

**City of Port Colborne**  
**Public Meeting Minutes**

**Date:** Tuesday, August 9, 2022  
**Time:** 6:00 pm  
**Location:** Council Chambers, 3rd Floor, City Hall  
66 Charlotte Street, Port Colborne

**Members Present:** M. Bagu, Councillor  
R. Bodner, Councillor  
G. Bruno, Councillor  
A. Desmarais, Councillor  
W. Steele, Mayor (presiding officer)  
H. Wells, Councillor

**Member(s) Absent:** E. Beauregard, Councillor  
F. Danch, Councillor  
D. Kalailieff, Councillor

**Staff Present:** B. Boles, Director of Corporate Services/Treasurer  
S. Tufail, Acting Deputy Clerk  
N. Rubli, Acting City Clerk  
D. Landry, Manager of Planning Services  
J. Taylor, Chief Building Official  
G. Long, Acting Chief Administrative Officer

**1. Call to Order**

Mayor Steele called the meeting to order at 6:14 p.m.

**2. Adoption of Agenda**

Moved By Councillor H. Wells  
Seconded By Councillor A. Desmarais

That the agenda dated August 9, 2022 be confirmed, as circulated.

Carried

**3. Disclosures of Interest**

**4. Statutory Public Meetings**

**4.1 Building Application Fees Review, 2022-182**

**Purpose of Meeting**

The purpose of the meeting is to review the updated proposed building permit fees.

**Presentation for Building Permit Fees**

Denise Landry, Manager of Planning Services, presented the following: Following the public meeting held on June 14, 2022 and in consideration of the comments provided, internal staff discussed using building permit fees to increase the reserve fund to account for fluctuations in building permit revenues. It is determined that an increase of 5% would be appropriate to sustain the reserve fund.

**Questions of Clarification to planning Staff**

Councillor Bruno thanked Staff on the revision of the building permit fees, he feels this will put Port Colborne in a more secure position.

Ms. Landry thanked Councillor Bruno and stated the results of a second public meeting have not delayed the process. A recommendation report will be presented at the 6:30pm Council meeting dated August 9, 2022.

Moved By Councillor G. Bruno

Seconded By Councillor M. Bagu

That Development and Legislative Services Report 2022-182 be received for information.

Carried

**5. Procedural Motions**

**6. Information Items**

**7. Adjournment**

Mayor Steele adjourned the meeting at approximately 6:19 p.m.

William C. Steele, Mayor

Nicole Rubli, Acting City Clerk