

City of Port Colborne
Council Meeting Minutes

Date: Tuesday, February 27, 2024
Time: 6:30 pm
Location: Council Chambers, 3rd Floor, City Hall
66 Charlotte Street, Port Colborne

Members Present: M. Aquilina, Councillor
M. Bagu, Councillor
E. Beauregard, Councillor
R. Bodner, Councillor
G. Bruno, Councillor
F. Danch, Councillor
D. Elliott, Councillor
T. Hoyle, Councillor
W. Steele, Mayor (presiding officer)

Staff Present: S. Tufail, Acting City Clerk
B. Boles, Director of Corporate Services/Treasurer
S. Lawson, Fire Chief
S. Luey, Chief Administrative Officer
S. Shypowskyj, Director of Public Works
D. Vasu, Acting Deputy City Clerk
G. Long, Manager of Strategic Initiatives

1. Call to Order

Mayor Steele called the meeting to order at 6:31 p.m.

2. National Anthem

3. Land Acknowledgement

Councillor Hoyle recited the land acknowledgement.

4. Proclamations

5. Adoption of Agenda

Moved by Councillor R. Bodner
Seconded by Councillor T. Hoyle

That the agenda dated February 27, 2024, be confirmed, as amended.

Carried

6. Disclosures of Interest

7. Approval of Minutes

7.1 Regular Meeting of Council - February 13, 2024

Moved by Councillor F. Danch
Seconded by Councillor D. Elliott

That the minutes of the regular meeting of Council, held on February 13, 2024, be approved as presented.

Carried

8. Staff Reports

Moved by Councillor G. Bruno
Seconded by Councillor M. Bagu

That items 8.1 and 8.2 be approved, and the recommendations contained therein be adopted.

Carried

8.1 East Side Employment Lands - Design Procurement, 2024-47

That Chief Administrative Office Report 2024-47 be received; and

That Associated Engineering be awarded the contract to design the servicing infrastructure of the East Side Employment Lands (ESEL); and,

That this project be funded from the Ministry of Economic Development, Job Creation, and Trade's (MEDJCT) Southwestern Ontario Development Fund (SWODF) grant.

8.2 2023 Audit Plan, 2024-56

That Corporate Services Department Report 2024-56 be received for information.

9. Correspondence Items

Moved by Councillor G. Bruno
Seconded by Councillor M. Bagu

That items 9.1 and 9.2 be received for information.

Carried

9.1 Town of Lincoln - Growth Framework to Support Canadian Municipalities

9.2 Town of Northeastern Manitoulin - Water and Wastewater Systems

10. Presentations

11. Delegations

12. Mayor's Report

A copy of the Mayor's Report is attached.

13. Regional Councillor's Report

14. Staff Remarks

14.1 Lock 8 and Lockview Parks Updates (Shypowskyj)

The Director of Public Works stated that a design has been prepared for the Lock 8 and Lockview Park updates, which staff are gathering feedback on to present to Council in future staff reports. He further expressed appreciation towards the Economic Development division staff for their help completing the expropriation process of the Lockview Park lands.

14.2 186 Clarence Street Gas Station Remediation Update (Lawson)

The Fire Chief stated that the owners of the former gas station at 186 Clarence Street are in the process of preparing their plans to demolish the building and remediate the site beginning May of 2024.

15. Councillors' Remarks

15.1 Congratulations to Port Colborne Operatic Society (Aquilina)

Councillor Aquilina stated that she attended the recent Port Colborne Operatic Society performance and offered her congratulations to the group for the show.

15.2 Tax Clinic (Aquilina)

Councillor Aquillina stated that a tax clinic will be starting March 13, 2024, and advised that additional information is available on the Senior Citizens Advisory Committee's Facebook page.

15.3 Port Colborne Visitor Information Centre (Bagu)

Councillor Bagu inquired about the plans to redevelop and reoccupy the vacant Port Colborne Visitor Information Centre. The Manager of Strategic Initiatives confirmed that a staff report will be presented at a future Council meeting with options for how the property should be redeveloped.

15.4 Lock 8 Park Pavilion (Bruno)

In response to Councillor Bruno's inquiry regarding the plans to improve the stability of the Lock 8 Park pavilion, the Director of Public Works stated that a staff report and recommendation will be brought to Council after public engagement process is completed.

15.5 Zoning Provisions for Parking Garages (Elliott)

In response to Councillor Elliot's inquiry regarding possible Zoning By-law amendment to include parking garage setbacks, the Chief Administrative Officer confirmed that Planning staff will provide all possible options at a future Council meeting.

16. Consideration of Items Requiring Separate Discussion

16.1 Property Standards and Vacant Building Registry By-laws, 2024-24

Moved by Councillor M. Bagu

Seconded by Councillor E. Beauregard

That Community Safety and Enforcement Department Report 2024-24 be received; and

That the Property Standards By-law attached as Appendix A be approved; and

That the Vacant Building Registry By-law attached as Appendix B be approved; and

That the by-law attached as Appendix C, being a by-law to amend By-law 6902/50/21, the By-law to Establish a System for Administrative Penalties for Non-Parking Offences within the City of Port Colborne (Property Standards), be approved; and

That the by-law attached as Appendix D, being a by-law to amend By-law 6902/50/21, the By-law to Establish a System for Administrative Penalties for Non-Parking Offences within the City of Port Colborne (Vacant Building Registry), be approved.

Carried

a. Written Delegation from Steve Celestini, Property Owner

16.2 Lot Maintenance By-law, 2024-28

Moved by Councillor G. Bruno
Seconded by Councillor M. Bagu

That Community Safety and Enforcement Department Report 2024-28 be received;

That the Lot Maintenance By-law attached as Appendix A be approved;
and

That the by-law attached as Appendix B, being a by-law to amend By-law 6902/50/21, the By-law to Establish a System for Administrative Penalties for Non-Parking Offences within the City of Port Colborne, be approved.

Carried

16.3 Town of Lincoln - Requesting Funding to Ensure Compliance with Accessibility for Ontarian with Disabilities (AODA)

Moved by Councillor R. Bodner
Seconded by Councillor M. Aquilina

That the correspondence item from the Town of Lincoln regarding Requesting Funding to Ensure Compliance with Accessibility for Ontarians with Disabilities be supported.

Carried

17. Motions

18. Notice of Motions

19. Minutes of Boards & Committees

20. By-laws

Moved by Councillor M. Bagu
Seconded by Councillor F. Danch

That items 20.1 to 20.9 be enacted and passed, as presented.

Carried

- 20.1 By-law for Prescribing Standards for the Maintenance and Occupancy of all Property within the City of Port Colborne, to Provide for the Enforcement of the Standards, and to Repeal By-law 4299/135/02 and all Amendments Thereto**
- 20.2 By-law to Amend AMPS Non-Parking By-law 6902/50/21 for Property Standards By-law**
- 20.3 By-law to Require the Registration of Vacant Buildings**
- 20.4 By-law to Amend AMPS Non-Parking By-law 6902/50/21 for Vacant Building Registry By-law Fees**
- 20.5 By-law to Provide for the Maintenance of Property and Land (Lot Maintenance By-law) and to repeal By-law 6574/29/18**
- 20.6 By-law to Amend AMPS Non-Parking By-law 6902/50/21 for Lot Maintenance By-law**
- 20.7 By-law to Amend By-law No. 7155/97/23, Being a By-law Being a by-law to establish fees and charges for various services**
- 20.8 By-law to Amend By-law No. 6932/80/21, Being a By-law to Appoint a Deputy Clerk (Commissioner for Taking Affidavits)**
- 20.9 By-law to Adopt, Ratify and Confirm the Proceedings of the Council of The Corporation of the City of Port Colborne**
- 21. Procedural Motions**
- 22. Information items**
- 23. Adjournment**

Mayor Steele adjourned the meeting at approximately 7:32 p.m.

William C. Steele, Mayor

Saima Tufail, Acting City Clerk