3	2023	59,612	-	-	59,612			Yes	T1	Completed	
Existing Stairwa Replacement	24C-LB-BK1	2024	32,500	-	7,123	-		25,377	No		Ongoing as of year end 2024	2025 T1
Exterior Double-door Replacement	24C-LB-BK2	2024	8,000	-	-	8,000			Yes	T2	Completed	
Skylight Above Atrium Replc	24C-LB-BK3	2024	20,000	-	11,229	-		8,771	No		Ongoing as of year end 2024	2025 T1
UV Coating for Windows	24C-LB-BK4	2024	5,000	-	-	-		5,000	No		Ongoing as of year end 2024	2025 T1
Auditorium Floor Repairing	24C-LB-BK5	2024	5,000	-	5,088	(88)			Yes	T2	Completed	
Subtotal for Library			278,992	-	177,134	62,711	-	39,148				
Museum												
N.1 Delta Y System Conversion	22C-MU-B78	2022	47,128	-	5,749	41,379			Yes	T2	Completed	
N.3 Theatre Entrance Roof	22C-MU-B80	2022	18,686	-	22,907	(4,221)			Yes	T3	Completed	
L.1 Carriage House Restoration	23C-MU-BL1	2023	3,793	-	-	3,793			Yes	T1	Completed	
L.2 Exhibit Cases	23C-MU-BL2	2023	1,826	-	-	1,826			Yes	T1	Completed	
M.1 Roselawn Interior	23C-RL-BM1	2023	18,432	-	26,537	(8,105)			Yes	T2	Completed	
M.2 Roselawn Flooring	23C-RL-BM2	2023	13,673	-	1,176	12,498			Yes	T3	Completed	
Archives Improvements	24C-MU-BL1	2024	15,000	-	13,493	1,507			Yes	T3	Completed	
Resource Centre Improvements	24C-MU-BL2	2024	12,500	-	-	-		12,500	No		Awaiting future works (AODA Doors)	2025 T2
Museum Capital Improvements	24C-MU-BL3	2024	55,000	-	36,529	-		18,471	No		Ongoing, working with engineers to plan	2025 T3
Roselawn Capital Improvements	24C-MU-BL4	2024	185,000	-	33,458	-		151,542	No		Main component is a new accessibility ramp. Museum identified vendor was not able to proceed as previously expressed. Project options are being reviewed.	2026 T2
Lighthouse Capital Improvement	24C-MU-BL5	2024	5,000	-	4,100	900			Yes	T2	Completed	
Museum Digital Communication	24C-MU-BL6	2024	12,000	-	14,267	(2,267)			Yes	T3	Completed	
Subtotal for Museum			388,038	-	158,216	47,310	-	182,513				
Self-Sustaining Entities												
Q.5 Dredging Project Planning	22C-MA-B90	2022	82,680	-	18,698	-		63,982	No		Public input gathered in T1 2025, Design to occur in summer/fall 2025, funding updated in the 2025 by way of report 2025-12. Update not reflected here as this in the 2024 year end.	2025 T3
Marina Building Improvements	22C-MA-R25	2022	24,209	-	26,585	(2,377)			Yes	T3	Completed	
Marina Security Upgrade	22C-MA-R26	2022	43,250	-	-	-		43,250	No		Currently in development	2025 T3
Marina Walkway Lighting	24C-PA-BE3	2024	11,132	-	-	11,132			Yes	T2	Completed	
Cemetery Maintenance Area	24C-CE-BF1	2024	75,000	-	-	-		75,000	No		Currently in development	2025 T3
Subtotal for Self-Sustaining Entities			236,271	-	45,283	8,756	-	182,232				

Project Name	Project ID	Project Year	Funding at the beginning of 2024	In-Year Approval 2024	Spending in 2024	Closeout to Under/(Over) Reserve	Closeout to Other Funding Sources	Balance at the end of 2024	Closeout (Y/N)	Close out Period in 2024	Project Progress Notes	Completing Timeline
Public Works												
Active Transportation Masterplan	20O-PW-L51	2020	40,430	-	35,671	-		4,759	No		Final Report to go to council in T1 2025	2025 T1
PC Operations Centre Upgrades	20C-PW-L39	2020	95,470	-	5,374	90,097			Yes	T3	Completed	
Urban Forest Management Plan	20O-PW-L45	2020	89,982		51,084	38,899			Yes	T2	Completed	
VHWC Air Removal Unit	21C-PW-B14	2021	20,978	-	24,726	(3,747)			Yes	T1	Completed	
Infrastructure Needs Studies	21C-PW-B22	2021	73,357	-	35,844	37,513			Yes	T1	Completed	
Erie St Wtmain Replacement Project	21C-PW-R48	2021	415,100	-	4,792		410,307		Yes	T1	Completed	
Project Management Consulting	21O-PW-R41	2021	39,717	-	37,399	2,317			Yes	T1	Completed	
B.5 CH 2nd Floor Furniture	22C-LS-B18	2022	35,000	-	-	-		35,000	No		Currently in development	2025 T3
A.3 CH Fire Panel Replacement	22C-PW-B03	2022	5,612	-	7,530	(1,919)			Yes	T1	Completed	
A.7 VHWC Tile Replacement	22C-PW-B07	2022	36,869		20,400	16,469			Yes	T2	Completed	
A.12 CH AODA renovation	22C-PW-B12	2022	122,514	-	128,104	(5,590)			Yes	T3	Completed	
C.2 Route Patrol Software	22C-PW-B29	2022	15,265	-	-	5,343	9,922		Yes	T1	Completed	
											Trail and road being done at the same time. Consultant hired to do detailed design - targeted completion of designed in June, construction to begin in T3 2025. Anticipated completion is early 2026.	2026 T2
E.2 Welland St to Beach Trail	22C-PW-B37	2022	459,426	-	26,756	-		432,670	No			
E.6 Promenade Improvements	22C-PW-B41	2022	123,798	-	-	-	123,798		Yes	T3	Project closed and transferred funds to West St Hydro Project	
E.7 Lock 8 Park Improvements	22C-PW-B42	2022	250,000		45,605	-		204,395	No		Revised Master Plan to be presented to Council in 2025	2026 T2
E.8 Lockview Park Construction	22C-PW-B43	2022	337,376	600,000	229,478	-		707,898	No		Play structure installed, rubberized play surface to be installed in spring 2025	2026 T2
F.3 Marina & PC Grain Seawall	22C-PW-B46	2022	60,000	-	24,321	-		35,679	No		Scan completed on wall, areas of concern require further investigation.	2025 T3
F.4 Phase 2 Building Condition	22C-PW-B47	2022	30,572	-	51,300	(20,728)			Yes	T1	Completed	
G.1 Street Light Repairs	22C-PW-B52	2022	36,227	-	11,300	24,927			Yes	T1	Completed	
G.3 Rail Crossing Safety	22C-PW-B54	2022	104,047	-	-	-		104,047	No		Work ongoing as of year end 2024, discussions continue with rail operator	2025 T3
G.8 OSIM Culvert and Structure	22C-PW-B59	2022	123,665	-	22,038	-		101,628	No		Design ongoing at year end, to be complete in spring 2025	2025 T2
2022-73 Lion's Field Streetscape	22C-PW-R04	2022	290,000	-	261,900		28,100		Yes	T2	Completed	
PW Permit Digitization	22C-PW-R20	2022	25,440	-	-	8,904	16,536		Yes	T1	Completed	
Wayfindings	22C-PW-R24	2022	55,330	(55,330)	-	-			Yes	T1	Completed	
B.4 Pre-commitment for Fleet Rplc (2023)	22C-PW-B20	2023	1,188,562	-	1,247,535	(58,973)			Yes	T3	Completed	
A.2 VHWC Thermal Window Film	23C-FA-BA2	2023	22,000	-	1,979	20,021			Yes	T1	Completed	
A.3 Committee Rm 3 Refurbish	23C-FA-BA3	2023	23,000	-	4,488	18,512			Yes	T2	Completed	
E.1 Playgroung Rplc - Victoria	23C-PA-BE1	2023	34,141	-	-	34,141			Yes	T2	Completed	
E.2 PC Sign Renewal (2023)	22C-PW-B63	2023	118,877	172,800	319,833	(28,155)			Yes	T3	Completed	
F.2 Infra Need Study- Non-Core	23C-PW-BF2	2023	272,813	-	118,034	-		154,779	No		Levels of Service update ongoing, to be sent to council in May 2025	2025 T3
G.1 Culvert Design	23C-PW-BG1	2023	634,107	-	420,520	-		213,587	No		Mitchner/Hopfwager complete - Eagle Marsh design is ongoing anticipated completion early 2025	2025 T2
G.3 Road End Gate Access	23C-PW-BG3	2023	30,000	-	-	-		30,000	No		Going to council end of February, work not initiated yet	2025 T3
2023-06 VHWC Roof Repair	23C-PW-R02	2023	92,366	-	18,920	73,446			Yes	T3	Completed	
Sugarloaf Archeological Resrch	23C-PW-R05	2023	416,072	-	2,519	-		413,554	No		Awaiting ministry feedback, Indigenous feedback pending	2025 T3
Pleasant Beach Retaining Wall Remediation	23C-PW-R09	2023	1,000,000	-	564,163	-		435,837	No		Most restoration work is complete at year end, minor works and fence pending. Unspent funds repurposed in 2025 by way of report 2025-38. Update not reflected here as this in the 2024 year end.	2025 T1
VHWC Energy Audit/Feasib Study	24C-FA-BA1	2024	100,000	-	-	-		100,000	No		In progress, grant application pending. Expanding scope to City Hall, Fire Hall, and Ops	2025 T3
CH Energy Audit/Feas Study	24C-FA-BA2	2024	80,000	-	-	-		80,000	No		In progress, grant application pending	2025 T3
Net Zero Building Feasib Study	24C-FA-BA3	2024	100,000	-	-	-		100,000	No		In progress, grant application pending	2025 T3
VHWC Water Filling Station	24C-FA-BA4	2024	25,000	-	20,756	4,244			Yes	T3	Completed	
Events Infrastructure	24C-FA-BA5	2024	135,000	-	41,344	-		93,656	No		In progress, working with Canal Days / Events Working Group	2025 T3
Fleet Replacement	24C-FL-BB1	2024	1,195,000	-	57,591	-		1,137,409	No		Holdback payment pending	2025 T1

Project Name	Project ID	Project Year	Funding at the beginning of 2024	In-Year Approval 2024	Spending in 2024	Closeout to Under/(Over) Reserve	Closeout to Other Funding Sources	Balance at the end of 2024	Closeout (Y/N)	Close out Period in 2024	Project Progress Notes	Completing Timeline
Tennessee Gates	24C-PA-BE1	2024	300,000	-	166,615	133,385			Yes	T3	Completed	
Road Ends at Lake	24C-PA-BE2	2024	100,000	-	-	-		100,000	No		Currently in development	2025 T2
Annual Roads Resurfacing	24C-RD-BH1	2024	1,527,460	-	1,333,993	-		193,466	No		Last payment certificate pending at Year End	2025 T1
Annual Sidewalk Program	24C-RD-BH2	2024	600,000	-	501,213	-		98,787	No		Last payment certificate pending at Year End	2025 T1
Guiderail Replacement	24C-RD-BH4	2024	90,000	-	62,464	27,536			Yes	T2	Completed	
Library Roof Restoration	24C-FA-R14	2024	-	550,000	19,038	-		530,962	No		Work ongoing as of year end 2024	2025 T2
EV Charging Station	24C-PW-R12	2024	-	106,618	51,846	-		54,772	No		Concrete pads installed in 2024, stations to be installed in Spring 2025	2025 T3
Subtotal for Public Works			10,970,571	1,374,088	5,976,474	416,638	588,663	5,362,884				
Rates												
I.1 Neff St Outlet Retrofit	22C-SS-B64	2022	383,617	425,000	561,167	-		247,450	No		Holdbacks pending, project is complete.	2025 T2
I.4 + J.2 CLI-ECAs Studies	22C-SS-B67	2022	76,216	-	4,173	-		72,043	No		Ongoing, awaiting guidance from the ministry (monitoring plan)	2025 T3
I.6 Storm Pond Cleaning & MtnC	22C-SS-B69	2022	73,840	-	23,105		50,735		Yes	T3	Completed	
H.1 Storm Outlet Backflow Ctr	23C-SS-BH1	2023	300,000	-	24,410	-		275,590	No		Work ongoing as of year end 2024	2025 T3
H.2 Storm Inventory and Condit	23C-SS-BH2	2023	456,123	-	418,905	-		37,218	No		Condition assessment is 90% complete, anticipated completion at the end of T1 2025	2025 T1
H.3 Coastal Engineering Svcs	23C-SS-BH3	2023	50,000	-	-	-		50,000	No		Quote is received, City to award contract for completion in 2025	2025 T3
Master Servicing Plan	24C-SS-R12	2024	-	200,000	15,722	-		184,278	No		Work ongoing as of year end 2024	2025 T3
Flow Monitoring Program	24C-SS-R13	2024	-	100,000	124,454		(24,454)		Yes	T3	Completed	
C.6 WT/WW Digital System	23C-IT-BC6	2023	50,000	-	-	-		50,000	No		Quote is received, City to award contract for completion in 2025	2025 T3
C.7 AMI Meter Reading	23C-IT-BC7	2023	95,756	-	130,320	(34,564)			Yes	T2	Completed	
J.2 Watermain Rplc (2 of 5) 2023	22C-WW-B73	2023	5,090,514	-	1,797,871	-		3,292,644	No		Anticipated completion Year End 2025 (Homewood, Davis, West, Berkley)	2025 T3
New Hydrant - 2nd Concession	24C-RD-BH5	2024	45,000	-	25,269	19,731			Yes	T2	Completed	
2024 Water Master Plan	24C-WT-R02	2024	-	250,000	63,122	-		186,878	No		In progress, to be completed by year end 2025	2025 T3
AI Leak Detection Devices	24C-WT-R03	2024	-	150,000	130,337	-		19,663	No		Close to completion, some invoices pending in early 2025	2025 T1
Satellite Imagery	24C-WT-R04	2024	-	50,000	-	-		50,000	No		Close to completion, some invoices pending in early 2025	2025 T1
2025 Wtmain Replacement Design	24C-WT-R05	2024	-	275,000	6,411	-		268,589	No		Work to continue through 2025, looking at lining as well	2026 T1
2026 Wtmain Replacement Design	24C-WT-R06	2024	-	465,000	-	-		465,000	No		Work to continue through 2026, looking at lining as well	2027 T1
I.1 Sanitary Sewer Lining	23C-WW-BI1	2023	479,709	-	471,455		8,254		Yes	T1	Completed	
I.3 Omer Sanitary Pipe Investi	23C-WW-BI3	2023	111,474	-	111,734		(260)		Yes	T2	Completed	
J.5 Clarke Area inflow reduction	22C-WW-B72	2022	591,742	-	180,192	-		411,550	No		Study is complete, rehabilitation work in process	2025 T2
#A Stormwater Mgmt Strategy	22C-WW-R06	2022	160,175	-	12,740		147,435		Yes	T3	Completed	
#B Investigation & Remediation	22C-WW-R07	2022	156,570	-	40,037		116,533		Yes	T3	Completed	
#D Pollution Prevention	22C-WW-R09	2022	58,650	-	103,040		(44,390)		Yes	T3	Completed	
CIPP Wastewater Relining	24C-WW-BI1	2024	9,975,149	-	2,308,954	-		7,666,196	No		Ongoing, anticipated completion by T1 2027	2027 T1
Wet Weather Management	24C-WW-R07	2024	-	550,000	82,454	-		467,546	No		Ongoing, anticipated completion by T1 2027	2027 T1
Flow Monitoring Program	24C-WW-R08	2024	-	175,000	122,665	-		52,335	No		Ongoing, anticipated completion by T1 2027	2027 T1
CCTV Gaps (2024)	24C-WW-R09	2024	-	325,000	128,160		196,840		Yes	T3	Completed	
P1-3 Area Manhole Scans	24C-WW-R10	2024	-	150,000	117,406		32,594		Yes	T3	Completed	
Lateral Launches	24C-WW-R11	2024	-	650,000	186,074	-		463,926	No		Ongoing, anticipated completion by T1 2026	2026 T1
Subtotal for Rates			18,154,535	3,765,000	7,190,175	(14,833)	483,288	14,260,905				
2025 Projects Pre-Spending												
West St. Parkette	25C-PA-BD2	2024	-	-	2,026	-		(2,026)	No		Projected budgeted in 2025, on going - funding from the 2025 budget	2025 T2
OSIM Bridge and Culvert	25C-RD-BG5	2024	-	-	1,120	-		(1,120)	No		Projected budgeted in 2025, on going - funding from the 2025 budget	2025 T3
VHWC Facility Upgrades	25C-RE-BA7	2024	-	-	18,400	-		(18,400)	No		Projected budgeted in 2025, on going - funding from the 2025 budget	2025 T3
Storm Replacement-Clarence St	25C-SS-BI2	2024	-	-	48,534	-		(48,534)	No		Projected budgeted in 2025, on going - funding from the 2025 budget	2025 T3
Wastewater Latereal Launch	25C-WW-BJ3	2024	-	-	47,687	-		(47,687)	No		Projected budgeted in 2025, on going - funding from the 2025 budget	2025 T3
Subtotal for 2025 Project Pre-spending			-	-	117,766	-	-	(117,766)				
Capital Project Total	133		36,434,664.89	10,124,418	16,366,896	914,241	1,635,242	27,642,703	75			

**Report 2025-68 Appendix F - Holding Funds Accounts**

Project Name	Project ID	Remaining Funds at Year-End 2022	Allocated to approved projects	Additional Funding	Remaining Funds at Year-End 2023
<b>Holding Funds</b>					
Storm Sewer Remaining Debenture Fund	20C-PW-L40	543,217	-	-	543,217
<b>Holding Funds Total</b>		<b>543,217</b>	<b>-</b>	<b>-</b>	<b>543,217</b>

Report 2025-68 Appendix G - Reserves

	2024 Beginning Balance	2024 Approved Budget	2024 In-Year Transfers	Interest Allocation	2024 Year-End Balancing Transfers	Year-End Reserve Transfers to Approve	2024 Year-End Reserve Balance	Funding Target	Progress
Community Safety Committee (W)	4,947						4,947	Varies - Dependent on Activity	Achieved
Grants Committee Reserve (W)	2,199						2,199	Varies - Dependent on Activity	Achieved
Library Bequest Reserve	4,188						4,188	Varies - Dependent on Library Board Requirements	Achieved
Library Capital Reserve	70,864	97,500			107,523		275,887	Varies - Dependent on Library Board Requirements	Achieved
Library Employee Future Benefit Reserve	105,183			6,610			111,793	75% of Employee Future Benefit and WSIB Liability (Estimated target \$101,500 as of 2023)	Achieved
Library Stabilization Reserve	118,307	(10,000)					108,307	5% of the gross Library budget (Estimated at \$50,600)	Achieved
Museum Bequest Reserve	218,524		1,170				219,694	Varies - Dependent on Museum Heritage and Culture Board Requirements	Achieved
Museum Capital	1,729						1,729	Varies - Dependent on Museum Heritage and Culture Board Requirements	Achieved
NSCTA Stabilization Reserve (W)	36,831				8,522		45,353	Varies - Dependent on Board Requirements	Achieved
Roselawn Capital	515,799	(26,500)					489,299	Varies - Dependent on Museum Heritage and Culture Board Requirements	Achieved
Tourism Reserve(W)	63,952						63,952	Varies - Dependent on Activity	Achieved
<b>Total Boards and Committees Reserves</b>	<b>1,142,523</b>	<b>61,000</b>	<b>1,170</b>	<b>6,610</b>	<b>116,045</b>	<b>-</b>	<b>1,327,348</b>		
Canal Days Reserve	106,672						106,672	10% of the gross Canal Day budget (Estimated target at \$117,300)	Achieved
CIP Incentives Reserve (W)	343,510				(27,376)		316,134	Commitments + 1x annual budget (Estimated at \$286,900 [\$50,000 Committed + \$236,900])	Achieved
Municipal Election Reserve (W)	32,031	50,000			(2,447)		79,583	2026 election estimated at \$180,000	Not Achieved - Future reserve transfers have been budgeted to achieve by 2026
<b>Total Programs, Grants and Activities</b>	<b>482,213</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>(29,824)</b>	<b>-</b>	<b>502,389</b>		
Building Department Reserve (RF)	149,085	(110,000)	-		550,993		590,078	Funded by Users Fees - Surplus / (Deficit) - 1x annual budget (\$743,000)	Not Achieved - Long-Term Target
Beach Reserve	198,165						198,165	Funded by User Fees - Surplus / (Deficit) - 1x beach budget (\$343,000)	Not Achieved - Long-Term Target
Overholt Cemetery Reserve	32,000	53,100	(19,500)				65,600	Funded by User Fees - Surplus / (Deficit) - 1x annual cemetery maintenance costs (\$240,000 + unfunded perpetual care fund balance)	Not Achieved - Long-Term Target

Report 2025-68 Appendix G - Reserves

	2024 Beginning Balance	2024 Approved Budget	2024 In-Year Transfers	Interest Allocation	2024 Year-End Balancing Transfers	Year-End Reserve Transfers to Approve	2024 Year-End Reserve Balance	Funding Target	Progress
Sugarloaf Marina Reserve	113,594				(1,025,913)		(912,319)	Funded by User Fees - Surplus / (Deficit) - 1x marina budget (\$1,438,000) Council approved negative balance to be repaid through Sugarloaf Marina budget	Not Achieved - Long-Term Target
Marina Internal Financing	(1,064,212)	100,000		(63,734)	1,027,946		-		
<b>Total Self Sustaining Entities</b>	<b>(571,368)</b>	<b>43,100</b>	<b>(19,500)</b>	<b>(63,734)</b>	<b>553,026</b>	<b>-</b>	<b>(58,475)</b>		
Economic Development Reserve <b>(W)</b>	174,016				(1,774,890)		(1,600,874)	Varies - Dependent on Activity Council approved negative balance to be repaid through future land sales	Achieved
Eco Dev Internal Financing Reserve <b>(W)</b>	(989,000)	(300,000)	(684,400)	(93,080)	2,066,480		-		
Encumbrance Reserve <b>(W)</b>	391,086	(20,000)	144,513		77,472	313,000	906,071	Zero	Achieved
Future Liabilities Reserve <b>(W)</b>	2,823,350			177,421	69,235		3,070,006	75% of Employee Future Benefit and WSIB Liability (Estimated target \$4,875,000 as of 2024)	Not Achieved - Future reserve transfers have been budgeted to achieve by 2030
General Stabilization	2,318,650		150,700				2,469,350	10% of the Levy (Estimated target \$2,469,360)	Achieved
Opportunities Fund	2,000,000						2,000,000	Established at \$2,000,000 from successful NRBN initiative	Achieved
Subject Matter Experts Reserves <b>(W)</b>	208,598	56,082					264,680	0.5% of the City's consolidated budget (Estimated target of \$170,000)	Achieved
Working Capital Reserve	2,469,350	160,500					2,629,850	10% of the Levy (Estimated target \$2,469,360)	Achieved
<b>Total General Government</b>	<b>9,396,050</b>	<b>(103,418)</b>	<b>(389,187)</b>	<b>84,342</b>	<b>438,297</b>	<b>313,000</b>	<b>9,739,083</b>		
(A) Development Charges (DC) <b>(RF)</b>	1,268,175		384,824	91,784			1,744,784	Varies - Dependent on requirements identified in DC Study and multi-year forecasts	In accordance with DC By-law
Drain Reserve	403,268		(403,268)				-	Varies - Dependent on Activity	Not Achieved - Long-Term Target
Drain Internal Financing (Equipment) Reserve	(265,618)		100,201	(13,543)			(178,960)	Council approved to be repaid through drain and other construction charges	
Facilities Reserve	131,386	306,000					437,386		Awaiting AMP
Fleet and Equipment Reserve	-						-		
Goderich Maintenance Agreement <b>(W)</b>	151,074	-	10,168				161,241	Varies - Dependent on Activity	Achieved
(A) Grants - Community Building Fund (Previously Federal Gas Tax) <b>(RF)</b>	89,188		(89,188)				-	Zero	Achieved
(A) Grants - Ontario Community Infrastructure Fund <b>(RF)</b>	17,464		(17,464)				-	Zero	Achieved
General Infrastructure (TCA) Reserve	1,119,106		75,803				1,194,909		Awaiting AMP



Report 2025-68 Appendix G - Reserves

	2024 Beginning Balance	2024 Approved Budget	2024 In-Year Transfers	Interest Allocation	2024 Year-End Balancing Transfers	Year-End Reserve Transfers to Approve	2024 Year-End Reserve Balance	Funding Target	Progress
Storm Sewer Reserve	61,317	884,000	(698,719)	8,774	2,130	(43,800)	213,702	10% of budget + estimated average cost to install one km of linear asset (Estimated at \$2,993,000 [\$193,000 + \$2,800,000])	Not Achieved - Long-Term Target
Wastewater Reserve	3,029,733	384,000	(1,487,250)	178,524	783,187	(87,600)	2,800,595	10% of budget + estimated average cost to install one km of linear asset (Estimated at \$3,669,000 [\$869,000 + \$2,800,000])	Not Achieved - Long-Term Target
Water Reserve	812,848	693,300	(754,987)	48,417	34,551	(87,600)	746,529	10% of budget + estimated average cost to install one km of linear asset (Estimated at \$3,394,000 [\$594,000 + \$2,800,000])	Not Achieved - Long-Term Target
Total Capital (including DC)	6,817,940	2,267,300	(2,879,879)	313,957	819,868	(219,000)	7,120,185		
Add: Deferred Revenue (Sum of A's) recognizing these are recorded on the Balance Sheet as an Asset	1,419,501		(957,841)	62,458			524,118		
Total Capital	8,237,441	2,267,300	(3,837,720)	376,414	819,868	(219,000)	7,644,304		
Total Reserves before WIP	18,686,860	2,317,982	(4,245,237)	403,632	1,897,412	94,000	19,154,649		
Work-in-progress (WIP)	10,073,414	(10,073,414)	7,671,464			125,000	7,796,464		
Library Building Work-in-progress (WIP)	208,492	(208,492)	101,858				101,858		
Total Reserves	28,968,766	(7,963,924)	3,528,085	403,632	1,897,412	219,000	27,052,971		

## Report 2025-68 Appendix H - Investments

### Investment Report

In accordance with policy FIN - 01 the following investment appendix has been prepared. Investment income as at December 31, 2024 was \$1,459,063 which was \$587,645 more than the budget of \$871,418. This represented an increase of 67.4% over budget. This was possible as a result of cash management practices and the continuation of a laddered approach to purchasing GICs that allowed the City to pace into the rising rate environment. The simple annualized rate of return was 6.65% which compares to the year-end Bank of Canada Rate of 3.25% and a 10-year Government of Canada Bond of 3.29%. Going forward, investment income is expected to decline as interest rates have declined and investments purchased during periods of higher rates mature. Funds are further being allocated to manage financing requirement as significant infrastructure projects proceed.

### Investment Term Holdings

Funds	Book Value	Weight
Investments < 1 Year	12,750,000	68.0%
Investments > 1 Year	3,250,000	17.3%
Cash	2,754,500	14.7%
<b>Total Portfolio</b>	<b>18,754,500</b>	<b>100.0%</b>

### Investments

Institution	Type of Investment^	Purchased Amount	Interest Rate	Maturity Date	Cashable or Non-Cashable	Percentage of Holdings to Investments + Cash	Percentage of Holdings to Investments
BMO	Bank - GIC	1,000,000	4.40%	2025-01-02	Non-Cashable	5.3%	6.3%
BMO	Bank - GIC	1,000,000	5.73%	2025-01-09	Non-Cashable	5.3%	6.3%
Scotiabank	Bank - GIC	500,000	5.66%	2025-01-17	Non-Cashable	2.7%	3.1%
PenFinancial	Credit Union - GIC	250,000	5.75%	2025-01-22	Non-Cashable	1.3%	1.6%
PenFinancial	Credit Union - GIC	250,000	5.75%	2025-01-22	Non-Cashable	1.3%	1.6%
FirstOntario	Credit Union - GIC	250,000	5.80%	2025-02-03	Non-Cashable	1.3%	1.6%
PenFinancial	Credit Union - GIC	500,000	5.60%	2025-02-09	Non-Cashable	2.7%	3.1%
Scotiabank	Bank - GIC	500,000	5.66%	2025-02-18	Non-Cashable	2.7%	3.1%
BMO	Bank - GIC	500,000	4.45%	2025-04-02	Non-Cashable	2.7%	3.1%
FirstOntario	Credit Union - GIC	500,000	4.35%	2025-04-03	Non-Cashable	2.7%	3.1%
Scotiabank	Bank - GIC	500,000	5.64%	2025-03-31	Non-Cashable	2.7%	3.1%
Scotiabank	Bank - GIC	500,000	5.33%	2025-04-25	Non-Cashable	2.7%	3.1%
Scotiabank	Bank - GIC	500,000	5.38%	2025-05-01	Non-Cashable	2.7%	3.1%
Scotiabank	Bank - GIC	250,000	5.95%	2025-06-02	Non-Cashable	1.3%	1.6%
Scotiabank	Bank - GIC	250,000	5.71%	2025-06-23	Non-Cashable	1.3%	1.6%
Scotiabank	Bank - GIC	250,000	6.31%	2025-07-07	Non-Cashable	1.3%	1.6%
Scotiabank	Bank - GIC	250,000	5.68%	2025-07-23	Non-Cashable	1.3%	1.6%
Scotiabank	Bank - GIC	250,000	6.26%	2025-08-06	Non-Cashable	1.3%	1.6%
Scotiabank	Bank - GIC	250,000	5.65%	2025-08-25	Non-Cashable	1.3%	1.6%
BMO	Bank - GIC	250,000	6.16%	2025-09-05	Non-Cashable	1.3%	1.6%
Scotiabank	Bank - GIC	250,000	5.62%	2025-09-23	Non-Cashable	1.3%	1.6%
BMO	Bank - GIC	250,000	6.31%	2025-10-03	Non-Cashable	1.3%	1.6%
FirstOntario	Credit Union - GIC	1,000,000	4.40%	2025-10-03	Non-Cashable	5.3%	6.3%
Scotiabank	Bank - GIC	250,000	5.58%	2025-10-23	Non-Cashable	1.3%	1.6%
FirstOntario	Credit Union - GIC	250,000	5.50%	2025-11-03	Non-Cashable	1.3%	1.6%
Scotiabank	Bank - GIC	250,000	6.14%	2025-11-06	Non-Cashable	1.3%	1.6%
BMO	Bank - GIC	500,000	5.46%	2025-11-10	Non-Cashable	2.7%	3.1%
Scotiabank	Bank - GIC	250,000	5.57%	2025-11-19	Non-Cashable	1.3%	1.6%
BMO	Bank - GIC	500,000	6.16%	2025-12-01	Non-Cashable	2.7%	3.1%
Scotiabank	Bank - GIC	250,000	5.75%	2025-12-01	Non-Cashable	1.3%	1.6%
FirstOntario	Credit Union - GIC	250,000	5.50%	2025-12-02	Non-Cashable	1.3%	1.6%
Scotiabank	Bank - GIC	250,000	6.10%	2025-12-06	Non-Cashable	1.3%	1.6%
Investments < 1 Year		12,750,000				68.0%	79.7%

**Report 2025-68 Appendix H - Investments**

FirstOntario	Credit Union - GIC	250,000	5.40%	2026-01-05	Non-Cashable	1.3%	1.6%
Scotiabank	Bank - GIC	250,000	2.50%	2026-01-31	Non-Cashable	1.3%	1.6%
FirstOntario	Credit Union - GIC	250,000	5.40%	2026-02-03	Non-Cashable	1.3%	1.6%
Scotiabank	Bank - GIC	250,000	5.45%	2026-02-23	Non-Cashable	1.3%	1.6%
Scotiabank	Bank - GIC	250,000	5.42%	2026-03-23	Non-Cashable	1.3%	1.6%
Scotiabank	Bank - GIC	250,000	5.39%	2026-04-23	Non-Cashable	1.3%	1.6%
Scotiabank	Bank - GIC	250,000	4.98%	2026-05-01	Non-Cashable	1.3%	1.6%
Scotiabank	Bank - GIC	250,000	5.53%	2026-06-01	Non-Cashable	1.3%	1.6%
Scotiabank	Bank - GIC	250,000	5.93%	2026-07-06	Non-Cashable	1.3%	1.6%
BMO	Bank - GIC	250,000	5.89%	2026-08-01	Non-Cashable	1.3%	1.6%
Meridian	Credit Union - GIC	250,000	5.94%	2026-09-01	Non-Cashable	1.3%	1.6%
BMO	Bank - GIC	250,000	6.09%	2026-10-03	Non-Cashable	1.3%	1.6%
FirstOntario	Credit Union - GIC	250,000	4.00%	2026-11-27	Non-Cashable	1.3%	1.6%
Investments > 1		3,250,000				17.3%	20.3%
<b>Total excluding cash</b>		<b>16,000,000</b>				<b>85.3%</b>	<b>100.0%</b>
CIBC cash	Chequing Account	2,344,788	4.10%			12.5%	
Wood Gundy	HISA	406,086	3.15%			2.2%	
Wood Gundy	Cash	8	0.00%			0.0%	
Meridian cash	Chequing Account	2,549	3.80%			0.0%	
Scotiabank cash	Chequing Account	1,069	4.00%			0.0%	
Cash		2,754,500				14.7%	
<b>Total including Cash *</b>		<b>18,754,500</b>				<b>100.0%</b>	

^The City does not own any of its own long-term or short-term debentures.

\* Redeemable before maturity date.

\*\* All figures are in Canadian dollars.

## Report 2025-68 Appendix I - Debt Management

In accordance with policy FIN - 03 the following debt management appendix has been prepared. The figures in this appendix are in '000s.

A multi-year forecast of internal and external borrowing and lease financing and the related cost of borrowing and lease financing:

('000s in millions)	2024	2025	2026	2027	2028	2029
External Debt - Known	24,968	23,777	22,860	21,912	20,971	20,037
External Debt - Forecasted		14,445	14,217	13,979	13,727	13,463
Internal Financing	1,200	1,570	1,440	1,340	1,240	1,140
<b>Total Borrowing (External &amp; Internal)</b>	<b>26,168</b>	<b>39,792</b>	<b>38,517</b>	<b>37,231</b>	<b>35,938</b>	<b>34,640</b>
Interest - Known	841	805	767	736	705	675
Interest - Forecasted		728	717	705	693	680
Principal - Known	1,155	1,191	917	948	941	934
Principal - Forecasted		216	227	239	251	264
<b>External Borrowing Charges</b>	<b>1,996</b>	<b>2,940</b>	<b>2,628</b>	<b>2,628</b>	<b>2,590</b>	<b>2,553</b>
Illustrative In-Year ARL*	4.1%	5.5%	4.6%	4.0%	3.6%	3.3%
City Self Imposed Max	15.0%	15.0%	15.0%	15.0%	15.0%	15.0%
Provincial Imposed Max	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%

\* This projection utilized a 5.5% increase in own source revenue (2% inflation, 3.5% infrastructure).

Forecasted debt represents Council approved debt through the 2024 budget process or proposed in the 2025 Capital and Related Project Budget. Debt needs past the 2024 and 2025 Capital and Related Project Budgets will be incorporated into the 2026 Capital and Related Project Budget process. Debt needs for the East Service Lands, Dredging and childcare centre will be presented in future reports to Council.

Presently the two primary risk associated with borrowing are the perceived opportunity cost associated with interest rate levels and the City itself maintain a strong fiscal framework to support on-going investments.

Financial Services advises that decision to borrow are based on matching project requirements to cash flow needs and related funding requirements. These decisions are often made a year or more prior to borrowing is to occur. They are also subject to the borrowing windows allotted by the Niagara Region. Borrowing decisions are therefore not recommended based on trying to time interest rates and as such Financial Services advises while some may identify an opportunity cost associate with timing interest rates, Financial Services assesses minimal to no risk recognizing decisions to recommend borrowing are not interest rate dependent.

At the time of writing this report, borrowing is consistent with the Debt Management Policy except for the fact certain tangible capital assets would have been below the current borrowing threshold at the time the original (known) debt was issued. Financial Services recommends no related action to be taken.



**Subject: Grain Terminal Public Engagement Update**

**To: Council**

**From: Office of the Chief Administrative Officer**

Report Number: 2025-94

Meeting Date: April 22, 2025

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**Recommendation:**

That Chief Administrative Officer Report 2025-93 be received; and

That Council direct staff to continue working with subject matter experts in the field to assess and identify viable future tenants for the Port Colborne Grain Terminal.

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**Purpose:**

This report provides Council with a comprehensive summary of public engagement activities and feedback gathered between February 26 and March 21, 2025, regarding the future of the Port Colborne Grain Terminal.

It also recommends that Council direct staff to continue working with subject matter experts in the field to assess and identify viable future tenants for the Port Colborne Grain Terminal.

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**Background:**

On February 11, 2025, Council considered report 2025-30 regarding an update on the future of the Port Colborne Grain Terminal. The report also included a proposed community engagement plan aimed at gathering feedback from the public to help identify options and inform future decision making about the Grain Terminal. At that meeting, Council requested that staff report back with a summary of results received from the public during the month of April. This report provides a summary of the engagement activities and feedback received from the public between February 26 and March 21, 2025.

Overall, the engagement plan aimed to gather feedback from the community through a brief online and paper-based survey, and two drop-in style open houses. The plan sought input from the community about the future use of the Grain Terminal.

To ensure Port Colborne residents and other users of the Grain Terminal were aware of the opportunity to provide feedback in a way that worked best for them. The plan included:

1. Online survey
2. Paper survey
3. In-person open houses

The detailed results and findings from each of these activities are provided in Appendix A of this report. In the interest of transparency, a full list of open-ended responses received in both the online and paper surveys will be posted on

[www.portcolborne.ca/GrainTerminal](http://www.portcolborne.ca/GrainTerminal)

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## Discussion:

Public engagement activities related to the future of the Port Colborne Grain Terminal began on February 26, 2025.

Quick stats about the engagement activities to date:

- 549 surveys were completed (515 online and 34 paper)
  - 646 open-field comments to analyze and categorize
  - Average time to complete the survey: 8 minutes (online survey)
  - Estimated completion rate: 80%
- 94 people attended the in-person open houses

Detailed results from the survey and a summary of feedback collected during the open houses is available in Appendix A of this report.

Overall, feedback received indicated that a significant portion of the community supports maintaining the grain terminal as an operational facility. Over half of respondents (55%) reported being either extremely or very familiar with the terminal, and a strong majority (80%) believe that it contributes meaningfully to Port Colborne's culture and character. Additionally, 52% of participants indicated that it is extremely or very important for the terminal to resume operations, while 62% expressed support for finding a new tenant and re-leasing the site.

Opinions were more mixed when it came to redeveloping the property. About 53% support working with a private company if the terminal were demolished for commercial or industrial use. Support was lower for using the site as a public space – 40% would support a private partnership for this purpose, and 44% would support private funding to

help develop a public space there. However, very few respondents supported raising property taxes to fund any changes. Only 5 to 9% were in favour of tax increases for demolishing the terminal or developing the site, whether for public or commercial use.

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### **Internal Consultations:**

City staff from Economic Development, Strategic Projects, Public Works, Corporate Services, and Corporate Communications have been working together on transitional issues related to the grain terminal property including, a process to solicit investor interest; implementing a public engagement plan; obtaining studies and assessments for the building and dock wall; and assisting with day-to-day operations, maintenance, and security.

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### **Financial Implications:**

There are no immediate financial implications associated with this report. Current financial topics related to the grain terminal include:

- The building has \$2 million dollars worth of liabilities to remediate hazardous substances within the building;
  - An independent Building Condition Assessment completed in January 2024 identified \$6.2 million in capital expenditures and maintenance required to maintain the property and building in a state of good repair;
  - One major capital expense is a roof replacement at an estimated cost of \$500,000;
  - Based on estimates obtained by staff and external parties, the cost of demolishing the grain terminal building is approximately \$10 million;
  - There are operating costs to maintain the building while it remains unoccupied;
  - The City has lease agreements with telecommunications companies who have towers and transmitters on the grain terminal property and building. These leases generate about \$21,000 annually.
- 

### **Public Engagement:**

This report provides a detailed summary of the public engagement campaign aimed at gathering feedback from residents about the future of the Port Colborne Grain Terminal. It includes results received between February 26, 2025 and March 21, 2025.

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## Strategic Plan Alignment:

The initiative contained within this report supports the following pillar(s) of the strategic plan:

- Welcoming, Livable, Healthy Community
  - Economic Prosperity
  - Sustainable and Resilient Infrastructure
- 

## Conclusion:

Given the strong community interest in maintaining the Port Colborne Grain Terminal as a functional and historically significant asset, as well as the public's preference for re-leasing the site to a viable tenant, staff recommend continuing efforts to explore feasible operational uses of the facility. Continued collaboration with subject matter experts will ensure that future decisions are informed, practical, and aligned with both community priorities and the City's strategic goals.

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## Appendices:

- a. Port Colborne Grain Terminal Public Engagement Results
- b. Port Colborne Grain Terminal Public Engagement Presentation

Respectfully submitted,

Bryan Boles, CPA, CA, MBA

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## Report Approval:

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.





**PORT COLBORNE**

# **What's Next for Port Colborne's Grain Terminal?**

## **Engagement Results**

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## Introduction

On February 26, 2025, the City of Port Colborne launched a comprehensive public engagement campaign to collect public feedback on what's next for the Port Colborne Grain Terminal. The campaign included:

1. Online survey
2. Paper Survey
3. Drop-in style open houses

This document serves as a summary of the results of the engagement activities.

Please note that personal information collected during this public engagement project was collected under the authority of the *Municipal Act, 2001* and will be used to help Council make decisions related to what's next for the Port Colborne Grain Terminal. The disclosure of this information is governed by the Municipal Freedom of Information and Protection of Privacy Act. Questions related to the collection of this information may be directed to the Deputy City Clerk at 905-228-8118 or [deputyclerk@portcolborne.ca](mailto:deputyclerk@portcolborne.ca)

## Survey

### Overview

The Port Colborne Grain Terminal was in operation for more than 125 years, connecting products from the Great Lakes region to the global market. The Grain Terminal ceased operations as of December 31, 2024. The survey was designed to gather feedback from residents on the future of the Port Colborne Grain Terminal, including:

- Future uses for the Grain Terminal building
- Development possibilities for the current location of the Grain Terminal
- Funding strategies for the Grain Terminal, including demolition, restarting operations and development

The survey was distributed online and in paper format.

The survey was launched February 26, 2025, and closed March 21, 2025. The survey was promoted through multiple channels to maximize reach and participation. These included the City's website, social media platforms, digital advertising, and media outreach.

Paper surveys were available at City Hall, Vale Health & Wellness Centre, and Port Colborne Public Library.

Residents were also invited to two drop-in style open houses, which took place March 5, 2025 from 2 to 6 p.m. and March 6, 2025 from 3 to 7 p.m.

This document summarizes results and feedback gathered from both the surveys and open houses.

## **Quick Facts**

- 549 surveys were completed (515 online and 34 paper)
  - City Hall: 4
  - Port Colborne Public Library: 14
  - Vale Health and Wellness Centre: 5
  - Open houses: 11
- 646 open-field comments to analyze and categorize
- Average time to complete the survey: 4 minutes (online survey)
- Estimated completion rate: 80% (online survey)

## **Overall Survey Observations**

### **Support for keeping the Grain Terminal operational**

- 55% of respondents are either extremely or very familiar with the Grain Terminal
- 80% of respondents believe the Grain Terminal contributes to Port Colborne culture and character
- 52% of respondents believe it is either extremely or very important for the Grain Terminal to resume operations
- 62% of respondents support finding a new tenant and re-leasing the Grain Terminal

### **Relationship with private developers**

- 53% of respondents support a partnership with a private entity if the Grain Terminal were to be demolished for commercial or industrial purposes
- 40% of respondents support a partnership with a private entity if the Grain Terminal were to be demolished for use as a public space
- 44% of respondents support a partnership with a private entity to fund the development of a public space at the property

### **Concern about raising property taxes for development and funding**

- Only 7% of respondents support raising property taxes for all residents of Port Colborne to fund the development of a public space at the property
- Only 9% of respondents support raising property taxes for all residents of Port Colborne to fund the demolishing of the Grain Terminal if it were to be used as a public space

- Only 5% of respondents support raising property taxes for all residents of Port Colborne to fund the demolishing of the Grain Terminal if it were to be used for commercial or industrial purposes

## In-Person Open Houses

### Overview

Two drop-in style in-person open houses were held at the Vale Health & Wellness Centre in the Golden Puck Room. The sessions were on:

- Wednesday, March 5 from 2 p.m. to 6 p.m.
- Thursday, March 6 from 3 p.m. to 7 p.m.

A total of 94 people attended the open houses

A variety of information boards with photos and question prompts were displayed around the room, encouraging conversation and discussion with attendees.

Information about the history of the Grain Terminal was also available, with a long-term employee of the terminal there to respond to inquiries. Photo boards displaying the location of Grain Terminal, and its surrounding area, were posted for attendees to reference.

An interactive station asked residents to vote for what they believe should be done with the Grain Terminal property. Participants received four sticky dots and could vote for the options they preferred. As seen in the photo to the right, residents voted most frequently to find a new tenant and re-lease it.



### Overall Open House Observations

During the open houses, a variety of comments and concerns were collected. These included, but were not limited to:

- Continuing to use the Grain Terminal for its intended purpose, as it adds jobs to the community and is an important part of the economic supply chain for farmers in Ontario.

- The historical significance of the Grain Terminal, which is locally referred to as the “shrinking mill” due to an optical illusion the building creates.
- Many residents brought forward ideas on how to use the building without demolition, such as painting a mural on it or using it to screen “boat-in” movie nights.
- Some residents suggested turning the area into a public-use space, including options like a hotel, museum or restaurants.
- Moderate support for using the location for housing was shared by residents, many noting that housing should be accompanied by updates like a pier or fishing space.
- Suggestions to look to Buffalo for ideas on how to repurpose the Grain Terminal were also made. Buffalo has been renovating and repurposing grain terminals along the Niagara River and Lake Erie for some time.

## Summary of Survey Results by Question

Responses to survey questions are outlined below. Open-ended questions include a summary of the responses received. A full list of open-ended responses received has been posted on [www.portcolborne.ca/grainterminal](http://www.portcolborne.ca/grainterminal)

Please note, staff used Microsoft CoPilot to help provide summaries and detect trends in the 646 open-ended responses received.

## Q1. Where do you live?

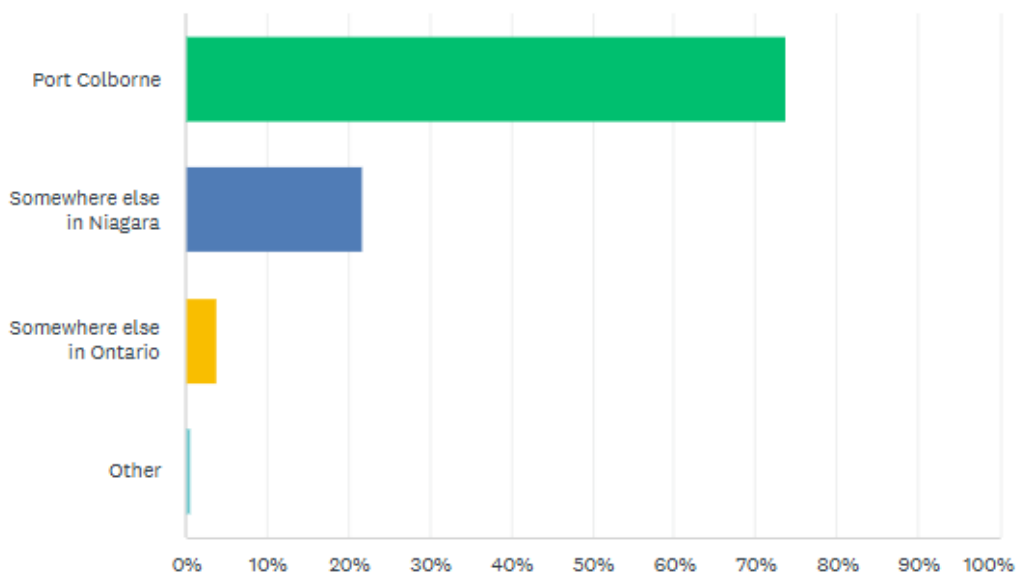
Answer Choices	Responses
Port Colborne	404
Somewhere else in Niagara	119
Somewhere else in Ontario	21
Other	4
Answered	548
Skipped	1

**74% of respondents were from Port Colborne.**

**95% of respondents were either from Port Colborne or somewhere else in Niagara.**

### Where do you live?

Answered: 548 Skipped: 1



## Q2. How familiar are you with the grain terminal?

### Answer Choices

Extremely familiar  
Very familiar  
Somewhat familiar  
Not so familiar  
Not at all familiar

### Responses

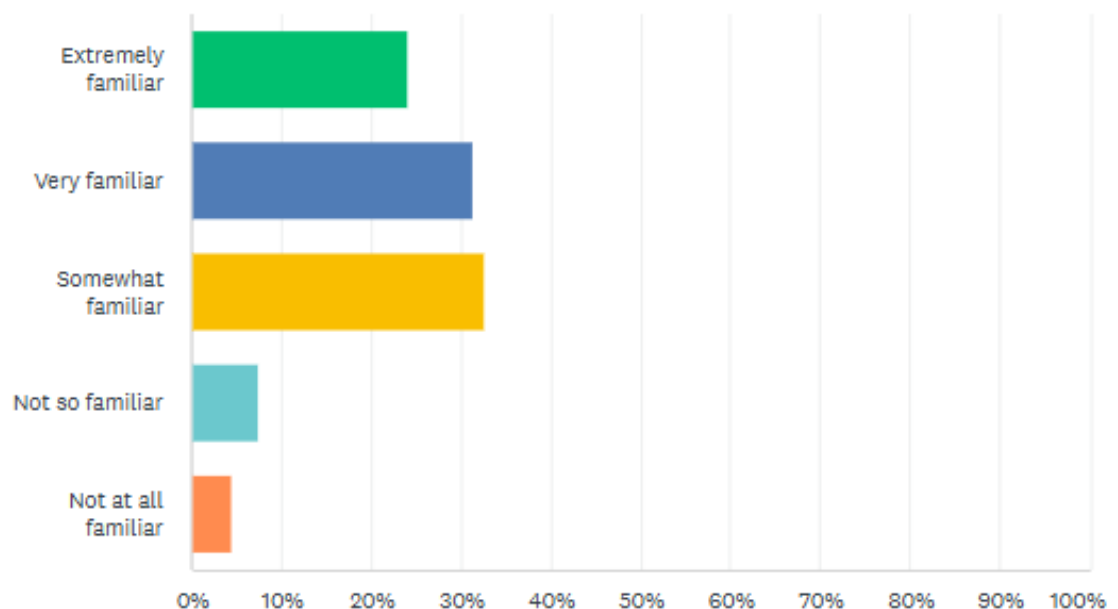
132  
171  
179  
41  
24

**88% of respondents  
had some level of  
familiarity with the  
grain terminal.**

Answered 547  
Skipped 2

## How familiar are you with the grain terminal?

Answered: 547 Skipped: 2



### Q3. Considering its location near the Welland Canal and Sugarloaf Harbour Marina, do you think the grain terminal contributes to Port Colborne's culture and character?

#### Answer Choices

Yes

No

I'm not sure

#### Responses

439

68

41

Answered

548

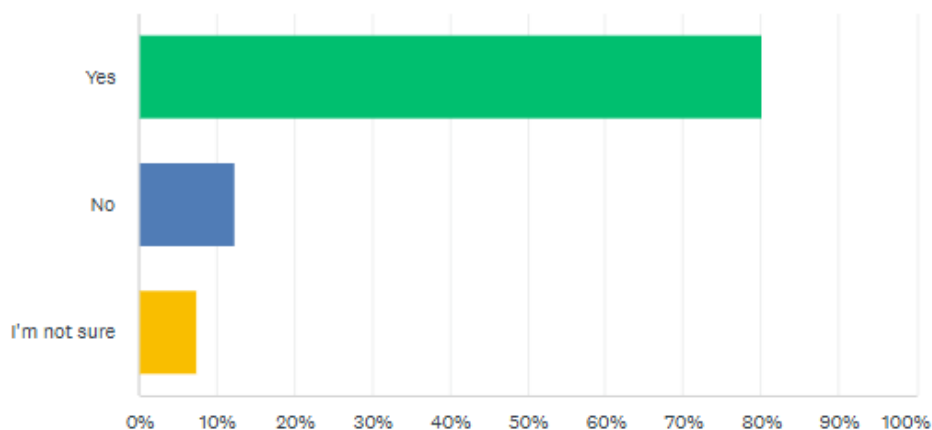
Skipped

1

**80% of respondents believe the grain terminal contributes to Port Colborne's culture and character.**

Considering its location near the Welland Canal and Sugarloaf Harbour Marina, do you think the grain terminal contributes to Port Colborne's culture and character?

Answered: 548 Skipped: 1





#### Q4. How important is it to you that the grain terminal continue to operate as a hub for receiving, storing, and transporting grain?

##### Answer Choices

Extremely important  
Very important  
Somewhat important  
Not so important  
Not important at all

##### Responses

151  
127  
125  
93  
43

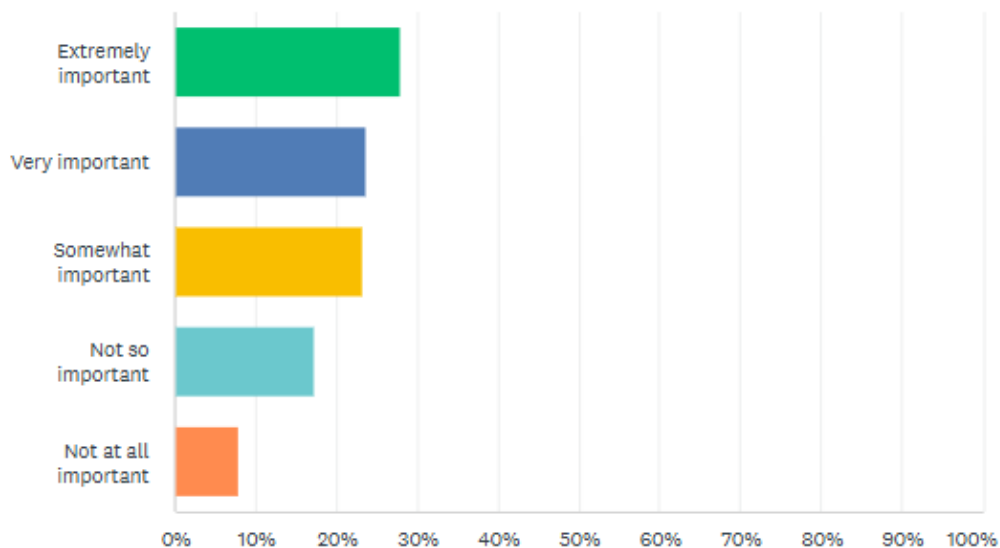
Answered  
Skipped

539  
10

**75% of respondents believe there is some level of importance for the grain terminal to continue to operate a hub for receiving, storing and transporting grain.**

How important is it to you that the grain terminal continue to operate as a hub for receiving, storing, and transporting grain?

Answered: 539 Skipped: 10



**Q5. The previous tenant has now moved out of the Grain Terminal and the facility is currently empty. What do you think the City should do with this property/facility in the future? (Select all that apply)**

**Answer Choices**

**Responses**

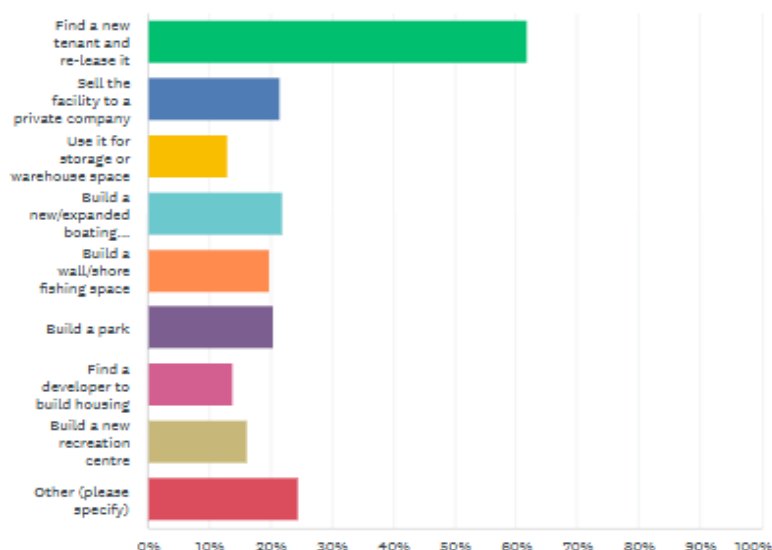
Find a new tenant and re-lease it	337
Sell the facility to a private company	117
Use it for storage or warehouse space	71
Build a new/expanded boating facility or marina	120
Build a wall/shore fishing space	108
Build a park	111
Find a developer to build housing	76
Build a new recreation centre	88
Other (please specify)	134

**62% of respondents would like to see the grain terminal re-leased for continued use as a grain terminal.**

Answered	545
Skipped	4

The previous tenant has now moved out of the Grain Terminal and the facility is currently empty. What do you think the City should do with this property/facility in the future? (Select all that apply)

Answered: 545 Skipped: 4



Question 5 also allowed for respondents to offer “other” answers.

134 comments were received. A summary of the responses is shown below.

<b>Q5 Open-Ended Response Summary</b>	
<b>Preservation and Historical Significance</b>	<ul style="list-style-type: none"> <li>• Many comments emphasize the historical importance of the Grain Terminal and suggest preserving it as a landmark or museum.</li> <li>• Ideas include creating a museum, maintaining the building's historical integrity, and using it for tours.</li> </ul>
<b>Public and Recreational Use</b>	<ul style="list-style-type: none"> <li>• Several suggestions focus on converting the terminal into a public space, such as a park, marina, or other recreational area.</li> </ul>
<b>Commercial and Mixed-Use Development</b>	<ul style="list-style-type: none"> <li>• Some comments advocate for commercial development, including retail spaces, restaurants, and hotels.</li> <li>• Ideas include transforming the terminal into a multi-use centre with vendors, restaurants, or a hotel, and developing it into a tourist hub with shops and recreational facilities.</li> </ul>
<b>Industrial and Employment Opportunities</b>	<ul style="list-style-type: none"> <li>• A number of comments suggest finding a new tenant to continue using the terminal for grain storage or other industrial purposes.</li> <li>• Proposals include leasing the terminal to create income for the city, finding a foreign direct investor, and maintaining its use for agricultural purposes.</li> </ul>
<b>Housing and Residential Development</b>	<ul style="list-style-type: none"> <li>• There are mixed opinions on residential development, with some comments supporting the idea of building condos or affordable housing, while others strongly oppose it.</li> <li>• Suggestions include developing high-end condos, affordable housing, or mixed-use residential spaces.</li> </ul>
<b>Common Concerns</b>	<ul style="list-style-type: none"> <li>• <b>Loss of Control:</b> Some comments express concern about losing control of the property if it is sold to private developers.</li> </ul>

Q5 Open-Ended Response Summary	
	<ul style="list-style-type: none"><li>• <b>Environmental and Structural Issues:</b> Concerns about the building's unique design and the artificial land it sits on, which may present challenges for repurposing.</li><li>• <b>Impact on Local Community:</b> Comments highlight the importance of considering the impact on the local community, including noise, dust, and traffic from potential new uses.</li></ul>

**Q6. If the grain terminal property was to be used as a public space in the future (i.e. a park or other publicly accessible area), how do you think the City should fund the project? Choose all that apply.**

**Answer Choices**

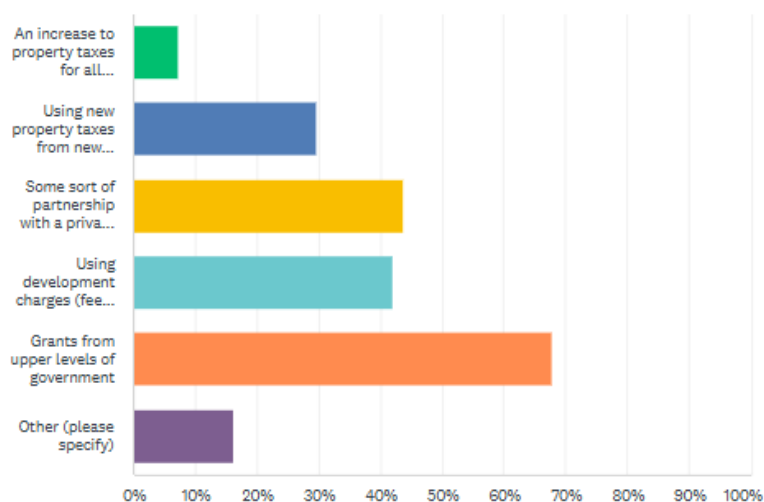
**Responses**

An increase to property taxes for all residents of Port Colborne	38
Using new property taxes from new developments in Port Colborne	156
Some sort of partnership with a private entity	231
Using development charges (fees charged to developers who build new homes or businesses in the community)	222
Grants from upper levels of government	358
Other (please specify)	85
<b>Answered</b>	<b>528</b>
<b>Skipped</b>	<b>21</b>

**68% of respondents would like to see funding for a public space development come from grants from upper levels of government.**

If the grain terminal property was to be used as a public space in the future (i.e. a park or other publicly accessible area), how do you think the City should fund the project? Choose all that apply.

Answered: 528 Skipped: 21



Question 6 also allowed for respondents to offer “other” answers.

85 comments were received. A summary of the responses is shown below.

<b>Q6 Open-Field Response Summary</b>	
<b>Revenue Generation</b>	<ul style="list-style-type: none"> <li>• Enlarging the marina to accommodate larger vessels and generate long-term revenue.</li> <li>• Partnerships with private companies to maintain the area as a public park.</li> <li>• Revenue models involving conventions, weddings, events, rentals to retail tenants, and festivals.</li> </ul>
<b>Opposition to Tax Increase</b>	<ul style="list-style-type: none"> <li>• Strong sentiment against raising property taxes.</li> </ul>
<b>Alternative Funding Sources</b>	<ul style="list-style-type: none"> <li>• Grants and access fees.</li> <li>• Fundraising initiatives.</li> <li>• Donations from local businesses.</li> <li>• Admission fees for specific activities.</li> </ul>
<b>Commercial Use</b>	<ul style="list-style-type: none"> <li>• Preference to keep the grain terminal as a commercial site.</li> <li>• Concerns about converting farmland to residential areas.</li> <li>• Suggestions to bring in other industries to broaden the tax base.</li> </ul>
<b>Public Space Concerns</b>	<ul style="list-style-type: none"> <li>• Safety concerns due to the location and transport trucks.</li> <li>• Liability and high costs associated with converting the area to public space.</li> </ul>
<b>Alternative Uses</b>	<ul style="list-style-type: none"> <li>• Suggestions for multi-use spaces combining parks with residential and commercial areas.</li> <li>• Ideas for developing a historical community/visitor site similar to Evergreen Brick Works in Toronto.</li> </ul>

**Q7. If the grain terminal property required demolition, the cost is estimated to be approximately \$12 million. How do you think the City should fund the expense, if the space would be used as a public space (i.e. a park or other publicly accessible area?) Choose all that apply.**

**Answer Choices**

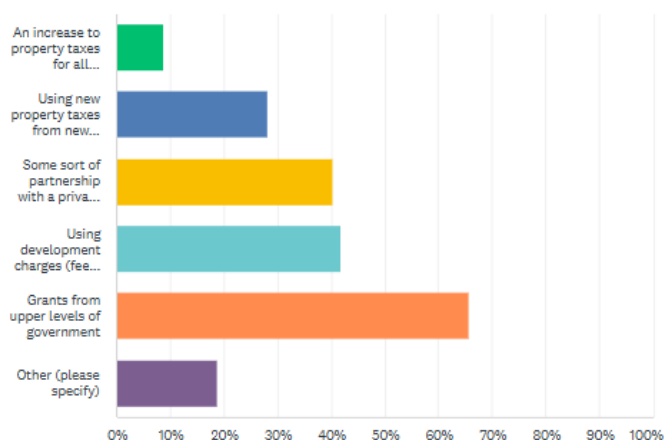
**Responses**

An increase to property taxes for all residents of Port Colborne	46
Using new property taxes from new developments in Port Colborne	149
Some sort of partnership with a private entity	214
Using development charges (fees charged to developers who build new homes or businesses in the community)	221
Grants from upper levels of government	348
Other (please specify)	100
<b>Answered</b>	<b>530</b>
<b>Skipped</b>	<b>19</b>

**66% of respondents thought grants from upper levels of government should fund the demolition – for public space use.**

If the grain terminal property required demolition, the cost is estimated to be approximately \$12 million. How do you think the City should fund the expense, if the space would be used as a public space (i.e. a park or other publicly accessible area?) Choose all that apply.

Answered: 530 Skipped: 19



Question 7 also allowed for respondents to offer “other” answers.

100 comments were received. A summary of the responses is shown below.

<b>Q7 Open-Ended Response Summary</b>	
<b>Opposition to Demolition</b>	<ul style="list-style-type: none"> <li>• Many respondents strongly oppose the demolition, citing historical significance and the high cost.</li> <li>• Suggestions to preserve or refurbish the terminal instead of demolishing it.</li> </ul>
<b>Funding Suggestions</b>	<ul style="list-style-type: none"> <li>• <b>No Increase in Taxes:</b> A common sentiment is that property taxes are already high, and additional taxes should not be used to fund the demolition.</li> <li>• <b>Alternative Funding:</b> Ideas include using funds already set aside, seeking federal and provincial grants, and exploring public-private partnerships.</li> <li>• <b>Private Investment:</b> Some suggest selling the property to a developer who would cover the demolition costs.</li> </ul>
<b>Alternative Uses</b>	<ul style="list-style-type: none"> <li>• <b>Public Space:</b> If the terminal is demolished, the space could be used for parks, marinas, or other public areas.</li> <li>• <b>Adaptive Reuse:</b> Proposals to repurpose the terminal for community and economic benefits, such as event spaces, observation decks, or commercial development.</li> </ul>



**Q8. If the grain terminal property required demolition, the cost is estimated to be approximately \$12 million. How do you think the City should fund the expense, if the space was to be used for commercial or industrial purposes? Choose all that apply.**

Answer Choices	Responses
An increase to property taxes for all residents of Port Colborne	28
Using new property taxes from new developments in Port Colborne	105
Some sort of partnership with a private entity	277
Using development charges (fees charged to developers who build new homes or businesses in the community)	249
Grants from upper levels of government	283
Other (please specify)	86

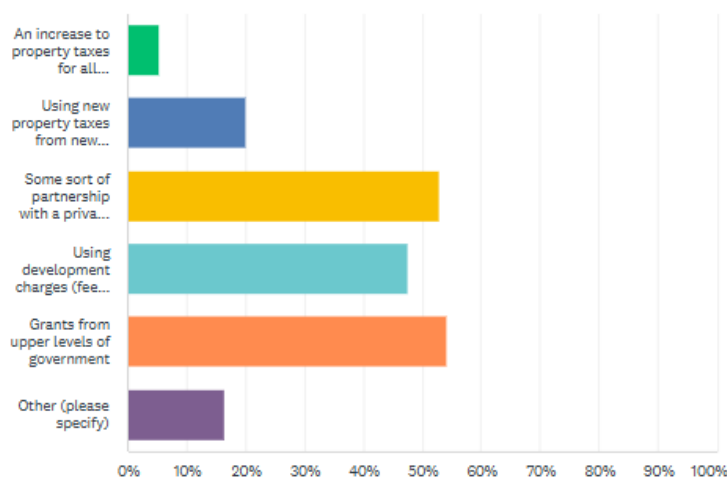
Answered	523
Skipped	26

**54% of respondents thought grants from upper levels of government should fund the demolition – for commercial or industrial space use.**

**53% of respondents support a private**

If the grain terminal property required demolition, the cost is estimated to be approximately \$12 million. How do you think the City should fund the expense, if the space was to be used for commercial or industrial purposes? Choose all that apply.

Answered: 523 Skipped: 26



Question 8 also allowed for respondents to offer “other” answers.

86 comments were received. A summary of the responses is shown below.

<b>Q8 Open-Ended Response Summary</b>	
<b>Funding Suggestions</b>	<ul style="list-style-type: none"> <li>• <b>Commercial/Industrial Funding:</b> Several comments suggest that commercial or industrial entities should fund the demolition.</li> <li>• <b>Tax Concerns:</b> Many respondents are against using taxpayer money, citing already high taxes</li> <li>• <b>Alternative Funding:</b> Suggestions include using funds already set aside, federal and provincial grants, public-private partnerships, and contributions from other investors.</li> </ul>
<b>Opposition to Demolition</b>	<ul style="list-style-type: none"> <li>• <b>Heritage and Preservation:</b> A significant number of comments emphasize the terminal's historical importance and advocate for its preservation.</li> <li>• <b>Adaptive Reuse:</b> Ideas for repurposing the structure include converting it into living and commercial spaces, event spaces, or tourist attractions.</li> <li>• <b>Economic and Community Benefits:</b> Some suggest that preserving and repurposing the terminal could generate new tax revenues and create jobs.</li> </ul>
<b>Miscellaneous Suggestions</b>	<ul style="list-style-type: none"> <li>• <b>Sell the Property:</b> Some comments propose selling the property and having the buyer cover demolition costs.</li> <li>• <b>Focus on Other Issues:</b> A few respondents believe the City should prioritize other projects</li> </ul>

**Q9. If the property was used for commercial or industrial purposes, it could require additional commercial truck traffic to move goods on and off the property. In recent years, the previous tenant had around 15-20 trucks per day visiting the site. In your opinion, what would be an appropriate number of trucks per day for this location?**

**Answer Choices**

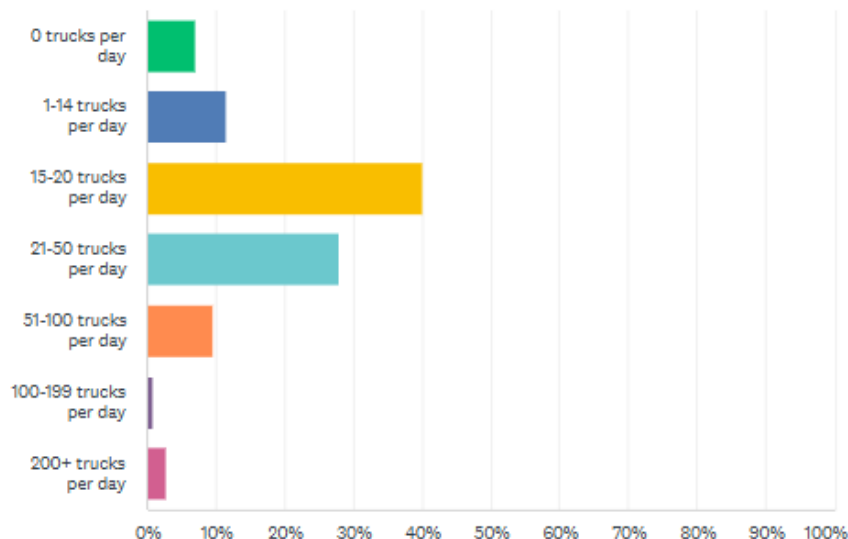
**Responses**

0 trucks per day	37
1-14 trucks per day	61
15-20 trucks per day	213
21-50 trucks per day	148
51-100 trucks per day	51
100-199 trucks per day	5
200+ trucks per day	15
Answered	530
Skipped	19

**40% of respondents believe 15-20 trucks per day is an appropriate amount of traffic, while 96% of respondents would like to see under 100 trucks per day.**

If the property was used for commercial or industrial purposes, it could require additional commercial truck traffic to move goods on and off the property. In recent years, the previous tenant had around 15-20 trucks per day visiting the site. In your opinion, what would be an appropriate number of trucks per day for this location?

Answered: 530 Skipped: 19



## Q10. Is there anything else you'd like to share with us about your vision for the future of Port Colborne's grain terminal?

Answered 241

Skipped 308

Question 10 was an open-ended question which allowed respondents to fill in comments. 241 comments were provided.

A full list of comments is available at [www.portcolborne.ca/grainterminal](http://www.portcolborne.ca/grainterminal)

Overall, respondents expressed that the grain terminal holds historical significance and is a notable landmark in Port Colborne. There was support for re-leasing the building and continuing operations as a grain terminal. There was some support for developing the land into a public-use area or tourist area. Some respondents expressed concerns regarding the use of taxpayer money to fund the demolishing or development of the grain terminal property.

Q10 Open-Ended Response Summary	
<b>Preservation and Historical Significance</b>	<ul style="list-style-type: none"> <li>Some comments emphasized the historical significance of the grain terminal and suggested preserving it as a tourist attraction or museum.</li> <li>Commenters proposed painting murals or improving its appearance to enhance its value as a landmark.</li> </ul>
<b>Economic and Agricultural Use</b>	<ul style="list-style-type: none"> <li>Several comments supported maintaining the grain terminal for its original purpose, highlighting its importance to local farmers and the agricultural industry.</li> <li>Suggestions included leasing the property to new tenants or using it for commercial purposes to generate revenue and create jobs.</li> </ul>
<b>Alternative Uses</b>	<ul style="list-style-type: none"> <li>Ideas for alternative uses included converting the property into a marina, hotel, conference centre, or residential development.</li> <li>Some comments proposed creating public spaces, parks, or recreational areas to benefit the community.</li> </ul>

Q10 Open-Ended Response Summary	
Concerns About Taxes and Costs	<ul style="list-style-type: none"><li>• Many comments expressed concerns about the potential increase in property taxes to fund any changes to the grain terminal.</li><li>• There were suggestions to avoid using taxpayer money and to seek private investment or grants for redevelopment.</li></ul>

# Community Engagement on What's Next for Port Colborne's Grain Terminal

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**Council Meeting**  
April 22, 2025



**PORT COLBORNE**

# Background

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- **February 11, 2025:** City staff provided an update on the future of the Grain Terminal in Port Colborne.  
Council directed public engagement on the future of the Grain Terminal

- **February 28, 2025:** Online and paper-based surveys launched.
- **Mar 5 and 6:** Open houses to gather feedback about potential dredging at marina and boat launch
- **March 21, 2025:** Deadline for community input
- **April 22, 2025:** Community feedback presented to Council.<sub>2</sub>







# Recommendations

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That Chief Administrative Officer Report 2025-93 be received; and

That Council direct staff to continue working with subject matter experts in the field to assess and identify viable future tenants for the Port Colborne Grain Terminal.

# Summary of Engagement Results to Date

February 26 – March 21, 2025



# Survey Quick Stats

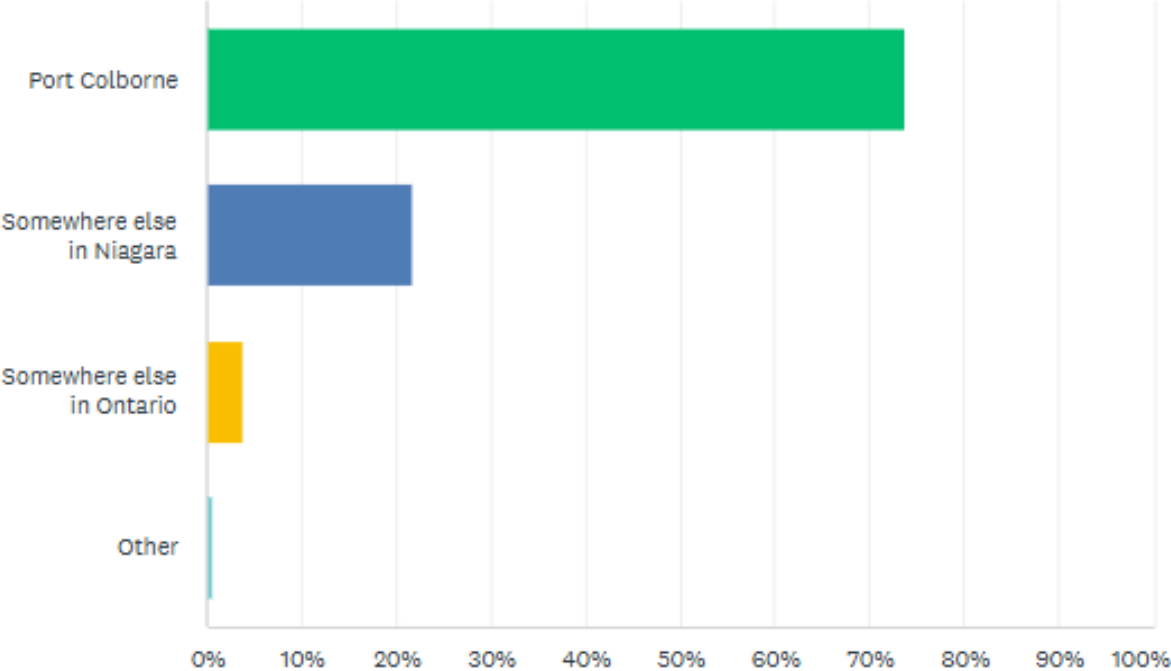
- Between February 26 – March 21
- **549** people completed the survey
  - **515** online surveys completed
  - **34** on paper surveys completed
- **646** open-field comments
- Average time to complete:  
**4 minutes** (online survey)
- Estimated completion rate:  
**80%** (online survey)



# Who We Heard From

Where do you live?

Answered: 548    Skipped: 1



**74% of respondents were from Port Colborne.**

**95% of respondents were either from Port Colborne or somewhere else in Niagara.**

# What We Heard: Themes & Notable Comments

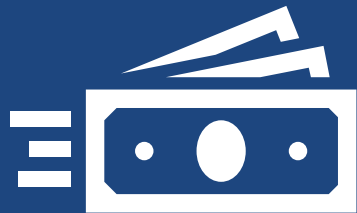
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**Historical &  
Cultural  
Significance of the  
Grain Terminal**



**Future Use &  
Development of the  
Grain Terminal  
Property**



**Comments  
About Funding**



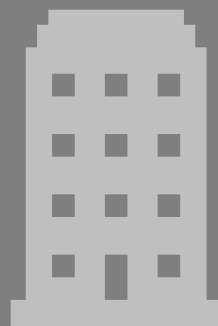
**Other Notable  
Comments**



# What We Heard: Themes & Notable Comments



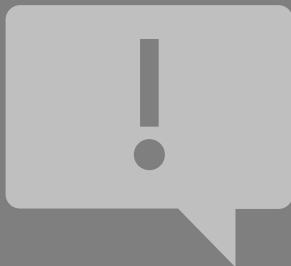
**Historical &  
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**Future Use &  
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**Comments  
About Funding**

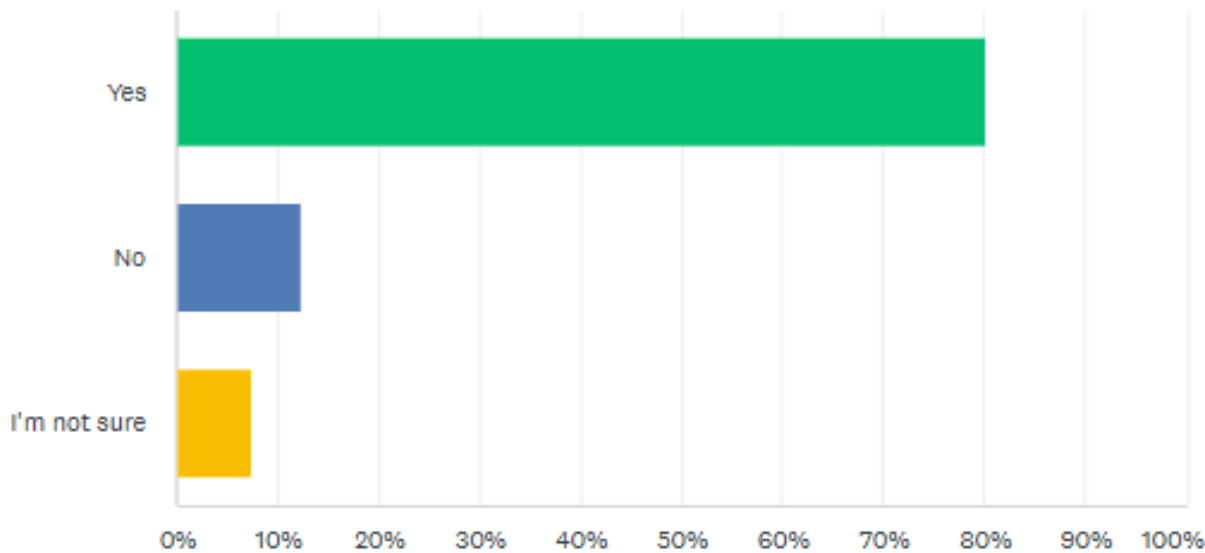


**Other Notable  
Comments**

# Historical & Cultural Significance

Considering its location near the Welland Canal and Sugarloaf Harbour Marina, do you think the grain terminal contributes to Port Colborne's culture and character?

Answered: 548    Skipped: 1



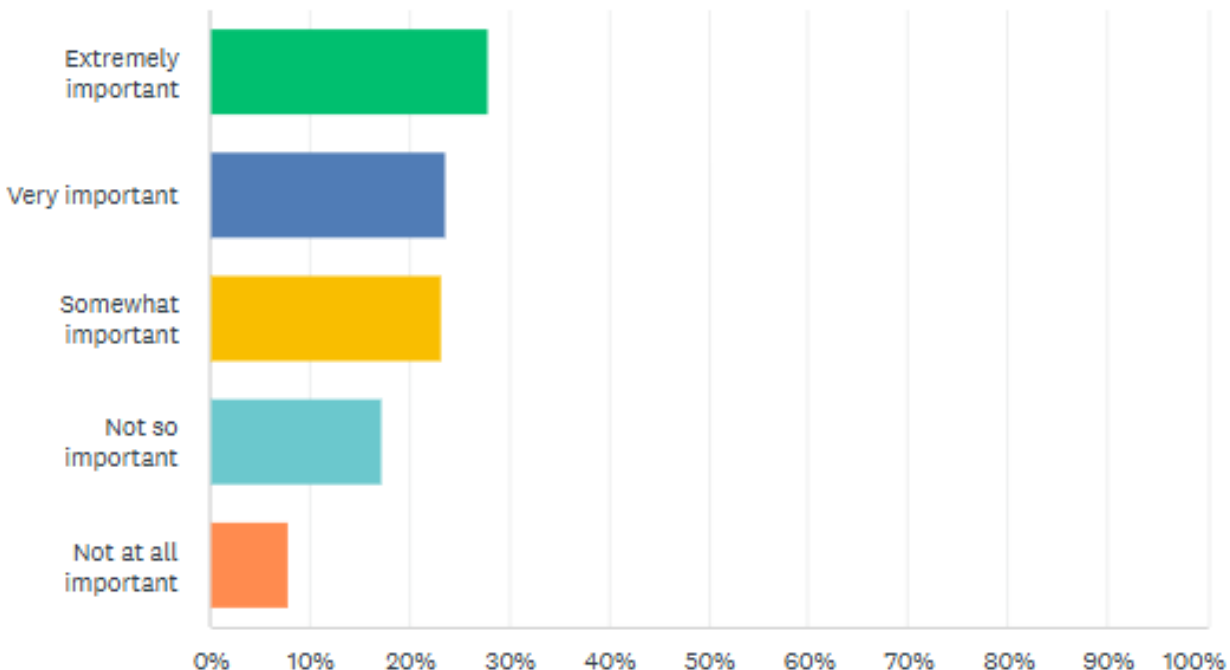
**80% of respondents believe the grain terminal contributes to Port Colborne's culture and character.**



# Historical & Cultural Significance

How important is it to you that the grain terminal continue to operate as a hub for receiving, storing, and transporting grain?

Answered: 539    Skipped: 10



**75% of respondents believe there is some level of importance for the grain terminal to continue to operate a hub for receiving, storing and transporting grain.**



# Historical & Cultural Significance

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- **Preservation:** Many respondents left comments in open-ended fields noting the significance of the grain terminal due to its “shrinking mill” optical illusion, which has become a staple in Port Colborne’s culture.
- **History:** In open-ended comments, respondents also noted the length of time that the grain terminal has been operational in Port Colborne, and that it is a legacy industry.
- **Significance:** Respondents noted that if it is not possible to re-lease the terminal for continued operation, that it should be used as a museum to highlight its significance in the community.

# What We Heard: Themes & Notable Comments



Historical &  
Cultural  
Significance of the  
Grain Terminal



Future Use &  
Development of the  
Grain Terminal  
Property



Comments  
About Funding

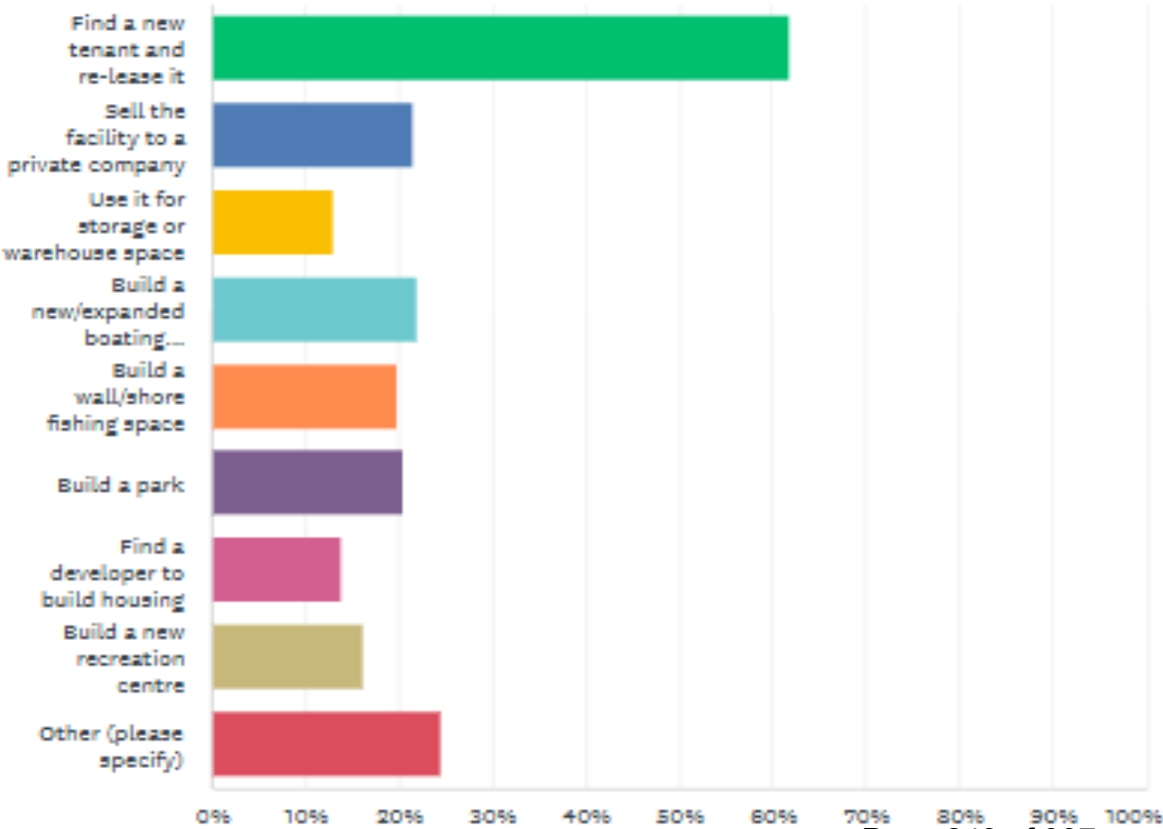


Other Notable  
Comments

# Future Use & Development

The previous tenant has now moved out of the Grain Terminal and the facility is currently empty. What do you think the City should do with this property/facility in the future? (Select all that apply)

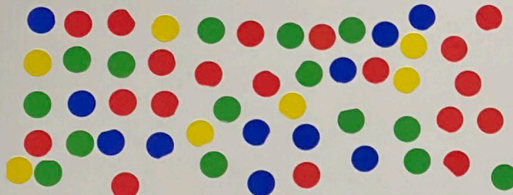


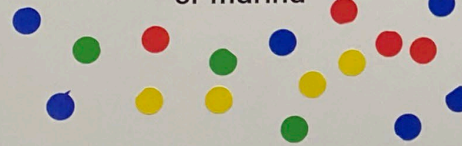





Answered: 545    Skipped: 4



62% of respondents would like to see the grain terminal re-leased for continued use of its intended purpose.

# What do you think the City should do with the Grain Terminal property?

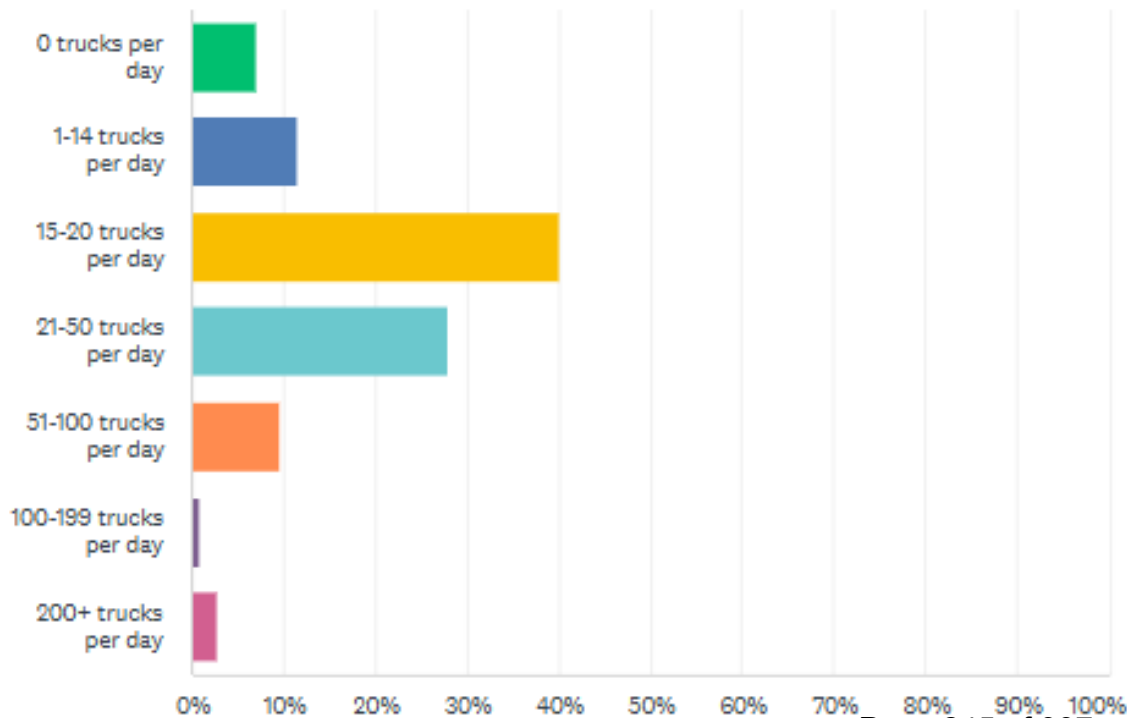
*select your top four priorities*

<p>Find a new tenant and re-lease it</p> 	<p>Sell the facility to a private company</p> 	<p>Use it for storage or warehouse space</p> 
<p>Build a new/expanded boating facility or marina</p> 	<p>Build a wall/shore fishing space</p> 	<p>Build a park</p> 
<p>Find a developer to build housing</p> 	<p>Build a new recreation centre</p> 	<p>Other ideas</p> 

# Future Use & Development

If the property was used for commercial or industrial purposes, it could require additional commercial truck traffic to move goods on and off the property. In recent years, the previous tenant had around 15-20 trucks per day visiting the site. In your opinion, what would be an appropriate number of trucks per day for this location?

Answered: 530    Skipped: 19



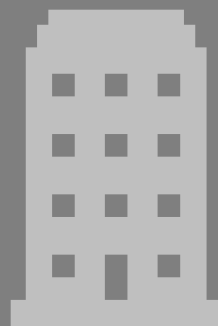
**40% of respondents believe 15-20 trucks per day is an appropriate amount of traffic, while 96% of respondents would like to see under 100 trucks per day.**



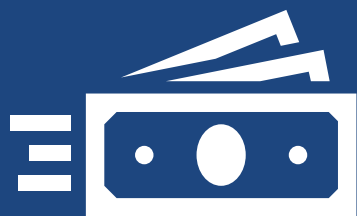
# What We Heard: Themes & Notable Comments



Historical &  
Cultural  
Significance of the  
Grain Terminal



Future Use &  
Development of the  
Grain Terminal  
Property



Comments  
About Funding

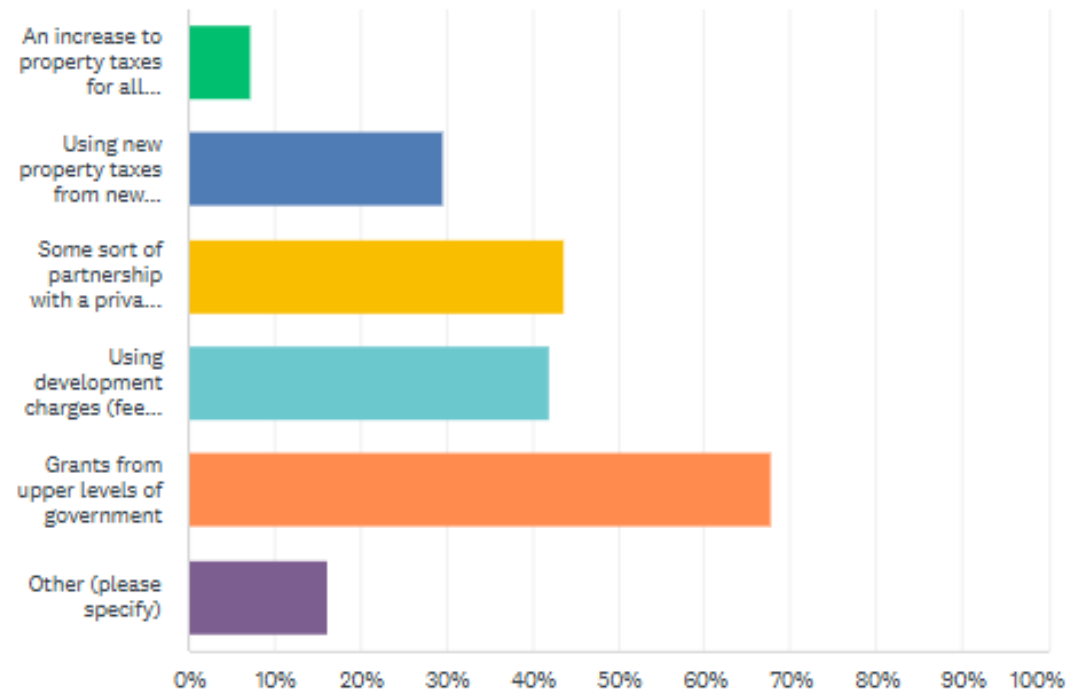


Other Notable  
Comments

# Comments About Funding for the Grain Terminal Property

If the grain terminal property was to be used as a public space in the future (i.e. a park or other publicly accessible area), how do you think the City should fund the project? Choose all that apply.

Answered: 528    Skipped: 21

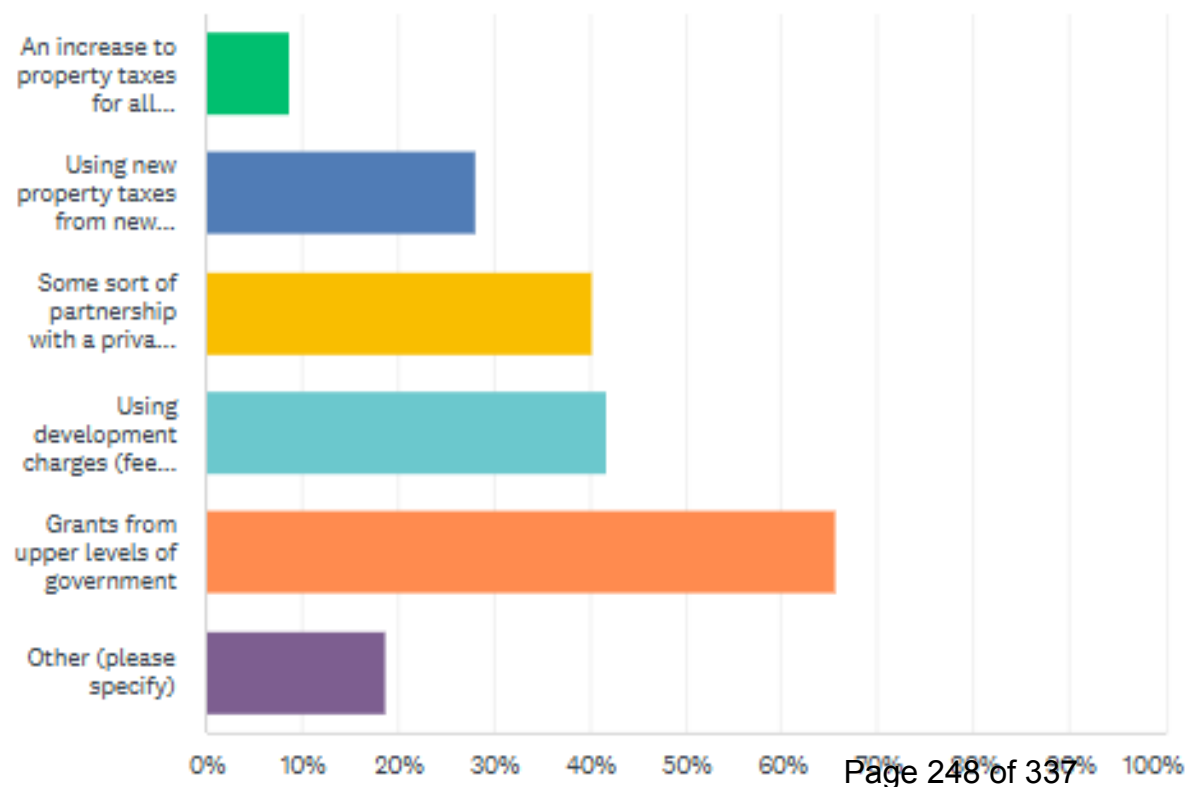


**68% of respondents would like to see funding for a public space development come from grants from upper levels of government.**

# Comments About Funding for the Grain Terminal Property

If the grain terminal property required demolition, the cost is estimated to be approximately \$12 million. How do you think the City should fund the expense, if the space would be used as a public space (i.e. a park or other publicly accessible area?) Choose all that apply.

Answered: 530    Skipped: 19



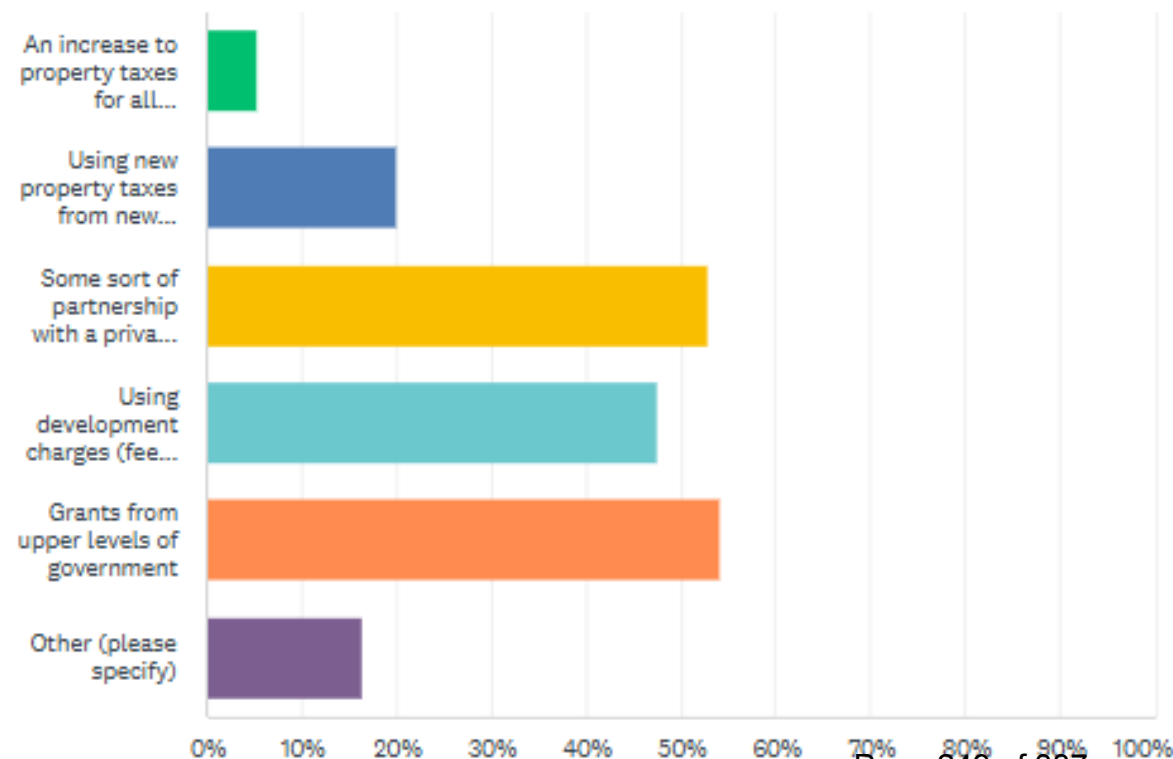
66% of respondents thought grants from upper levels of government should fund the demolition – for public space use.



# Comments About Funding for the Grain Terminal Property

If the grain terminal property required demolition, the cost is estimated to be approximately \$12 million. How do you think the City should fund the expense, if the space was to be used for commercial or industrial purposes? Choose all that apply.

Answered: 523    Skipped: 26



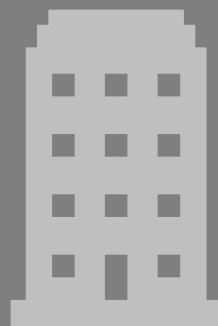
**54% of respondents thought grants from upper levels of government should fund the demolition – for commercial or industrial space use.**

**53% of respondents support a private partnership.**

# What We Heard: Themes & Notable Comments



Historical &  
Cultural  
Significance of the  
Grain Terminal



Future Use &  
Development of the  
Grain Terminal  
Property



Comments  
About Funding



Other Notable  
Comments



# Other Notable Comments

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## Industry importance:

- The grain terminal is an important facet in Niagara's agricultural industry

## Funding:

- Many respondents opposed using property taxes to fund this project

## Demolition:

- Some respondents outright opposed demolition of the grain terminal, citing its historical significance

## Beautification:

- Respondents suggested painting murals or beautifying the property to enhance its value as a landmark

## Economic growth:

- Commenters stress the loss of jobs if the grain terminal were not to be re-leased for its intended purpose
- Respondents worry about revenue loss for the City

## Alternate uses:

- Respondents show moderate support for selling to a private developer to continue industrial use
- There is also moderate support for the land to be used for public enjoyment

# Recommendations

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That Chief Administrative Officer Report 2025-93 be received; and

That Council direct staff to continue working with subject matter experts in the field to assess and identify viable future tenants for the Port Colborne Grain Terminal.

# Questions?



**Subject: Sugarloaf Marina and Public Boat Launch Dredging Public Engagement Update**

**To: Council**

**From: Office of the Chief Administrative Officer**

Report Number: 2025-93

Meeting Date: April 22, 2025

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**Recommendation:**

That Chief Administrative Officer Report 2025-93 be received; and

That Council direct staff to continue gathering cost estimates for the disposal of dredged material from the area closest to the public boat launch, with two potential disposal sites under consideration: the lagoon area at Sugarloaf Marina, and the industrial land adjacent the Nickel Beach parking lot.

---

**Purpose:**

This report provides Council with a comprehensive summary of public engagement activities and feedback gathered between February 28 and March 21, 2025, regarding potential dredging at the Sugarloaf Marina and public boat launch in H.H. Knoll Lakeview Park.

It also recommends that Council direct staff to continue gathering cost estimates for the disposal of the dredged material from the area closest to the public boat launch, with two potential disposal sites under consideration: the lagoon area at Sugarloaf Marina, and the industrial land adjacent the Nickel Beach parking lot.

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**Background:**

On February 25, 2025, Council considered report 2025-12 regarding a potential dredging project at the Sugarloaf Marina and public boat launch in H.H. Knoll Lakeview Park. The report also included a proposed community engagement plan aimed at

gathering feedback from the public about the potential dredging project. At that meeting, Council requested that staff report back with a summary of results received from the public during the month of April. This report provides a summary of the engagement activities and feedback received from the public between February 28 and March 21, 2025.

Overall, the engagement plan aimed to gather feedback from the community through a brief online and paper-based survey, and two drop-in style open houses. It sought input from the community about potential dredging at the marina and public boat launch area, the appropriate location to dispose of the dredged material, how the project should be funded, and the future of the marina site in general.

To ensure Port Colborne residents and other users of the Sugarloaf Marina were aware of the opportunity to provide feedback in a way that worked best for them. The plan included:

1. Online survey
2. Paper survey
3. In-person open houses

The detailed results and findings from each of these activities are provided in Appendix A of this report. In the interest of transparency, a full list of open-ended responses received in both the online and paper surveys will be posted on [www.portcolborne.ca/marinadredging](http://www.portcolborne.ca/marinadredging)

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## Discussion:

Public engagement activities related to the potential dredging project at the marina and boat launch began on February 28, 2025.

Quick stats about the engagement activities to date:

- 354 surveys were completed (304 online and 50 paper)
  - 529 open-field comments to analyze and categorize
  - Average time to complete the survey: 8 minutes (online survey)
  - Estimated completion rate: 79%
- 94 people attended the in-person open houses

Detailed results from the survey and a summary of feedback collected during the open houses is available in Appendix A of this report.

Overall, feedback received indicates strong public support for dredging at the Port Colborne boat launch, with 75% of survey respondents supporting a dredging project. There is also a clear appreciation for the marina and waterfront, with 74% of

respondents agreeing that Sugarloaf Marina provides value to the community, and 60% expressing interest in expanded services at the marina. 73% of respondents oppose selling the marina and boat ramp to a private developer. Concerns about funding are evident, as 80% of respondents prefer that financial support come from upper levels of government rather than through increased local property taxes. Using the land assets at the Marina to support funding the proposed dredging project was supported by 45% of survey respondents, with an 27% of respondents indicating they would “maybe” support using the land assets to support funding.

The survey also identified 81.5% of survey respondents reporting excessive weed growth interfering with boat propellers and 51% identifying the water as too shallow to safely launch their vessels.

Over the past year, staff have completed preliminary studies to estimate the volume of dredged material that would need to be removed from the area near the public boat launch and Sugarloaf Marina. Additional investigation work was completed to determine:

- a) Preliminary costs for dredging
- b) Requirements for testing and handling of the material that would need to be removed from the area
- c) Potential locations that can receive the removed material
- d) Alternative designs to minimize project costs

At the February 25, 2025 Council meeting, Council directed staff to proceed with identifying the costs of various design options to determine the most suitable location for the disposal of dredged material. At this time, this work is ongoing and staff recommend continuing the work to gather cost estimates for the disposal of the dredged material from the two areas closest to the public boat launch. with two potential disposal sites under consideration:

- a) The lagoon area at Sugarloaf Marina
- b) The industrial land adjacent the Nickel Beach parking lot

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### **Internal Consultations:**

Discussions regarding the dredging of Sugarloaf Marina have involved staff from the Office of the Chief Administrative Officer, Public Works, Recreation, Financial Services and Economic Development.

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**Financial Implications:**

This report does not recommend any additional investments or financial approvals, at this time.

Staff will return to Council with additional costing and a proposed funding strategy for options to dredge at the public boat launch area and the remainder of Sugarloaf Marina in the coming months.

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**Public Engagement:**

This report provides a detailed summary of the public engagement campaign aimed at gathering feedback from residents about potential dredging at the Sugarloaf Marina and public boat launch area. It includes results received between February 28, 2025 and March 21, 2025.

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**Strategic Plan Alignment:**

The initiative contained within this report supports the following pillar(s) of the strategic plan:

- Environment and Climate Change
  - Welcoming, Livable, Healthy Community
  - Economic Prosperity
  - Increased Housing Options
  - Sustainable and Resilient Infrastructure
- 

**Conclusion:**

Public feedback gathered through surveys and open houses demonstrates community support for moving forward with a dredging project at the public boat launch in H.H. Knoll Lakeview Park and at Sugarloaf Marina. Residents value the marina and waterfront amenities, and the majority support both the dredging initiative and keeping the marina under public ownership. However, there is clear concern about the financial implications for local taxpayers, with a strong preference for funding support from upper levels of government.

In light of this, staff recommend that Council continue efforts to gather detailed cost estimates for the safe and efficient disposal of dredged material, focusing on the two proposed disposal locations: the lagoon area at Sugarloaf Marina and the industrial land adjacent to the Nickel Beach parking lot. This continued work will support informed

decision-making as the City progresses with planning and evaluating the feasibility of this important waterfront improvement project.

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## **Appendices:**

- a. Sugarloaf Marina and Public Boat Launch Dredging Public Engagement Results
- b. Sugarloaf Marina and Public Boat Launch Dredging Presentation

Respectfully submitted,

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## **Report Approval:**

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.



# Sugarloaf Marina and Public Boat Launch Dredging Project

## Engagement Results

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## Introduction

On February 28, 2025, the City of Port Colborne launched a comprehensive public engagement campaign to collect public feedback on a proposed project to dredge at the Sugarloaf Marina and public boat launch.

The campaign included:

1. Online Survey
2. Paper Survey
3. Drop-in style open houses

This document surveys as a summary of the results of the engagement activities.

Please note that personal information collected during this public engagement project was collected under the authority of the *Municipal Act, 2001* and will be used to help Council make decisions related to a proposed Sugarloaf Marina and public boat launch dredging project in Port Colborne. The disclosure of this information is governed by the Municipal Freedom of Information and Protection of Privacy Act. Questions related to the collection of this information may be directed to the Deputy City Clerk at 905-228-8118 or [deputyclerk@portcolborne.ca](mailto:deputyclerk@portcolborne.ca)

## Survey

### Overview

As one of the largest municipally owned and operated marinas in Ontario, Sugarloaf Marina provides 700 dock slips for both seasonal and transient boaters. Its operations include the public boat ramp that provides access to Lake Erie.

The in-water area near Sugarloaf Marina and the public boat launch is becoming shallower every year due to the accumulation of sediment, silt, and sand. To fix this issue, a dredging project is being considered to create more depth in this area. At this time, the City is asking the public for their input on the possibility of conducting dredging at the public boat launch area and marina. The survey was designed to gather feedback from residents on the proposed dredging project, including:

- If the dredging project should move forward
- How the dredging project should be funded
- Where the dredged material should be disposed of
- The future of the Sugarloaf Marina site in general

The survey was distributed online and in paper format.

The survey was launched February 28, 2025, and closed March 21, 2025. The survey was promoted through multiple channels to maximize reach and participation. These

included the City's website, social media platforms, digital advertising, and media outreach.

Paper surveys were available at City Hall, Vale Health & Wellness Centre and Port Colborne Public Library.

Residents were also invited to two drop-in style open houses, which took place March 5, 2025 from 2 to 6 p.m. and March 6, 2025 from 3 to 7 p.m.

This document summarizes results and feedback gathered from both the surveys and open houses.

### **Quick Facts**

- 354 surveys were completed (304 online and 50 paper)
  - City Hall: 8
  - Port Colborne Public Library: 7
  - Vale Health and Wellness Centre: 29
  - Open houses: 6
- 529 open-field comments to analyze and categorize
- Average time to complete the survey: 8 minutes (online survey)
- Estimated completion rate: 79% (online survey)

## **Overall Survey Observations**

### **Agreement that dredging is required**

- 75% of respondents support the dredging project
- 81.5% of respondents find there are too many weeds getting caught in their boat propellers at the boat launch
- 51% of respondents find the boat launch is too shallow

### **Love of marina and waterfront areas**

- 74% of respondents believe the Sugarloaf Marina provides value to Port Colborne residents
- 60% of respondents would like to see expanded services at the marina
- 73% of respondents do not support the sale of the marina or boat ramp to a private developer. If the data is filtered to only consider respondents who said they were from Port Colborne, 71% do not support selling the marina.

### **Concern about raising property taxes for development and funding**

- 80% of respondents would prefer funding for this project to come from upper levels of government

- Some respondents believe the costs should not be passed on to taxpayers, especially ones who do not use the marina

## In-Person Open Houses

### Overview

Two drop-in style in-person open houses were held at the Vale Health & Wellness Centre in the Golden Puck Room. The sessions were on:

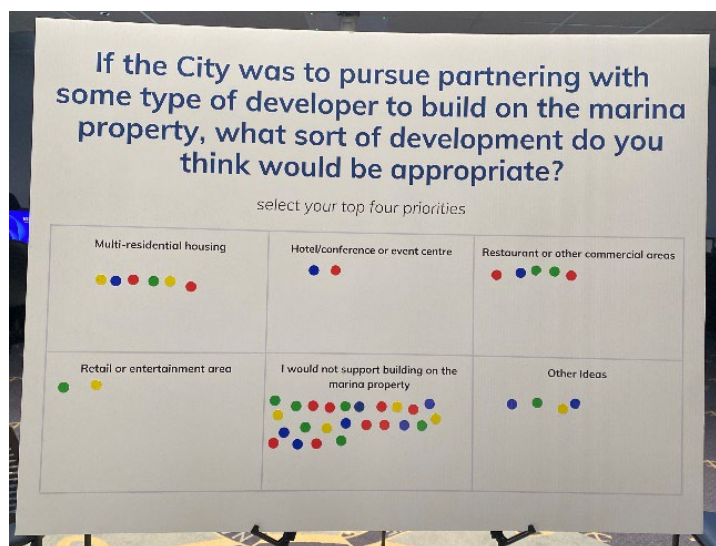
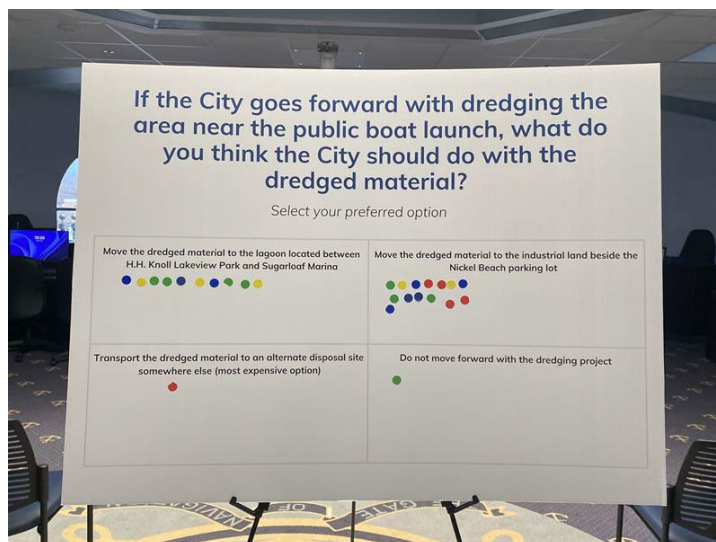
- Wednesday, March 5 from 2 p.m. to 6 p.m.
- Thursday, March 6 from 3 p.m. to 7 p.m.
- A total of 94 people attended the open houses

A variety of information boards with photos and question prompts were displayed around the room, encouraging conversation and discussion with attendees.

Staff were available to answer questions about the process and potential cost of dredging. Staff also provided answers about potential development opportunities and recorded comments and suggestions from residents.

Two interactive stations were available. One board asked residents to use a sticky dot to select their preferred option for where dredged material should be disposed of. This board did not receive much interaction, demonstrating that residents are unsure of what they consider the best option.

The second interactive board asked residents to use a sticky dot to select their top four priorities if there were to be development on the marina property. The most common response was that residents do not support developing the marina property.



## Overall Open House Observations

Overall, there was agreement that dredging is required for both the marina and the boat ramp, but there was a sense of reservation from some attendees.

A variety of comments and concerns were collected. These included, but were not limited to:

- Creating more shore fishing opportunities around the marina
- Dealing with weeds in the marina and boat launch area, as they are causing a problem for boat owners who can't effectively launch their boats or leave their slips
- Leaving the lagoon as-is for environmental and community use reasons
- Repairing the break wall so it can be used by residents

## Summary of Survey Results by Question

Responses to survey questions are outlined below. Open-ended questions include a summary of the responses received. A full list of open-ended responses received has been posted on [www.portcolborne.ca/marinadredging](http://www.portcolborne.ca/marinadredging)

Please note, staff used Microsoft CoPilot to help provide summaries and detect trends in the 529 open-ended responses received

## Q1. Where do you live?

### Answer Choices

Port Colborne	231
Somewhere else in Niagara	106
Somewhere else in Ontario	14
Other	0

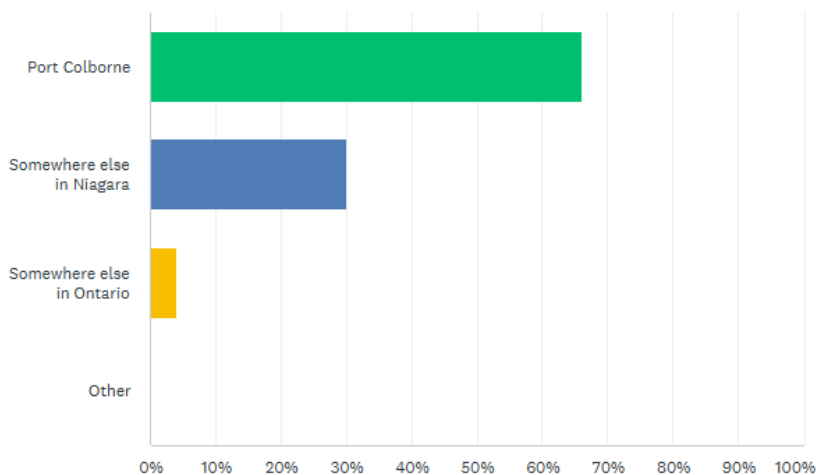
Answered	350
Skipped	4

**66% of respondents were from Port Colborne.**

**96% of respondents were from either Port Colborne or somewhere else in Niagara.**

### Where do you live?

Answered: 350 Skipped: 4





## Q2. Are you now or have you ever been a seasonal slip renter at Sugarloaf Marina?

### Answers

Yes, I am currently a seasonal slip renter

Not now, but I used to be a seasonal slip renter within the past 5 years

Not now, but I used to be a seasonal slip renter more than 5 years ago

No, I have never been a seasonal slip Renter

### Responses

129

32

27

160

Answered  
Skipped

348

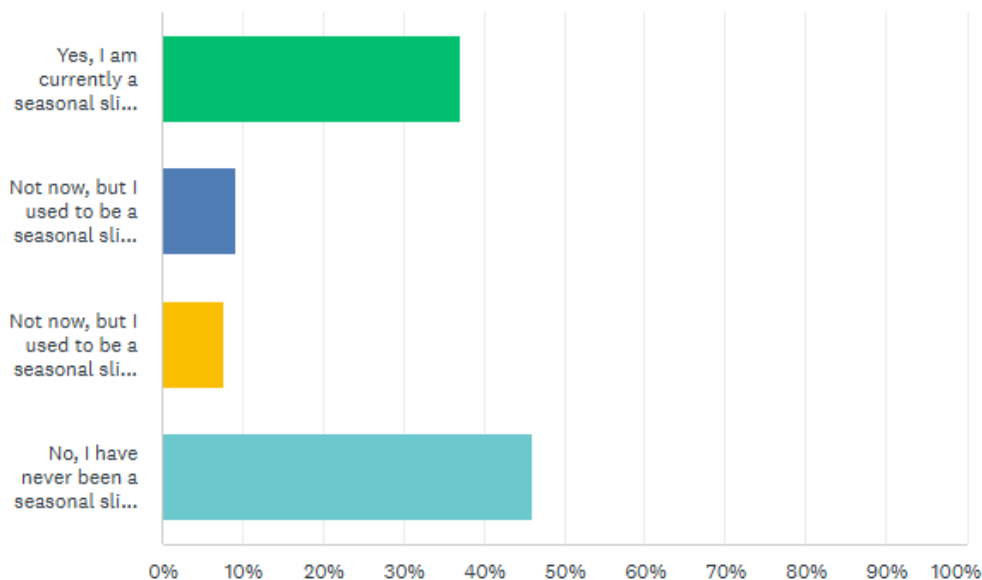
6

**37% of respondents were current seasonal slip renters at Sugarloaf Marina.**

**45% of respondents had never rented a seasonal slip at Sugarloaf Marina.**

Are you now or have you ever been a seasonal slip renter at Sugarloaf Marina?

Answered: 348 Skipped: 6



### Q3. If you used to be an annual boat slip holder, why are you no longer using the services at Sugarloaf Marina?

Answers	Responses
Not applicable	261
Please explain	47
Answered	308
Skipped	46

Question 3 allowed for respondents to explain their response if they did not choose “not applicable”. 47 comments were received. A summary of the responses is shown below.

Q3 Open-Ended Response Summary	
<b>Boat Ownership Changes</b>	<ul style="list-style-type: none"> <li>Many respondents no longer own a boat or have sold their boat.</li> <li>Some have downsized to smaller boats and now use public ramps instead of marina slips.</li> </ul>
<b>Cost Concerns</b>	<ul style="list-style-type: none"> <li>Rising costs and high slip fees are a common issue.</li> <li>Senior residents find the prices particularly challenging.</li> <li>Some respondents feel the marina offers poor value for money.</li> </ul>
<b>Service and Management Issues</b>	<ul style="list-style-type: none"> <li>Concerns about service levels at the marina</li> <li>Slow gas service</li> <li>Locked bathrooms</li> </ul>
<b>Environmental and Maintenance Problems</b>	<ul style="list-style-type: none"> <li>Issues with seaweed, bird poop, and zebra mussels affecting boat cleanliness and usability.</li> <li>Excessive weeds and shallow waters causing boats to stall or drag bottom.</li> </ul>

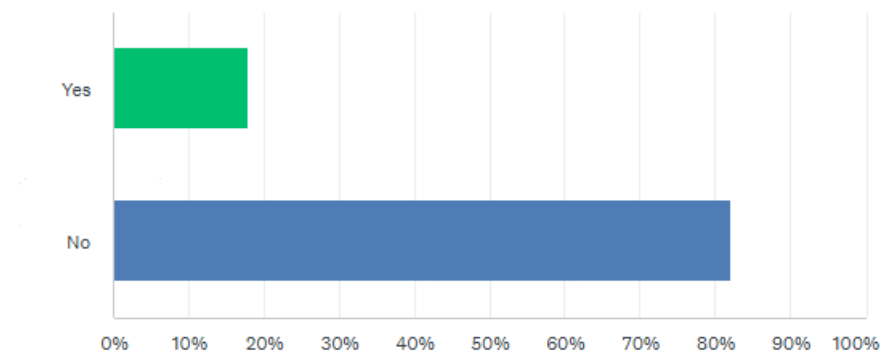
**Q4. Have you rented a temporary or transient boat slip at Sugarloaf Marina within the past five years?**

Answers	Responses
Yes	61
No	280
Answered	341
Skipped	13

**82% of respondents  
have not rented a  
slip within the past  
five years.**

Have you rented a temporary or transient boat slip at Sugarloaf Marina within the past five years?

Answered: 341 Skipped: 13



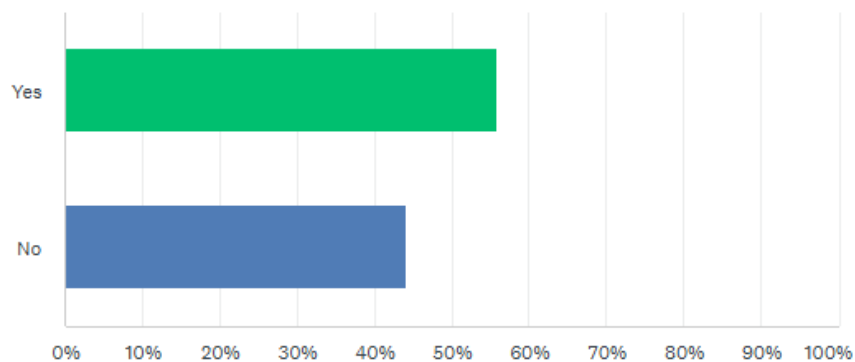
### Q5. Have you launched your boat at the public boat ramp at H.H. Knoll Lakeview Park in the last 5 years?

Answers	Responses
Yes	196
No	164
Answered	349
Skipped	5

**56% of respondents have used the public boat ramp in the last five years.**

Have you launched your boat at the public boat ramp at H.H. Knoll Lakeview Park in the last 5 years?

Answered: 349 Skipped: 5



### Q6. Do you have an annual parking pass at the public boat ramp?

#### Answers

Yes

No

#### Responses

99

89

Answered

188

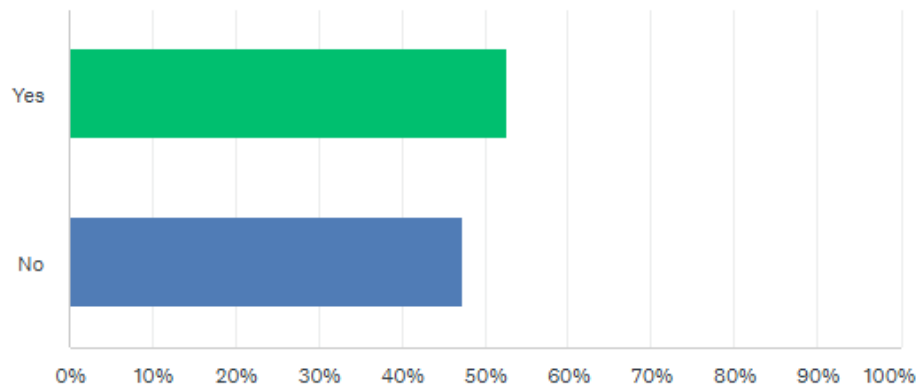
Skipped

166

**53% of respondents  
hold an annual  
parking pass at the  
public boat ramp.**

Do you have an annual parking pass at the public boat ramp?

Answered: 188   Skipped: 166



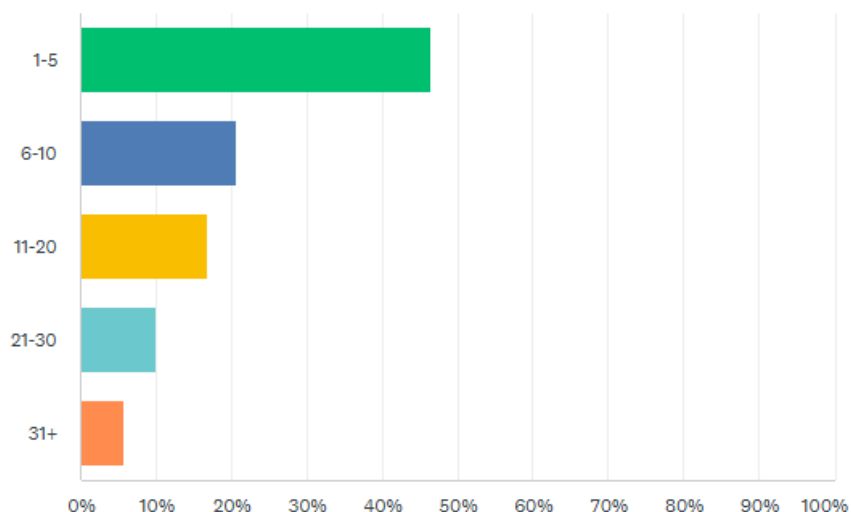
## Q7. How many times do you estimate you use the public boat ramp in an average year?

Answers	Responses
1-5	88
6-10	39
11-20	32
21-30	19
31+	11
Answered	189
Skipped	165

**47% of respondents launch their boats at the public boat launch 1-5 times a year.**

How many times do you estimate you use the public boat ramp in an average year?

Answered: 189 Skipped: 165



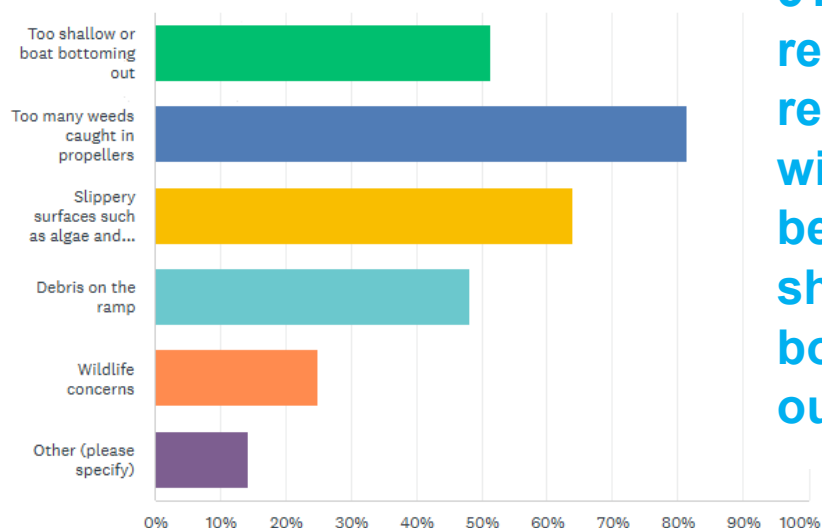
## Q8. Have you ever experienced any of the following challenges launching your boat at the public boat ramp? (select all that apply)

Answers	Responses
Too shallow or boat bottoming out	97
Too many weeds caught in propellers	164
Slippery surfaces such as algae and slime	121
Debris on the ramp	91
Wildlife concerns	47
Other (please specify)	27
Answered	189
Skipped	165

**81% of respondents reported having difficulty launching their boat due to weeds.**

Have you ever experienced any of the following challenges launching your boat at the public boat ramp? (select all that apply)

Answered: 189 Skipped: 165



**51% of respondents reported issues with the area being too shallow or their boat bottoming out.**

Question 8 also allowed for respondents to offer “other” answers. 27 comments were received. Of those comments, 12 supported one of the options given. A summary of the remaining comments is shown below.

<b>Q8 Open-Ended Response Summary</b>	
<b>Parking and Traffic</b>	<ul style="list-style-type: none"> <li>• Cars without trailers taking up parking spaces.</li> <li>• Overflow parking issues during events.</li> <li>• Expensive parking fees.</li> </ul>
<b>Boater Behaviour</b>	<ul style="list-style-type: none"> <li>• Lack of etiquette among boaters, blocking docks and ramps.</li> <li>• Inexperienced boaters causing delays and accidents.</li> <li>• Too many boats sitting at the dock for extended periods.</li> </ul>
<b>Maintenance and Management</b>	<ul style="list-style-type: none"> <li>• Some respondents call for ramp attendants to expedite the process.</li> </ul>



**Q9. Do you participate in any of the following activities around the Sugarloaf Marina and public boat launch area? (select all that apply)**

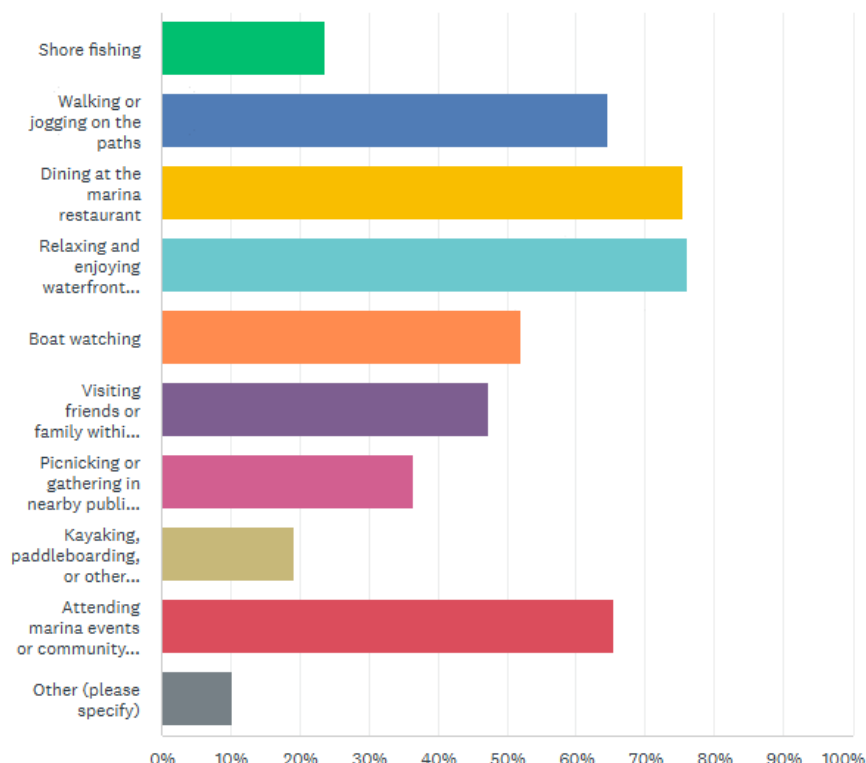
<b>Answers</b>	<b>Responses</b>
Shore fishing	74
Walking or jogging the paths	202
Dining at the marina restaurant	236
Relaxing and enjoying waterfront views	238
Boat watching	163
Visiting friends or family within the marina	148
Picnicking or gathering in nearby public spaces	114
Kayaking, paddleboarding, or other non-motorized water activities	60
Attending marina events or community gathering	205
Other (please specify)	32
Answered	313
Skipped	41

**65% of respondents attend community events at the marina, while 76% report they use the space to relax and enjoy waterfront views.**

**64% of respondents use the areas walking or jogging paths.**

## Do you participate in any of following activities around the Sugarloaf Marina and public boat launch area? (select all that apply)

Answered: 313 Skipped: 41



Question 9 also allowed for respondents to offer “other” answers. 32 comments were received. Common responses included:

- Visiting for Canal Days
- Fishing derbies
- Working with Port Colborne Marine Auxiliary Rescue
- Attending the Sugarloaf Sailing Club
- Swimming
- Birdwatching

**Q10. Do you believe Sugarloaf Marina provides value to Port Colborne residents beyond its use for boaters (i.e. scenic waterfront views, walking paths, restaurant, fishing opportunities, etc.)?**

**Answers**

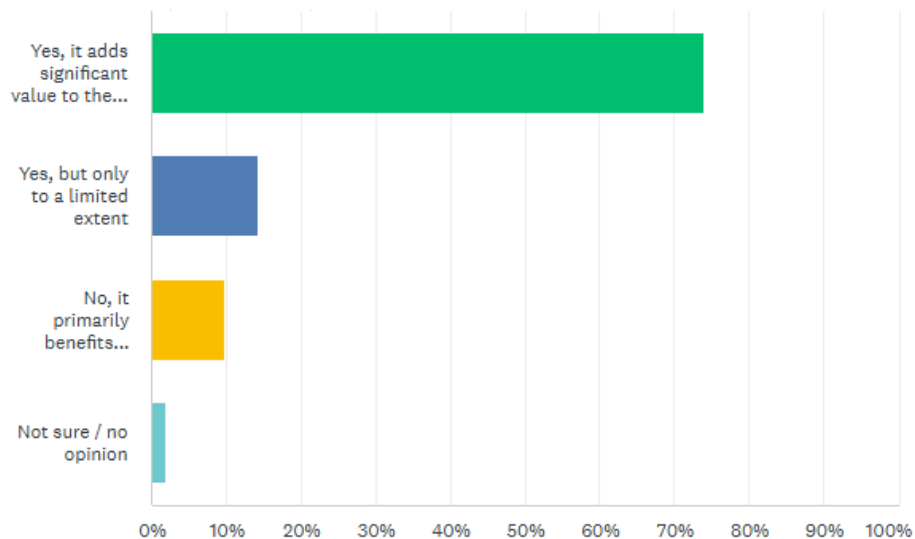
**Responses**

Yes, it adds significant value to the community	239
Yes, but only to a limited extent	46
No, it primarily benefits boaters	32
Not sure/no opinion	6
Answered	323
Skipped	31

**74% of respondents believe the marina adds significant value to the community.**

Do you believe Sugarloaf Marina provides value to Port Colborne residents beyond its use for boaters (i.e. scenic waterfront views, walking paths, restaurant, fishing opportunities, etc.)?

Answered: 323 Skipped: 31



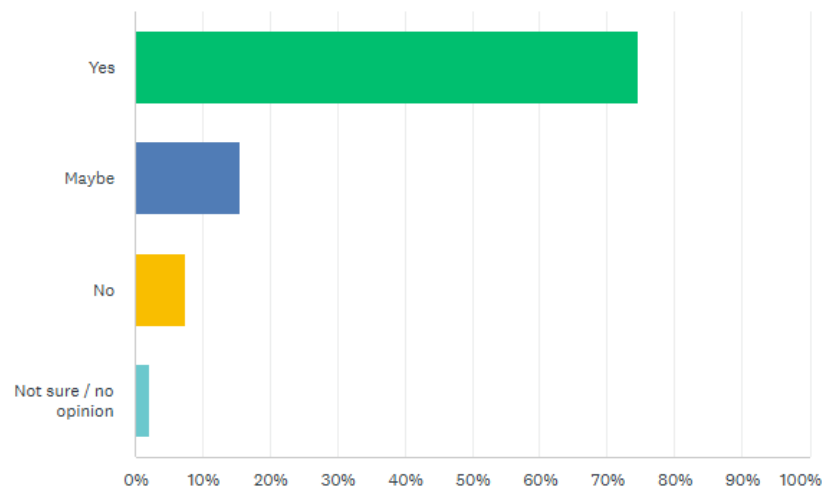
**Q11. The in-water area near Sugarloaf Marina and the public boat launch is becoming shallower every year due to low lake levels and the accumulation of sediment, silt, and sand. To fix this issue, a dredging project would be required to create more depth in this area. Dredging is the process of removing sediment using specialized equipment such as excavators equipped with a bucket or suction extraction mechanisms. Would you support this project?**

Answers	Responses
Yes	239
Maybe	50
No	24
Not sure/no opinion	7
Answered	320
Skipped	34

**75% of respondents support a dredging project at the marina and public boat launch.**

The in-water area near Sugarloaf Marina and the public boat launch is becoming shallower every year due to low lake levels and the accumulation of sediment, silt, and sand. To fix this issue, a dredging project would be required to create more depth in this area. Dredging is the process of removing sediment using specialized equipment such as excavators equipped with a bucket or suction extraction mechanisms. Would you support this project?

Answered: 320 Skipped: 34



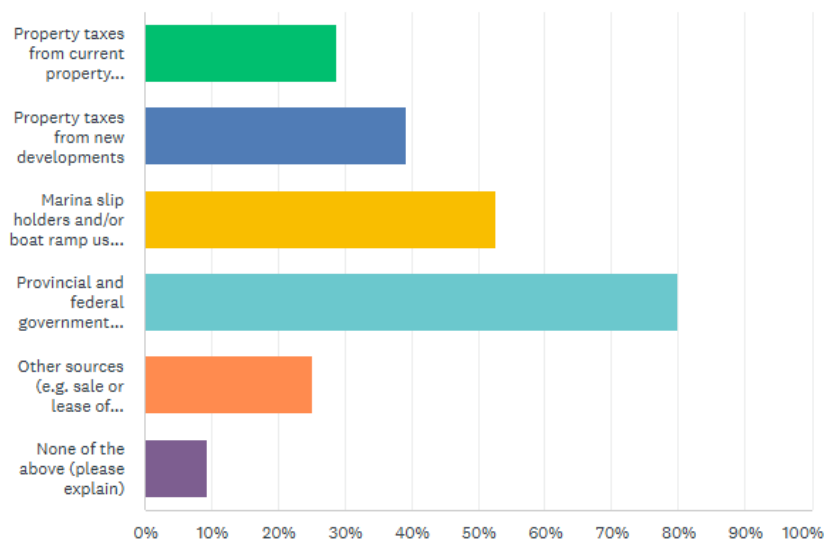
## Q12. How do you think the City should pay for this project? (select all that apply)

Answers	Responses
Property taxes from current property taxpayers	93
Property taxes from new developments	127
Marina slip holders and/or boat ramp user fees	170
Provincial and federal government grants	258
Other sources (e.g. sale or lease of assets, investment income)	81
None of the above (please explain)	30
Answered	323
Skipped	31

**80% of respondents would prefer to fund the dredging project with provincial and federal grants.**

How do you think the City should pay for this project? (select all that apply)

Answered: 323 Skipped: 31



Question 12 also allowed for respondents to offer “other” answers. 30 comments were received. A summary of the responses is shown below.

<b>Q12 Open-Ended Response Summary</b>	
<b>Fundraising Events</b>	<ul style="list-style-type: none"> <li>• Organize events or gatherings to raise money.</li> <li>• Some respondents suggest using existing local events like fishing derbies and Canal Days to raise money.</li> </ul>
<b>Leasing and Private Investment</b>	<ul style="list-style-type: none"> <li>• Lease the marina to private operators to cover operations and maintenance costs.</li> <li>• Consider selling the marina to a private operator.</li> </ul>
<b>Financial Concerns</b>	<ul style="list-style-type: none"> <li>• Some respondents noted concerns with raising taxes to support the project.</li> <li>• Some noted concerns about raising marina fees to fund the project.</li> </ul>

**Q13. The most significant accumulation of sediment, silt, and sand is at the public boat launch area, causing issues for people launching boats. If these issues continue, how do you think the City should respond?**

**Answers**

**Responses**

Go forward with the dredging project near the boat launch only

213

Restrict the use of the public boat launch to boats designated for navigating shallow waters

21

Close the public boat launch

4

Search for a private partner to support operating and maintaining the boat launch

33

Do nothing at this time

4

Other (please specify)

42

Answered

317

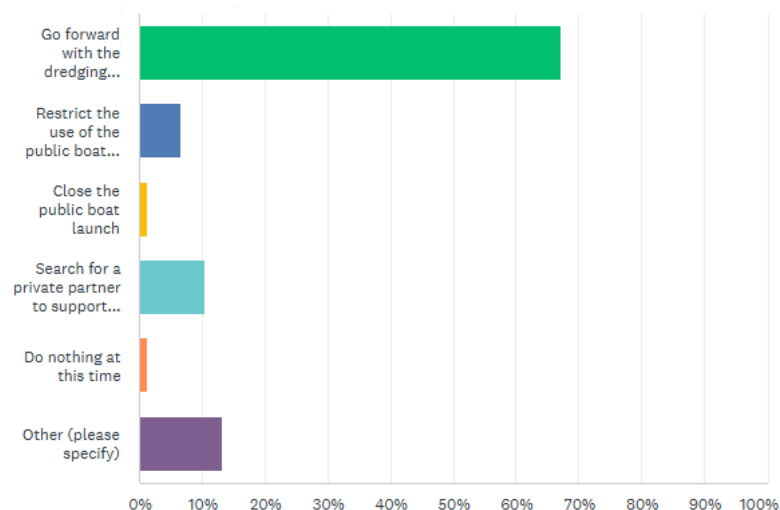
Skipped

37

**Only 1% of respondents support closing the public boat launch, while 67% agree with moving forward with the dredging project at the public boat launch.**

The most significant accumulation of sediment, silt, and sand is at the public boat launch area, causing issues for people launching boats. If these issues continue, how do you think the City should respond?

Answered: 317 Skipped: 37



Question 13 also allowed respondents to offer “other” answers. 42 comments were received. A summary of the comments left is shown below.

Q13 Open-Ended Response Summary	
<b>Dredging Suggestions</b>	<ul style="list-style-type: none"> <li>• Respondents suggest breaking up the dredging into small sections, beginning with critical areas.</li> <li>• It is suggested to spread the dredging out over several years.</li> </ul>
<b>Relocation</b>	<ul style="list-style-type: none"> <li>• Some respondents suggest relocating the public boat launch to an area that does not require dredging.</li> </ul>



**Q14. As sediment, silt and sand continue to accumulate in the rest of Sugarloaf Marina, there are other areas beyond the boat launch area that are too shallow for boaters to navigate. How do you think the City should respond to these issues?**

**Answers**

**Responses**

Go forward with dredging the marina  
Close down the shallowest sections of the marina  
Search for a private partner to operate and maintain the marina  
Sell the marina to a private investor  
Close the marina  
Do nothing at this time  
Other (please specify)

213  
18  
32  
14  
4  
15  
23

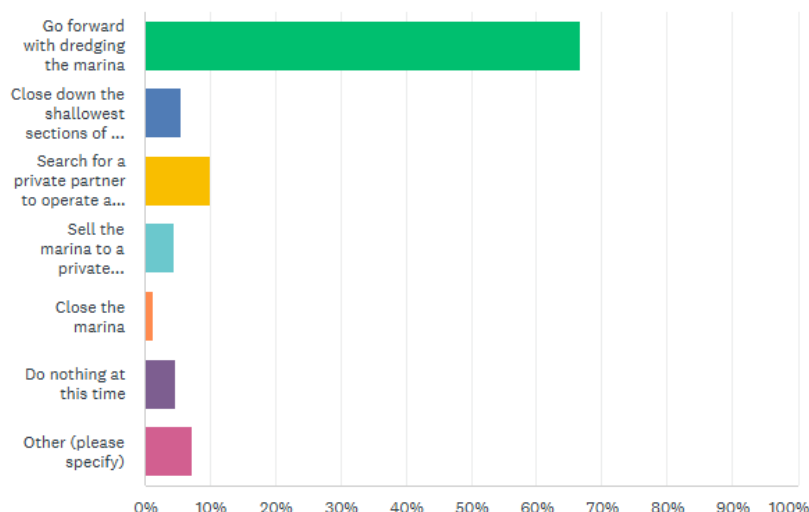
Answered  
Skipped

319  
35

**Only 1% of respondents support closing the marina, while 66% agree with moving forward with a dredging project at the marina.**

As sediment, silt and sand continue to accumulate in the rest of Sugarloaf Marina, there are other areas beyond the boat launch area that are too shallow for boaters to navigate. How do you think the City should respond to these issues?

Answered: 319 Skipped: 35



Question 14 also allowed respondents to offer “other” answers. 23 comments were received. Of these comments, many respondents suggest:

- Dredging only the necessary areas
- Purchasing the dredging equipment so the City can regularly maintain the marina
- Building dredging into the annual budget.

Many respondents also expressed concerns and questions about the funding of this project.

**Q15. If the City goes forward with dredging the area near the public boat launch, what do you think the City should do with the dredged material (sediment, silt and sand collected from the water). Please rank your options.**

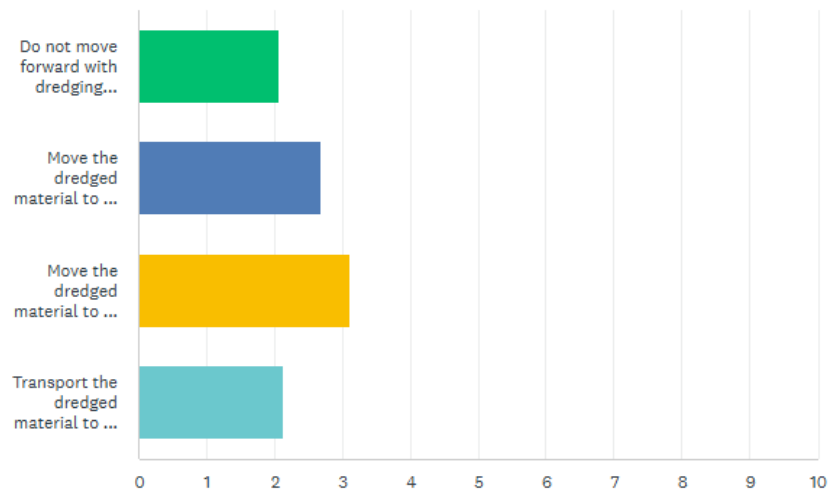
<b>Answers</b>	<b>Responses Ranked #1</b>	<b>Responses Ranked #2</b>	<b>Responses Ranked #3</b>	<b>Responses Ranked #4</b>
Do not move forward with the dredging project	74	30	42	159
Move the dredged material to the lagoon located between H.H. Knoll Lakeview Park and Sugarloaf Marina	71	105	90	39
Moved the dredged material to the industrial land beside the Nickel Beach parking lot	134	97	52	22
Transport the material to an alternate disposal site somewhere else (most expensive option)	26	73	121	85
Answered				305
Skipped				49

Overall, respondents ranked the options in the following order:

1. Moved the dredged material to the industrial land beside the Nickel Beach parking lot
2. Move the dredged material to the lagoon located between H.H. Knoll Lakeview Park and Sugarloaf Marina
3. Transport the material to an alternate disposal site somewhere else (most expensive option)
4. Do not move forward with the dredging project

If the City goes forward with dredging the area near the public boat launch, what do you think the City should do with the dredged material (sediment, silt and sand collected from the water). Please rank your options.

Answered: 305 Skipped: 49



**Q16. Currently, the marina operations are fully funded by fees paid by boaters and parking passes at the public boat ramp (known as a self-sustaining entity). Given the significant cost of the dredging is likely to exceed what can be covered by slip holders and launch users, would you support the City using some of the land assets on the marina property to create an income source to help pay for the dredging and future maintenance costs?**

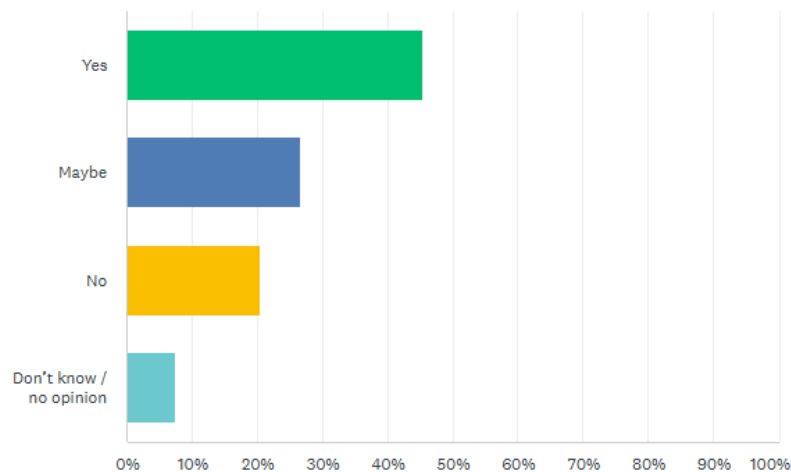
Answers	Responses
Yes	145
Maybe	85
No	65
Don't know/no opinion	24
Answered	319
Skipped	35

**45% of respondents agree with using land assets at the marina as an income source.**

**An additional 27% said maybe.**

Currently, the marina operations are fully funded by fees paid by boaters and parking passes at the public boat ramp (known as a self-sustaining entity). Given the significant cost of the dredging is likely to exceed what can be covered by slip holders and launch users, would you support the City using some of the land assets on the marina property to create an income source to help pay for the dredging and future maintenance costs?

Answered: 319 Skipped: 35



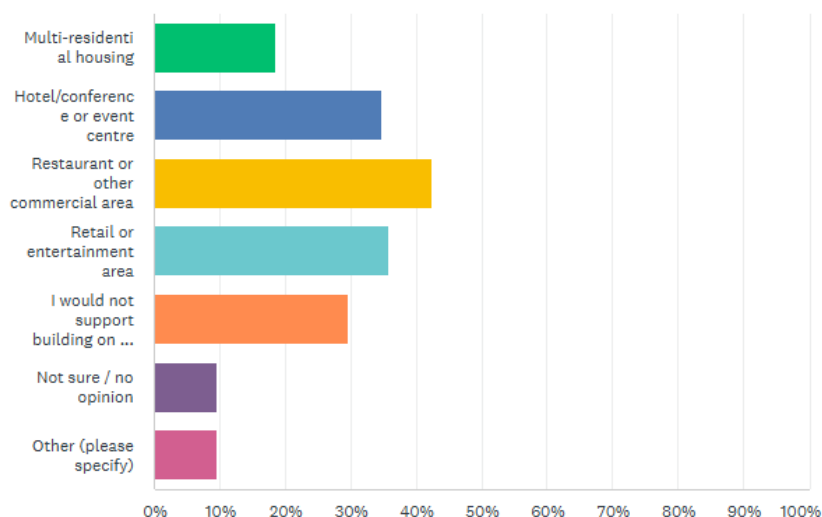
**Q17. If the City was to pursue partnering with some type of developer to build on the marina property, what sort of development do you think would be appropriate? (select all that apply)**

Answers	Responses
Multi-residential housing	60
Hotel/conference or event centre	112
Restaurant or other commercial area	137
Retail or entertainment area	116
I would not support building on the marina property	96
Not sure/no opinion	31
Other (please specify)	31
Answered	323
Skipped	31

**Results show similar support for a hotel/conference or event centre, restaurant or other commercial area, or retail or entertainment area.**

If the City was to pursue partnering with some type of developer to build on the marina property, what sort of development do you think would be appropriate? (select all that apply)

Answered: 323 Skipped: 31



Question 17 also allowed respondent to offer “other” answers. 31 comments were received. A summary of the responses is shown below.

<b>Q17 Open-Ended Response Summary</b>	
<b>Commercial Establishments</b>	<ul style="list-style-type: none"> <li>• Respondents suggested coffee shops, breakfast restaurants, boating/beach/fishing supply stores, and mixed-use residential and commercial areas.</li> </ul>
<b>Recreational Facilities</b>	<ul style="list-style-type: none"> <li>• Respondents suggested recreation facilities with amenities such as pools and pickleball, tennis or basketball courts.</li> </ul>
<b>Concerns and Considerations</b>	<ul style="list-style-type: none"> <li>• There was an emphasis from respondents on the importance of preserving the marina.</li> <li>• Respondents expressed concerns about already limited parking impacting new developments.</li> <li>• Respondents expressed concerns about losing access to the waterfront if the marina were to be sold to private developers.</li> </ul>

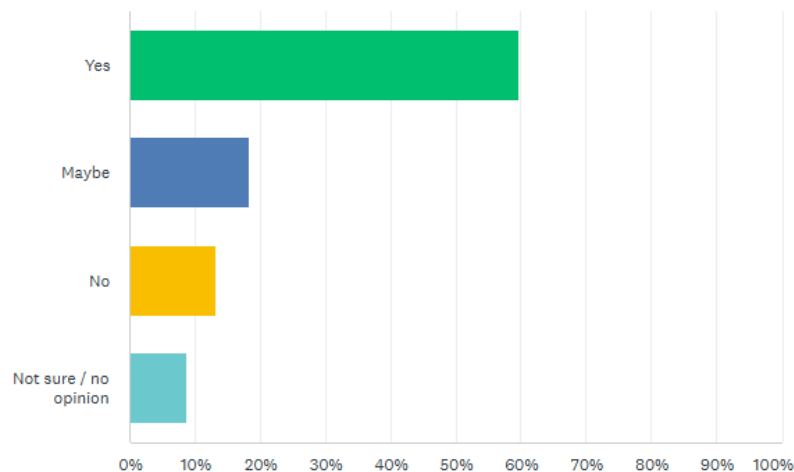
**Q18. Sugarloaf Marina is not currently a full-service marina (i.e. it does not offer all the services boaters may need during a season). Do you think the marina should expand the services it offers to help bring in additional revenue to put toward operations and maintenance of the facility and the potential dredging project?**

Answers	Responses
Yes	191
Maybe	59
No	42
Not sure/no opinion	28
Answered	320
Skipped	34

**60% of respondents think the marina should offer additional services to bring in additional revenue.**

Sugarloaf Marina is not currently a full-service marina (i.e. it does not offer all the services boaters may need during a season). Do you think the marina should expand the services it offers to help bring in additional revenue to put toward operations and maintenance of the facility and the potential dredging project?

Answered: 320 Skipped: 34





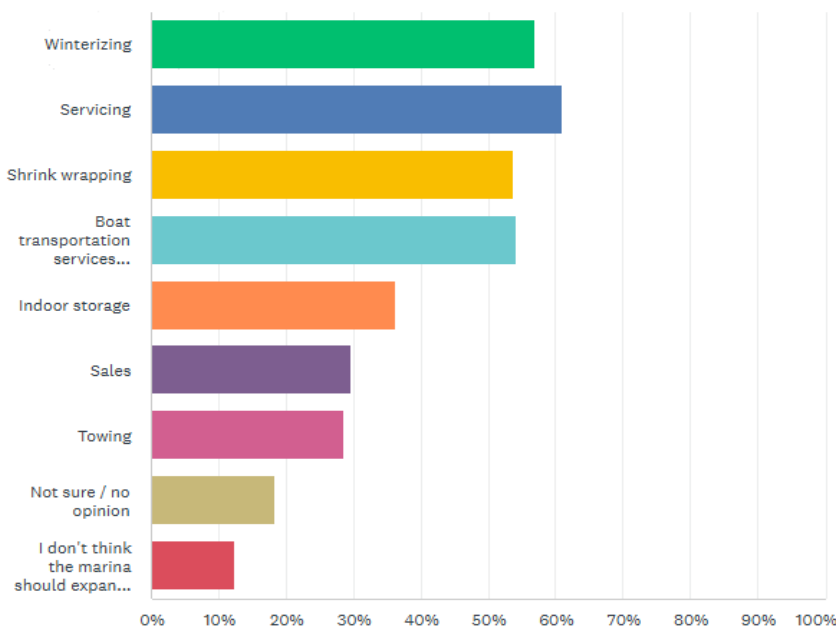
**Q19. If yes, which services would you find valuable? (Select all that apply)**

Answers	Responses
Winterizing	165
Servicing	177
Shrink wrapping	165
Boat transportation services (launch, haul, pick up, delivery, etc.)	157
Indoor storage	105
Sales	86
Towing	83
Not sure/no opinion	53
I don't think the marina should expand its services	36
Answered	290
Skipped	64

**Winterizing, servicing and shrink wrapping and boat transportation were the most popular services with respondents.**

If yes, which services would you find valuable? (Select all that apply)

Answered: 290 Skipped: 64



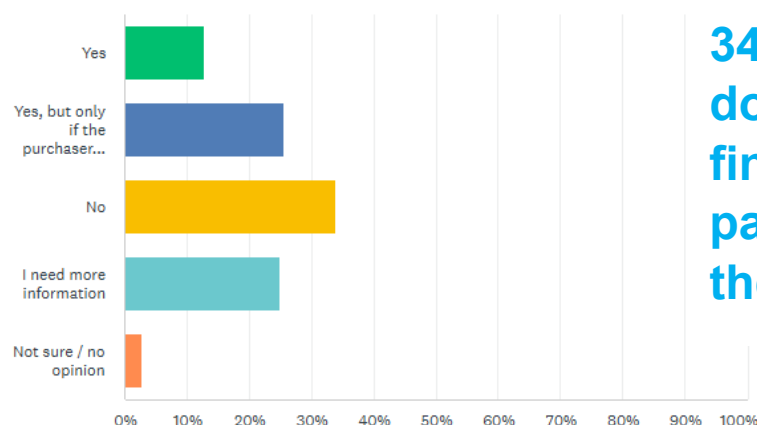
## Q20. Would you support the City searching for a private partner to support the operation and maintenance of Sugarloaf Marina and the public boat launch?

Answers	Responses
Yes	41
Yes, but only if the purchaser promises to continue to operate the marina and boat launch	82
No	109
I need more information	80
Not sure/no opinion	9
Answered	321
Skipped	33

**25% of respondents said they either need more information or thought a private developer would work as long as the area continues to be a marina and public boat launch.**

Would you support the City searching for a private partner to support the operation and maintenance of Sugarloaf Marina and the public boat launch?

Answered: 321 Skipped: 33



**34% of respondents do not agree with finding a private partner to support the marina.**

**Q21. If the City was to sell the marina and boat ramp to a private developer/operator, what sort of development would you like to see in the area (select all that apply)**

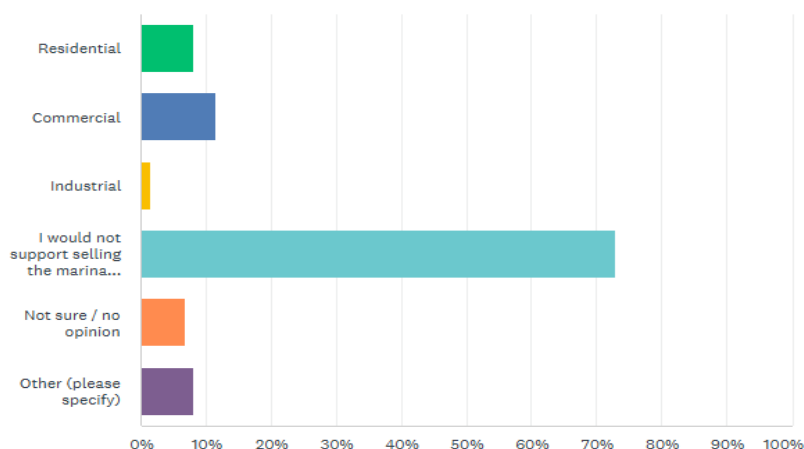
Answers	Responses
Residential	26
Commercial	37
Industrial	5
I would not support selling the marina property	235
Not sure/no opinion	22
Other (please specify)	26
Answered	322
Skipped	32

**73% of respondents do not support selling the marina property.**

**If the data is filtered to only consider respondents who said they were from Port Colborne, 71% do not support selling the marina.**

If the City was to sell the marina and boat ramp to a private developer/operator, what sort of development would you like to see in the area (select all that apply)

Answered: 322 Skipped: 32



- Conditional support for selling the marina, provided it continues operating as a marina
- Support for residential development

**Q22. Are there things you would like to see improved around Sugarloaf Marina? (i.e. fish cleaning station, promenade or pier for better views of the lake, additional parking, additional shoreline fishing opportunities, etc.)**

Answered 155  
Skipped 199

Question 22 was an open-ended question which allowed respondents to fill in comments. 155 comments were provided.

A full list of comments is available at [www.portcolborne.ca/marinadredging](http://www.portcolborne.ca/marinadredging)

Overall, respondents agreed that some maintenance improvements are required at the marina. The suggestions are aimed at enhancing user experience, maintaining the marina's facilities and promoting community engagement. A summary of the comments is shown below.

<b>Q22 Open-Ended Response Summary</b>	
<b>Facilities and Amenities</b>	<ul style="list-style-type: none"> <li>• Many respondents suggested installing or improving fish cleaning stations.</li> <li>• There is a strong demand for year-round washroom facilities.</li> <li>• Respondents believe additional parking spaces are needed, especially during peak times or events.</li> <li>• Several comments mentioned the desire for a promenade or pier to enhance lake views and provide better access for non-boaters.</li> <li>• Some respondents made suggestions for better access points for kayaks and canoes, including areas with rubber mats or sand pads.</li> </ul>
<b>Maintenance and Cleanliness</b>	<ul style="list-style-type: none"> <li>• Commenters agree that the marina needs dredging to improve water quality and access.</li> <li>• Respondents also agree that many docks are in poor condition and require repairs.</li> <li>• Respondents suggest that regular cleaning of docks, especially to remove bird droppings and weeds, is needed.</li> </ul>

Q22 Open-Ended Response Summary	
	<ul style="list-style-type: none"><li>• Respondents would like to see more efficient use of resources and policy adherence.</li></ul>
<b>Recreational Opportunities</b>	<ul style="list-style-type: none"><li>• Respondents request expanded shoreline fishing opportunities while preserving natural habitats.</li><li>• More walking trails and seating areas along the water were requested.</li><li>• Suggestions were made for more community activities and events, including food trucks and entertainment.</li></ul>

## Q23. Is there anything else you would like to share with us about potential dredging at the Sugarloaf Marina and public boat launch?

Answered 116  
Skipped 238

Question 23 was an open-ended question which allowed respondents to fill in comments. 116 comments were provided.

A full list of comments is available at [www.portcolborne.ca/marinadredging](http://www.portcolborne.ca/marinadredging)

Overall, there is a mix of comments from respondents, with recognition of the need for dredging, but concern for increased cost to the taxpayer. Concern for losing the marina to a private developer is also mentioned. A summary of the comments is shown below.

Q23 Open-Ended Response Summary	
<b>Financial Concerns</b>	<ul style="list-style-type: none"> <li>Many commenters are worried about the cost of dredging and oppose raising taxes to fund the project.</li> <li>Suggestions include finding alternative funding methods, such as fundraising, grants or charging marina users higher fees.</li> </ul>
<b>Environmental Impact</b>	<ul style="list-style-type: none"> <li>Concerns were raised about the environmental effects of dredging, particularly on local wildlife and the lagoon.</li> <li>Commenters would like to see the project done with environmentally safe practices and long-term impacts in mind.</li> </ul>
<b>Maintenance and Infrastructure</b>	<ul style="list-style-type: none"> <li>Commenters highlight the need for regular maintenance to prevent issues from escalating.</li> </ul>
<b>Community and Usage</b>	<ul style="list-style-type: none"> <li>The marina is seen as a valuable asset to the community, attracting visitors and providing recreational opportunities.</li> <li>There are suggestions to improve facilities and services to make the marina more welcoming and accessible to everyone.</li> </ul>
<b>Alternative Solutions</b>	<ul style="list-style-type: none"> <li>Ideas include selling the marina to a private developer, relocating the boat</li> </ul>

Q23 Open-Ended Response Summary	
	<p>ramp, or using innovative dredging methods.</p> <ul style="list-style-type: none"><li>• Some commenters propose using the dredged material for other purposes, such as creating barriers or filling in areas.</li></ul>



# Community Engagement on Sugarloaf Marina and the Public Boat Launch Dredging Project

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**Council Meeting**  
April 22, 2025



**PORT COLBORNE**

# Background

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- **February 25, 2025:** Initial report to Council regarding a proposed project to dredge at Sugarloaf Marina and the public boat launch. Council directed public engagement on the potential dredging project.
- **February 28, 2025:** Online and paper-based surveys launched.
- **Mar 5 and 6:** Open houses to gather feedback about potential dredging at marina and boat launch
- **March 21, 2025:** Deadline for community input
- **April 22, 2025:** Community feedback presented to Council.<sub>2</sub>

# Recommendations

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That Chief Administrative Officer Report 2025-93 be received; and

That Council direct staff to continue working with subject matter experts in the field to assess and identify viable future tenants for the Port Colborne Grain Terminal.



# Public Boat Launch Area





# Sugarloaf Marina





# Recommendations

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That Chief Administrative Officer Report 2025-93 be received; and

That Council direct staff to continue gathering cost estimates for the disposal of dredged material from the area closest to the public boat launch, with two potential disposal sites under consideration:

- The lagoon area at Sugarloaf Marina
- The industrial land adjacent the Nickel Beach parking lot

# Summary of Engagement Results to Date

February 28 – March 21, 2025



# Survey Quick Stats

- Between February 28 – March 21
- **354** people completed the survey
  - **304** online surveys completed
  - **50** on paper surveys received
- **529** open-field comments
- Average time to complete:  
**8 minutes** (online survey)
- Estimated completion rate:  
**79%** (online survey)





# Open House Recap

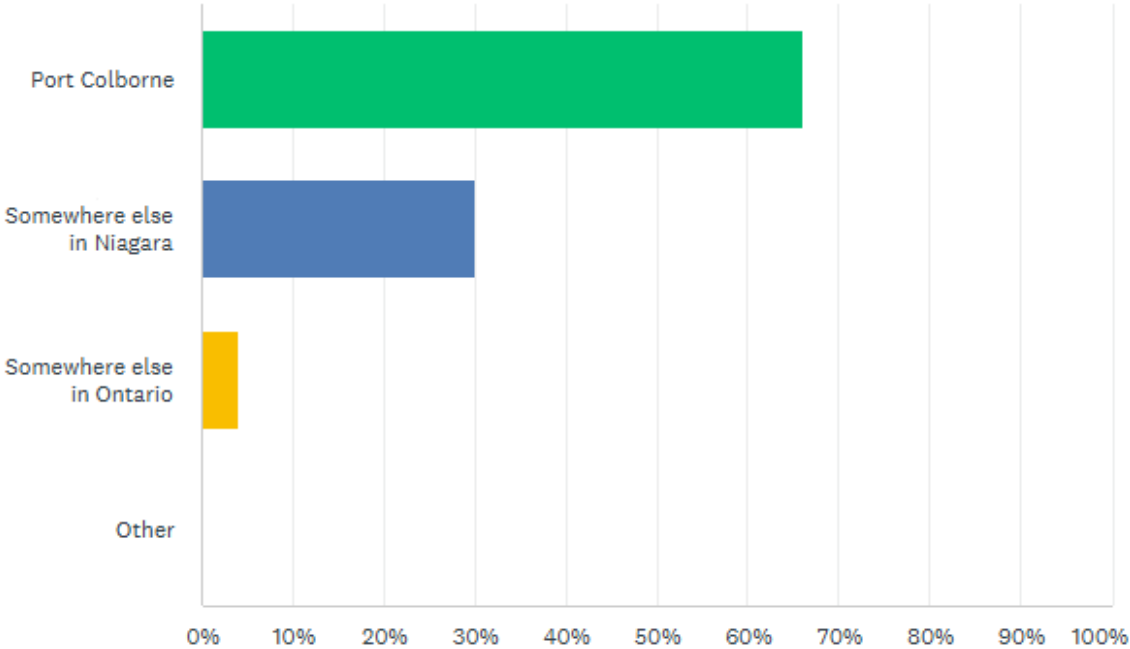
- Events were shared with Grain Terminal engagement project
- March 5, 2025, from 2 to 6 p.m.
- March 6, 2025, from 3 to 7 p.m.
- Vale Health & Wellness Centre
- 94 attendees in total
- Information boards and interactive questions with sticky dots for voting



# Who We Heard From

Where do you live?

Answered: 350    Skipped: 4



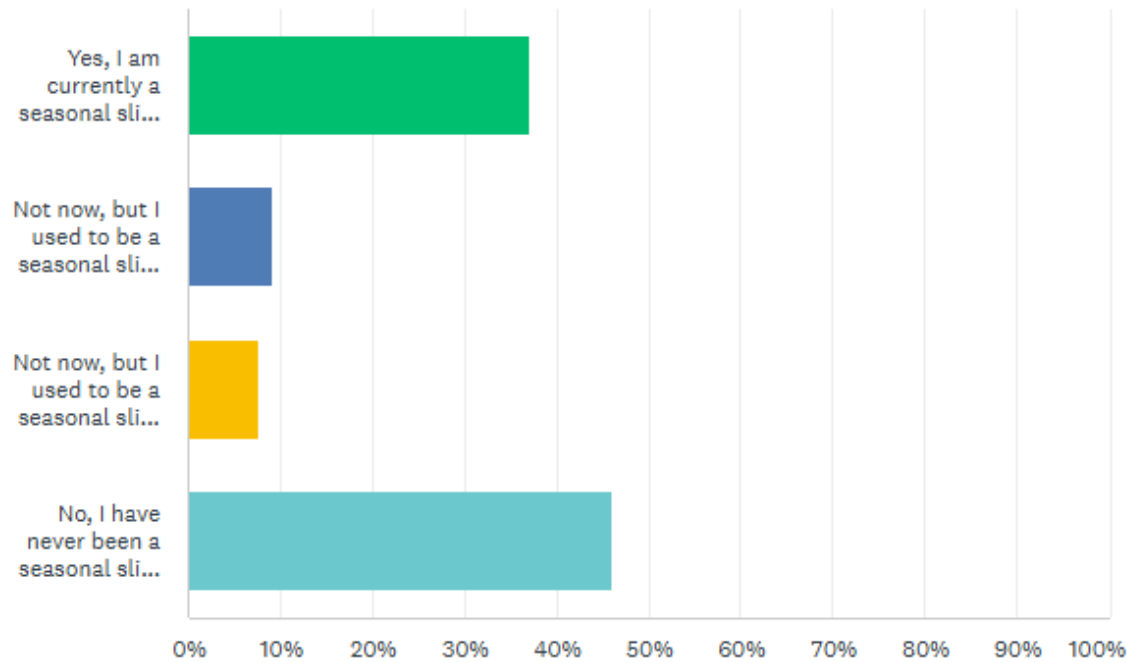
66% of respondents were from Port Colborne.

96% of respondents were from either Port Colborne or somewhere else in Niagara.

# Who We Heard From

Are you now or have you ever been a seasonal slip renter at Sugarloaf Marina?

Answered: 348    Skipped: 6



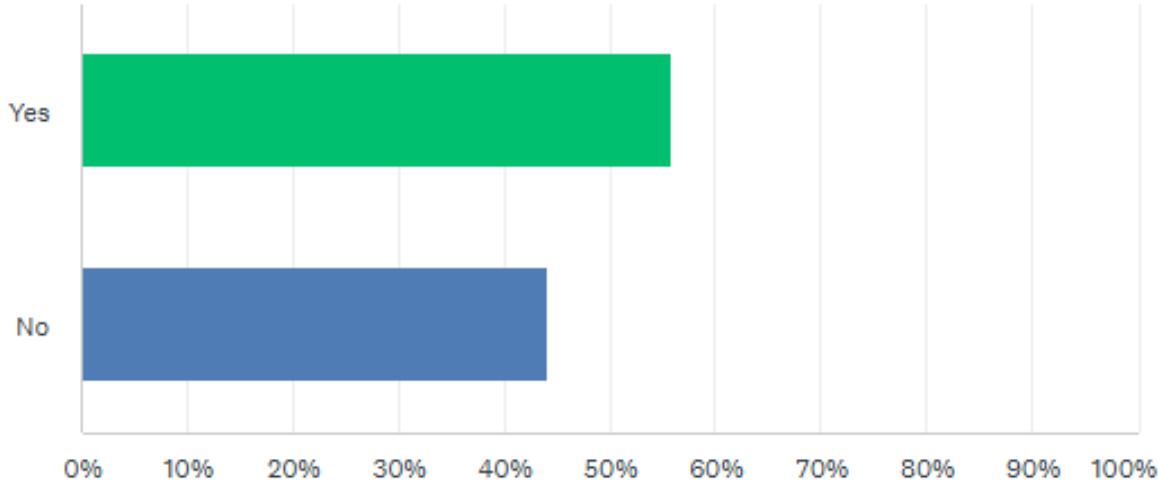
**37% of survey respondents reported they are currently a seasonal slip holder at Sugarloaf Marina.**

**45% of survey respondents reported that they have never been a seasonal slip holder at Sugarloaf Marina.**

# Who We Heard From

Have you launched your boat at the public boat ramp at H.H. Knoll Lakeview Park in the last 5 years?

Answered: 349    Skipped: 5



**56% of respondents have used the public boat ramp in the last five years.**

# What We Heard: Themes & Notable Comments



**Community enjoyment  
of Sugarloaf Marina &  
waterfront area**



**Feedback on  
proposed dredging  
project**



**Comments about  
project funding**



**Future development  
at the Sugarloaf  
Marina property**



**Expanding services at  
Sugarloaf Marina**



**Other notable  
comments**



# What We Heard: Themes & Notable Comments



**Community enjoyment  
of Sugarloaf Marina &  
waterfront area**



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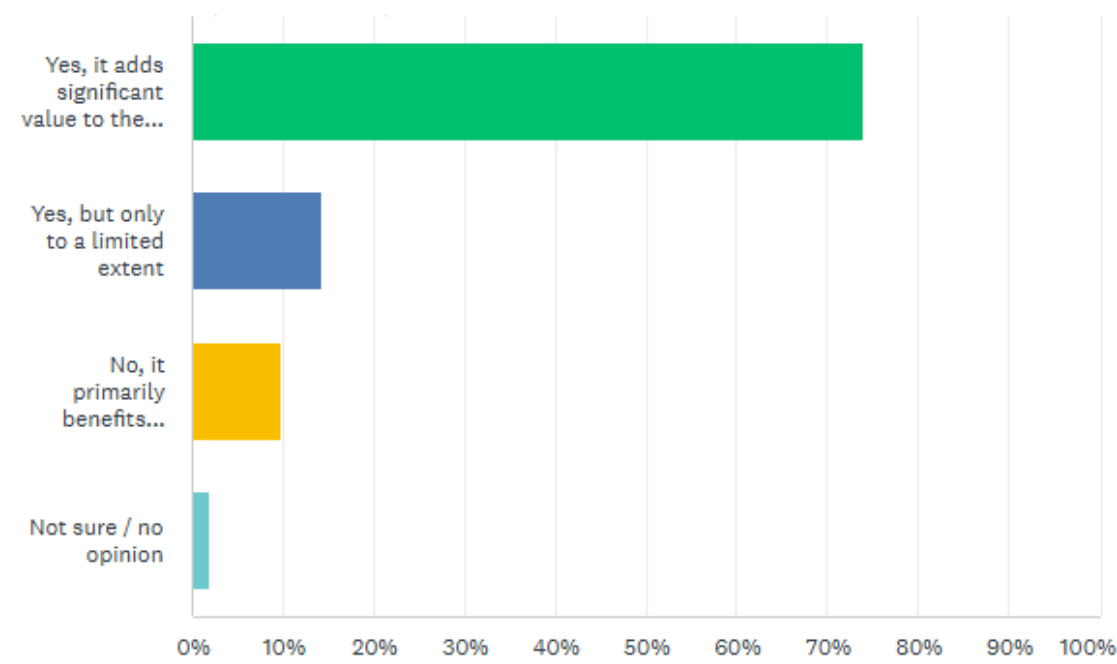


**Other notable  
comments**

# Community enjoyment of Sugarloaf Marina & waterfront area

Do you believe Sugarloaf Marina provides value to Port Colborne residents beyond its use for boaters (i.e. scenic waterfront views, walking paths, restaurant, fishing opportunities, etc.)?

Answered: 323    Skipped: 31

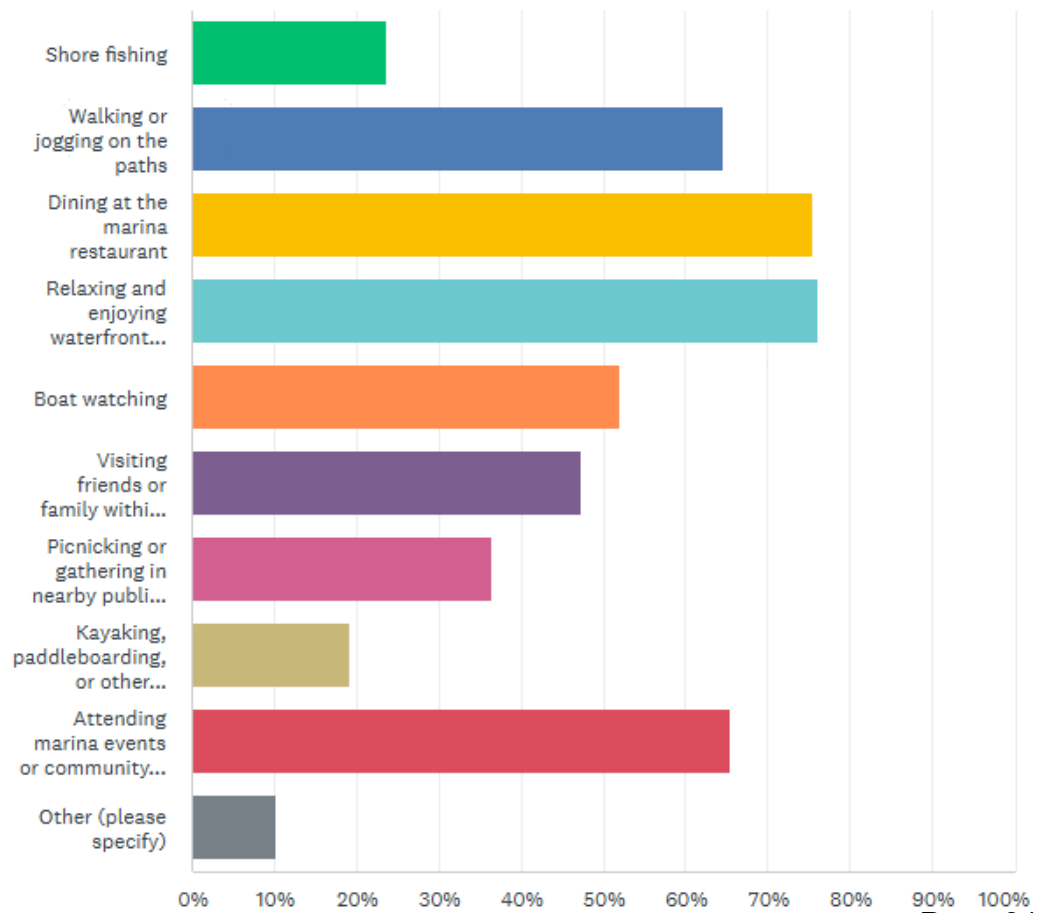


74% of respondents believe Sugarloaf Marina adds significant value to the community.

# Community enjoyment of Sugarloaf Marina & waterfront area

Do you participate in any of following activities around the Sugarloaf Marina and public boat launch area? (select all that apply)

Answered: 313    Skipped: 41



**76% of respondents use the marina for relaxing and enjoying waterfront views.**

**75% of respondents enjoy dining at the marina restaurant.**

**65% of respondents enjoy attending marina or community events.**

**64% of respondents enjoy walking or jogging the paths.**



# What We Heard: Themes & Notable Comments



**Community enjoyment  
of Sugarloaf Marina &  
waterfront area**



**Feedback on  
proposed dredging  
project**



**Comments about  
project funding**



**Future development  
at the Sugarloaf  
Marina property**



**Expanding services at  
Sugarloaf Marina**

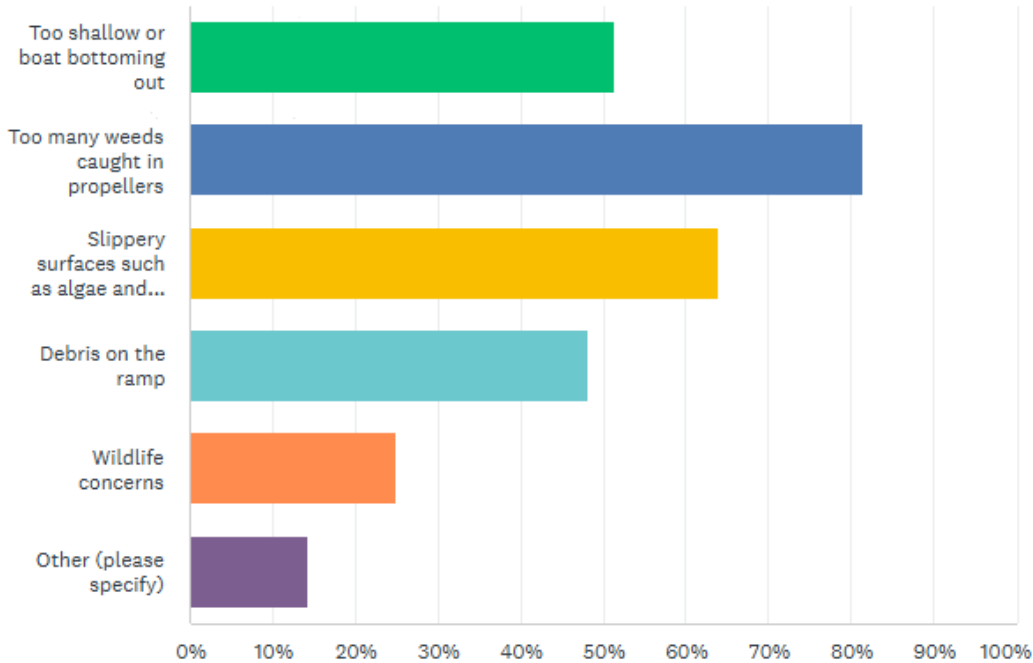


**Other notable  
comments**

# Feedback on proposed dredging project

Have you ever experienced any of the following challenges launching your boat at the public boat ramp? (select all that apply)

Answered: 189    Skipped: 165



**81% of respondents have had issues with weeds getting caught in boat propellers.**

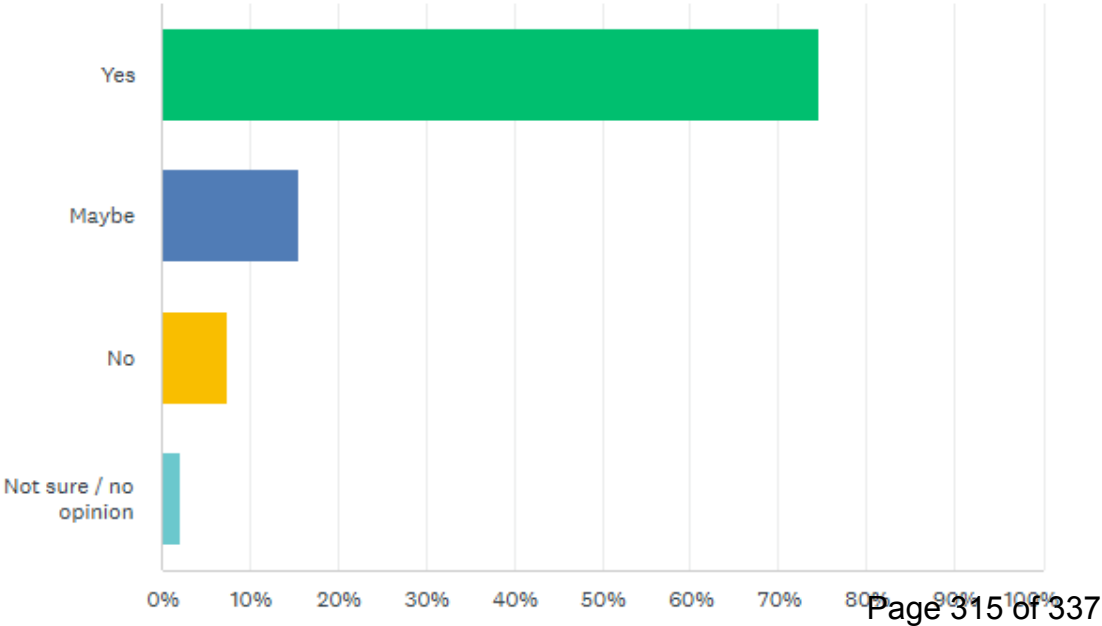
**64% of respondents have had issues with slippery surfaces.**

**51% of respondents have had issues with shallow waters or bottoming out.**

# Feedback on proposed dredging project

The in-water area near Sugarloaf Marina and the public boat launch is becoming shallower every year due to low lake levels and the accumulation of sediment, silt, and sand. To fix this issue, a dredging project would be required to create more depth in this area. Dredging is the process of removing sediment using specialized equipment such as excavators equipped with a bucket or suction extraction mechanisms. Would you support this project?

Answered: 320   Skipped: 34

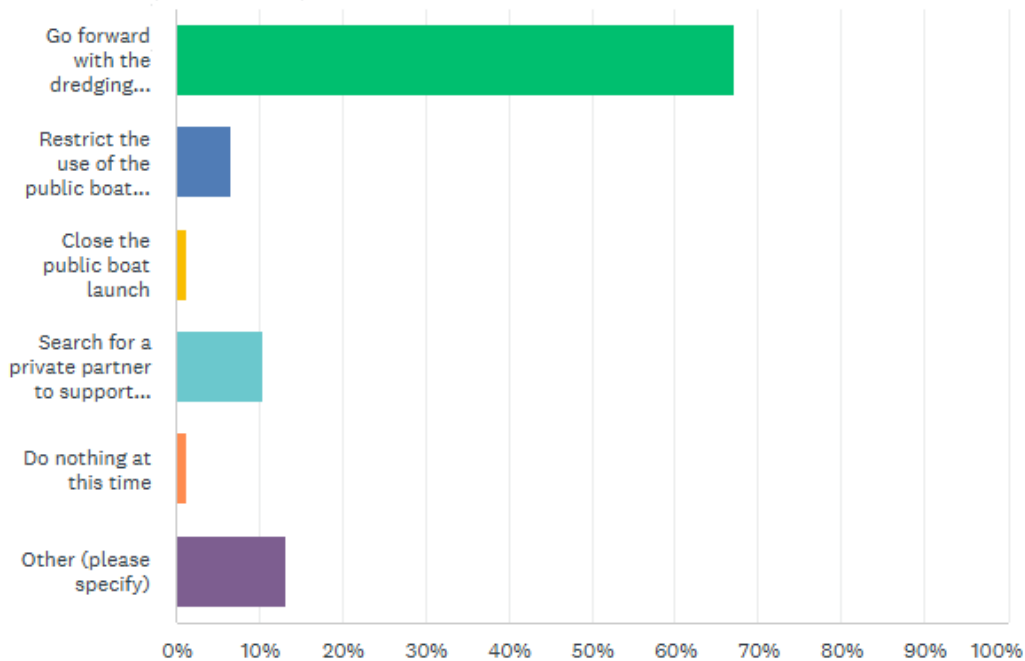


**75% of respondents think it is a good idea to move forward with the dredging project.**

# Feedback on proposed dredging project

The most significant accumulation of sediment, silt, and sand is at the public boat launch area, causing issues for people launching boats. If these issues continue, how do you think the City should respond?

Answered: 317    Skipped: 37

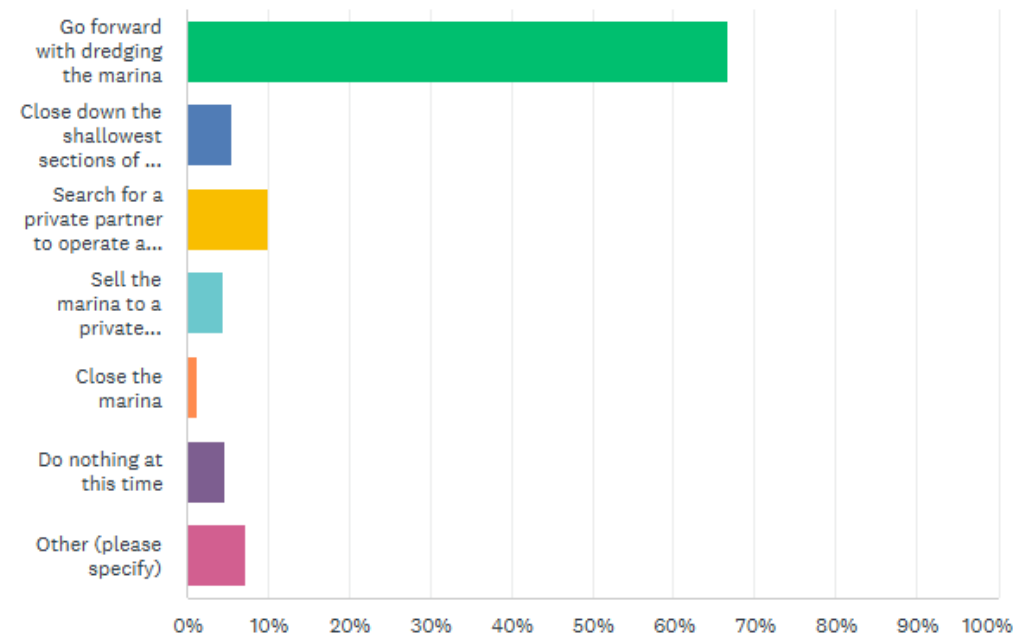


67% of respondents think it is a good idea to move forward with dredging the public boat launch only.

# Feedback on proposed dredging project

As sediment, silt and sand continue to accumulate in the rest of Sugarloaf Marina, there are other areas beyond the boat launch area that are too shallow for boaters to navigate. How do you think the City should respond to these issues?

Answered: 319   Skipped: 35

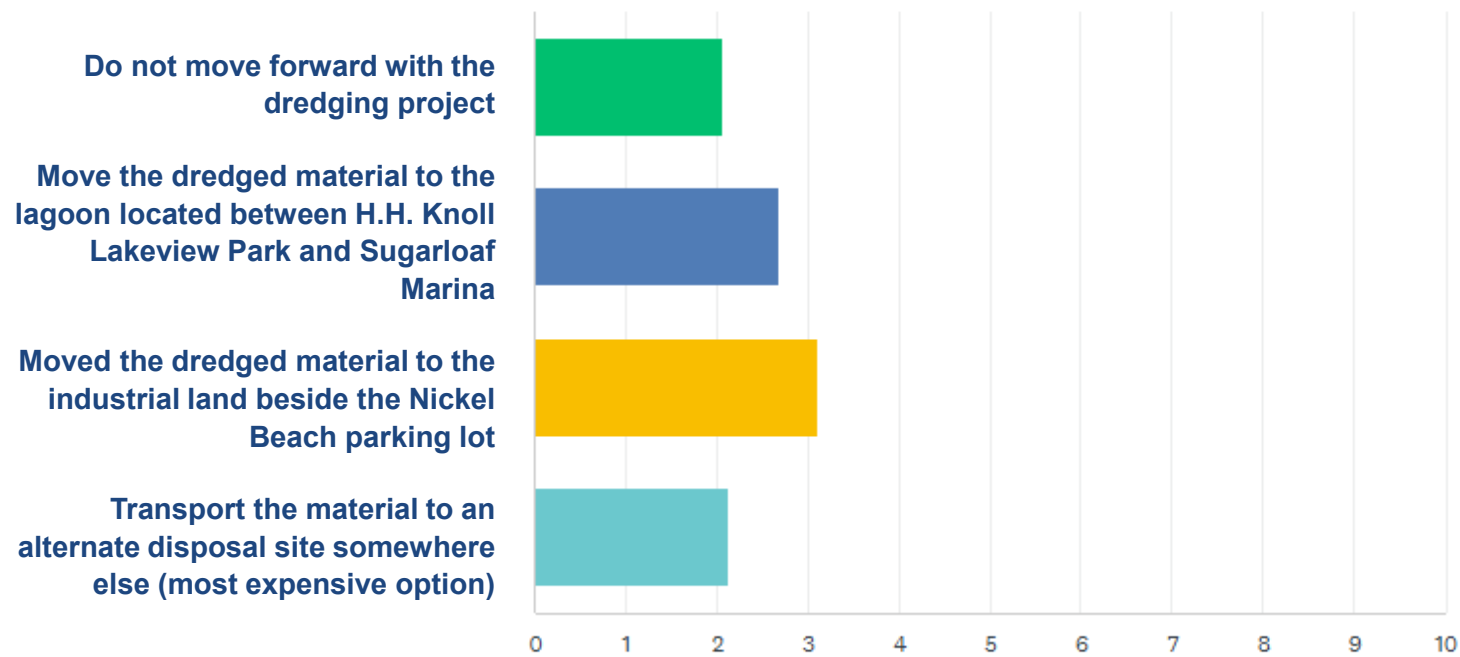


**67% of respondents think it is a good idea to move forward with dredging Sugarloaf Marina.**

# Support for dredging at Sugarloaf Marina and the public boat launch

If the City goes forward with dredging the area near the public boat launch, what do you think the City should do with the dredged material (sediment, silt and sand collected from the water). Please rank your options.

Answered: 305    Skipped: 49



**44% of respondents ranked moving the dredged material to the industrial land beside the Nickel Beach parking lot as their first option.**



# If the City goes forward with dredging the area near the public boat launch, what do you think the City should do with the dredged material?

Select your preferred option

Move the dredged material to the lagoon located between H.H. Knoll Lakeview Park and Sugarloaf Marina



Move the dredged material to the industrial land beside the Nickel Beach parking lot



Transport the dredged material to an alternate disposal site somewhere else (most expensive option)



Do not move forward with the dredging project



# What We Heard: Themes & Notable Comments



**Community enjoyment  
of Sugarloaf Marina &  
waterfront area**



**Feedback on  
proposed dredging  
project**



**Comments about  
project funding**



**Future development  
at the Sugarloaf  
Marina property**



**Expanding services at  
Sugarloaf Marina**



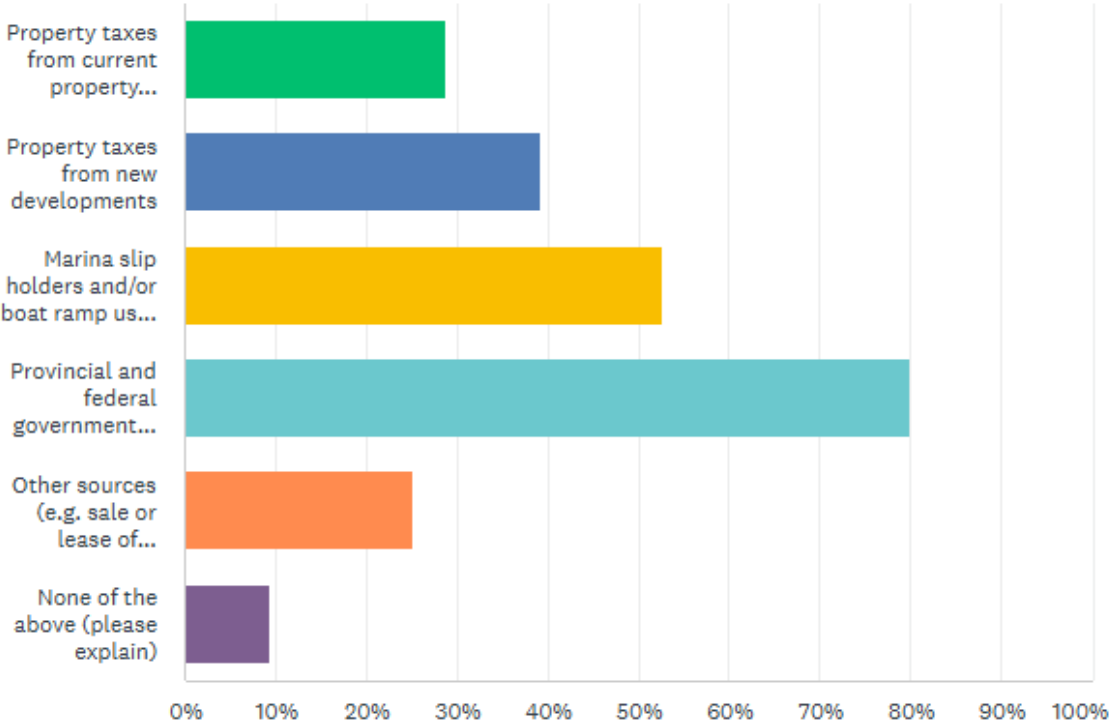
**Other notable  
comments**



# Comments about project funding

How do you think the City should pay for this project? (select all that apply)

Answered: 323    Skipped: 31

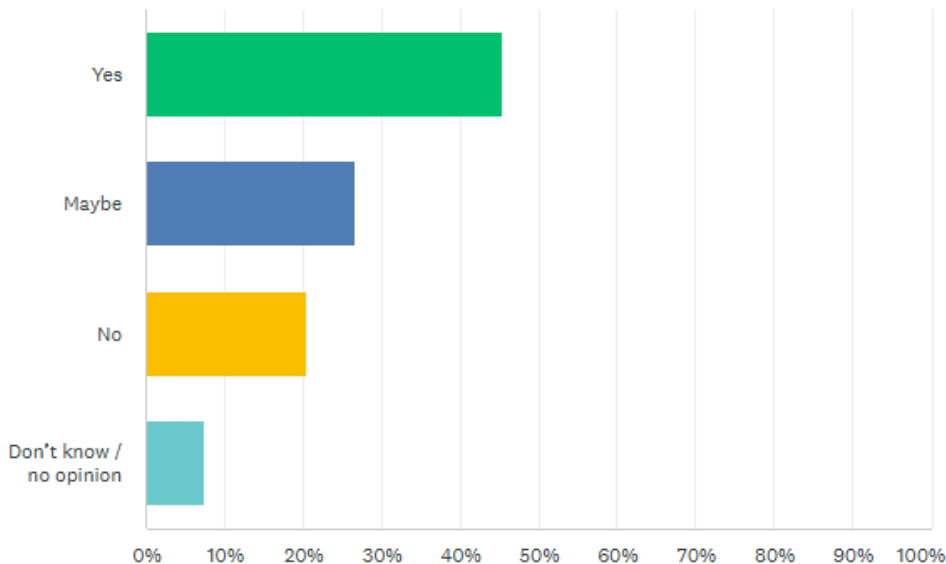


80% of respondents would like to see grants from upper levels of government used to fund the dredging project.

# Comments about project funding

Currently, the marina operations are fully funded by fees paid by boaters and parking passes at the public boat ramp (known as a self-sustaining entity). Given the significant cost of the dredging is likely to exceed what can be covered by slip holders and launch users, would you support the City using some of the land assets on the marina property to create an income source to help pay for the dredging and future maintenance costs?

Answered: 319    Skipped: 35



**45% of respondents agree with using land assets at the marina as an income source.**

**An additional 27% said maybe.**

# What We Heard: Themes & Notable Comments



**Community enjoyment  
of Sugarloaf Marina &  
waterfront area**



**Feedback on  
proposed dredging  
project**



**Comments about  
project funding**



**Future development  
at the Sugarloaf  
Marina property**



**Expanding services at  
Sugarloaf Marina**

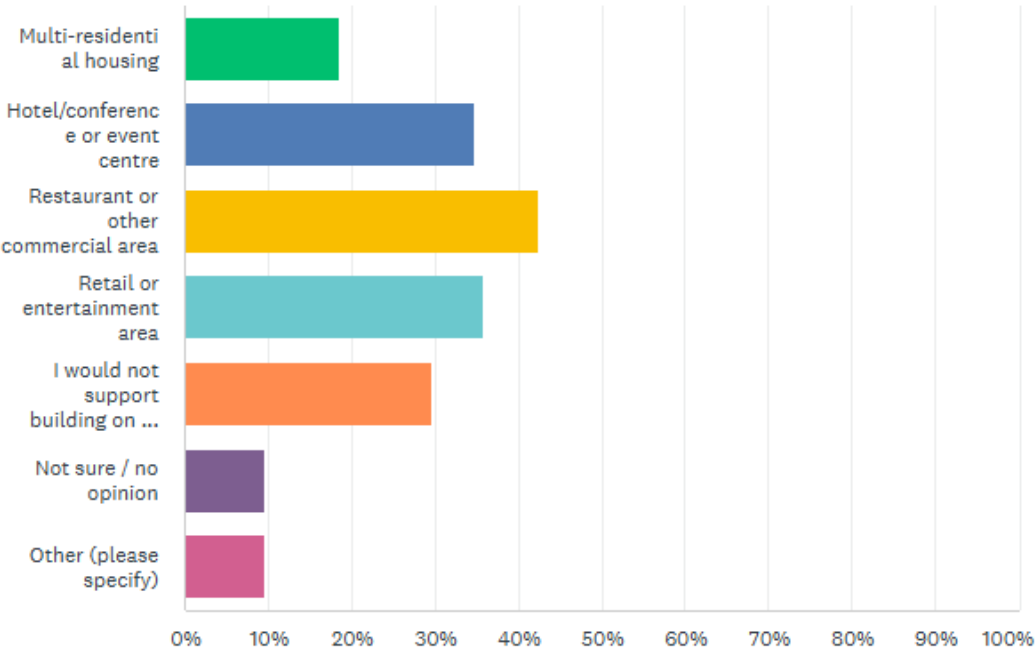


**Other notable  
comments**

# Development ideas for Sugarloaf Marina

If the City was to pursue partnering with some type of developer to build on the marina property, what sort of development do you think would be appropriate? (select all that apply)

Answered: 323    Skipped: 31



**42% of respondents would like to see development of a restaurant or commercial area at Sugarloaf Marina.**

**35% would like to see a retail or entertainment area.**

**35% would like to see a hotel or conference/event area.**

# Development ideas for Sugarloaf Marina

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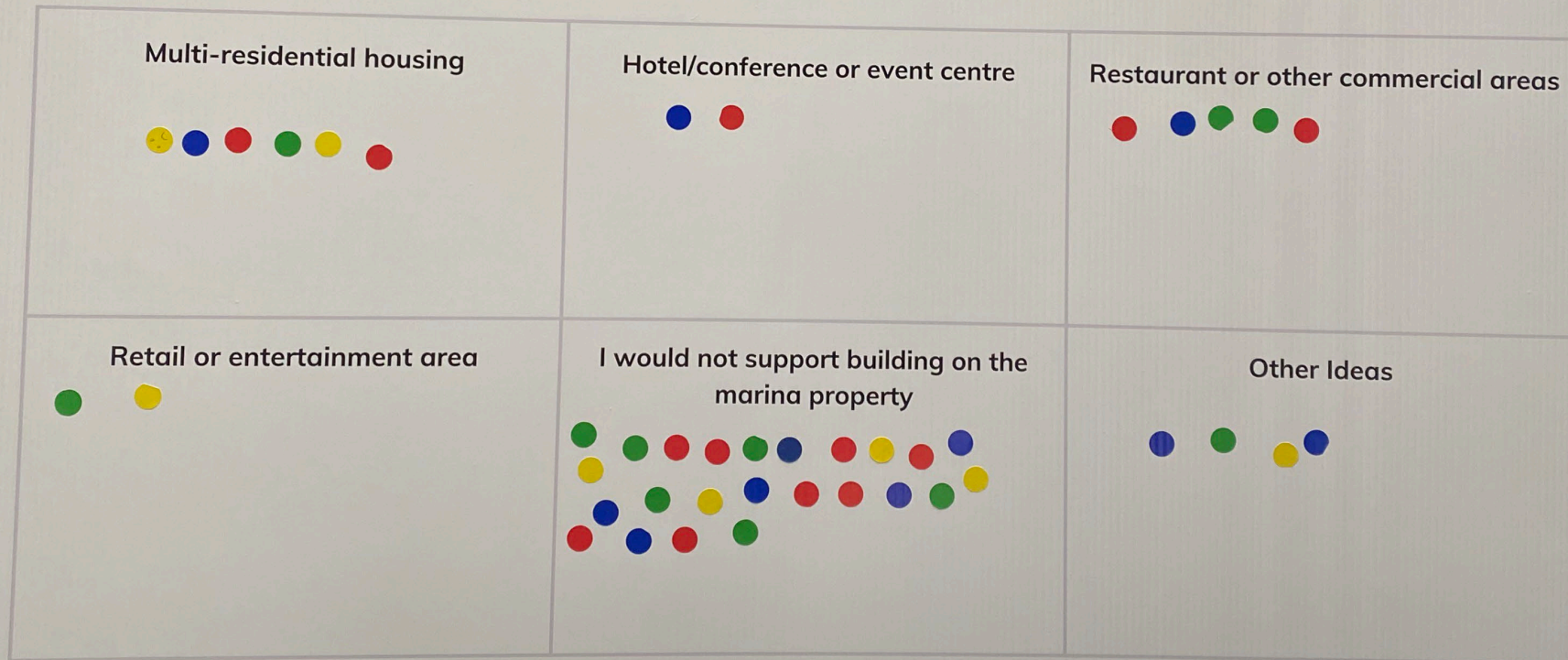
If the City was to pursue partnering with some type of developer to build on the marina property, what sort of development do you think would be appropriate? (select all that apply)

- **Concerns:** There was an emphasis from respondents on the importance of preserving the marina.
- **Parking issues:** Respondents expressed concerns about already limited parking impacting new developments.
- **Recreational facilities:** Respondents suggested recreation facilities with amenities such as pools and pickleball, tennis or basketball courts.
- **Private developers:** Respondents expressed concerns about losing access to the waterfront if the marina were to be sold to private developers.



# If the City was to pursue partnering with some type of developer to build on the marina property, what sort of development do you think would be appropriate?

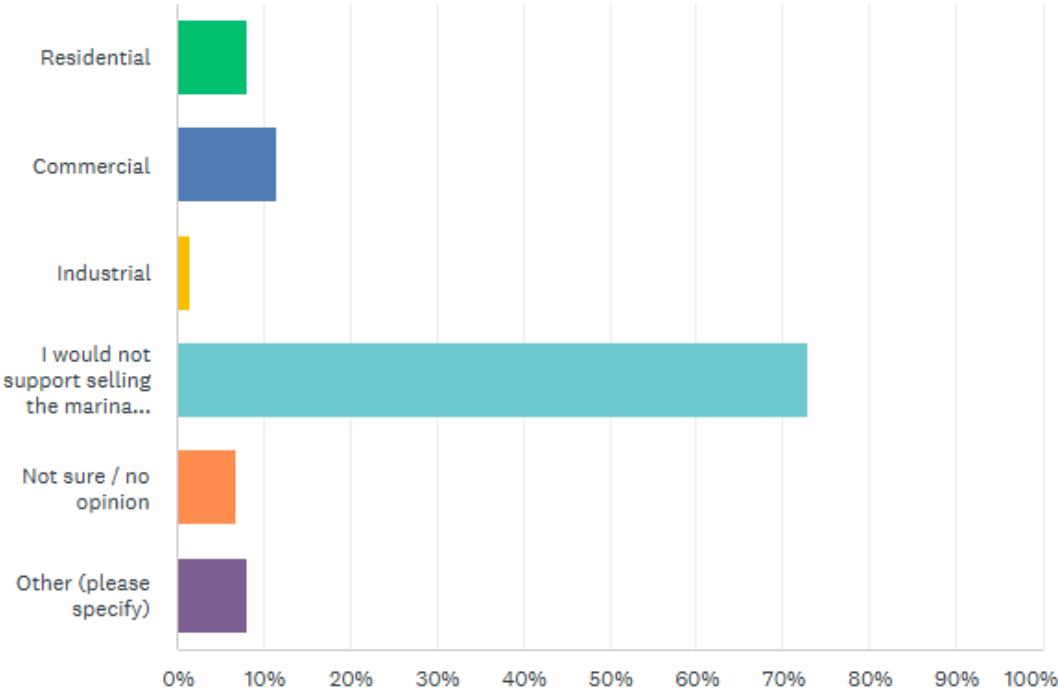
*select your top four priorities*



# Community enjoyment of Sugarloaf Marina

If the City was to sell the marina and boat ramp to a private developer/operator, what sort of development would you like to see in the area (select all that apply)

Answered: 322    Skipped: 32



**73% of respondents do not support selling the marina.**

**If the data is filtered to only consider respondents who said they were from Port Colborne, 71% do not support selling the marina.**

# What We Heard: Themes & Notable Comments



**Community enjoyment  
of Sugarloaf Marina &  
waterfront area**



**Feedback on  
proposed dredging  
project**



**Comments about  
project funding**



**Future development  
at the Sugarloaf  
Marina property**



**Expanding services at  
Sugarloaf Marina**



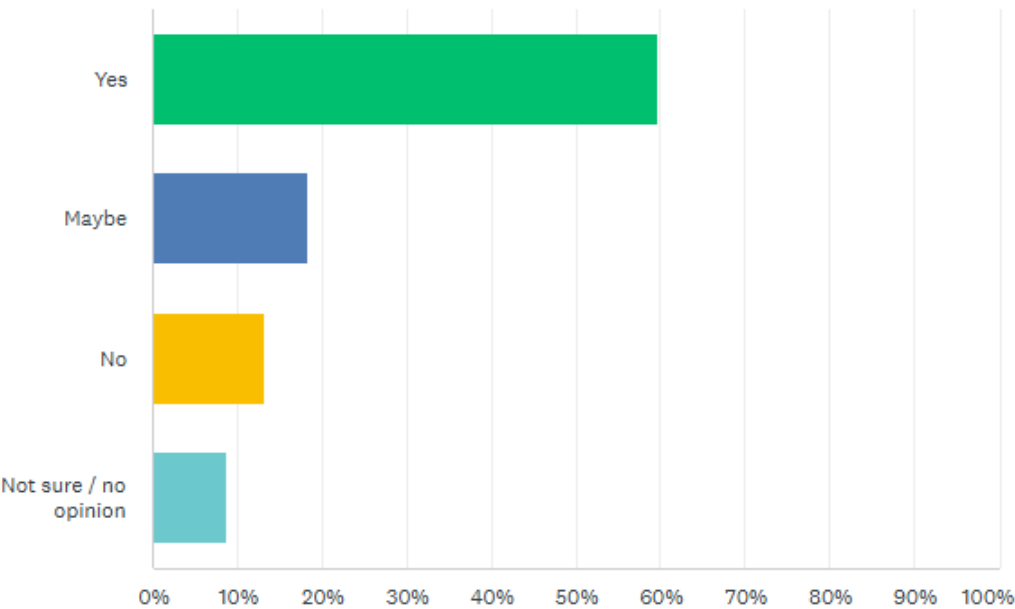
**Other notable  
comments**



# Expanding services at Sugarloaf Marina

Sugarloaf Marina is not currently a full-service marina (i.e. it does not offer all the services boaters may need during a season). Do you think the marina should expand the services it offers to help bring in additional revenue to put toward operations and maintenance of the facility and the potential dredging project?

Answered: 320    Skipped: 34

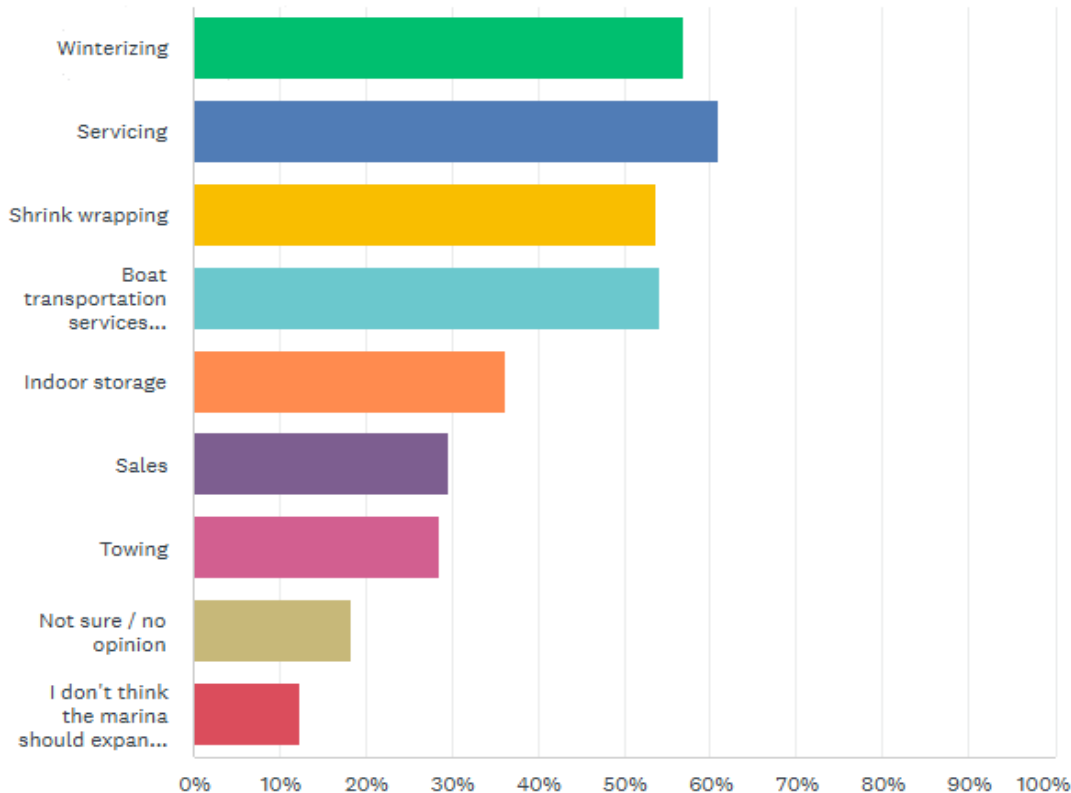


**60% of respondents think the marina should offer additional services to bring in additional revenue.**

# Expanding services at Sugarloaf Marina

If yes, which services would you find valuable? (Select all that apply)

Answered: 290    Skipped: 64



Winterizing, servicing and shrink wrapping and boat transportation were the most popular services with respondents.

# What We Heard: Themes & Notable Comments



**Community enjoyment  
of Sugarloaf Marina &  
waterfront area**



**Feedback on  
proposed dredging  
project**



**Comments about  
project funding**



**Future development  
at the Sugarloaf  
Marina property**



**Expanding services at  
Sugarloaf Marina**



**Other notable  
comments**

# Other notable comments

## Need for boat ramp control:

- Inexperienced boaters causing issues at the boat launch
- Request for attendant to help speed up process

## Location and facilities:

- Common requests for expanded facilities included year-round washroom access and fish cleaning stations

## Accessibility:

- Some respondents had concerns about waterfront access, especially if the marina were sold to a private partner

## Regular maintenance:

- Respondents call for regular maintenance of the marina and boat launch to avoid bigger issues from arising

## Funding

- Many respondents opposed using property taxes to fund this project

## Environmental Concerns:

- Respondents asked for consideration of wildlife and environmental impacts, particularly surrounding the lagoon area

# Recommendations

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That Chief Administrative Officer Report 2025-93 be received; and

That Council direct staff to continue gathering cost estimates for the disposal of dredged material from the area closest to the public boat launch, with two potential disposal sites under consideration:

- The lagoon area at Sugarloaf Marina
- The industrial land adjacent the Nickel Beach parking lot

# Questions?



**The Corporation of the City of Port Colborne**

**By-law no. \_\_\_\_\_**

**Being a by-law to appoint  
Municipal Law Enforcement Officers**

Whereas the *Police Services Act, R.S.O. 1990, C.P. 15* Section 15 provides that a municipal council may appoint persons to enforce the by-laws of the municipality;

Whereas The Corporation of the City of Port Colborne approve the Appointment of Municipal Law Enforcement Officers.

Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

- 1. That Abbey MacPherson be and is hereby appointed as a Municipal Law Enforcement Officer for the City of Port Colborne;
- 2. That Tiffany Halliday be and is hereby appointed as a Municipal Law Enforcement Officer for The City of Port Colborne;
- 3. This by-law shall come into force and take effect on the date of passing.

Enacted and passed this 22nd day of April 2025.

\_\_\_\_\_  
William C. Steele  
Mayor

\_\_\_\_\_  
Charlotte Madden  
City Clerk

**The Corporation of the City of Port Colborne**

**By-law no.\_\_\_\_\_**

**Being a by-law to appoint Municipal Law Enforcement Officers.**

Whereas the *Police Services Act, R.S.O. 1990, C.P. 15* Section 15 provides that a municipal council may appoint persons to enforce the by-laws of the municipality;

Whereas The Corporation of the City of Port Colborne is desirous of appointing Municipal Law Enforcement Officers;

Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

- 1. Marissa Niece be and is hereby appointed Municipal Law Enforcement Officer for the City of Port Colborne;
- 2. Abigail Benard be and is hereby appointed as a Municipal Law Enforcement Officer for The City of Port Colborne;
- 3. This By-law shall come into force and take effect on the date of passing.

Enacted and passed this 22nd day of April 2025.

\_\_\_\_\_  
William C. Steele  
Mayor

\_\_\_\_\_  
Charlotte Madden  
City Clerk



## The Corporation of the City of Port Colborne

By-law No. \_\_\_\_\_

### **Being a by-law to Adopt, Ratify and Confirm the proceedings of the Council of The Corporation of the City of Port Colborne at its Regular Meeting of April 22, 2025**

Whereas Section 5(1) of the *Municipal Act, 2001*, provides that the powers of a municipality shall be exercised by its council; and

Whereas Section 5(3) of the *Municipal Act, 2001*, provides that a municipal power, including a municipality's capacity rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas it is deemed expedient that the proceedings of the Council of The Corporation of the City of Port Colborne be confirmed and adopted by by-law;

Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

1. Every action of the Council of The Corporation of the City of Port Colborne taken at its Regular Meeting of April 22, 2025, upon which a vote was taken and passed whether a resolution, recommendations, adoption by reference, or other means, is hereby enacted as a by-law of the City to take effect upon the passing hereof.
2. That where no individual by-law has been or is passed with respect to the taking of any action authorized in or with respect to the exercise of any powers by the Council, then this by-law is deemed for all purposes to be the by-law required for such authorization or exercise of any powers.
3. That the Mayor and Clerk are authorized to execute any documents required on behalf of the City and affix the corporate seal of the City and the Mayor and Clerk, and such other persons as the action directs, are authorized and directed to take the necessary steps to implement the action.
4. That the Clerk is authorized to affect any minor modifications, corrections, or omissions, solely of an administrative, numerical, grammatical, semantical, or descriptive nature to this by-law or its schedules after the passage of this by-law.

Enacted and passed this 22<sup>nd</sup> day of April 2025.

\_\_\_\_\_  
William C. Steele  
Mayor

\_\_\_\_\_  
Charlotte Madden  
City Clerk