City of Port Colborne
Port Colborne Senior Citizens Advisory Committee Meeting Agenda

Date: Tuesday, April 15, 2025
Time: 10:00 am
Location: Committee Room 3-City Hall
66 Charlotte Street, Port Colborne, Ontario, L3K 3C8

Pages

1. Call to Order

2. Adoption of the Agenda

3. Disclosures of Interest

4. Approval of Minutes   1

5. Order of Business

    5.1   Seniors Expo

    5.2   Library Outreach

    5.3   June Farmer's Market Table

6. New Business

7. Adjournment

City of Port Colborne

Port Colborne Senior Advisory Committee Meeting Minutes

Date: **Tuesday, March 18, 2025**
Time: **10:00 am**
Location: **Committee Room 3-City Hall**
                            66 Charlotte Street, Port Colborne, Ontario, L3K 3C8

Members Present: S. Brown
                                 M. Cooper
                                 D. Santarella
                                 Deanna Rudyk
                                 Nancy Salvage
                                 Tammy McDowell

Member(s) Absent: Robert Carter

Staff Present: M. Aquilina, Councillor
                                 S. McDowell, Public Programmer, Museum and Culture
                                 B. Boles, CAO, City of Port Colborne
Others Present: Ursula Hudson, CARP Representative

1. Call to Order

The Chair called the meeting to order at 10:00a.m.

2. Adoption of the Agenda

Moved By Deanna Rudyk
Seconded By Nancy Salvage

That the Seniors Advisory Committee agenda, dated March 18th, 2025, be approved.

                                                         Carried

3. Disclosures of Interest

No disclosures of interest.

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4. Approval of Minutes

Moved By Tammy McDowell
Seconded By Nancy Salvage

That the Seniors Advisory Committee minutes, dated February 18th, 2025, be approved.

Carried

5. Order of Business

5.1 Seniors Expo

a. Committee Contacts

The committee discussed contacting potential vendors for the seniors expo, and what information will be given over email about the event.

S. Brown will email potential vendors about the expo, including marketing and other information.

b. Marketing

S. McDowell shared two potential flyers that can be sent to vendors with information about the expo.

The committee discussed which flyer was the better option.

S. McDowell will send a final draft of the flyer to S. Brown to circulate to vendors.

c. Workshops/Education Sessions

The Committee discussed including speakers throughout the day during the seniors expo event.

Due to the size of the facility being used for the expo, there will be no speakers or educational sessions during the expo.

d. Sponsorships

The committee discussed the need for sponsorships to provide refreshments on the day of the expo.

CAO B. Boles will reach out to the events department, to make initial contact with local restaurants in regards to a sponsorship.

e. Refreshments

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Discussion about offering refreshments at the seniors expo.

    f.   Transportation

The committee will leave the decision of transportation to and from the event until the date and vendors are confirmed.

6.   New Business

6.1   New Horizons Grant

S. McDowell reported the Port Colborne Historical and Marine Museum will be receiving the New Horizon's Grant which supports the 'Community Curators' project, presented to the committee by S. Powell-Baswick at the February 18th Seniors Advisory Committee Meeting. The staff hired for this position will also assist with the June 12th Seniors Expo when available.

6.2   Survey results - committee feedback

B. Boles reported the results of the healthcare survey will be available within the next few days, and a meeting will be scheduled for the committee to provide feedback on the survey results with regards to Port Colborne Seniors.

6.3   Affordable housing and parks master plan

D. Santarella reminded the committee of the need to discuss homelessness, affordable housing and the master plan within the committee.

B. Boles suggested contacting Cathy Cousins, the Director of Homelessness Services and Community Engagement at the Niagara Region to possibly host a meeting about the subject of homelessness in Port Colborne.

B. Boles also provided an update on the master plan and the accelerated housing fund.

7.   Adjournment

The Chair adjourned the meeting at approximately 11:40a.m.

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Chair	Staff Liaison