

**City of Port Colborne
Council Meeting Addendum**

Date: Tuesday, June 27, 2023
Time: 6:30 pm
Location: Council Chambers, 3rd Floor, City Hall
66 Charlotte Street, Port Colborne

Pages

8. Staff Reports

- | | | |
|------|---|----|
| *8.7 | 45th Annual Canal Days Festival Request for Road Closures, 2023-130 | 1 |
| *8.8 | Amendment to Storm Sewer Rates, 2023-128 | 10 |

20. By-laws

- | | | |
|-------|---|----|
| *20.4 | By-law to amend By-law No. 7086/31/23, Being A By-Law To Set And Levy The Rates Of Taxation For City Purposes For The Year 2023 | 16 |
|-------|---|----|



Subject: 45th Annual Canal Days Festival Request for Road Closures

To: Council

From: Corporate Services Department

Report Number: 2023-130

Meeting Date: June 27, 2023

Recommendation:

That Corporate Services Department Report 2023-130 be received;

That the recommendations of Corporate Services Report 2023-130 be approved, and that Council approve all road closures encompassed in this report; and

That Canal Days be deemed as a municipally significant event for the purpose of applying for a Special Occasion Permit from the Alcohol and Gaming Commission of Ontario (AGCO); and

That Council exempt the participants of the Canal Days Marine Heritage Festival from the Noise By-Law No. 4588/119/04 and not be required to apply for the variance in accordance with Section 4(3) Schedule 2(2).

Purpose:

The purpose of this report is to recommend road/parking closures for the 45th Annual Canal Days Marine Heritage Festival ("Canal Days"). The road closures will help manage vehicular traffic flow and allow for the safe passage of all pedestrian movement throughout the designated festival grounds for the duration of the Canal Days festival.

In addition, select local restaurants will be serving alcohol on West Street instead of the City serving alcohol on West Street. Visitors will be able to walk around West Street with their beverage within the fenced and secure area for Canal Days. Additional security has been added for the new format of alcohol on West Street.

The City will also be requesting an extension to the City's license for the Patio on West and the Canal Days Concert Series at H.H. Knoll Lakeview Park.

Background:

Requests for municipal road/parking closures are generally approved by City Council. Council's past practice is to support its own community wide festivals and events by approving road/parking closures. Council has approved past liquor license and letters of non-objection related to Canal Days.

Discussion:

Recreation staff are requesting Council to approve the closure of the streets listed below and parking restrictions for Canal Days. Prohibiting general vehicular traffic, restricting parking from the public, and limiting access to bicycles. This will allow the designated festival grounds to become a much safer and more conducive venue to host Canal Days. The only consideration to this road/parking closure/restriction will be the exemption of the following emergency services: Ambulance (EMS), police and fire department vehicles or any other vehicles required in the case of an emergency/service that may include public works, public utility, or authorized vehicles by permit only. Additionally, legislative requirements of the *Accessibility for Ontarians Disability Act* (AODA) apply to all festivals and events in Ontario and working service animals will be permitted on festival and event grounds during the 2023 Canal Days Marine Heritage Festival. These service animals must be clearly identified and be tethered.

Canal Days General Festival:

Staff requests that the following areas be closed/restricted to street parking and through traffic, for the setup of the Patio on West, beginning at 6:00 p.m. Thursday, August 3, 2023, and ending at 6:00 a.m. on Tuesday, August 8, 2023:

- West Street from the southern limit of Charlotte Street to the southern limit of Sugarloaf Street.

Staff requests that the following areas be closed/restricted to street parking and through traffic beginning at 4:00 a.m. Friday, August 4, 2023, and ending at 6:00 a.m. on Tuesday, August 8, 2022:

- West Street from the northern limit of Princess Street to the southern limit of Sugarloaf Street;
- Princess Street from the eastern limit of King Street to the eastern limit of West Street;
- Park Street from the eastern limit of King Street to the eastern limit of West Street;

- Charlotte Street from the eastern limit of King Street to the eastern limit of West Street;
- Kent Street from the eastern limit of King Street to the eastern limit of West Street;
- Victoria Street from the eastern limit of King Street to the eastern limit of West Street;
- Adelaide Street from the eastern limit of King Street to the eastern limit of West Street;
- Sugarloaf Street from the eastern limit of King Street to the eastern limit of West Street;
- Clarence Street from the eastern limit of King Street to the western limit of Welland Street;
- Municipal Parking Lot located west of King Street, east of Catharine Street and south of Princess Street.

In addition, the following areas be restricted to street parking beginning at 4:00 a.m. on Friday, August 4, 2023, and ending at 6:00 p.m. on Monday, August 7, 2022:

- North side of Kent Street between the western limit of Catharine Street and the eastern limit of Elm Street.
- The parking spaces on the west side of King Street from Sugarloaf Street to Charlotte Street;
- The two (2) parking spaces on both east and west sides of King Street, north of the Charlotte Street limit, be closed to parking to allow for the shuttle bus stops;
- The full length of Isabel Street;

Port Colborne Historical & Marine Museum Canal Days Events:

Staff also requests that the following areas be closed/restricted to through traffic and street parking beginning at 6:00 a.m. on Friday, August 4, 2023, and ending at 5:00 p.m. on Monday, August 7, 2023, for the purpose of hosting the Museum's Canal Days events:

- Princess Street from the western limit of King Street to the eastern limit of Catharine Street.

Canal Days Concert Series at H.H. Knoll Lakeview Park:

Staff also request that the following areas be closed/restricted to through traffic and street parking beginning at 4:00 p.m. to 12:00 a.m. on Friday, August 4, Saturday, August 5 and Sunday, August 6, 2023, for the purpose of the Concert Series: (Appendix B)

- Steele Street from the southern limit of Steele Street at Sugarloaf Street;

- Steele Street from the eastern limit at Steele Street at Sugarloaf Street;
- Isabel Street from the southern limit of Isabel Street at Sugarloaf Street;
- Fielden Avenue from the northern limit of Fielden Avenue at Sugarloaf Street;
- Fielden Avenue from the southern limit at Sugarloaf Street;
- Lighthouse Lane from the southern limit at Sugarloaf Street;
- Elm Street from the southern limit of Elm Street at Sugarloaf;
- Elm Street from the western limit Elm Street at Sugarloaf;
- H.H. Knoll Lakeview Parking lot south of the H.H. Knoll Parkette to Fielden Avenue.

Staff also requests that the following areas be restricted to street parking beginning at 6:00 a.m. on Friday, August 7, 2023 and ending at 5:00 p.m. on Monday, August 7, 2023:

- Lockmaster Laneway, Schooner Laneway, Harbour Laneway, Breakwater Lane, Isabel Street, Lighthouse Lane, and Foghorn Laneway.

Internal Consultations:

Fire and Emergency Services has no objections with the understanding that traffic flows will not be impeded on Clarence Street, west of King Street. The additional parking restrictions will improve Fire Department access to the west street footprint and the concert series venue.

Public Works is requesting that West Street be closed from the south end of Charlotte Street to the south end of Sugarloaf Street.

Financial Implications:

The following road closures and parking restrictions will require staff-time to install and dismantle road barricades and no parking signage. Staff will be capturing this time to report back in a Canal Days debrief.

Public Engagement:

Letters will be sent out to the businesses and residents that are being affected by the road closures and West Street footprint. The road closures will also be announced to the public on the City's website and social media platforms.

The Events team is also working closely with local businesses and the Downtown BIA and AGCO regarding the new format of alcohol service on West Street. The Downtown BIA is a sponsor of West Street in the amount of \$10,000. This cash contribution will help to offset additional security and safety measures with the new format.

Strategic Plan Alignment:

The initiative contained within this report supports the following pillar(s) of the strategic plan:

- Service and Simplicity - Quality and Innovative Delivery of Customer Services
 - Attracting Business Investment and Tourists to Port Colborne
 - City-Wide Investments in Infrastructure and Recreational/Cultural Spaces
-

Conclusion:

In conclusion, Recreation staff recommend that Council approve the road closures and parking restrictions recommended by staff in this report to manage vehicular traffic flow and allow for the safe passage of all pedestrian movement throughout the designated festival grounds for the duration of the 45th annual Canal Days Marine Heritage Festival.

Recreation staff also recommend that Council grant endorsement and letters of non-objection to the patio extension applicants for their permits to the AGCO.

Appendices:

- a. Canal Days West Street Site Plan
- b. Concert Series Road Closures
- c. 2023 Security Map

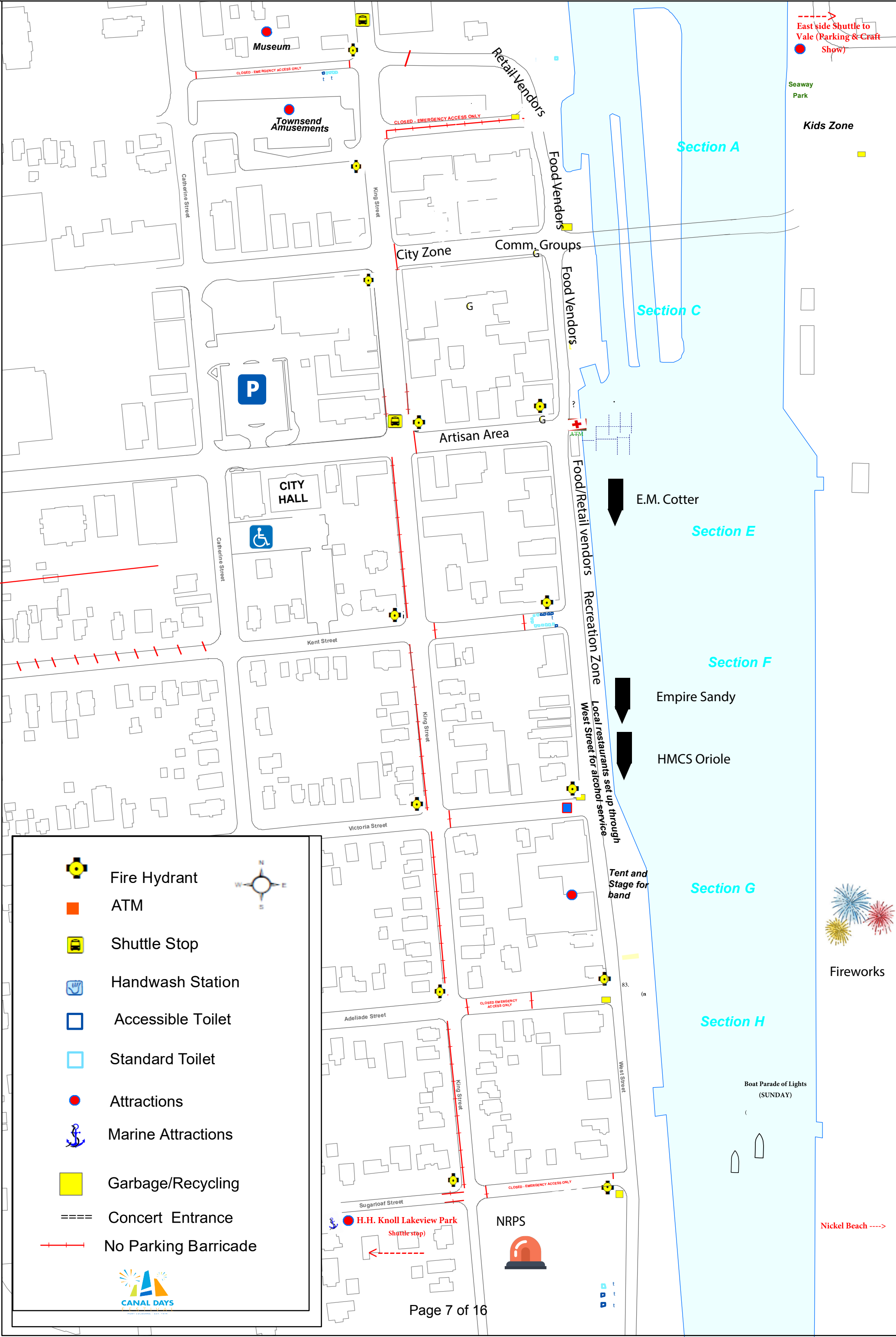
Respectfully submitted,

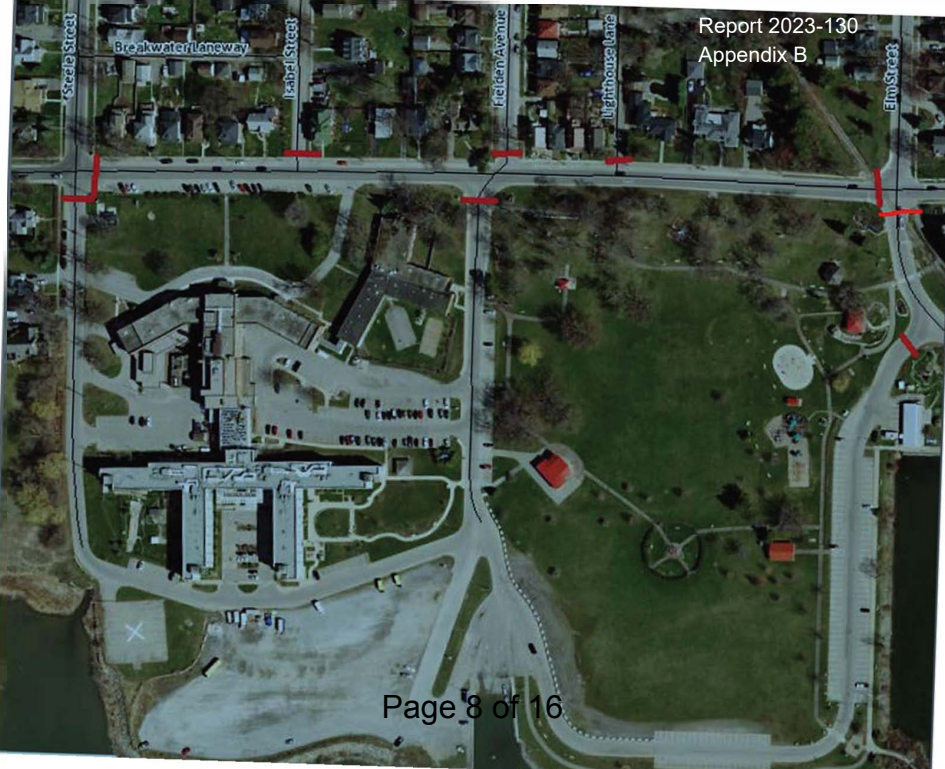
Amy Duffy
Supervisor, Events and Sponsorship
Phone: 905-834-2900 ext 536
Amy.duffy@portcolborne.ca

Report Approval:

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.





2023 Canal Days Marine Heritage Festival





CANAL DAYS SECURITY CHECK POINTS & AFTER HOURS SECURITY

	WEST ST	H.H. KNOLL
FRIDAY	9 a.m. to 12 a.m.	6 p.m. to 11 p.m.
SATURDAY	9 a.m. to 12 a.m.	6 p.m. to 11 p.m.
SUNDAY	9 a.m. to 12 a.m.	6 p.m. to 11 p.m.
MONDAY	9 A.m. to 5 p.m.	10 a.m. to 5 p.m.

-  Road closure only
-  Security check point
-  Fencing
-  Traffic control





Subject: Amendment to Storm Sewer Rates

To: Council

From: Corporate Services Department

Report Number: 2023-128

Meeting Date: June 27, 2023

Recommendation:

That Corporate Services Department Report 2023-128 be received; and

That the revised 2023 Storm Sewer Rates, attached as appendix B be approved; and

That the draft By-law to amend By-law No. 7086/31/23, Being a Being A By-Law To Set And Levy The Rates Of Taxation For City Purposes For The Year, attached in Appendix C of Corporate Services Department Report 2023-128 be approved.

Purpose:

The purpose of this report is to correct an error in the storm sewer fee for multi-residential, Class 2 to 5 units. An incorrect amount was used in the 2023 Rates Setting Report, 2022-247, which was then carried forward incorrectly to the By-Law 7086-31-23 Appendix B. The amount needs to be amended from \$698.78 to \$419.26 for 2023 final levy.

Background:

During the rate setting process an incorrect number was used in the Class of storm sewer SS02 which carried forward into Schedule B of the levy By-law.

Discussion:

The incorrect data affected 400 accounts and once the value is amended the accounts will be brought back to the correct amounts.

Internal Consultations:

Financial Services consulted Public Works for the original Report 2022-247. Corporate Services consulted with Finance Department to make the adjustment with the updated value for the fee.

Financial Implications:

There are no financial implications. The 2023 budget balances was always calculated on the \$419.26 fee.

Public Engagement:

The 2023 Rates Setting report was published on the City's website on November 24, 2022 through the agenda process.

Strategic Plan Alignment:

The initiative contained within this report supports the following pillar(s) of the strategic plan:

- Service and Simplicity - Quality and Innovative Delivery of Customer Services
 - Attracting Business Investment and Tourists to Port Colborne
 - City-Wide Investments in Infrastructure and Recreational/Cultural Spaces
 - Value: Financial Management to Achieve Financial Sustainability
 - People: Supporting and Investing in Human Capital
 - Governance: Communications, Engagement, and Decision-Making
-

Conclusion:

Staff recommend Council approve the required revision from \$698.78 to \$419.26 for the 2023 storm sewer rate for multi-residential, Class 2 to 5 units referred to by code SS02 in the storm sewer billing categories.

Appendices:

- a. 2023 Storm Sewer Rates – Original

- b. 2023 Storm Sewer Rates – Revised
- c. Being a By-law to amend By-law No. 7086/31/23, Being A By-Law To Set And Levy The Rates Of Taxation For City Purposes For The Year 2023

Respectfully submitted,

Bryan Boles, CPA, CA, MBA
Director of Corporate Services/Treasurer
905-835-2900 Ext. 105
Bryan.Boles@portcolborne.ca

Report Approval:

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.

Bylaw Code	Property Type	Multiplier		Flat Fee Per Year (\$)	
		2022	2023	2022	2023
SS01	Single Family Properties	1	1	\$ 127.05	\$ 139.76
SS02	Multi-Residential 2 to 5 Units	5	5	\$ 635.25	\$ 698.78
SS03	Multi-Residential 6 to 9 Units	10	10	\$1,270.50	\$ 1,397.55
SS05	Institutional/Multi Res > 10 units	20	20	\$2,541.00	\$ 2,795.10
SS05A	112 Charlotte St Condo 23 units	90% SS01	90% SS01	\$ 114.35	\$ 125.78
SS05B	112 Sugarloaf St Condo 22 Units	90% SS01	90% SS01	\$ 114.35	\$ 125.78
SS05C	72 Main St E Condo 31 Units	90% SS01	90% SS01	\$ 114.35	\$ 125.78
SS06	Small Commercial	5	5	\$ 635.25	\$ 698.78
SS07	Medium Commercial	10	10	\$1,270.50	\$ 1,397.55
SS08	Large Commercial	20	20	\$2,541.00	\$ 2,795.10
SS09	Light Industrial	10	10	\$1,270.50	\$ 1,397.55
SS10	Heavy Industrial	40	40	\$5,082.00	\$ 5,590.20
SS12	CNPI Owned	20	20	\$2,541.00	\$ 2,795.10
SS13	Hydro One Owned	20	20	\$2,541.00	\$ 2,795.10
SS15	Niagara Region	20	20	\$2,541.00	\$ 2,795.10

B

Bylaw Code	Property Type	Multiplier		Flat Fee Per Year (\$)	
		2022	2023	2022	2023
SS01	Single Family Properties	1	1	\$ 127.05	\$ 139.76
SS02	Multi-Residential 2 to 5 units	3	3	\$ 381.15	\$ 419.26
SS03	Multi-Residential 6 to 10 units	10	10	\$1,270.50	\$ 1,397.55
SS05	Institutional/Multi Res > 10 units	20	20	\$2,541.00	\$ 2,795.10
SS05A	112 Charlotte St Condo 23 units	90% SS01	90% SS01	\$ 114.35	\$ 125.78
SS05B	112 Sugarloaf St Condo 22 units	90% SS01	90% SS01	\$ 114.35	\$ 125.78
SS05C	72 Main St E Condo 31 units	90% SS01	90% SS01	\$ 114.35	\$ 125.78
SS06	Small Commercial	5	5	\$ 635.25	\$ 698.78
SS07	Medium Commercial	10	10	\$1,270.50	\$ 1,397.55
SS08	Large Commercial	20	20	\$2,541.00	\$ 2,795.10
SS09	Light Industrial	10	10	\$1,270.50	\$ 1,397.55
SS10	Heavy Industrial	40	40	\$5,082.00	\$ 5,590.20
SS12	CNPI Owned	20	20	\$2,541.00	\$ 2,795.10
SS13	Hydro One Owned	20	20	\$2,541.00	\$ 2,795.10
SS15	Niagara Region	20	20	\$2,541.00	\$ 2,795.10

The Corporation of the City of Port Colborne

By-law No. _____

Being a By-law to amend By-law No. 7086/31/23, Being A By-Law To Set And Levy The Rates Of Taxation For City Purposes For The Year 2023

Whereas at its meeting of June 27, 2023, the Council of The Corporation of the City of Port Colborne approved the recommendations of Corporate Services Department, Report No. 2023-128, Amendment to Storm Sewer Rates; and

Whereas the City of Port Colborne considers it desirable and necessary to amend By-law No. 7086/31/23 Being A By-Law To Set And Levy The Rates Of Taxation For City Purposes For The Year 2023;

Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

1. That Schedule 'B' to By-law 7086/31/23 - 'Storm Sewer fees by property class, be replaced with the following schedule:

Schedule B – 2023 Storm Sewer Rates

By-Law Code	Property Type	Flat Fee (\$) Per Year 2023
SS01	Single Family Properties	139.76
SS02	Multi-Residential 2 to 5 Units	419.26
SS03	Multi-Residential 6 to 10 Units	1,397.55
SS04	Churches and Places of Worship	698.78
SS05	Institutional/Multi-Residential > 10 Units	2,795.10
SS05A	112 Charlotte St Condo 23 Units	125.78
SS05B	112 Sugarloaf St Condo 22 Units	125.78
SS05C	72 Main St E Condo 31 Units	125.78
SS06	Small Commercial	698.78
SS07	Medium Commercial	1,397.55
SS08	Large Commercial	2,795.10
SS09	Light Industrial	1,397.55
SS10	Heavy Industrial	5,590.20
SS12	CNPI Owned	2,795.10
SS13	Hydro One Owned	2,795.10
SS15	Niagara Region	2,795.10

2. That this by-law shall come into force and take effect on the date of passing.

Enacted and passed this 27th day of June, 2023.

William C. Steele
Mayor

Charlotte Madden
City Clerk

The Corporation of the City of Port Colborne

By-law No. _____

Being a By-law to amend By-law No. 7086/31/23, Being A By-Law To Set And Levy The Rates Of Taxation For City Purposes For The Year 2023

Whereas at its meeting of June 27, 2023, the Council of The Corporation of the City of Port Colborne approved the recommendations of Corporate Services Department, Report No. 2023-128, Amendment to Storm Sewer Rates; and

Whereas the City of Port Colborne considers it desirable and necessary to amend By-law No. 7086/31/23 Being A By-Law To Set And Levy The Rates Of Taxation For City Purposes For The Year 2023;

Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

1. That Schedule 'B' to By-law 7086/31/23 - 'Storm Sewer fees by property class, be replaced with the following schedule:

Schedule B – 2023 Storm Sewer Rates

By-Law Code	Property Type	Flat Fee (\$) Per Year 2023
SS01	Single Family Properties	139.76
SS02	Multi-Residential 2 to 5 Units	419.26
SS03	Multi-Residential 6 to 10 Units	1,397.55
SS04	Churches and Places of Worship	698.78
SS05	Institutional/Multi-Residential > 10 Units	2,795.10
SS05A	112 Charlotte St Condo 23 Units	125.78
SS05B	112 Sugarloaf St Condo 22 Units	125.78
SS05C	72 Main St E Condo 31 Units	125.78
SS06	Small Commercial	698.78
SS07	Medium Commercial	1,397.55
SS08	Large Commercial	2,795.10
SS09	Light Industrial	1,397.55
SS10	Heavy Industrial	5,590.20
SS12	CNPI Owned	2,795.10
SS13	Hydro One Owned	2,795.10
SS15	Niagara Region	2,795.10

2. That this by-law shall come into force and take effect on the date of passing.

Enacted and passed this 27th day of June, 2023.

William C. Steele
Mayor

Charlotte Madden
City Clerk