



**PORT COLBORNE**

## City of Port Colborne Council Meeting Agenda

**Date:** Tuesday, November 26, 2024  
**Time:** 6:30 pm  
**Location:** Council Chambers, 3rd Floor, City Hall  
66 Charlotte Street, Port Colborne

**1. Call to Order**

**2. National Anthem**

**3. Land Acknowledgement**

The Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The City of Port Colborne stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

**4. Adoption of Agenda**

**5. Disclosures of Interest**

**6. Public Meeting**

6.1 Proposed Stop Up and Close - Portion of Road Network off of Barrick and Elm Streets, 2024-189

**7. Proclamations**

7.1 December 3rd, 2024 - Giving Tuesday

**8. Presentations**

8.1 Azure Sustainable Fuels Presentation

## **9. Delegations**

In order to speak at a Council meeting, individuals must register no later than 12 noon on the date of the scheduled meeting. To register, complete the online application at [www.portcolborne.ca/delegation](http://www.portcolborne.ca/delegation), email [deputyclerk@portcolborne.ca](mailto:deputyclerk@portcolborne.ca) or phone 905-228-8118.

## **10. Mayor's Report**

## **11. Regional Councillor's Report**

## **12. Motions Arising from Committees and Boards**

12.1 Committee of the Whole-Budget - 2025 Proposed User Fees and Charges, 2024-183

a. Memorandum to Council - Planning Fees Update to Report 2024-183

12.2 Committee of the Whole-Budget - 2025 Rates Budget, 2024-215

12.3 Committee of the Whole-Budget - 2025 Rates Setting, 2024-216

## **13. Consent Agenda**

All items listed in the Consent Agenda are subject to a single motion that is not debatable. A Member may make a brief comment or ask a question regarding a Consent Item prior to the consideration of the motion, however, if an item requires further discussion, debate, or an amendment it must be removed from the Consent Agenda and dealt with under Items Requiring Separate Discussion.

13.1 Approval of Minutes

a. Public Meeting - November 5, 2024

b. Special Council Meeting - November 8, 2024

c. Regular Council Meeting - November 12, 2024

d. Special Council Meeting - November 19, 2024

e. Committee of the Whole-Budget - November 20, 2024

13.2 Receipt of Minutes of Boards & Committees

13.3 Staff Reports

- a. Billing of the Zavitz Municipal Drain, 2024-194
- b. Recommendation Report to Remove the property 202 Main Street West from the Heritage Register, 2024-193
- c. Mayor's Youth Advisory Committee Appointments and Terms of Reference Amendment, 2024-217
- d. 2025 Meeting Dates – Council, 2024-218
- e. 2023 Consolidated Financial Statements, 2024-223

#### 13.4 Receipt of Correspondence Items

- a. City of Thorold - City Council Statement respecting Flag Desecration
- b. Township of McGarry - Redistribution of the Provincial Land Transfer Tax
- c. Township of Terrace Bay - Ambulance Shortages and Healthcare System Issues
- d. Township of Puslinch - Motion for the Protection of Agricultural Lands and Sustainable Development in Relation to Provincial Projects and Excess Soil Management Practices
- e. Niagara Peninsula Conservation - Board of Director's 2025 Meeting Schedule

#### 14. Items Requiring Separate Discussion

- 14.1 East Side Employment Lands Update – Engineering and Subject Matter Expert services, 2024-221

Presentation to be given by Mathew Pilon, Senior Project Manager Strategic Projects.

#### 15. Motions

#### 16. Notice of Motions

#### 17. Staff Remarks

#### 18. Councillors' Remarks

#### 19. Procedural Motions

## 20. By-laws

- 20.1 By-law to Amend the Assessment Schedule to Levy the Actual Costs Incurred in Constructing a Drainage Works Known as the Zavitz Municipal Drain
- 20.2 By-law to Establish Fees and Charges for Various Services and to Repeal By-law 7155/97/23 and any amendments thereto
  - a. Amended Schedule N - Planning and Development Fees
- 20.3 By-law to Amend By-law No. 3151/22/95 (Water), as amended, and to Amend By-law No. 3424/6/97 (Wastewater), as amended
- 20.4 By-law to Establish a Committee known as the Mayor's Youth Advisory Committee and Terms of Reference and to Repeal By-law No. 7098/40/23 and all Amendments Thereto

## 21. Closed Session

- 21.1 Confidential Planning and Development Verbal Report

Confidential Verbal Report pursuant to the *Municipal Act, 2001*, subsection 239 (2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
- 21.2 Potential Disposition of City Property, Report 2024-209

Report 2024-209 pursuant to the *Municipal Act, 2001*, subsection 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board.
- 21.3 Confidential Memorandum to Council

Confidential Memorandum to Council pursuant to the *Municipal Act, 2001*, subsection 239 (2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.
- 21.4 Confidential Memorandum to Council

Confidential Memorandum to Council pursuant to the *Municipal Act, 2001*, Subsections 239 (2)(c), a proposed or pending acquisition or disposition of land by the municipality or local board, and 239 (2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

21.5 Confidential Human Resources (HR) Matter - Verbal Report

Confidential Human Resources (HR) Matter pursuant to the *Municipal Act, 2001*, subsection 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees, subsection 239 (2)(d) labour relations or employee negotiations, and subsection 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

21.6 Confidential Human Resources (HR) Matter - Verbal Report

Confidential Human Resources (HR) Matter pursuant to the *Municipal Act, 2001*, subsection 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees and subsection 239 (2)(d) labour relations or employee negotiations.

21.7 Confidential Appendix A to Report 2024-217

Confidential Appendix A to Council pursuant to the *Municipal Act, 2001*, subsection 239 (2)(b) personal matters about an identifiable individual, including municipal or local board employees.

**22. Back to Open Session**

**23. Confirmatory By-law**

23.1 By-law to Adopt, Ratify and Confirm the Proceedings of the Council of The Corporation of the City of Port Colborne

**24. Adjournment**