

## **Port Colborne Public Library Board Meeting Agenda**

**Date:** Wednesday, December 6, 2023  
**Time:** 6:00 pm  
**Location:** Library Auditorium, Port Colborne Public Library  
310 King St, Port Colborne

**1. Call to Order**

**2. Land Acknowledgement**

Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The City of Port Colborne and the Port Colborne Public Library stand with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

**3. Disclosures of Interest**

**4. Adoption of Agenda**

**5. Approval of Minutes**

5.1 Minutes of the November 1, 2023 Board Meeting

**6. Business Arising from the Minutes**

6.1 CEO Verbal Report - Accreditation

**7. Consent Items**

The following items are considered to be routine and non-controversial by the Library board and will be approved at this time. There will be no separate discussion of any of these items unless a Board member requests it, in which case the item will not be consented to and will be considered in the normal sequence of the agenda.

## 7.1 Financial Report

Year-to-date financial report on revenue and expenditures

- a. Financial Report - November 30, 2023

## 7.2 Circulation Report

Monthly circulation statistics.

- a. Circulation Report - October 2023

## 7.3 Public Relations Report

Report on programming and outreach activities.

- a. Librarian's Report, December 2023

## 7.4 Media Items

Media and promotional items including the monthly newsletter.

- a. Off the Shelf Newsletter, December 2023

# 8. Discussion Items

## 8.1 Committee Reports

- a. CEO Hiring and Transition Committee
- b. Advocacy and Fundraising Committee
- c. Policy Review and Development Committee

## 8.2 CEO Verbal Report - Year-End Reports and Board Evaluation Process

# 9. Confidential Items

Confidential reports will be distributed under separate cover. Items may require a closed meeting in accordance with the Public Libraries Act and the Municipal Act.

## 9.1 Minutes of the closed session portion of the November 1, 2023 meeting

## 9.2 Minutes of the closed meeting of November 1, 2023

## 9.3 Minutes of the closed meeting of November 21, 2023

9.4 Confidential Human Resources Matter- pursuant to Public Libraries Act, Section 16.1(4)(b) of the personal matters about an identifiable individual

10. **Motions**

11. **Notice of Motions**

12. **Roundtable**

13. **Other Business**

14. **Next Meeting Date and Adjournment**