



**City of Port Colborne
Mayor's Youth Advisory Committee Meeting Agenda**

Date: Wednesday, February 12, 2025
Time: 4:30 pm
Location: Virtual Meeting

Pages

1. **Call to Order**
2. **Adoption of the Agenda**
3. **Disclosures of Interest**
4. **Approval of Minutes**
 - 4.1 MYAC Minutes - January 9, 2025 1
5. **Staff Updates**
6. **Order of Business**
 - 6.1 Sportsfest Cornhole event update
7. **New Business**
 - 7.1 Workplan 2025 3
 - 7.2 Healthcare Engagement Discussion
 - a. Set date to meet with Comms and CAO

Communications manager Jasmine Peazel-Graham and interim CAO Bryan Boles wish to discuss community engagement with MYAC on a Monday or Thursday (Tues Wed impossible)
8. **Adjournment**



PORT COLBORNE

Mayor's Youth Advisory Committee Meeting Minutes

Wednesday, Jan. 9 at 4:30pm in Committee Room 3, City Hall

Minutes recorded by Sophia Seca

Members in attendance

Peyton Fletcher

Quynn Fraipont

Emma Laur

Skylar Liner

Sophia Seca

Grace Tonnies

Rose Tonnies

Mayor Steele

Councillor Tim Hoyle

Gail Todd, staff liaison

1. Call to order

Meeting called to order by Emma at 4:40

Moved by Sophia, seconded by Quynn

2. Adoption of agenda

Moved by Sophia, seconded by Peyton

3. Disclosures of interest

None

4. Approval of minutes from last meeting

Moved by Sophia, seconded by Peyton

5. Business arising from the minutes

Social media update:

- Jenna isn't here for update
- Skylar is going to be the second social media person

Sportsfest Update:

- Cornhole tournament
- YMCA is available from 2:30 to 8:30
- Info will be on PC website

- We are all in charge of coordinating the event
- 16 teams (\$40 per team)
- Double knock-out style
- All ages
- Point of contact for teams is Gail
- Teams of 4
- 3:30-4:30 set up
- Tournament is 4:30-7:30
- Chairs come with rentals
- Friday, Feb. 7, 2024
- We need to know who can be there
- Prize: Contact Luke and Jaz about what they have ordered for prizes
- Emma is going to tell Lilly about us fundraising for her
- Mayor will show his face at some point
- Mayor is working on prize
- Emma is making bracket/schedule
- Give sheets of rules to each team and have another posted by the schedule
- Quynn and Sophia are score keepers (Post & keep track of scores)
- Points determined by winners score subtracted by losers score
- Gail is making score sheets and bringing sticky notes, markers, and paper
- Donations table run by Grace and Rose
- Emma is asking Luke about tap box for donations
- Quynn is making high school announcement
- Grace and Rose making elementary school announcement
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6. New business

- Emma is making snapchat groupchat
- Meetings are staying on Wednesdays
- Mr. Mayor left at 5:30

Emma's Proposal

- Agree on type of swag for MYAC members
- MYAC Branded
- Port Colborne blue with white writing
- Need sizes and quantity

7. Action items

- Availability for Sportsfest

8. Next meeting

Wednesday, Feb. 12, 2025 at 4:30pm

9. Adjournment

Emma Adjourned meeting at 5:52om
 Moved by Quynn, seconded by Peyton

Work Plan

Committee Name:

Year:

Goal #1:							
Objective	Activities	Who is Responsible?	Timeline	Expected Outcome	Evaluation	Budget Impact	Comments

Goal #2:							
Objective	Activities	Who is Responsible?	Timeline	Expected Outcome	Evaluation	Budget Impact	Comments

Goal #3:							
Objective	Activities	Who is Responsible?	Timeline	Expected Outcome	Evaluation	Budget Impact	Comments

Goal #4:							
Objective	Activities	Who is Responsible?	Timeline	Expected Outcome	Evaluation	Budget Impact	Comments
Goal #5:							
Objective	Activities	Who is Responsible?	Timeline	Expected Outcome	Evaluation	Budget Impact	Comments

Legend

Goal #: What is the Committees Goal?

Objective: Provide Goal description.

Activities: How is the Committee going to accomplish the chosen objective?

Who is responsible?: Who will be responsible for the activities?

Timeline: When will the activities begin and end?

Expected Outcome: What are the Committee's desired results?

Evaluation: How is the Committee going to measure the outcomes?

Budget Impact: What funds will be required for this activity?