

## **Port Colborne Public Library Board Meeting Agenda**

**Date:** Wednesday, November 1, 2023  
**Time:** 6:00 pm  
**Location:** Library Auditorium, Port Colborne Public Library  
310 King St, Port Colborne

**1. Call to Order**

**2. Land Acknowledgement**

Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The City of Port Colborne and the Port Colborne Public Library stand with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

**3. Disclosures of Interest**

**4. Adoption of Agenda**

**5. Approval of Minutes**

5.1 Minutes of the October 4, 2023 Board Meeting

**6. Business Arising from the Minutes**

**7. Consent Items**

The following items are considered to be routine and non-controversial by the Library board and will be approved at this time. There will be no separate discussion of any of these items unless a Board member requests it, in which case the item will not be consented to and will be considered in the normal sequence of the agenda.

7.1 Financial Report

Year-to-date financial report on revenue and expenditures.

- a. Oct. 26 2023 PCPL Year-to-Date Financial Report

## 7.2 Circulation Reports

Monthly circulation statistics.

- a. September 2023 Circulation Report

## 7.3 Media Items

Media and promotional items including the monthly newsletter.

- a. Off the Shelf Newsletter, November 2023

# 8. Discussion Items

## 8.1 Verbal Report - Chief Executive Officer's Report

## 8.2 Committee Reports

- a. CEO Hiring and Transition Committee
- b. Policy Review and Development Committee
  - a. Foundation Policies
- c. Advocacy and Fundraising Committee

# 9. Confidential Items

Confidential reports will be distributed under separate cover. Items may require a closed meeting in accordance with the Public Libraries Act and the Municipal Act.

## 9.1 Minutes of the Closed Session of the October 4, 2023 Library Board Meeting

## 9.2 Staffing Update; Labour Relations or Employee Negotiations

Labour relations or employee negotiations, pursuant to Section 16.1(4)(d) of the Public Libraries Act as amended, and the Municipal Act, 2001, Subsection 239(2)(b) personal matters about an identifiable individual, including municipal and local board employees

# 10. Motions

# 11. Notice of Motions

12. Roundtable
13. Other Business
14. Next Meeting Date and Adjournment