



PORT COLBORNE

City of Port Colborne Council Meeting Agenda

Date: Tuesday, February 11, 2025
Time: 6:30 pm
Location: Council Chambers, 3rd Floor, City Hall
66 Charlotte Street, Port Colborne

Pages

1. Call to Order

2. National Anthem

3. Land Acknowledgement

The Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The City of Port Colborne stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

4. Adoption of Agenda

5. Disclosures of Interest

6. Proclamations

6.1 Heritage Week - February 17-23, 2025

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7. Presentations

7.1 Canal Days 2024 Recap and Updates

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8. Delegations

In order to speak at a Council meeting, individuals must register no later than 12 noon on the date of the scheduled meeting. To register, complete the online application at www.portcolborne.ca/delegation, email deputyclerk@portcolborne.ca or phone 905-228-8118.

9. Mayor's Report

10. Regional Councillor's Report

11. Consent Agenda

All items listed in the Consent Agenda are subject to a single motion that is not debatable. A Member may make a brief comment or ask a question regarding a Consent Item prior to the consideration of the motion, however, if an item requires further discussion, debate, or an amendment it must be removed from the Consent Agenda and dealt with under Items Requiring Separate Discussion.

11.1 Approval of Minutes

- a. Regular Council Meeting - January 28, 2025 31
- b. Special Council Meeting (5 p.m.) - February 4, 2025 45
- c. Special Council Meeting (6:30 p.m.) - February 4, 2025 48

11.2 Receipt of Minutes of Boards & Committees

- a. Port Colborne Senior Citizens Advisory Committee Minutes - December 17, 2024 53

11.3 Staff Reports

- a. 2025 Watermain Replacement Program Update, 2025-34 56

11.4 Receipt of Correspondence Items

- a. Niagara Region - Motion Respecting Use of the Notwithstanding Clause to Remove Encampments 60
- b. City of Niagara Falls - Governance Review for the Niagara Region 62
- c. Niagara Transit - Niagara Transit Master Plan Public Engagement 65
- d. Niagara Peninsula Conservation - Report No. FA-65-24 Re: Public Advisory Committee Member Recruitment 67
- e. Town of Aylmer - Opposition to Provincial Legislation on Cycling Lanes and Support for Municipal Authority in Transportation Planning 77

12. Items Requiring Separate Discussion

12.1	Grain Terminal Update and Public Engagement Plan, 2025-30	82
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13. Staff Remarks

14. Councillors' Remarks

15. Motions

16. Notice of Motions

17. By-laws

17.1	By-Law No. 7316/07/25 Page Street Stop Up and Close and Surplus Declaration	87
17.2	By-Law No. 7317/08/25 Appoint a Fire Chief (Stan Double)	88
17.3	By-law No. 7318/09/25 - Appoint a Deputy Fire Chief (Mark Middleton)	89
17.4	By-law No. 7319/10/25 - Appoint a Chief Administrative Officer (Bryan Boles)	90

18. Closed Session

18.1 Approval of the Minutes

- a. Regular Council Meeting - January 28, 2025
- b. Special Council Meeting (5 p.m.) - February 4, 2025
- c. Special Council Meeting (6:30 p.m.) - February 4, 2025

18.2 Staff Reports

- a. Confidential Development and Government Relations Report 2025-04

Confidential Development and Government Relations Report, 2025-04, pursuant to the *Municipal Act, 2001*, subsection 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board.

19. Back to Open Session

20. Procedural Motions

21. Confirmatory By-law

21.1 By-law No. 7320/11/25 - Adopt, Ratify and Confirm the Proceedings of
the Council of The Corporation of the City of Port Colborne

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22. Adjournment



PORT COLBORNE

February 11, 2025

Mover Councillor
Secunder Councillor

WHEREAS the third week of February marks Heritage Week, in which we celebrate Heritage in all its forms (cultural and natural, architectural, archaeological, and collections) and its diverse traditions and cultural expressions; and

WHEREAS Heritage Week provides a wonderful opportunity for individuals and communities to reflect on their contributions to Ontario; and

WHEREAS how heritage is conserved, promoted, and commemorated, and how they might shape the future; and

WHEREAS During Heritage Week 2025, the Port Colborne Historical & Marine Museum will be celebrating the theme of 'Click and Connect' by highlighting the different ways history can be digitized. Join us all week to explore online exhibitions, access new databases, and watch new heritage videos on local history.

NOW THEREFORE I, Deputy Mayor Ron Bodner, do hereby proclaim February 17th – 23rd, 2025 as "Heritage Week" in Port Colborne.

Ron Bodner
Deputy Mayor

CANAL DAYS

PRESENTED BY  GIO RAILWAYS

2024 RECAP PRESENTATION TO COUNCIL



2024 AT A GLANCE





60,000

unique visitors to the festival over four days



30,000

attendees at the Canal Days concert series



20,000

spectators at the fireworks show



60

sponsors and community partner groups



45+

bands, singers & musicians throughout the festival grounds



9

restaurants and bars serving alcohol to go



150+

food, artisan, craft and other vendors



900

cars at the classic car show



150+

event volunteers supporting the festival



51%

visitors from within the Niagara Region

CANAL DAYS BUDGET



Budget & Forecast

	2024 Budget	2024 Forecast	2025 Budget
Revenue			
Advertising and Sponsorships	200,000	263,600	212,000
Donations	20,000	6,180	10,000
Other Revenue	10,000	10,100	10,000
Fees	150,000	105,900	120,000
Grants - Other	100,000	40,000	100,000
Grants - Provincial		125,000	
Sales	300,000	220,150	220,000
MAT Tax	20,000	20,000	170,000
	<hr/> 800,000	<hr/> 790,930	<hr/> 842,000

Budget & Forecast

	2024 Budget	2024 Forecast	2025 Budget
Operating Expenses			
Comm and Public Relations	60,000	84,000	70,000
Contract Services	180,000	235,500	180,000
Cost of Goods Sold	150,000	134,300	110,000
Equipment - Rental	70,000	86,200	70,000
Financial Expenses	5,900	1,100	5,900
Grants and Sponsorships Expense	43,000	50,300	45,000
Program Supplies	485,000	510,900	440,100
R&M Hydro - Grounds	20,000	27,000	20,000
Utilities - Hydro	2,000	800	1,000
	<hr/> 1,015,900	<hr/> 1,130,100	<hr/> 942,000
	<hr/> - 215,900	<hr/> - 339,170	<hr/> - 100,000

SPONSORS RECAP



Corporate Sponsorships

- All new sponsorship approach in 2024
- Twice as many sponsors compared to 2023
- \$300,000+ in sponsorships between Canal Days and Community Events

THANK YOU, SPONSORS!

ADMIRAL \$75,000



GIO RAILWAYS

Presenting the 46th Annual Canal Days
Marine Heritage Festival

LIEUTENANT \$30,000



Co-presenting the fireworks display



CAPTAIN \$20,000



VALE

Presenting the volunteers and
medical tents



Labatt

QUARTERMASTER \$10,000



Co-presenting the Empire Sandy



Presenting the Captain's Lounge



Presenting the Kids Zone



McAvoy, Belan & Campbell
Insurance and Financial Services Ltd.

Joint sponsorship



public entities



Corporation de Gestion de la Voie Maritime du Saint-Laurent

The St. Lawrence Seaway Management Corporation

Presenting the Recreation Zone

FIRST MATE \$5,000



YMCA of Niagara



PORT COLBORNE



Grant Thornton



FRIENDS OF ROSELAWN CENTRE

BOATSWAIN \$3,000

No Frills Niagara Region
BMI Industrial
Canadian Niagara Power
Jungbunzlauer
Scotia Wealth Management

London Agricultural Commodities
McKeil Marine
O'Hara Trucking & Excavating
Peters Group

Port Colborne Marine Terminal
Stolk Construction
West Pier
Sid Grabell Contracting

DECKHAND \$1,000

Associating Engineering
Azure Sustainable Fuels Corp
Barber Hymac Hydro
Canadian Marine Careers
Foundation
Chamber of Marine Commerce

CIBC Commercial Banking
Fontaine Transportation
GEI Consultants
GFL Environmental Services
Hebeler of Canada
Logistec

Niagara Inflatables
Niagara Soils Solutions
Niagara Trailers
Parrish & Heimbecker
Royal Bank of Canada

CADET \$500

Sobeys Port Colborne

COMMUNITY PARTNERS



SPONSORSHIP GOING FORWARD

- Continuing to grow the program in 2025
- Additional opportunities for sponsorship of community events outside of Canal Days

FEEDBACK MATTERS



Feedback Collected

- Online Surveys
- In-person
- Debrief Meetings
- Social Media Monitoring

From Community Partners

“I loved working with the City team. Everyone is so kind and helpful. I hope we can partner more in the future!”

From Volunteers

“Every year I am more impressed with how smoothly the event runs. To run an event where people want to return year after year (and bring their friends and family) is an amazing accomplishment and the canaldays.ca website was extremely helpful!”

From Local Businesses

“I would like to thank everyone who works for the city of Port Colborne for all the behind-the-scenes work that may go unnoticed....

I appreciate it!! Thank you.”

“My personal business is not greatly impacted however I feel Canal Days helps local businesses very well.”

From Vendors

“I would love to applaud you and the team on vendor safety, especially with the incoming storm — I have seen events coordinators handle this very poorly and I think you guys are one of the best. Putting our safety and that of patrons at the forefront! Set up is always easy, communication is great and the trust that you have with us is great and reciprocal.”

From Event Goers

“For a small town to hold a festival of this size is astounding and I'd like to thank City of Port Colborne staff, organizers and volunteers for pulling it off yet again. We didn't see one unhappy face in our travels!”

From City Staff

“The concerts I feel are the most attended and anticipated venue for all. We had even more of a hiccup this year on a Saturday night and hoping to see some changes for upcoming years.”

THIS YEAR'S FESTIVAL



Top Recommendations

- Continued Focus on Safety & Security
- Refocus on Vendors
- Family Friendly Programming
- Concert Series Operations
- Sunday Programming

Continued Focus on Safety and Security

- Security Services RFP
- Security Director
- Emergency Control Room
- NRP and Tactical Unit Presence
- EMS Services

Refocus on Vendors

- Vendor guide and streamlined application
- Tiered vendor pricing by zones
- Return of the artisan market
- Vendor Setup

Family Friendly Programming

- Relocation of Recreation Zone
- Extended Kids Zone Programming

H.H. Knoll Lakeview Park Concerts

- Friday and Saturday Programming
- Continued Partnerships

Sunday Programming

- Rooftop Concert



THANK YOU!



CANAL DAYS
FESTIVAL
PORT COLBERT 1979

Our festival would be impossible without the amazing staff and dedicated volunteers. We look forward to an exciting 47th Annual Canal Days Marine Heritage Festival!

THANK YOU!

QUESTIONS





City of Port Colborne
Council Meeting Minutes

Date: Tuesday, January 28, 2025
Time: 6:30 pm
Location: Council Chambers, 3rd Floor, City Hall
66 Charlotte Street, Port Colborne

Members Present: M. Aquilina, Councillor
M. Bagu, Councillor
E. Beauregard, Councillor
R. Bodner, Councillor
G. Bruno, Councillor
F. Danch, Councillor
D. Elliott, Councillor
T. Hoyle, Councillor
W. Steele, Mayor (presiding officer)

Staff Present: J. Beaupre, Deputy Clerk
B. Boles, Interim Chief Administrative Officer
J. Colasurdo, Manager of Strategic Projects
S. Double, Interim Fire Chief
G. Higginbotham, Tourism Coordinator
G. Long, Director of Development and Government Relations
M. Murray, Chief Human Resources Officer
J. Peazel-Graham, Manager of Communications
S. Powell-Baswick, Director of Museum and Culture
David Schulz, Manager of Planning
S. Shypowskyj, Director of Public Works

Others Present: C. O'Neill, Operations Manager – Lighthouse Festival

1. Call to Order

Mayor Steele called the meeting to order at 6:31 p.m.

2. National Anthem

Everyone stood for the national anthem.

3. Land Acknowledgement

The Land Acknowledgement was read:

The Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The City of Port Colborne stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

4. Adoption of Agenda

The following amendments were made to the agenda:

- 5 delegations were added
- 1 document containing additional community input was added under report 2025-19
- A confidential memorandum was added to the agenda under Closed Session as item 18.2(f)

C-25- 01

Moved by Councillor R. Bodner
Seconded by Councillor T. Hoyle

That the Council Agenda dated January 28th, 2025, be confirmed, as amended.

Carried

5. Disclosures of Interest

There were no disclosures of interest.

6. Proclamations

There were no proclamations.

7. Presentations

7.1 Niagara's South Coast Tourism Association Organizational Update

Greg Higginbotham, Tourism Coordinator, presented an organizational update on Niagara's South Coast Tourism Association to Council.

7.2 Lighthouse Festival, Roselawn Theatre 2020 - 2024

Stephanie Powell Baswick, Director of Museum and Culture, and Caitlin O'Neill, Operations Manager - Lighthouse Festival, presented to Council on their partnership and upcoming plans.

7.3 Award of Excellence - Department of Museum and Culture

Mayor Steele and Stephanie Powell Baswick presented the 2025 Award of Excellence from the Department of Museum and Culture to Brian Heaslip, Terry Huffman, Sandy MacIntyre, Arnold Pilzecker, Ed Schatzline, and James van Dillen.

8. Delegations

8.1 Angie Desmarais - 270 Davis Street

Angie Desmarais delegated on item 12.1.

8.2 Larry Rosnuk - 62 Fraser Street

Larry Rosnuk delegated on item 12.1.

8.3 Barbara Butters - 1152 Weaver Road

Submitted as a written delegation.

8.4 Gary Gaverluk - 21 Woodside Drive

Submitted as a written delegation.

8.5 Melissa Bigford - 173 Chippawa Road

Submitted as a written delegation.

9. Mayor's Report

A copy of the Mayor's report is attached.

10. Regional Councillor's Report

There was no regional councillor report.

11. Consent Agenda

Item 11.3 c., Report 2025-11 and item 11.3 d., Report 2025-14 were lifted from the consent agenda and considered under item 12, Items Requiring Separate Discussion.

C-25- 02

Moved by Councillor F. Danch
Seconded by Councillor D. Elliott

That Council hereby approves the listed consent items on the January 28, 2025 Council agenda; and

That the consent items be approved on the recommendations as contained therein.

Carried

11.1 Approval of Minutes

a. Council in Closed Session

- a. April 2, 2024**
- b. April 9, 2024**
- c. April 23, 2024**
- d. April 30, 2024**
- e. May 13, 2024**
- f. Joint Tri-Council Meeting - May 13, 2024**
- g. May 14, 2024**
- h. May 27, 2024**
- i. May 28, 2024**
- j. June 18, 2024**
- k. July 23, 2024**
- l. September 7, 2024**
- m. September 10, 2024**

- b. Regular Council Meeting - November 26, 2024**
- c. Special Council Meeting - December 3, 2024**
- d. Regular Council Meeting - December 10, 2024**

11.2 Receipt of Minutes of Boards & Committees

- a. **Museum, Heritage and Culture Board Minutes - November 19, 2024**
- b. **Port Colborne Public Library Board - December 4, 2024**

11.3 Staff Reports

- a. **Sale of City Property – Agreement of Purchase and Sale (Killaly St. E.), 2025-17**
- b. **Sale of City Property – Agreement of Purchase and Sale (Page Street Road Allowance), 2025-03**
- e. **Request for Delegated Authority for DC Relief for Projects Initiated Before New By-law Effective Date, 2025-08**
- f. **Port Colborne Library – Memorandum of Understanding, 2025-23**

11.4 Receipt of Correspondence Items

- a. **The Age-Friendly Niagara Council - Looking for Volunteer Members**
- b. **City of Welland - Request Province of Ontario to Invoke the Notwithstanding Clause in Section 33 of the Canadian Charter of Rights and Freedoms**
- c. **Niagara Region - Niagara Regional Police Service and Police Service Board 2025 Operating Budget**
- d. **City of Toronto - Declaring Toronto a Paid-Plasma-Free Zone**
- e. **Northern Ontario Women's Caucus (NOW Caucus) regarding the Resignation of MPP Michael Mantha**
- f. **Township of Terrace Bay - NOMA Letter re Billy Bishop Airport Support**

12. Items Requiring Separate Discussion

12.1 Community Engagement on the Future of Healthcare in Port Colborne, 2025-19

C-25- 03

Moved by Councillor G. Bruno
 Seconded by Councillor M. Bagu

That Chief Administrative Officer Report 2025-19 be received; and

That Council direct staff to implement the proposed comprehensive public engagement plan outlined in this report.

Amendment:

Moved by Councillor G. Bruno

Seconded by Councillor M. Bagu

That Chief Administrative Officer Report 2025-19 be received; and

That Council direct staff to implement the proposed comprehensive public engagement plan, **as amended; and**

That the public engagement survey be extended to April 30, 2025.

Carried

12.2 Community Engagement on Licensed Childcare in Port Colborne, 2025-20

C-25- 04

Moved by Councillor E. Beauregard

Seconded by Councillor M. Aquilina

That Chief Administrative Officer Report 2025-20 be received; and

That Council direct staff to implement the public engagement plan regarding expanding licensed childcare spaces in Port Colborne, and the proposed location at the former Visitors Centre as outlined in this report.

Carried

12.3 West Street Parkette Upgrades, 2025-11

C-25- 05

Moved by Councillor M. Bagu

Seconded by Councillor F. Danch

That Public Works Department Report 2025-11 be received for information.

Carried

12.4 Niagara Peninsula Conservation Authority ‘Trees for All’ Partnership Opportunity, 2025-14

C-25- 06

Moved by Councillor M. Bagu

Seconded by Councillor R. Bodner

That Public Works Department Report 2025-14 be received; and

That Council approve the Director of Public Works to authorize an agreement with the Niagara Peninsula Conservation Authority (NPCA) for tree planting services on private lands in the amount of \$55,000, funded from the 2025 Tree Planting operating budget, provided private landowners sign up for the program; and

That Council authorize the Director of Public works to approve future Trees for All program expenses up to a maximum of \$35,000 per year until 2031 funded from the annual operating budget, provided private landowners sign up for the program.

Carried

13. Staff Remarks

Stan Double, Interim Fire Chief, explained it has been a pleasure to work for the City since December 2024, and that they have made great strides in the Fire Department, including an uptake in morale for full-time firefighters and volunteer staff.

Steve Shypowskyj, Director of Public Works, noted there are several construction projects underway, including the watermain replacement project on Homewood Avenue, West Street, and Berkley Avenue, the storm sewer replacement project on Olga Drive and Clarence Street, and the work on the Davis Street watermain. He also noted there will be a water / wastewater open house on March 18 and 20, 2025, at the Vale Health and Wellness Centre from 2 - 4 p.m. and 5 - 7 p.m.

Rachel Tkachuk, CEO of the Port Colborne Library, updated Council on the upcoming Ontario Library Association conference happening this week where they will be presenting on the Community Connect Program. She also noted the Gala presentation for the Touch a Truck book will be presented.

Gary Long, Director of Development and Government Relations, spoke about the City's delegation to the ROMA Conference, which he noted was a great

success. They are looking forward to putting delegations forward for the Good Roads Conference in April. He also explained that he spoke with Dr. Vanderberg about the public delegations and Report 2025-19, so he is aware of the City's progress thus far.

Mary Murray, Chief Human Resources Officer, explained that summer student recruitment open until January 31, 2025, and they will be hiring 50 students.

Bryan, Interim CAO, thanked the Deputy Clerk for stepping in to Clerk tonight's meeting. He also thanked Interim Chief Double joining the City with an enthusiastic attitude. He also explained they are almost ready to release the request for proposal (RFP) for security cameras. The Lodging House Licensing by-law will be going to the Social Determinants of Health Committee on February 6, and the report will be coming forward to Council at the end of February. Lastly, he thanked the Public Works staff for their work during the inclement weather and for their repairs on the watermain breaks.

14. Councillors' Remarks

Councillor Bodner inquired to Steve Shypowskyj, Director of Public Works, about snow fencing on Miller Road.

Councillor Hoyle noted that the Mayor's Youth Advisory Committee has organized a cornhole tournament during Sportsfest, and registration for teams is still open. He also explained he attended ROMA along with City Staff where they attended several sessions, including a session on asset management and the zone 3 meeting. They also met with several ministers where they discussed topics such as healthcare, transportation, infrastructure, and development and they ended the conference by attending the Great Lakes St. Lawrence City's Initiative roundtable.

Councillor Danch thanked Public Works staff for their work.

Councillor Elliot went to the Port Colborne Marine Auxiliary Rescue (POCOMAR) Annual General Meeting (AGM). He also thanked Public Works staff for their assistance with parking on West Street. Lastly, he inquired about the watermain on Sugarloaf Street.

Councillor Bruno inquired to Interim Chief Double about his perspective on coming to Port Colborne. He also inquired about the water / wastewater grant program and how they could make this program easier to access for residents; he noted that they should look into increasing this grant as well during next year's budget process.

Councillor Bagu noted the water / wastewater grant application needs to be updated, and that he would be happy to assist Councillor Bruno on this. He also thanked Public Works staff for clearing the snow off the sidewalks.

Councillor Aquilina welcomed Interim Chief Double to Port Colborne.

15. Motions

There were no motions.

16. Notice of Motions

There were no notices of motions.

17. By-laws

C-25- 06

Moved by Councillor M. Aquilina

Seconded by Councillor T. Hoyle

That the following by-laws be passed and enacted, as presented:

- By-law No. 7310/01/25
- By-law No. 7311/02/25
- By-law No. 7312/03/25

Carried

17.1 By-law No. 7310/01/25 - Agreement Purchase of Sale (Killaly St. E.)

17.2 By-Law No. 7311/02/25 - Agreement Purchase of Sale (Page St. Road Allowance)

17.3 By-Law No. 7312/03/25 - The Port Colborne Public Library Memorandum of Understanding

18. Closed Session

C-25- 07

Moved by Councillor D. Elliott

Seconded by Councillor R. Bodner

That Council do now proceed to meet in Closed Session at 9:26 p.m. under:

- Section 239(2)(b) of the *Municipal Act, 2001*, where a closed meeting is held if the subject matter being considered are personal matters about an identifiable individual, including municipal or local board employees.

- Section 239(2)(d) of the *Municipal Act, 2001*, where a closed meeting is held if the subject matter being considered is labour relations or employee negotiations.
- Section 239(2)(i) of the *Municipal Act, 2001*, where a closed meeting is held if the subject matter being considered is a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

Carried

18.1 Approval of Minutes

- Special Council Meeting - November 8, 2024**
- Regular Council Meeting - November 12, 2024**
- Special Council Meeting - November 19, 2024**
- Regular Council Meeting - November 26, 2024**
- Special Council Meeting - December 3, 2024**
- Regular Council Meeting - December 10, 2024**

18.2 Staff Reports

- Confidential Office of the CAO Report, 2025-01**
- Confidential Office of the CAO Report, 2025-07**
- Confidential Office of the CAO Report, 2025-09**
- Confidential Office of the CAO Report, 2025-10**
- Confidential Human Resources Verbal Update**
- Confidential Memorandum to Council**

19. Back to Open Session

C-25- 08

Moved by Councillor M. Aquilina

Seconded by Councillor E. Beauregard

That Council does now rise and reconvene from Closed Session at 11:31 p.m. with report:

- Item 18.1 - Approval of Closed Session Minutes
 - That the following Closed Session Minutes be approved, as presented:
 - Special Council Meeting - November 8, 2024
 - Regular Council Meeting - November 12, 2024
 - Special Council Meeting - November 19, 2024
 - Regular Council Meeting - November 26, 2024
 - Special Council Meeting - December 3, 2024
 - Regular Council Meeting - December 10, 2024
- Item 18.2 - Staff Reports
 - a. That Council authorize staff to proceed as directed in Closed Session.
 - b. That Council authorize staff to proceed as directed in Closed Session.
 - c. That Council authorize staff to proceed as directed in Closed Session.
 - d. That Council authorize staff to proceed as directed in Closed Session.
 - e. That Council authorize staff to proceed as directed in Closed Session.
 - f. That Council authorize staff to proceed as directed in Closed Session.

Carried

20. Procedural Motions

C-25- 09

Moved by Councillor G. Bruno

Seconded by Councillor E. Beaugard

That Council waive the rules of the Procedural By-law and extend the hour of curfew beyond 11 p.m.

Carried

21. Disclosures of Interest Arising from Closed Session

Mayor Steele disclosed a conflict of interest on item 18.2 b., Confidential Office of the CAO Report 2025-07.

22. Confirmatory By-law

22.1 By-Law No. 7313/04/25 - By-law to Adopt, Ratify and Confirm the Proceedings of the Council of The Corporation of the City of Port Colborne

C-25- 010

Moved by Councillor T. Hoyle

Seconded by Councillor M. Bagu

That the By-law to Adopt, Ratify and Confirm the Proceedings of the Council Meeting of the Corporation of the City of Port Colborne, Dated January 28, 2025, be enacted and passed, as presented.

Carried

23. Adjournment

Mayor Steele adjourned the meeting at 11:33 p.m.

William C. Steele, Mayor

Jessica Beaupre, Deputy Clerk



PORT COLBORNE

MAYOR'S REPORT TO COUNCIL

Tuesday, Jan. 28, 2025

ROMA REPORT

Over the course of three days at the Rural Ontario Municipalities Association conference last week, our team met with 10 provincial ministers and parliamentary assistants to present our cases for funding and support. It was a non-stop run January 19 to 21 at the ROMA event in Toronto, attended by about 200 municipal teams from across the province. Our team included Councillor Tim Hoyle, Gary Long, director of development and government relations, and Bryan Boles, our acting CAO.

You may have seen some coverage of the conference on tv, on the radio, or in the paper. All the political leaders were there, and all the cabinet ministers. We had back-to-back appointments with the Minister of Health, Minister of Transportation, Energy, Economic Development, Infrastructure, Municipal Affairs and Housing. Councillor Hoyle, this was your second time at ROMA; you can attest to how busy we were, and how much ground we covered.

I cannot emphasize enough the importance of being face-to-face with decision-makers at Queen's Park. It is essential we meet with cabinet ministers and their teams, every chance we get. They hear about our projects and our challenges, and they work with us. They need us as much as we need them. It's at events and meetings such as this we can present what we hope to achieve for the city, and how the province will move forward by investing in Port Colborne.

Thank you to Gary Long, for working weeks before the conference to secure our time with all the ministers and senior staff. You got us in to see all the people we needed to see, and that is no small feat. Excellent work, sir. In addition to meetings with ministers, there were speakers and educational sessions, where municipalities learn from one another. We all face similar challenges of aging infrastructure, need for housing, and improved health care. I know our team impressed our provincial counterparts. I'm confident we'll see action on our files, including the partnerships we've developed with the province and Asahi Kasei and Jungbunzlauer. We have a lot of irons in the fire. Good work on all fronts, team.

MARINE WEEK

Two days before ROMA I attended Marine Week in Toronto, the annual gathering of the marine industry, all the major players in shipping and ship- building, cargo, ports, waterways and canals. Part of the event included the annual general meeting of Highway H2O, where we learned cargo on the Great Lakes was up in 2024 from the year before and is forecast to be up again this year. The focus of Highway H2O and of the Ontario Marine Council is environmentally responsible maritime commerce. Being at the table with the top people, the leaders in the industry, is essential for us, just as it is to meet with the leaders of government.

SPORTSFEST

We're a week away from our annual mid-winter SportsFest! Dozens of businesses and community groups are preparing for three days of family fun, from Friday, February 7 to Sunday, February 9. First held in 1999, SportsFest is a February tradition which welcomes people from across Niagara to a city-wide celebration of indoor and outdoor events, with proceeds donated to charitable organizations. SportsFest is a fantastic example of the phenomenal community we have here in Port Colborne.

Some of the classic favourites are on again, including the ever-popular Mayor's Cup. We drop the puck to open the hockey tournament at 6 o'clock Friday, Feb. 7. We have a cornhole tournament for the first time! The Mayor's Youth Advisory Committee welcomes teams of four to the Vale Centre on Friday, Feb. 7. MYAC members and friends will help raise money for their student peer, 16- year-old Lilly Grabovac, who made Canada's national junior roller derby team. The team travels to Australia this summer, so all proceeds from the MYAC cornhole tournament and donations will help cover expenses. Lilly works as a lifeguard and swim instructor at the YMCA in Port. MYAC invites teams of all ages, and all abilities, to come join its first Sportsfest tournament. Register your team(s) this week.

There will be five inductees to the Sports Wall of Fame Saturday, Feb. 8 in the Golden Puck Room at the Vale Centre. Please come out and celebrate our sports heroes. The induction ceremony will be livestreamed on Facebook for those not able to attend.

Don't forget the Polar Plunge Sunday afternoon, Feb. 9. Every year we draw bigger and bigger crowds to see the brave polar plungers. You can register and pay a nominal fee or raise \$100 for charity and plunge for free. There will be lots of Sportsfest fun for the whole family. Several local businesses are running events, and they are always sold out, so register early. All the events are on our city website, portcolborne.ca



City of Port Colborne
Special Meeting of Council Minutes

Date: Tuesday, February 4, 2025
Time: 5:01 pm
Location: Committee Room 3-City Hall
66 Charlotte Street, Port Colborne, Ontario, L3K 3C8

Members Present: M. Aquilina, Councillor
M. Bagu, Councillor
E. Beauregard, Councillor
R. Bodner, Councillor
G. Bruno, Councillor
F. Danch, Councillor
D. Elliott, Deputy Mayor (Presiding Officer)

Member(s) Absent: T. Hoyle, Councillor
W. Steele, Mayor

Staff Present: J. Beaupre, Deputy Clerk
B. Boles, Interim Chief Administrative Officer
J. Colasurdo, Manager of Strategic Projects
G. Long, Director of Development and Government Relations
C. Madden, City Clerk
S. Shypowskyj, Director of Public Works

1. **Call to Order**
2. **Adoption of Agenda**

C-25-010

Moved by Councillor M. Aquilina
Seconded by Councillor M. Bagu

That the Special Council agenda dated February 4, 2025, be confirmed, as circulated.

Carried

3. Disclosures of Interest

4. Closed Session

C-25-011

Moved by Councillor E. Beauregard

Seconded by Councillor G. Bruno

That Council do now proceed to meet in Closed Session under:

- Section 239(3) of the *Municipal Act, 2001*, where a closed meeting is held if the subject matter being considered is educational or training sessions, where a meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied: 1. The meeting is held for the purpose of educating or training the members, and 2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.
- Section 239(2)(c) of the *Municipal Act, 2001*, where a closed meeting is held if the subject matter being considered is a proposed or pending acquisition or disposition of land by the municipality or local board.

Carried

4.1 Training Session for Council

4.2 Confidential Development and Government Relations Report 2025-26, 2025-26

5. Back to Open Session

C-25-012

Moved by Councillor R. Bodner

Seconded by Councillor M. Bagu

That Council does now rise and reconvene from Closed Session at 6:22 p.m. with report:

- Item 4.2 - Confidential Development and Government Relations Report 2025-26
 - That Council authorize staff to proceed as directed in Closed Session.

Carried

6. By-laws

6.1 By-Law No. 7314/05/25 - By-law to Adopt, Ratify and Confirm the Proceedings of the Special Council of The Corporation of the City of Port Colborne

C-25-013

Moved by Councillor E. Beauregard

Seconded by Councillor M. Aquilina

That the By-law to Adopt, Ratify and Confirm the Proceedings of the Special Council of the Corporation of the City of Port Colborne, Dated February 4, 2025, be enacted and passed, as presented.

Carried

7. Adjournment

Deputy Mayor Elliott adjourned the meeting at approximately 6:22 p.m.

William C. Steele, Mayor

Charlotte Madden, City Clerk



City of Port Colborne
Special Meeting of Council Minutes

Date: Tuesday, February 4, 2025
Time: 6:30 pm
Location: Council Chambers, 3rd Floor, City Hall
66 Charlotte Street, Port Colborne

Members Present: M. Aquilina, Councillor
M. Bagu, Councillor
E. Beauregard, Councillor
R. Bodner, Councillor
G. Bruno, Councillor
F. Danch, Councillor
D. Elliott, Deputy Mayor (Presiding Officer)

Member(s) Absent: T. Hoyle, Councillor
W. Steele, Mayor

Staff Present: B. Boles, Interim CAO, Director of Corporate Services/Treasurer
J. Beaupre, Deputy Clerk
G. Long, Director of Development and Government Relations
C. Madden, City Clerk
D. Schulz, Manager of Planning

Others Present: E. Sugden, Biglieri Group
J. Mark Rodger, Borden Ladner Gervais LLP,
A. Neumark, Doane Grant Thornton LLP
T. MacDonald, Doane Grant Thornton LLP

1. Call to Order

Deputy Mayor Elliot called the meeting to order at 6:31 p.m.

2. Adoption of Agenda

Two additional delegations were added under item 4.2.

C-25- 014

Moved by Councillor F. Danch
Seconded by Councillor M. Bagu

That the Special Council agenda dated February 4, 2025, be confirmed, as amended.

Carried

3. Disclosures of Interest

3.1 Councillor E. Beauregard - Public Meeting Report for Proposed Millar's Crossing Subdivision, 2025-24

The developer is a client of my employer.

4. Statutory Public Meeting

4.1 Public Meeting Report for Proposed Millar's Crossing Subdivision, 2025-24

David Schulz, Manager of Planning, presented to Council on the Proposed Millar's Crossing Subdivision. Evan Sugden from Biglieri Group presented to Council as the agent on behalf of the applicant. Councillor Beauregard declared a conflict of interest, as the developer is a client of his employer, and exited the meeting at 7:24 p.m.; he abstained from voting on the motion.

4.2 Delegations

- a. **Stephen Bedford, 122 Glenwood Avenue**
- b. **Ethem Erdoganoglu, 1053 Steele Street**
- c. **Michael and Julie Scott, 43 Elmvale Crescent**
- d. **Rocco Arillotta, 35 Elmvale Crescent**
- e. **Michael Curtis - 7 Elmvale Crescent**

C-25- 015

Moved by Councillor M. Aquilina
Seconded by Councillor R. Bodner

That Development and Government Relations Department – Planning Division Report 2025-24, be received for information.

Carried

5. Staff Reports

5.1 Financial Planning - Servicing East Side Lands, Report 2025-28

J. Mark Rodger, Lawyer from Borden Ladner Gervais LLP, Adam Neumark, Associate Director from Doane Grant Thornton LLP, and Troy MacDonald, Partner Advisory from Doane Grant Thornton LLP, presented to Council on financial planning for servicing of east side lands.

C-25- 016

Moved by Councillor E. Beauregard
Seconded by Councillor R. Bodner

That Corporate Services Department Report 2025-28 be received for information.

Carried

6. Procedural Motions

C-25- 017

Moved by Councillor M. Aquilina
Seconded by Councillor F. Danch

That section 5 of the Procedural By-law No. 6979/17/22 be waived; and

That Councillor Bodner be appointed to the role of Deputy Mayor effective as of February 5, 2025, ending May 31, 2025.

Carried

7. Closed Session

C-25- 018

Moved by Councillor M. Bagu
Seconded by Councillor R. Bodner

That Council do now proceed to meet in Closed Session at 8:27 p.m. under:

- Section 239(2)(b) of the *Municipal Act, 2001*, where a closed meeting is held if the subject matter being considered are personal matters about an identifiable individual, including municipal or local board employees.

- Section 239(2)(d) of the *Municipal Act, 2001*, where a closed meeting is held if the subject matter being considered is labour relations or employee negotiations.
- Section 239(2)(e) of the *Municipal Act, 2021*, where a closed meeting is held if the subject matter being considered is litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Carried

7.1 Confidential Office of the CAO Report, 2025-29

7.2 Confidential Human Resources Verbal Update

7.3 Confidential Verbal Update from the Office of the CAO

8. Back to Open Session

C-25- 019

Moved by Councillor M. Bagu

Seconded by Councillor E. Beauregard

That Council does now rise and reconvene from Closed Session at 9:55 p.m. with report:

7.1 That Council authorizes staff to proceed as directed in Closed Session.

Carried

9. By-laws

9.1 By-Law No. 7315/06/25 - By-law to Adopt, Ratify and Confirm the Proceedings of the Special Council of The Corporation of the City of Port Colborne

C-25- 020

Moved by Councillor G. Bruno

Seconded by Councillor E. Beauregard

That the By-law to Adopt, Ratify and Confirm the Proceedings of the Special Council of the Corporation of the City of Port Colborne, Dated February 4, 2025, be enacted and passed, as presented.

Carried

10. Adjournment

Deputy Mayor Elliot adjourned the meeting at 9:56 p.m.

Dave Elliot, Deputy Mayor

Charlotte Madden, City Clerk



City of Port Colborne

Port Colborne Senior Advisory Committee Meeting Minutes

Date: Tuesday, December 17, 2024
Time: 10:00 am
Location: Committee Room 3-City Hall
66 Charlotte Street, Port Colborne, Ontario, L3K 3C8

Members Present: S. Brown
D. Santarella
T. McDowell
N. Salvage

Member(s) Absent: M. Cooper
R. Carter
D. Rudyk

Staff Present: S. McDowell, Public Programmer, Museum and Culture

Others Present: Ursula Hudson

1. **Call to Order**

The Chair called the meeting to order at 10:00am.

2. **Adoption of the Agenda**

Motion to adopt the agenda for December 17th, 2024.

Moved by Deanna

Seconded by Nancy

3. **Disclosures of Interest**

No disclosures of interest.

4. **Approval of Minutes**

Motion to approve the minutes of November 19th, 2024.

Moved by N. Salvage

Seconded by T. McDowell

5. Order of Business

5.1 Baptist Church Craft Market Recap

T. McDowell reported on the Baptist Church Craft Market.

5.2 Seniors Expo plan update

S. Brown reported that the date for the Senior's expo will be June 12th, 2025.

The committee discussed the plan for the June 12th event.

5.3 Port Colborne Hospital Urgent Care - Council Meeting Update

S. Brown and T. McDowell gave a report on the Special Council Meeting to discuss the Port Colborne Hospital's urgent care.

5.4 Port Colborne Seniors - Top 5 Priorities

S. McDowell shared Port Colborne Seniors top 5 priorities, from a survey created by the region.

6. New Business

6.1 Safety and Accessibility for Seniors in Port Colborne

D. Santarella reported on safety and accessibility for seniors at local businesses in Port Colborne.

6.2 New Seniors Community Grant

S. McDowell reported that there is a new Seniors Grant due on January 16th.

S. McDowell will apply for the grant on behalf of the Port Colborne Historical and Marine Museum, in Partnership with the Seniors Advisory Committee.

7. Adjournment

The Chair adjourned the meeting at approximately 11:13am.

A handwritten signature in black ink, appearing to read "Shawn Brown", is centered above a horizontal line.

Chair

Staff Liaison



Subject: 2025 Watermain Replacement Program Update

To: Council

From: Public Works Department

Report Number: 2025-34

Meeting Date: February 11, 2025

Recommendation:

That Public Works Department Report 2025-34 be received; and

That Council approve merging the existing 2025 and 2026 Watermain Design & Construction Capital project budgets being capital project 24C-WT-R05 (\$275,000), 24C-WT-R06 (\$465,000), and 25C-WT-BK1 (\$1,155,000); and

That Council approve the rehabilitation of the Clarence Street watermain between King Street and West Street.

Purpose:

The purpose of this report is to recommend changes to the 2025 and 2026 Watermain Design and Construction Program that was presented as part of the Infrastructure Needs Study in April 2024 and the 2025 Capital Budget deliberations.

Background:

In April 2024, Council approved Report 2024-51 – Infrastructure Needs Study. This report and study provided a replacement plan for core infrastructure, including the water system.

The watermain replacement program developed through the study identified a short- and long-term replacement plan prioritized based on age, pipe material, and available watermain break data.

Funding approval resulting from the reports included \$740,000 to implement the detail design work for the 2025 and 2026 programs and \$1,155,000 for the 2025 construction program which included the following locations:

2025 Replacement Program

- North Crescent – 245m
- South Crescent – 235m
- Ash Street – 95m
- Jefferson Street – 165m

2026 Replacement Program

- Schofield Avenue – 640m
- Hampton Avenue – 600m

The 2026 watermain construction budget has not been approved but will be presented in the 2026 budget deliberations.

Discussion:

As construction prices continue to rise in the public sector, staff have reviewed alternative infrastructure replacement methods. Cured in Place Pipe (CIPP) lining has been used extensively with high success and at lower costs compared to full pipe replacement. This method involves cleaning the host pipe, inserting and curing a liner into the existing pipe, and then opening access holes for the connected services.

Staff are in the process of retaining a company to complete the design and lining work for the 2025 and 2026 Watermain Replacement Program and have received preliminary pricing. The preliminary pricing falls below the approved budget due to the minimal design costs that lining entails versus full replacement. The cost estimates for full pipe replacement (open-cut construction) versus CIPP lining for the approved 2025 and 2026 watermain programs are compared below.

Project	Approved Capital Budget	Full Pipe Replacement Cost	Cured in Place Pipe Cost
2025 Design (24C-WT-R05)	275,000	\$310,000	\$150,000
2025 Construction (25C-WT-BK1)	1,155,000	\$2,100,000	\$1,100,000
2025 Construction (Clarence Street - King St to West St Addition)	NA	\$350,000	\$200,000
2026 Design Project (24C-WT-R06)	465,000	\$520,000	\$125,000
Total	1,895,000	\$3,280,000	\$1,575,000
Projected Savings		-\$1,385,000	\$320,000

Full pipe replacement costs were estimated based on recent watermain construction projects in Port Colborne. These costs are higher than typical open cut pricing due to Port Colborne's high-water table and excess soils. These aspects make construction in Port Colborne significantly more challenging than areas that do not have to pump ground water throughout a project, or transport and dispose of excess soils to a waste management facility. For these reasons staff have determined that CIPP lining which minimizes both pumping groundwater, and the removal of excess soils should be utilized when possible.

During the Clarence Street Storm Sewer Replacement project, staff completed test pits on existing water services to determine the material they were made of since the road was already being excavated. Staff found multiple galvanized and lead services present. These services have since been approved for replacement through the project as a change order to the original work scope. Lining the associated watermain will ensure that construction activities do not need to mobilize to this location in the foreseeable future to complete watermain repairs.

Since the projected costs of watermain lining are within the approved budget, there is an opportunity to add the Clarence Street watermain into the 2025 lining program at no additional cost to the approved budget. With the area already under construction, a contractor will mobilize to site after the storm sewer project is completed, but before final restoration of the asphalt takes place.

Financial Implications:

No additional costs are associated with approving the lining of the Clarence Street watermain between King Street and West Street. The 2025 and 2026 Watermain Design and Geotechnical accounts, and the 2025 Watermain Construction capital project account will be merged for staff to utilize in implementing the lining program.

Strategic Plan Alignment:

The initiative contained within this report supports the following pillars of the strategic plan:

- Environment and Climate Change
 - Welcoming, Livable, Healthy Community
 - Economic Prosperity
 - Sustainable and Resilient Infrastructure
-

Conclusion:

The proposed update to the City's 2025 Watermain Replacement Program, which includes the addition of 95 meters of CIPP lining on Clarence Street, provides a cost-effective solution to advancing the City's Strategic Goal to sustainably renew and improve its infrastructure.

Respectfully submitted,

Cassandra Banting
Manager of Environmental Services
905-228-8137
Cassandra.Banting@portcolborne.ca

Joe Colasurdo
Manager of Strategic Projects
905-228-8135
Joe.Colasurdo@portcolborne.ca

Report Approval:

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.

January 24, 2025

CL 2- 2025, January 23, 2025

DISTRIBUTION LIST

SENT ELECTRONICALLY

Motion Respecting Use of the Notwithstanding Clause to Remove Encampments

Regional Council, at its meeting held on January 23, 2025, passed the following motion:

WHEREAS mayors from several Ontario municipalities have recently petitioned the Premier of Ontario to invoke the notwithstanding clause for the removal of encampments, where no housing or shelter space exists or any action or enforcement for such eviction or displacement thereby undermining and violating the very rights that Canada's Charter of Rights and Freedoms is in place to protect;

WHEREAS the application of Section 7 of the Charter to issues concerning encampments and individuals living in temporary shelters was affirmed in the decision of Justice Valente in *The Regional Municipality of Waterloo v. Persons Unknown and to be Ascertained*, 2023 ONSC 670;

WHEREAS The Regional Municipality of Niagara has declared a state of emergency on homelessness, housing and mental health and addictions;

WHEREAS The Regional Municipality of Niagara recently endorsed a motion supporting the Big City Mayors' "Solve the Crisis Campaign", which thoughtfully outlined a path forward including the appointment of ministry and Minister who would be responsible with the appropriate funding and powers as a single point of contact to address the full spectrum of housing needs as well as mental health, addictions and wrap around supports;

WHEREAS individuals who remain unhoused are experiencing trauma, mental health challenges, and may be experiencing substance use disorders are among the most vulnerable members of our society, deserving of protection and support rather than further marginalization; and

WHEREAS the resources to remove encampments will have a significant impact on our budget and all financial resources should be directed to housing supports.

NOW THEREFORE IT BE RESOLVED:

1. That Niagara Regional Council **SUPPORTS** Section 7 of the Canadian Charter of Rights and Freedoms and upholding the values presented therein;
2. That The Regional Municipality of Niagara **AFFIRMS** that all individuals, regardless of their housing status or personal circumstances, are entitled to the full protection of their Charter rights;
3. That The Regional Municipality of Niagara **RECOGNIZES** that addressing homelessness, mental health issues, and addiction requires trauma-informed, evidence-based solutions that respect the dignity and rights of all individuals;
4. That The Regional Municipality of Niagara **CALLS** upon the provincial government to work collaboratively with municipalities, health experts, and community organizations to develop comprehensive strategies that address the root causes of homelessness, mental health challenges, and addiction, while upholding the Charter rights of all citizens; and
5. That The Regional Municipality of Niagara **COMMITTS** to advocating for increased funding and support for affordable housing, mental health services, and addiction treatment programs as more effective and humane alternatives to encampment evictions and that this motion be shared with all local area municipalities, Ontario Big City Mayors, local MPP's and the Honourable Doug Ford. Attorney General, Doug Downey, the Minister of Children, Community and Social Services, Michael Parsa, the Finance Minister, Peter Bethlenfalvy and the Minister of Health, Sylvia Jones.

Yours truly,



Ann-Marie Norio
Regional Clerk

:kl
CLK-C 2025-002

Distribution List:

Premier of Ontario
Minister of the Attorney General
Minister of Children, Community and Social Services
Minister of Finance
Minister of Health
Local Members of Provincial Parliament
Ontario Big City Mayors
Local Area Municipalities



City Hall
4310 Queen St.
P.O. Box 1023
Niagara Falls, ON L2E 6X5
(905) 356-7521 Ext. 4342
billmatson@niagarafalls.ca

January 21, 2025

Minister Paul Calandra
Municipal Affairs and housing
777 Bay Street
College Park 17th floor
Toronto, ON M7A 2J3

Sent via email: minister.mah@ontario.ca

Dear Minister Calandra:

Re: Governance Review for the Niagara Region

Please be advised that the City Council of Niagara Falls at its meeting of January 21, 2025, passed the following resolution pertaining to a having a Governance Review in the Niagara Region:

THAT Council waive the Notice of Motion requirements within the Procedural By-law to allow for an immediate motion, being;

THAT Council send a resolution to the Province, in particular Paul Calandra, the Minister of Municipal Affairs and Housing for the Province of Ontario, for a full review of the Governance Model and the provincial committee overseeing the study on regional governance in Niagara, in hopes of stopping the duplication of services by lowering the number of politicians and staff currently working in all of Niagara for long-term fiscal sustainability AND to report back to the City of Niagara Falls with any findings, and;

THAT this motion be sent to the Niagara area Members of Provincial Parliament (MPPs) and local area municipalities in the Niagara Region.

Attached, please find a copy of the City of Niagara Falls' resolution.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bill Matson', with a large, stylized flourish extending to the right.

Bill Matson
City Clerk

cc.

MPP, Jennifer Stevens, jstevens-co@ndp.on.ca

MPP, Jeff Burch, jburch-qp@ndp.on.ca

MPP, Wayne Gates, wgates-co@ndp.on.ca

MPP, Sam Oosterhoff, sam.oosterhoff@pc.ola.org

Local Area Municipalities



The City of Niagara Falls, Ontario

Resolution

January 21, 2025

No. 5 – Resolution to have a Governance Review for the Niagara Region

Moved by: Councillor Mona Patel

Seconded by: Councillor Ruth-Ann Nieuwesteeg

Governance Review for the Niagara Region

THAT Council waive the Notice of Motion requirements within the Procedural By-law to allow for an immediate motion, being;

THAT Council send a resolution to the Province, in particular Paul Calandra, the Minister of Municipal Affairs and Housing for the Province of Ontario, for a full review of the Governance Model and the provincial committee overseeing the study on regional governance in Niagara, in hopes of stopping the duplication of services by lowering the number of politicians and staff currently working in all of Niagara for long-term fiscal sustainability AND to report back to the City of Niagara Falls with any findings, and;

THAT this motion be sent to the Niagara area Members of Provincial Parliament (MPPs) and local area municipalities in the Niagara Region.

AND The Seal of the Corporation to hereto affixed.

Carried Unanimously

A handwritten signature in black ink, appearing to read "W. Matson", written over a horizontal line.

**WILLIAM G. MATSON
CITY CLERK**

A handwritten signature in black ink, appearing to read "James M. Diodati", written over a horizontal line.

JAMES M. DIODATI

January 27, 2025

Local Area Municipal Councils

Subject: Public Engagement for the Facilities, Strategic Asset, and Service Network Master Plan

Niagara Transit is pleased to provide an update on the progress of the Facilities, Strategic Asset, and Service Network Master Plan and to invite participation from you and your municipality's residents. We are currently in the second phase of this initiative and are seeking public input on four proposed network options. This is a critical step in shaping the future of transit services in Niagara.

Purpose of the Engagement

The four proposed network options each present unique approaches to improving transit connectivity and efficiency. Key considerations include:

- **Hours of Service:** Ensuring transit availability aligns with community needs.
- **Frequency:** Enhancing reliability and reducing wait times.
- **Route Coverage:** Expanding access to key destinations.
- **Affordability:** Maintaining cost-effective service delivery.

Residents are encouraged to provide their feedback before Feb. 14, 2025, by participating in the **Exploring Possibilities Survey**, available online at [NRTransit.ca](https://nrtransit.ca). Additionally, a series of in-person public engagement sessions will be held across Niagara to ensure accessibility for all.

Public Engagement Sessions

The schedule for the sessions is as follows:

- **Fort Erie:** Fort Erie Town Hall, 1 Municipal Dr.
Jan. 30, 2025, 1-3 p.m.
- **Grimsby:** Grimsby Public Library, 18 Carnegie Lane
Feb. 4, 2025, 3-5 p.m.
- **Lincoln:** Fleming Centre, 5020 Serena Dr.
Jan. 29, 2025, 1-3 p.m.
- **Niagara Falls:** MacBain Centre, 7150 Montrose Road
Feb. 3, 2025, 9:15 a.m.-12:30 p.m.

- **Niagara-on-the-Lake:** Niagara-on-the-Lake Community Centre, 14 Anderson Lane
Feb. 4, 2025, 11 a.m.-1 p.m.
- **Pelham:** Meridian Community Centre, 100 Meridian Way
Feb. 5, 2025, 9:30 a.m.-12:30 p.m.
- **Port Colborne:** Port Colborne Library, 310 King St
Feb. 6, 2025, 9:30 a.m.-2 p.m.
- **St. Catharines:** Kiwanis Aquatic Centre, 425 Carlton St.
Jan. 28, 2025, 4-7 p.m.
- **Thorold:** Thorold Senior Citizens Centre, 8 Carleton Street S.
Feb. 7, 2025, 9:30-11:30 p.m.
- **Wainfleet:** Wainfleet Firefighters' Community Hall, Park Street
Feb. 6, 2025, 4:30-6:30 p.m.
- **Welland:** Seaway Mall, 800 Niagara Street
Feb. 3, 2025, 1:30-4:30 p.m.
- **West Lincoln:** West Lincoln Community Centre, 177 West Street
Feb. 5, 2025, 3-6 p.m.
- **Brock University:** Thistle Complex, 1812 Sir Isaac Brock Way
Jan. 28, 2025, 9 a.m.-1 p.m.
- **Niagara College:** Welland Campus, 100 Niagara College Boulevard
Jan. 30, 2025, 9:30-11:30 a.m.
- **Niagara College Daniel J. Patterson Campus:** 135 Taylor Road, Niagara-on-the-Lake
Jan. 29, 2025, 9:30-11:30 a.m.

Additional Information

For more details about the Master Plan and to review the network proposals, please visit: [NRTransit.ca/about-nrt/roadmap/master-plan-project](https://nrtransit.ca/about-nrt/roadmap/master-plan-project)

We respectfully request that this memo be included on your next Council agenda. We encourage all Council members to participate in the survey, share it with their constituents, and actively contribute to shaping the future of Niagara's transit network. Your support is invaluable in ensuring all voices are heard as we work toward creating a more connected and accessible transit system.



January 27, 2025
SENT ELECTRONICALLY

3350 Merrittville Hwy. Unit 9
Thorold Ontario L2V 4Y6
905.788.3135 | info@npca.ca | npca.ca

City of Hamilton
Haldimand County
Niagara Regional Municipality
Local Area Municipalities

RE: Report No. FA-65-24 RE: Public Advisory Committee Member Recruitment

At the Board of Directors meeting held on December 13, 2024, the following resolution was passed:

Resolution No. FA-132-2024
Moved by: Donna Cridland
Seconded by: Michelle Seaborn

THAT Report No. FA-65-24 RE: Public Advisory Committee Member Recruitment **BE RECEIVED**;

AND THAT staff **BE DIRECTED** to proceed with Public Advisory Committee member recruitment as outlined herein;

AND FURTHER THAT Report No. FA-65-24 and the Public Advisory Committee Terms of Reference **BE CIRCULATED** to partner and local area municipalities to support committee member recruitment.

Attached you will find a Call for Committee Representatives, Report No. FA-65-24 and the Public Advisory Committee Terms of Reference. Any questions can be directed to Melanie Davis at mdavis@npca.ca.

Sincerely,

Melanie Davis
Manager, Office of the CAO & Board
Niagara Peninsula Conservation Authority

The Niagara Peninsula Conservation Authority (NPCA) is seeking candidates to engage on the Public Advisory Committee in three (3) representative roles. Members of the Niagara Peninsula watershed community, especially those engaged in the following industry networks are invited to apply:

- Agriculture & Farming
- Business & Industry
- Development & Building

About the Public Advisory Committee

The NPCA's Public Advisory Committee (PAC) is a dedicated group of citizen representatives from diverse watershed sectors that provides collaborative, local sector-based perspectives on matters pertaining to the authority.

Meeting approximately four times per year, the PAC serves as a vital platform for community voices. These passionate volunteers bring collaborative, sector-based perspectives to guide specific projects, programs, and other conservation matters as determined by the NPCA Board of Directors or staff.

Application Process

The application questionnaire and further details can be found on the NPCA's Get Involved engagement platform at: <https://getinvolved.npca.ca/public-advisory-committee>.

The guiding timeline for Committee member recruitment is as follows:

Application Deadline:	Monday, February 3, 2025
Notice to Recommended Appointees:	February 17-27, 2025
Board Consideration of Recommendations:	Friday, March 21, 2025
Notice of Outcome to All Applicants:	Friday, March 21, 2025

Contact

For more information about NPCA's Public Advisory Committee, please contact:

Melanie Davis
Manager, Office of the CAO & Board
905-933-0055 | mdavis@npca.ca

Report To: Board of Directors

Subject: Public Advisory Committee Member Recruitment

Report No: FA-65-24

Date: December 13, 2024

Recommendation:

THAT Report No. FA-65-24 RE: Public Advisory Committee Member Recruitment **BE RECEIVED**;

AND THAT staff **BE DIRECTED** to proceed with Public Advisory Committee member recruitment as outlined herein;

AND FURTHER THAT Report No. FA-65-24 and the Public Advisory Committee Terms of Reference **BE CIRCULATED** to partner and local area municipalities to support committee member recruitment.

Purpose:

To advise the Board of Directors about three vacancies on the Public Advisory Committee and seek approval to proceed with recruitment initiatives.

Background:

The *Conservation Authorities Act* includes a provision that enables the NPCA to establish advisory boards as it considers appropriate (s.18 (2)). In accordance with the NPCA Administrative By-Law, each established advisory committee must have Board-approved Terms of Reference appended to the By-Law.

The NPCA's Public Advisory Committee (PAC) was established in 2014 and consists of citizen representatives from various watershed sectors to provide collaborative, local sector-based perspectives on specific projects and programs, and other conservation authority matters, as determined by the NPCA. The voluntary group of PAC members has been instrumental in providing valuable input to NPCA staff and the Board of Directors.

In 2022, Public Advisory Committee members provided feedback on the structure, composition, and role of the PAC which resulted in an updated Terms of Reference approved by the Board at the February 17, 2023, Full Authority meeting.

The key changes included the addition of a Vice-Chair, clarification of Staff and Board roles, extension of the Members' terms to align with the Board, and the addition of specific representatives.

At the Public Advisory Committee meeting held on September 17, 2024, Members discussed the decline in attendance that puts a quorum at risk. The Terms of Reference stipulate that three (3) missed meetings may result in termination.

Discussion:

Staff connected with committee members to discuss attendance, scheduling conflicts, and alternative solutions resulting in vacancies identified in the following roles on the PAC:

- One (1) business/industry representative;
- One (1) development/building representative; and
- One (1) agricultural representative.

To ensure diverse perspectives and holistic feedback in Committee discussions, it is recommended that recruitment initiatives launch to appoint new members to the Public Advisory Committee vacant positions by March 2025.

Committee Member Recruitment

The Terms of Reference outlines a member recruitment process for the Committee. A working group, comprised of NPCA staff, will be formed to evaluate applications and provide recommendations that will be brought forward to the Board for approval.

Staff will solicit applications using a variety of mediums such as: newsletters, local newspapers, community groups, social media and the NPCA Get Involved online engagement platform.

Before being assigned to the Committee, candidates will be required to pass a police background check and abide by NPCA policies (i.e., Code of Conduct) and protocols applicable to volunteers. A timeline for the recruitment process is provided in Table 1 below.

Table 1. PAC Member Recruitment Timeline

Dates	Action Items
December 16-20	Establishment of Recruitment Working Group Review/revision of evaluation matrix Communication assets development
January 6-10	Communication assets finalized Circulate vacancies to municipal partners and First Nations communities
January 20 - February 2	Public engagement begins Application portal opens
February 2	Application portal closes
February 3-14	Recruitment Working Group evaluations
February 16-27	Notification to recommended applicants Completion of background checks
March 21	Recommended Committee appointments brought forward for Board Approval

Financial Implications:

There are no financial implications identified upon approval of recommendations included.

Links to Policy/Strategic Plan:

Goal 4.2: Foster relationships with the community, non-government organizations, businesses, agriculture, industry, and academic institutions for collective outcomes and impact

Goal 4.3: Improving engagement with local First Nations, Métis and Inuit peoples that supports shared stewardship

Goal 5.3: Providing high standards of customer service

Related Reports and Appendices:

Report No. FA-04-23 RE: Updated Public Advisory Committee Terms of Reference

Report No. FA-15-23 RE: PAC Member Recruitment and Appointment

Authored by:

Original Signed by:

Melanie Davis, M.A.
Manager, Office of the CAO & Board

Reviewed by:

Original Signed by:

Natalie Green, M.Sc, PMP
Director, Watershed Strategies & Climate Change

Submitted by:

Original Signed by:

Leilani Lee-Yates, BES, MSPL.RPD, MCIP, RPP
Chief Administrative Officer/Secretary-Treasurer

Niagara Peninsula Conservation Authority

TERMS OF REFERENCE

PUBLIC ADVISORY COMMITTEE

Committee Type

Advisory Committee

Purpose

To champion the implementation of NPCA's Strategic Plan and other watershed strategies through collaborative action working closely with NPCA staff and community. To provide collaborative, local sector-based perspectives on specific projects/programs and/or other conservation authority matters, as determined by the NPCA Board of Directors or its staff.

Committee Mandate

The PAC is an advisory committee of the NPCA. The Committee advises NPCA Board and staff on local environmental/watershed matters of community interest. Recommendations made by the PAC are provided to staff and the Board of Directors consideration or approval. The PAC is not a formal commenting body regarding review and approval of permits under Section 28 of Conservation Authorities Act.

Membership

PAC membership will be determined through an established recruitment and evaluation process with an aim to have equal geographical and demographic representation as well as diverse backgrounds and experiences. All PAC members, except the Métis and First Nations representatives, will be recruited based on a Board-approved process as per Terms of reference, and appointed by the Board.

The PAC shall consist of up to SIXTEEN (16) citizen members comprising of multi-stakeholder and community representation, as follows:

- Up to THREE (3) Public-at-large
- ONE (1) Conservation Areas user and/or volunteer
- ONE (1) Youth
- ONE (1) Academic/Science/Research
- ONE (1) Business/Industry
- ONE (1) Planning
- ONE (1) Development/Building
- TWO (2) Agriculture
- ONE (1) Environment
- ONE (1) Urban Indigenous
- ONE (1) Métis citizen appointed by Niagara Regional Métis Council
- TWO (2) members appointed by First Nations with a Treaty or historical affiliation to the watershed

Note: Indigenous representation on the PAC does not fulfill or replace the NPCA commitments for engaging with Indigenous communities, nor do they affect protocols created by Indigenous Peoples for engaging government, industry or others, or for gathering, documenting, management or sharing Indigenous knowledge.

Member Roles and Responsibilities

The PAC is governed by NPCA’s Administrative By-Law (Sec. 4, Committees). All committee members shall follow the NPCA code of conduct and media protocols.

A PAC Chair and Vice Chair will be elected by members of the PAC to serve for a period of TWO (2) years, and may serve for a maximum of TWO (2) consecutive terms (or 4 years). In the event of a resignation or termination of the PAC Chair, the Vice Chair will fulfill the remaining term of the Chair and a Vice Chair will be elected for the remainder of their term.

Chair and Vice Chair

The Chair will:

- Work with NPCA staff liaison to draft and coordinate committee meeting agendas, work plan and associated documents
- Preside over PAC meetings and aim to build consensus as needed
- Ensure all discussion items end with a decision, action or definite outcome
- Serve as spokesperson for the PAC, only with respect to group recommendations based on consensus during meetings

The Vice Chair will:

- Preside over PAC meetings in the absence of the Chair, or should the Chair be unable to fulfill their duties.
- Fulfill Chair duties as needed in the event of an extended absence.

Members

All Members, including Chair and Vice Chair will:

- Review meeting materials in advance of the meetings and arrive prepared to provide broad perspective on the items under consideration
- Submit agenda items to the PAC Chair or staff liaison a minimum of two (2) weeks prior to the meeting date for consideration
- Make every effort to attend regularly scheduled meetings. If not available, notify the Chair or staff liaison at least one day prior to the meeting
- Agree to describe, process and resolve issues in a professional and respectful manner
- Bring forward potential partnership opportunities that align with NPCA strategic priorities
- Act as a liaison with their respective sectors/community/organizations with information and opportunities to provide input where appropriate
- Adhere to the NPCA Administrative by-law, Code of Conduct and media protocols as well as NPCA policies and procedures for volunteers
- Notify the NPCA in writing should they no longer be able to fulfil their term or wish to resign

Meetings

Regular meetings will be held up to 4 times per year subject to agenda content and need. Additional meetings or workshops may be held at the discretion of the Chair and staff liaison if required for timely matters.

Meetings of the PAC will be open to the public.

The PAC will set the meeting schedule annually at their first meeting of the year. An annual workplan for the PAC will be developed and endorsed by its membership, at the beginning of each year.

Meetings may be held virtually, in-person or hybrid, to be determined by PAC Chair, Vice-Chair and staff liaison.

In-person meetings will be held at either NPCA Head Office (250 Thorold Road West, Welland), Ball's Falls Centre for Conservation (3292 Sixth Avenue, Lincoln), or at another location determined by the Chair and staff liaison.

Meetings are expected to take approximately one and a half (1.5) hours. Exceptions may occur from time to time to deal with significant items.

A quorum will consist of minimum of 50% + 1 of members (excluding vacant positions). Consensus-based decision making is preferred procedure and formal decisions will be based on majority vote.

Member Recruitment

When recruitment of PAC members is required, a recruitment working group will be formed. The working group will comprise of NPCA staff, with recommendations for appointment being brought to the Board for approval. The group will be dissolved once members have been recruited.

Applications from watershed residents will be solicited through a public recruitment process including announcements in newsletters, local newspapers, websites, volunteer networks, community groups and various social media and engagement platforms as appropriate.

Applications will be evaluated by the recruitment group using standardized criteria relevant for filling positions on the PAC. Recommended individuals will be submitted to the NPCA Board of Directors for approval and appointment. All appointed members of PAC will be required to qualify based on policies and protocols applicable to volunteers.

Applicants will be assessed and appointed as needed based on vacancies, except for externally appointed members (i.e., First Nations and Métis representatives). Seats may remain vacant until candidates with the requisite background and skills can be identified.

Termination

The NPCA may, or upon receipt of a recommendation from the Chair, Vice Chair or CAO, terminate a member's appointment based on a careful review of conditions including:

- Breach of NPCA Administrative By-law, Code of Conduct and media protocols;
- Absence at PAC meetings (3 meetings in continuation) without satisfactory reason.

Administration

Secretariat Support

An NPCA staff liaison will be assigned to the PAC by the Chief Administrative Officer (CAO). As designated by the CAO, appropriate NPCA staff shall provide administrative support, including taking minutes, the distribution of minutes and agendas and the general administrative coordination of meetings, posting of vacancies and communication with the PAC. Staff from various NPCA divisions may provide support to the PAC, including background information, briefings, and formal memos, presentations, and reports as required.

Reporting

Meeting minutes shall be recorded and circulated to members for their review. Draft (unapproved) minutes will be submitted to the NPCA Board of Directors for information at their earliest meeting, as deemed appropriate, following a PAC meeting.

Approved minutes will be made available to the public on the NPCA website, subject to requirements of the *Municipal Freedom of Information and Protection of Personal Privacy Act* (MFIPPA).

On occasion, the PAC Chair (or another member who best represents the topic) may request, or be requested to present and speak on behalf of the PAC at NPCA Board meetings with approval from the Board Chair and/or NPCA CAO.

Travel Expenses & Budget

Members that travel to attend meetings in-person will be compensated for their mileage, in accordance with the established rate for the NPCA, and where these are not covered by other agency or source. Provision of per-diem or honorarium is not available to members of this committee.

The PAC will be allocated \$2,500.00 to cover meeting expenses to be reviewed annually. The budget allocation will be administered by the NPCA staff liaison.

Amendments

The PAC Terms of Reference shall be reviewed and updated every FOUR (4) years. The Terms of Reference may be amended to meet the ongoing needs of the NPCA, through a recommendation by the PAC and by agreement of the majority.

January 9, 2025

The Honorable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Re: Motion regarding Opposition to Provincial Legislation on Cycling Lanes and Support for Municipal Authority in Transportation Planning

At their Regular Meeting of Council on January 8, 2025, the Council of the Town of Aylmer endorsed the following resolution:

WHEREAS the Government of Ontario has announced legislation requiring provincial approval for new cycling lanes;

AND WHEREAS this legislation would compel municipalities to demonstrate that proposed cycling lanes will not negatively impact vehicle traffic;

AND WHEREAS cycling infrastructure is crucial for environmental transportation, road safety, and public health, and provincial oversight in this matter represents an unwarranted intrusion into municipal authority;

AND WHEREAS the Town of Aylmer is evolving an active transportation plan to enhance walking and cycling infrastructure;

AND WHEREAS the Association of Municipalities of Ontario (AMO) has strongly criticized this proposed legislation as a "significant overreach" into municipal jurisdiction;

AND WHEREAS AMO has stated that none of its 444 member municipalities were consulted or shown evidence justifying the province's proposed veto power over new bike lanes;

THEREFORE, BE IT RESOLVED:

1. That the Town of Aylmer strongly opposes the proposed provincial legislation governing bicycle lanes and affirms its support for maintaining municipal jurisdiction over cycling infrastructure decisions.

2. That the Town of Aylmer endorses the AMO's position that municipalities are better positioned than the Ministry of Transportation to make decisions about local transportation matters based on local knowledge and community input.
3. That the Town of Aylmer calls on the Government of Ontario to withdraw the proposed legislation and respect the established authority of municipalities to make informed decisions about local transportation needs, including the implementation of cycling lanes.
4. That the Town of Aylmer reaffirms its commitment to its transportation plan and the continued development of safe, environmentally friendly, efficient cycling infrastructure for the benefit of all residents.
5. That the Town Clerk be directed to forward a copy of this resolution to the Premier of Ontario, the Minister of Transportation, the Member of Provincial Parliament representing constituencies within the Elgin-Middlesex-London region, to the Association of Municipalities of Ontario (amo@amo.on.ca) and all Municipalities in Ontario.
6. That the Town of Aylmer calls upon municipalities across Ontario to adopt similar resolutions in defense of local decision-making authority and sustainable, efficient and environmentally friendly transportation planning.

Thank you,

Owen Jaggard

Director of Legislative Services/Clerk | Town of Aylmer
46 Talbot Street West, Aylmer, ON N5H 1J7
519-773-3164 Ext. 4913 | Fax 519-765-1446
ojaggard@town.aylmer.on.ca | www.aylmer.ca

CC:

Hon. Prabmeet Singh Sarkaria prabmeet.sarkaria@pc.ola.org
Hon. Rob Flack rob.flack@pc.ola.org
Association of Municipalities of Ontario resolutions@amo.on.ca
All municipalities



January 21, 2025

Peterborough - Kawartha MPP Dave Smith;
Honourable Doug Ford, Premier;
Honourable Paul Calandra, Minister of Municipal Affairs and Housing;
Honourable Doug Downey, Attorney General;
Association of Municipalities of Ontario; and
Councils of each of Ontario's municipalities.

Subject: Bill 242, Safer Municipalities Act, 2024

The following resolution, adopted by City Council at its meeting held on January 13, 2025, is forwarded for your consideration.

Whereas:

- 1. A municipality's parks and open spaces are critical infrastructure that support a strong community, and the public's shared and safe use of the municipality's parks and open spaces is integral to ensuring that support.**
- 2. Ontario's municipalities are struggling to maintain their parks and open spaces for their shared and safe use by the public as a result of the increasing proliferation of encampments and illicit activities related thereto.**
- 3. Municipalities that enforce their standards regulating or prohibiting encampments in their parks and open spaces must have regard to the availability of shelter space for those who need shelter.**
- 4. On January 27, 2023, Justice Valente of the Ontario Superior Court of Justice rendered his judgment in *Waterloo (Regional Municipality) v. Persons Unknown and to be Ascertained* (2023), [2023] O.J. No. 417 (Waterloo Decision) which declared that the municipality's by-law violated section 7 of the *Charter* and was therefore inoperative insofar as it applied to prevent encampment residents from erecting temporary shelters on a site when the number of homeless individuals in the region exceeded the number of accessible shelter beds.**
- 5. The Waterloo Decision's analysis of the adequacy of shelter beds suggests an unworkable and unclear standard that goes beyond the number of shelter**

spaces and that includes the requirement to provide shelter spaces that must accommodate illicit drug use and other activities that could put shelter residents, workers and volunteers at risk. The result is that municipalities are impaired in their enforcement of their standards and have lost or are losing control of their parks and open spaces.

6. On December 12, 2024, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, introduced Bill 242, Safer Municipalities Act, 2024. Among its various initiatives, Bill 242 proposes to amend section 2 of the Trespass to Property Act by adding aggravating factors that must be considered in the court's determination of a penalty under that section. However, the key challenge is that a municipality's exercise of its rights at common law and under section 9 of the Trespass to Property Act to remove encampments from the municipality's parks and open spaces remains potentially subject to the unworkable and unclear standard for the adequacy of shelter space suggested by the Waterloo Decision.
7. In these circumstances, municipalities need provincial legislation that clearly defines a workable standard for shelter space for the purposes of a municipality's jurisdiction to enforce its standards regulating or prohibiting encampments in its parks and open spaces.

Now therefore, be it resolved:

1. That the provincial government be respectfully requested to amend Bill 242 to clearly define a workable standard for shelter space for the purposes of a municipality's jurisdiction to enforce its standards regulating or prohibiting encampments in its parks and open spaces.
2. That, without limitation, Bill 242 provides that a municipality will have met the standard for shelter space for the purposes of the municipality's jurisdiction to enforce its standards regulating or prohibiting encampments in its parks and open spaces:
 - a) despite the establishment and enforcement of shelter rules including rules that prohibit drug use and other activities that could put shelter residents, workers and volunteers at risk; and
 - b) if an official designated by the municipality is satisfied that the number of available shelter spaces is at least equal to the aggregate of the number of individuals actually seeking shelter and the number of individuals against whom the municipality is planning to enforce its standards regulating or prohibiting encampments in its parks and open spaces.
3. That a copy of this resolution be sent to:

- a) Peterborough - Kawartha MPP Dave Smith;
- b) Honourable Doug Ford, Premier;
- c) Honourable Paul Calandra, Minister of Municipal Affairs and Housing;
- d) Honourable Doug Downey, Attorney General;
- e) Association of Municipalities of Ontario; and to
- f) Councils of each of Ontario's municipalities.

Sincerely,



John Kennedy
City Clerk

cc:
City of Peterborough Council
City of Peterborough Staff



Subject: Grain Terminal Update and Public Engagement Plan

To: Council

From: Development and Government Relations Department

Report Number: 2025-30

Meeting Date: February 11, 2025

Recommendation:

That Development and Government Relations Report 2025-30 regarding the City's Grain Terminal Update and Public Engagement Plan be received; and

That the Director of Development and Government Relations be directed to implement the proposed public engagement plan outlined in this report.

Purpose:

The purpose of this report is to provide an update on the City's grain terminal and outline a proposed public engagement plan to solicit community input on it's future.

Background:

The grain elevator in Port Colborne was constructed in 1898. There were several grain elevators constructed along Canada's waterfront during the same period that played a critical role in grain movement through the Great Lakes and to global markets.

Ownership of the grain terminal was transferred from the Canada Ports Corporation (CPC) to the City of Port Colborne on October 1, 1999. This transfer was completed pursuant to CPC's National Marine Policy which promoted and facilitated the transfer of regional and local ports to private interests "with a view to providing services that are more cost effective, local operations that are more responsive to local needs, and levels of service that more closely match local demands".

Most recently, Parrish & Heimbecker (P&H) leased the grain terminal from the City from January 1, 2015 to December 31, 2024, when their lease expired. P&H advised City staff in March 2024 that they would not be renewing their lease.

After this notification, City staff reviewed alternative options including securing new tenants, revised lease terms, potential divestment, and other uses for the grain terminal that may be in the City's long-term interests. These were presented to Council during the May 28, 2024 closed session meeting. It was agreed that the City should find a new partner and/or an owner who has the financial resources to invest in capital expenditures and has the vision and expertise to maximize the value of the property.

As per Council direction, City staff created a Request for Expressions of Interest (REI) document that was issued on June 28, 2024 and emailed to six companies who had expressed interest. The document was also posted on the City's website and Bids & Tenders. August 1, 2024 was established as the deadline and three (3) companies submitted Expressions of Interest. These proposals were shared with Council during the September 10, 2024 closed session meeting and staff were directed to enter into negotiations with one of the proponents. Following the December 10, 2024 closed session discussion, Council decided not to proceed with the proposal and directed staff to explore other options and seek public engagement.

Discussion:

The grain terminal property is a unique piece of property located on Lake Erie at the south end of the Welland Canal. The property allows for multi-modal transportation for year-round shipping to North American markets, an active rail spur to the terminal, and an adjacent road for trucks.

Presently the grain terminal is vacant with Public Works managing the day-to-day facility stewardship with the support of an independent contractor familiar with the grain terminal.

Staff propose a Public Engagement process as outlined in this report below to help identify options and inform future decision-making. This public engagement process is developed recognizing the financial implications of this site as outlined in the Financial Implications section of this report below.

Internal Consultations:

City staff from Economic Development, Strategic Projects, Public Works, Corporate Services, and Corporate Communications have been working together on transitional issues related to the grain terminal property including: a process to solicit investor interest; developing a public engagement plan; obtaining studies and assessments for the building and dock wall; and assisting with day-to-day operations, maintenance, and security.

Financial Implications:

There are no immediate financial implications associated with this report. Current financial topics related to the grain terminal include:

- the building has \$2 million dollars worth of liabilities to remediate hazardous substances within the building;
 - an independent Building Condition Assessment completed in January 2024 identified \$6.2 million in capital expenditures and maintenance required to maintain the property and building in a state of good repair;
 - one major capital expense is a roof replacement at an estimated cost of \$500,000;
 - based on estimates obtained by staff and external parties, the cost of demolishing the grain terminal building is approximately \$10 million;
 - the operating costs are estimated to be \$3000-\$4000 a month;
 - the City has lease agreements with telecommunications companies who have towers and transmitters on the grain terminal property and building. These leases generate about \$21,000 annually.
-

Public Engagement:

Staff are proposing a public engagement plan that would gather feedback from the community regarding the future of the Port Colborne grain elevator.

The engagement plan has several high-level objectives, including:

- **Inform the community:** Ensure the community has clear, transparent and accessible information about the proposed project.
- **Gather feedback:** Provide residents with a variety of in-person and virtual channels so they can freely share their thoughts and ideas.
- **Promote accessibility:** Offer multiple ways to participate to ensure individuals can choose the method that best suits their needs and preferences.
- **Identify concerns and opportunities:** Review feedback to highlight areas of alignment and identify potential improvements or alternatives to the proposal.
- **Ensure transparency:** Provide the community with access to the feedback collected to demonstrate how this information informs Council's decision-making.

The proposed engagement plan includes a three-pronged approach to ensure key audiences are aware of the opportunity to provide feedback and can do so in a way that works best for them. If approved, this plan would include:

1. Online survey/feedback form

2. Paper-based survey/feedback form
3. In-person open houses/drop-in sessions

Each item is discussed further below:

1. Online survey / feedback form

An online survey would launch on February 24, 2025, and would ask multiple-choice and open-ended questions for community members to offer their thoughts on the future of the grain elevator. Multiple-choice questions are an efficient option to collect and analyze feedback, while open-ended questions allow community members to provide qualitative insights in their own words. The survey would close on March 7, 2025.

2. Paper-based survey / feedback form

To accommodate community members without access to the online survey, an identical paper-version would be available at various city facilities (City Hall, Vale Health & Wellness Centre, Port Colborne Public Library). The surveys would be collected for analysis beginning March 7, 2025.

3. In-person open houses / drop in sessions

City staff would host two consecutive days of in-person drop-in style open houses on Wednesday, March 5 and Thursday, March 6. These open houses would collect feedback on both the marina project and the future of the grain elevator location, if approved by Council. Daytime and evening sessions would allow residents to attend when it suits their schedule and talk with City staff to learn more about both projects.

Successfully communicating about the engagement opportunities will be a vital part of gathering enough meaningful feedback to support Council's decision-making process. The Corporate Communications team would launch a comprehensive communications campaign to promote the engagement opportunities, which would include (but not be limited to):

- Sharing information on the City's website
- Posting social media content and events on City channels
- Media outreach/promotion
- ... and more.

The engagement project would begin Monday, February 24 and end on Friday, March 7. Once completed, results would be collected, analyzed, and provided to Council in a comprehensive summary report in early April 2025.

This engagement plan ensures residents have a meaningful role in determining the future of the grain elevator and its use in Port Colborne, fostering a collaborative approach to these important community decisions.

Strategic Plan Alignment:

The initiative contained within this report supports the following pillars of the strategic plan:

- Welcoming, Livable, Healthy Community
 - Economic Prosperity
 - Sustainable and Resilient Infrastructure
-

Conclusion:

Parrish and Heimbecker's decision not to renew their lease on the City's grain terminal has presented an opportunity for Council and staff to explore alternative options regarding the future of the property. To help determine options and inform future decision-making, Council has directed staff to gather public feedback through a multi-pronged public engagement plan.

Staff are recommending that Council approve the proposed public engagement plan and that a report come back to open session this spring that shares the findings.

Respectfully submitted,

Gary Long
Director of Development and Government Relations
905-228-8062
Gary.Long@portcolborne.ca

Jasmine Peazel-Graham
Manager of Corporate Communications
905-228-8067
Jasmine.Peazel-Graham@portcolborne.ca

Bryan Boles, CPA, CA, MBA
Interim CAO, Director of Corporate Services
905-228-8018
Bryan.Boles@portcolborne.ca

Report Approval:

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.

The Corporation of the City of Port Colborne

By-law No. _____

Being a By-law to Stop Up and Close for a portion of Page Street described as Part of PIN 64150-0070 the public highway Part of Bell St. Plan 785 Humberstone (Also Known As Page St) lying between Main Street E. & Dolphin Street; Port Colborne be approved.

Whereas at its meeting of December 10th, 2024, the Council of The Corporation of the City of Port Colborne (Council) approved the recommendations of Development and Government Relations Report No. 2024-190, Subject: Page Street Stop up and Close and Surplus Declaration By-law for a portion of Page Street described as Part of PIN 64150-0070 the public highway Part of Bell St. Plan 785 Humberstone (AKA Page St) lying between Main Street E. & Dolphin Street; Port be approved; and

Whereas Section 27(1) of the *Municipal Act, 2001*, provides that, except as otherwise provided in the Act, a municipality may pass by-laws in respect of a highway only if it has jurisdiction over the highway; and

Whereas it is deemed expedient in the interest of The Corporation of the City of Port Colborne that the road allowance set out and described in this by-law be stopped up and closed; and

Whereas in accordance with Section 34(1) of the *Municipal Act, 2001* and By-law 4339/12/03 of The Corporation of the City of Port Colborne, Being a By-law to Prescribe the Form and Manner and Times for the Provision of Notice in Accordance with the *Municipal Act, 2001*, public notice of Council's intention to permanently close the highway set out and described in this by-law was provided; and

Whereas at its meeting of January 28, 2025 the Council approved the recommendations of the Development and Government Relations Department Report 2025-03 Subject: Sale of Page Street Road Allowance and the Entering into an Agreement of Purchase and Sale with 1000677999 Ontario Inc;

Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

1. That a portion of Page Street described as Part of PIN 64150-0070 the public highway Part of Bell St. Plan 785 Humberstone (AKA Page St) lying between Main Street E. & Dolphin Street; Port Colborne is hereby stopped up and closed effective as of December 10, 2024.
2. That the Mayor and City Clerk be and are hereby authorized to execute any documents that may be required for the purpose of carrying out the intent of this by-law and the Clerk is duly authorized to affix the Corporate Seal thereto.
3. That the City Solicitor be and is hereby directed to prepare and register all such documents in the proper Land Registry Office to affect a portion of Page Street described as Part of PIN 64150-0070 the public highway Part of Bell St. Plan 785 Humberstone (AKA Page St) lying between Main Street E. & Dolphin Street; Port Colborne hereinbefore described.
4. This by-law shall take effect on the day that a certified copy of the by-law is registered in the proper Land Registry Office.

Enacted and passed this 11th day of February, 2025.

Ron Bodner
Deputy Mayor

Charlotte Madden
City Clerk

The Corporation of the City of Port Colborne

By-law No. _____

Being a By-law to Appoint a Fire Chief (Stan Double)

Whereas at its meeting of December 9, 2019, the Council of the Corporation of the City of Port Colborne enacted By-law 6745/109/19, Being a by-law to Establish and Regulate the City of Port Colborne Fire and Emergency Services (Composite); and

Whereas subsection 6(1) of the Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4, as amended, requires that the Council of a municipality that has established a fire department shall appoint a Fire Chief for the fire department; and

Whereas section 3 of By-law 6745/109/19 provides that Council shall appoint a Fire Chief and may appoint a Deputy Fire Chief for the fire department.

Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

1. That Stan Double is hereby appointed as Fire Chief for the City of Port Colborne.
2. That this by-law shall be repealed on the date the appointee ceases to be an employee of the City of Port Colborne.
3. That By-law No. 7303/125/24 Appointing Stan Double as an Acting Fire Chief is hereby repealed.
4. That this by-law shall come into full force and effect on the day of passing.

Enacted and passed this 11th day of February, 2025.

Ron Bodner
Deputy Mayor

Charlotte Madden
City Clerk

The Corporation of the City of Port Colborne

By-law No. _____

Being a By-law to Appoint a Deputy Fire Chief (Mark Middleton)

Whereas at its meeting of December 9, 2019, the Council of the Corporation of the City of Port Colborne enacted By-law 6745/109/19, Being a by-law to Establish and Regulate the City of Port Colborne Fire and Emergency Services (Composite); and

Whereas subsection 6(1) of the Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4, as amended, requires that the Council of a municipality that has established a fire department shall appoint a Fire Chief for the fire department; and

Whereas section 3 of By-law 6745/109/19 provides that Council shall appoint a Fire Chief and may appoint a Deputy Fire Chief for the fire department.

Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

1. That Mark Middleton is hereby appointed as Deputy Fire Chief for the City of Port Colborne.
2. That this by-law shall be repealed on the date that the appointee ceases to be an employee of the City of Port Colborne.
3. That this by-law shall come into full force and effect on the day of passing.

Enacted and passed this 11th day of February, 2025.

Ron Bodner
Deputy Mayor

Charlotte Madden
City Clerk

The Corporation of the City of Port Colborne

By-law No. _____

Being a By-law to Appoint a Chief Administrative Officer for the City of Port Colborne and to Repeal By-law No. 6245/71/15

Whereas section 229 of the *Municipal Act, 2001* S.O. 2001, Chapter 25, as amended, provides that a municipality may appoint a Chief Administrative Officer, who shall be responsible for:

- (a) exercising general control and management of the affairs of the municipality for the purpose of ensuring the efficient and effective operation of the municipality; and
- (b) performing such other duties as are assigned by the municipality; and

Whereas the Council of The Corporation of the City of Port Colborne established the office and duties of the Chief Administrative Officer through the enactment of By-law 3095/130/94 on October 11, 1994; and

Whereas the Council of The Corporation of the City of Port Colborne is desirous of appointing a Chief Administrative Officer for the City of Port Colborne;

Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

1. That Bryan Boles be and is hereby appointed Chief Administrative Officer for the City of Port Colborne.
2. That the Mayor and proper officers of the City are hereby authorized and directed to enter into an employment contract with Bryan Boles and to do all other things necessary to give effect to said appointment and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.
3. That By-law 6245/71/15, Being a By-law to Appoint a Chief Administrative Officer for the City of Port Colborne and to Rescind By-law No. 5126/32/08, is hereby repealed.
4. That this by-law shall be repealed on the date that the appointee ceases to be an employee of the City of Port Colborne.

Enacted and passed this 11th day of February, 2025.

Ron Bodner
Deputy Mayor

Charlotte Madden
City Clerk

The Corporation of the City of Port Colborne

By-law No. _____

**Being a by-law to Adopt, Ratify and Confirm the proceedings of
the Council of The Corporation of the City of Port Colborne at its Regular
Meeting of February 11, 2025**

Whereas Section 5(1) of the *Municipal Act, 2001*, provides that the powers of a municipality shall be exercised by its council; and

Whereas Section 5(3) of the *Municipal Act, 2001*, provides that a municipal power, including a municipality's capacity rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas it is deemed expedient that the proceedings of the Council of The Corporation of the City of Port Colborne be confirmed and adopted by by-law;

Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

1. Every action of the Council of The Corporation of the City of Port Colborne taken at its Regular Meeting of February 11, 2025, upon which a vote was taken and passed whether a resolution, recommendations, adoption by reference, or other means, is hereby enacted as a by-law of the City to take effect upon the passing hereof.
2. That where no individual by-law has been or is passed with respect to the taking of any action authorized in or with respect to the exercise of any powers by the Council, then this by-law is deemed for all purposes to be the by-law required for such authorization or exercise of any powers.
3. That the Mayor and Clerk are authorized to execute any documents required on behalf of the City and affix the corporate seal of the City and the Mayor and Clerk, and such other persons as the action directs, are authorized and directed to take the necessary steps to implement the action.
4. That the Clerk is authorized to affect any minor modifications, corrections, or omissions, solely of an administrative, numerical, grammatical, semantical, or descriptive nature to this by-law or its schedules after the passage of this by-law.

Enacted and passed this 11th day of February 2025.

Ron Bodner
Deputy Mayor

Charlotte Madden
City Clerk