

City of Port Colborne Council Meeting Agenda

Date: March 8, 2022
Time: 6:30 pm
Location: Council Chambers, 3rd Floor, City Hall
 66 Charlotte Street, Port Colborne

Pages

1.	Call to Order	
2.	National Anthem	
3.	Land Acknowledgment	
4.	Proclamations	
5.	Adoption of Agenda	
6.	Disclosures of Interest	
7.	Approval of Minutes	
7.1.	Regular Meeting of Council - February 22, 2022	1
8.	Staff Reports	
8.1.	Physician Recruitment Activities Update, 2022-17	15
8.2.	Pop-Up Patio Review and Recommendations, 2022-54	41
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8.4.	Voting Systems and Alternative Voting Methods - 2022 Municipal Election, 2022-58	55
8.5.	Procedural By-law Update, 2022-57	60
8.6.	Property Tax Collection History for the Year Ending 2021 and Next Steps, 2022-53	96

8.7.	Cancellation, Reduction or Refund of Realty Tax, 2022-46	101
8.8.	2022 Beach Plan, 2022-56	105
8.9.	2021 Statement of Council Remuneration and Expenses, 2022-47	109

9. Correspondence Items

9.1.	Letters of Support to Dissolve the Ontario Land Tribunal - City of Thorold, Town of West Lincoln, Town of Aurora, Halton Hills, Town of Gravenhurst, Plympton-Wyoming, Mallorytown, Town of Markham, Town of Sarnia, and Reg. Mun. of York	113
9.2.	Niagara Region - Motion - Violence and Harassment of Politicians and Public Servants	144
9.3.	Niagara Region - Evaluation of 2019 and 2020 Niagara Prosperity Initiative Projects	145
9.4.	Niagara Region - Invitation - Regional Council Indigenous Education Training Session	173
9.5.	Town of Pelham - Support City of St. Catharines Re Acts of Violence, Harassment and Intimidation Against elected Officials and Government Employees	175
9.6.	Town of Lincoln - Partners for Climate Change Protection (PCP) Program	176
9.7.	Town of Bracebridge - Hospital Capital Funding	187
9.8.	Prince Edward County - Renovictions and Other Bad Faith Evictions	189
9.9.	2022 Farmland Forum Flyer - The Future of Farmland Diversification	190

10. Presentations

11. Delegations

Due to COVID-19 this meeting will be conducted virtually. Anyone wishing to speak to Council is asked to submit a written delegation that will be circulated to Council prior to the meeting. Written delegations will be accepted until noon the day of the meeting by emailing deputyclerk@portcolborne.ca or submitting a hard copy in the after-hours drop box in front of City Hall, 66 Charlotte Street, Port Colborne. Written delegations accepted after this time will be circulated with the minutes and included as public record.

12.	Mayor's Report	
13.	Regional Councillor's Report	
14.	Staff Remarks	
15.	Councillors' Remarks	
16.	Consideration of Items Requiring Separate Discussion	
17.	Motions	
17.1.	Memorandum from Councillor Desmarais - Motion to Dissolve Ontario Land Tribunal	191
18.	Notice of Motions	
19.	Minutes of Boards & Committees	
19.1.	Port Colborne Historical & Marine Museum Minutes, January 18, 2022	194
20.	By-laws	
20.1.	By-law to Authorize Alternative Methods of Voting for the 2022 Municipal Election	198
20.2.	By-law to Govern the Proceedings of Council and Committee Meetings, and to Repeal By-law 6250/76/15 and Amendments Thereto	199
20.3.	By-law to Provide for a Section 4 and Section 78 Engineer's Report for a Drainage Works in the City of Port Colborne in the Regional Municipality of Niagara Known as the Michener Municipal Drain (Third Reading)	229
20.4.	By-law to Adopt, Ratify and Confirm the Proceedings of the Council of The Corporation of the City of Port Colborne	349
21.	Confidential Items	
	Confidential reports will be distributed under separate cover. Items may require a closed meeting in accordance with the Municipal Act, 2001.	
22.	Procedural Motions	
23.	Information items	
24.	Adjournment	

City of Port Colborne Council Meeting Minutes

Date: Tuesday, February 22, 2022
Time: 6:30 pm
Location: Council Chambers, 3rd Floor, City Hall
66 Charlotte Street, Port Colborne

Members Present: M. Bagu, Councillor
E. Beauregard, Councillor
R. Bodner, Councillor
G. Bruno, Councillor
F. Danch, Councillor
A. Desmarais, Councillor
D. Kalailieff, Councillor
W. Steele, Mayor (presiding officer)
H. Wells, Councillor

Staff Present: A. LaPointe, Acting Director of Planning and Development/City Clerk
S. Luey, Chief Administrative Officer
C. Madden, Deputy Clerk (minutes)
B. Boles, Director of Corporate Services/Treasurer
C. Kalimootoo, Director of Public Works
S. Lawson, Fire Chief

- 1. Call to Order**
Mayor Steele called the meeting to order.
- 2. National Anthem**
- 3. Land Acknowledgment**
- 4. Proclamations**
- 5. Adoption of Agenda**

Moved by Councillor E. Beauregard
Seconded by Councillor M. Bagu

That the agenda dated February 22, 2022 be confirmed, as circulated.

Carried

6. Disclosures of Interest

7. Approval of Minutes

7.1 Regular Meeting of Council - February 8, 2022

Moved by Councillor D. Kalailieff
Seconded by Councillor G. Bruno

That the minutes of the regular meeting of Council, held on February 8, 2022, be approved as presented.

Carried

8. Staff Reports

Moved by Councillor A. Desmarais
Seconded by Councillor H. Wells

That items 8.1 to 8.3 be approved, and the recommendations contained therein be adopted.

Carried

8.1 Municipal Modernization Program – Funding Update and Transfer Agreements, 2022-31

That Chief Administrative Office Report 2022-31 be received;

That Council approve the Transfer Payment Agreements between the City of Port Colborne and the provincial government for funding from the Municipal Modernization Program, attached as Appendices B to G to Chief Administrative Office Report 2022-31;

That a by-law to enter into the Transfer Payment Agreements with the provincial government be brought forward; and

That the 2022 Capital and Related Project Budget be adjusted to fund the projects by repurposing the funds previously budgeted for the

Departmental Organization Review and Route Patrol Software which total \$47,000 and \$31,258 from the capital contingency fund.

8.2 Grants for Non-Profits, 2022-41

That Chief Administrative Office Report 2022-41 be received; and

That Council approve the community grant requests totalling \$27,751 for the first allocation of community grants for 2022 as follows:

\$3,600 Community Living Port Colborne-Wainfleet

\$1,500 Friends of Roselawn

\$4,500 Niagara Health Foundation

\$13,001 POCOMAR

\$2,150 Port Colborne Feline Initiative

\$3,000 Women's Place of South Niagara Inc.

8.3 COVID Update – February 2022, 2022-42

That Chief Administrative Office Report 2022-42 be received for information.

9. Correspondence Items

Moved by Councillor A. Desmarais

Seconded by Councillor H. Wells

That items 9.1 and 9.2 be received for information.

Carried

9.1 Niagara Region - 2022 T. Roy Adams Humanitarian of the Year Award

9.2 Township of Limerick - Gypsy Moth Reporting

10. Presentations

10.1 Niagara Regional Police Service - City of Port Colborne Municipal Presentation

Senior members of the Niagara Regional Police Service provided an overview and update on the Niagara Regional Police Service and responded to questions received from Council.

10.2 David Heyworth, Official Plan Policy Consultant, and Erik Acz, Manager of Community Planning, Niagara Region - Niagara Region Official Plan Update

David Heyworth, Official Plan Policy Consultant and Erik Acz, Manager of Community Planning, Niagara Region provided an update on the Niagara Region Official Plan and responded to questions received from Council.

11. Delegations

12. Mayor's Report

A copy of the Mayor's Report is attached.

13. Regional Councillor's Report

Regional Councillor Butters provided an update to City Council.

14. Staff Remarks

15. Councillors' Remarks

15.1 Potholes - Reporting and Repair (Beauregard)

In response to Councillor Beauregard's inquiry on pothole repairs, the Director of Public Works confirmed that repairs will begin on City streets and pothole concerns can be reported to the City's Customer Service Division.

15.2 Snow Removal on Sidewalks (Bagu)

In response to Councillor Bagu's inquiry on whether City staff will clear snow from City sidewalks, the Director of Public Works stated that the City does not currently provide that service for all municipal sidewalks.

15.3 Update on the Hamilton Oshawa Port Authority (HOPA Ports) Negotiations and Resolutions (Kalailieff)

In response to Councillor Kalailieff's request for an update on HOPA Port negotiations and resolutions, the Manager of Strategic Initiatives relayed that there are no further updates at this time, but discussions continue with HOPA.

15.4 Guaranteed Income Supplement Rebate Credit for Water Bills (Desmarais)

Councillor Desmarais asked if seniors must re-apply for the GIS Wastewater Credit annually. The Director of Corporate

Services/Treasurer stated that seniors do not have to re-apply annually for the credit.

15.5 Resident Ideas on the City's Future (Desmarais)

Councillor Desmarais informed Council that she has been receiving calls from residents who have future ideas for the City. Councillor Desmarais requested that the residents email their ideas to all of Council.

15.6 Municipal Consent Permits on Municipal Roadways (Wells)

In response to Councillor Wells' inquiry regarding Municipal Consent Permits, the Director of Public Works explained the consent and authority the City has on these permits, and the considerations given when reviewing permit applications.

15.7 Tarp on Sand Dome at Operations Centre (Danch)

Councillor Danch had inquired with staff on the ripped tarp at the Sand Dome located at the City's Operation Centre, staff informed Councillor Danch it would be repaired the following week.

15.8 Erie Street Construction (Danch & Bruno)

Councillors Danch and Bruno requested a progress update on the Erie Street construction project. The Design and Construction Supervisor provided an update on the project and indicated the anticipated completion date is June 2022. The Director of Public Works stated that residents can visit the City's website to find progress updates on the Erie Street Watermain Project.

16. Consideration of Items Requiring Separate Discussion

16.1 Vision Zero Road Safety Program – Niagara Region Courts Inter-Municipal Amending Agreement, 2022-05

Carolyn Ryall, Beth Brens and Judy MacPherson from the Transportation Services Division, Niagara Region provided a presentation on the Niagara Region Transportation Division's Vision Zero Road Safety program and responded to questions received from Council.

Moved by Councillor H. Wells
Seconded by Councillor M. Bagu

That Public Works Department Report 2022-05 be received;

That the Amending Agreement to the Niagara Region Courts Inter-Municipal Agreement attached as Appendix A to Public Works Department Report 2022-05 be approved for purposes of advancing the Vision Zero Program;

That the Mayor and Clerk be authorized to execute the Amending Agreement to the Niagara Region Courts Inter-Municipal Agreement.

Carried

16.2 Pop-Up Patio Review and Recommendations, 2022-22

Moved by Councillor H. Wells

Seconded by Councillor M. Bagu

That Chief Administrative Office Report 2022-22 be received;

That the recommendations outlined in Appendix A to Chief Administrative Office Report 2022-22 be approved and adopted as a City policy; and

That Council approve discontinuing Encroachment Application COVID-19 and that patio fees for 2022 be waived.

Lost

Amendment:

Moved by Councillor D. Kalailieff

Seconded by Councillor M. Bagu

That Chief Administrative Office Report 2022-22 be received;

That the recommendations outlined in Appendix A to Chief Administrative Office Report 2022-22 be amended to include a clause that allows up to two parking spaces to be approved per sponsor business, with the length of the patio not to exceed the frontage of the building;

That the amended recommendations outlined in Appendix A to Chief Administrative Office Report 2022-22 be approved and adopted as City policy; and

That Council approve discontinuing Encroachment Application COVID-19 and that patio fees for 2022 be waived.

Lost

Moved by Councillor H. Wells
Seconded by Councillor G. Bruno

That Chief Administrative Office Report 2022-22 be reconsidered.

Carried

Moved by Councillor H. Wells
Seconded by Councillor G. Bruno

That Chief Administrative Office Report 2022-22 be referred back to the Economic Development Officer to investigate further options for Pop-Up Patios and bring a report forward to Council.

Carried

16.3 Short-Term Accommodations, 2022-44

Moved by Councillor G. Bruno
Seconded by Councillor H. Wells

That Planning and Development Department Report 2022-44 be received;

That the Manager of By-law Services be directed to establish an education campaign for renters, owners, and neighbours of short-term accommodations;

That Council supports the Manager of By-law Services enforcing City by-laws by directly ticketing owners in accordance with the City's by-law Enforcement Policy; and

That the City Clerk be directed to bring forward a recommendation for licensing short-term accommodations that rent two or more units.

Amendment:

Moved by Councillor H. Wells
Seconded by Councillor R. Bodner

That Planning and Development Department Report 2022-44 be received;

That the Manager of By-law Services be directed to establish an education campaign for renters, owners, and neighbours of short-term accommodations;

That Council supports the Manager of By-law Services enforcing City by-laws by directly ticketing owners in accordance with the City's by-law Enforcement Policy;

That the City Clerk be directed to bring forward a recommendation for licensing short-term accommodations that rent two or more units; and

That a registration program be implemented for short-term accommodations.

Carried

a. Delegation material from Douglas W. Lockyer, resident

16.4 Recommendation Report for Official Plan and Zoning By-law Amendments at 335 Wellington Street, File D09-05-21 and D14-17-21, 2022-36

Moved by Councillor H. Wells

Seconded by Councillor F. Danch

That Planning and Development Report 2022-36 be received;

That the Official Plan Amendment attached as Appendix A to Planning and Development Report 2022-36 be approved;

That the Zoning By-law Amendment attached as Appendix B to Planning and Development Report 2022-36 be approved; and

That Planning staff be directed to circulate the Notice of Adoption and Passing in accordance with the Planning Act.

Carried

16.5 RFP for Affordable Housing Strategy, 2022-30

Moved by Councillor D. Kalailieff

Seconded by Councillor A. Desmarais

That Chief Administrative Office Report 2022-30 be received for information.

Carried

16.6 Administrative Municipal Penalty System (AMPS) Sharing of Hearing Officer - revised, 2022-43

Moved by Councillor R. Bodner

Seconded by Councillor G. Bruno

That Community Safety & Enforcement Department Report 2022-43 be received;

That the Mayor and Clerk be authorized to execute the Administrative Municipal Penalty System Shared Service Agreement for the Appeal Hearing Officer, attached as Appendix A to Community Safety & Enforcement Department Report 2022-43; and

That a by-law to enter into an Administrative Municipal Penalty System Shared Service agreement with the Town of Pelham, The Town of Grimsby, the Town of Lincoln, the City of Niagara Falls, the Town of Niagara-on-the-Lake, the City of St. Catharines, the City of Thorold, the Township of Wainfleet, and the Township of West Lincoln, be brought forward.

Carried

16.7 Social Determinants of Health Advisory Committee - Everyone Matters - Early Learning and Child Care Plan

Moved by Councillor A. Desmarais

Seconded by Councillor E. Beauregard

That Council support the request from the Social Determinants of Health Advisory Committee – Everyone Matters and send a letter to the province asking them to support the Early Learning and Child Care Plan whereby the province would enter into an agreement with the federal government to implement this plan and that the letter be circulated to all Niagara municipalities for support.

Carried

16.8 Health Canada - Response to City of Port Colborne's Letter Regarding Cannabis Licensing and Enforcement

Moved by Councillor H. Wells
Seconded by Councillor D. Kalailieff

That correspondence received from Health Canada regarding Cannabis Licensing and Enforcement, be received for information.

Carried

16.9 Township of Perth South - Support City of Sarnia - Catch and Release Justice

Moved by Councillor M. Bagu
Seconded by Councillor A. Desmarais

That correspondence received from the Township of Perth South regarding Catch and Release Justice be referred to the Clerk's Department to send to the Niagara Regional Police Service and Police Service Board for more information; and

That Clerk's Staff bring the correspondence back to Council at a future meeting.

Carried

17. Motions

18. Notice of Motions

19. Minutes of Boards & Committees

Moved by Councillor H. Wells
Seconded by Councillor E. Beauregard

That items 19.1 to 19.3 be approved, as presented.

Carried

19.1 Social Determinants of Health Advisory Committee - Everyone Matters Minutes, February 6, 2020

19.2 Port Colborne Public Library Board Minutes, January 11, 2022

19.3 Grant Policy Committee Minutes, July 26, 2021

20. By-laws

Moved by Councillor R. Bodner
Seconded by Councillor M. Bagu

That items 20.1 to 20.6 be enacted and passed.

Carried

20.1 By-law to Authorize Entering into an Amending Agreement to the Niagara Region Courts Inter-Municipal Agreement

20.2 By-law to Adopt Amendment No. 9 to the Official Plan for the City of Port Colborne Respecting 335 Wellington Street

20.3 By-law to Amend Zoning By-law 6575/30/18 Respecting 335 Wellington Street

20.4 By-law to Authorize Entering into Agreements with the Ontario Municipal Modernization Program

20.5 By-law to Authorize Entering into an Administrative Municipal Penalty System Shared Service Agreement

20.6 By-law to Adopt, Ratify and Confirm the Proceedings of the Council of The Corporation of the City of Port Colborne

21. Confidential Items

Moved by Councillor H. Wells
Seconded by Councillor G. Bruno

That Council do now proceed into closed session in order to address items 21.1 and 21.2.

Carried

21.1 Minutes of the closed session portion of the February 8, 2022 Council Meeting

21.2 Chief Administrative Office Report 2022-39, Proposed or Pending Acquisition or Disposition of Land

22. Procedural Motions

Moved by Councillor D. Kalailieff
Seconded by Councillor M. Bagu

That the rules of procedure set out in Section 4.1 of the Procedural By-law be waived to allow the meeting to extend past 11 p.m.

Carried

23. Information items

24. Adjournment

Council moved into Closed Session at approximately 11:30 p.m.

Council reconvened into Open Session at approximately 11:56 p.m.

Mayor Steele adjourned the meeting at approximately 11:57 p.m.

William C. Steele, Mayor

Amber LaPointe, City Clerk



Mayor's Report

February 22, 2022 Council Meeting

COVID-19 Update

While the provincial government started easing COVID-19 restrictions across the province yesterday, we ask that everyone remain vigilant with their personal precautions. The Vale Health & Wellness Centre is now open including the walking track, YMCA and ice rinks. Expect more openings soon.

Niagara Region Public Health will be holding a pop-up vaccination in Port Colborne on Friday, February 25th at the Port Colborne Visitors Centre, 76 Main Street West. It will operate from 9:30 a.m. to 6:30 p.m. You can go online and book an appointment or just walk in.

Children 5 and up can get their first or second dose and those 18 and over can get any dose.

Please do your part to keep safe and get your vaccination.

Population Growth

The latest census data released February 9th revealed what City of Port Colborne council and staff have been experiencing and planning for: the municipality has grown by almost 10 percent, making it the second fastest growing municipality in Niagara.

We now have a confirmed population over 20,000.

In the last four years the planning department's statistics have been the city's key indicators for growth and development, seeing:

- A 300 per cent increase in official plan amendments;
- A 236 per cent increase in zoning by-law amendments;
- A 65 per cent increase in site plan control/development agreements;
- A 139 per cent increase in pre-consultation requests; and
- Most recently, servicing to 77 lots in the Meadow Heights subdivision.

Since 2016, the building department has processed 1,839 permit applications, 768 (42 per cent) of those being residential permits.

If you recall during the budget presentation to council, it is estimated that Port Colborne's population could increase even more, estimating almost 13,000 new residents over the next 10-15 years.

We will continue to support growth and investment with our city development team of key staff created along with service delivery process improvements designed to streamline the review and approvals process and align them with business timelines for decision-making.

We're looking forward to the 2026 census.

[Family Day](#)

Yesterday was Family Day and what a beautiful day. It was so nice to see so many families out enjoying the spring-like weather and well as partaking in activities at the Vale Health & Wellness Centre. Thanks to the YMCA for offering a great deal for families to swim and play in the gymnasium.

This was a sure sign that spring is just around the corner.

[Ontario Heritage Week](#)

To celebrate Ontario Heritage Week, the Museum has created a GooseChase scavenger hunt for you to enjoy. Spend a safe and fun afternoon discovering our local heritage with the "Humberstone Hunt" scavenger hunt, learning some interesting history about the Village of Humberstone. Details on how to play are available on our social media accounts. If you would prefer to do an offline version, call the Museum at 905-834-7604 to arrange for a paper copy.

Thank you and stay safe.



Subject: Physician Recruitment Activities Update

To: Council

From: Chief Administrative Office

Report Number: 2022-17

Meeting Date: March 8, 2022

Recommendation:

That Chief Administrative Office Report 2022-17 be received for information.

Purpose:

The purpose of this report is to provide an update to Council on Physician Recruitment within the Region and for the City of Port Colborne.

Background:

Since January 2021, as directed by the Chief Administrative Officer (CAO), the City's Economic Development Officer (EDO) has been tasked with managing the Physician Recruitment file and related outreach and partnerships. The Port Colborne Health Services Committee has not met since March 2020 due to COVID-19 restrictions. During this time, the CAO and EDO have been ensuring that the important work on this file continues.

Discussion:

The City's EDO has been attending the Regional Physician Recruitment Committee meetings led by Jill Croteau who is the Physician Recruitment and Retention Coordinator for Niagara Region. These meetings are attended by Economic Development Officers from other Niagara municipalities.

Port Colborne's CAO and EDO have regular meetings with Ms. Croteau as part of the City's Family Physician Incentive Agreement with the Niagara Region regarding the provision of Family Physician Recruitment services.

The City sponsored the McMaster DeGroot School of Medicine Student Welcome Event in August 2021 and provided welcome packages to 28 incoming students to Niagara on Oct 27th. The City is in discussions with the Region to support additional events in 2022. The City has been fortunate to have attracted Dr. Matthew Vandenberg to the City. Dr. Vandenberg was introduced to Council and the City on August 23, 2021, and through a media release. Dr. Vandenberg commenced his family medicine practice on September 7, 2021.

In December 2021, an offer was made to an interested family physician who is planning to set-up practice in the City for the Fall of 2022 and a formal announcement and introduction to Council will happen in the second quarter of 2022.

To benefit the Port Colborne community, the City continues to provide funding for recruitment of family physicians, establishing family medicine practices, acquiring equipment and complementary expenses. Mapleview Medical Clinic was a recipient for an update to medical equipment this year.

Financial Implications:

There are no financial implications to this report. Currently, the City budgets \$4,000 annually for Port Colborne related physician recruitment activities to supplement the full-time work of Niagara Region's Physician Recruitment Coordinator.

Strategic Plan Alignment:

The initiative contained within this report supports the following pillar(s) of the strategic plan:

- Attracting Business Investment and Tourists to Port Colborne
- People: Supporting and Investing in Human Capital

Conclusion:

Economically vibrant communities where citizens can live, work and play are healthy communities and physician recruitment is an important part of the economic development mix of successful communities. The City of Port Colborne continues to work with Niagara Region's Physician Recruitment & Retention Coordinator and

neighbouring municipalities on joint initiatives to support this process and also unique singular City initiatives to support the goals and objectives of this program.

Appendices:

- a. Presentation - Jill Croteau CHRL, Physician Recruitment & Retention Coordinator, Regional Health Initiatives, Niagara Region Public Health

Respectfully submitted,

Bram Cotton
Economic Development Officer
(905) 835-2900 Ex 504
bram.cotton@portcolborne.ca

Report Approval:

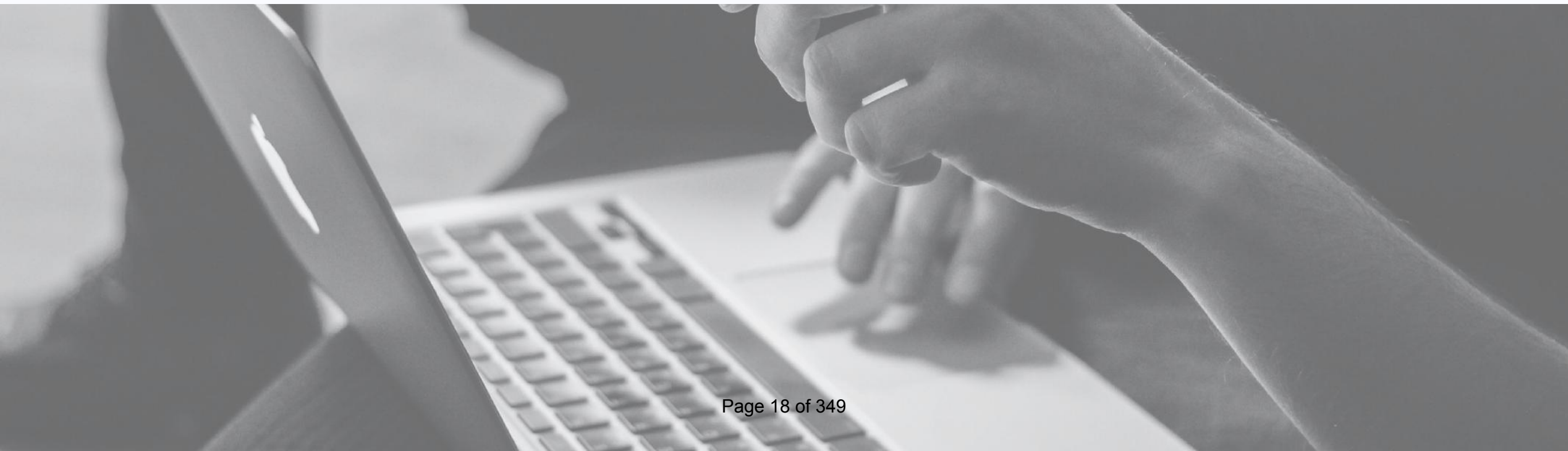
All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.

FAMILY PHYSICIAN

2022 UPDATE

Presented by:
JILL CROTEAU

Date: March 8, 2022





AGENDA



Niagara Physician Recruitment Program

Brief Introduction of the program and services



Niagara Family Physician Landscape

Let's look at some numbers



Opportunity

How are we going to meet our goals in 2022



AGENDA



Niagara Physician Recruitment Program

Brief Introduction of the program and services

RECRUITMENT STRATEGY



Marketing

Attend over 18 events to showcase Niagara opportunities, highlight opportunities to candidates

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Support Licensing & Immigration

Work with the Ministry, CPSO, Service Canada to ensure that paperwork is submitted

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Resources

Help with advertising new practices through the Find a Doctor Page through Niagara Region. Ongoing support in the community to ensure retention

RECRUITMENT STRATEGY



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Site Tours & Interviews

Work with the candidate to ensure that they are matched with a practice that fits their needs

RECRUITMENT STRATEGY



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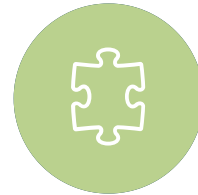
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Site Tours & Interviews

Work with the candidate to ensure that they are matched with a practice that fits their needs



Onboarding

Assist with referrals to the community; Public Health, Medical Societies, Hospital, Real Estate, connect to City Incentive

RECRUITMENT STRATEGY



Marketing

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Support Licensing & Immigration

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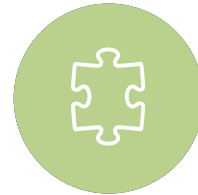
Resources

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Site Tours & Interviews

Work with the candidate to ensure that they are matched with a practice that fits their needs



Onboarding

Assist with referrals to the community; Public Health, Medical Societies, Hospital, Real Estate, connect to City Incentive



Workforce Planning

Collaboratively Identify needs in the community.

RECRUITMENT SUCCESS TO DATE

- ☒ Since 2011 the program has supported over 139 family doctors to practice in Niagara
- ☒ Working with Niagara McMaster Campus has significantly changed the age demographics within our physician population over the past 10 years
- ☒ The program assists to navigate patients to doctors who are accepting patients



AGENDA

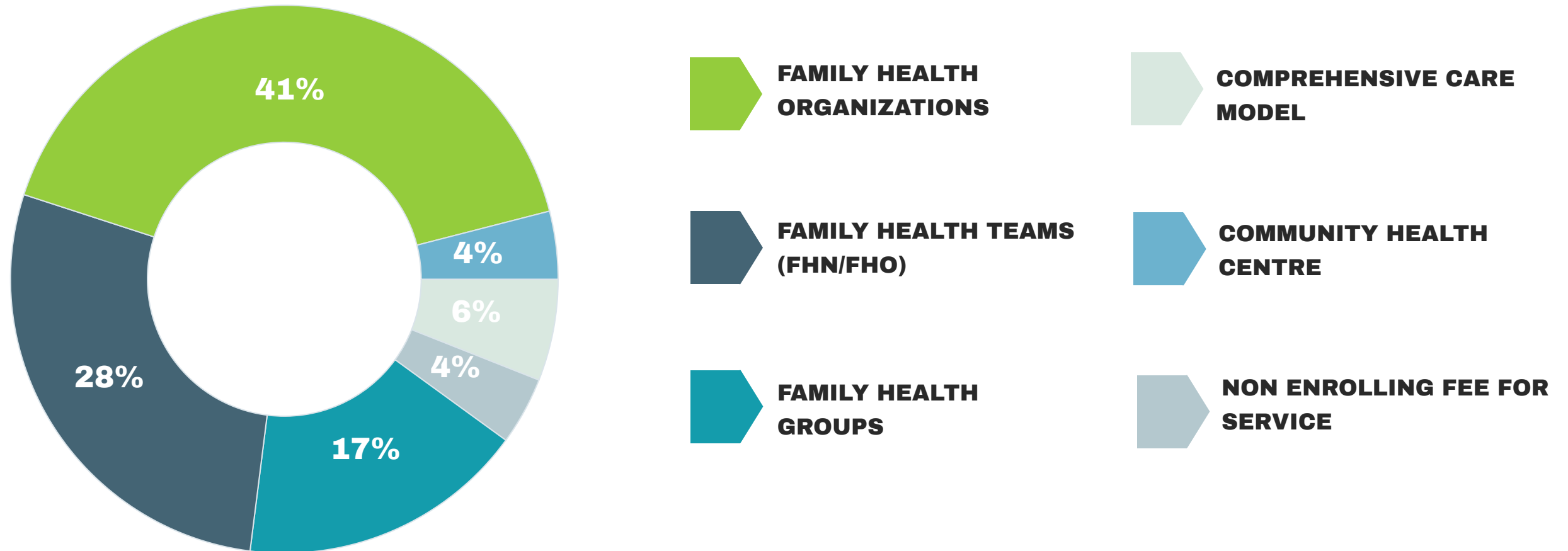


Niagara Family Physician Landscape

Let's look at some numbers

PATIENT ENROLLMENT MODELS

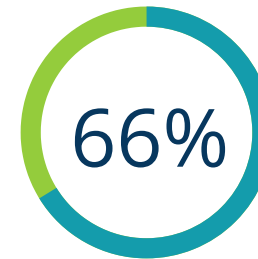
FEB 2022



NIAGARA STATS

Feb 2022

Niagara has **250** family
physicians
231 Enroll Patients in a
MOHLTC model

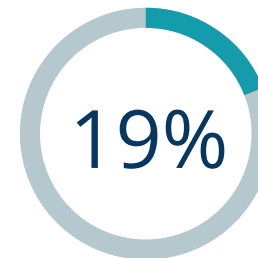


Physician Capacity

Niagara physicians enroll approx 324,000 people. Our population has increased to over 477,0000 in 2021.

Family Doctors over 65

19% of the 250 physicians are over 65.
Those in a PEM enroll over 60,000 patients.

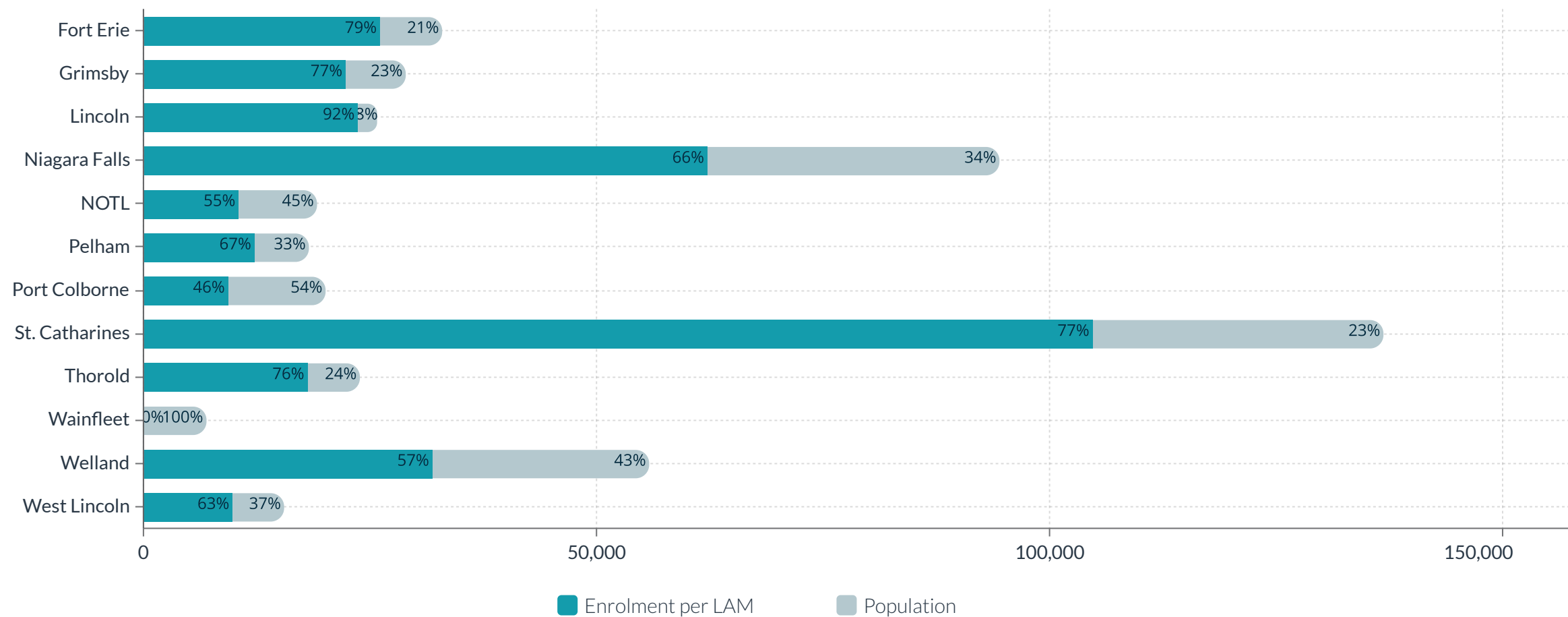


For a population of **477,000**
our region should have **346**
family doctors based on an
average practice size of
1380 - Shortage of 96

Primary Care Gap in Population

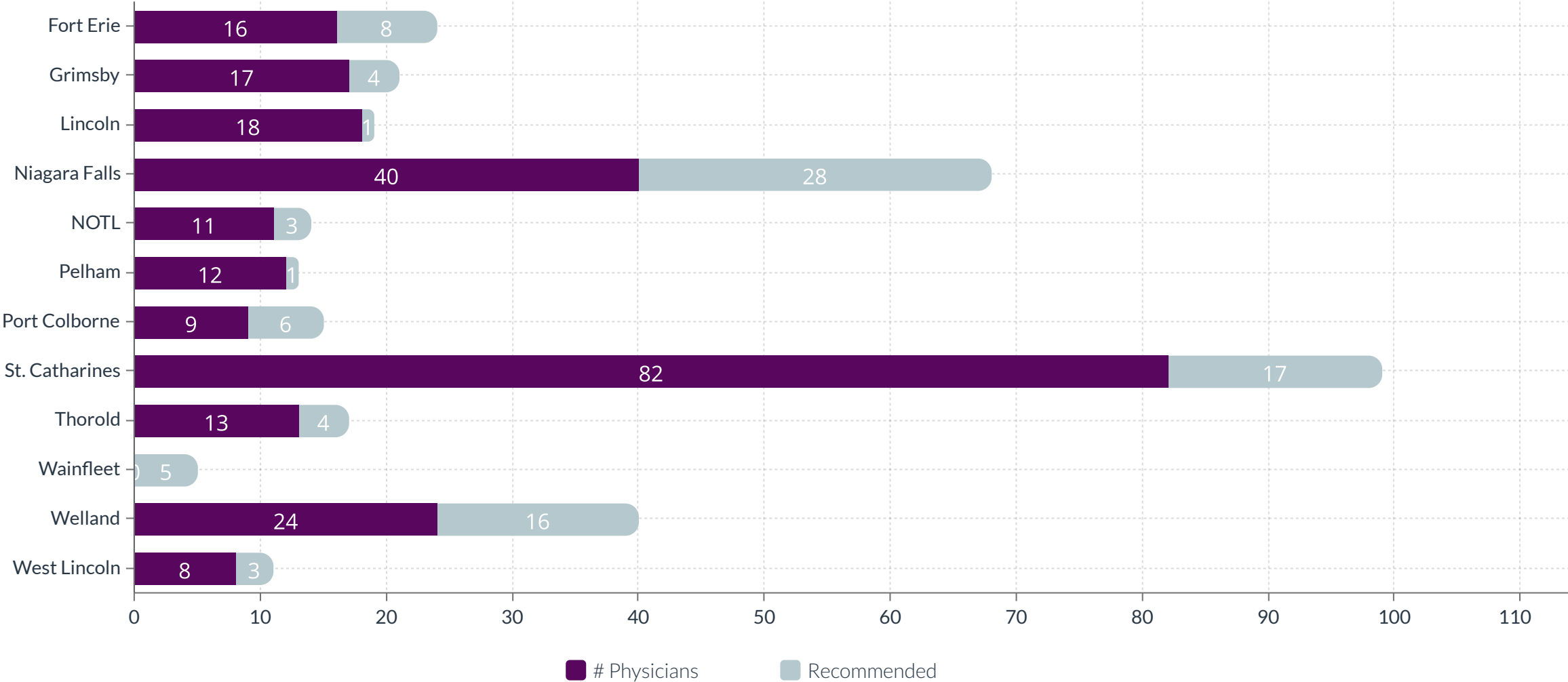
POPULATION VS PHYSICIAN ENROLLMENT NUMBERS PER MUNICIPALITY

Population vs Physician Capacity



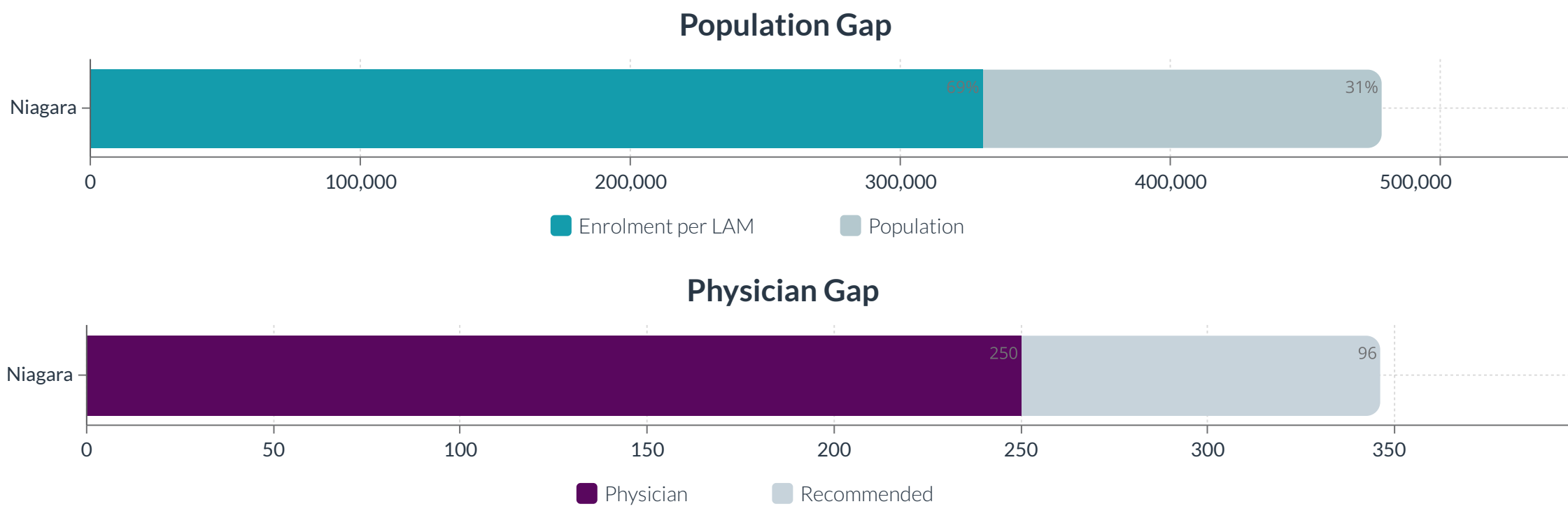
Physician Shortage

NIAGARA PHYSICIANS VS TOTAL RECOMMENDED (1:1380)

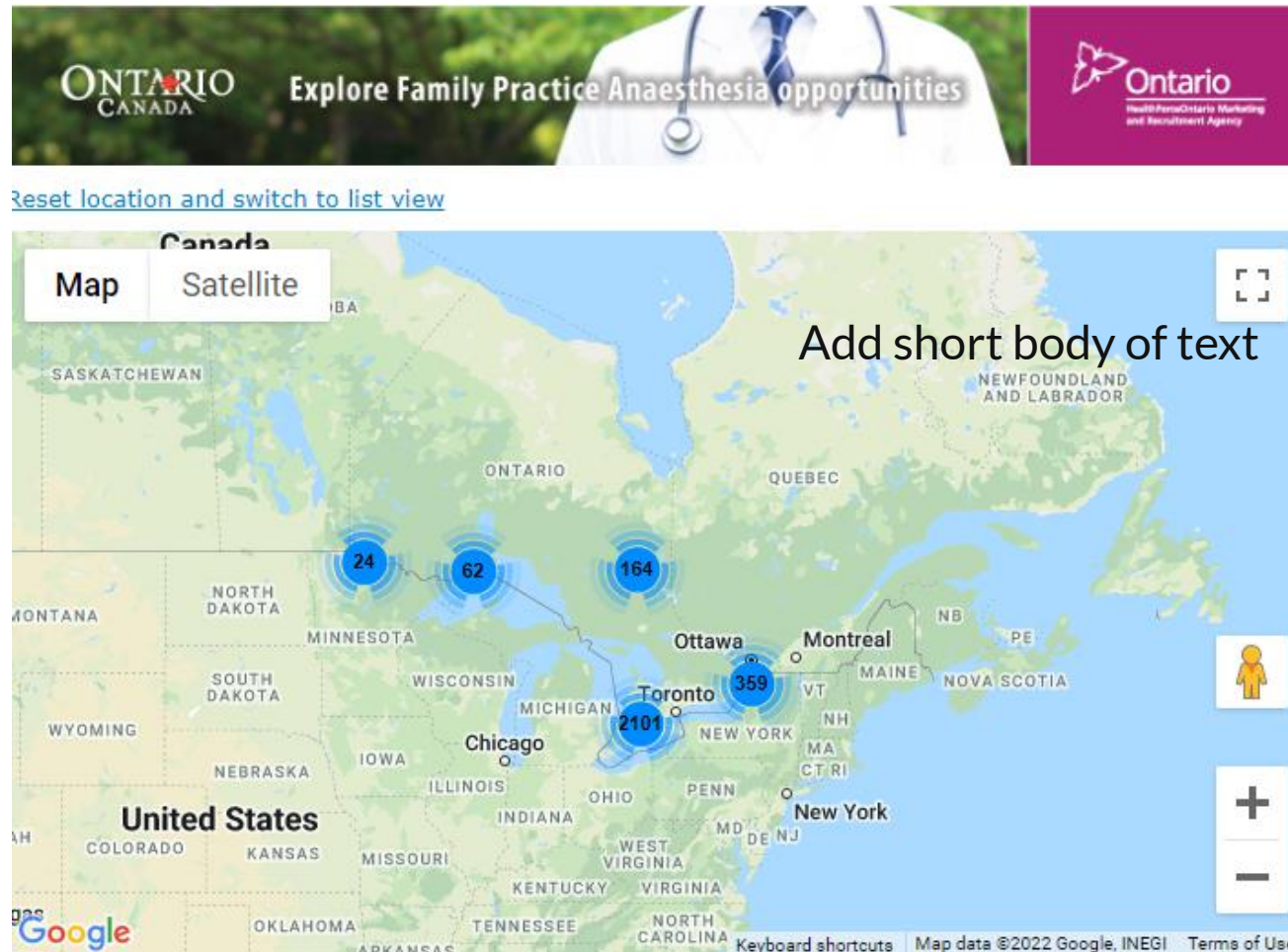


Primary Care Shortage Validation

POPULATION VS PHYSICIAN ENROLLMENT NUMBERS PER MUNICIPALITY.



COMPETITION IN ONTARIO



Under 400 Family Medicine physicians graduate in Ontario every year.

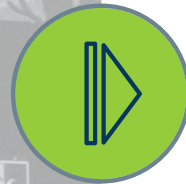
Over 2000 physicians are needed in Southern Ontario alone.

SYNOPSIS FOR PORT COLBORNE

- Our population in Niagara has grown by over 30,000 people in the last 5 years
- We are in an unprecedented time during the pandemic for doctors leaving their practice
- We are short 96 physicians to meet the demand of our communities
- This puts pressure on walk in clinics, Urgent Care Centres, Emergency Rooms
- Regional approach is needed as patients seek care across the peninsula
- 4-6 month wait for a family doctor in Niagara as of Feb 2022
- Niagara strives to attract growth for business which in turn need health services and primary care



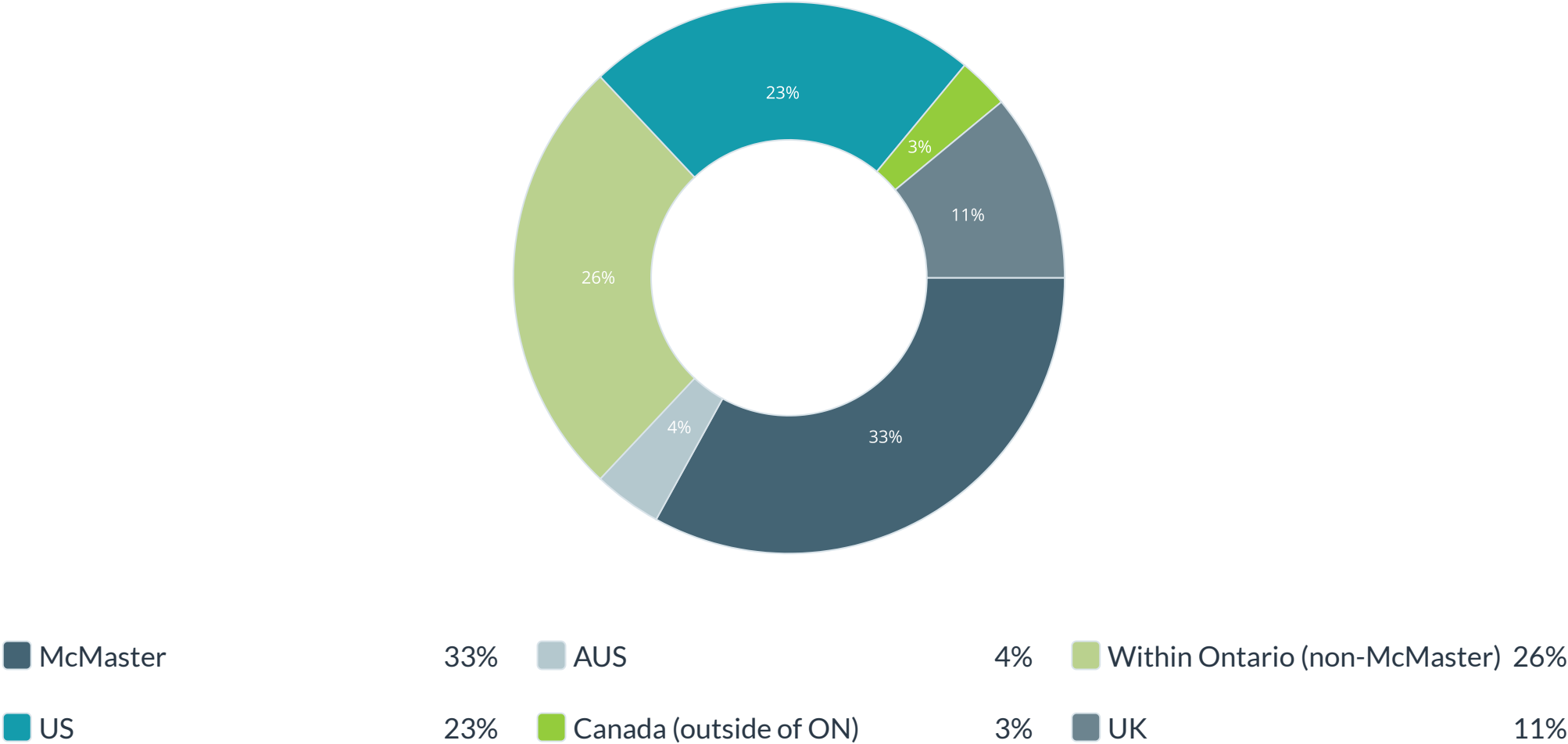
AGENDA



Opportunity

How are we going to meet our goals in 2022

New Physician Demographics within the Past 5 Years





Recruitment Events 2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Grand Bend - Western University Department of Family Medicine	<input checked="" type="checkbox"/>											
Seasonal Social McMaster Family Medicine Residents - January 8th	<input checked="" type="checkbox"/>											
Block 7 Presentation - PGY1 and PGY2 McMaster Family Medicine Residents	<input checked="" type="checkbox"/>											
Rural Medicine Week - Port Colborne					<input checked="" type="checkbox"/>							
Rural Medicine Week - Fort Erie					<input checked="" type="checkbox"/>							
University of Buffalo Family Medicine Meet and Greet					<input checked="" type="checkbox"/>							
Niagara McMaster Family Medicine Resident Grad Party						<input checked="" type="checkbox"/>						
Orientation for incoming Niagara Family Medicine Residents							<input checked="" type="checkbox"/>					
U of T Department of Family Medicine Career Fair								<input checked="" type="checkbox"/>				
Queens Department of Family Medicine Career Fair, Kingston, ON								<input checked="" type="checkbox"/>				
Welcome to Niagara Day for McMaster 1st Year Students									<input checked="" type="checkbox"/>			
FMX (AAFP)- Washing, DC USA									<input checked="" type="checkbox"/>			
GP Conference, United Kingdom TBD									<input checked="" type="checkbox"/>			
KW McMaster University Department of Family Medicine Career Day, Kitchener										<input checked="" type="checkbox"/>		
Niagara McMaster Recruitment Event										<input checked="" type="checkbox"/>		
Out of Quebec Career Fair - Family Medicine, Montreal QC										<input checked="" type="checkbox"/>		
Ottawa Department of Medicine Recruitment Fair											<input checked="" type="checkbox"/>	
Family Medicine Forum (FMF) CFPC											<input checked="" type="checkbox"/>	

UPDATED RECRUITMENT STRATEGY 2022

- ☒ Social Media and Digital Advertising
- ☒ Repatriate US, UK Australian graduates
- ☒ Continue to enhance relationships with Niagara Regional Campus post pandemic
- ☒ Create awareness of the critical shortage of physicians in Niagara
- ☒ Continue to work with municipalities to identify clinic space opportunities

Questions or Comments

Jill Croteau
Physician Recruiter
jill.croteau@niagararegion.ca

Subject: Pop-Up Patio Review and Recommendations

To: Council

From: Chief Administrative Office

Report Number: 2022-54

Meeting Date: March 8, 2022

Recommendation:

That Chief Administrative Office Report 2022-54 be received; and

That the recommendations outlined in Appendix A to Chief Administrative Office Report 2022-54 be approved and adopted as a City policy; and

That Council approve discontinuing Encroachment Application COVID-19 and that patio fees for 2022 be waived.

Purpose:

The purpose of this report is to update Council on the staff review and stakeholder consultation on the Encroachment Application COVID-19 and pop-up patio guidelines and make recommendations for enhancements for 2022 and beyond.

Background:

Report 2019-49, Adopt a Policy for Encroachments on City Property, was approved by Council in April 2019 and directed staff to develop Pop-up Patio Guidelines. These guidelines were to be applied consistently and provide a standard for applications to use City-owned property such as parking stalls and sidewalks.

The encroachment policy has been in use since 2019 and the guidelines since 2020. It was determined that after three years that a fulsome review of any issues, concerns and successes of the program would be undertaken. This review was initiated by Economic Development and Tourism Services staff in November of 2021 after two requests were received from West Street businesses; one for a patio extension into late December and

one for a heated patio extension through to April 2022. These requests were approved by Council as pilot programs.

CAO Report 2022-22 was presented at the February 22nd Council meeting. Council directed staff to modify the Design Standard section of the proposed policy, more specifically Section 2 – Dimensions, to ensure that patios could not extend past the boundary of the requesting property without the approval of the neighbour of the affected property and incorporate this change to the policy and bring the report back to the March 8th Council meeting for final approval.

Discussion:

Staff contacted the Downtown Business Improvement Area (BIA), and local business owners on West Street and Clarence Street and received overwhelming feedback that the Pop-up Patios, permitted through the City's Encroachment By-Law, were very successful. Many businesses indicated that it was an "economic lifeline" during COVID-19 related shutdowns. Going forward, business owners would like to see the program continue on a permanent basis. The experience over past two years has identified the need for some changes that would enhance and continue to move the program forward for the benefit of local businesses, the vibrancy of the downtown, and the entire community.

The recommended changes to the Pop-up Patio Guidelines are based on feedback received during internal discussion with staff and external consultations with businesses and stakeholders. Key changes, including suggested changes arising from the February 22nd Council meeting are as follows:

- Applications will be received by Economic Development & Tourism Services.
- Dates for Pop-up Patios to be expanded from April 1st to November 15th.
- Up to three Pop-up patios per block to be allowed on West Street.
- City can approve up to two parking stalls per business or any size within, such as 1.5 stalls.
- Pop-up Patios shall not extend beyond the frontage of the sponsor business. without the approval of the City and neighbour(s) affected.
- The City will approve the placement of the Pop-up Patios in consultation with the businesses. Multiple neighbouring businesses may sponsor a shared platform that spans multiple storefronts.
- The sponsor business agrees that the City will not be responsible for any damage caused due by winter control or other City operations and that the sponsor will be responsible for all snow within the sidewalk and the boulevard area being utilized through the encroachment permit.
- Discontinue the Encroachment Application COVID-19, and previous applications revert to the standard application.

- Pop-up patios in the footprint of Canal Days be assessed a fee as part of the application to be determined to support Canal Days starting in 2023.
 - As part of the application businesses are required to provide an insurance certificate in the amount of \$5,000,000 for Commercial General Liability and Liquor Liability with the City of Port Colborne named as an additional insured.
 - As per Section 8.2 of the Council approved Encroachment Policy, the business owner will be required to indemnify and save harmless the City against any and all damages which result from the encroachment.
 - If more Pop-up Patios are requested than the amount permitted in the policy, a parking evaluation will be conducted to determine if more spaces can be allocated. If more spaces cannot be accommodated Staff will conduct a lottery for the available spaces.
-

Internal Consultations:

Internal consultations were conducted with By-Law Enforcement, Public Works, Economic Development and Tourism Services, and Ward Councillors. A review of concerns and inquiries received over the past two years was also conducted.

Financial Implications:

There are no financial implications for the approval of the revised guidelines.

Currently, the City's fees for a business to erect a Pop-Up Patio on City property are \$50 for renewals and \$300 for new patios. Within the Downtown CIP area, fees were previously reduced to \$179.

Staff are recommending that patio fees for 2022 be waived to show the City's continued support for small businesses who have been operating in a very challenging economic and retail environment for almost two years.

Public Engagement:

The Economic Development and Tourism Services Division consulted with the Downtown BIA Executive Director, Board Chair, and local business owners on West Street and Clarence Street.

Strategic Plan Alignment:

The initiative contained within this report supports the following pillars of the strategic plan:

- Service and Simplicity - Quality and Innovative Delivery of Customer Services
 - Attracting Business Investment and Tourists to Port Colborne
-

Conclusion:

The Pop-up Patio Guidelines promote vibrant pedestrian-oriented streets within the downtown. The proposed revisions and support for local businesses is in alignment with the 2018-2028 Economic Development Strategic Plan and creating a revitalized downtown, contributing to the growth of a dining, arts, cultural and shopping atmosphere. The proposed revisions provide an opportunity for the City to support the development of local businesses by creating new opportunities for local restaurants and enhancing the utilization of public spaces.

The waiving of patio fees for the 2022 season aligns Port Colborne with other municipalities in the Region and is supportive of the business community affected by the pandemic since March 2020.

Appendices:

- a. Proposed guidelines to be adopted as City Policy

Respectfully submitted,

Bram Cotton

Economic Development Officer

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Bram.Cotton@portcolborne.ca

Report Approval:

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.

DESIGN AND OPERATIONAL STANDARDS FOR POP-UP PATIO SPACES

The Applicant or Owner is required to submit detailed plans of the proposed Pop-Up Patio to Economic Development and Tourism Services, which demonstrate compliance with these Design Standards. The applicant will be required to enter into a licensing agreement with the City of Port Colborne, which will set out his/her obligations and conditions of operation.

Pop-up Patio Season will run from **April 1st to November 15th**. First time and renewal applications with changes must be received by Economic Development and Tourism Services a minimum of 30 business days prior to the anticipated start date. Renewal applications with no changes must be submitted a minimum of 20 business days prior to the anticipated start date. Exact start dates are not to be guaranteed and will be based on staff availability, scheduling, and weather.

If the application is approved, the sponsoring business will enter into a licensing agreement with the Corporation of the City of Port Colborne for no more than five (5) years.

DESIGN STANDARDS

1. Location:

- a. To be located on Downtown City streets in locations where there is existing on-street parking. For the purpose of this program, Downtown shall be considered the Downtown District as identified in the Zoning By-law.
- b. Sites should be located at least one parking space away from an intersection or driveway, except where “bump-outs” are found.
- c. Pop-up Patio cannot occupy more than two (2) on-street parking stalls. The City can approve up to two (2) on-street parking stalls and any size there within and the City reserves the right to determine what on-street parking stalls can be used and placement within.
- d. One (1) Pop-up Patio per street per side per block. With the exception, of West Street where up to three (3) Pop-up Patio per street per block will be allowed. If more than the maximum number of applications come in staff will review to determine if parking in area is adequate. If after a review there is inadequate parking to accommodate all of the requests a lottery would take place for the available spots.
- e. Pop-up Patios are not permitted in front of a fire hydrant, in designated loading zones, designated accessible parking spaces, and should not obstruct access to public utilities.
- f. Streets with higher pedestrian volumes and lower average vehicle speeds are preferred. The City will evaluate any candidate site for potential traffic and safety impacts and required site improvements.
- g. Regional roads (includes Highway 58, Highway 3, Main Street, Mellanby Avenue, Killaly Street West) are not eligible under the City’s Pop-up Patio spaces program.
- h. A Pop-up Patio must leave enough space for pedestrians to move around it and any other obstacles such as trees. The minimum distance is 2.43 metres (8 feet) to the nearest pedestrian obstruction (a tree, bike rack, and/or bench).

2. Dimensions:

- a. To have a maximum width of 3.66 metres (12 feet).
- b. There must be an existing 1.53 metre (5 feet) minimum clearance for pedestrian passage between the frontage of the sponsor business and the perimeter parking stall.
- c. There must be a minimum 1.8 metre (6 feet) clearance between the Pop-up Patio and the front of the building if pedestrians are passing on the building side of the Pop-up Patio, unless the existing clearance between the building and the road is less than 1.8 metres (6 feet).
- d. There must be a minimum 2.0 metre (6.5 feet) clearance between the Pop-up Patio and the road if pedestrians are passing on the roadside of the Pop-up Patio.
- e. Shall not extend beyond the frontage of the sponsor business, without the approval of the City and written agreement of the affected neighbour. The City, will approve the placement and choice of the stalls. Multiple neighbouring businesses may sponsor a shared platform that spans multiple storefronts.

3. Perimeter Barriers:

- a) The platform should be closed on all sides facing the street.
 - i) The platform should be as flush with the walking surface as much is possible.
 - ii) The platform may also be enclosed on the side facing the sidewalk, so long as there is 2.0 metre (6.5 feet) access on the side completely flush to the walking surface.
- b) Perimeter barriers to be a minimum 1.06 m (3.5 feet) to a maximum 1.2 m (4 feet) in height.
- c) Shall generally be open-type construction and maintain clear visual sight lines to the street. Acceptable barriers include planters, railings and cabling which are sturdy and securely anchored to the platform.
- d) Any gates that are installed must open inward onto the patio.

4. Construction:

- a. To be modular construction, to allow for easy installation and removal. To be stored off-site when not in use.
- b. Platforms shall be designed by a licensed architect or engineer, who will confirm that the platform will be sturdy and able to bear a load of at least 100 pounds per square foot (4.8 kilopascals).
- c. The designer shall utilize only high quality, durable and attractive materials, which will substantially enhance the quality and attractiveness of the street.
- d. The platform should be adequately lit to promote safety of pedestrians on sidewalk and Pop-up Patio.
- e. The platform shall be designed so as not to obstruct surface drainage and cannot be installed over catch basins, manholes, or water valves.

- f. Platform to be hard-surfaced.
- g. Platform surface to be level with the adjacent sidewalk.
- h. Platform must be compliant with the Accessibility for Ontarians with Disabilities Act (AODA).

5. Landscaping:

- a. Each platform shall include substantial landscaping. This landscaping will most commonly be provided through wood or metal perimeter planters, but alternative approaches may be considered.
- b. Landscape maximum height shall be 1.2 metres (4 feet) and maintain clear visual sight lines to the street.

6. Patio Furniture:

- a. To be contained within the patio area and be easily movable. Benches may, however, be permanently built into the platform.
- b. To be constructed of weather resistant materials. Aerial awnings and umbrellas to be constructed of a flame retardant material.
- c. Aerial awnings and umbrellas shall not project beyond perimeter of patio and shall maintain a vertical clearance of at least 2.1 metres (7 feet) above patio floor.
- d. Except for patio umbrellas and aerial awnings, no overhead structures of any kind are permitted.
- e. Electrical power cords or any other devices that cross the travelled portion of the boulevard (sidewalk) are not permitted.
- f. At all times there must maintain clear visual sight lines to the street

7. Signage and Advertising:

- a. To be limited to a temporary menu display and on awnings or umbrellas.
- b. At all times maintains clear visual sight lines to the street.

OPERATIONAL STANDARDS

1. Usage:

- a) The Pop-up Patio shall appear and be maintained as an open and welcoming public amenity space.
- b) The Pop-up Patio may be installed and operated between April 1st and November 15th each calendar year during the term of the agreement.
 - (i) The City of Port Colborne, at any time, may require the applicant or act itself to remove all or part of the patio, at the applicant's expense.

- c) The space may not be operated later than the hours of operation of the sponsoring business.
- d) Alcohol service or consumption of alcohol is permitted with Alcohol and Gaming Commission of Ontario (AGCO) approval.
- e) Smoking is not permitted on any Pop-up Patio, pursuant to the Smoke-Free Ontario Act, and 'no smoking' signage must be posted at the entrance or exit.
- f) No outdoor food preparation shall be permitted on a Pop-up Patio.

2. Storage:

- a) Seating platforms shall be removed and stored by the sponsoring business when not in use over the winter or during road works.

3. Maintenance:

- a) The sponsor business will be responsible for the construction and ongoing maintenance of the seating platform.
- b) The sponsoring business will remove or secure all furnishings after business hours and place them out again each morning.
- c) The sponsor business will be responsible for washing/sweeping the platform daily, watering all plants, and promptly removing any garbage or graffiti.
- d) The sponsor will provide and maintain evidence of at least Five Million Dollars (\$5,000,000.00) in comprehensive liability insurance for property damage, personal injury and public liability on the lands, naming the Corporation of the City of Port Colborne as an additional insured.
- e) The sponsor agrees that the City, will not be responsible for any damage caused due to plowing or sanding operations and that the sponsor will be responsible for all snow within the sidewalk and the boulevard area being utilized through the encroachment permit.

4. Pop-Up Patio Agreement:

- a) The sponsoring business is required to enter into a license agreement for a term not to exceed five (5) years and may be terminated by the City of Port Colborne upon thirty (30) days written notice.
- b) The license agreement with the City of Port Colborne will reflect the Design and Operational Standards, and requires payment of applicable fees (agreement, administrative, and lease costs) as per the City's Consolidated Fees & Charges By-law, provision of necessary liability insurance, maintenance of the premises, and any other matters which the Corporation deems necessary. Failure to comply with these conditions will result in termination of the agreement.
- c) The City must be indemnified as per the encroachment bylaw/policy, see section 8.2

Subject: Sponsorship and Partnership Program

To: Council

From: Corporate Services Department

Report Number: 2022-51

Meeting Date: March 8, 2022

Recommendation:

That Corporate Services Department Report 2022-51 be received;

That the PORTicipate Package sponsorship and partnership rates outlined in Appendix A to Corporate Services Department Report 2022-51 be approved;

That the amendments made to Schedule E of the User Fees and Charges By-law 6949/95/21 as outlined in Appendix A to Corporate Services Department Report 2022-51 be approved; and

That the updated Schedule E of the User Fees and Charges By-law be included in a future amendment to By-law 6949/95/21.

Purpose:

The purpose of this report is to update Council on the transition of the Canal Days sponsorship program to the new PORTicipate sponsorship package and to seek Council's approval of the sponsorship and partnership rates.

Background:

In past years the Canal Days Marine Heritage Festival (Canal Days) sponsorship program has been managed both by City staff and third-party contractors under the former Community and Economic Development Department. The reorganization of this department last year has led to management of Canal Days and other City events moving to the Recreation Division of Corporate Services.

Previously, Canal Days sponsorship and other City sponsorship opportunities (i.e., ice logos and advertising at the Vale Health & Wellness Centre [VHWC]) were managed

under separate programs by different staff members. The new PORTicipate Package will combine the Canal Days sponsorship opportunities with other opportunities available throughout the City.

Council may identify the opportunity for other sponsorship and partnership opportunities. This report does not preclude those from being included in this package in the future or entertained and pursued immediately. Rather, this report acts as a starting point for the development of a consolidated and comprehensive sponsorship and partnership program.

Discussion:

The proposed PORTicipate Package can be viewed in Appendix A. As identified, it is intended to bring Canal Days and VHWC sponsorships and partnership opportunities together under one package for ease and simplicity. Many of the changes made were done to bring added value to City sponsors and partners.

Canal Days

The Canal Days sponsorship and partnership package has, for the most part, remained consistent in structure year over year. The package included in Appendix A was reviewed and approved by the Canal Days committee. Some changes were made to the number of tickets at various events, access to booth space and event signage. The levels and amounts remained the same. To enhance the value proposition for sponsors and partners, activation events at the VHWC were included along with exposure at various City facilities.

VHWC

As noted in Appendix A, certain activities at the VHWC are built into the Canal Days sponsorship and partnership levels. One of these areas is the 50% discount on ice logos that is designed as a package incentive to encourage cross sponsorship and partnership activities. At the same time, Staff have reviewed sponsorship pricing for ice logos at other municipalities and recommend a 50% increase to the 2021 ice logo fees as outlined in Schedule E of Appendix A. If this report is approved, the updated Schedule E of the Fees and Charges By-law, as noted in the recommendation, will be included in a future amendment to By-law 6949/95/21.

To facilitate the combining of these activities it is recommended VHWC sponsorship and partnership activities run annually from August to August. This timing coincides to when the City traditionally installs the second ice surface after the spring/summer period.

Additional Notes

Staff identify that Vale Canada Limited continue to be an exceptional partner of the City as noted through their recent Community Fund donation, which was budgeted in the

2022 Capital budget to support several community improvement initiatives. However, the company may choose not to retain the naming rights to the VHWC. Staff will be investigating other naming right opportunities for the Centre and will update Council accordingly.

Communication Plan

Staff in the Communication Department are currently working on a document for the PORTicipate Package that can be shared with sponsors and partners. This document will include a letter communication from the Mayor, CAO, information on the activities of the City and information on how to get involved through sponsorship and partnerships.

Sharing the sponsorship and partnership opportunities with potential sponsors and partners is a task shared by the Events & Volunteer Coordinator and the Corporate Leadership Team.

Internal Consultations:

Recreation staff have presented the 'PORTicipate Package' to the Corporate Leadership Team and the Canal Days Advisory Committee. Feedback and endorsement was received.

Financial Implications:

Sponsorship is a significant source of revenue for Canal Days. Recreation staff are optimistic that the added value in the new 'PORTicipate Package' will result in an overall increase in sponsorship revenues.

Strategic Plan Alignment:

The initiative contained within this report supports the following pillar(s) of the strategic plan:

- Attracting Business Investment and Tourists to Port Colborne
 - City-Wide Investments in Infrastructure and Recreational/Cultural Spaces
 - Value: Financial Management to Achieve Financial Sustainability
 - Governance: Communications, Engagement, and Decision-Making
-

Conclusion:

In conclusion, Staff recommend Council approve the sponsorships and partnership package included in Appendix A.

Staff look forward to continuing to grow these opportunities.

Appendices:

- a. PORTicipate Package Overview

Respectfully submitted,

Luke Rowe
Event & Volunteer Coordinator
905-835-2900 ext. 566
Luke.Rowe@portcolborne.ca

Report Approval:

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.

Report 2022-51 Appendix 'A' - PORTicipate Package Overview

Levels	Deckhand \$1,000	Boatswain \$3,000	First Mate \$5,000	Quarter Master \$10,000	Captain \$15,000
Canal Days					
VIP Concert Experience			4	6	8
Empire Sandy Cruise Tickets			4	6	8
West Street/Patio on West Drink & a Bite Vouchers	4	16	24	24	24
Mayors Media Conference	2	4	4	6	8
TV Exposure					Yes
Event Signage (Consolidated Sign at set locations name only)	Name only	Logo	Logo	Logo	Logo
Radio Exposure				Mention	Mention
Social Media & City Website	Name only	Logo	Logo	Yes & Logo	Yes & Web Banner and Logo
Booth Space During Weekend			Yes	Yes	Yes
\$2000 naming option (Canal Days Experiences)		Yes	Yes	Yes	Yes
Reference Program Listing	Name only	Name only	Name Only	Logo	Logo
City Parks, Beaches, Marina, Recreation Facilities					
Waste Receptacles - Consolodated Sponsor List	Name only	Logo	Logo	Large Logo	Large Logo

Vale Health & Wellness

Wall Sign - Both Rinks (Consolidated List of Sponsors)			Yes	Yes	Yes
Ice Logo Option (50% Discount on first year annual fee)			Yes	Yes	Yes
Community Free Skate		Yes	Yes	Yes	Yes

Schedule E - Advertising Vale Health & Wellness Centre

50% proposed increase to ice logo rates:

Ice Logos	2022 Proposed Fees		
	Year 1	Year 2	Year 3
Rink 1 - Logo #2	\$ 2,218.00	\$ 1,014.00	\$ 1,014.00
Rink 2 - Logo #2	\$ 1,951.00	\$ 804.00	\$ 804.00
Rink 1 & 2 - Logo #2 - 1 yr.	\$ 3,544.00	N/A	N/A
Rink 1&2 - Logo #2 - 3 yr. (15% discount)	\$ 4,170.00	\$ 1,231.00	\$ 1,231.00
Rink 1 Goal Lines - Logo # 6 (two logos)	\$ 2,142.00	\$ 1,764.00	\$ 1,764.00
Rink 2 Goal Lines - Logo #6 (two logos)	\$ 1,836.00	\$ 1,429.00	\$ 1,429.00

****15*** discount does not apply for two logos on the same ice surface.

The opportunity to bundle advertising/sponsorship to be negotiated using approved rates.

2022 Approved Fees		
Hockey Dressing Rooms	Each/Yearly	\$ 213.00
Rink 1 - 4x8 Boards	Each/Yearly	\$ 1,275.00
Rink 1 - Press Box Wrap	Each/Yearly	\$ 7,435.00
Rink 1 - Score Clock	Each/Yearly	\$ 2,656.00

**Subject: Voting Systems and Alternative Voting Methods - 2022
Municipal Election**

To: Council

From: Development and Legislative Services Department

Report Number: 2022-58

Meeting Date: March 8, 2022

Recommendation:

That Development and Legislative Services Department Report 2022-58 be received;

That Council approve the use of vote tabulators and the use of vote by mail on demand as an alternative voting method in the 2022 municipal election; and

That a by-law be brought forward for Council approval.

Purpose:

To provide Council with information regarding alternative voting methods and recommend a method to be established for the 2022 municipal election.

Background:

The City of Port Colborne uses paper ballots at voting locations throughout the City for municipal elections and vote tabulators have been used regularly to count ballots for a number of elections. This method of vote counting is efficient in that it is quick and accurate, ensuring that the reporting of unofficial election results can be provided on election night.

The *Municipal Elections Act (MEA)* sets out the responsibility for conducting municipal elections to the City Clerk but requires Council approval of several key items. Section 42 of the *MEA* states that Council may pass by-laws authorizing the use of vote-counting equipment as well as the use of alternative voting methods. The *MEA* requires this decision be made by May 1 of the election year.

Discussion:

When considering the use of vote-counting equipment and alternative methods of voting, the City Clerk considered whether the options uphold the principles of the *MEA* and its regulations. These principles, while not established as part of legislation, are generally recognized based on case law as:

- a) the secrecy and confidentiality of the voting process is paramount;
- b) the election shall be fair and non-biased;
- c) the election shall be accessible to the voters;
- d) the integrity of the voting process shall be maintained throughout the election;
- e) there is to be certainty that the results of the election reflect the votes cast;
- f) voters and candidates shall be treated fairly and consistently; and
- g) the proper majority vote governs by ensuring that valid votes are counted and invalid votes are rejected so far as reasonably possible.

In addition to these principles, the City evaluates the ability to effectively administer election options such as financial implications, public expectations, and election trends. The 2022 review of voting methods included considerations of potential impacts of the COVID-19 pandemic on administering the election.

Municipal Elections in Port Colborne have run smoothly in the past using vote tabulator machines. The City purchased tabulator machines which have been used for many elections and, at almost 20 years old, have now reached end of life. Several years ago, Staff made budget provisions to lease tabulators in the future, beginning with the 2022 election. Leasing tabulator machines is recommended as ever evolving technology can mean that machines become obsolete before a return on investment is seen.

Staff are recommending an additional form of voting in the 2022 municipal election which will provide benefits in accessibility as well as address the COVID-19 pandemic. This additional form of voting is called vote by mail on demand and allows a voter to request a ballot by mail as necessary. This hybrid voting method provides the continued option to vote in person, which is the traditional process conducted in Port Colborne, but also provides an option to those voters who, for any number of reasons, cannot attend a voting location. This method of voting offers convenience to voters who cannot attend a voting location, accessibility to those more comfortable voting from home, and safety for those who are concerned about attending a voting location during the COVID-19 pandemic. Elections Canada and Elections Ontario both offer mail-in ballots and have reported success in providing the option.

If passed by Council the City Clerk, in accordance with the *MEA*, would develop procedures regarding the process for requesting, delivering, and submitting these ballots. All ballots would need to be submitted by the end of the voting period on October 24. Staff recognize that any remote voting method is unsupervised and presents additional considerations associated with maintaining the integrity and security of the election process. This risk is present to different degrees with all voting methods,

including in-person voting. Maintaining security and preventing fraudulent voting requires carefully developed and audited processes as well as voter responsibility which is addressed in the *MEA* and will form part of the Clerk's procedures.

Council should expect the process to be similar to the below example:

A kit consisting of instructions, voter declaration card, ballot, secrecy folder and pre-paid return envelope would be mailed to voters that request a mail ballot prior to the cut-off date. When received, the voter would mark their ballot and seal it inside the secrecy envelope provided in the kit. They would also sign the voter declaration card and mail it along with the secrecy envelope back to City Hall using the provided return envelope. Delivery directly to City Hall would also be accepted. The voter declaration card would act as an affidavit or solemn oath and must be signed in order for the ballot to be counted.

When election officials receive the returned envelope, they will open the vote by mail package and separate the voter declaration card from the ballot, which is kept secret and sealed in the secrecy envelope. Election officials will review and scan the voter declaration card to strike the voter off the voters' list. The secrecy envelope containing the ballot will be placed in a secure ballot box until Election Day.

Internet voting as an alternative voting method has not been recommended but is a topic that is frequently discussed. Internet voting is costly to implement and staff have not found value in implementing this method. Internet voting is an efficient and secure form of voting. This voting method generally increases advance voting and accessibility to voting, however it does not usually increase total voter turnout. The barrier to implementing this voting method in Port Colborne is the increased financial costs and staff resources. The cost of implementation would be between \$20,000-\$50,000 plus additional staff and IT resources. New procedures and training would be required as well as rigorous security testing. Staff have found value in implementing internet voting only when it was used as the only method of voting.

Internal Consultations:

As the key access point for residents, Customer Service staff will work with Clerk's Division staff to assist in facilitating the vote by mail on demand process.

Financial Implications:

There are no financial implications if the recommended method is approved. Vote by mail on demand is expected to have a cost of approximately \$5 plus staff time per ballot cast via this method. With an estimate of 200 people requesting this service, a total cost

of \$1,000 will be absorbed through the current election budget. The new rental fee for vote counting equipment has previously been included in the election reserve budgeting process.

Public Engagement:

Following the 2018 municipal election, staff reached out to the public, election staff, and candidates to participate in a survey regarding their voting experience. While almost all participants stated that they were satisfied with the accessibility of the election and voting locations, many did indicate that they would be interested in the City exploring new voting options. Respondents were most interested in internet voting and mail-in ballots.

If approved, the City Clerk would work with Communications staff to advertise the new voting option to the public. In addition, all eligible voters receive a voter notification card that outlines voting options and provides necessary information.

Strategic Plan Alignment:

The initiative contained within this report supports the following pillar(s) of the strategic plan:

- Service and Simplicity - Quality and Innovative Delivery of Customer Services
 - Governance: Communications, Engagement, and Decision-Making
-

Conclusion:

Staff recommend that a hybrid voting method be offered in the 2022 municipal election in order to provide traditional voting options with increased accessibility and convenience.

Respectfully submitted,

Amber LaPointe
Director of Development and Legislative Services/City Clerk
905-835-5746 x106
amber.lapointe@portcolborne.ca

Report Approval:

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.

Subject: Procedural By-law Update

To: Council

From: Development and Legislative Services Department

Report Number: 2022-57

Meeting Date: March 8, 2022

Recommendation:

That Development and Legislative Services Department Report 2022-57 be received;

That the Draft Procedural By-law attached as Appendix A of Development and Legislative Services Department Report 2022-57 be approved; and

That a by-law be brought forward for the Mayor and City Clerk to sign.

Purpose:

The purpose of this report is to update the Procedural By-law to reflect changes to the procedures of City Council, maintain compliance with the *Municipal Act*, and promote good governance.

Background:

The City's Procedural By-law is required under the *Municipal Act*, S.O. 2001 c.25, as amended and governs the proceedings of Council as well as Standing and Advisory Committee meetings. The Procedural By-law provides the rules of order and conduct and promotes accountability and transparency in decision-making. The Procedural By-law should be reviewed regularly and updated as meeting structure and process evolves. The last review of Council procedures was conducted in 2015.

Discussion:

The Procedural By-law update was undertaken by identifying the changing requirements of the City of Port Colborne through observing meetings and reviewing

suggestions that staff have received regarding the meeting process. Also, a review was undertaken of other municipalities with geographical proximity and/or similar population size. The result of the review was a better understanding of how other municipalities were addressing common concerns and helped provide recommendations to add clarity to the City's By-law.

The Procedural By-law has been updated to reflect changes in legislation since 2015, previous amendments made to the by-law, and natural changes in the operations of Council meetings. The updated Procedural By-law provides clarity to the meeting process and gives the Chair the tools needed to run an efficient meeting.

Many minor amendments were made as housekeeping updates in order to create a more concise and easy to read document. In addition to the housekeeping updates, several larger amendments were added to the by-law. Below is a list identifying those changes and the section of the By-law where they can be referenced:

- Changed the ability to waive the rules of procedures from majority to two-thirds vote on all items in the by-law except for changing the order of the agenda and extending the time of a delegation/presentation (Section 2.3)
- Changed the rules of procedures referenced from Bourinot's Rules of Order to Robert's Rules of Order (Section 2.5)
- Updated Council/Committee structure to reflect the removal of the Committee of the Whole from regular Council meeting nights (Section 8)
- Included clarification on citizen committees (Section 9)
- Updated Council schedule to reflect the move to Tuesday meetings (Section 10.2)
- Removed the second Council meeting in August and December as well as the second meeting in September and October in an election year (Section 10.3-10.4)
- Moved the inaugural meeting closer to the new commencement date of the term of Council which is November 15 (Section 12.1)
- Include the addition of Statutory Public Meetings as separate meetings of Council (Section 14)
- Updated reasons to move into closed session in accordance with the *Municipal Act* (Section 15.2)
- Updated electronic meetings to reflect approved amendment (Section 16)
- Limited Council meetings to end by 12 a.m. (Section 20.3)
- Updated agenda order to reflect current order used including the land acknowledgement (Section 23.1)
- Updated consent agenda to include ability to quickly comment on an item without the removal from the consent agenda (Section 25.2)
- Clarified delegation process including deadlines and delegation requests for items not listed on the agenda (Section 32)

- Limited questions of members to delegations and staff to two questions at a time (Section 36.1-36.2)
 - Clarified appropriate questions and speaking by members (Section 36.3)
 - Changed the 10-minute speaking limit by each member to two separate 5 minute speaking times (Section 36.11)
 - Updated Chair provision to include ability to quickly comment and not step down as Chair (Section 36.12)
 - Changed the Chair's authority to be overturned on a ruling with a two-thirds vote (Schedule A Section 2.6 and 8.3)
-

Internal Consultations:

Changes to the Procedural By-law have been brought forward as a result of changing behaviour and formal amendments by Council, during meetings. The Procedural By-law is a document which Council members should take ownership of. A review of the By-law will occur once each term of Council and members should continue to provide feedback regarding the document so that it will continue to accurately reflect the operations of the members of Council.

Financial Implications:

There are no financial implications.

Public Engagement:

Once approved, the Procedural By-law will be available on the City's website and will be circulated to Council and staff as necessary.

Strategic Plan Alignment:

The initiative contained within this report supports the following pillar(s) of the strategic plan:

- Governance: Communications, Engagement, and Decision-Making
-

Conclusion:

The updated Procedural By-law reflects the evolving requirements of Council meetings and adds clarity to the meeting process. The document should be used as a tool to

organize and run effective meetings and should be updated as needed to reflect any changes desired by Council.

Appendices:

- a. Draft City of Port Colborne Procedural By-law

Respectfully submitted,

Amber LaPointe

Director of Development and Legislative Services/City Clerk

905-835-2901 x106

amber.lapointe@portcolborne.ca

Report Approval:

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.

Port Colborne Procedural By-law (*DRAFT*)

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The Corporation of the City of Port Colborne

By-law No. _____

Being a By-law to Govern the Proceedings of Council
and Committee Meetings, and to repeal by-law 6250/76/15
and amendments thereto

Whereas section 238(2), of the *Municipal Act, S.O. 2001, c. 25* requires that every municipality and local board shall pass a procedure by-law for governing the calling, place and proceedings of meetings; and

Whereas at its meeting of March 8, 2022, the Council of The Corporation of the City of Port Colborne (Council) approved the recommendations of the Development and Legislative Services Department, Report No. 2022-57, Subject: Procedural By-law Update; and

Whereas the Council of the City of Port Colborne deems it expedient to repeal and replace By-law 6250/76/15 including amendments;

Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

Definitions

In this by-law:

- 1.1 "Abstain" means a Member who is lawfully entitled to vote but chooses not to exercise their right to vote on a matter. When a Member abstains from a vote without declaring a pecuniary interest they will be counted as opposed to the motion.
- 1.2 "Act" means the *Municipal Act, S.O. 2001, c. 25. as amended.*
- 1.3 "CAO" means the Chief Administrative Officer of the City and/or designate.
- 1.4 "Chair" means the person presiding over a meeting of a Committee or Council.
- 1.5 "City" means The Corporation of the City of Port Colborne.
- 1.6 "Clerk" means the City Clerk of the City and/or designate(s).
- 1.7 "Closed Session" means a meeting or part of a meeting that is not open to the public.

- 1.8 "Committee" means a Committee of Council. This may be a standing committee or an advisory committee.
- 1.9 "Council" means the Council of The Corporation of the City of Port Colborne. The term Council also refers to Committees when no alternate rules are stated.
- 1.10 "Deputy Mayor" means that Member of Council who has been appointed to act for a designated period of time in the absence of the Mayor.
- 1.11 "Electronic Participation" means a Council Member who participates in a Committee of the Whole or Council meeting remotely via electronic means in accordance with the provisions of the *Municipal Act, 2001* as amended.
- 1.12 "Emergency" means a serious, unexpected and potentially dangerous event or situation requiring immediate action.
- 1.13 "Inaugural Meeting" means the first meeting of a new Council after a regular election.
- 1.14 "Majority" means more than half of the votes cast by Members entitled to vote and present at time of voting.
- 1.15 "Member" means a Member of Council or Committee.
- 1.16 "Meeting" means any regular, special, public, or other meeting of Council, or Committee; where
- a) a Quorum of Members is present, and
 - b) Members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of the Council or Committee.
- 1.17 "Pecuniary Interest" means a direct or indirect financial impact of a Member as defined under the *Municipal Conflict of Interest Act, R.S.O. 1990, c.M. 50*.
- 1.18 "Point of Order" means a matter that a Member considers to be a departure from or contravention of the rules, procedures and/or generally accepted practices of Council.

- 1.19 "Point of Privilege" means a matter that a Member considers to question their integrity and/or the integrity of the Council.
- 1.20 "Public Meeting" means a meeting of Council required pursuant to the Planning Act or other statute.
- 1.21 "Quorum" means a majority of the voting Members of Council or Committee.
- 1.22 "Regular Meeting" means a scheduled meeting held in accordance with the approved calendar/schedule of meetings.
- 1.23 "Rules of Procedure" means the rules and regulations contained in this by-law.
- 1.24 "Special Meeting" means a meeting not scheduled in accordance with the approved calendar/schedule of meetings.
- 1.25 "Seniority" means in the first instance, the total years of service as a Councillor/Mayor with the City of Port Colborne, and in the second instance, to break a tie in a ward, by majority of votes in that year.

General Provisions

2. Rules

- 2.1 This by-law shall be known as the "Procedural By-law" of the City of Port Colborne.
- 2.2 The rules and regulations contained in this by-law shall be the rules and regulations for the order and dispatch of business in meetings of Council and Committee. All boards and citizen committees of the City are expected to adopt procedures regarding the calling and conduct of meetings, and in the absence of such procedures, these rules shall apply.
- 2.3 Any rules or regulations contained in this by-law may be temporarily suspended, except for those rules or regulations that are set out by legislation, with the consent of at least two-thirds of the Council Members present.
- 2.4 The Clerk will be responsible to interpret the rules of procedure under this by-law.
- 2.5 All points of order or procedure for which rules have not been provided in this by-law will be decided by the Chair in accordance, as far as is reasonably practicable, with the rules of parliamentary law as contained in Robert's Rules of Order.

- 2.6 All groups, agencies, firms or corporations that receive funding from Council and/or the City of Port Colborne will adopt provisions related to access of public meetings similar to this by-law.

Roles and Duties

3. Chair

- 3.1 The Chair will act as presiding officer over the conduct of the meeting, including the preservation of good order and decorum, ruling on points of order and deciding on all questions relating to the orderly procedure of the meetings, subject to an appeal by any Member to the Committee or Council of any ruling of the Chair.
- 3.2 If the Chair desires to leave the Chair for the purpose of taking part in the debate or otherwise, they will call on the Vice-Chair, or in the absence of the Vice-Chair, on another Member, to fill their place until resuming the Chair.

4. Mayor

- 4.1 It is the role of the head of Council to:
- a) carry out the responsibilities of their roles as described in sections 225 and 226.1 of the Municipal Act, S.O. 2001;
 - b) represent and support the Council and its decisions in all matters;
 - c) represent the municipality at official functions;
 - d) represent Council with respect to all levels of government, their agencies, and private organizations.
 - e) preside as Chair over all Council and Standing Committee meetings, unless unavailable, in which case the Deputy Mayor will act as the presiding officer.

5. Deputy Mayor

- 5.1 The role of Deputy Mayor shall be assumed by each Member of Council on an equitable rotating basis, who in the absence of the Mayor shall act in the Mayor's place and shall preside at Council and Standing Committee meetings with all powers and obligations of the Mayor.

5.2 The role of Deputy Mayor will be filled on a six-month basis and rotated amongst each elected Councillor during each new Council term. Rotation will be by Ward One through Ward Four and by seniority in each ward.

5.3 In the absence of the Mayor, or if his office is vacant or if they refuse to act, and in the absence of the Deputy Mayor, the Clerk shall call the Council to order and, if a quorum be present, the Members thereof shall choose a presiding officer from amongst the Members present and such presiding officer, during such absence or vacancy or refusal to act, has all the powers of the Mayor.

6. Members of Council

6.1 It is the role of the Members of Council to:

- a) carry out the responsibilities of their roles as described in section 224 of the *Municipal Act, S.O. 2001*;
- b) uphold the by-laws and policies of the Corporation of the City of Port Colborne;
- c) deliberate on the business submitted to Committee and Council;
- d) vote on all motions before Council;
- e) respect the rules of procedure at all meetings.

7. Clerk

7.1 It is the role of the Clerk to:

- a) carry out the responsibilities of their roles as described in section 228 of the *Municipal Act, S.O. 2001*;
- b) provide procedural advice to the Chair and to Members on agenda business and on preparing motions;
- c) ensure notice of meetings is provided as set out in this by-law;
- d) make minor deletions, additions or other administrative changes to any by-law, motion, and/or minutes to ensure the correct and complete implementation of the actions of Council;
- e) authenticate by signature when necessary, all resolutions, by-laws and minutes of meetings and certify copies of such documents when required;
- f) perform such other duties as prescribed by law, or by direction of Council.

7.2 The Clerk will be present at all meetings of Committee and Council.

Committees of Council

8. Standing Committees of Council

- 8.1 Council has one regular standing Committee called the Committee of the Whole that will be scheduled by the Clerk as needed when larger discussion or public input is required. Items for consideration at Committee of the Whole include, but are not limited to, budget, workshops, and training.
- 8.2 All Councillors are Members of the Standing Committees and the Mayor acts as presiding officer.
- 8.3 Recorded votes are not permitted at a Standing Committee.
- 8.4 Motions passed in Standing Committee will be brought forward to a Regular Council Meeting for ratification.

9. Advisory Committees

- 9.1 Council may, at any time, establish a committee to advise Council on matters within their jurisdiction.
- 9.2 Members of the Committees will be appointed by Council at the recommendation of the Clerk.
- 9.3 Up to two Members of Council will be appointed to each board and/or Advisory Committee to act as a liaison to the committee. The Mayor is an ex-officio non-voting member of every Committee.
- 9.4 Members of Council are not eligible to act as Chair or Vice-Chair and are non-voting Members.
- 9.5 Advisory Committees will be reviewed at the beginning of each term of Council.
- 9.6 All Advisory Committees will follow the rules of Standing Committees unless otherwise stated in their terms of reference approved by Council.
- 9.7 If a quorum for an Advisory Committee meeting is not present within fifteen (15) minutes of the time fixed for the commencement of the meeting, the Committee may proceed without a quorum, provided that at least three Members are present. The Clerk is not required to be present and no motions will be passed or minutes prepared.

Council and Committees of Council

10. General

- 10.1 Meetings are held in the Council Chambers of City Hall unless otherwise decided by the Clerk, in consultation with the Mayor and/or CAO.
- 10.2 Meetings are held on the second and fourth Tuesday of each month at 6:30 p.m., except when Tuesday is a public holiday or a day when City Hall is closed, in which case the meeting is held at the same hour on the next day that City Hall is open.
- 10.3 Only the first regular meeting of Council in August and December shall be held.
- 10.4 In a municipal election year only the first regular meeting of Council shall be held in September and October.
- 10.5 If changes to the meeting calendar are necessary the Clerk may bring a report to a meeting of Council and the annual schedule may be changed with a majority vote of the Members.
- 10.6 Where circumstances warrant, the Clerk may, in consultation with the Mayor and/or CAO, cancel a meeting. Where possible notice of cancellation will be given to the Members and staff by e-mail or telephone. Public notice of the cancellation will be provided by way of the City's website and/or posting a written notice at City Hall. The business of the cancelled meeting shall be considered at the next regularly scheduled meeting, or at a special meeting called in accordance with this by-law.
- 10.7 Consumption of beverages other than water, and the consumption of food, shall not be permitted in the Council Chambers during a meeting.

11. Meetings Open to the Public

- 11.1 Except as provided in this by-law, all meetings will be open to the public.
- 11.2 The chair may expel or exclude from any meeting any person who has engaged in improper conduct at the meeting.
- 11.3 Except for the Members and staff, no person is allowed to proceed beyond the area in the Council Chambers which has been set aside for the public and the media, unless permitted to do so by the Mayor, CAO, or Clerk. In no case shall such person be allowed to take a seat among or occupy the seat of a Member.

12 Inaugural Meeting of Council

- 12.1 The first meeting of a newly elected Council will be held in Council Chambers at the date and time of the first regularly scheduled Council meeting following the commencement of the new term.

13 Special Meetings

- 13.1 The Mayor may at any time call a special meeting of Council or Committee.
- 13.2 The Mayor shall call a special meeting upon direction of a majority vote of the Members at a regular Council meeting.
- 13.3 The Clerk shall call a special meeting whenever requested by written petition of a majority of the Members of Council so to do, for the purpose and at the time mentioned in the petition.
- 13.4 Special Meetings should only be called when business cannot wait until the next regularly scheduled meeting in order to promote transparency.
- 13.5 The determination of meeting type (Council or Committee of the Whole), shall be made by the Clerk, in consultation with the Mayor and/or CAO, and shall take into consideration the nature of the business to be considered.
- 13.6 Notice will be provided by the Clerk in accordance with section 17 of this by-law.
- 13.7 No business may be considered at a special meeting of Council or of a Committee other than that specified in the notice, or agenda.

14 Statutory Public Meetings

- 14.1 Matters requiring a Public Meeting by Council under the *Planning Act* or other statute shall be presented to Council as follows:
- a) at a regular meeting of Council to be held at 6:30 p.m. on the third Tuesday of the month, up to 6 times a year. These meetings will be scheduled by the Clerk by December 31 of the prior year and included in the annual schedule of Council meetings.
 - b) as a separate item of business on the agenda of a regular Council or Committee meeting, whichever is deemed most expedient by the Clerk in consultation with the CAO.

15 Closed Session

- 15.1 No meeting or part of a meeting may be closed to the public unless the subject matter meets the legislated criteria for a closed meeting. The decision to close a meeting is discretionary.
- 15.2 In accordance with sections 239(2), 239(3), and 239(3.1) of the *Municipal Act, S.O. 2001, c. 25*, a meeting, or part of a meeting may be closed to the public if the subject matter being considered is:
- a) the security of the property of the municipality or local board;
 - b) personal matters about an identifiable individual, including municipal or local board employees;
 - c) a proposed or pending acquisition or disposition of land by the municipality or local board;
 - d) labour relations or employee negotiations;
 - e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
 - f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
 - g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
 - h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
 - i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
 - j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value;
 - k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;
 - l) a request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act;
 - m) an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13 (1) of the *Municipal Act*, or the investigator referred to in subsection 239.2 (1) of the *Municipal Act*;

- n) educational or training of the members where at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.
- 15.3 Prior to moving into a closed session for one of the reasons listed in section 15.2, Council will pass a motion stating:
- a) the fact that Council is convening into closed session;
 - b) the specific provision under the *Municipal Act* that permits the item to be considered in a closed session; and
 - c) the general nature of the matter to be considered.
- 15.4 Attendance in closed sessions will be limited to the Members of Council, Clerk, CAO, and those specifically invited to remain by the CAO.
- 15.5 Members are prohibited from discussing any additional matters during a closed session other than those identified by the motion passed under section 15.3.
- 15.6 When in closed session a vote will not be taken unless the vote is for a procedural matter, or for giving direction to staff or other individuals under section 239(6) of the *Municipal Act*.
- 15.7 On reconvening in public session, the Chair will accept a motion regarding the matters discussed in closed session, or alternatively advise that direction had been given to staff during the closed session in accordance with the *Municipal Act*.
- 15.8 The Clerk is responsible for maintaining a confidential copy of all original documentation distributed and confidential minutes of all closed sessions.
- 15.9 All information, documentation or deliberations received, reviewed or taken in closed session is confidential.
- a) Members shall hold in strict confidence all information concerning matters dealt with in closed session. No Member shall release, make public, or in any way divulge any such confidential information or any aspect of closed session deliberations, unless expressly authorized by Council or required by law.
 - b) Any member who contravenes these provisions shall be deemed not to be acting in the interest of, on behalf of, or with the authority of the Council of The Corporation of the City of Port Colborne.

- 15.10 Any person may file a complaint as to whether the City has complied with the open meeting legislation by filing a complaint with the Ontario Ombudsman.

16 Electronic Participation

- 16.1 Electronic participation will be permitted by Members of Council and Committees only in circumstances deemed extraordinary by the Clerk.
- 16.2 A Member of Council shall be present in person at the meeting in order to Chair the meeting. If all Members are participating electronically then the Chair would be appointed as prescribed in this by-law.
- 16.3 The Member of Council who wishes to participate in a meeting electronically shall provide the Clerk a minimum of 24 hours' notice in advance.
- 16.4 Members participating electronically will count towards quorum in accordance with Section 238 (3.3) of the *Municipal Act*.

17. Notice of Meeting

- 17.1 The Clerk will provide notice to the public of all meetings of Council, agendas, cancellations and re-scheduling by:
- a) posting the annual schedule of meetings on the City's website and by distributing copies upon request;
 - b) updating the City's website calendar within twenty-four hours of any changes made to the schedule;
- 17.2 The agenda for each regular Council, Public, or Committee meeting will be posted to the City's website not less than seventy-two hours before the hour appointed for the holding of the meeting.
- 17.3 Items or matters will not be added to the agenda after distribution to Council or Committee unless they are of an urgent nature and require a decision prior to the next Council or Committee meeting. In these cases, an Addendum will be prepared, distributed and posted to the City's website calendar.
- 17.4 The agenda for each Special Meeting of Council or Committee will be posted on the City's website not less than forty-eight hours before the time set for such special meeting.

- 17.5 A Special Meeting of Council may be held, without notice, to deal with an emergency situation as defined under the Emergency Management and Civil Protection Act provided that an attempt has been made to reach the members by telephone and/or e-mail. No business except business dealing directly with the emergency situation will be transacted at that meeting.
- 17.6 Lack of receipt of the notice will not affect the validity of holding the meeting nor any action taken at the meeting.
- 17.7 The Chair may, if it appears that an emergency weather event will prevent the Members from attending a meeting, postpone that meeting by advising the Clerk and as many Members as they are able to reach. Postponement will not be for any longer than the next regularly scheduled meeting of that Committee or Council.

18 Call to Order and Quorum

- 18.1 The Chair will call the meeting to order as soon after the hour of meeting as a quorum is present. Quorum is achieved when a majority of the Members are present.
- 18.2 If the Mayor is not present within fifteen (15) minutes of the time appointed for the meeting, the Deputy Mayor shall call the meeting to order and shall preside during the meeting or until the arrival of the Mayor.
- 18.3 If a quorum for a Council, or Committee meeting is not present within fifteen (15) minutes of the time fixed for the commencement of the meeting, the Clerk will indicate that no quorum is present and the meeting will stand adjourned until the next meeting of Council.
- 18.4 Where the number of Members who are unable to participate in a meeting by reason of the provisions in the *Municipal Conflict of Interest Act, R.S.O. 1990, c.M. 50*, such that at that meeting the remaining Members are insufficient to constitute quorum, the remaining Members will be deemed to constitute a quorum, provided such number is not less than two.
- 18.5 If during the course of a Council meeting, a quorum is lost, the Chair will declare that the meeting will stand recessed temporarily or be adjourned until the date of the next regular meeting.

19 Meeting Recess

- 19.1 Council may, after ninety minutes of consecutive deliberation, recess for a period deemed appropriate by the Chair.

20 Adjournment Hour

- 20.1 All meetings will adjourn when Council, or Committee have completed all business listed on the agenda, or at 11 p.m., whichever is earlier.
- 20.2 Where the business before Council or Committee has not been completed by the adjournment hour, a motion may be passed by two-thirds vote of the members present to proceed beyond the hour of 11 p.m. to continue any unfinished business.
- 20.3 Notwithstanding section 20.2 above, no meeting will proceed beyond the hour of 12 a.m.
- 20.4 Unless decided otherwise prior to the adjournment of the meeting, any unfinished business will be discussed at the next scheduled Council meeting.

21 Recording of Meetings

- 21.1 Anyone may use a device(s) to transmit and/or record proceedings of open meetings of Committee and Council, unless doing so causes a disruption, interferes with the conduct of the meeting or jeopardizes safety, as determined by the Mayor.
- 21.2 All regular Committee Council and Committee meetings taking place in open session in the Council Chambers may be recorded for public broadcast and may be available online for public viewing.
- 21.3 Closed Session meetings may be recorded electronically and retained by the City. The Clerk shall be responsible for the care and retention of the recording. A recording of a Closed Session meeting shall only be accessed or disclosed for the purposes of a closed meeting investigation described under the Act, or otherwise required by law.
- 21.4 No Member or staff, except the Clerk, shall record the proceedings of a Closed Session meeting.

Council and Committee Agendas and Minutes

22 General

- 22.1 Prior to each regular meeting, the Clerk in consultation with the CAO, shall prepare an agenda of all the business to be brought before Council and Committee.
- 22.2 The agenda shall include the date, time and location of the meeting, and shall accurately reflect the matters intended to be considered at the meeting.
- 22.3 Agendas, along with supporting materials, shall be delivered to the Members and the public on the Thursday prior to a regular meeting.
- 22.4 All information and communications intended to be presented to Council shall be submitted to the Clerk in writing and prepared by staff using the City's standard report template or in the form of a memorandum.
- 22.5 All documents intended to be submitted to Council shall be delivered to the Clerk no later than 12 p.m. on the Tuesday prior to the meeting.
- 22.6 Addendums to the agenda will be avoided for all but urgent matters in order to provide transparency in decision-making. Matters will not be added to the agenda after distribution to Council or Committee unless they are of an urgent nature and require a decision prior to the next Council or Committee meeting.
- 22.7 All business will be taken up in the order as listed on the agenda unless otherwise decided by a vote of the majority of Members present.

23 Council Agenda

- 23.1 Council agendas shall be generally formatted as follows but modifications to the matters to be included or to the order of business may be made by the Clerk without requiring amendment to this by-law:
 - a) Call to Order
 - b) National Anthem
 - c) Land Acknowledgment
 - d) Proclamations
 - e) Adoption of Agenda
 - f) Disclosures of Interest
 - g) Approval of Minutes
 - h) Statutory Public Meetings
 - i) Staff Reports
 - j) Correspondence Items
 - k) Presentations

- l) Delegations
- m) Mayor's Report
- n) Regional Councillor's Report
- o) Staff Remarks
- p) Councillors' Remarks
- q) Consideration of Items Requiring Separate Discussion
- r) Motions
- s) Notices of Motions
- t) Minutes of Boards & Committees
- u) By-laws
- v) Confidential Items
- w) Procedural Motions
- x) Information items
- y) Adjournment

24 Standing Committee Agenda

24.1 Standing Committee agendas shall be generally formatted as follows but modifications to the matters to be included or to the order of business may be made by the Clerk without requiring amendment to this by-law:

- a) Call to Order
- b) Adoption of Agenda
- c) Disclosures of Interest
- d) Public Meetings
- e) Staff Reports
- f) Correspondence Items
- g) Presentations
- h) Delegations
- i) Consideration of Items Requiring Separate Discussion
- j) Procedural Motions
- k) Information items
- l) Adjournment

25 Consent agenda

25.1 All staff reports and correspondence items will be considered as a consent agenda. The Chair will allow Members to remove items from the section of the agenda before voting on the remainder of the items.

25.2 All items listed in the consent agenda are subject to a single motion that is neither debatable, nor amendable. A Member may make a brief comment regarding a consent item prior to the consideration of the motion, however, if an item requires

further discussion, debate, or an amendment it must be removed from the consent agenda and placed on the regular agenda for discussion.

26 Notice of Motion

- 26.1 A Notice of Motion is a statement of intention to introduce a motion at a future meeting. A Notice of Motion is not debatable.
- 26.2 A Notice of Motion may be given by any Member during the appropriate part of a meeting of Council. The item will be added to the agenda of the next regularly scheduled Council meeting.
- 26.3 Where it is deemed necessary to not delay the consideration, a notice of motion may be considered by Council immediately upon its introduction by a successful two-thirds vote of the Members present.
- 26.4 After having provided a Notice of Motion, the Member shall prepare and submit a memorandum including information on the item and the proposed motion to the Clerk by Tuesday at 12 p.m. the week before the Council meeting so that it can be included in the agenda.
- 26.5 Memorandums submitted to the Clerk by the prescribed time will be permitted on the agenda even if notice was not provided at the previous meeting. The memorandum will act as notice and the item will be discussed at the regular meeting of Council.

27 By-laws

- 27.1 All by-laws being considered will be listed and included in the Council agenda.
- 27.2 Subject to the provisions of any statute or regulation which requires otherwise, by-laws shall require only one reading prior to being passed by Council.
- 27.3 Unless separated at the request of a Member, all by-laws proposed for adoption will be passed collectively by a single motion.
- 27.4 Every by-law passed by Council will be sealed with the seal of the Corporation, signed by the Mayor, or Chair of the meeting at which the by-law was passed, and by the Clerk present at the meeting, and deposited with the Clerk to become part of the official record.

27.5 A by-law will be passed for each regular or special Council meeting to confirm the proceedings thereof.

27.6 The Clerk is authorized to make minor corrections to any by-law resulting from technical or typographical errors prior to the by-law being signed.

28 Minutes

28.1 Minutes shall record:

- a) the place, date and time of meeting;
- b) the name of the Chair and the record of the attendance of the Members;
- c) declarations of pecuniary interest;
- d) the motions considered and votes taken by Council, or Committee; and
- e) except as provided elsewhere in this by-law, all the other decisions or authorized actions without note or comment

28.2 The minutes of each Council and Committee meeting shall be presented to Council at the next regular meeting for confirmation.

29 Mayor, Regional Councillor Reports, and Councillors' Remarks

29.1 The Mayor will have the opportunity at every Regular Council meeting to report on the activities of the Mayor's Office.

29.2 The Regional Councillor for the City of Port Colborne will have the opportunity at every Regular Council meeting to report on the activities of the Region.

29.3 Councillors will have the opportunity at every regular Committee meeting to report on constituency activities.

29.4 Any motion arising from the Mayor's Report, Regional Councillors' Report or Councillors' Remarks that will affect City policies or procedures, or that will require the allocation of financial or other City resources, shall be referred to staff for the preparation of a report to Council.

Public Participation

30 Public Conduct at Meetings

30.1 Only Members and authorized City staff will be allowed to proceed beyond the

speaker's podium without permission of the Chair or Clerk.

- 30.2 Public attendees must maintain order and will not display signs or placards, applaud, heckle, engage in telephone or other conversation, or demonstrate any behaviour that may be considered disruptive. No person will use indecent, offensive, or insulting language or speak disrespectfully to anyone in Council Chambers.
- 30.3 All electronic devices must be turned off or switched to silent during Council and Committee meetings. Photography and video should be kept to a minimum during a meeting and will only be permitted so long as it does not interfere with the meeting in any way. At any time during the meeting, at the discretion of the Clerk, use of electronic devices may also be prohibited if it is believed that the use is interfering with any audio or video broadcast of the meeting.
- 30.4 Any person who contravenes any provision of this section may be expelled from the meeting by the Chair.

31 Presentations

- 31.1 Presentations addressing matters relevant to the City and seeking to provide information, or receive input from Council, or Committee will be permitted from any local board or similar authority including relevant agencies, boards, commissions as well as other levels of government and City staff.
- 31.2 Presentations also include those appearing before Council to accept an award or receive recognition from the City.
- 31.3 Those wishing to make a presentation must provide a written submission to the Clerk by 12 p.m. on the Tuesday prior to the meeting, outlining the name(s), title(s), etc of those making the presentation and clearly stating the subject matter of the presentation.
- 31.4 Presentations will be limited to a maximum of ten minutes unless the representative has requested and been granted extra time from the Clerk before the agenda is published.
- 31.5 Council may limit or extend the time allowed for a presentation by a majority vote.

32 Delegations

- 32.1 Requests to delegate regarding an item on the Council or Committee agenda must be submitted in writing to the Clerk by 12 p.m. on the day of the meeting.
- 32.2 Any person, group of persons, or organization may request to speak to an item listed on the agenda provided that the subject matter of the delegation directly

relates to the item on the agenda. All requests to delegate must be made in writing to the Clerk, outlining the nature of their request, and include any additional material (i.e. PowerPoint) by the deadline stated in section 32.1.

- 32.3 If a delegate requests to speak regarding a matter not listed on the agenda they must provide the Clerk with a written submission outlining their request by 12 p.m. the Tuesday before the Council meeting. It will be at the discretion of the Clerk in consultation with the CAO if the item is an appropriate matter to be considered by Council.
- 32.4 Where a delegate has spoken previously at Committee or Council on an item a further delegation request by the delegate, or a related party, will not be permitted on the Council agenda unless the delegation is bringing forward new information. Only the new information will be heard.
- 32.5 The Clerk will provide the Chair with all requests to delegate submitted after the deadlines stated in section 32.1 and 32.3, for Council consideration. A majority vote is required to permit the delegate to speak.
- 32.6 A combined limit of three presentations and delegations will be permitted on the agenda of a Council meeting. There will be no limit on the number of delegations that the Clerk registers regarding items on the agenda.
- 32.7 Delegations will be permitted without prior registration during any public meeting as required by section 14.1 of the *Planning Act, R.S.O. 1990, c. P.13* or the *Drainage Act*. Delegations are strongly encouraged to register before the standard delegation registration deadline and will be asked to fill in an attendance form to fulfill legislative notice requirements.
- 32.8 Delegations will not be permitted:
 - a) when the subject matter is beyond the jurisdiction of the municipality;
 - b) for the purpose of advertising, publicizing or promoting any business or commercial enterprise or related event;
 - c) on any matter that is subject to a future meeting of Council or Committee;
 - d) on matters relating to litigation or potential litigation, including those matters which are before and under the jurisdiction of any court or administrative tribunal, unless such matter is referred to Council by the said court or administrative tribunal; or
 - e) on any Closed meeting agenda items
- 32.9 A person wishing to register as a delegation regarding an operational or administrative matter may be directed to the CAO first to discuss the issue.
- 32.10 Delegations will be permitted to speak for a maximum of ten minutes. The allotted

time includes any audio or video presentations but does not include answering questions from Members. If there are numerous delegates taking the same position on a matter, the Clerk will encourage them to select one spokesperson to present their views within the time allocation.

- 32.11 The speaking time for a delegation may only be extended by majority vote of the Members present.
- 32.12 Delegations must abide by the rules of procedure and public conduct at meetings. They will accept any decisions of the Chair and not enter into cross debate with Members, other delegations, or staff. Any discourse between Members and the delegation will be limited to Members asking questions for clarification and obtaining additional, relevant information only.
- 32.13 Where the CAO or the Clerk determines that a person requesting to delegate is likely to engage in unreasonable or offensive conduct, make unreasonable or offensive statements or demands, repeatedly speak on a subject matter that is not within the City's jurisdiction, or otherwise misuse the privilege of addressing Committee or Council, the person will not be permitted to appear as a delegate at the meeting.
- 32.14 At the discretion of the Chair, CAO, or City Clerk, written delegation material may be requested in advance of the meeting prior to confirming registration as a delegation. Upon review of that material by the Chair, CAO, or City Clerk, if it is deemed not applicable to the business of Council or Committee, the delegation will not be registered to speak at the meeting.
- 32.15 If a request to delegate has been denied in accordance with section 32.13 or 32.14 the CAO or the Clerk will:
 - a) Notify the requester that they will not be permitted to appear as a delegate and provide reasons for the decision; and
 - b) Inform the Members of the decision to deny the request.

33 Communications and Petitions

- 33.1 Every communication, including a petition, intended to be presented to Council and Committee shall be electronic or legibly written and shall be signed by at least one person giving their printed name and address.
- 33.2 Communications or petitions containing obscene or defamatory language shall not be accepted or presented to Council or Committee.
- 33.3 Petitions shall be presented to the Clerk and must include a written statement or position of those that signed the petition, the legible printed names and addresses of the petitioners, and original signatures of each. The individual or group initiating

the petition, or submitting the petition to the Clerk, must also provide their name(s) and contact information to the Clerk.

- 33.4 Every communication addressed to Council and submitted to the Clerk shall be directed to the agenda of the next regularly scheduled Council and Committee meeting.
- 33.5 Communications and petitions that relate to an item listed on the agenda must be submitted in accordance with the timelines specified in section 32.1 for inclusion in the agenda.
- 33.6 All communications addressed to Council, included on an agenda or otherwise considered in open session by Council or Committee or during a public hearing, is deemed to be a communication in the public domain. Such information shall form part of the public record, unless the author expressly requests the removal of particular information. This includes names, addresses and other personal information contained therein. Such information shall be made available to the general public and published in agendas and/or minutes. Any person with questions regarding the public disclosure of this information should contact the Clerk.

Rules of Conduct and Debate

34 Conduct of Members

- 34.1 Members of Council and Committees will:
 - a) act in accordance with their Declaration of Office under the *Municipal Act, 2001*;
 - b) discharge with integrity all responsibilities to Council, the City of Port Colborne, and the public, in keeping with approved corporate policies;
 - c) treat the Chair, other Members, staff, and delegates from the public with courtesy, respect and good faith;
 - d) hold in strict confidence all information concerning matters dealt with in closed session. The Member will not release, make public or in any way divulge any such confidential information or any aspect of the closed session deliberations, unless expressly authorized or required by law;
 - e) be encouraged to ask any relevant questions of staff prior to any meeting where an issue may be introduced or debated so that staff may be able to have appropriate information at such meeting if necessary;

- f) not leave their seat or make any noise or disturbance while a vote is being taken and until the result is declared;
- g) not criticize any decision of the Council except for the purpose of introducing a motion for reconsideration;
- h) not disobey the rules of the Council or a decision of the Chair or Council on a question of order, practice or interpretation of the rules of the Council;
- i) turn off, or silence, all electronic devices except those in use to facilitate the meeting; and
- j) adhere to the City's Code of Conduct

34.2 Where a Member has been called to order by the Chair for disregarding the rules of procedure and the Member persists in such conduct, the Chair may order the Member to vacate the meeting place. If the Member apologizes, the Chair may permit the Member to retake their seat.

34.3 If the Member called out of order does not apologize and will not leave their seat, the Chair will recess the meeting and request that the Clerk contact security.

35 Disclosure of Pecuniary Interest

35.1 It is the responsibility of each member to identify and disclose a pecuniary interest on any item or matter before Council, or Committee in accordance with the *Municipal Conflict of Interest Act*, R.S.O.1990, c.M. 50.

35.2 Where a Member has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the Council or Committee at which the matter is the subject of consideration, the Member will, in accordance with *Municipal Conflict of Interest Act*, R.S.O.1990, c.M. 50 (5):

- a) file a written statement of the interest and its general nature with the Clerk prior to the meeting;
- b) not take part in the discussion of, or vote on any question with respect to the matter;
- c) not attempt in any way before, during and/or after the meeting to influence the vote on the matter.

35.3 Where a meeting is not open to the public, in addition to complying with the requirements under the *Municipal Conflict of Interest Act*, the Member will forthwith leave the meeting for the part during which the matter is under consideration.

35.4 The Clerk will record the particulars of any disclosure of pecuniary interest made by Members of Council or Committees in the minutes of that meeting and update the Pecuniary Interest Registry. The Registry will be available for public inspection.

36 Questions/Speaking

- 36.1 Members will be permitted to ask each delegation two questions at a time directly relating to the matter under consideration.
- 36.2 Prior to accepting a motion, the Chair will permit two questions at a time from each Member directly relating to the matter under consideration.
- 36.3 A Member may ask a question only for the purpose of obtaining facts relevant to the matter under discussion and necessary for a clear understanding. All questions will be stated succinctly and will not be used as a means of making statements, or assertions.
- 36.4 All Members will address their questions and comments through the Chair.
- 36.5 When all questions have been addressed a Member may move a motion. The Chair will allow the mover to address Council first.
- 36.6 To address Council, a Member will request to speak by raising their hand and wait to be recognized by the Chair.
- 36.7 The Chair will recognize the Members who wish to speak in the order that they come to the Chair's attention. When a Member has been recognized by the Chair as having the floor, the Member will direct their comment to the Chair and speak only to the matter under consideration.
- 36.8 When a Member is speaking, no other Member will interrupt, except to raise a Point of Privilege or Point of Order.
- 36.9 Any Member may require the motion under discussion to be read at any time during the debate so long as they do not interrupt a Member while speaking.
- 36.10 No Member will be permitted to speak a second time on an item of business until every Member who desires to speak has spoken.
- 36.11 Each Member will have a limit of five minutes to speak on a motion and will be given the option of an additional five minutes after every Member has been allowed to speak. An additional five minutes will only be provided to Members through the passing of a two-thirds vote.
- 36.12 The Chair may ask questions, or comment in a general manner without leaving their position. If the Chair wishes to make a motion, or speak to a motion taking a definite position then they must first leave the Chair position by calling on the Vice-Chair to fill their place until their comments are finished.

37 Motions

- 37.1 In Council, the following motions may be introduced verbally, without notice and without leave, except as otherwise provided by this by-law:
- a) a point of order or privilege;
 - b) to suspend the rules of procedure;
 - c) to postpone definitely (deferral motion with a specified date/meeting);
 - d) to refer;
 - e) to amend;
 - f) to postpone indefinitely (deferral motion without specifying a date/meeting);
 - g) to close debate;
 - h) to adjourn;
 - i) any other procedural motion.
- 37.2 A motion must be seconded before being debated or put to a vote.
- 37.3 A negative motion is not permitted.
- 37.4 The Mayor may not move or second any motion.
- 37.5 The mover and seconder may withdraw a motion or a notice of motion at any time prior to it being opened for discussion by the Chair. If withdrawn prior to discussion, the motion is not included in the minutes of the meeting.
- 37.6 After a motion has been opened for discussion by the Chair, it will be deemed to be in the possession of Council, but may be withdrawn by the mover at any time before a decision or amendment, provided Council does not object.
- 37.7 When a motion is under consideration, no new main motion will be accepted. Non-main motions are acceptable including procedural motions, and motions to refer, defer, and amend.
- 37.8 A Member may request the Mayor to “call the question,” which, if granted by the Mayor, closes debate and puts the motion to a vote. Unless a Member immediately appeals the decision, the decision of the Mayor is final.
- 37.9 After a motion has been put to vote by the Chair, no Member may speak to the motion nor will any other motion be made until after the vote is taken and the result has been declared.
- 37.10 A motion regarding a matter that is beyond the jurisdiction of Council will not be in order except a matter that, in the opinion of the majority of Council, has to do with the welfare of the citizens generally. The question of the opinion is to be decided without debate.
- 37.11 Schedule A of this by-law describes the form and standard descriptive

characteristics of motions commonly used in Committee and Council.

38 Voting

- 38.1 Voting will be conducted in the following order:
- a) amendment to any amending motion;
 - b) upon determination of a) above, any subsequent amendment to the amending motion;
 - c) the amending motion;
 - d) the main motion (as amended or as originally presented).
- 38.2 A motion shall be put to a vote by the Mayor immediately after all the Members who wished to speak on the motion have spoken.
- 38.3 After a Motion is put to a vote by the Chair, no Member shall speak on that Motion nor shall any other Motion be made until after the result of the vote is announced by the Chair.
- 38.4 When the motion under consideration contains distinct recommendations, a Member may request that the vote be taken separately on each recommendation and no vote will be required to be taken on the matter as a whole.
- 38.5 When a vote is called by the Chair, each Member, unless they have declared a pecuniary interest, will vote by a clear show of hands. The Chair will first ask those in favour to raise their hands, followed by those opposed and will then declare the result of the vote. A vote will never be taken by secret vote, or ballot.
- 38.6 Every Member present at a meeting will vote on every motion, unless prohibited by legislation. Failure to vote for any reason will be deemed to be a negative vote.
- 38.7 The Mayor shall vote on a motion but shall not have a second or casting vote in the event of an equality of votes on any question.
- 38.8 The Mayor shall announce the result of every vote taken as either “carried” or “lost”.
- 38.9 Except as provided elsewhere in this by-law, a motion will be considered carried when a majority of the Members present and voting have voted in favour of the motion. When there is a tie vote the motion is lost.
- 38.10 If a Member disagrees with the result as announced by the Mayor, the Member may, immediately after the declaration of the result, object to the declaration and require the Mayor to call for another vote on the matter.
- 38.11 Recorded votes are only permitted in Council meetings and only on main motions.

- 38.12 When a Member requests, immediately prior to the taking of the vote, that the vote be recorded, the Clerk shall call the names of all the Members present in alphabetical order to vote, unless a Member has declared a pecuniary interest, and except that the Mayor shall vote last. Each Member shall answer “yes” or “no” to the motion. The result of the recorded vote shall be announced by the Clerk and the name of each Member who voted and the manner in which they voted shall be recorded in the minutes.

39 Reconsideration

- 39.1 Any proposal to reconsider, amend or rescind a previous decision of Council made within its current term shall require a motion of reconsideration.
- 39.2 A motion to reconsider a previous decision of Council made earlier in a meeting:
- a) may be presented at any time prior to the meeting’s adjournment by any Member who voted in the majority when the decision was made;
 - b) may not be applied to a decision to postpone indefinitely; and
 - c) requires an affirmative vote of the majority of the Members present.
- 39.3 A motion to reconsider a previous decision of Council at a subsequent meeting:
- a) may only be introduced by a Member who was present at the meeting and voted in the majority when the decision was made or who was not present at the meeting when the decision was made;
 - b) will be introduced as a notice of motion in accordance with section 26 for consideration; and
 - c) requires an affirmative vote of two-thirds of the Members present.
- 39.4 Debate on a motion for reconsideration will be confined to reasons for or against reconsideration.
- 39.5 Discussion of the previous decision will not be in order until the motion to reconsider has been adopted.
- 39.6 Where the motion to reconsider is approved, reconsideration will become the next order of business. Debate on the original motion shall proceed as though it had never previously been voted on.
- 39.7 A decision of Council can only be reconsidered once during a term of Council. A motion to reconsider a previous reconsideration will never be in order.

39.8 Actions of the Council that cannot be reversed or suspended cannot be reconsidered.

39.9 The effect of a Notice of Motion to Reconsider a decided matter is the suspension of all action that depends on the result of the matter to be reconsidered.

By-law 6250/76/15 is hereby repealed;

Schedule A as affixed hereto form part of this by-law; and

Enacted and passed this 8 day of March, 2022.

William C. Steele
Mayor

Amber LaPointe
City Clerk

Schedule A – Common Motions

1. Motion to Adjourn

- 1.1 A Motion to adjourn:
- a) is always in order except as provided by this by-law;
 - b) is not debatable;
 - c) is not amendable;
 - d) is not in order when a Member is speaking or during the verification of the vote.
 - e) is not in order immediately following the affirmative resolution of a motion to close debate; and
 - f) when resulting in the negative, cannot be made again until after some proceedings have been completed by Council.
- 1.2 A motion to adjourn without qualification, if carried, brings a meeting or a session of Council to an end.
- 1.3 A motion to adjourn to a specific time, or to reconvene upon the happening of a specified event, suspends a meeting of Council to continue at such time.

2. Point Of Privilege

- 2.1 A Member may at any time raise a point of privilege directing attention to a matter that affects the integrity, character or reputation of an individual, individuals or the entire Council, or the ability of an individual to participate.
- 2.2 A point of privilege will take precedence over any other matter and a Member will not be permitted to enter into any debate or introduce any motion not related to the point of privilege.
- 2.3 The Chair will decide upon the point of privilege and advise the Members of the decision.
- 2.4 Where the Chair recognizes that a breach of privilege has taken place the Chair shall demand that the offending Member or individual apologize and failing such apology shall require said Member or individual to vacate the Council Chambers for the duration of the meeting.
- 2.5 The Chair's decision is final unless a Member immediately appeals the decision.
- 2.6 If the decision of the Chair is appealed, the Chair will immediately call a vote on the decision. The vote will occur without debate and the results will be final, based on a two-thirds vote.

3. Motion to Close Debate (Previous Question)

- 3.1 A motion to close debate:
- a) is not debatable;
 - b) is not amendable;
 - c) cannot be moved with respect to the main motion when there is an amendment under consideration;
 - d) should be moved by a Member who has not already debated the question.
 - e) requires a two-thirds majority vote of members present for passage; and
 - f) when resolved in the affirmative, the question is to be put forward without debate or amendment.

4. Motion to Defer (Motion to Postpone Definitely)

- 4.1 A motion to defer:
- a) will state a fixed time, or date;
 - b) is debatable, but only as to whether the matter should be postponed and to what time;
 - c) is amendable as to time and/or date;
 - d) requires a majority vote of Members present to pass; and
 - e) will have precedence over the motions to refer, to amend, and to postpone indefinitely.

5. Motion to Refer (To Committee or Staff)

- 5.1 A motion to refer:
- a) will state the committee, or staff Member where the motion is to be referred to and the reason for referral;
 - b) is debatable;
 - c) is amendable; and
 - d) will take precedence over all amendments of the main question and any motion to postpone indefinitely.

6. Motion to Amend

- 6.1 A motion to amend:
- a) is debatable;
 - b) is amendable;
 - c) will be relevant and not contrary to the principle of the motion under consideration;
 - d) may propose a separate and distinct disposition of a question provided that such altered disposition continues to relate to the same issue which was the subject matter of the question and
 - e) will be decided (or withdrawn) before the main motion is put to a vote.
- 6.2 Only one motion to amend an amendment to the original motion will be allowed at one time. Further amendments will be considered after a vote on the amendment

to the proposed amendment.

7. Motion to Postpone Indefinitely

- 7.1 A motion to postpone indefinitely:
- a) stops a motion and avoids a direct vote on the question;
 - b) is debatable;
 - c) is not amendable; and
 - d) requires a majority vote.

8. Point of Order

- 8.1 A Member may raise a point of order when they consider a matter to be a departure from or contravention of the rules, procedures and/or generally accepted practices of Council.
- 8.2 A Member will raise the point of order by requesting the floor, and after being granted the floor by the Chair, they will state the point of order to the Chair. The Chair will make a timely decision on the point of order. Thereafter, the Member will only address the Chair for the purpose of appealing the decision to Council.
- 8.3 If the Member does not appeal, the decision of the Chair will be final. If the Member appeals, the Chair will immediately call a vote on the decision. The vote will occur without debate and the results will be final, based on a two-thirds vote.

9. Motion to Suspend the Rules (Waive the Rules)

- 9.1 A motion to suspend the rules:
- a) is not debatable;
 - b) is not amendable;
 - c) requires a two-thirds majority vote to carry; and
 - d) takes precedence over any motion if it is for a purpose connected with that motion.

Subject: Property Tax Collection History for the Year Ending 2021 and Next Steps

To: Council

From: Corporate Services Department

Report Number: 2022-53

Meeting Date: January 25, 2022

Recommendation:

That Corporate Services Department Report 2022-53 be received; and

That the Director of Corporate Services/Treasurer be directed to proceed with normal tax collection processes, including moving forward and beginning the process that could lead to a tax sale for properties that have not paid for three years in accordance with the steps outlined in page 4 of this report.

Purpose:

This report seeks approval to move forward with a collection plan, including property tax sale, on properties with long-standing outstanding receivable balances.

Background:

The City of Port Colborne (the “City”) levies property taxes annually through a four-installment model. Property taxes are based on approved budgetary requirements that are identified in the budget process as the annual levy. The property tax bill may also include penalty and interest and other charges related to a property that have otherwise not been collected. Examples might include water, wastewater, storm sewer, Business Improvement Area and/or items such as unpaid City invoices.

The City operates in a multi-tier municipal system with the City being the “lower-tier” and the Niagara Region being the “upper-tier”. In this model the City also bills property owners the Niagara Region levy and any levy set by the Province of Ontario for Education purposes. The model includes the City paying the Niagara Region and the Province of Ontario their full levy in quarterly installments regardless of actual collection

experience. Recognizing the City pays the Niagara Region and the Province of Ontario their portion upfront, the City keeps all penalty and interest charged on outstanding property tax balances.

Collection risk is generally considered low on property tax balances as the Municipal Act under Part XI provides for a municipality to implement a tax sale on a property in conjunction with Ontario Regulation 181/03. A standing practice of municipalities is to begin the process to move towards a potential tax sale after three years of outstanding taxes.

The City has historically maintained the following collection procedures:

- Regular billings are sent that also outline any arrears balance outstanding;
- Notices are sent after missed due dates;
- Special notice to Property Owners in October/November letting them know if they are approaching three years in arrears and providing a final timeline for repayment;
- In addition to the above, the City's Supervisor, Revenue and Tax Clerk makes phone calls and sends emails to maintain contact with Property Owners and to develop payment plans;
- In mid/late January the City's Supervisor, Revenue and Tax Clerk makes final calls and if no collection progress has been made on properties with an excess of three years of tax arrears, the City has historically moved forward with a registration process on those properties.

The City monitors and implements collection procedures in order to:

- Protect property owners from allowing their balances to grow too high;
- Ensure there is an incentive to pay property taxes so as not to disadvantage those that do pay their property taxes;
- Provide funding and related cashflow to fulfill the direction of Council;
- Fulfill the City's stewardship responsibility with the Niagara Region and Province of Ontario.

Discussion:

The City's collection rate over the past 5 years has been approximately 95.5%.

At December 31, 2021 (Comparative December 31, 2020), the City's outstanding property tax accounts receivable balances were as follows:

Billing Related to	At December 31, 2021	At December 31, 2020
2021	\$1,736,000	N/A
2020	932,000	\$2,050,000
2019	442,000	968,000

2018	367,000	596,000
2017<=	680,000	798,000
Total	\$4,157,000	\$4,412,000
One Developer	(\$1,468,800)	(\$1,652,800)
	\$2,688,200	\$2,759,200

The City's financial reporting system does not break out the Niagara Region and/or Province of Ontario portion. It is possible the system was designed this way given the fact collection risk, as identified above, is generally considered low given the ability to implement a tax sale.

In the event the City could not collect the property taxes outstanding on a property, the uncollected amount could be shared. In 2021, the residential bill was 52% City; 39% Niagara Region; 9% Province of Ontario.

The year over year decrease of \$255,000 can be attributed primarily to a developer as identified in the table as "One Developer" paying their outstanding tax balance on two properties.

The above identifies that while the COVID-19 pandemic has changed so much for so many, property tax collection has not deteriorated.

A reconciliation of properties with a balance of three years and over, in dollars and numbers, between 2020 and 2021 is as follows:

	City		One Developer	
	# Properties	\$	# Properties	\$
2020 Ending	64	767,838	29	1,478,070
Removed from list	(28)	(266,675)	(2)	(375,271)
New taxes and interest		79,490		366,007
	36	580,653	27	1,468,806
Added to List	2	11,485		
2021 Ending	38	592,138	27	1,468,806

As depicted in the table above, 30 (28 + 2) properties cleared up all outstanding balances. As denoted below, the tax collection process that may result in a tax sale occurring can take over one year to complete. In 2022, Council can expect some tax balances that remain outstanding from the "2020 Ending" list to move to the final stage of the property tax collection process, being tax sale, over the next year.

In making this recommendation, staff highlight the following:

- In any given year the City regularly faces 60-100 properties that would meet the three-year property tax outstanding test. This represents approximately 0.7% of

properties. This figure stays fairly constant as many of the properties are repetitive in their delinquency. At the end of 2021 the City sits at the lower end of that range.

- These properties continue to be taxed and to incur penalty and interest.
- The process for these properties, as outlined above, will take at least one year prior to a tax sale occurring. Historically during this time, the number of properties that have actually been required to move forward to tax sale has been reduced to two (2016), one (2017), two (2018), zero (2019), four (2020), zero (2021).

Staff recommends the City move forward with the identified properties above as follows:

- The City's Supervisor, Revenue and Tax Clerk will begin with a letter and collection call(s) to collect at a minimum the third-year arrears, plus all outstanding penalty and interest.
- Accounts that have not seen improvement as identified in the bullet above will be sent to the City's contractor, Realtax, to begin the process of tax registration.
- Realtax will begin the tax registration process and the City will assess a fee per property. Once this fee is added and this process begins a property owner is required to pay all outstanding amounts to avert the tax sale, partial payments can not be accepted.
- Over the course of 12-14 months after initial registration, the owner has the ability to redeem the property by paying the amount due in full.
- Once full registration time has passed and, if the balance has not been received, the City will prepare to take the property to tax sale. The Property Owner can redeem if all amounts owing including Realtax fees, are paid to the City.
- If the owner does not avert the tax sale by paying all outstanding amounts, Realtax will conduct the tax sale by listing the property for a minimum bid of all amounts owing to the City.

Internal Consultations:

N/A

Financial Implications:

Staff identify the City's taxpayers continue to be diligent and consistent in their payment of property taxes. As identified above, the year over year outstanding balance has reduced.

Historically the risk of non-payment has been low. Staff continues to assess that risk as low provided Council moves forward as recommended in this report. In the event this process is delayed the potential of non-payment increases as the balance increases.

Public Engagement:

The City's Supervisor, Revenue and Tax Clerk, through the procedures described in this report, has communicated with and attempted to collect on the outstanding balances of the property owners.

Strategic Plan Alignment:

The initiative contained within this report supports the following pillar(s) of the strategic plan:

- Value: Financial Management to Achieve Financial Sustainability
 - Governance: Communications, Engagement, and Decision-Making
-

Conclusion:

Staff recommend moving forward with the recommended actions identified in this report to limit the financial risk of non-payment.

Respectfully submitted,

Adam Pigeau
Manager, Financial Services/Deputy Treasurer
905-835-2900 Ext. 101
adam.pigeau@portcolborne.ca

Report Approval:

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.



Subject: Cancellation, Reduction or Refund of Realty Tax

To: Council

From: Corporate Services Department

Report Number: 2022-46

Meeting Date: March 8, 2022

Recommendation:

That Corporate Services Department Report 2022-46 be received; and

That the application pursuant to Section 357/358 of the *Municipal Act, 2001*, as amended, numbered 2021-600 be approved to cancel or reduce taxes in the total of \$1,853.08.

Purpose:

The purpose of this report is to seek approval of Council in order to cancel, reduce or refund realty tax of the applicant in accordance with the recommendations of the Municipal Property Assessment Corporation (MPAC) Assessor.

Background:

Under section 357/358 of the *Municipal Act, 2001*, as amended, an application to Council may be made by the taxpayer for the cancellation, reduction or refund of tax levied in the current and previous year for specific purposes. In some cases, a review may increase the property assessment and increase a property's tax levied.

Once an application is received from a taxpayer under Section 357/358 and processed by staff, the application is forwarded to MPAC for a revised assessment recommendation. These applications are then returned to the municipality for staff to calculate the amount of cancellation or adjustment of taxes.

Section 357 Application Number 2021-600 was received and is in the Treasurer's possession.

Discussion:

The attached summary report encompasses the applications received to date for submission to Council for approval.

Staff recommends Council approval of the recommendation of the MPAC assessor for the Section 357 applications. It is a rarity that the taxpayer challenges any recommendation, however, if such did occur, staff would request MPAC to attend the committee meeting to defend or amend the recommendation. Staff have received no objections from the taxpayers.

Financial Implications:

Application number 2021-600 under Section 357/358 requires Council's approval. The total amount of reduction or cancellation of taxes is \$1,853.08, of which \$967.59 is the municipal portion

Strategic Plan Alignment:

The initiative contained within this report supports the following pillar(s) of the strategic plan:

- Value: Financial Management to Achieve Financial Sustainability
-

Conclusion:

Staff recommend Council approve the applications outlined in this report.

Appendices:

- a. Calculation of Adjustments Based on the Assessor's Reports and Comments

Respectfully submitted,

Adam Pigeau, CPA, CA
Manager, Financial Services/Deputy Treasurer
905-835-2900 Ext. 101
adam.pigeau@portcolborne.ca

Report Approval:

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.

Report Number
2022-46
Council Meeting
March 8, 2022

SCHEDULE 1

Demolition/Razed by Fire

<u>Section Reason</u>	<u>Application No.</u>	<u>Effective Date</u>	<u>Roll # Address</u>	<u>Tax Class</u>	<u>Assessment Change</u>	<u>Total Adj</u>	<u>Municipality</u>	<u>Region</u>	<u>Waste Mgmt</u>	<u>School Board</u>
357	2021-600	01-Jan-20	2711-040-006-14900-0000	RTEP	(54,000.00)	(916.89)	(473.82)	(312.11)	(48.34)	(82.62)
			3835 White Rd							
		01-Jan-21	2711-040-006-14900-0000	TTES	(500.00)	(2.20)	(1.16)	(0.73)	(0.12)	(0.19)
			3835 White Rd	RTEP	4,700.00	82.82	43.68	27.61	4.33	7.20
				RTES	(57,700.00)	(1,016.81)	(536.29)	(339.03)	(53.21)	(88.28)
					Total	(1,853.08)	(967.59)	(624.26)	(97.34)	(163.89)



Subject: 2022 Beach Plan

To: Council

From: Corporate Services Department

Report Number: 2022-56

Meeting Date: March 8, 2022

Recommendation:

That Corporate Services Department Report 2022-56 be received for information.

Purpose:

The purpose of this report is to provide Council with an update on the ongoing operational planning for Nickel Beach and Centennial-Cedar Bay Beach for the 2022 season.

Background:

In 2021, Council approved a Strategic Operational Plan for public beach operations that addressed various challenges brought on by the COVID-19 pandemic, as well as an increased volume of daily use at both beach locations. Key highlights of the Operational Plan for Nickel Beach included limiting capacity to 150 parking spaces daily for non-Port Colborne residents, prohibiting all parking along Lake Rd., as well as implementing online ticketing technology that required patrons to purchase parking passes in advance.

Parking and security were operationalized at Centennial-Cedar Bay Beach by limiting capacity to 20 parking spaces for residents of the Niagara Region only. All other space within Centennial-Cedar Bay Park were reserved for Port Colborne residents.

The implementation of a “PORTicipate” pass was approved by Council for permanent residents of Port Colborne. This enabled residents to visit either beach location at no cost, and without having to register access times in advance.

Council also approved several capital projects for beach enhancements in the 2022 Capital Budget. Included within these projects were repairs and maintenance to existing perimeter fencing as identified in the land lease with Vale Canada Limited, a decommissioning and repurposing of the old washroom building, the design and purchase of new mobile washroom stations, and staff/first aid refuge.

Discussion:

As a result of the efficiencies experienced in 2021, staff are preparing to once again implement the same Operational Plan in 2022 with the following updates:

Nickel Beach

- Daily parking capacity for non-Port Colborne residents increased from 150 to 200.
- Introduction of a Seasonal Niagara Weekday Pass. Sales will begin in 2022, this pass will allow permanent residents of Niagara outside of Port Colborne to access the beach without advance registration any time from Monday – Thursday (excluding Holidays). A limit of 100 passes will be sold.

Centennial-Cedar Bay Beach

- No residency-based restriction on access to limited parking spaces for non-Port Colborne residents (open to residents outside of the Niagara Region).
- Align parking pass sales with Nickel Beach and utilize the same online ticketing software to require advance purchase online for non-Port Colborne residents

PORTicipate Pass

- Residents will continue to have free access to beaches without advance registration in 2022. Staff highlight that a separate report will be brought forward to Council detailing enhanced programming initiatives and incentives that will be added to the PORTicipate pass in 2022 and beyond.

Capital Projects Status

- Staff anticipate that the fencing project at Nickel Beach will start as soon as the ground thaws this spring. With the overall length, and scope of work associated with the fencing project along the beach property, work may extend into the operational season, however, staff will ensure if this is the case that disruption to patrons is minimal to none.
- The old washroom facility is targeted for demolition prior to the start of the season so that the old pad can accommodate a food vending operation.

- The RFP for the new mobile washroom units and staff/first aid refuge was awarded to Turkstra Modular Builders Inc. based in Beamsville. Turkstra is currently finalizing the official drawings for the units and construction has started on all trailer base frames.

Staff identify to Council that, although all of the above projects have been set for completion prior to opening operations on the Victoria Day weekend, setbacks to completion may be experienced as a result of supply shortages and demands brought forward by COVID-19.

Third-Party Beach Enhancements

Both Splashtown Niagara's inflatable water park, and Big Pappi's food truck have confirmed that they will be opening operations in 2022 at Nickel beach. Both of these operations were targeted to open in the 2020 season but were sidelined during the Pandemic.

Internal Consultations:

Staff continue to have open dialogue with departments that support seasonal beach operations.

Financial Implications:

Staff are not forecasting any change to the beach budget as presented through the 2022 Levy Budget, Report 2021-275.

Strategic Plan Alignment:

The initiative contained within this report supports the following pillar(s) of the strategic plan:

- Service and Simplicity - Quality and Innovative Delivery of Customer Services
 - Attracting Business Investment and Tourists to Port Colborne
 - City-Wide Investments in Infrastructure and Recreational/Cultural Spaces
-

Conclusion:

That Corporate Services Department Report 2022-56 be received.

Respectfully submitted,

Blair Holinaty
Supervisor, Recreation & Marina
(905)-835-2900 Ext. 538
Blair.Holinaty@portcolborne.ca

Report Approval:

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.

Subject: 2021 Statement of Council Remuneration and Expenses

To: Council

From: Corporate Services Department

Report Number: 2022-47

Meeting Date: March 8, 2022

Recommendation:

That Corporate Services Department Report 2022-47 be received for information.

Purpose:

This report seeks to satisfy the reporting requirements of Section 284 of the *Municipal Act*, 2001, as amended.

Background:

Pursuant to Section 283 of the *Municipal Act*, 2001, as amended, a municipality may pay any part of the remuneration and expenses of the members of any local board of the municipality and the officers and employees of the local board.

Pursuant to Section 284 of the *Municipal Act*, 2001, as amended, the City Treasurer shall, on or before March 31, provide Council an itemized Statement of Remuneration and Expenses paid in the previous year to each member of Council and each person appointed by the municipality to serve as a member of any body, including local board; in respect of services as a member of Council or member of any body.

Discussion:

The attached Statement of Remuneration and Expenses for the 12-month period from January 1 to December 31, 2021, was prepared pursuant to Sections 283 and 284 of the *Municipal Act*, 2001, as amended.

Conclusion:

That Corporate Services Department Report 2022-47 be received.

Appendices:

- a. Statement of Remuneration and Expenses
- b. Statement of Conference Expenses

Respectfully submitted,

Adam Pigeau, CPA, CA
Manager, Financial Services/Deputy Treasurer
(905) 835-2900 Ext. 101
adam.pigeau@portcolborne.ca

Report Approval:

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.

Appendix A - Statement of Remuneration and Expenses

City Of Port Colborne
Statement of Remuneration and Expenses 2021

	Payroll Remuneration	Fringe Benefits	TOTAL	Remuneration	Membership/ Training	Conference Expenses**	Mileage	Mobile Services	TOTAL	GRAND TOTAL
Council										
Mayor Bill Steele	43,655.30	10,906.90	54,562.20			1,411.48	2,520.00	661.42	4,592.90	59,155.10
Councillor Mark Bagu	11,488.62	7,760.20	19,248.82			- 45.79		78.00	32.21	19,281.03
Councillor Eric Beauregard	11,488.62	3,555.24	15,043.86			814.08		78.00	892.08	15,935.94
Councillor Ron Bodner	11,488.62	6,640.38	18,129.00					78.00	78.00	18,207.00
Councillor Gary Bruno	11,488.62	6,719.16	18,207.78			691.97		78.00	769.97	18,977.75
Councillor Frank Danch	11,488.62	7,760.20	19,248.82					78.00	78.00	19,326.82
Councillor Angie Desmarais	11,488.62	7,760.20	19,248.82			610.56		78.00	688.56	19,937.38
Councillor Donna Kalailieff	11,488.62	7,760.20	19,248.82			- 45.79		78.00	32.21	19,281.03
Councillor Harry Wells	11,488.62	7,760.20	19,248.82					78.00	78.00	19,326.82
Committee of Adjustment										
Councillor Eric Beauregard				900.00	150.00				1,050.00	1,050.00
Councillor Gary Bruno				900.00	150.00				1,050.00	1,050.00
Councillor Angie Desmarais				900.00	150.00				1,050.00	1,050.00
Councillor Donna Kalailieff				750.00	150.00				900.00	900.00
Dan O'Hara				960.00	150.00			78.00	1,188.00	1,188.00
Notice to Muzzle Appeal Committee										
Councillor Mark Bagu				45.00					45.00	45.00
Councillor Eric Beauregard				45.00					45.00	45.00
Councillor Frank Danch				45.00					45.00	45.00
Councillor Angie Desmarais				45.00					45.00	45.00
Property Standards Committee										
Councillor Angie Desmarais				60.00					60.00	60.00
Councillor Donna Kalailieff				60.00					60.00	60.00
Councillor Harry Wells				60.00					60.00	60.00
Tim Hoyle				60.00					60.00	60.00
TOTALS	135,564.26	66,622.68	202,186.94	4,830.00	750.00	3,436.51	2,520.00	1,363.42	12,899.93	215,086.87

* Per Diem - for additional meetings (out of town business)
** Conference Expenses - see Detail of Conference Expenses 2021

Appendix B - Statement of Conference Expenses

City of Port Colborne
Detail of Conference Expenses 2021

	FCM	AMO	ROMA/OGRA	GLSLCI	OACA	Other Conferences & Seminars	CONFERENCE EXPENSES TOTAL
Mayor Bill Steele		739.86	717.41			- 45.79	1,411.48
Councillor Mark Bagu						- 45.79	45.79
Councillor Eric Beauregard						814.08	814.08
Councillor Ron Bodner							-
Councillor Gary Bruno	610.56					81.41	691.97
Councillor Frank Danch							-
Councillor Angie Desmarais	610.56						610.56
Councillor Donna Kalailieff						- 45.79	45.79
Councillor Harry Wells							-
TOTALS	1,221.12	739.86	717.41	-	-	758.12	3,436.51

- FCM - Federation of Canadian Municipalities
- AMO - Association of Municipalities of Ontario
- ROMA/OGRA - Rural Ontario Municipal Association/Ontario Good Roads Association
- GLSLCI - Great Lakes & St Lawrence Cities Initiative
- OACA - Ontario Association of Committees of Adjustment and Consent Authorities



Office of the City Clerk

Katie Viccica
905-227-6613 ext. 224
katie.viccica@thorold.ca

City of Thorold

3540 Schmon Parkway P.O. Box. 1044
Thorold, ON L2V 4A7

February 17, 2022

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier,

RE: Dissolve Ontario Land Tribunal

At its meeting held on February 15, 2022, Thorold City Council adopted the following resolution with respect to the Ontario Land Tribunal:

Whereas Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy; and

Whereas an Official Plan is developed through months of public consultation to ensure, “that future planning and development will meet the specific needs of (our) community”; and

Whereas our Official Plan includes zoning provisions that encourage development of the “missing middle” or “gentle density” to meet the need for attainable housing in our community; and

Whereas our Official Plan is ultimately approved by the Province; and

Whereas it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of the Town of Aurora Official Plan; and

Whereas it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Aurora Official Plan; and

Whereas municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or “OMB”), an unelected, appointed body that is not accountable to the residents of Aurora; and

Whereas the OLT has the authority to make a final decision on planning matters based on a “best planning outcome” and not whether the proposed development is in compliance with

municipal and provincially approved official plans or consistent with provincial plans and policy;
and

Whereas all decisions—save planning decisions—made by Municipal Council are similarly only subject to appeal by judicial review and such appeals are limited to questions of law; and

Whereas Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans; and

Whereas towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the Province in expensive, time consuming and ultimately futile OLT hearings; and

Whereas lengthy, costly OLT hearings act as a barrier to the development of attainable housing;

1. Now Therefore Be It Resolved That The Council Of The City Of Thorold requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario;
and

2. That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and

3. That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Your favorable consideration of this request is appreciated.

Yours truly,

Katie Viccica
Legislative Assistant

Cc: Minister of Municipal Affairs and Housing
Leader of the Opposition
Leaders of the Liberal and Green Party
MPPs in the Province of Ontario
Large Urban Mayors' Caucus of Ontario
Small Urban GTHA Mayors and Regional Chairs of Ontario
AMO
All Ontario Municipalities

CLERKS DEPARTMENT

March 1, 2022

Hon. Doug Ford, Premier of Ontario
Premier's Office
Room 281
Legislative Building, Queen's Park
Toronto, ON
M7A 2J3

Sent via email: doug.fordco@p.ola.org

Dear Premier Ford,

Re: Dissolution of the Ontario Land Tribunal

This is to confirm that at the Feb 28, 2022 Council Meeting the following resolution was adopted with respect to the above noted matter:

That, the Township Clerk be and is hereby authorized to advise the Regional That, the resolution adopted by the Town of Halton Hills Council at their meeting of February 7, 2022, regarding the request for the Government of Ontario to Dissolve the Ontario Land Tribunal; be received and supported.

If you have any questions or concerns regarding the above, do not hesitate to contact the undersigned.

Sincerely,



Joanne Scime, Clerk

cc. Hon. Steve Clark, Minister of Municipal Affairs and Housing
Andrea Horwath, Leader of the Official Opposition
Mike Schreiner, Leader of the Green Party
Steven Del Duca, Leader of the Liberal Party
All Ontario MPPs
Large Urban Mayors' Caucus of Ontario
Small Urban GTHA Mayors of Ontario
Regional Chairs of Ontario
AMO
All Ontario Municipalities



Legislative Services
Michael de Rond
905-726-4771
clerks@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

February 22, 2022

Delivered by email
premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Premier:

Re: Town of Aurora Council Resolution of February 22, 2022

Re: Item 10.1 – Mayor Mrakas; Re: Request to Dissolve Ontario Land Tribunal (OLT)

Please be advised that this matter was considered by Council at its meeting held on February 22, 2022, and in this regard, Council adopted the following resolution:

Whereas Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy; and

Whereas an Official Plan is developed through months of public consultation to ensure, "that future planning and development will meet the specific needs of (our) community"; and

Whereas our Official Plan includes provisions that encourage development of the "missing middle" or "gentle density" to meet the need for attainable housing in our community; and

Whereas our Official Plan is ultimately approved by the province; and

Whereas it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of the Town of Aurora Official Plan; and

Whereas it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Aurora Official Plan; and

Whereas municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or “OMB”), an unelected, appointed body that is not accountable to the residents of Aurora; and

Whereas the OLT has the authority to make a final decision on planning matters based on a “best planning outcome” and not whether the proposed development is in compliance with municipal Official Plans; and

Whereas all decisions—save planning decisions—made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process; and

Whereas Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans; and

Whereas towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings; and

Whereas lengthy, costly OLT hearings add years to the development approval process and acts as a barrier to the development of attainable housing;

- 1. Now Therefore Be It Hereby Resolved That Town of Aurora Council requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario; and**
- 2. Be It Further Resolved That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors’ Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and**
- 3. Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.**

The above is for your consideration and any attention deemed necessary.

Yours sincerely,

A handwritten signature in dark ink, appearing to read 'Michael de Rond', written in a cursive style.

Michael de Rond
Town Clerk
The Corporation of the Town of Aurora

MdR/is

Copy: Hon. Steve Clark, Minister of Municipal Affairs and Housing
Andrea Horwath, Leader of the Opposition, New Democratic Party
Steven Del Luca, Leader, Ontario Liberal Party
Mike Schreiner, Leader, Green Party of Ontario
All MPPs in the Province of Ontario
Large Urban Mayors' Caucus of Ontario (Ontario's Big City Mayors)
Small Urban GTHA Mayors
Regional Chairs of Ontario
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

February 9, 2022

The Honourable Doug Ford, Premier of Ontario
Via Email

Re: Dissolve Ontario Land Tribunal

Please be advised that Council for the Town of Halton Hills at its meeting of Monday, February 7, 2022, adopted the following Resolution:

Resolution No. 2022-0020

WHEREAS Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy;

AND WHEREAS an Official Plan is developed through months of public consultation to ensure, "that future planning and development will meet the specific needs of the Town of Halton Hills community";

AND WHEREAS our Official Plan includes provisions that encourage development of the "missing middle" or "gentle density" to meet the need for attainable housing in our community;

AND WHEREAS our Official Plan is ultimately approved by the province;

AND WHEREAS it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of Town of Halton Hills Official Plan;

AND WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Halton Hills Official Plan;

AND WHEREAS municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or "OMB"), an unelected, appointed body that is not accountable to the residents of the Town of Halton Hills;

AND WHEREAS the OLT has the authority to make a final decision on planning matters based on a "best planning outcome" and not whether the proposed development is in compliance with municipal Official Plans;

1 Halton Hills Drive, Halton Hills, Ontario L7G 5G2

Tel: 905-873-2600

Toll Free: 1-877-712-2205
haltonhills.ca

Fax: 905-873-2347

AND WHEREAS all decisions—save planning decisions—made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process;

AND WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans;

AND WHEREAS towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings;

AND WHEREAS lengthy, costly OLT hearings add years to the development approval process and act as a barrier to the development of attainable housing;

NOW THEREFORE BE IT RESOLVED THAT Council for the Town of Halton Hills requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario;

AND FURTHER THAT a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario;

AND FURTHER THAT a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

CARRIED

Attached for your information is a copy of Resolution No. 2022-0020.

If you have any questions, please contact Valerie Petryniak, Town Clerk for the Town of Halton Hills at 905-873-2600 ext. 2331 or valeriep@haltonhills.ca.

Yours truly,



Melissa Lawr
Deputy Clerk – Legislation

1 Halton Hills Drive, Halton Hills, Ontario L7G 5G2

Tel: 905-873-2600

Toll Free: 1-877-712-2205
haltonhills.ca

Fax: 905-873-2347

- cc. Minister of Municipal Affairs and Housing
Leader of the Opposition
Leaders of the Liberal and Green Party
MPPs in the Province of Ontario
Large Urban Mayor's Caucus of Ontario
Small Urban GTHA Mayors
Regional Chairs of Ontario
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

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Fax: 905-873-2347



**THE CORPORATION
OF
THE TOWN OF HALTON HILLS**

Resolution No.: 2022-0020

Title: Dissolve Ontario Land Tribunal

Date: February 7, 2022

Moved by: Mayor R. Bonnette

Seconded by: Councillor C. Somerville

Item No. 15.2

WHEREAS Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy;

AND WHEREAS an Official Plan is developed through months of public consultation to ensure, "that future planning and development will meet the specific needs of the Town of Halton Hills community";

AND WHEREAS our Official Plan includes provisions that encourage development of the "missing middle" or "gentle density" to meet the need for attainable housing in our community;

AND WHEREAS our Official Plan is ultimately approved by the province;

AND WHEREAS it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of Town of Halton Hills Official Plan;

AND WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Halton Hills Official Plan;

AND WHEREAS municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or “OMB”), an unelected, appointed body that is not accountable to the residents of the Town of Halton Hills;

AN WHEREAS the OLT has the authority to make a final decision on planning matters based on a “best planning outcome” and not whether the proposed development is in compliance with municipal Official Plans;

AND WHEREAS all decisions—save planning decisions—made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process;

AND WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans;


AND WHEREAS towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings;

AND WHEREAS lengthy, costly OLT hearings add years to the development approval process and act as a barrier to the development of attainable housing;

NOW THEREFORE BE IT RESOLVED THAT Council for the Town of Halton Hills requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario;

AND FURTHER THAT a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors’ Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario;

AND FURTHER THAT a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.



Mayor Rick Bonnette



February 18, 2022

Hon. Doug Ford, Premier of Ontario
Premier's Office
Room 281
Legislative Building, Queen's Park
Toronto, Ontario M7A 2J3

Sent via email: doug.fordco@pc.ola.org

Re: Dissolution of the Ontario Land Tribunal, Town of Gravenhurst

Dear Premier Ford

At the Town of Gravenhurst Council meeting of Tuesday February 15, 2022, Council passed the following motion:

WHEREAS Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy;

AND WHEREAS an Official Plan is developed through months of public consultation to ensure, "that future planning and development will meet the specific needs of (our) community";

AND WHEREAS our Official Plan includes provisions that encourage developments to meet the need for attainable housing in our community;

AND WHEREAS our Official Plan includes provisions that encourage developments to meet certain environmental standards which are voided by the Provincial Policy Statement;

AND WHEREAS our Official Plan is ultimately approved by the District of Muskoka, as delegated from the Province, in accordance with the Planning Act;

AND WHEREAS it is within the legislative purview of Municipal Council to adopt Official Plan amendments or approve Zoning By-law changes that better the community or fit within the vision of the Town of Gravenhurst Official Plan;



AND WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Gravenhurst Official Plan;

AND WHEREAS municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or “OMB”), an unelected, appointed body that is not accountable to the residents of the Town of Gravenhurst;

AND WHEREAS the OLT has the authority to make a final decision on planning matters based on a “best planning outcome” and not whether the proposed development is in conformity with municipal Official Plans and consistent with Provincial Planning Policy;

AND WHEREAS all decisions—save planning decisions—made by Municipal Councils are only subject to appeal by judicial review and such appeals are limited to questions of law and or process;

AND WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans;

AND WHEREAS municipalities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province or their designate in expensive, time consuming and ultimately futile OLT hearings;

AND WHEREAS lengthy, costly OLT hearings act as a barrier to the development of attainable housing;

AND WHEREAS the existence of the OLT acts as a barrier that restricts municipalities from protecting the environment from development that is uncharacteristic of its community;



NOW THEREFOR BE IT RESOLVED THAT:

1. The Town of Gravenhurst requests the Government of Ontario dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing, and restricting a municipality's ability to enforce self-determined environmentally-friendly development policies in Ontario;
2. A copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and,
3. A copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.
4. A suitable alternative appeal process be investigated by the Province utilizing an elected board of appeal

Sincerely,

A handwritten signature in black ink, appearing to read "Kayla Thibeault".

Kayla Thibeault
Director of Legislative Services / Clerk
Town of Gravenhurst
KT/ds

cc.

Hon. Steve Clark, Minister of Municipal Affairs and Housing steve.clark@pc.ola.org

Andrea Horwath, Leader of the Official Opposition horwatha-qp@ndp.on.ca

Mike Schreiner, Leader of the Ontario Green Party Mschreiner@ola.org

Steven Del Duca, Leader of the Ontario Liberal Party info.leader@ontarioliberal.ca

Ontario Members of Provincial Parliament

Large Urban Mayor's Caucus of Ontario info@ontariobigcitymayors.ca

Small Urban GTHA Mayors of Ontario

Regional Chairs of Ontario

Association of Municipalities of Ontario (AMO) resolutions@amo.on.ca

All Ontario Municipalities



Doug Ford, Premier of Ontario
doug.fordco@pc.ola.org (Sent via email)

February 25, 2022

Re: Dissolve Ontario Land Tribunal

Please be advised that on February 23rd 2022 the Town of Plympton-Wyoming Council passed the following motion supporting the Town of Halton Hills regarding Dissolving the Ontario Land Tribunal (correspondence attached).

Motion 18

Moved by Netty McEwen

Seconded by Gary Atkinson

That Council support correspondence item 'N' from the Town of Halton Hills regarding Dissolving the Ontario Land Tribunal.

Motion Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at dgiles@plympton-wyoming.ca.

Sincerely,

Denny Giles
Deputy Clerk
Town of Plympton-Wyoming

Cc: (all sent via e-mail)

Honourable Steve Clark, Minister of Municipal Affairs and Housing steve.clark@pc.ola.org

Andrea Horwath, Leader of the Opposition horwatha-gp@ndp.on.ca

All Ontario MPPs

Large Urban Mayor's Caucus of Ontario

Small Urban GTHA Mayors

Regional Chairs of Ontario

Association of Municipalities of Ontario

All Ontario Municipalities

The Corporation of the Town of Plympton-Wyoming

P.O Box 250, 546 Niagara Street, Wyoming Ontario N0N 1T0

Tel: 519-845-3939 Ontario Toll Free: 1-877-313-3939

www.plympton-wyoming.com

Page 128 of 349

February 9, 2022

The Honourable Doug Ford, Premier of Ontario
Via Email

Re: Dissolve Ontario Land Tribunal

Please be advised that Council for the Town of Halton Hills at its meeting of Monday, February 7, 2022, adopted the following Resolution:

Resolution No. 2022-0020

WHEREAS Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy;

AND WHEREAS an Official Plan is developed through months of public consultation to ensure, "that future planning and development will meet the specific needs of the Town of Halton Hills community";

AND WHEREAS our Official Plan includes provisions that encourage development of the "missing middle" or "gentle density" to meet the need for attainable housing in our community;

AND WHEREAS our Official Plan is ultimately approved by the province;

AND WHEREAS it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of Town of Halton Hills Official Plan;

AND WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Halton Hills Official Plan;

AND WHEREAS municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or "OMB"), an unelected, appointed body that is not accountable to the residents of the Town of Halton Hills;

AND WHEREAS the OLT has the authority to make a final decision on planning matters based on a "best planning outcome" and not whether the proposed development is in compliance with municipal Official Plans;

1 Halton Hills Drive, Halton Hills, Ontario L7G 5G2

Tel: 905-873-2600

Toll Free: 1-877-712-2205
haltonhills.ca

Fax: 905-873-2347

AND WHEREAS all decisions—save planning decisions—made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process;

AND WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans;

AND WHEREAS towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings;

AND WHEREAS lengthy, costly OLT hearings add years to the development approval process and act as a barrier to the development of attainable housing;

NOW THEREFORE BE IT RESOLVED THAT Council for the Town of Halton Hills requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario;

AND FURTHER THAT a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario;

AND FURTHER THAT a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

CARRIED

Attached for your information is a copy of Resolution No. 2022-0020.

If you have any questions, please contact Valerie Petryniak, Town Clerk for the Town of Halton Hills at 905-873-2600 ext. 2331 or valeriep@haltonhills.ca.

Yours truly,



Melissa Lawr
Deputy Clerk – Legislation

1 Halton Hills Drive, Halton Hills, Ontario L7G 5G2

Tel: 905-873-2600

Toll Free: 1-877-712-2205
haltonhills.ca

Fax: 905-873-2347

- cc. Minister of Municipal Affairs and Housing
Leader of the Opposition
Leaders of the Liberal and Green Party
MPPs in the Province of Ontario
Large Urban Mayor's Caucus of Ontario
Small Urban GTHA Mayors
Regional Chairs of Ontario
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**THE CORPORATION
OF
THE TOWN OF HALTON HILLS**

Resolution No.: 2022-0020

Title: Dissolve Ontario Land Tribunal

Date: February 7, 2022

Moved by: Mayor R. Bonnette

Seconded by: Councillor C. Somerville

Item No. 15.2

WHEREAS Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy;

AND WHEREAS an Official Plan is developed through months of public consultation to ensure, "that future planning and development will meet the specific needs of the Town of Halton Hills community";

AND WHEREAS our Official Plan includes provisions that encourage development of the "missing middle" or "gentle density" to meet the need for attainable housing in our community;

AND WHEREAS our Official Plan is ultimately approved by the province;

AND WHEREAS it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of Town of Halton Hills Official Plan;

AND WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Halton Hills Official Plan;

AND WHEREAS municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or “OMB”), an unelected, appointed body that is not accountable to the residents of the Town of Halton Hills;

AN WHEREAS the OLT has the authority to make a final decision on planning matters based on a “best planning outcome” and not whether the proposed development is in compliance with municipal Official Plans;

AND WHEREAS all decisions—save planning decisions—made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process;

AND WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans;


AND WHEREAS towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings;

AND WHEREAS lengthy, costly OLT hearings add years to the development approval process and act as a barrier to the development of attainable housing;

NOW THEREFORE BE IT RESOLVED THAT Council for the Town of Halton Hills requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario;

AND FURTHER THAT a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors’ Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario;

AND FURTHER THAT a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.



Mayor Rick Bonnette



1514 County Road 2, P.O. Box 130, Mallorytown, ON K0E 1R0
T 613.923.2251 · F 613.923.2421
www.Mallorytown.ca

February 14, 2022

via email premier@ontario.ca

The Honourable Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A7

Dear Premier Ford:

Please be advised, at their regular meeting on the evening of February 7, 2022, the Council of the Township of Front of Yonge passed the following motion:

"Moved by Gail Williams and seconded by Carson Massey:

WHEREAS *Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy; and*

WHEREAS *an Official Plan is developed through months of public consultation to ensure, "that future planning and development will meet the specific needs of (our) community"; and*

WHEREAS *our Official Plan includes provisions that encourage development of the "missing middle" or "gentle density" to meet the need for attainable housing in our community; and*

WHEREAS *our Official Plan is ultimately approved by the province; and*

WHEREAS *it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of the Township of Front of Yonge's Official Plan; and*

WHEREAS *it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Township of Front of Yonge's Official Plan; and*

WHEREAS municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or “OMB”), an unelected, appointed body that is not accountable to the residents of the Township of Front of Yonge; and

WHEREAS the OLT has the authority to make a final decision on planning matters based on a “best planning outcome” and not whether the proposed development is in compliance with municipal Official Plans; and

WHEREAS all decisions—save planning decisions—made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process; and

WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans; and

WHEREAS towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings; and

WHEREAS lengthy, costly OLT hearings add years to the development approval process and act as a barrier to the development of attainable housing;

1. **NOW THEREFORE BE IT HEREBY RESOLVED** That the Township of Front of Yonge requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario; and
2. **BE IT FURTHER RESOLVED THAT** a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors’ Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and
3. **BE IT FURTHER RESOLVED THAT** a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Carried- Roger Haley, Mayor”

Sincerely,



 Jennifer Ault
Clerk

cc via email:

- Honourable Steve Clark, Minister of Municipal Affairs & Housing - steve.clark@pc.ola.org
- Honourable Andrea Horwath, Opposition Leader – ahorwath-gp@ndp.on.ca
- Honourable Steven Del Duca, Leader of the Ontario Liberal Party – info.leader@ontarioliberal.ca
- Honourable Mike Schreiner, Leader of the Ontario Green Party – mschreiner-co@ola.org
- All Ontario MPPs
- Large Urban Mayors' Caucus of Ontario
- Small Urban GTHA Mayors of Ontario
- Regional Chairs of Ontario
- Association of Municipalities of Ontario (AMO) – amo@amo.on.ca
- All Ontario municipalities



February 28, 2022

The Honorable Doug Ford

Premier of Ontario

Room 281, Legislative Building, Queen's Park

Toronto, ON M7A 1A1

RE: DISSOLVE ONTARIO LAND TRIBUNAL (OLT) (13.2)

Dear Premier:

This will confirm that at its February 23, 2022 meeting, Markham City Council adopted the following resolution:

Whereas Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy; and,

Whereas an Official Plan is developed through months of public consultation to ensure, “that future planning and development will meet the specific needs of our community”; and,

Whereas our Official Plan includes zoning provisions that encourage development of the “missing middle” or “gentle density” to meet the need for attainable housing in our community; and,

Whereas our Official Plan is ultimately approved by the province; and,

Whereas it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of the City of Markham Official Plan; and,

Whereas it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the City of Markham Official Plan; and

Whereas municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or “OMB”), an unelected, appointed body that is not accountable to the residents of the City of Markham; and,

Whereas the OLT has the authority to make a final decision on planning matters based on a “best planning outcome” and not whether the proposed development is in compliance with municipal Official Plans and Provincial Planning Policy; and,

Whereas Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans; and,

Whereas towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings; and,

Whereas lengthy, costly OLT hearings act as a barrier to the development of all housing and commercial properties.

1. Now Therefore Be It Resolved That the City of Markham requests the Government of Ontario to instruct the OLT to immediately cease accepting new cases and then dissolve the OLT once its current caseload has been addressed, thereby eliminating one of the most significant sources of red tape delaying the development of housing in Ontario; and,
2. Be It Further Resolved That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and,
3. Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Yours sincerely,



Kimberley Kitteringham
City Clerk

cc: Hon. Steve Clark, Minister of Municipal Affairs and Housing
Andrea Horwath, Leader of the Opposition, New Democratic Party
Steven Del Duca, Leader, Ontario Liberal Party
Mike Schreiner, Leader, Green Party of Ontario
All MPPs in the Province of Ontario
Large Urban Mayors' Caucus of Ontario
Small Urban GTHA Mayors
Regional Chairs of Ontario
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



**THE CORPORATION OF THE CITY OF SARNIA
City Clerk's Department**

255 Christina Street N. PO Box 3018
Sarnia ON Canada N7T 7N2
519-332-0330 (phone) 519-332-3995 (fax)
519-332-2664 (TTY)
www.sarnia.ca clerks@sarnia.ca

February 15, 2022

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier,

RE: Dissolve Ontario Land Tribunal

At its meeting held on February 7, 2022, Sarnia City Council adopted the following resolution with respect to the Ontario Land Tribunal:

Whereas Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy; and

Whereas an Official Plan is developed through months of public consultation to ensure, "that future planning and development will meet the specific needs of (our) community"; and

Whereas our Official Plan includes zoning provisions that encourage development of the "missing middle" or "gentle density" to meet the need for attainable housing in our community; and

Whereas our Official Plan is ultimately approved by the province; and

Whereas it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes

that better the community or fit within the vision of the City of Sarnia's Official Plan; and

Whereas it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the City of Sarnia's Official Plan; and

Whereas municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or "OMB"), an unelected, appointed body that is not accountable to the residents of the City of Sarnia; and

Whereas the OLT has the authority to make a final decision on planning matters based on a "best planning outcome" and not whether the proposed development is in compliance with municipal Official Plans and Provincial Planning Policy; and

Whereas all decisions—save planning decisions—made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process; and

Whereas Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans; and

Whereas towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings; and

Whereas lengthy, costly OLT hearings act as a barrier to the development of attainable housing;

Now Therefore Be It Hereby Resolved That The City of Sarnia requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario; and

Be It Further Resolved That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of

Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and

Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Your favorable consideration of this request is respectfully requested.

Yours sincerely,



Amy Burkhart
City Clerk

Cc: Minister of Municipal Affairs and Housing
Leader of the Opposition
Leaders of the Liberal and Green Party
MPPs in the Province of Ontario
Large Urban Mayors' Caucus of Ontario
Small Urban GTHA Mayors and Regional Chairs of Ontario
AMO
All Ontario Municipalities

From: Switzer, Barbara <Barbara.Switzer@york.ca> **On Behalf Of** Regional Clerk
Sent: March 2, 2022 3:29 PM
Subject: Regional Council Decision - Town of Aurora Resolution - Request to Dissolve Ontario Land Tribunal (OLT)

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

On February 24, 2022 Regional Council received the communication from the Town of Aurora dated February 22, 2022 and supported the motion, *amended as follows*:

WHEREAS Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy; and

WHEREAS an Official Plan is developed through months of public consultation to ensure, “that future planning and development will meet the specific needs of (our) community”; and

WHEREAS our Official Plan includes provisions that encourage development of the “missing middle” or “gentle density” to meet the need for attainable housing in our community; and

WHEREAS our Official Plan is ultimately approved by the province; and

WHEREAS it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of the Town of Aurora Official Plan; and

WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Aurora Official Plan; and

WHEREAS municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or “OMB”), an unelected, appointed body that is not accountable to the residents of Aurora; and

WHEREAS the OLT has the authority to make a final decision on planning matters based on a “best planning outcome” and not whether the proposed development is in compliance with municipal Official Plans; and

WHEREAS all decisions - save planning decisions - made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process; and

WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans; and

WHEREAS towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings; and

WHEREAS lengthy, costly OLT hearings add years to the development approval process and acts as a barrier to the development of attainable housing;

NOW THEREFORE BE IT RESOLVED that *the Government of Ontario be requested to immediately engage municipalities to determine an alternative land use planning appeals process in order to dissolve the OLT and eliminate one of the most significant sources of red tape delaying the development of more attainable housing in Ontario; and*

BE IT FURTHER RESOLVED That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and

BE IT FINALLY RESOLVED That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for consideration.

Regards,

Christopher Raynor | Regional Clerk, Regional Clerk's Office, Corporate Services

The Regional Municipality of York | 17250 Yonge Street | Newmarket, ON L3Y 6Z1

O: 1-877-464-9675 ext. 71300 | christopher.raynor@york.ca | york.ca

Our Mission: **Working together to serve our thriving communities – today and tomorrow**

February 18, 2022

CL 4-2022, February 17, 2022

CSC 2-2022, February 9, 2022

Minute Item 5.3, February 9, 2022

LOCAL AREA MUNICIPALITIES

THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO (AMO)

SENT ELECTRONICALLY

Motion – Violence and Harassment of Politicians and Public Servants

Minute Item 5.3

Regional Council, at its meeting held on February 17, 2022, approved the following resolution of its Corporate Services Committee:

WHEREAS violent attacks, online harassment, and physical intimidation of politicians and public servants is on the rise, and is something we've repeatedly witnessed in our communities;

WHEREAS Niagara Regional Council condemns the latest violent act against St. Catharines City Councillor Porter and her family and wants our communities to know that such acts are unacceptable and will not be tolerated; and

WHEREAS everyone should be free from harassment and violence in their workplaces and their homes.

NOW THEREFORE BE IT RESOLVED:

1. That Niagara Regional Council **CONDEMNS** these acts of violence, harassment, and intimidation against our Regional Council colleagues, our local area municipal counterparts, all public servants and all health care providers; and
2. That this motion **BE CIRCULATED** to the local area municipalities and the Association of Municipalities of Ontario (AMO), to consider passing similar resolutions.

Yours truly,



Ann-Marie Norio

Regional Clerk

:kl

CLK-C 2022-032

Administration

Office of the Regional Clerk

1815 Sir Isaac Brock Way, PO Box 1042, Thorold, ON L2V 4T7

Telephone: 905-685-4225 Toll-free: 1-800-263-7215 Fax: 905-687-4977

www.niagararegion.ca

February 18, 2022

CL 4-2022, February 17, 2022

PHSSC 2-2022, February 8, 2022

COM 6-2022, February 8, 2022

LOCAL AREA MUNICIPALITIES

SENT ELECTRONICALLY

Evaluation of 2019 and 2020 Niagara Prosperity Initiative Projects

COM 6-2022

Regional Council, at its meeting held on February 17, 2022, passed the following recommendation of its Public Health and Social Services Committee:

That Report COM 6-2022, dated February 8, 2022, respecting Evaluation of 2019 and 2020 Niagara Prosperity Initiative Projects, **BE RECEIVED** for information; and

That this report **BE CIRCULATED** to the local area municipalities.

A copy of COM 6-2022 is enclosed for your reference.

Yours truly,



Ann-Marie Norio

Regional Clerk

:kl

CLK-C 2022-031

cc: M. Todd, Manager, Social Assistance & Employment Opportunities
A. Jugley, Commissioner, Community Services
S. Dean, Executive Assistant to the Commissioner, Community Services

Subject: Evaluation of 2019 and 2020 Niagara Prosperity Initiative Projects

Report to: Public Health and Social Services Committee

Report date: Tuesday, February 8, 2022

Recommendations

That Report COM 6-2022 **BE RECEIVED** for information.

Key Facts

- The purpose of this report is to provide a summary and evaluation of the 2019 and 2020 Niagara Prosperity Initiative (NPI) funded projects.
- Since 2008, Regional Council has supported local poverty reduction efforts through its annual investment in the NPI program.
- Priorities for 2021 have been informed by impacts of the COVID-19 pandemic and as such funding was targeted to needs in the areas of housing, health and domestic violence.
- In October 2021, Council approved a new approach for NPI investments moving forward in the context of a broader Poverty Reduction Strategy, leveraging the findings from the Brock Report [COM 22-2021 Path Forward to Building a Five Year Poverty Reduction Strategy](https://pub-niagararegion.escrimemeetings.com/filestream.ashx?DocumentId=19006) (https://pub-niagararegion.escrimemeetings.com/filestream.ashx?DocumentId=19006).

Financial Considerations

Regional Council, as part of the Community Services operating budget, reviews the investment in the NPI annually. \$1,500,000 and \$1,250,000 were approved as part of the 2019 and 2020 operating budgets respectively, with a total of 44 projects funded in those two years. Unspent funds that were returned from prior year completed projects, including interest, allowed an additional \$218,747 to be allocated for a total of \$2,968,747 over the two years. Of this amount, \$150,000 is allocated each year between the convener (Niagara Community Foundation) and secretariat (United Way Niagara) functions to support administration and stakeholder engagement associated with this initiative.

Analysis

NPI focuses on neighbourhood-based interventions aimed to increase prosperity for Niagara residents living in poverty. Neighbourhoods in need of attention have been identified throughout the region based on key indicators such as the low-income measure, unemployment rate, and educational attainment.

In March of 2020, the lock-down of services due to COVID-19 affected the entire community. Many of the projects funded in 2020 were required to make adjustments to service delivery. In some program areas, the impact of the pandemic, as reported by agencies, led to an increased demand for service and needs for individuals living in poverty. Project details are provided in Appendix A and B.

The following table outlines the contracted amounts by project type for 2019.

Project Type	\$	# of Projects
Housing – Outreach	\$115,196	1
Housing – Stability	\$39,576	1
Housing – Homelessness Prevention	\$142,466	3
Health – Mental Health	\$202,697	3
Health – Children	\$180,389	3
Health – Food	\$88,468	2
Health – Dental	\$184,192	1
Employment – Social Enterprises	\$261,021	5
Neighbourhood – Belonging	\$165,630	4
Neighbourhood - Leadership	\$84,982	1
Total	\$1,464,617	24

The following table outlines the contracted amounts by project type for 2020.

Project Type	\$	# of Projects
Housing – Outreach	\$184,648	2
Housing – Stability	\$186,149	5
Housing – Homelessness Prevention	\$175,973	3
Health – Mental Health	\$278,210	3
Health – Food	\$81,735	3
Health – Dental	\$139,586	1
Employment – Social Enterprises	\$157,829	3

Project Type	\$	# of Projects
Total	\$1,204,130	20

NPI projects are required to submit quarterly and final reports that include:

- Number of children, youth, adults and/or seniors served;
- Outcomes achieved and measured;
- Lessons learned and recommendations for future initiatives;
- Specific examples of impact to neighbourhood/community; and
- Testimonials from project participants.

The NPI secretariat and/or convener complete site visits/program reviews throughout the funding period to ensure contractual obligations are being met.

All 2019 and 2020 funded projects stayed within their approved budgets, provided reports and passed their site visits/program reviews.

A tally of the final reports from the 2019 and 2020 projects provided the following information:

Year	Total People Expected	Total People Served	Jobs Created	Revenue Generated
2019	4,932	4,993	184	\$269,697
2020	5,365	5,898	140	\$60,254
Total	10,297	10,891	324	\$329,951

2021 Funded Projects

There are currently 16 projects being funded from the 2021 Regional budget (COM 19 - 2021 Niagara Prosperity Initiative 2021Update). NPI is committed to providing supports to help the community rebuild and recover from the devastating impacts of COVID-19. The pandemic has exacerbated and amplified many of the issues caused by poverty. To address this, the 2021 NPI request for proposals (RFP) targeted needs in the areas of housing, health and domestic violence. Contracts with these projects will be ending August 30, 2022 and evaluations will be available at the end of 2022.

Path Forward to Building a Five-Year Poverty Reduction Strategy

In October 2021, Council approved a new approach for NPI investments moving forward in the context of a broader poverty reduction strategy. Work is underway to

develop a Niagara Region Poverty Reduction Strategy, led by Niagara Region, as well as establish a Niagara Region Poverty Reduction Steering Committee, and transition the administration of the NPI in-house to Community Services.

Alternatives Reviewed

This report provides information on the 2019 and 2020 NPI funded projects. Work is underway on a new approach for NPI investments in the context of a broader Poverty Reduction Strategy.

Relationship to Council Strategic Priorities

Investing in Healthy and Vibrant Communities to foster a high quality of life through safe, healthy, and inclusive neighbourhoods and delivery of quality, affordable and accessible human services.

Other Pertinent Reports

COM 25-2019	Niagara Prosperity Initiative 2019 Update
COM 12-2020	Niagara Prosperity Initiative 2020 Update
COM 19-2021	Niagara Prosperity Initiative 2021 Update
COM 22-2021	Path Forward to Building a Five Year Poverty Reduction Strategy

Prepared by:

Marc Todd
Manager
Community Services

Recommended by:

Adrienne Jugley, MSW, RSW. CHE
Commissioner
Community Services

Submitted by:

Ron Tripp, P.Eng.
Chief Administrative Officer

This report was prepared in consultation with Lori Watson, Director Community Services.

Appendices

Appendix A 2019 Individual NPI Project Evaluations

Appendix B 2020 Individual NPI Project Evaluations

Appendix A – 2019 Individual NPI Project Evaluations

Project	Description	Funding Stream: Housing – Outreach																		
Niagara Outreach Worker Agency: Gateway Residential & Community Support Services of Niagara Inc. Municipality: All Niagara	Two street Outreach Workers provided mobile services and supports to vulnerable and disadvantaged citizens. Services were provided to people who were at urgent risk of becoming homeless and the chronically or persistently homeless.	Result: This funding provided opportunities for interactions with individuals who are homeless and or sleeping rough. We also partnered with The Raft to identify homeless youth and provided them with the supports to move into affordable housing.																		
Contract Requirements Contract Amount \$115,196 Amount Spent \$115,196 Contract Length 2 years Jobs Expected 2 Jobs Created 0 Revenue Expected \$0.00 Revenue Generated\$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>0</td><td>10</td></tr> <tr> <td>Youth 13-18</td><td>4</td><td>43</td></tr> <tr> <td>Adult 19-64</td><td>200</td><td>259</td></tr> <tr> <td>Seniors 65+</td><td>80</td><td>23</td></tr> <tr> <td>TOTAL</td><td>284</td><td>335</td></tr> </table>		Expected	Actual	Children 0-12	0	10	Youth 13-18	4	43	Adult 19-64	200	259	Seniors 65+	80	23	TOTAL	284	335	Testimonial: “I am now in the Housing First Program with Gateway. I am no longer living in a shelter with all my kids. My family now has a place to call home.”
	Expected	Actual																		
Children 0-12	0	10																		
Youth 13-18	4	43																		
Adult 19-64	200	259																		
Seniors 65+	80	23																		
TOTAL	284	335																		

Project	Description	Funding Stream: Housing – Stability																		
Housing Coordinator Agency: Welland Heritage Council and Multicultural Centre Municipality: Welland	Newcomers falling into precarious housing or homelessness were provided education about housing/renting in Canada, and supports through the process of finding, securing, and maintaining stable housing.	Result: A series of Rent-Ready workshops were conducted which helped clients with budgeting and learning about renting costs and the rights and responsibilities of tenants. We were able to secure housing for 11 families and 38 single individuals.																		
Contract Requirements Contract Amount \$39,576 Amount Spent \$38,103 Contract Length 1 year Jobs Expected 0 Jobs Created 0 Revenue Expected \$0.00 Revenue Generated\$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>5</td><td>30</td></tr> <tr> <td>Youth 13-18</td><td>4</td><td>7</td></tr> <tr> <td>Adult 19-64</td><td>71</td><td>79</td></tr> <tr> <td>Seniors 65+</td><td>5</td><td>6</td></tr> <tr> <td>TOTAL</td><td>85</td><td>122</td></tr> </table>		Expected	Actual	Children 0-12	5	30	Youth 13-18	4	7	Adult 19-64	71	79	Seniors 65+	5	6	TOTAL	85	122	Testimonial: “They give me food, they give me apartment, clothes, education and information on the community and help me find a job and help me find a permanent home in Mississauga. Without this help I would be homeless.”
	Expected	Actual																		
Children 0-12	5	30																		
Youth 13-18	4	7																		
Adult 19-64	71	79																		
Seniors 65+	5	6																		
TOTAL	85	122																		

Project	Description	Funding Stream: Housing – Prevention																		
Rental Assistance Service Agency: Grimsby Benevolent Fund Municipality: Grimsby	This program provided one-time rent assistance for people facing eviction and subsidy for people paying more than 30% of their total income on rent.	Result: Individuals and families were able to stay housed and remain in the town of Grimsby. Individuals identified that their stress and anxiety levels were reduced due to the ability to pay their rent on time.																		
Contract Requirements Contract Amount \$35,000 Amount Spent \$35,000 Contract Length 1 year Jobs Expected 0 Jobs Created 0 Revenue Expected \$0.00 Revenue Generated\$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>3</td><td>24</td></tr> <tr> <td>Youth 13-18</td><td>6</td><td>14</td></tr> <tr> <td>Adult 19-64</td><td>11</td><td>39</td></tr> <tr> <td>Seniors 65+</td><td>2</td><td>1</td></tr> <tr> <td>TOTAL</td><td>22</td><td>78</td></tr> </table>		Expected	Actual	Children 0-12	3	24	Youth 13-18	6	14	Adult 19-64	11	39	Seniors 65+	2	1	TOTAL	22	78	Testimonial: “Fell on hard times after separation with two kids. I received help for past rent. I have two children in school and do not want to move them. Grimsby is a great area to raise kids. I do not have to uproot my children and start them at a new school.”
	Expected	Actual																		
Children 0-12	3	24																		
Youth 13-18	6	14																		
Adult 19-64	11	39																		
Seniors 65+	2	1																		
TOTAL	22	78																		

Project	Description	Funding Stream: Housing – Prevention																		
Intensive Casemanagement Agency: Project SHARE of Niagara Falls Inc. Municipality: Niagara Falls	Working one-on-one to address the needs of clients with multiple barriers to provide support, accountability, community referrals and advocacy for the client in their search for stable housing.	Result: This project has provided the means and support to help clients transition from being homeless to securing shelter. We are aware of 7 clients who secured housing, 5 clients were referred to the Housing First Program, and 3 were referred to the Home for Good Program.																		
Contract Requirements Contract Amount \$52,235 Amount Spent \$52,235 Contract Length 1 year Jobs Expected 0 Jobs Created 0 Revenue Expected \$0.00 Revenue Generated\$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>1</td><td>3</td></tr> <tr> <td>Youth 13-18</td><td>8</td><td>9</td></tr> <tr> <td>Adult 19-64</td><td>15</td><td>20</td></tr> <tr> <td>Seniors 65+</td><td>4</td><td>8</td></tr> <tr> <td>TOTAL</td><td>28</td><td>40</td></tr> </table>		Expected	Actual	Children 0-12	1	3	Youth 13-18	8	9	Adult 19-64	15	20	Seniors 65+	4	8	TOTAL	28	40	Testimonial: “We received help with food and clothing including laundry service. We also received help with our utilities, which was a big help. I can't imagine what we would have done if our utilities were turned off. So grateful for the assistance including the food and kind words from staff.”
	Expected	Actual																		
Children 0-12	1	3																		
Youth 13-18	8	9																		
Adult 19-64	15	20																		
Seniors 65+	4	8																		
TOTAL	28	40																		

Project	Description	Funding Stream: Housing – Prevention																		
The Niagara Rooming House Project Agency: Start Me Up Niagara Municipality: St. Catharines	Assisted landlords and tenants with practical supports to ensure issues that negatively impact tenancy in single room occupancy dwellings were addressed.	Result: Supported 64 individuals in maintaining their housing and independence. Barriers to housing were addressed, for example, individuals experiencing mobility concerns were assisted in obtaining mobility devices.																		
Contract Requirements Contract Amount \$55,231 Amount Spent \$54,834 Contract Length 1 year Jobs Expected 0 Jobs Created 0 Revenue Expected \$0.00 Revenue Generated\$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>0</td><td>0</td></tr> <tr> <td>Youth 13-18</td><td>0</td><td>0</td></tr> <tr> <td>Adult 19-64</td><td>47</td><td>43</td></tr> <tr> <td>Seniors 65+</td><td>8</td><td>21</td></tr> <tr> <td>TOTAL</td><td>55</td><td>64</td></tr> </table>		Expected	Actual	Children 0-12	0	0	Youth 13-18	0	0	Adult 19-64	47	43	Seniors 65+	8	21	TOTAL	55	64	Testimonial: “I was homeless, moved into a rooming house, now moved into a shared two bedroom apartment with a roommate. Got lots of help I was able to get my taxes done for the past 10 years.”
	Expected	Actual																		
Children 0-12	0	0																		
Youth 13-18	0	0																		
Adult 19-64	47	43																		
Seniors 65+	8	21																		
TOTAL	55	64																		

Project	Description	Funding Stream: Health – MH Outreach																		
Mental Health & Addictions Coach Project Agency: Canadian Mental Health Association Niagara Branch Municipality: All Niagara	The Coaches support individuals in YWCA shelters who are experiencing mental health and addiction issues that interfere with their ability to find and maintain housing and employment, and help them develop a connection to their community.	Result: Impact over the long term was measured through clients not returning to shelters. Client experience surveys spoke to experience from beginning to end. In mental health, the OCAN was used to track how identified needs at the beginning of service were met, and from Addiction, the GAIN was used to measure stability.																		
Contract Requirements Contract Amount \$136,037 Amount Spent \$136,037 Contract Length 1 year Jobs Expected 19 Jobs Created 12 Revenue Expected \$0.00 Revenue Generated\$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>0</td><td>0</td></tr> <tr> <td>Youth 13-18</td><td>0</td><td>3</td></tr> <tr> <td>Adult 19-64</td><td>279</td><td>363</td></tr> <tr> <td>Seniors 65+</td><td>18</td><td>9</td></tr> <tr> <td>TOTAL</td><td>297</td><td>375</td></tr> </table>		Expected	Actual	Children 0-12	0	0	Youth 13-18	0	3	Adult 19-64	279	363	Seniors 65+	18	9	TOTAL	297	375	Testimonial: “I became first involved when I became homeless and ended up at the YWCA women’s shelter and am currently involved in one-on-one therapy and group therapy. The best thing that has happened is that I have hope for a future again... cannot put in words and will be forever grateful.”
	Expected	Actual																		
Children 0-12	0	0																		
Youth 13-18	0	3																		
Adult 19-64	279	363																		
Seniors 65+	18	9																		
TOTAL	297	375																		

Project	Description	Funding Stream: Health – MH Outreach																		
Return 2 Hope Counselling Program Agency: The Hope Centre Municipality: Welland	This project offered free, high quality counselling service to individuals without access to affordable mental health services. A registered psychotherapist offered group and individual counseling sessions.	Result: Success has been letting clients talk through their stories and help them regulate their emotional responses. Individuals were able to access specialized support and undergo rigorous self-assessments when needed.																		
Contract Requirements Contract Amount \$53,460 Amount Spent \$52,596 Contract Length 1 year Jobs Expected 0 Jobs Created 0 Revenue Expected \$0.00 Revenue Generated\$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>0</td><td>0</td></tr> <tr> <td>Youth 13-18</td><td>0</td><td>21</td></tr> <tr> <td>Adult 19-64</td><td>421</td><td>464</td></tr> <tr> <td>Seniors 65+</td><td>106</td><td>47</td></tr> <tr> <td>TOTAL</td><td>527</td><td>532</td></tr> </table>		Expected	Actual	Children 0-12	0	0	Youth 13-18	0	21	Adult 19-64	421	464	Seniors 65+	106	47	TOTAL	527	532	Testimonial: “I was referred by a housing worker in the community for deeper counselling. While my housing worker was able to listen to my needs and concerns, she felt I needed to talk to someone who could get into some of my interpersonal issues. Counselling provided made me feel hopeful.”
	Expected	Actual																		
Children 0-12	0	0																		
Youth 13-18	0	21																		
Adult 19-64	421	464																		
Seniors 65+	106	47																		
TOTAL	527	532																		

Project	Description	Funding Stream: Health – MH Outreach																		
Westview at Night Agency: Westview Christian Fellowship Municipality: St. Catharines	This project offered support to sex trade workers and those struggling with addiction by providing a nutritious hot meal, supplies, clothing, advocacy and a safe place to share concerns.	Result: We have seen outcomes of women connecting with Doctors to go on methadone to slowly come off street drugs, and we have seen other women reconnect with Family and Children’s Services to start access / visitation to their children.																		
Contract Requirements Contract Amount \$13,200 Amount Spent \$13,189 Contract Length 1 year Jobs Expected 0 Jobs Created 0 Revenue Expected \$0.00 Revenue Generated\$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>0</td><td>0</td></tr> <tr> <td>Youth 13-18</td><td>0</td><td>0</td></tr> <tr> <td>Adult 19-64</td><td>150</td><td>177</td></tr> <tr> <td>Seniors 65+</td><td>0</td><td>0</td></tr> <tr> <td>TOTAL</td><td>150</td><td>177</td></tr> </table>		Expected	Actual	Children 0-12	0	0	Youth 13-18	0	0	Adult 19-64	150	177	Seniors 65+	0	0	TOTAL	150	177	Testimonial: “When I come in I ask for support, supplies, food etc. they are helpful and care about me. I’d be lost without this program, without them I have no support.”
	Expected	Actual																		
Children 0-12	0	0																		
Youth 13-18	0	0																		
Adult 19-64	150	177																		
Seniors 65+	0	0																		
TOTAL	150	177																		

Project	Description	Funding Stream: Health – Children																		
Youth Summer Sports Camp – YSSC Jeunesse en action Agency: Centre de sante communautaire Municipality: Welland	A free eight-week sports camp to increase the emotional health and wellbeing for Francophone children aged 7 to 13 from low-income families.	Result: Post surveys showed that 100% of parents were more than satisfied with our sports camp. 96% were more than satisfied about the food served, the sports activities presented throughout the week and the communication with the staff.																		
Contract Requirements Contract Amount \$31,680 Amount Spent \$31,658 Contract Length 1 year Jobs Expected 0 Jobs Created 0 Revenue Expected \$0.00 Revenue Generated\$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>40</td><td>54</td></tr> <tr> <td>Youth 13-18</td><td>0</td><td>0</td></tr> <tr> <td>Adult 19-64</td><td>0</td><td>0</td></tr> <tr> <td>Seniors 65+</td><td>0</td><td>0</td></tr> <tr> <td>TOTAL</td><td>40</td><td>54</td></tr> </table>		Expected	Actual	Children 0-12	40	54	Youth 13-18	0	0	Adult 19-64	0	0	Seniors 65+	0	0	TOTAL	40	54	Testimonial: “Being an only child can be hard on social skills and the camp has improved my daughter’s greatly. She has been exposed to new sports and activities and is more active.”
	Expected	Actual																		
Children 0-12	40	54																		
Youth 13-18	0	0																		
Adult 19-64	0	0																		
Seniors 65+	0	0																		
TOTAL	40	54																		

Project	Description	Funding Stream: Health – Children																		
Strengthening Families for the Future Agency: John Howard Society Municipality: All Niagara	Supports for families and children who may be at risk for mental health issues and substance use. The program included individual sessions followed by family sessions, role-play and interactive activities to promote problem solving and communication skills.	Result: Unfortunately COVID-19 occurred during the last half of the sessions. While we were not able to hold traditional sessions as we had previously done, we were able to hold virtual sessions with many of the participants in order for them to complete the program.																		
Contract Requirements Contract Amount \$53,262 Amount Spent \$53,262 Contract Length 1 year Jobs Expected 3 Jobs Created 3 Revenue Expected \$0.00 Revenue Generated\$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>80</td><td>32</td></tr> <tr> <td>Youth 13-18</td><td>15</td><td>9</td></tr> <tr> <td>Adult 19-64</td><td>44</td><td>25</td></tr> <tr> <td>Seniors 65+</td><td>6</td><td>4</td></tr> <tr> <td>TOTAL</td><td>145</td><td>70</td></tr> </table>		Expected	Actual	Children 0-12	80	32	Youth 13-18	15	9	Adult 19-64	44	25	Seniors 65+	6	4	TOTAL	145	70	Testimonial: “I asked my FACS worker if there were any family programs for me and my children and she referred me to the Strengthening Families program Learning how to communicate and talk openly to solve problems. We sometimes struggled to talk openly when frustrated or upset.”
	Expected	Actual																		
Children 0-12	80	32																		
Youth 13-18	15	9																		
Adult 19-64	44	25																		
Seniors 65+	6	4																		
TOTAL	145	70																		

Project	Description	Funding Stream: Health – Children																		
Moving Forward Agency: Strive Niagara Municipality: Niagara Falls, Port Colborne, St. Catharines, Welland	Trauma-informed, customized individual / group interventions including information, education/skills building, referral and expert support to teenage parents.	Result: Our project was successful because our participants became more confident with our programming and attendance increased monthly as a result of them feeling safe and secure not only in their trauma informed classroom but with the childcare that was provided as well.																		
Contract Requirements Contract Amount \$95,447 Amount Spent \$91,013 Contract Length 1 year Jobs Expected 0 Jobs Created 0 Revenue Expected \$0.00 Revenue Generated\$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>87</td><td>73</td></tr> <tr> <td>Youth 13-18</td><td>25</td><td>31</td></tr> <tr> <td>Adult 19-64</td><td>75</td><td>57</td></tr> <tr> <td>Seniors 65+</td><td>0</td><td>0</td></tr> <tr> <td>TOTAL</td><td>187</td><td>161</td></tr> </table>		Expected	Actual	Children 0-12	87	73	Youth 13-18	25	31	Adult 19-64	75	57	Seniors 65+	0	0	TOTAL	187	161	Testimonial: “I was referred through my OW worker to get credits to finish high school. My daughter is socializing. Because I want to graduate and it’s a lot easier having my daughter here with me. It’s a better work environment being with people that understand my situation.”
	Expected	Actual																		
Children 0-12	87	73																		
Youth 13-18	25	31																		
Adult 19-64	75	57																		
Seniors 65+	0	0																		
TOTAL	187	161																		

Project	Description	Funding Stream: Health – Food																		
Weekends Without Hunger Agency: Food4Kids Niagara Municipality: Niagara Falls, St. Catharines, Welland	This project expanded the weekend program that provides access to food, to reach an additional 60 children in four schools that are experiencing food insecurity.	Result: We were successfully able to add 60 children at 4 schools in 3 municipalities to our program. 100% of the respondents indicated that their children were less hungry, happier and healthier.																		
Contract Requirements Contract Amount \$38,830 Amount Spent \$38,807 Contract Length 1 year Jobs Expected 1 Jobs Created 3 Revenue Expected \$0.00 Revenue Generated\$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>54</td><td>52</td></tr> <tr> <td>Youth 13-18</td><td>6</td><td>8</td></tr> <tr> <td>Adult 19-64</td><td>0</td><td>0</td></tr> <tr> <td>Seniors 65+</td><td>0</td><td>0</td></tr> <tr> <td>TOTAL</td><td>60</td><td>60</td></tr> </table>		Expected	Actual	Children 0-12	54	52	Youth 13-18	6	8	Adult 19-64	0	0	Seniors 65+	0	0	TOTAL	60	60	Testimonial: “I was referred through the principal at school and my kids each get a bag of food every Friday which helps a lot. It’s been a great help and support. Not always having to worry is nice. Kids want to eat a lot and you feel pretty bad when you have to tell them no or when you don’t have enough.”
	Expected	Actual																		
Children 0-12	54	52																		
Youth 13-18	6	8																		
Adult 19-64	0	0																		
Seniors 65+	0	0																		
TOTAL	60	60																		

Project	Description	Funding Stream: Health – Food																		
The Good Food Box Agency: Links for Greener Learning Municipality: Niagara Falls, Fort Erie, Port Colborne, St. Catharines, Welland	This project aimed to increase the use of fresh food in daily meals by reaching out to communities with barriers to accessing fresh and affordable produce and providing low cost, high value monthly fresh produce boxes.	Result: Increased delivery of food boxes from 100 to around 200 per month. Food grown in our gardens added more fresh food to the box that helped us with wintertime when food is more expensive and we used these resources to add more food at this time of the year.																		
Contract Requirements Contract Amount \$49,638 Amount Spent \$49,638 Contract Length 1 year Jobs Expected 1 Jobs Created 6 Revenue Expected \$0.00 Revenue Generated \$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>100</td><td>247</td></tr> <tr> <td>Youth 13-18</td><td>150</td><td>76</td></tr> <tr> <td>Adult 19-64</td><td>250</td><td>471</td></tr> <tr> <td>Seniors 65+</td><td>200</td><td>50</td></tr> <tr> <td>TOTAL</td><td>700</td><td>844</td></tr> </table>		Expected	Actual	Children 0-12	100	247	Youth 13-18	150	76	Adult 19-64	250	471	Seniors 65+	200	50	TOTAL	700	844	Testimonial: “My family got involved with this program as newcomers. We currently are involved in the program and we are willing to help it as volunteers if necessary. The groceries that we received have helped the family as well as the things donated to my daycare.”
	Expected	Actual																		
Children 0-12	100	247																		
Youth 13-18	150	76																		
Adult 19-64	250	471																		
Seniors 65+	200	50																		
TOTAL	700	844																		

Project	Description	Funding Stream: Health – Dental																		
Brushed Aside 2019 Agency: Community Care St. Catharines and Thorold Municipality: All Niagara	This project provided access to dental care services and dentures for adults in need of treatment.	Result: This year we had a lower number of clients accessing the program due to COVID-19. Adjustments in treatment costs had to be made after the 5-month closures. With the assistance of this project, we contributed to individuals’ pain relief, dentures, and many other dental needs.																		
Contract Requirements Contract Amount \$184,192 Amount Spent \$184,192 Contract Length 1 year Jobs Expected 0 Jobs Created 0 Revenue Expected \$5,000 Revenue Generated \$14,400	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>0</td><td>0</td></tr> <tr> <td>Youth 13-18</td><td>0</td><td>0</td></tr> <tr> <td>Adult 19-64</td><td>230</td><td>168</td></tr> <tr> <td>Seniors 65+</td><td>0</td><td>0</td></tr> <tr> <td>TOTAL</td><td>230</td><td>168</td></tr> </table>		Expected	Actual	Children 0-12	0	0	Youth 13-18	0	0	Adult 19-64	230	168	Seniors 65+	0	0	TOTAL	230	168	Testimonial: “As a senior, I have no access to dental benefits and I was badly in need of assistance after my dentist had removed all of my infected teeth. I needed dentures but could not afford the cost upfront. I was approved for the brushed aside program and was able to get my dentures and now I just have a small monthly payment that I am able to afford and I can eat again.”
	Expected	Actual																		
Children 0-12	0	0																		
Youth 13-18	0	0																		
Adult 19-64	230	168																		
Seniors 65+	0	0																		
TOTAL	230	168																		

Project	Description	Funding Stream: Employment – Self-employment																		
Niagara Community Garden Makers Program Agency: Employment Help Centre Municipality: All Niagara	In collaboration with Start Me Up Niagara, this project offered an employment skills training program and market gardening social enterprise for youth and adults.	Result: Provided 166 units of transportation, distributed a total of \$3,750 in volunteer honorariums, facilitated 93 community garden workshops, delivered 78 kitchen workshops and completed 26 farmer's market days as vendors.																		
Contract Requirements Contract Amount \$35,264 Amount Spent \$35,264 Contract Length 1 year Jobs Expected 6 Jobs Created 6 Revenue Expected \$2,400 Revenue Generated\$2,935	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>0</td><td>0</td></tr> <tr> <td>Youth 13-18</td><td>15</td><td>13</td></tr> <tr> <td>Adult 19-64</td><td>25</td><td>19</td></tr> <tr> <td>Seniors 65+</td><td>0</td><td>33</td></tr> <tr> <td>TOTAL</td><td>40</td><td>65</td></tr> </table>		Expected	Actual	Children 0-12	0	0	Youth 13-18	15	13	Adult 19-64	25	19	Seniors 65+	0	33	TOTAL	40	65	Testimonial: “The best thing as the result of this project is the chance I have to practice cooking, and the fact that the people have liked the products. It is significant because this way, people can know about our culture, and at the same time they eat natural food.”
	Expected	Actual																		
Children 0-12	0	0																		
Youth 13-18	15	13																		
Adult 19-64	25	19																		
Seniors 65+	0	33																		
TOTAL	40	65																		

Project	Description	Funding Stream: Employment – Self-employment																		
Employ-Ability Skills for Adults with Disabilities Agency: Heartland Forest Nature Experience Municipality: All Niagara	A structured and goal-oriented work experience programs for adults with intellectual and developmental disabilities through development of employ-ability skills and exploration of social procurement strategies.	Result: 20% were able to gain permanent positions in competitive employment, 40% enrolled in the Work Experience Program, 10% received employment supports, 60% were able to find permanent opportunities.																		
Contract Requirements Contract Amount \$65,533 Amount Spent \$65,533 Contract Length 1 year Jobs Expected 12 Jobs Created 8 Revenue Expected \$5,000 Revenue Generated\$3,464	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>0</td><td>0</td></tr> <tr> <td>Youth 13-18</td><td>15</td><td>23</td></tr> <tr> <td>Adult 19-64</td><td>30</td><td>30</td></tr> <tr> <td>Seniors 65+</td><td>100</td><td>133</td></tr> <tr> <td>TOTAL</td><td>145</td><td>186</td></tr> </table>		Expected	Actual	Children 0-12	0	0	Youth 13-18	15	23	Adult 19-64	30	30	Seniors 65+	100	133	TOTAL	145	186	Testimonial: “Someone was helping me look for a job, like a worker. They were helping me look for a job and they found Work Experience at the movie theater. It makes me feel good to do a job that has to get done.”
	Expected	Actual																		
Children 0-12	0	0																		
Youth 13-18	15	23																		
Adult 19-64	30	30																		
Seniors 65+	100	133																		
TOTAL	145	186																		

Project	Description	Funding Stream: Employment – Self-employment																		
Niagara Furniture Bank Training and Skill Development Centre Agency: Niagara Furniture Bank Municipality: All Niagara	The Niagara Furniture Bank warehouse is used as a "classroom" for Start Me Up Niagara (SMUN) clients. Training options include warehouse logistics, warehouse maintenance, inventory, janitorial, fleet maintenance, woodworking repair and reception/scheduling.	Result: Participants were trained for 3-month periods at the Niagara Furniture Bank. This training increased NFB ability to service more clients with an increased work force. Participants gained knowledge of warehouse management and administration duties around inventory.																		
Contract Requirements Contract Amount \$53,064 Amount Spent \$39,286 Contract Length 1 year Jobs Expected 12 Jobs Created 22 Revenue Expected \$0.00 Revenue Generated\$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>0</td><td>0</td></tr> <tr> <td>Youth 13-18</td><td>0</td><td>0</td></tr> <tr> <td>Adult 19-64</td><td>12</td><td>22</td></tr> <tr> <td>Seniors 65+</td><td>0</td><td>0</td></tr> <tr> <td>TOTAL</td><td>12</td><td>22</td></tr> </table>		Expected	Actual	Children 0-12	0	0	Youth 13-18	0	0	Adult 19-64	12	22	Seniors 65+	0	0	TOTAL	12	22	Testimonial: "The Work Action program connected me with Niagara Furniture Bank. Covid-19 caused me to be laid off and not be able to complete my program. Niagara Furniture Bank provided me with flexible work hours, skills for other employment and a positive work environment."
	Expected	Actual																		
Children 0-12	0	0																		
Youth 13-18	0	0																		
Adult 19-64	12	22																		
Seniors 65+	0	0																		
TOTAL	12	22																		

Project	Description	Funding Stream: Employment – Self-employment																		
Southridge Jam Company Agency: Southridge Shelter Municipality: St. Catharines	This social enterprise produces and sells small-batch jams while providing individuals who are transitioning from homelessness with stability, purpose and positive momentum from job and life skills training.	Result: Goal was to progress toward sustainability within four years. Sales trends are up almost 150% and retail channels increased in 2019. Program participants found increased purpose and employability.																		
Contract Requirements Contract Amount \$35,588 Amount Spent \$33,951 Contract Length 1 year Jobs Expected 6 Jobs Created 16 Revenue Expected \$48,314 Revenue Generated\$57,440	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>0</td><td>0</td></tr> <tr> <td>Youth 13-18</td><td>0</td><td>0</td></tr> <tr> <td>Adult 19-64</td><td>6</td><td>16</td></tr> <tr> <td>Seniors 65+</td><td>0</td><td>0</td></tr> <tr> <td>TOTAL</td><td>6</td><td>16</td></tr> </table>		Expected	Actual	Children 0-12	0	0	Youth 13-18	0	0	Adult 19-64	6	16	Seniors 65+	0	0	TOTAL	6	16	Testimonial: "As a resident of the Shelter I was invited to join the Jam Company on Wednesdays. It makes me happy giving back to the shelter. I enjoy working with people. It makes me feel like I am doing something."
	Expected	Actual																		
Children 0-12	0	0																		
Youth 13-18	0	0																		
Adult 19-64	6	16																		
Seniors 65+	0	0																		
TOTAL	6	16																		

Project	Description	Funding Stream: Employment – Self-employment																		
Fresh Paint Agency: The RAFT Municipality: All Niagara	This social enterprise project provides at-risk youth opportunities to work with experienced contractors to complete unit turnover preparation for Niagara Regional Housing.	Result: The project was a success due to the impact it had on youth and the work completed for Niagara Regional Housing renovations at the homeless youth shelter. While our youth succeeded in learning job traits our target of having constant and steady work sites lined up on a weekly basis were not met due to COVID-19.																		
Contract Requirements Contract Amount \$71,572 Amount Spent \$71,572 Contract Length 1 year Jobs Expected 24 Jobs Created 9 Revenue Expected \$140,000 Revenue Generated\$87,777	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>0</td><td>0</td></tr> <tr> <td>Youth 13-18</td><td>0</td><td>1</td></tr> <tr> <td>Adult 19-64</td><td>24</td><td>8</td></tr> <tr> <td>Seniors 65+</td><td>0</td><td>0</td></tr> <tr> <td>TOTAL</td><td>24</td><td>9</td></tr> </table>		Expected	Actual	Children 0-12	0	0	Youth 13-18	0	1	Adult 19-64	24	8	Seniors 65+	0	0	TOTAL	24	9	Testimonial: “I was unemployed and looking for work at the time. My RAFT worker mentioned this program to me. After the interview, I was hired and now I'm working for the Fresh Paint project by the RAFT. The best thing about this project is that I secured a job and now I am able to get off government assistance.”
	Expected	Actual																		
Children 0-12	0	0																		
Youth 13-18	0	1																		
Adult 19-64	24	8																		
Seniors 65+	0	0																		
TOTAL	24	9																		

Project	Description	Funding Stream: Empowerment – Belonging																		
With My Friends Agency: Community Living Municipality: Port Colborne, Wainfleet	This project provided an opportunity for children from low-income families to attend summer camps at Heartland Forest, I CANter or YMCA in July and August 2019.	Result: Children gained new skills and experiences. Improved their social and communication skills, leadership skills and self-esteem.																		
Contract Requirements Contract Amount \$15,840 Amount Spent \$15,840 Contract Length 1 year Jobs Expected 0 Jobs Created 0 Revenue Expected \$0.00 Revenue Generated\$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>25</td><td>25</td></tr> <tr> <td>Youth 13-18</td><td>0</td><td>0</td></tr> <tr> <td>Adult 19-64</td><td>0</td><td>0</td></tr> <tr> <td>Seniors 65+</td><td>0</td><td>0</td></tr> <tr> <td>TOTAL</td><td>25</td><td>25</td></tr> </table>		Expected	Actual	Children 0-12	25	25	Youth 13-18	0	0	Adult 19-64	0	0	Seniors 65+	0	0	TOTAL	25	25	Testimonial: “There is no way that I could ever give them the kinds of experiences they got at camp. My children and I live from paycheck to paycheck. Money is always an issue. The kids got to do things that I could never afford to do with them.”
	Expected	Actual																		
Children 0-12	25	25																		
Youth 13-18	0	0																		
Adult 19-64	0	0																		
Seniors 65+	0	0																		
TOTAL	25	25																		

Project	Description	Funding Stream: Empowerment – Belonging																		
Helping West Niagara Youth Agency: Fort Municipality: West Lincoln	The FORT offered free after-school and summer programming, resources, and guidance in Smithville.	Result: Helped youth stay in school, learn life skills, and maintain positive mental health. Provided daily homework help, peer-to-peer tutoring, and access to the internet for research and projects.																		
Contract Requirements Contract Amount \$40,234 Amount Spent \$40,234 Contract Length 1 year Jobs Expected 10 Jobs Created 5 Revenue Expected \$0.00 Revenue Generated \$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>40</td><td>78</td></tr> <tr> <td>Youth 13-18</td><td>150</td><td>45</td></tr> <tr> <td>Adult 19-64</td><td>0</td><td>0</td></tr> <tr> <td>Seniors 65+</td><td>0</td><td>0</td></tr> <tr> <td>TOTAL</td><td>190</td><td>123</td></tr> </table>		Expected	Actual	Children 0-12	40	78	Youth 13-18	150	45	Adult 19-64	0	0	Seniors 65+	0	0	TOTAL	190	123	Testimonial: “We come everyday after school. I love the free access to food and the technology like the new computers. It's important because I don't get to use computers at home and I can play with friends.”
	Expected	Actual																		
Children 0-12	40	78																		
Youth 13-18	150	45																		
Adult 19-64	0	0																		
Seniors 65+	0	0																		
TOTAL	190	123																		

Project	Description	Funding Stream: Empowerment – Belonging																		
Building Community on Queen Agency: Third Space Cafe Municipality: Niagara Falls	This social enterprise provides an inclusive workplace for those who face barriers to employment because of physical, cognitive, and invisible disabilities.	Result: Hired individuals who have experienced barriers to employment and helped them be successful in their work. Free meals were provided in partnership with Small Scale Farms to individuals in need.																		
Contract Requirements Contract Amount \$32,050 Amount Spent \$29,277 Contract Length 1 year Jobs Expected 8 Jobs Created 7 Revenue Expected \$85,000 Revenue Generated \$100,682	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>0</td><td>6</td></tr> <tr> <td>Youth 13-18</td><td>0</td><td>19</td></tr> <tr> <td>Adult 19-64</td><td>555</td><td>523</td></tr> <tr> <td>Seniors 65+</td><td>0</td><td>70</td></tr> <tr> <td>TOTAL</td><td>555</td><td>618</td></tr> </table>		Expected	Actual	Children 0-12	0	6	Youth 13-18	0	19	Adult 19-64	555	523	Seniors 65+	0	70	TOTAL	555	618	Testimonial: “My NTEC found me this job. I met a lot of people and I love my boss. Now I am giving money out to people and I can make banana bread by myself. I like trying new things.”
	Expected	Actual																		
Children 0-12	0	6																		
Youth 13-18	0	19																		
Adult 19-64	555	523																		
Seniors 65+	0	70																		
TOTAL	555	618																		

Project	Description	Funding Stream: Empowerment – Belonging																		
Westview Centre 4 Women Agency: Westview Christian Fellowship Municipality: St. Catharines	Services include hot meals, pantry access, laundry services, literacy classes, education, employment / housing support, haircuts, hygiene, free clothing, income tax classes, and field trips.	Result: Offered opportunities that are not readily available in the Queenston community. Women attended our programs and built trust as we supported them and guided them to new and better opportunities.																		
Contract Requirements Contract Amount \$77,506 Amount Spent \$77,506 Contract Length 1 year Jobs Expected 35 Jobs Created 45 Revenue Expected \$0.00 Revenue Generated \$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>60</td><td>65</td></tr> <tr> <td>Youth 13-18</td><td>15</td><td>18</td></tr> <tr> <td>Adult 19-64</td><td>600</td><td>482</td></tr> <tr> <td>Seniors 65+</td><td>20</td><td>43</td></tr> <tr> <td>TOTAL</td><td>695</td><td>608</td></tr> </table>		Expected	Actual	Children 0-12	60	65	Youth 13-18	15	18	Adult 19-64	600	482	Seniors 65+	20	43	TOTAL	695	608	Testimonial: “This group has made me feel welcome, normal that I matter and that I am not alone. Which I was for a long time. We all have different stories but we come together and connect in one way or another. I can eat breakfast and lunch even if I have no money because of this place.”
	Expected	Actual																		
Children 0-12	60	65																		
Youth 13-18	15	18																		
Adult 19-64	600	482																		
Seniors 65+	20	43																		
TOTAL	695	608																		

Project	Description	Funding Stream: Empowerment – Leadership																		
Community Champions Agency: Westview Christian Fellowship Municipality: St. Catharines	This train-the-trainer project invited local experts from the community to teach participants to become future "Community Champions" who will in turn assist other participants.	Result: Women in this program felt more confident in themselves. As an example, we had women trained in housing supports working with women who need housing.																		
Contract Requirements Contract Amount \$84,982 Amount Spent \$84,982 Contract Length 1 year Jobs Expected 50 Jobs Created 39 Revenue Expected \$0.00 Revenue Generated \$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>10</td><td>11</td></tr> <tr> <td>Youth 13-18</td><td>10</td><td>32</td></tr> <tr> <td>Adult 19-64</td><td>400</td><td>168</td></tr> <tr> <td>Seniors 65+</td><td>10</td><td>27</td></tr> <tr> <td>TOTAL</td><td>430</td><td>239</td></tr> </table>		Expected	Actual	Children 0-12	10	11	Youth 13-18	10	32	Adult 19-64	400	168	Seniors 65+	10	27	TOTAL	430	239	Testimonial: “I was applying for a job as the cook and got it. I have learned so much that I am now able to help others in the program. I often take a leadership role when staff are busy. I like the women and feel that my help is useful to them. I see women working hard to improve themselves.”
	Expected	Actual																		
Children 0-12	10	11																		
Youth 13-18	10	32																		
Adult 19-64	400	168																		
Seniors 65+	10	27																		
TOTAL	430	239																		

Appendix B – 2020 Individual NPI Project Evaluations

Project	Description	Funding Stream: Housing – Outreach																		
Niagara Dual Diagnosis Outreach Worker Specialist Agency: Gateway Residential & Community Support Services of Niagara Inc. Municipality: All Niagara	Enhancement to the “Assertive Street Outreach” services with the addition of a “Dual Diagnosis Outreach Specialist. Included additional weekend coverage.	Result: We were able to hire an outreach work from Mainstream services who had an enhanced background in developmental disorders. Our weekend worker allowed us to have two workers on each weekend allowing for broader coverage around the region.																		
Contract Requirements Contract Amount \$112,845 Amount Spent \$93,809 Contract Length 1 year Jobs Created 0 Revenue Generated \$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>10</td><td>21</td></tr> <tr> <td>Youth 13-18</td><td>10</td><td>14</td></tr> <tr> <td>Adult 19-64</td><td>60</td><td>115</td></tr> <tr> <td>Seniors 65+</td><td>10</td><td>14</td></tr> <tr> <td>TOTAL</td><td>90</td><td>167</td></tr> </table>		Expected	Actual	Children 0-12	10	21	Youth 13-18	10	14	Adult 19-64	60	115	Seniors 65+	10	14	TOTAL	90	167	Testimonial: “I was referred by The Hope center in Welland. We were enlightened on the availability of help that is out there for people in need of housing, informed about places that can provide furniture. ‘My’ worker...went above and beyond helping ‘me’ find somewhere to live.”
	Expected	Actual																		
Children 0-12	10	21																		
Youth 13-18	10	14																		
Adult 19-64	60	115																		
Seniors 65+	10	14																		
TOTAL	90	167																		

Project	Description	Funding Stream: Housing – Outreach																		
Westview Centre4Women Agency: Westview Christian Fellowship Municipality: St. Catharines	Services included hot meals, pantry access, laundry services, literacy classes, education, employment / housing support, haircuts, hygiene, free clothing, income tax classes, field trips and many other services.	Result: During lock-down, we had the added concern of keeping everyone safe as well as helping those with mental health / addictions and homelessness. We provided services by opening our window in the kitchen and giving out food and supplies (blankets, coats, Hygiene supplies etc.)																		
Contract Requirements Contract Amount \$71,803 Amount Spent \$71,803 Contract Length 1 year Jobs Created 97 Revenue Generated \$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>50</td><td>20</td></tr> <tr> <td>Youth 13-18</td><td>25</td><td>67</td></tr> <tr> <td>Adult 19-64</td><td>750</td><td>757</td></tr> <tr> <td>Seniors 65+</td><td>25</td><td>97</td></tr> <tr> <td>TOTAL</td><td>850</td><td>941</td></tr> </table>		Expected	Actual	Children 0-12	50	20	Youth 13-18	25	67	Adult 19-64	750	757	Seniors 65+	25	97	TOTAL	850	941	Testimonial: “Before WC4W my life was full of problems, a violent ex, health issues, a whole bunch of issues too many to list, they are all still there however I have people to talk to, support, and most of all a place that cares about me.”
	Expected	Actual																		
Children 0-12	50	20																		
Youth 13-18	25	67																		
Adult 19-64	750	757																		
Seniors 65+	25	97																		
TOTAL	850	941																		

Project	Description	Funding Stream: Housing – Stability	
Cyber-Seniors Building Self-Reliance Agency: Cyber-Seniors Connecting Generations Inc. Municipality: Grimsby, Niagara Falls, Welland	Provided low income seniors with access to technology and WiFi within their place of residence. Also included a teaching component.	Result: Due to COVID we immediately pivoted to offer free devices and over-the-phone and virtual training which allowed us to exceed our stated goal. All were provided free devices to help them stay connected and self-sufficient.	
Contract Requirements	Number Served	Testimonial: “It's just at a standstill because we've had to close the common room which is where the computers are and where we study. This is a great set up to be able to get a computer. Especially for seniors who are alone and limited.”	
Contract Amount \$44,679	Expected Actual		
Amount Spent \$44,296	Children 0-12 0 0		
Contract Length 1 year	Youth 13-18 0 0		
Jobs Created 0	Adult 19-64 0 106		
Revenue Generated \$0.00	Seniors 65+ 200 153		
	TOTAL 200 259		

Project	Description	Funding Stream: Housing – Stability	
Second-Stage Housing and Support Program Agency: Gillian's Place Municipality: St. Catharines	Funding for seven affordable transitional housing units in downtown St. Catharines for women and children escaping violence. Included wrap-around case-management and group life-skills support programming.	Result: There was a delay in receiving our second-stage units because of construction delays due to COVID. Thirteen women and twelve children from Niagara are living in safe and affordable conditions.	
Contract Requirements	Number Served	Testimonial: “I've experienced domestic assault from my spouse. Shortly after I was given notice asking me to vacate what used to be my husband and I's apartment. I was offered to participate in a second stage housing program. Hence my son and I moved into our current apartment.”	
Contract Amount \$46,291	Expected Actual		
Amount Spent \$46,291	Children 0-12 10 12		
Contract Length 1 year	Youth 13-18 10 0		
Jobs Created 1	Adult 19-64 20 13		
Revenue Generated \$0.00	Seniors 65+ 3 0		
	TOTAL 43 25		

Project	Description	Funding Stream: Housing – Stability																		
Child and Youth Support Program Agency: Project SHARE of Niagara Falls Inc. Municipality: Niagara Falls	Provided essential supports including diapers and wipes, formula, healthy snacks for children, new running shoes and school supplies and Christmas gifts for teenagers.	Result: Many new families found themselves struggling to meet their basic needs due to sudden and in many cases lengthy job losses. Children were home from school for a significant period of time without school nutrition programs, so this program was crucial to help children receive the essential supports they needed.																		
Contract Requirements Contract Amount \$25,465 Amount Spent \$25,453 Contract Length 1 year Jobs Created 0 Revenue Generated \$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>38</td><td>47</td></tr> <tr> <td>Youth 13-18</td><td>163</td><td>163</td></tr> <tr> <td>Adult 19-64</td><td>0</td><td>0</td></tr> <tr> <td>Seniors 65+</td><td>0</td><td>0</td></tr> <tr> <td>TOTAL</td><td>201</td><td>210</td></tr> </table>		Expected	Actual	Children 0-12	38	47	Youth 13-18	163	163	Adult 19-64	0	0	Seniors 65+	0	0	TOTAL	201	210	Testimonial: “I have participated in the 'Back to School' program for about 10 years. This helps provide the necessary school supplies needed for my children. It also provides financial help to allow me to deal with other household expenses.”
	Expected	Actual																		
Children 0-12	38	47																		
Youth 13-18	163	163																		
Adult 19-64	0	0																		
Seniors 65+	0	0																		
TOTAL	201	210																		

Project	Description	Funding Stream: Housing – Stability																		
Income Matters Agency: Start Me Up Niagara Municipality: St. Catharines; Thorold	Provided help for low-income and homeless to access finances, budgeting, tax filing, and applications to eligible benefits and credits.	Result: We helped participants obtain extra benefits that the government offered through Canada Pension, Ontario Works, and / or Ontario Disability Support Program. This was done virtually or through the monthly drop-in that was offered.																		
Contract Requirements Contract Amount \$28,100 Amount Spent \$27,285 Contract Length 1 year Jobs Created 12 Revenue Generated \$13,986	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>0</td><td>0</td></tr> <tr> <td>Youth 13-18</td><td>0</td><td>13</td></tr> <tr> <td>Adult 19-64</td><td>750</td><td>679</td></tr> <tr> <td>Seniors 65+</td><td>100</td><td>193</td></tr> <tr> <td>TOTAL</td><td>850</td><td>885</td></tr> </table>		Expected	Actual	Children 0-12	0	0	Youth 13-18	0	13	Adult 19-64	750	679	Seniors 65+	100	193	TOTAL	850	885	Testimonial: “Covid has made it difficult, but it also forced me to be more independent and find out how to accomplish things on my own.”
	Expected	Actual																		
Children 0-12	0	0																		
Youth 13-18	0	13																		
Adult 19-64	750	679																		
Seniors 65+	100	193																		
TOTAL	850	885																		

Project	Description	Funding Stream: Housing – Stability	
Housing Coordinator Agency: Welland Heritage Council and Multicultural Centre Municipality: Welland	Served newcomers in the community; providing shelter intake support, facilitation of transition of clients into permanent housing, promotion of self-reliance, and education about housing and renting in Canada.	Result: Clients learned self-reliance dealing with Covid-19, along with continuous progress accessing resources within the community on their own. Workshops and one-on-one sessions were provided to clients regarding measurable steps to secure permanent housing and knowledge of the Residential Tenancy Act in Ontario.	
Contract Requirements	Number Served	Testimonial: “I was able to live at the immigration shelter where I received support from staff and neighbours to organize my life. They support us in all aspects: mental and physical health, education, work and economy.”	
Contract Amount \$41,615	Expected Actual		
Amount Spent \$41,518	Children 0-12 10 13		
Contract Length 1 year	Youth 13-18 5 7		
Jobs Created 0	Adult 19-64 60 60		
Revenue Generated \$0.00	Seniors 65+ 5 2		
	TOTAL 80 82		

Project	Description	Funding Stream: Housing – Prevention	
Community Housing Workers Agency: Community Care St. Catharines and Thorold Municipality: St. Catharines, Thorold	Two Housing Workers served the vulnerable, low-income population through daily walk-ins or at weekly community drop-in sessions.	Result: Referrals increased over the year, due to COVID. The focus of the Housing Workers shifted to prioritize keeping people housed, and assist with stopping reno-victions and provide mediation with landlords and property managers.	
Contract Requirements	Number Served	Testimonial: “I was living temporarily with my daughter, and was sleeping in the sun room. Once my daughter got an eviction, I know I needed to find a more stable solution. The best part of this program is that I was able to find an affordable unit outside of Niagara Regional Housing. Very Affordable, especially on an OW budget.”	
Contract Amount \$78,328	Expected Actual		
Amount Spent \$73,854	Children 0-12 0 0		
Contract Length 1 year	Youth 13-18 17 8		
Jobs Created 0	Adult 19-64 684 644		
Revenue Generated \$0.00	Seniors 65+ 102 154		
	TOTAL 803 806		

Project	Description	Funding Stream: Housing – Prevention																		
Rental Assistance Service Agency: Grimsby Benevolent Fund Municipality: Grimsby	Provided low-income households with one-time rent assistance for people facing eviction and subsidy for people paying more than 30% of their total income on rent.	Result: This funding allowed us to address households that were at risk of potential homelessness in Grimsby. This funding also assisted individuals that were homeless as we were able to secure housing for them.																		
Contract Requirements Contract Amount \$35,000 Amount Spent \$35,000 Contract Length 1 year Jobs Created 0 Revenue Generated \$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>4</td><td>17</td></tr> <tr> <td>Youth 13-18</td><td>8</td><td>11</td></tr> <tr> <td>Adult 19-64</td><td>13</td><td>32</td></tr> <tr> <td>Seniors 65+</td><td>3</td><td>5</td></tr> <tr> <td>TOTAL</td><td>28</td><td>65</td></tr> </table>		Expected	Actual	Children 0-12	4	17	Youth 13-18	8	11	Adult 19-64	13	32	Seniors 65+	3	5	TOTAL	28	65	Testimonial: “I feel much better knowing my rent will be paid. Just so grateful for the support.”
	Expected	Actual																		
Children 0-12	4	17																		
Youth 13-18	8	11																		
Adult 19-64	13	32																		
Seniors 65+	3	5																		
TOTAL	28	65																		

Project	Description	Funding Stream: Housing – Prevention																		
The Niagara Rooming House Project Agency: Start Me Up Niagara Municipality: St. Catharines	Assisted landlords and tenants with support to ensure issues that negatively impact tenancy in single room occupancy dwellings. Supported individuals with complex needs and/or mental health concerns with the goal of reducing evictions.	Result: Relationships continued with program participants, the housing support worker, and existing landlords. Housing stock was added to this project for Single Room Occupancies, increasing current stock by 5 rooms.																		
Contract Requirements Contract Amount \$62,645 Amount Spent \$57,055 Contract Length 1 year Jobs Created 0 Revenue Generated \$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>0</td><td>0</td></tr> <tr> <td>Youth 13-18</td><td>0</td><td>1</td></tr> <tr> <td>Adult 19-64</td><td>30</td><td>34</td></tr> <tr> <td>Seniors 65+</td><td>10</td><td>8</td></tr> <tr> <td>TOTAL</td><td>40</td><td>43</td></tr> </table>		Expected	Actual	Children 0-12	0	0	Youth 13-18	0	1	Adult 19-64	30	34	Seniors 65+	10	8	TOTAL	40	43	Testimonial: “I am currently housed in one of Start Me Up Niagara's rooming houses. I was able to put my life back together and have an opportunity to have a solid base of operation. I was able to get a bank account, identification, a dentist and a family doctor.”
	Expected	Actual																		
Children 0-12	0	0																		
Youth 13-18	0	1																		
Adult 19-64	30	34																		
Seniors 65+	10	8																		
TOTAL	40	43																		

Project	Description	Funding Stream: Health – Mental Health																		
Mental Health & Addictions Coach Project Agency: Canadian Mental Health Association Niagara Branch Municipality: All Niagara	Collaboration with YWCA Niagara shelters employing full-time Mental Health & Addiction Coaches. The Coaches supported individuals in YWCA shelters who are experiencing mental health and addiction issues that interfere with their ability to find and maintain housing and employment.	Result: Coaches connected with individuals right from entering the shelter system, and continued to follow them up into the community until they were able to be linked to other services, and were able to achieve some level of stability in terms of their mental health, addictions, finances, and housing.																		
Contract Requirements Contract Amount \$118,904 Amount Spent \$118,904 Contract Length 1 year Jobs Created 3 Revenue Generated \$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>0</td><td>0</td></tr> <tr> <td>Youth 13-18</td><td>0</td><td>0</td></tr> <tr> <td>Adult 19-64</td><td>286</td><td>199</td></tr> <tr> <td>Seniors 65+</td><td>22</td><td>0</td></tr> <tr> <td>TOTAL</td><td>308</td><td>199</td></tr> </table>		Expected	Actual	Children 0-12	0	0	Youth 13-18	0	0	Adult 19-64	286	199	Seniors 65+	22	0	TOTAL	308	199	Testimonial: “Being involved with this program has helped me immensely with my anxiety issues. My worker has reintroduced me to many coping skills I had forgotten about. She has also introduced me to other tools and agencies that can help in urgent situations.”
	Expected	Actual																		
Children 0-12	0	0																		
Youth 13-18	0	0																		
Adult 19-64	286	199																		
Seniors 65+	22	0																		
TOTAL	308	199																		

Project	Description	Funding Stream: Health – Mental Health																		
Peer Support in the Emergency Department for People Experiencing Homelessness Agency: Quest Community Health Centre Municipality: All Niagara	Peer support workers with lived experience provided nonclinical and referral assistance to homeless individuals. Positive peer interactions expected to reduce social isolation and exclusion, increase referrals to services and help counteract negative perceptions of the healthcare system.	Result: Referrals/connections were made to different programs and services such as shelters, mental health services, detox centers, and more. The program was paused twice due to the COVID-19 pandemic and was operational for only a period of 25 weeks.																		
Contract Requirements Contract Amount \$91,694 Amount Spent \$66,110 Contract Length 1 year Jobs Created 4 Revenue Generated \$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>0</td><td>0</td></tr> <tr> <td>Youth 13-18</td><td>10</td><td>0</td></tr> <tr> <td>Adult 19-64</td><td>90</td><td>144</td></tr> <tr> <td>Seniors 65+</td><td>40</td><td>11</td></tr> <tr> <td>TOTAL</td><td>140</td><td>155</td></tr> </table>		Expected	Actual	Children 0-12	0	0	Youth 13-18	10	0	Adult 19-64	90	144	Seniors 65+	40	11	TOTAL	140	155	Testimonial: “Went to the hospital cuz my mouth was hurting seen the sign by the phone saying need help with homelessness, so I called them in. Friendship, as well as someone that relates and truly cares helping people, goes that extra step. Cuz it is good to talk with a person that has been through the same problems and to see where he's at, well that gives a person like me hope.”
	Expected	Actual																		
Children 0-12	0	0																		
Youth 13-18	10	0																		
Adult 19-64	90	144																		
Seniors 65+	40	11																		
TOTAL	140	155																		

Project	Description	Funding Stream: Health – Mental Health																		
Return 2 Hope Counselling Program Agency: The Hope Centre Municipality: Welland	Provided free, high quality counselling service to individuals without access to affordable mental health services. A registered psychotherapist offered group and individual counseling sessions.	Result: Our pivot to virtual counselling (zoom, Teams, phone) ensured that our services were maintained for those that were in need. Most common conversation with clients has been coping skills during lock downs.																		
Contract Requirements Contract Amount \$67,612 Amount Spent \$36,171 Contract Length 1 year Jobs Created 0 Revenue Generated \$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>0</td><td>0</td></tr> <tr> <td>Youth 13-18</td><td>0</td><td>3</td></tr> <tr> <td>Adult 19-64</td><td>150</td><td>186</td></tr> <tr> <td>Seniors 65+</td><td>50</td><td>28</td></tr> <tr> <td>TOTAL</td><td>200</td><td>217</td></tr> </table>		Expected	Actual	Children 0-12	0	0	Youth 13-18	0	3	Adult 19-64	150	186	Seniors 65+	50	28	TOTAL	200	217	Testimonial: “Having someone to talk to about my depression has helped me with some coping plans. I didn't know how to deal with the depression. I wasn't leaving my house, and when covid happened, it really got worse. Knowing that there is somebody to help me, and that they gave me some things to try when things are dark, has really helped me.”
	Expected	Actual																		
Children 0-12	0	0																		
Youth 13-18	0	3																		
Adult 19-64	150	186																		
Seniors 65+	50	28																		
TOTAL	200	217																		

Project	Description	Funding Stream: Health – Food																		
The Good Food Box Plus Pop-Up Markets Agency: Links for Greener Learning Municipality: Fort Erie, Niagara Falls, Port Colborne, St. Catharines, Welland, West Lincoln	This project reached out to communities with barriers to accessing fresh and affordable produce by providing low cost and high value monthly fresh produce boxes to households. Pop-up markets implemented in food deserts in partnership with Niagara Public Health.	Result: More than 3,800 boxes delivered. Around 30 clients learned about healthy eating every month. 12 online cooking classes were delivered to connect clients and prevent them from isolation.																		
Contract Requirements Contract Amount \$52,828 Amount Spent \$52,828 Contract Length 1 year Jobs Created 1 Revenue Generated \$3,120	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>150</td><td>349</td></tr> <tr> <td>Youth 13-18</td><td>100</td><td>90</td></tr> <tr> <td>Adult 19-64</td><td>250</td><td>395</td></tr> <tr> <td>Seniors 65+</td><td>200</td><td>36</td></tr> <tr> <td>TOTAL</td><td>700</td><td>870</td></tr> </table>		Expected	Actual	Children 0-12	150	349	Youth 13-18	100	90	Adult 19-64	250	395	Seniors 65+	200	36	TOTAL	700	870	Testimonial: “I started seeing my medical team at Bridges Community Health Centre; they encouraged me to cut grocery bill by ordering from good food box programs, I have been happy with buying fruits and vegetables from this place, and what a difference it made to my life.”
	Expected	Actual																		
Children 0-12	150	349																		
Youth 13-18	100	90																		
Adult 19-64	250	395																		
Seniors 65+	200	36																		
TOTAL	700	870																		

Project	Description	Funding Stream: Health – Food																		
Service Hours Expansion Agency: Open Arms Mission - Welland Municipality: Welland	This funding extended service hours for the Welland foodbank in the afternoon to decrease barriers to access healthy food.	Result: Prior to this project, we only had 12 hours a week to serve our clients. We now have 24 hours a week. We saw an increase in the numbers of people attending and an increase in food supplies being provided.																		
Contract Requirements Contract Amount \$14,638 Amount Spent \$13,582 Contract Length 1 year Jobs Created 0 Revenue Generated \$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>60</td><td>54</td></tr> <tr> <td>Youth 13-18</td><td>8</td><td>20</td></tr> <tr> <td>Adult 19-64</td><td>99</td><td>168</td></tr> <tr> <td>Seniors 65+</td><td>41</td><td>6</td></tr> <tr> <td>TOTAL</td><td>208</td><td>248</td></tr> </table>		Expected	Actual	Children 0-12	60	54	Youth 13-18	8	20	Adult 19-64	99	168	Seniors 65+	41	6	TOTAL	208	248	Testimonial: “I am grateful that the food bank is open later. Winter was the hardest season for me to get around because I don't drive. I need to take the bus to get to the food bank. With the limited bus schedule due to COVID, it was even harder than past years. Thankfully, with the extended hours, it was easier to get to the food bank.”
	Expected	Actual																		
Children 0-12	60	54																		
Youth 13-18	8	20																		
Adult 19-64	99	168																		
Seniors 65+	41	6																		
TOTAL	208	248																		

Project	Description	Funding Stream: Health – Food																		
Growing Food Security Agency: Project SHARE of Niagara Falls Inc. Municipality: Niagara Falls	This project provided workshops and events on planting, growing, preparing and preserving produce. Funding was used to double the size of the urban farm at Westlane Secondary allowing a 50% increase in fresh produce.	Result: We were able to build 5 new plots for families in need. Garden participants were extra attentive to their gardens this year and many reported growing between 200 & 300 pounds of produce for their families. Garden participants shared with us that the gardens helped decrease isolation and boosted their mood.																		
Contract Requirements Contract Amount \$14,270 Amount Spent \$14,270 Contract Length 1 year Jobs Created 0 Revenue Generated \$0.00	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>100</td><td>36</td></tr> <tr> <td>Youth 13-18</td><td>20</td><td>75</td></tr> <tr> <td>Adult 19-64</td><td>80</td><td>145</td></tr> <tr> <td>Seniors 65+</td><td>20</td><td>58</td></tr> <tr> <td>TOTAL</td><td>220</td><td>314</td></tr> </table>		Expected	Actual	Children 0-12	100	36	Youth 13-18	20	75	Adult 19-64	80	145	Seniors 65+	20	58	TOTAL	220	314	Testimonial: “So much positive results come from the community gardens. It's great to have a hobby that is outside of work and home life. It encourages healthy eating, being outdoors, sense of accomplishment, calming/relaxing effect on my mental health.”
	Expected	Actual																		
Children 0-12	100	36																		
Youth 13-18	20	75																		
Adult 19-64	80	145																		
Seniors 65+	20	58																		
TOTAL	220	314																		

Project	Description	Funding Stream: Health – Dental																		
Brushed Aside 2020 Agency: Community Care St. Catharines and Thorold Municipality: All Niagara	This program funded either the dental needs of individuals who are ineligible for publicly funded programs, or the unfunded portion of those who are eligible. Offered through five partner agencies across Niagara. The maximum annual allotment per client is \$1000.	Result: Brushed Aside served our clients by handling dental infections, allowing for comfort and confidence in their smile again. Without this program, our clients would have been left in pain, leading to possible further medical conditions, mental or physical deterioration. Targets were not met in this cycle of the program because of COVID.																		
Contract Requirements Contract Amount \$139,586 Amount Spent \$84,209 Contract Length 1 year Jobs Created 0 Revenue Generated \$3,407	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>0</td><td>0</td></tr> <tr> <td>Youth 13-18</td><td>0</td><td>0</td></tr> <tr> <td>Adult 19-64</td><td>127</td><td>77</td></tr> <tr> <td>Seniors 65+</td><td>0</td><td>13</td></tr> <tr> <td>TOTAL</td><td>127</td><td>90</td></tr> </table>		Expected	Actual	Children 0-12	0	0	Youth 13-18	0	0	Adult 19-64	127	77	Seniors 65+	0	13	TOTAL	127	90	Testimonial: “Engaging in more social activities since the dental treatment. Feeling more confident with social interaction Missed smiling. Confidence has been boosted. Very helpful. Without the program dental care could have been afforded.”
	Expected	Actual																		
Children 0-12	0	0																		
Youth 13-18	0	0																		
Adult 19-64	127	77																		
Seniors 65+	0	13																		
TOTAL	127	90																		

Project	Description	Funding Stream: Social Enterprises																		
Employ-Ability Skills for Adults with Disabilities Agency: Heartland Forest Nature Experience Municipality: All Niagara	This project offered structured and goal-oriented work experience programs for adults with intellectual and developmental disabilities. Local businesses and community partner developed individual’s employ-ability skills through centre and community based positions.	Result: Heartland Forest saw 80% of its revenue suddenly disappear when COVID-19 hit. Despite the impacts of the pandemic, participants were able to safely experience different sectors of work, specifically administration, facility set up, maintenance, day program support, wood shop support and gift shop orders.																		
Contract Requirements Contract Amount \$48,895 Amount Spent \$36,091 Contract Length 1 year Jobs Created 4 Revenue Generated \$3,227	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>0</td><td>0</td></tr> <tr> <td>Youth 13-18</td><td>15</td><td>1</td></tr> <tr> <td>Adult 19-64</td><td>30</td><td>16</td></tr> <tr> <td>Seniors 65+</td><td>100</td><td>121</td></tr> <tr> <td>TOTAL</td><td>145</td><td>138</td></tr> </table>		Expected	Actual	Children 0-12	0	0	Youth 13-18	15	1	Adult 19-64	30	16	Seniors 65+	100	121	TOTAL	145	138	Testimonial: “Our daughter is reluctant to join new groups. We are very pleased that she feels comfortable with this program. The worker has made our daughter feel very welcome which is important to a person that does not like change and has social phobias.”
	Expected	Actual																		
Children 0-12	0	0																		
Youth 13-18	15	1																		
Adult 19-64	30	16																		
Seniors 65+	100	121																		
TOTAL	145	138																		

Project	Description	Funding Stream: Social Enterprises																		
Garden Makers Program Agency: Links for Greener Learning Municipality: Lincoln, Niagara Falls, St. Catharines, Welland	This project provided socially marginalized people an opportunity to gain practical skills and training through community gardening.	Result: Participants developed a broad range of assets that make them more employable for local farms, kitchen, and retail in Niagara.																		
Contract Requirements Contract Amount \$41,438 Amount Spent \$27,559 Contract Length 1 year Jobs Created 2 Revenue Generated \$4,599	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>0</td><td>6</td></tr> <tr> <td>Youth 13-18</td><td>20</td><td>12</td></tr> <tr> <td>Adult 19-64</td><td>60</td><td>141</td></tr> <tr> <td>Seniors 65+</td><td>40</td><td>11</td></tr> <tr> <td>TOTAL</td><td>120</td><td>170</td></tr> </table>		Expected	Actual	Children 0-12	0	6	Youth 13-18	20	12	Adult 19-64	60	141	Seniors 65+	40	11	TOTAL	120	170	Testimonial: "I became involved in the project through volunteer projects. It has helped me with new skill and I feel very good because I have learn more English. Because I have the opportunity to practice English and meet different people."
	Expected	Actual																		
Children 0-12	0	6																		
Youth 13-18	20	12																		
Adult 19-64	60	141																		
Seniors 65+	40	11																		
TOTAL	120	170																		

Project	Description	Funding Stream: Social Enterprises																		
Fresh Paint Agency: The RAFT Municipality: All Niagara	This project provided at-risk youth opportunities to work with experienced contractors to complete unit turnover preparation for Niagara Regional Housing. Youth were paid competitive wages while working with Youth Reconnect to ensure healthy life decisions and support to remain housed.	Result: We have been able to hire a steady group of youth between the ages of 16-24 and have had some move on to other employment companies in the trades and labour sector.																		
Contract Requirements Contract Amount \$67,496 Amount Spent \$67,496 Contract Length 1 year Jobs Created 16 Revenue Generated \$31,915	Number Served <table> <tr> <th></th><th>Expected</th><th>Actual</th></tr> <tr> <td>Children 0-12</td><td>0</td><td>0</td></tr> <tr> <td>Youth 13-18</td><td>12</td><td>4</td></tr> <tr> <td>Adult 19-64</td><td>0</td><td>12</td></tr> <tr> <td>Seniors 65+</td><td>0</td><td>0</td></tr> <tr> <td>TOTAL</td><td>12</td><td>16</td></tr> </table>		Expected	Actual	Children 0-12	0	0	Youth 13-18	12	4	Adult 19-64	0	12	Seniors 65+	0	0	TOTAL	12	16	Testimonial: "I have always struggled in jobs and workplace settings in the past, but this program has patience with me and allows me to feel more comfortable where I work. It was one of my favourite jobs I have ever been a part of."
	Expected	Actual																		
Children 0-12	0	0																		
Youth 13-18	12	4																		
Adult 19-64	0	12																		
Seniors 65+	0	0																		
TOTAL	12	16																		

February 25, 2022

LOCAL AREA MUNICIPALITIES

SENT ELECTRONICALLY

Invitation – Regional Council Indigenous Education Training Session

Regional Council will be holding a Special Regional Council meeting, by electronic participation, on Thursday, March 31, 2022 from 6:00 – 9:00 p.m. for an Indigenous Education Training Session for Councillors. Regional Council is extending an invitation for all local area municipal Councils to also take part.

This preliminary education session will provide Councillors with an introduction to core topics and themes important to understanding Indigenous worldviews, the legacies of colonialism and anti-Indigenous racism, and key considerations to create culturally safe programs and services. This will include:

- The importance of land to Indigenous ways of knowing and being
- How colonial and assimilationist policies have impacted land use, Indigenous governance and sought to define Indigeneity
- Current forms of systemic anti-Indigenous racism within the child welfare, criminal justice, housing and health care systems
- Foundational principles of cultural safety to inform work *with* Indigenous communities

Please note that the intention is for this educational and training session to be held in closed session as permitted in accordance with section 239(3.1) of the Municipal Act. Therefore, in order to facilitate this session and to ensure adherence to the closed session meeting provisions of the Municipal Act, 2001, local councils that are interested in having their members attend, are requested to pass the following motions:

That the Council Members of <insert municipality name> **BE PERMITTED** to attend and participate electronically in the Special Regional Council meeting being held on March 31, 2022, at 6:00 p.m. to receive indigenous education and training in closed session in accordance with Subsection 239(3.1) of the *Municipal Act, 2001*;

That the Council of <insert municipality name> **CONFIRM** that this session is for training and education purposes only and no direction will be issued to staff and no decisions or motions will be made that advance the business or decision-making of the Council of <insert municipality name>;

That the Council of <insert municipality name> **WAIVE** the Rules of Procedure to adopt Niagara Region Procedural By-law 120-2010, as amended, for the purpose and duration of the Special Regional Council meeting being held on March 31, 2022;

That the Council of <insert municipality name> **AUTHORIZE** the delegation of the duties of the Clerk to the Regional Clerk for the purpose and duration of the Special Regional Council meeting in accordance with subsection 228(4) of the Municipal Act, 2001;

That Regional Chair Jim Bradley **BE APPOINTED** as the presiding officer for the purpose and duration of the Special Regional Council meeting; and

That the Clerk **BE DIRECTED** to provide a copy of this resolution to the Regional Clerk so that it may be included as part of the Minutes of the Special Regional Council meeting.

To ensure transparency, it is further suggested that notice of this meeting be included on your website with a link to the Region's website, where the agenda and minutes will be posted.

Should you have any questions, please feel free to contact me.

Yours truly,



Ann-Marie Norio
Regional Clerk

CLK-C 2022-037

February 23, 2022

Bonnie Nistico-Dunk
City Clerk
City of St. Catharines
50 Church St.
PO Box 3012
St. Catharines, ON L2R 7C2
bdunk@stcatharines.ca

Dear Ms. Nistico-Dunk:

**Acts of Violence, Harassment and Intimidation against Elected
Officials and Government Employees**

At their regular meeting of February 22, 2022 Council of the Town of Pelham received your correspondence, and endorsed the following:

BE IT RESOLVED THAT Council receive correspondence from the City of St. Catharines regarding Acts of Violence, Harassment and Intimidation against Elected Officials and Government Employees, for information;

AND THAT the Council for the Town of Pelham endorse and support the resolution from the City of St. Catharines;

AND THAT the Town Clerk is hereby directed to circulate a copy of this resolution to the Niagara Region and Local Area Clerks.

On behalf of Council, thank you for your correspondence.

Yours very truly,



Sarah Leah
Deputy Clerk

HW/jm

cc:

Holly Willford, Town Clerk
Ann Marie Norio, Regional Clerk, Niagara Region ann-marie.norio@niagararegion.ca
Area Clerks (via email)



4800 SOUTH SERVICE RD
BEAMSVILLE, ON L0R 1B1

905-563-8205

February 15, 2022

SENT VIA EMAIL: Association of Municipalities of Ontario; Local Area Municipalities

RE: Partners for Climate Change Protection (PCP) Program

Please be advised that Council of the Corporation of the Town of Lincoln at its Committee of the Whole Meeting held on February 07, 2022, passed the following motion in support of the Partners for Climate Protection (PCP) Program:

Resolution Number: CSI-2022-02

Moved by: Councillor Tony Brunet

Receive and file Report PW-01-22 regarding Partners for Climate Protection (PCP) Program; and

Direct the Town Clerk to register the Corporation of the Town of Lincoln as a member of the Federation of Canadian Municipalities' Partners for Climate Protection Program, and

Endorse the resolution attached as "Appendix A" and direct the Town Clerk to circulate this resolution to the Association of Municipalities of Ontario and Local Area Municipalities; and

Direct staff to initiate development of the Corporate Climate Mitigation Plan (CCMP) and the Community Low-Carbon Resilience Plan (CLCRP).

CARRIED

A copy of Report PW-01-22 is attached for your reference.

If you have any questions, please do not hesitate to contact the undersigned.

Regards,

Julie Kirkelos
Town Clerk
jkirkelos@lincoln.ca
JK/dp



Subject:	Partners for Climate Protection (PCP) Program
To:	Committee of the Whole – Community Services & Infrastructure
From:	Public Works Department

Report Number:	PW-01-22
Wards Affected:	All
Date to Committee:	February 7, 2022
Date to Council:	February 14, 2022

Recommendation:

Receive and file Report PW-01-22 regarding Partners for Climate Protection (PCP) Program; and

Direct the Town Clerk to register the Corporation of the Town of Lincoln as a member of the Federation of Canadian Municipalities' Partners for Climate Protection Program, and

Endorse the resolution attached as "Appendix A" and direct the Town Clerk to circulate this resolution to the Association of Municipalities of Ontario and Local Area Municipalities; and

Direct staff to initiate development of the Corporate Climate Mitigation Plan (CCMP) and the Community Low-Carbon Resilience Plan (CLCRP).

Purpose:

Further to the declaration of a Climate Crisis, adoption of the Corporate Climate Adaptation Plan (CCAP) and extensive efforts that have been ongoing with Council support, staff continue to implement climate action initiatives. This report summarizes the benefits to the Town of Lincoln in becoming a member of FCM's PCP program and seeks Council approval and support via resolution to proceed with the membership application and initiate development of the Corporate Climate Mitigation Plan (CCMP) and the Community Low-Carbon Resilience Plan (CLCRP).

Background:

Climate Change Science

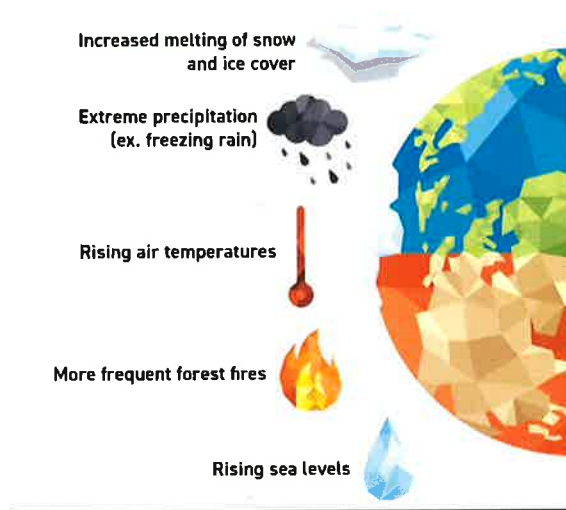
The International Panel on Climate Change (IPCC) says in its 2014 Fifth Assessment Report that warming of the Earth's climate system is unequivocal and that "the IPCC is now 95% certain that humans are the main cause of current global warming." The IPCC concludes this warming is caused primarily by increased atmospheric concentrations of carbon dioxide, methane and nitrous oxide released from burning coal, oil and natural gas and from cutting trees and clearing land for agriculture and development.

The IPCC has a high degree of confidence that the following climate-related impacts are occurring or will occur over the next century in North America:

- More frequent hot and fewer cold temperature extremes, resulting in longer and more frequent heat waves.
- More frequent and intense extreme precipitation events.
- Thawing of permafrost, causing greater emissions of greenhouse gases and leading to disruptions to infrastructure and the traditional ways of life in northern communities.
- Glacial and polar ice melt, causing sea level rise in over 70% of coastal communities.
- Increased risk of extinction for a large fraction of terrestrial, freshwater and marine species, undermining food security in many regions.
- In urban areas, increase risks for people, assets, economies and ecosystems including risks from heat stress, storms and extreme precipitation, flooding, landslides, air pollution, drought, water scarcity, sea level rise and storm surges.
- In rural areas, impacts on water availability and supply, food security, infrastructure, and agricultural incomes, including shifts in food production areas.

Under business-as-usual scenarios, the IPCC has high confidence that global surface temperature is likely to exceed two degrees Celsius by the end of the 21st Century. The IPCC observes that warming resulting from human influences could lead to abrupt or irreversible impacts, depending on the rate and magnitude of climate change, and that the more human activities disrupt the climate, the greater the risks. Under a stringent emission reduction scenario, the IPCC concludes that surface warming could be kept under two degrees Celsius, which would reduce the risks and impacts of climate change.

Impacts of Climate Change in Canada



Climate Change in Canada

Canada is feeling the impacts of climate change. Climate change is having an impact in communities across the country. Average temperatures are rising, snow and ice cover are declining, and natural disasters, such as wildfires and floods, are affecting more Canadian communities more often. Integrated action on climate change is crucial. An effective response will aim to reduce the rate and magnitude of climate change, while mitigating unavoidable damages from climate change. The direct benefits that come from action include energy cost savings, avoided infrastructure impacts, and local job creation. According to the National Round Table on the Environment and the Economy, costs from climate impacts could exceed \$5 billion in 2020 and grow to more than \$21 billion by 2050.

By 2100, Lincoln can expect:



Local governments play a key role in climate protection. More than 44% of Canada's GHG emissions are under the direct or indirect control of municipalities. Local governments are making important contributions to climate protection by cutting emissions from municipal operations and implementing cost-effective investments and creating incentive-based policies that support sustainable infrastructure and development practices.

Lincoln's Commitment to Climate Change Action

The Town of Lincoln is committed to providing its community with an equitable, sustainable, and prosperous quality of life. This commitment is reflected in several Town initiatives and continues to be a priority at all levels of operations.

The Town's 2014 Official Plan also affirms the commitment to sustainability, in reviewing opportunities for reducing the impact and challenges of climate change.

On March 22, 2021, Council adopted the CCAP, which includes Action 1.7 – Initiate a Corporate Climate Mitigation Plan and Action 1.8 – Initiate a Community Low-Carbon Resilience Plan.

On May 10, 2021, Council completed CCAP Action 1.2 – Declare a climate crisis. Council passed a motion to declare a climate crisis in Lincoln for the purposes of: recognizing the urgent need to take action to mitigate the effects of climate change; deepening the Town's commitment to protecting its economy, ecosystems, and community from climate change; acknowledging that the climate change crisis poses a real serious threat and comprehensive changes and investments will be required to adapt to the impacts of climate change, mitigate climate risk, and prepare for our climate future; and directing the CAO and staff to work with other Local Area Municipalities and across Ontario to make our climate initiatives permanent.

On November 10, 2021, Council approved the 2022 Budget, including item 202485 – Climate Resiliency Program. This program includes development of a Corporate Climate Mitigation Plan and a Community Low-Carbon Resilience Plan.

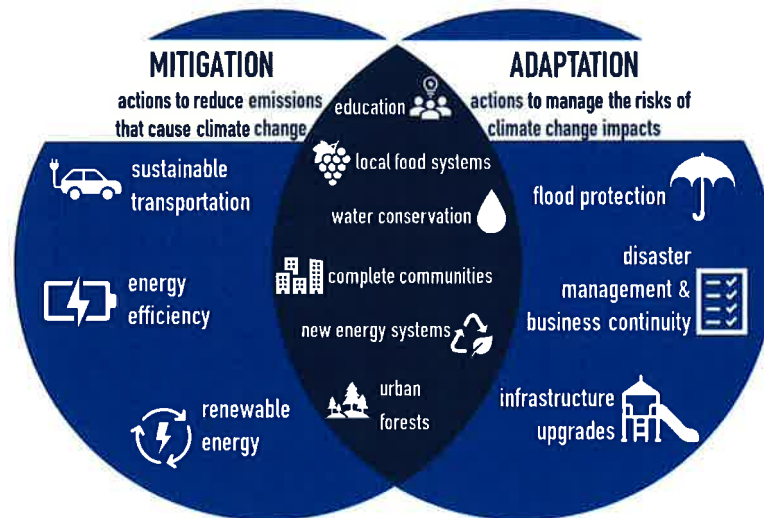
Climate Action: Adaptation, Mitigation, and Low-Carbon Resilience

Mitigation refers to reducing the emissions that cause climate change. Examples include investing in renewable energy and using low-emission vehicles. Adaptation refers to "actions that reduce the negative impact of climate change, while taking advantage of potential new opportunities [and] involves adjusting policies and actions because of observed or expected changes in climate. Examples of adaptation actions include increasing the capacity of stormwater management systems, flood preparedness, and modifying outdoor work policies

Additional benefits of GHG mitigation include:

- Cost savings: Increasing energy efficiency and financial savings through purchasing renewable energy and developing local renewable energy sources.

- Job creation and local economic development: Creating new markets for renewable energy technologies, energy efficiency and sustainable public transit can stimulate the local economy and increase competitiveness.
- Reduced traffic congestion: Promoting public transit, cycling, low-emissions vehicles, car sharing, and active transportation encourages residents to choose more affordable and environmentally friendly travel modes, improving mobility, safety, and public health.
- Improved air quality: Reducing pollutants and airborne particles improves air quality and reduces the incidence of respiratory diseases.



Adaptation and mitigation are not mutually exclusive – some actions, known as low-carbon resilience (LCR) actions, have co-benefits, contributing to both objectives. LCR is the strategic integration of climate change adaptation and emissions reductions. Taking measures that integrate the two climate action streams enhances the effectiveness of both strategies, avoids risks, and generates economic, ecological and social benefits. An example of LCR is conserving and expanding the urban forest – which assists in adapting to extreme heat, mitigating GHGs emissions, and potentially lowering energy use in summer and winter.

Report:

Partners for Climate Protection (PCP) Program

Initiated in 1994, the PCP program is a network of Canadian municipalities that have committed to reducing GHG emissions and acting on climate change. The program received financial support from FCM's Municipal Climate Innovation Program and Green Municipal Fund which are both supported by the Government of Canada and ICLEI Canada. Delivered by FCM and ICLEI - Local Governments for Sustainability, the PCP program provides tools and resources to support municipalities in achieving emissions

reduction targets. In 2020, the PCP network reached over 490 members representing over 70% of the Canadian population.

PCP members commit to moving through the program framework, which aligns with the FCM Maturity Scale for Municipal GHG Emissions Reduction, and consists of five milestones:

- **Milestone Zero – Council resolution to join PCP**
- **Milestone One – Create a GHG emissions inventory and forecast**
 - Inventory of energy consumed and solid waste generated at Town owned and operated buildings, street lighting, the municipal fleet etc.
 - A GHG emissions inventory can help you track emissions, energy use and energy spending as well as measure your progress over time. Having a forecast allows you to project future emissions based on assumptions about population, economic growth, fuel mix, and technological change.
- **Milestone Two – Set an emissions reductions target**
 - A GHG reduction target sets the tone and direction for emission reduction efforts. Targets should be achievable, while also inspiring ambitious action and are expected to align with federal, provincial and peer municipality targets.
 - Two targets: municipally owned operations and community-wide emissions.
- **Milestone Three – Develop action plan**
 - Summarize baseline emissions forecasts and targets; propose GHG reduction actions; and determine implementation strategies and resources required
 - A local action plan outlining how Lincoln will achieve its emissions reduction target through municipal operations (CCMP) and community-based initiatives (CLRP). Stakeholder engagement is critical to development, and ownership of the plan by municipal staff and the community will ensure long-term success.
- **Milestone Four – Implement the action plan or set of activities**
 - Identify measures to develop and/or incorporate into existing projects
 - Estimate and track lifecycle costs, payback periods, resource savings, direct and indirect benefits, and potential sources of internal and external funds.
- **Milestone Five – Monitor progress and report results**
 - Evaluate project outputs against base projections, adjusting activities as needed.

Membership in the PCP program is free and provides the following resources:

- PCP Hub and Milestone tool – an online portal to connect with resources and guidance to track milestone status and goals. The portal links together peer municipalities to share best practices, project information and strategies. The portal will allow the Town to:

- Develop knowledge and skills from resources and instructions for each milestone
- Access a scenario builder to estimate potential GHG reductions
- Set targets and track GHG reductions from corporate and community sources
- A GHG inventory
- Public Dashboard
- PCP program advisor
- Increased access to funding opportunities for GHG-reducing initiatives
- Technical project support and RFP development support

Member responsibilities include:

- Passing a joining resolution through council;
- Moving through the Milestone Framework within 10 years of joining;
- Reporting on progress at least once every two years, with support from the PCP; and
- Actively participating in program activities and sharing experiences with other members.

Scope and Deliverables

The PCP Program will support the develop of two plans: 1) a Corporate Climate Mitigation Plan (CCMP) and 2) a Community Low-Carbon Resilience Plan (CLCRP).

Corporate Climate Mitigation Plan: A CCMP will address the GHG emissions from the Town's infrastructure, assets, operations, and services. Examples of Corporate Climate Mitigation Actions include green fleets, sustainable energy initiatives, or active transportation planning.

Community Low-Carbon Resilience Plan: A CLCRP will evaluate both adaptation and mitigation strategies, as well as identify co-benefit opportunities from community driven climate action. The purpose of the plan is to develop a set of LCR actions that will be accomplished in partnership with residents, public and private sectors, and local stakeholders. Examples of Community LCR actions include: building resilient irrigation networks, promoting resident energy conservation, or partnering with local community groups to advance sustainable actions.

Corporate Environmental Committee

The Climate Change Coordinator role is to facilitate the development process of the CCMP and CLCRP. To ensure these plans reflect community needs, staff expertise and corporate priorities, and can ultimately be integrated across the municipality, most of the findings for each milestone will be derived from or refined through engagement with the local community and the Corporate Environmental Committee. This committee is multi-departmental, comprised of Town staff with diverse expertise and experience with the

Town's communities, infrastructure, assets, and services. Ownership for each department's CCMP actions will live with the department.

The Corporate Environmental Committee includes representatives from:

- Planning and Development
- Community Services
- Facilities and Parks
- Public Works
- Fire and Emergency Services
- Economic Development & Tourism
- Communications

Anticipated Touchpoints

The plans will be primarily informed by the subject matter experts in the community and the Corporate Environmental Committee. Input on the plan will be gathered from SMT, Council, stakeholders, subject-matter experts, and the community on an ongoing basis.

Community: Ongoing citizen engagement will be an important part of the Corporate Climate Mitigation Planning process. Anticipated touchpoints with community stakeholders, residents, and businesses may include: online surveys, information booths, engagement workshops.

Senior Management Team: Consultation with SMT will occur on a quarterly basis to provide updates, seek feedback, and ensure input is obtained from all management levels.

Community Services and Infrastructure Committee: The Committee will be updated on the progress on the Climate Mitigation Plan and related activities through presentations and reports as needed. Drafts of the Corporate Climate Mitigation Plan and the Community Low-Carbon Resilience Plan will be presented to the committee for review and feedback before finalization.

Timeline

It is anticipated the concurrent development of the CCMP and CLCRP will take 12-18 months, with community and staff engagement activities beginning in January 2022. A detailed timeline will be provided to Council, SMT, and the community after initial meetings with FCM-ICLEI staff and the Corporate Environmental Committee in Q1 2022.

Planning Principles

The CCMP and CLCRP are intended to be living documents and will be updated annually to reflect implementation progress, new opportunities, and scientific advancements. In order for Lincoln to successfully develop, implement and continuously improve the plans, it is important that the following four key principles are met:

Financial & Human Resources: It is anticipated that applicable funding and staffing requests will be made on a project-by-project basis. The Town is committed to maximizing the co-benefits of actions to achieve multiple environmental, social, and financial sustainability goals.

Internal & Community Education & Training: In order to successfully develop and implement the CCMP and CLCRP, the Town will need to leverage collective knowledge, partnerships, networks, resources, and leadership. It is important to build internal and community awareness of climate change in order to build capacity to take meaningful and sustainable climate action.

Strategic Partnerships: The success of the CCMP and CLCRP depends on the individual and organizational capacity to collaboratively take leadership. The Town will continue to leverage existing community partnerships (for example, with the NPCA and Brock University); form new partnerships to achieve shared goals, identify co-benefits, maximize resources; and encourage collaboration at the residential, institutional, industrial, and commercial scales.

Governance: Moving from awareness and planning to implementation and continuous improvement requires strong and committed leadership. The Town of Lincoln will retain ownership and governance of the CCMP and will take responsibility for the implementation and continuous improvement of the plan, as the plan is corporate in scope. The Town will lead the governance of CLCRP, though action implementation will be at the residential, institutional, industrial, and commercial levels. It will take a collaborative approach focused on sustained and significant action to realize and prioritize the change that is needed.

The Town of Lincoln is committed to taking an inclusive and collaborative approach to build corporate and community capacity to mitigate climate change, as many actions will require leadership and support from multiple departments and community groups. Due to the scale of climate action, it will take several champions (inside and outside the municipality) to keep climate initiatives alive in the face of many competing priorities.

Financial, Legal, Staff Considerations:

Financial:

There are no administration fees or costs associated with becoming a member in the PCP program, receiving advisory support, or accessing resources. Resources required to pursue PCP Milestones – for example, the costs of conducting a GHG inventory and developing an action plan, or any other related resources – are included in the budgets process for Council approval. It is anticipated that when staff begin implementation of the actions outlined in the CCMP, applicable funding requests will be made on a project-by-project basis.

Staffing:

The purpose of this project is to build corporate and community capacity for climate change action with existing staff and the Corporate Environmental Committee. No additional staff is required at this time. Expected input will be 1 on 1 meetings and facilitated workshops to identify and evaluate GHG emissions and then to identify

mitigation next steps. It is also anticipated that the Town's communication staff are utilized to prepare materials for public engagement/education initiatives and to assist with the notifications relating to the plans.

Legal: N/A

Public Engagement Matters:

Ongoing community engagement with residents, stakeholders, and industry, will be an important part of the CCMP and CLCRP. Anticipated community touchpoints may include online surveys, information booths, and engagement workshops.

Conclusion:

The development of a Corporate Climate Mitigation Plan and a Community Low-Carbon Resilience Plan aligns with the Corporate Climate Adaptation Plan and the declaration of a Climate Crisis. Council and the community will be engaged in the evidence-based planning, consultation, implementation, and decision-making processes outlined in this report.

Respectfully submitted,

Shannon Fernandes
Climate Change Coordinator
905-563-2799 ext.281

Appendices:

Appendix A: PCP Joining Resolution
Appendix B: FCM Maturity Scale for Municipal GHG Emissions Reduction
Appendix C: PCP Milestone Deliverables

Report Approval:

Report has been reviewed by the Director of Public Works. Final approval is by the Chief Administrative Officer.

February 24, 2022

Re: Item for Discussion – Hospital Capital Funding

At its meeting of February 23, 2022, the Council of the Corporation of the Town of Bracebridge ratified motions 22-PD-014, regarding the Item for Discussion – Hospital Capital Funding, as follows:

“WHEREAS healthcare funding is a provincial and federal responsibility;

AND WHEREAS from 2009 to 2020 a total of \$415.4 million has been transferred from municipal operations to fund and build provincial hospitals:

AND WHEREAS remaining long-term commitments to hospitals stand at \$117.5 million (as of 2020), which will also be financed from municipal operations;

AND WHEREAS a hospital is one of many public services that contributes to healthy communities;

AND WHEREAS municipal contributions to provincial hospitals takes away from the resources available for other municipal services that contribute to the health and well-being of residents;

AND WHEREAS a community’s total contribution to local hospitals also includes the donations made by benevolent individuals, groups, and businesses along with municipal contributions;

AND WHEREAS a community’s required local share is to pay 10% of capital construction costs and 100% of the cost of equipment, furniture, and fixtures, which includes medical equipment with big ticket prices: MRI machines, CT scanners, and x-ray machines;

AND WHEREAS this translates to a 70% provincial share and 30% local share (individuals, groups, businesses, and municipalities) of the overall cost of provincial hospital operations and capital projects;

AND WHEREAS the adoption of the “design-build-finance” hospital construction model (also known as alternative financing and procurement or P3 projects), has increased local share amounts because they now include the costs of long-term financing;

AND WHEREAS equipment replacement needs are increasingly frequent and increasingly expensive with average equipment lifespan of just ten years;

AND WHEREAS the Association of Municipalities of Ontario has highlighted the “local share” of hospital capital contributions as a major issue in its 2022 Pre-Budget Submission to the Standing Committee on Finance and Economic Affairs;

1000 Taylor Court
Bracebridge, ON
P1L 1R6 Canada

telephone: (705) 645-5264
corporate services and finance fax: (705) 645-1262
public works fax: (705) 645-7525
planning & development fax: (705) 645-4209

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Town of Bracebridge calls for a provincial re-examination of the "local share" hospital capital calculation methodology, to better reflect the limited fiscal capacity of municipalities, and the contributions to health care services they already provide to a community;

AND FURTHER THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Finance, the Minister of Health, the Minister of Municipal Affairs and Housing, the Local Member of Provincial Parliament, the Association of Municipalities of Ontario, and all Ontario municipalities."

In accordance with Council's direction I am forwarding you a copy of the resolution for you reference.

Please do not hesitate to contact me if I can provide any additional clarification in this regard.

Yours truly,

A handwritten signature in black ink, appearing to read 'L McDonald', written in a cursive style.

Lori McDonald
Director of Corporate Services/Clerk

February 23, 2023

Please be advised that during the regular Council meeting of February 22, 2022 the following motion regarding request for action related to "Renovictions" and other bad faith evictions was carried:

RESOLUTION NO. CW-41-2022

DATE: February 10, 2022

MOVED BY: Councillor MacNaughton

SECONDED BY: Councillor Hirsch

WHEREAS tenants in Prince Edward County and throughout Ontario need stable homes and predicable rents;

WHEREAS the Covid-19 pandemic has had a profound destabilizing effect on both the job market and the rental housing market;

AND WHEREAS Citizens and communities are hurt by unscrupulous practices such as bad faith "Renovictions" and false "personal use" evictions which can, and do directly impact the affordable housing crisis, as well as inflict damage (both financial and mental) particularly on our most vulnerable citizens;

THEREFORE BE IT RESOLVED THAT the Corporation of the County of Prince Edward requests that the Government of Ontario:

1. take additional and meaningful steps to address the ever-increasing problem of "Renovictions" and other bad-faith evictions;
2. extend rent control to all tenancies including those first occupied after November 2018 which are currently exempt from rent control restrictions; and

THAT this resolution be circulated to Hon. Doug Ford, Premier of Ontario, MPP Todd Smith, and the Hon. Steve Clark, Minister of Municipal Affairs & Housing, all Ontario Municipalities, and AMO.

CARRIED AS AMENDED

Yours truly,

Catalina Blumenberg, **CLERK**

2022 Farmland Forum

THE FUTURE OF FARMLAND DIVERSIFICATION



ONTARIO FARMLAND TRUST
PROTECTING FARMLAND FOREVER



March 24, 2022

Registration: 8:45 a.m.

Forum: 9:00 a.m. to 1:45 p.m.

ONLINE CONFERENCE



Cost

\$50 per person

\$25 for students

(Use discount code: Student)



Who should attend?

- Farmers
- Land Use Planners
- Researchers
- Environmentalists
- Provincial Policy Makers
- Municipal Councillors
- Land Conservation Enthusiasts

Keynote Speakers:

- **David Phillips**, CM, Senior Climatologist, Environment and Climate Change Canada
- **Evan Fraser**, PhD, Director, Arrell Food Institute & Professor of Geography, University of Guelph
- **Philly Markowitz**, RPP, Economic Development Officer, Grey County



Tickets:

To purchase your ticket, visit
www.ontariofarmlandtrust.ca

For more information, please email
info@ontariofarmlandtrust.ca

Thank you to our 2022 Farmland Forum Supporters:



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AND RURAL DEVELOPMENT



Ontario
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Page 190 of 349
**Executive
Wealth Advisors**



Ontario
Federation of
Agriculture



Memorandum

To: Mayor Steele and Members of Council
From: Councillor Desmarais
Date: March 8, 2022
Re: Motion to Dissolve Ontario Land Tribunal

Successive provincial governments of all political stripes have failed to have due regard for municipal authority in local land use planning decisions. As a result, rather than approving much needed housing units, municipalities instead have spent decades mired in the red tape of costly, time consuming appeals hearings spending millions of taxpayer dollars defending Council decisions to uphold provincially approved Official Plans.

We are witnessing a crisis in attainable housing; a crisis fueled in part by a land use planning appeals process that supplants the rights of local municipalities to uphold their own provincially approved Official Plans with the power of an unelected, unaccountable third party – the OLT – to determine “good planning outcomes” for our communities.

If municipalities had the authority to enforce their provincially approved Official Plans, then many more units of housing could be built in our municipalities without any further delay.

To address the very real need for a diversity of attainable housing in communities across our province, we need to eliminate one of the key barriers to its realization – the Ontario Land Tribunal.

The attached Motion requests the Government of Ontario to dissolve the OLT and recognize the authority of municipal councils in local land use planning decisions.

I am requesting that the following motion be approved:

Whereas Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy; and

Whereas an Official Plan is developed through months of public consultation to ensure, “that future planning and development will meet the specific needs of our community”; and

Whereas our Official Plan includes zoning provisions that encourage development of the “missing middle” or “gentle density” to meet the need for attainable housing in our community; and

Whereas our Official Plan is ultimately approved by the province; and

Whereas it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of the City of Port Colborne Official Plan; and

Whereas it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the City of Port Colborne Official Plan; and

Whereas municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or “OMB”), an unelected, appointed body that is not accountable to the residents of Port Colborne; and

Whereas the OLT has the authority to make a final decision on planning matters based on a “best planning outcome” and not whether the proposed development is in compliance with municipal Official Plans and Provincial Planning Policy; and

Whereas all decisions—save planning decisions—made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process; and

Whereas Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans; and

Whereas towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings; and

Whereas lengthy, costly OLT hearings act as a barrier to the development of attainable housing;

1. Now Therefore Be It Hereby Resolved That the City of Port Colborne requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario; and

2. Be It Further Resolved That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors’ Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and

3. Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Thank you for your consideration,

Councillor Desmarais
Ward 2



The Annual General Meeting of the Board of Management of the Port Colborne Historical and Marine Museum was held January 18, 2022, at 7 p.m. over Microsoft Teams.

Present via Microsoft Teams: Stephanie Powell Baswick, Michelle Mason, Gary Hoyle, Terry Huffman, John Maloney, Bonnie Johnston, Claudia Brema, Cheryl MacMillan, Margaret Tanaszi, Arlene Lessard, Abbey Stansfield, Brian Heaslip, Jeff Piniak

Regrets: Claudia Brema, Councillor Eric Beauregard

In accordance with the Museum Board's Procedural Policy, Terry Huffman led the nominations and elections for the Executive and Committee Chairs. Positions were voted on verbal confirmation. The outcome of the election is as follows:

Executive:

Chair- Brian Heaslip

Vice Chair -Terry Huffman

Finance Chair – Terry Huffman

Secretary – Vacant

Committee Chair:

Membership- Claudia Brema

Building & Property- Brian Heaslip

Accession- Terry Huffman

Program- John Maloney

Fundraising- Claudia Brema

Policy- Cheryl MacMillan

Heritage- Councillor Eric Beauregard

Auxiliary Liaison- Bonnie Johnston

Friends of Roselawn Liaison: Arlene Lessard

Members of Committees:

Membership: Bonnie Johnston, John Maloney

Building & Property- Margaret Tanaszi, Gary Hoyle, Jeff Piniak, Bert Murphy, Terry Huffman, John Maloney

Accession- Claudia Brema, Jeff Piniak, Gary Hoyle, Bert Murphy, Bonnie Johnston, Arlene Lessard

Program- Cheryl MacMillan, Arlene Lessard, Eric Beauregard

Fundraising-

Policy- Margaret Tanaszi

Heritage- Gary Hoyle, John Maloney, Arlene Lessard



The Board welcomed Susan Nicholson, Museum Outreach Co-Ordinator, to introduce the "Through the Windowpane" project.

Minutes:

Moved by: Brian Heaslip

Seconded by: Margaret Tanaszi

To: Approve the minutes of the Board of Management from November 21, 2021 as corrected.

Motion carried.

Business Arising:

No report

Correspondence:

Abbey Stansfield reported that a Christmas card had been received for the board from Member of Parliament, Niagara Centre Vance Badaway.

Abbey also reported that correspondence had been received from Bina Patel handing in her resignation from the board.

Curator's Report:

Michelle Mason reported that the modified Grand Old Christmas went well. 78 Swag kits were sold and 101 Teacup and Biscuit kits. Santa was well received and over the course of the day there were 200 people. The SWANS generously sponsored Christmas materials for \$200.

The door on the garage has been replaced with a metal door for increased security.

Interviews are currently ongoing for the positions of Community Engagement Officer and Assistant Curator. The successful candidates for both positions will be announced at next month's meeting.

Council Report:

No report.

Auxiliary Report:

The Tearoom is currently closed as it is the off season. There is hope that regulations will allow the tearoom to open for the 2022 season.

Michelle Mason reported that the roofer who replaced the roof on the tearoom came and applied some sealant between the porch and the main tearoom to solve the moisture issue. He recommended that where the paint is peeling be repainted to act as added protection.



Port Colborne Historical & Marine
MUSEUM
...more than a museum!

Friends of Roselawn Report:

Arlene Lessard reported that the Friends of Roselawn met over skype to discuss 2022 fundraising initiatives. Gail Todd suggested the idea of, "Light up Roselawn" where there are lights at night in the windows and out on the grounds. The committee is also arranging an art auction online for February.

The group discussed a welcome back event when restrictions allow for the reopening. Arlene reported that there is a newsletter going out in February.

There was a report of vandalism at Roselawn, and this brought up the need for more lighting and cameras on the exterior of Roselawn.

Finance Report:

No Report.

Membership Committee Report:

Stephanie reported on behalf of Claudia Brema that the sponsored membership was quite successful. Bonnie Johnston as a representative of the committee requested that the sponsor be contacted and asked if they would be willing to do it again this year.

Building and Property Committee Report:

Brian Heaslip reported that the volunteer work group had successful workdays at Roselawn before Christmas taking down the ramp that didn't meet requirements. Stephanie has sourced some stairs that are designed to look period appropriate.

Brian also reported that there will be lots of potential to do gardens for grounds this spring.

Programme Committee Report:

No report.

Fundraising Committee Report:

No report.

Policy Report:

No report.

Accession Committee Report:

Terry Huffman reported that the committee is waiting until restrictions permit to meet for the next accessions committee meeting.

Heritage Committee:

No report.



Port Colborne Historical & Marine
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Directors Report:

Stephanie Powell Baswick reported that she has been working on grants for students that are due in January. Excited for the potential summer students.

Preparing for the new strategic planning session that board members will be participating in to plan for our next five-year strategic plan.

New Business:

It was reported that staff will be calling board members to see what committees they would like to be a part of. It was suggested by members that committee chairs that are unable to attend the board meeting send their report ahead of time.

Stephanie Powell Baswick reported that there was a procedural policy attached to the board meeting package and requested that all Board Members review it before the next board meeting for approval to the edits suggested.

Abbey Stansfield spoke on the Goose chase scavenger hunt that will be launching for Heritage Week. The scavenger hunt is a safe way to have some family fun in downtown Humberstone.

The other program being advertised for February is the History Chaser's epistolary program. Members will receive a letter each month describing events that took place in Port Colborne in 1911.

Brian Heaslip reported that he was sent a link to a historical vignette that had been done of Port Colborne. The link is available on YouTube, and he urges the board to watch it.

Motion to Adjourn: Cheryl MacMillan

The Corporation of the City of Port Colborne

By-law No. _____

Being a By-law to Authorize alternative methods
of voting for the 2022 Municipal Election.

Whereas at its meeting of March 8, 2022, the Council of The Corporation of the City of Port Colborne (Council) approved the recommendations of the Development and Legislative Services Department, Report No. 2022-58, Subject: Voting Systems and Alternative Voting Methods – 2022 Municipal Election; and

Whereas Section 42 of the *Municipal Elections Act*, S.O. 1996 provides that a municipal council may on or before May 1 in the year of the election, pass a by-law authorizing the use of vote-counting equipment at Municipal Elections, such as vote tabulators, and authorizing the use of alternative voting methods that do not require electors to attend at a voting place in order to vote;

Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

1. The use of vote tabulators is hereby authorized in respect of the 2022 Municipal Election.
2. The use of vote by mail is hereby authorized, at the discretion of the City Clerk, in respect of the 2022 Municipal Election.

Enacted and passed this 8th day of March, 2022.

William C. Steele
Mayor

Amber LaPointe
City Clerk

The Corporation of the City of Port Colborne

By-law No. _____

Being a By-law to Govern the Proceedings of Council
and Committee Meetings, and to repeal by-law 6250/76/15
and amendments thereto

Whereas section 238(2), of the *Municipal Act, S.O. 2001, c. 25* requires that every municipality and local board shall pass a procedure by-law for governing the calling, place and proceedings of meetings; and

Whereas at its meeting of March 8, 2022, the Council of The Corporation of the City of Port Colborne (Council) approved the recommendations of the Development and Legislative Services Department, Report No. 2022-57, Subject: Procedural By-law Update; and

Whereas the Council of the City of Port Colborne deems it expedient to repeal and replace By-law 6250/76/15 including amendments;

Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

Definitions

In this by-law:

- 1.1 "Abstain" means a Member who is lawfully entitled to vote but chooses not to exercise their right to vote on a matter. When a Member abstains from a vote without declaring a pecuniary interest they will be counted as opposed to the motion.
- 1.2 "Act" means the *Municipal Act, S.O. 2001, c. 25. as amended.*
- 1.3 "CAO" means the Chief Administrative Officer of the City and/or designate.
- 1.4 "Chair" means the person presiding over a meeting of a Committee or Council.
- 1.5 "City" means The Corporation of the City of Port Colborne.
- 1.6 "Clerk" means the City Clerk of the City and/or designate(s).

- 1.7 “Closed Session” means a meeting or part of a meeting that is not open to the public.
- 1.8 “Committee” means a Committee of Council. This may be a standing committee or an advisory committee.
- 1.9 “Council” means the Council of The Corporation of the City of Port Colborne. The term Council also refers to Committees when no alternate rules are stated.
- 1.10 “Deputy Mayor” means that Member of Council who has been appointed to act for a designated period of time in the absence of the Mayor.
- 1.11 “Electronic Participation” means a Council Member who participates in a Committee of the Whole or Council meeting remotely via electronic means in accordance with the provisions of the *Municipal Act, 2001* as amended.
- 1.12 “Emergency” means a serious, unexpected and potentially dangerous event or situation requiring immediate action.
- 1.13 “Inaugural Meeting” means the first meeting of a new Council after a regular election.
- 1.14 "Majority" means more than half of the votes cast by Members entitled to vote and present at time of voting.
- 1.15 “Member” means a Member of Council or Committee.
- 1.16 "Meeting" means any regular, special, public, or other meeting of Council, or Committee; where
- a) a Quorum of Members is present, and
 - b) Members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of the Council or Committee.
- 1.17 “Pecuniary Interest” means a direct or indirect financial impact of a Member as defined under the *Municipal Conflict of Interest Act, R.S.O. 1990, c.M. 50*.
- 1.18 "Point of Order" means a matter that a Member considers to be a departure from or contravention of the rules, procedures and/or generally accepted practices of Council.

- 1.19 "Point of Privilege" means a matter that a Member considers to question their integrity and/or the integrity of the Council.
- 1.20 "Public Meeting" means a meeting of Council required pursuant to the Planning Act or other statute.
- 1.21 "Quorum" means a majority of the voting Members of Council or Committee.
- 1.22 "Regular Meeting" means a scheduled meeting held in accordance with the approved calendar/schedule of meetings.
- 1.23 "Rules of Procedure" means the rules and regulations contained in this by-law.
- 1.24 "Special Meeting" means a meeting not scheduled in accordance with the approved calendar/schedule of meetings.
- 1.25 "Seniority" means in the first instance, the total years of service as a Councillor/Mayor with the City of Port Colborne, and in the second instance, to break a tie in a ward, by majority of votes in that year.

General Provisions

2. Rules

- 2.1 This by-law shall be known as the "Procedural By-law" of the City of Port Colborne.
- 2.2 The rules and regulations contained in this by-law shall be the rules and regulations for the order and dispatch of business in meetings of Council and Committee. All boards and citizen committees of the City are expected to adopt procedures regarding the calling and conduct of meetings, and in the absence of such procedures, these rules shall apply.
- 2.3 Any rules or regulations contained in this by-law may be temporarily suspended, except for those rules or regulations that are set out by legislation, with the consent of at least two-thirds of the Council Members present.
- 2.4 The Clerk will be responsible to interpret the rules of procedure under this by-law.
- 2.5 All points of order or procedure for which rules have not been provided in this by-law will be decided by the Chair in accordance, as far as is reasonably practicable,

with the rules of parliamentary law as contained in Robert's Rules of Order.

- 2.6 All groups, agencies, firms or corporations that receive funding from Council and/or the City of Port Colborne will adopt provisions related to access of public meetings similar to this by-law.

Roles and Duties

3. Chair

- 3.1 The Chair will act as presiding officer over the conduct of the meeting, including the preservation of good order and decorum, ruling on points of order and deciding on all questions relating to the orderly procedure of the meetings, subject to an appeal by any Member to the Committee or Council of any ruling of the Chair.
- 3.2 If the Chair desires to leave the Chair for the purpose of taking part in the debate or otherwise, they will call on the Vice-Chair, or in the absence of the Vice-Chair, on another Member, to fill their place until resuming the Chair.

4. Mayor

- 4.1 It is the role of the head of Council to:
 - a) carry out the responsibilities of their roles as described in sections 225 and 226.1 of the Municipal Act, S.O. 2001;
 - b) represent and support the Council and its decisions in all matters;
 - c) represent the municipality at official functions;
 - d) represent Council with respect to all levels of government, their agencies, and private organizations.
 - e) preside as Chair over all Council and Standing Committee meetings, unless unavailable, in which case the Deputy Mayor will act as the presiding officer.

5. Deputy Mayor

- 5.1 The role of Deputy Mayor shall be assumed by each Member of Council on an equitable rotating basis, who in the absence of the Mayor shall act in the Mayor's place and shall preside at Council and Standing Committee meetings with all powers and obligations of the Mayor.

5.2 The role of Deputy Mayor will be filled on a six-month basis and rotated amongst each elected Councillor during each new Council term. Rotation will be by Ward One through Ward Four and by seniority in each ward.

5.3 In the absence of the Mayor, or if his office is vacant or if they refuse to act, and in the absence of the Deputy Mayor, the Clerk shall call the Council to order and, if a quorum be present, the Members thereof shall choose a presiding officer from amongst the Members present and such presiding officer, during such absence or vacancy or refusal to act, has all the powers of the Mayor.

6. Members of Council

6.1 It is the role of the Members of Council to:

- a) carry out the responsibilities of their roles as described in section 224 of the *Municipal Act, S.O. 2001*;
- b) uphold the by-laws and policies of the Corporation of the City of Port Colborne;
- c) deliberate on the business submitted to Committee and Council;
- d) vote on all motions before Council;
- e) respect the rules of procedure at all meetings.

7. Clerk

7.1 It is the role of the Clerk to:

- a) carry out the responsibilities of their roles as described in section 228 of the *Municipal Act, S.O. 2001*;
- b) provide procedural advice to the Chair and to Members on agenda business and on preparing motions;
- c) ensure notice of meetings is provided as set out in this by-law;
- d) make minor deletions, additions or other administrative changes to any by-law, motion, and/or minutes to ensure the correct and complete implementation of the actions of Council;
- e) authenticate by signature when necessary, all resolutions, by-laws and minutes of meetings and certify copies of such documents when required;
- f) perform such other duties as prescribed by law, or by direction of Council.

7.2 The Clerk will be present at all meetings of Committee and Council.

Committees of Council

8. Standing Committees of Council

- 8.1 Council has one regular standing Committee called the Committee of the Whole that will be scheduled by the Clerk as needed when larger discussion or public input is required. Items for consideration at Committee of the Whole include, but are not limited to, budget, workshops, and training.
- 8.2 All Councillors are Members of the Standing Committees and the Mayor acts as presiding officer.
- 8.3 Recorded votes are not permitted at a Standing Committee.
- 8.4 Motions passed in Standing Committee will be brought forward to a Regular Council Meeting for ratification.

9. Advisory Committees

- 9.1 Council may, at any time, establish a committee to advise Council on matters within their jurisdiction.
- 9.2 Members of the Committees will be appointed by Council at the recommendation of the Clerk.
- 9.3 Up to two Members of Council will be appointed to each board and/or Advisory Committee to act as a liaison to the committee. The Mayor is an ex-officio non-voting member of every Committee.
- 9.4 Members of Council are not eligible to act as Chair or Vice-Chair and are non-voting Members.
- 9.5 Advisory Committees will be reviewed at the beginning of each term of Council.
- 9.6 All Advisory Committees will follow the rules of Standing Committees unless otherwise stated in their terms of reference approved by Council.
- 9.7 If a quorum for an Advisory Committee meeting is not present within fifteen (15) minutes of the time fixed for the commencement of the meeting, the Committee may proceed without a quorum, provided that at least three Members are present. The Clerk is not required to be present and no motions will be passed or minutes prepared.

Council and Committees of Council

10. General

- 10.1 Meetings are held in the Council Chambers of City Hall unless otherwise decided by the Clerk, in consultation with the Mayor and/or CAO.
- 10.2 Meetings are held on the second and fourth Tuesday of each month at 6:30 p.m., except when Tuesday is a public holiday or a day when City Hall is closed, in which case the meeting is held at the same hour on the next day that City Hall is open.
- 10.3 Only the first regular meeting of Council in August and December shall be held.
- 10.4 In a municipal election year only the first regular meeting of Council shall be held in September and October.
- 10.5 If changes to the meeting calendar are necessary the Clerk may bring a report to a meeting of Council and the annual schedule may be changed with a majority vote of the Members.
- 10.6 Where circumstances warrant, the Clerk may, in consultation with the Mayor and/or CAO, cancel a meeting. Where possible notice of cancellation will be given to the Members and staff by e-mail or telephone. Public notice of the cancellation will be provided by way of the City's website and/or posting a written notice at City Hall. The business of the cancelled meeting shall be considered at the next regularly scheduled meeting, or at a special meeting called in accordance with this by-law.
- 10.7 Consumption of beverages other than water, and the consumption of food, shall not be permitted in the Council Chambers during a meeting.

11. Meetings Open to the Public

- 11.1 Except as provided in this by-law, all meetings will be open to the public.
- 11.2 The chair may expel or exclude from any meeting any person who has engaged in improper conduct at the meeting.
- 11.3 Except for the Members and staff, no person is allowed to proceed beyond the area in the Council Chambers which has been set aside for the public and the media, unless permitted to do so by the Mayor, CAO, or Clerk. In no case shall such person be allowed to take a seat among or occupy the seat of a Member.

12 Inaugural Meeting of Council

- 12.1 The first meeting of a newly elected Council will be held in Council Chambers at the date and time of the first regularly scheduled Council meeting following the commencement of the new term.

13 Special Meetings

- 13.1 The Mayor may at any time call a special meeting of Council or Committee.
- 13.2 The Mayor shall call a special meeting upon direction of a majority vote of the Members at a regular Council meeting.
- 13.3 The Clerk shall call a special meeting whenever requested by written petition of a majority of the Members of Council so to do, for the purpose and at the time mentioned in the petition.
- 13.4 Special Meetings should only be called when business cannot wait until the next regularly scheduled meeting in order to promote transparency.
- 13.5 The determination of meeting type (Council or Committee of the Whole), shall be made by the Clerk, in consultation with the Mayor and/or CAO, and shall take into consideration the nature of the business to be considered.
- 13.6 Notice will be provided by the Clerk in accordance with section 17 of this by-law.
- 13.7 No business may be considered at a special meeting of Council or of a Committee other than that specified in the notice, or agenda.

14 Statutory Public Meetings

- 14.1 Matters requiring a Public Meeting by Council under the *Planning Act* or other statute shall be presented to Council as follows:
- a) at a regular meeting of Council to be held at 6:30 p.m. on the third Tuesday of the month, up to 6 times a year. These meetings will be scheduled by the Clerk by December 31 of the prior year and included in the annual schedule of Council meetings.
 - b) as a separate item of business on the agenda of a regular Council or Committee meeting, whichever is deemed most expedient by the Clerk in consultation with the CAO.

15 Closed Session

- 15.1 No meeting or part of a meeting may be closed to the public unless the subject matter meets the legislated criteria for a closed meeting. The decision to close a meeting is discretionary.
- 15.2 In accordance with sections 239(2), 239(3), and 239(3.1) of the *Municipal Act*, S.O. 2001, c. 25, a meeting, or part of a meeting may be closed to the public if the subject matter being considered is:
- a) the security of the property of the municipality or local board;
 - b) personal matters about an identifiable individual, including municipal or local board employees;
 - c) a proposed or pending acquisition or disposition of land by the municipality or local board;
 - d) labour relations or employee negotiations;
 - e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
 - f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
 - g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
 - h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
 - i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
 - j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value;
 - k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;
 - l) a request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act;
 - m) an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the Ombudsman Act, an Ombudsman referred to in subsection 223.13 (1) of the *Municipal Act*, or the investigator referred to in subsection 239.2 (1) of the *Municipal Act*;

- n) educational or training of the members where at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.
- 15.3 Prior to moving into a closed session for one of the reasons listed in section 15.2, Council will pass a motion stating:
- a) the fact that Council is convening into closed session;
 - b) the specific provision under the *Municipal Act* that permits the item to be considered in a closed session; and
 - c) the general nature of the matter to be considered.
- 15.4 Attendance in closed sessions will be limited to the Members of Council, Clerk, CAO, and those specifically invited to remain by the CAO.
- 15.5 Members are prohibited from discussing any additional matters during a closed session other than those identified by the motion passed under section 15.3.
- 15.6 When in closed session a vote will not be taken unless the vote is for a procedural matter, or for giving direction to staff or other individuals under section 239(6) of the *Municipal Act*.
- 15.7 On reconvening in public session, the Chair will accept a motion regarding the matters discussed in closed session, or alternatively advise that direction had been given to staff during the closed session in accordance with the *Municipal Act*.
- 15.8 The Clerk is responsible for maintaining a confidential copy of all original documentation distributed and confidential minutes of all closed sessions.
- 15.9 All information, documentation or deliberations received, reviewed or taken in closed session is confidential.
- a) Members shall hold in strict confidence all information concerning matters dealt with in closed session. No Member shall release, make public, or in any way divulge any such confidential information or any aspect of closed session deliberations, unless expressly authorized by Council or required by law.
 - b) Any member who contravenes these provisions shall be deemed not to be acting in the interest of, on behalf of, or with the authority of the Council of The Corporation of the City of Port Colborne.

- 15.10 Any person may file a complaint as to whether the City has complied with the open meeting legislation by filing a complaint with the Ontario Ombudsman.

16 Electronic Participation

- 16.1 Electronic participation will be permitted by Members of Council and Committees only in circumstances deemed extraordinary by the Clerk.
- 16.2 A Member of Council shall be present in person at the meeting in order to Chair the meeting. If all Members are participating electronically then the Chair would be appointed as prescribed in this by-law.
- 16.3 The Member of Council who wishes to participate in a meeting electronically shall provide the Clerk a minimum of 24 hours' notice in advance.
- 16.4 Members participating electronically will count towards quorum in accordance with Section 238 (3.3) of the *Municipal Act*.

17. Notice of Meeting

- 17.1 The Clerk will provide notice to the public of all meetings of Council, agendas, cancellations and re-scheduling by:
- a) posting the annual schedule of meetings on the City's website and by distributing copies upon request;
 - b) updating the City's website calendar within twenty-four hours of any changes made to the schedule;
- 17.2 The agenda for each regular Council, Public, or Committee meeting will be posted to the City's website not less than seventy-two hours before the hour appointed for the holding of the meeting.
- 17.3 Items or matters will not be added to the agenda after distribution to Council or Committee unless they are of an urgent nature and require a decision prior to the next Council or Committee meeting. In these cases, an Addendum will be prepared, distributed and posted to the City's website calendar.
- 17.4 The agenda for each Special Meeting of Council or Committee will be posted on the City's website not less than forty-eight hours before the time set for such special meeting.

- 17.5 A Special Meeting of Council may be held, without notice, to deal with an emergency situation as defined under the Emergency Management and Civil Protection Act provided that an attempt has been made to reach the members by telephone and/or e-mail. No business except business dealing directly with the emergency situation will be transacted at that meeting.
- 17.6 Lack of receipt of the notice will not affect the validity of holding the meeting nor any action taken at the meeting.
- 17.7 The Chair may, if it appears that an emergency weather event will prevent the Members from attending a meeting, postpone that meeting by advising the Clerk and as many Members as they are able to reach. Postponement will not be for any longer than the next regularly scheduled meeting of that Committee or Council.

18 Call to Order and Quorum

- 18.1 The Chair will call the meeting to order as soon after the hour of meeting as a quorum is present. Quorum is achieved when a majority of the Members are present.
- 18.2 If the Mayor is not present within fifteen (15) minutes of the time appointed for the meeting, the Deputy Mayor shall call the meeting to order and shall preside during the meeting or until the arrival of the Mayor.
- 18.3 If a quorum for a Council, or Committee meeting is not present within fifteen (15) minutes of the time fixed for the commencement of the meeting, the Clerk will indicate that no quorum is present and the meeting will stand adjourned until the next meeting of Council.
- 18.4 Where the number of Members who are unable to participate in a meeting by reason of the provisions in the *Municipal Conflict of Interest Act, R.S.O. 1990, c.M. 50*, such that at that meeting the remaining Members are insufficient to constitute quorum, the remaining Members will be deemed to constitute a quorum, provided such number is not less than two.
- 18.5 If during the course of a Council meeting, a quorum is lost, the Chair will declare that the meeting will stand recessed temporarily or be adjourned until the date of the next regular meeting.

19 Meeting Recess

- 19.1 Council may, after ninety minutes of consecutive deliberation, recess for a period deemed appropriate by the Chair.

20 Adjournment Hour

- 20.1 All meetings will adjourn when Council, or Committee have completed all business listed on the agenda, or at 11 p.m., whichever is earlier.
- 20.2 Where the business before Council or Committee has not been completed by the adjournment hour, a motion may be passed by two-thirds vote of the members present to proceed beyond the hour of 11 p.m. to continue any unfinished business.
- 20.3 Notwithstanding section 20.2 above, no meeting will proceed beyond the hour of 12 a.m.
- 20.4 Unless decided otherwise prior to the adjournment of the meeting, any unfinished business will be discussed at the next scheduled Council meeting.

21 Recording of Meetings

- 21.1 Anyone may use a device(s) to transmit and/or record proceedings of open meetings of Committee and Council, unless doing so causes a disruption, interferes with the conduct of the meeting or jeopardizes safety, as determined by the Mayor.
- 21.2 All regular Committee Council and Committee meetings taking place in open session in the Council Chambers may be recorded for public broadcast and may be available online for public viewing.
- 21.3 Closed Session meetings may be recorded electronically and retained by the City. The Clerk shall be responsible for the care and retention of the recording. A recording of a Closed Session meeting shall only be accessed or disclosed for the purposes of a closed meeting investigation described under the Act, or otherwise required by law.
- 21.4 No Member or staff, except the Clerk, shall record the proceedings of a Closed Session meeting.

Council and Committee Agendas and Minutes

22 General

- 22.1 Prior to each regular meeting, the Clerk in consultation with the CAO, shall prepare an agenda of all the business to be brought before Council and Committee.
- 22.2 The agenda shall include the date, time and location of the meeting, and shall accurately reflect the matters intended to be considered at the meeting.
- 22.3 Agendas, along with supporting materials, shall be delivered to the Members and the public on the Thursday prior to a regular meeting.
- 22.4 All information and communications intended to be presented to Council shall be submitted to the Clerk in writing and prepared by staff using the City's standard report template or in the form of a memorandum.
- 22.5 All documents intended to be submitted to Council shall be delivered to the Clerk no later than 12 p.m. on the Tuesday prior to the meeting.
- 22.6 Addendums to the agenda will be avoided for all but urgent matters in order to provide transparency in decision-making. Matters will not be added to the agenda after distribution to Council or Committee unless they are of an urgent nature and require a decision prior to the next Council or Committee meeting.
- 22.7 All business will be taken up in the order as listed on the agenda unless otherwise decided by a vote of the majority of Members present.

23 Council Agenda

- 23.1 Council agendas shall be generally formatted as follows but modifications to the matters to be included or to the order of business may be made by the Clerk without requiring amendment to this by-law:
 - a) Call to Order
 - b) National Anthem
 - c) Land Acknowledgment
 - d) Proclamations
 - e) Adoption of Agenda
 - f) Disclosures of Interest
 - g) Approval of Minutes
 - h) Statutory Public Meetings
 - i) Staff Reports
 - j) Correspondence Items
 - k) Presentations

- l) Delegations
- m) Mayor's Report
- n) Regional Councillor's Report
- o) Staff Remarks
- p) Councillors' Remarks
- q) Consideration of Items Requiring Separate Discussion
- r) Motions
- s) Notices of Motions
- t) Minutes of Boards & Committees
- u) By-laws
- v) Confidential Items
- w) Procedural Motions
- x) Information items
- y) Adjournment

24 Standing Committee Agenda

24.1 Standing Committee agendas shall be generally formatted as follows but modifications to the matters to be included or to the order of business may be made by the Clerk without requiring amendment to this by-law:

- a) Call to Order
- b) Adoption of Agenda
- c) Disclosures of Interest
- d) Public Meetings
- e) Staff Reports
- f) Correspondence Items
- g) Presentations
- h) Delegations
- i) Consideration of Items Requiring Separate Discussion
- j) Procedural Motions
- k) Information items
- l) Adjournment

25 Consent agenda

25.1 All staff reports and correspondence items will be considered as a consent agenda. The Chair will allow Members to remove items from the section of the agenda before voting on the remainder of the items.

25.2 All items listed in the consent agenda are subject to a single motion that is neither debatable, nor amendable. A Member may make a brief comment regarding a consent item prior to the consideration of the motion, however, if an item requires

further discussion, debate, or an amendment it must be removed from the consent agenda and placed on the regular agenda for discussion.

26 Notice of Motion

- 26.1 A Notice of Motion is a statement of intention to introduce a motion at a future meeting. A Notice of Motion is not debatable.
- 26.2 A Notice of Motion may be given by any Member during the appropriate part of a meeting of Council. The item will be added to the agenda of the next regularly scheduled Council meeting.
- 26.3 Where it is deemed necessary to not delay the consideration, a notice of motion may be considered by Council immediately upon its introduction by a successful two-thirds vote of the Members present.
- 26.4 After having provided a Notice of Motion, the Member shall prepare and submit a memorandum including information on the item and the proposed motion to the Clerk by Tuesday at 12 p.m. the week before the Council meeting so that it can be included in the agenda.
- 26.5 Memorandums submitted to the Clerk by the prescribed time will be permitted on the agenda even if notice was not provided at the previous meeting. The memorandum will act as notice and the item will be discussed at the regular meeting of Council.

27 By-laws

- 27.1 All by-laws being considered will be listed and included in the Council agenda.
- 27.2 Subject to the provisions of any statute or regulation which requires otherwise, by-laws shall require only one reading prior to being passed by Council.
- 27.3 Unless separated at the request of a Member, all by-laws proposed for adoption will be passed collectively by a single motion.
- 27.4 Every by-law passed by Council will be sealed with the seal of the Corporation, signed by the Mayor, or Chair of the meeting at which the by-law was passed, and by the Clerk present at the meeting, and deposited with the Clerk to become part of the official record.

27.5 A by-law will be passed for each regular or special Council meeting to confirm the proceedings thereof.

27.6 The Clerk is authorized to make minor corrections to any by-law resulting from technical or typographical errors prior to the by-law being signed.

28 Minutes

28.1 Minutes shall record:

- a) the place, date and time of meeting;
- b) the name of the Chair and the record of the attendance of the Members;
- c) declarations of pecuniary interest;
- d) the motions considered and votes taken by Council, or Committee; and
- e) except as provided elsewhere in this by-law, all the other decisions or authorized actions without note or comment

28.2 The minutes of each Council and Committee meeting shall be presented to Council at the next regular meeting for confirmation.

29 Mayor, Regional Councillor Reports, and Councillors' Remarks

29.1 The Mayor will have the opportunity at every Regular Council meeting to report on the activities of the Mayor's Office.

29.2 The Regional Councillor for the City of Port Colborne will have the opportunity at every Regular Council meeting to report on the activities of the Region.

29.3 Councillors will have the opportunity at every regular Committee meeting to report on constituency activities.

29.4 Any motion arising from the Mayor's Report, Regional Councillors' Report or Councillors' Remarks that will affect City policies or procedures, or that will require the allocation of financial or other City resources, shall be referred to staff for the preparation of a report to Council.

Public Participation

30 Public Conduct at Meetings

30.1 Only Members and authorized City staff will be allowed to proceed beyond the

speaker's podium without permission of the Chair or Clerk.

- 30.2 Public attendees must maintain order and will not display signs or placards, applaud, heckle, engage in telephone or other conversation, or demonstrate any behaviour that may be considered disruptive. No person will use indecent, offensive, or insulting language or speak disrespectfully to anyone in Council Chambers.
- 30.3 All electronic devices must be turned off or switched to silent during Council and Committee meetings. Photography and video should be kept to a minimum during a meeting and will only be permitted so long as it does not interfere with the meeting in any way. At any time during the meeting, at the discretion of the Clerk, use of electronic devices may also be prohibited if it is believed that the use is interfering with any audio or video broadcast of the meeting.
- 30.4 Any person who contravenes any provision of this section may be expelled from the meeting by the Chair.

31 Presentations

- 31.1 Presentations addressing matters relevant to the City and seeking to provide information, or receive input from Council, or Committee will be permitted from any local board or similar authority including relevant agencies, boards, commissions as well as other levels of government and City staff.
- 31.2 Presentations also include those appearing before Council to accept an award or receive recognition from the City.
- 31.3 Those wishing to make a presentation must provide a written submission to the Clerk by 12 p.m. on the Tuesday prior to the meeting, outlining the name(s), title(s), etc of those making the presentation and clearly stating the subject matter of the presentation.
- 31.4 Presentations will be limited to a maximum of ten minutes unless the representative has requested and been granted extra time from the Clerk before the agenda is published.
- 31.5 Council may limit or extend the time allowed for a presentation by a majority vote.

32 Delegations

- 32.1 Requests to delegate regarding an item on the Council or Committee agenda must be submitted in writing to the Clerk by 12 p.m. on the day of the meeting.
- 32.2 Any person, group of persons, or organization may request to speak to an item listed on the agenda provided that the subject matter of the delegation directly

relates to the item on the agenda. All requests to delegate must be made in writing to the Clerk, outlining the nature of their request, and include any additional material (i.e. PowerPoint) by the deadline stated in section 32.1.

- 32.3 If a delegate requests to speak regarding a matter not listed on the agenda they must provide the Clerk with a written submission outlining their request by 12 p.m. the Tuesday before the Council meeting. It will be at the discretion of the Clerk in consultation with the CAO if the item is an appropriate matter to be considered by Council.
- 32.4 Where a delegate has spoken previously at Committee or Council on an item a further delegation request by the delegate, or a related party, will not be permitted on the Council agenda unless the delegation is bringing forward new information. Only the new information will be heard.
- 32.5 The Clerk will provide the Chair with all requests to delegate submitted after the deadlines stated in section 32.1 and 32.3, for Council consideration. A majority vote is required to permit the delegate to speak.
- 32.6 A combined limit of three presentations and delegations will be permitted on the agenda of a Council meeting. There will be no limit on the number of delegations that the Clerk registers regarding items on the agenda.
- 32.7 Delegations will be permitted without prior registration during any public meeting as required by section 14.1 of the *Planning Act, R.S.O. 1990, c. P.13* or the *Drainage Act*. Delegations are strongly encouraged to register before the standard delegation registration deadline and will be asked to fill in an attendance form to fulfill legislative notice requirements.
- 32.8 Delegations will not be permitted:
 - a) when the subject matter is beyond the jurisdiction of the municipality;
 - b) for the purpose of advertising, publicizing or promoting any business or commercial enterprise or related event;
 - c) on any matter that is subject to a future meeting of Council or Committee;
 - d) on matters relating to litigation or potential litigation, including those matters which are before and under the jurisdiction of any court or administrative tribunal, unless such matter is referred to Council by the said court or administrative tribunal; or
 - e) on any Closed meeting agenda items
- 32.9 A person wishing to register as a delegation regarding an operational or administrative matter may be directed to the CAO first to discuss the issue.
- 32.10 Delegations will be permitted to speak for a maximum of ten minutes. The allotted

time includes any audio or video presentations but does not include answering questions from Members. If there are numerous delegates taking the same position on a matter, the Clerk will encourage them to select one spokesperson to present their views within the time allocation.

- 32.11 The speaking time for a delegation may only be extended by majority vote of the Members present.
- 32.12 Delegations must abide by the rules of procedure and public conduct at meetings. They will accept any decisions of the Chair and not enter into cross debate with Members, other delegations, or staff. Any discourse between Members and the delegation will be limited to Members asking questions for clarification and obtaining additional, relevant information only.
- 32.13 Where the CAO or the Clerk determines that a person requesting to delegate is likely to engage in unreasonable or offensive conduct, make unreasonable or offensive statements or demands, repeatedly speak on a subject matter that is not within the City's jurisdiction, or otherwise misuse the privilege of addressing Committee or Council, the person will not be permitted to appear as a delegate at the meeting.
- 32.14 At the discretion of the Chair, CAO, or City Clerk, written delegation material may be requested in advance of the meeting prior to confirming registration as a delegation. Upon review of that material by the Chair, CAO, or City Clerk, if it is deemed not applicable to the business of Council or Committee, the delegation will not be registered to speak at the meeting.
- 32.15 If a request to delegate has been denied in accordance with section 32.13 or 32.14 the CAO or the Clerk will:
 - a) Notify the requester that they will not be permitted to appear as a delegate and provide reasons for the decision; and
 - b) Inform the Members of the decision to deny the request.

33 Communications and Petitions

- 33.1 Every communication, including a petition, intended to be presented to Council and Committee shall be electronic or legibly written and shall be signed by at least one person giving their printed name and address.
- 33.2 Communications or petitions containing obscene or defamatory language shall not be accepted or presented to Council or Committee.
- 33.3 Petitions shall be presented to the Clerk and must include a written statement or position of those that signed the petition, the legible printed names and addresses of the petitioners, and original signatures of each. The individual or group initiating

the petition, or submitting the petition to the Clerk, must also provide their name(s) and contact information to the Clerk.

- 33.4 Every communication addressed to Council and submitted to the Clerk shall be directed to the agenda of the next regularly scheduled Council and Committee meeting.
- 33.5 Communications and petitions that relate to an item listed on the agenda must be submitted in accordance with the timelines specified in section 32.1 for inclusion in the agenda.
- 33.6 All communications addressed to Council, included on an agenda or otherwise considered in open session by Council or Committee or during a public hearing, is deemed to be a communication in the public domain. Such information shall form part of the public record, unless the author expressly requests the removal of particular information. This includes names, addresses and other personal information contained therein. Such information shall be made available to the general public and published in agendas and/or minutes. Any person with questions regarding the public disclosure of this information should contact the Clerk.

Rules of Conduct and Debate

34 Conduct of Members

- 34.1 Members of Council and Committees will:
 - a) act in accordance with their Declaration of Office under the *Municipal Act, 2001*;
 - b) discharge with integrity all responsibilities to Council, the City of Port Colborne, and the public, in keeping with approved corporate policies;
 - c) treat the Chair, other Members, staff, and delegates from the public with courtesy, respect and good faith;
 - d) hold in strict confidence all information concerning matters dealt with in closed session. The Member will not release, make public or in any way divulge any such confidential information or any aspect of the closed session deliberations, unless expressly authorized or required by law;
 - e) be encouraged to ask any relevant questions of staff prior to any meeting where an issue may be introduced or debated so that staff may be able to have appropriate information at such meeting if necessary;

- f) not leave their seat or make any noise or disturbance while a vote is being taken and until the result is declared;
- g) not criticize any decision of the Council except for the purpose of introducing a motion for reconsideration;
- h) not disobey the rules of the Council or a decision of the Chair or Council on a question of order, practice or interpretation of the rules of the Council;
- i) turn off, or silence, all electronic devices except those in use to facilitate the meeting; and
- j) adhere to the City's Code of Conduct

34.2 Where a Member has been called to order by the Chair for disregarding the rules of procedure and the Member persists in such conduct, the Chair may order the Member to vacate the meeting place. If the Member apologizes, the Chair may permit the Member to retake their seat.

34.3 If the Member called out of order does not apologize and will not leave their seat, the Chair will recess the meeting and request that the Clerk contact security.

35 Disclosure of Pecuniary Interest

35.1 It is the responsibility of each member to identify and disclose a pecuniary interest on any item or matter before Council, or Committee in accordance with the *Municipal Conflict of Interest Act*, R.S.O.1990, c.M. 50.

35.2 Where a Member has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the Council or Committee at which the matter is the subject of consideration, the Member will, in accordance with *Municipal Conflict of Interest Act*, R.S.O.1990, c.M. 50 (5):

- a) file a written statement of the interest and its general nature with the Clerk prior to the meeting;
- b) not take part in the discussion of, or vote on any question with respect to the matter;
- c) not attempt in any way before, during and/or after the meeting to influence the vote on the matter.

35.3 Where a meeting is not open to the public, in addition to complying with the requirements under the *Municipal Conflict of Interest Act*, the Member will forthwith leave the meeting for the part during which the matter is under consideration.

35.4 The Clerk will record the particulars of any disclosure of pecuniary interest made by Members of Council or Committees in the minutes of that meeting and update the Pecuniary Interest Registry. The Registry will be available for public inspection.

36 Questions/Speaking

- 36.1 Members will be permitted to ask each delegation two questions at a time directly relating to the matter under consideration.
- 36.2 Prior to accepting a motion, the Chair will permit two questions at a time from each Member directly relating to the matter under consideration.
- 36.3 A Member may ask a question only for the purpose of obtaining facts relevant to the matter under discussion and necessary for a clear understanding. All questions will be stated succinctly and will not be used as a means of making statements, or assertions.
- 36.4 All Members will address their questions and comments through the Chair.
- 36.5 When all questions have been addressed a Member may move a motion. The Chair will allow the mover to address Council first.
- 36.6 To address Council, a Member will request to speak by raising their hand and wait to be recognized by the Chair.
- 36.7 The Chair will recognize the Members who wish to speak in the order that they come to the Chair's attention. When a Member has been recognized by the Chair as having the floor, the Member will direct their comment to the Chair and speak only to the matter under consideration.
- 36.8 When a Member is speaking, no other Member will interrupt, except to raise a Point of Privilege or Point of Order.
- 36.9 Any Member may require the motion under discussion to be read at any time during the debate so long as they do not interrupt a Member while speaking.
- 36.10 No Member will be permitted to speak a second time on an item of business until every Member who desires to speak has spoken.
- 36.11 Each Member will have a limit of five minutes to speak on a motion and will be given the option of an additional five minutes after every Member has been allowed to speak. An additional five minutes will only be provided to Members through the passing of a two-thirds vote.
- 36.12 The Chair may ask questions, or comment in a general manner without leaving their position. If the Chair wishes to make a motion, or speak to a motion taking a definite position then they must first leave the Chair position by calling on the Vice-Chair to fill their place until their comments are finished.

37 Motions

- 37.1 In Council, the following motions may be introduced verbally, without notice and without leave, except as otherwise provided by this by-law:
- a) a point of order or privilege;
 - b) to suspend the rules of procedure;
 - c) to postpone definitely (deferral motion with a specified date/meeting);
 - d) to refer;
 - e) to amend;
 - f) to postpone indefinitely (deferral motion without specifying a date/meeting);
 - g) to close debate;
 - h) to adjourn;
 - i) any other procedural motion.
- 37.2 A motion must be seconded before being debated or put to a vote.
- 37.3 A negative motion is not permitted.
- 37.4 The Mayor may not move or second any motion.
- 37.5 The mover and seconder may withdraw a motion or a notice of motion at any time prior to it being opened for discussion by the Chair. If withdrawn prior to discussion, the motion is not included in the minutes of the meeting.
- 37.6 After a motion has been opened for discussion by the Chair, it will be deemed to be in the possession of Council, but may be withdrawn by the mover at any time before a decision or amendment, provided Council does not object.
- 37.7 When a motion is under consideration, no new main motion will be accepted. Non-main motions are acceptable including procedural motions, and motions to refer, defer, and amend.
- 37.8 A Member may request the Mayor to “call the question,” which, if granted by the Mayor, closes debate and puts the motion to a vote. Unless a Member immediately appeals the decision, the decision of the Mayor is final.
- 37.9 After a motion has been put to vote by the Chair, no Member may speak to the motion nor will any other motion be made until after the vote is taken and the result has been declared.
- 37.10 A motion regarding a matter that is beyond the jurisdiction of Council will not be in order except a matter that, in the opinion of the majority of Council, has to do with the welfare of the citizens generally. The question of the opinion is to be decided without debate.
- 37.11 Schedule A of this by-law describes the form and standard descriptive

characteristics of motions commonly used in Committee and Council.

38 Voting

- 38.1 Voting will be conducted in the following order:
- a) amendment to any amending motion;
 - b) upon determination of a) above, any subsequent amendment to the amending motion;
 - c) the amending motion;
 - d) the main motion (as amended or as originally presented).
- 38.2 A motion shall be put to a vote by the Mayor immediately after all the Members who wished to speak on the motion have spoken.
- 38.3 After a Motion is put to a vote by the Chair, no Member shall speak on that Motion nor shall any other Motion be made until after the result of the vote is announced by the Chair.
- 38.4 When the motion under consideration contains distinct recommendations, a Member may request that the vote be taken separately on each recommendation and no vote will be required to be taken on the matter as a whole.
- 38.5 When a vote is called by the Chair, each Member, unless they have declared a pecuniary interest, will vote by a clear show of hands. The Chair will first ask those in favour to raise their hands, followed by those opposed and will then declare the result of the vote. A vote will never be taken by secret vote, or ballot.
- 38.6 Every Member present at a meeting will vote on every motion, unless prohibited by legislation. Failure to vote for any reason will be deemed to be a negative vote.
- 38.7 The Mayor shall vote on a motion but shall not have a second or casting vote in the event of an equality of votes on any question.
- 38.8 The Mayor shall announce the result of every vote taken as either “carried” or “lost”.
- 38.9 Except as provided elsewhere in this by-law, a motion will be considered carried when a majority of the Members present and voting have voted in favour of the motion. When there is a tie vote the motion is lost.
- 38.10 If a Member disagrees with the result as announced by the Mayor, the Member may, immediately after the declaration of the result, object to the declaration and require the Mayor to call for another vote on the matter.
- 38.11 Recorded votes are only permitted in Council meetings and only on main motions.

- 38.12 When a Member requests, immediately prior to the taking of the vote, that the vote be recorded, the Clerk shall call the names of all the Members present in alphabetical order to vote, unless a Member has declared a pecuniary interest, and except that the Mayor shall vote last. Each Member shall answer “yes” or “no” to the motion. The result of the recorded vote shall be announced by the Clerk and the name of each Member who voted and the manner in which they voted shall be recorded in the minutes.

39 Reconsideration

- 39.1 Any proposal to reconsider, amend or rescind a previous decision of Council made within its current term shall require a motion of reconsideration.
- 39.2 A motion to reconsider a previous decision of Council made earlier in a meeting:
- a) may be presented at any time prior to the meeting’s adjournment by any Member who voted in the majority when the decision was made;
 - b) may not be applied to a decision to postpone indefinitely; and
 - c) requires an affirmative vote of the majority of the Members present.
- 39.3 A motion to reconsider a previous decision of Council at a subsequent meeting:
- a) may only be introduced by a Member who was present at the meeting and voted in the majority when the decision was made or who was not present at the meeting when the decision was made;
 - b) will be introduced as a notice of motion in accordance with section 26 for consideration; and
 - c) requires an affirmative vote of two-thirds of the Members present.
- 39.4 Debate on a motion for reconsideration will be confined to reasons for or against reconsideration.
- 39.5 Discussion of the previous decision will not be in order until the motion to reconsider has been adopted.
- 39.6 Where the motion to reconsider is approved, reconsideration will become the next order of business. Debate on the original motion shall proceed as though it had never previously been voted on.
- 39.7 A decision of Council can only be reconsidered once during a term of Council. A motion to reconsider a previous reconsideration will never be in order.

39.8 Actions of the Council that cannot be reversed or suspended cannot be reconsidered.

39.9 The effect of a Notice of Motion to Reconsider a decided matter is the suspension of all action that depends on the result of the matter to be reconsidered.

By-law 6250/76/15 is hereby repealed;

Schedule A as affixed hereto forms part of this by-law; and

Enacted and passed this 8th day of March, 2022.

William C. Steele
Mayor

Amber LaPointe
City Clerk

Schedule A to By-law _____ – Common Motions

1. Motion to Adjourn

- 1.1 A Motion to adjourn:
- a) is always in order except as provided by this by-law;
 - b) is not debatable;
 - c) is not amendable;
 - d) is not in order when a Member is speaking or during the verification of the vote.
 - e) is not in order immediately following the affirmative resolution of a motion to close debate; and
 - f) when resulting in the negative, cannot be made again until after some proceedings have been completed by Council.
- 1.2 A motion to adjourn without qualification, if carried, brings a meeting or a session of Council to an end.
- 1.3 A motion to adjourn to a specific time, or to reconvene upon the happening of a specified event, suspends a meeting of Council to continue at such time.

2. Point Of Privilege

- 2.1 A Member may at any time raise a point of privilege directing attention to a matter that affects the integrity, character or reputation of an individual, individuals or the entire Council, or the ability of an individual to participate.
- 2.2 A point of privilege will take precedence over any other matter and a Member will not be permitted to enter into any debate or introduce any motion not related to the point of privilege.
- 2.3 The Chair will decide upon the point of privilege and advise the Members of the decision.
- 2.4 Where the Chair recognizes that a breach of privilege has taken place the Chair shall demand that the offending Member or individual apologize and failing such apology shall require said Member or individual to vacate the Council Chambers for the duration of the meeting.
- 2.5 The Chair's decision is final unless a Member immediately appeals the decision.
- 2.6 If the decision of the Chair is appealed, the Chair will immediately call a vote on the decision. The vote will occur without debate and the results will be final, based on a two-thirds vote.

3. Motion to Close Debate (Previous Question)

- 3.1 A motion to close debate:
- a) is not debatable;
 - b) is not amendable;
 - c) cannot be moved with respect to the main motion when there is an amendment under consideration;
 - d) should be moved by a Member who has not already debated the question.
 - e) requires a two-thirds majority vote of members present for passage; and
 - f) when resolved in the affirmative, the question is to be put forward without debate or amendment.

4. Motion to Defer (Motion to Postpone Definitely)

- 4.1 A motion to defer:
- a) will state a fixed time, or date;
 - b) is debatable, but only as to whether the matter should be postponed and to what time;
 - c) is amendable as to time and/or date;
 - d) requires a majority vote of Members present to pass; and
 - e) will have precedence over the motions to refer, to amend, and to postpone indefinitely.

5. Motion to Refer (To Committee or Staff)

- 5.1 A motion to refer:
- a) will state the committee, or staff Member where the motion is to be referred to and the reason for referral;
 - b) is debatable;
 - c) is amendable; and
 - d) will take precedence over all amendments of the main question and any motion to postpone indefinitely.

6. Motion to Amend

- 6.1 A motion to amend:
- a) is debatable;
 - b) is amendable;
 - c) will be relevant and not contrary to the principle of the motion under consideration;
 - d) may propose a separate and distinct disposition of a question provided that such altered disposition continues to relate to the same issue which was the subject matter of the question and
 - e) will be decided (or withdrawn) before the main motion is put to a vote.
- 6.2 Only one motion to amend an amendment to the original motion will be allowed at one time. Further amendments will be considered after a vote on the amendment

to the proposed amendment.

7. Motion to Postpone Indefinitely

- 7.1 A motion to postpone indefinitely:
- a) stops a motion and avoids a direct vote on the question;
 - b) is debatable;
 - c) is not amendable; and
 - d) requires a majority vote.

8. Point of Order

- 8.1 A Member may raise a point of order when they consider a matter to be a departure from or contravention of the rules, procedures and/or generally accepted practices of Council.
- 8.2 A Member will raise the point of order by requesting the floor, and after being granted the floor by the Chair, they will state the point of order to the Chair. The Chair will make a timely decision on the point of order. Thereafter, the Member will only address the Chair for the purpose of appealing the decision to Council.
- 8.3 If the Member does not appeal, the decision of the Chair will be final. If the Member appeals, the Chair will immediately call a vote on the decision. The vote will occur without debate and the results will be final, based on a two-thirds vote.

9. Motion to Suspend the Rules (Waive the Rules)

- 9.1 A motion to suspend the rules:
- a) is not debatable;
 - b) is not amendable;
 - c) requires a two-thirds majority vote to carry; and
 - d) takes precedence over any motion if it is for a purpose connected with that motion.

The Corporation of the City of Port Colborne

By-Law No. 6827/77/20

Being a By-law to Provide for a Section 4 and Section 78 Engineer's Report for a Drainage Works in the City of Port Colborne in the Regional Municipality of Niagara Known as the Michener Municipal Drain

Whereas the Michener Drain is a municipal drain within the limits of the Corporation of the City of Port Colborne, having status under the *Drainage Act R.S.O. 1990*; and

Whereas the Michener Drain is a municipal drain tributary of the Wignell Municipal Drain, situated in the City of Port Colborne; and

Whereas on the 23rd day of July, 2018, the Council of the City of Port Colborne appointed Paul Marsh, P. Eng of EWA Engineers Inc., to prepare a new report; and

Whereas pursuant to Section 78 of the *Drainage Act*, R.S.O. 1990, the Council of the Corporation of the City of Port Colborne, in the Regional Municipality of Niagara, has procured a report titled Michener Municipal Drain Report, dated May 7, 2020, prepared by Paul Marsh, P. Eng., of EWA Engineering Inc., which report was filed with the City Clerk on June 22, 2020, containing plans, profiles and assessment schedules for the construction and future maintenance of the Michener Municipal Drain, and is attached hereto and forms part of this by-law; and

Whereas the total estimated cost the Michener Drain, inclusive of the Engineer's Report, construction, contract administration and HST (net) is \$199,021.32; and

Whereas \$38,311.68 is the total estimated cost assessed to the City of Port Colborne for their roads and parcels; and

Whereas on the 22nd day of June, 2020 the Council of the City of Port Colborne directed staff, by resolution, to proceed to the "Meeting to Consider", under Section 41 of the *Drainage Act*, R.S.O. 1990, in accordance with the recommendations laid out in Engineering & Operations Report 2020-73; and

Whereas the Council of The Corporation of the City of Port Colborne, at its meeting of October 26, 2020 approved the Department of Engineering & Operations, Engineering Division, Report No. 2020-146, Michener Municipal Drain Meeting to Consider, whereby the proposed drainage works was deemed necessary and desirable;

Now therefore the Council of The Corporation of the City of Port Colborne under the *Drainage Act R.S.O. 1990*, enacts as follows:

1. The report dated as May 7, 2020, may be amended by pronouncement(s) of Courts of Revision and Final Decisions/Orders of the Agriculture, Food and Rural Affairs Appeals Tribunal and/or Referee, and appended hereto as Schedule "A" is hereby adopted and the drainage works as therein indicated and set forth is hereby authorized and shall be maintained in accordance therewith.
2. The Corporation of the City of Port Colborne may borrow on the credit of the Corporation the amount of \$199,021.32, excluding HST, being the amount necessary for payment of the cost of the said drainage works.
3. The Corporation may arrange for the issuance of debentures on its behalf for the amount borrowed less the total amount of,
 - a) grants received under Section 85 of the Act;
 - b) commuted payments made in respect of lands and roads assessed within the municipality;
 - c) money paid under subsection 61(3) of the Act;

and such debentures shall be made payable within 5 years from the date of the debenture and shall bear interest at a rate not higher than the rate charged by The Ontario Municipal Improvement Corporation on the date of sale of such debentures.

- 4. A special equal annual rate sufficient to redeem the principal and interest on the debentures shall be levied upon the lands and roads as set forth in Schedule “B” hereto to be collected in the same manner and at the same time as other taxes are collected.
- 5. For paying the amount of \$38,311.68 being the amount assessed upon the lands and roads belonging to or controlled by the municipality, a special rate sufficient to pay the amount assessed plus interest thereon shall be levied upon the whole rateable property in the City of Port Colborne in each year for 5 years after the passing of this by-law to be collected in the same manner and at the same time as other taxes are collected.
- 6. If the actual of the drainage works varies from the estimated costs as set out in Schedule “B” forming part of this By-law, the actual cost shall be assessed, levied and collected upon and from the said parcels of lands and roads and parts of parcels in the same proportions and in the same manner as provided in the Schedule “B” forming part of this by-law, as revised by the Court of Revision and Final Decisions of the Agriculture, Food and Rural Affairs Appeal Tribunal and/or Referee.
- 7. That all assessments of \$50.00 or less are payable the first year in which the assessment is imposed upon the land assessed, as provided for under Section 61(3) of the *Drainage Act*, R.S.O. 1990.
- 8. This By-law may be cited as “The Michener Municipal Drain By-law” and shall come into force on the day of its final passing.

Read a First and Second time and provisionally adopted this 26th day of October, 2020.

William Steele
Mayor

Amber La Pointe
City Clerk

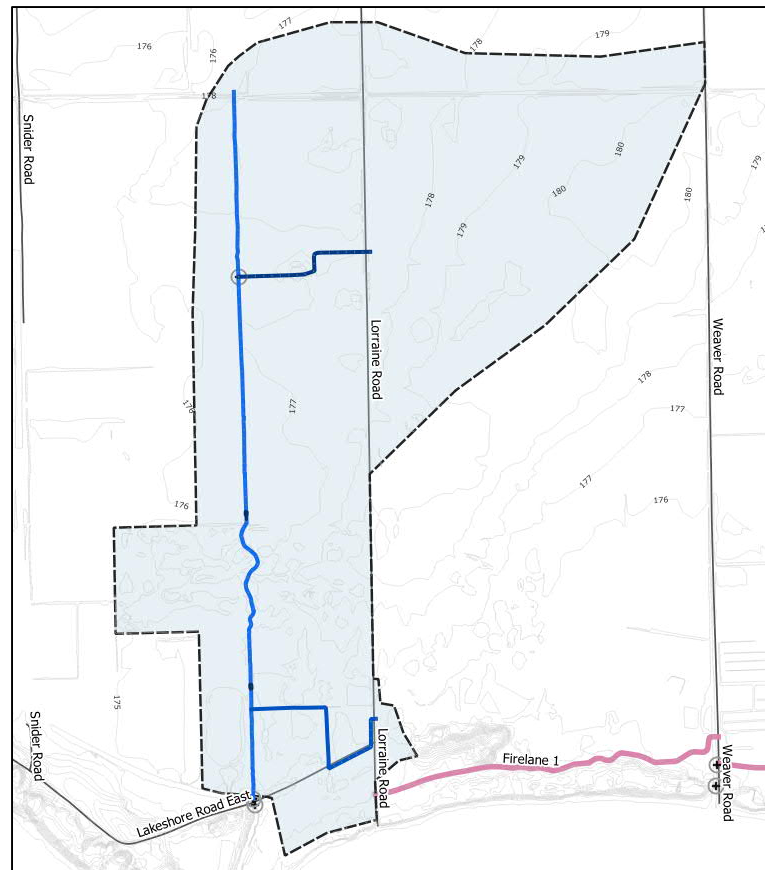
Read a Third time and enacted this 8th day of March, 2022.

Head of Council

City Clerk



Michener Municipal Drain Report



May 7, 2020

Project No: EWB-189999

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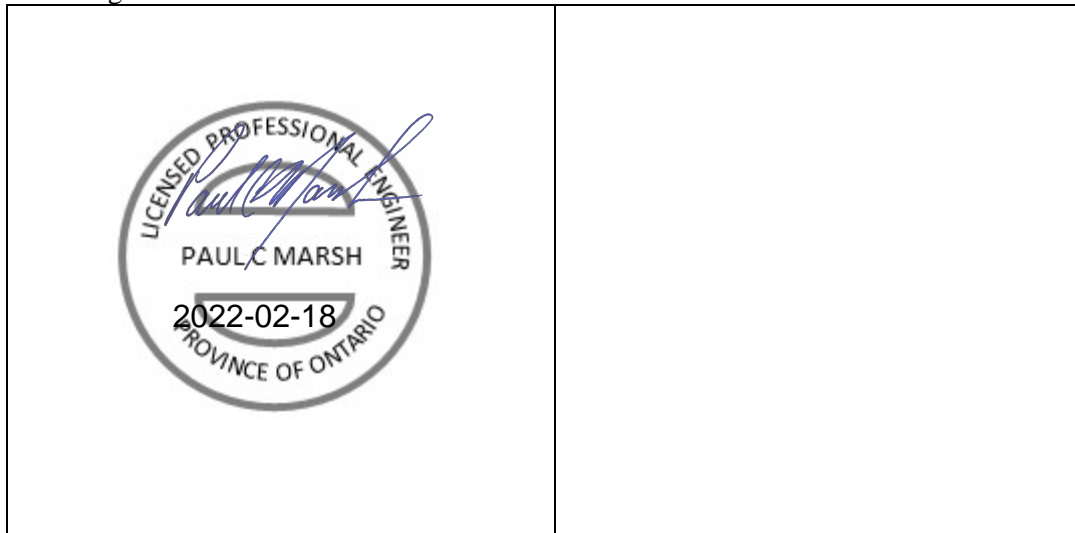
Revision and Version Tracking

Title: Michener Drain Report
Submission Date: May 7, 2020

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1 Executive Summary

The Michener Municipal Drain is located in the Eastern portion of the City of Port Colborne. It has an outlet into the Wignell Drain, immediately north of Lakeshore Rd. East and the drain currently ends just north of the Friendship Trail.

The City of Port Colborne retained Paul Marsh, P.Eng of EWA Engineers Inc. to prepare a Drainage Report under the Drainage Act R.S.O. 1990 for the Michener Drain.

The report includes a description of all work, and associated plans, cost estimates, and assessment schedules for the proposed work on the existing Michener Drain as well as for the proposed Branch Drains. The report has been prepared in accordance with the requirements of the Drainage Act, Chapter D.17 of the Revised Statutes of Ontario, Sections 4 and 78.

The proposed improvement work for the Michener Drain is prepared as a Section 78 (1.1) of the Drainage Act. The works are described as maintenance; including the rebuild of a sedimentation basin south of the golf course property.

The identification of the 2 existing channels as Branch Drains are being prepared under Section 4 of the Drainage Act.

This report has identified a series of drain improvements that include drain maintenance to ensure suitable channel design flows are achieved. The drain improvements have been developed through plan and profile drawings.

The following are summary descriptions of the planned improvements:

1. A specific program of work for channel improvement for the Michener Drain involving vegetation removal and re-grading to design grade line from 0+700 to 1+700. The existing grade line is being confirmed by grading work instead of being altered.
2. Spot Vegetation removal and basic maintenance at the outlet. Re-instatement of the identified sediment basin shown in the RVA drawings of Nov. 1996.
3. Inclusion of an original private drain as part of the Municipal Drain identified as Michener Branch Drain #2. This drain ensures the Lorraine Rd. Culvert CS-101 has a suitable outlet. Clearing and confirmation of grades are planned west of the existing pond. Upstream of the pond is minimum except spot clearing of fallen trees impacting the drain.
4. An original private drain previously crossing farmland is to be converted to Michener Branch Drain #1 that provided an outlet to roadway culverts on Lorraine Rd. and Lakeshore Rd. East. The proposed drain is to be open channel with a bottom tile for portions of the drain. The tile has a lower road crossing elevation with Lakeshore Rd. East culvert remaining for storm roadway runoff.

The following is a summary of the project financial values as prepared in the attached Assessment Schedule included in Appendix C.

Table 1 Michener Drain Costs

Items	Costs
Estimated Costs	\$ 93,860.80
Eligible Administration Costs	\$ 83,955.38
Calculated Allowances	\$ 17169.64
Total:	\$ 194,985.83

The Michener Drain is organized into three distinct catchment areas as follows:

- Branch Drain #1 serving 9.0Ha with a total open and closed conduit drain length of 505m.
- Branch Drain #2 serving 30.7Ha with an open channel drain 344m.
- Michener Drain serving 94.8Ha, (134.59Ha total catchment) with an open channel drain with several private crossings over 1728m in length.

Assessment Summary is as follows:

Benefit Assessment (Section 22)

Michener Branch Drain #1	\$3,673.00
Michener Branch Drain #2	\$4,845.00
Michener Drain	\$ 0.00
Total - Benefit Assessment (Section 22)	\$8,518.00

Outlet Liability Assessment (Section 23)

Michener Branch Drain #1	\$29,555.96
Michener Branch Drain #2	\$25,542.62
Michener Drain	\$116,668.81
Total - Outlet Liability Assessment (Section 23)	\$171,767.40

Special Benefit Assessment (Section 24)

Michener Branch Drain #1	\$0.00
Michener Branch Drain #2	\$0.00
Michener Drain	\$6,110.00
Total - Special Benefit Assessment (Section 24)	\$6,110.00

Special Assessments (Section 26)

Michener Branch Drain #1	
City of Port Colborne	\$6,590.43
Enbridge	\$2,000.00
Michener Branch Drain #2	\$ 0.00
Michener Drain	\$ 0.00
Total - Special Assessments (Section 26)	\$8,590.43

Total Assessment of Costs \$194,985.83

This report and the proposed improvements are based on instructions from the City of Port Colborne and in consultation with the local landowners. The cost of these improvements is shared across all areas that use the Drain by way of allowances and assessments consistent with the Drainage Act of Ontario.

2 Introduction

The City of Port Colborne retained Paul Marsh, P.Eng of EWA Engineers Inc. to prepare a Drainage Report under the Drainage Act R.S.O. 1990 for the Michener Drain.

In addition to the Michener Drain Report, there are other Drain Reports being prepared concurrently and they are:

- Wignell Drain, outlets to Lake Erie across Lakeshore East Rd. and proceeds northerly for 7.2km.
- Port Colborne Drain, outlets to the Wignell at 2+062 South of the Friendship Trail and proceeds northerly for 3.3km ending at or near the Second Concession Rd.

This report includes a description of all work, and associated plans, cost estimates, and assessment schedules for the proposed work on the existing Michener Drain as well as for the proposed Branch Drains. The report has been prepared in accordance with the requirements of the Drainage Act, Chapter D.17 of the Revised Statutes of Ontario, Sections 4 and 78.

The proposed improvement work for the Michener Drain is prepared as a Section 78 (1.1) of the Drainage Act. The works are described as maintenance; including the rebuild of a sedimentation basin south of the golf course property.

The identification of the 2 existing channels as Branch Drains is prepared as a Section 4 of the Drainage Act based on a petition for sufficient outlet by the Road Authority, which is the City of Port Colborne. The petition forms for Section 4 are available on request to the City of Port Colborne, Drainage Superintendent A. Vander Veen.

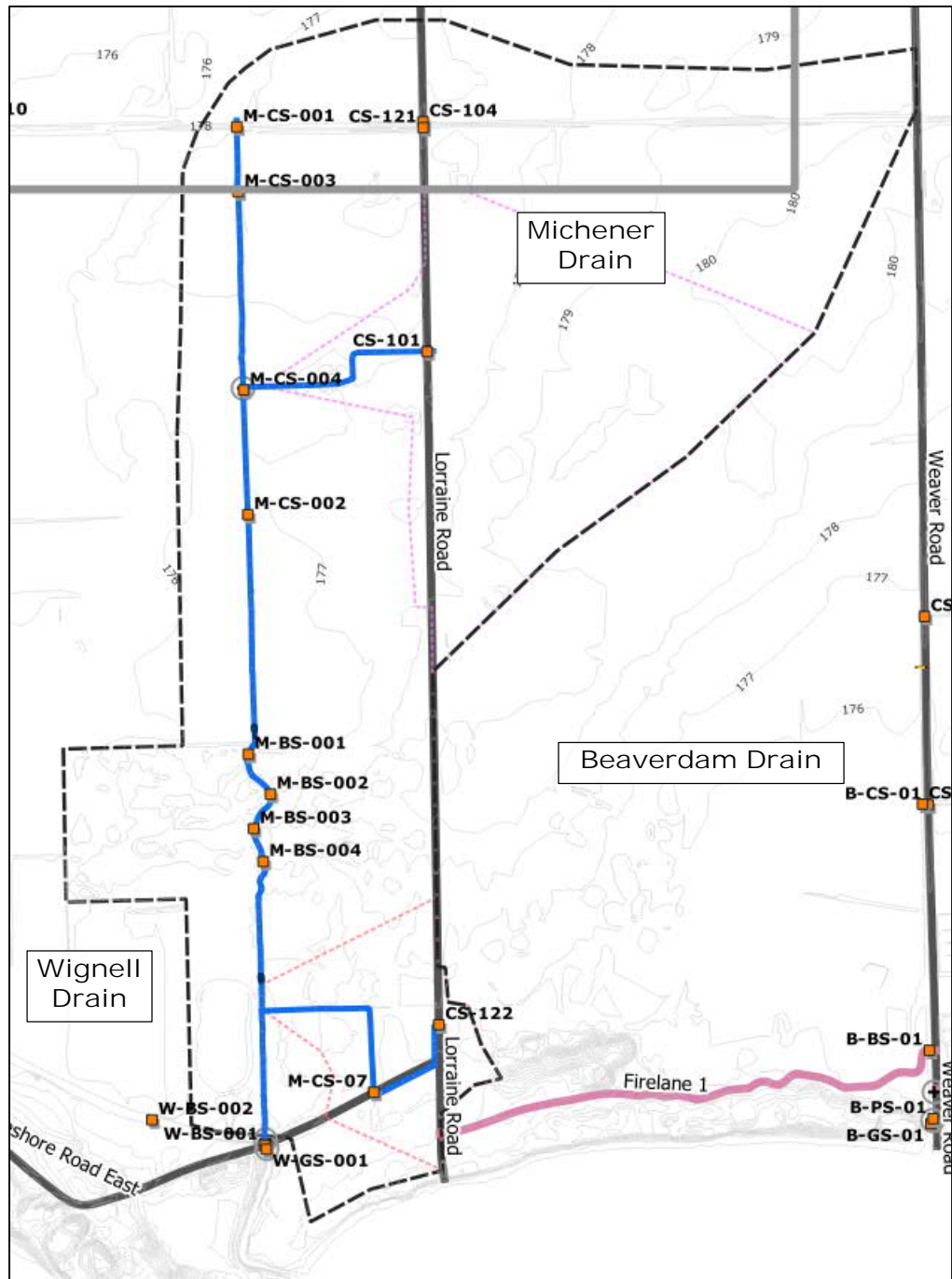


Figure 1 Municipal Drains - Michener Boundary

2.1 Objective

The Michener drain dates back as far as 1855 with the most current report dating back to July 28, 1978 which was adopted through Bylaw #773/89/78. The objective of this new report is to maintain the existing drain in a State of Good

Repair (SOG). The drain has been impacted by changes in land use practices that affect their function. The drain capacity is degraded through growth of vegetation within the banks of the drain.

There are specific new channels proposed to improve drain function.

2.2 Drain History and Past Reports

The Michener Drain Engineer's Report is prepared as follows:

- Baseline Drainage Report; provides an assessment of current drainage problems and identifies the extent of the drainage area to be serviced by the municipal drain. Baseline report includes a history of drainage and presents past design information such as grade lines.
- Wignell Watershed Assessment Report; provides an assessment of existing capacity through the use of hydrologic and hydraulic modelling which identifies the options for resolving problems and recommends a preferred option to improve drainage.

The final Engineer's Report is composed of the two previous reports along with supporting documentation and final drainage cost estimates and assessment schedules.

2.3 Michener Drain Watershed

The Michener Drain Watershed is composed of a single distinct municipal drain that outlets to the Wignell Drain just north of Lakeshore Rd. East. The Michener Drain is 1728m open channel with a predominate top width of 2.5m, with the lower portion dominated by golf course operations and the upper portion agriculture land uses. The Michener drain serves an area of 135 hectares based on the defined drain boundary, refer to Figure 1 Municipal Drains - Michener Boundary.

The watershed boundary is north of the Friendship Trail with a high point of 178m. The upper portion of the drain is a narrow fringe of drainage area north of the Friendship Trail extending eastwards to Weaver Rd. The Michener outlet is just north of Lakeshore Rd East at the Wignell drain and is influenced by the change in Lake Levels. The recorded average lake level is given as 174.15. The lake level fluctuates and for 2018 and 2019 had monthly averages as high as 174.7m, which is higher than average and influences the water surface profile through the Michener Drain.

- Watershed average fall (slope) is given as 0.22% or 2.2m per 1000m
- Drain average fall (slope) is given as 0.13% or 1.30m per 1000m

This slope characterises the Michener drain as low slope or slow watershed. The Michener drain can be segregated into a few distinct geographic areas.

- Outlet; this area starts at station 0+000 chainage marker and is the outlet to the Wignell drain. The outlet is influenced by the water surface elevation in the Wignell drain and is defined by significant vegetation growth for the drain's first 50m.
- From station 0+050 to 0+300 Drain reach to outlet. This portion of the drain lies below the golf course and is a ditch with defined banks that runs to the outlet. Bank full or top width is approximately 4m.
- From station 0+300 to 0+695 Golf course; this reach is heavily managed by the golf course. Includes, pumping to reverse flow to irrigation ponds, changed bridge to culvert, vegetation removal, etc.
- From station 0+695 to 1+728 main drain ends; largely agriculture on either side of the drain but with an identified regulated wetland to the West starting at 1+000 and the drain is vegetated with undergrowth between banks and either side. Above 1+400, the drain has agricultural fields on either side.

Portions of the drain have become overgrown, degrading the performance of the drain throughout the drainage area. Along with physical changes to the Drain needed for continued service have necessitated a new Engineer's report be prepared under Section 78 of the Drainage Act R.S.O. 1990 and that the City petition for new works on this drain under Section 4 of the Drainage Act R.S.O. 1990.

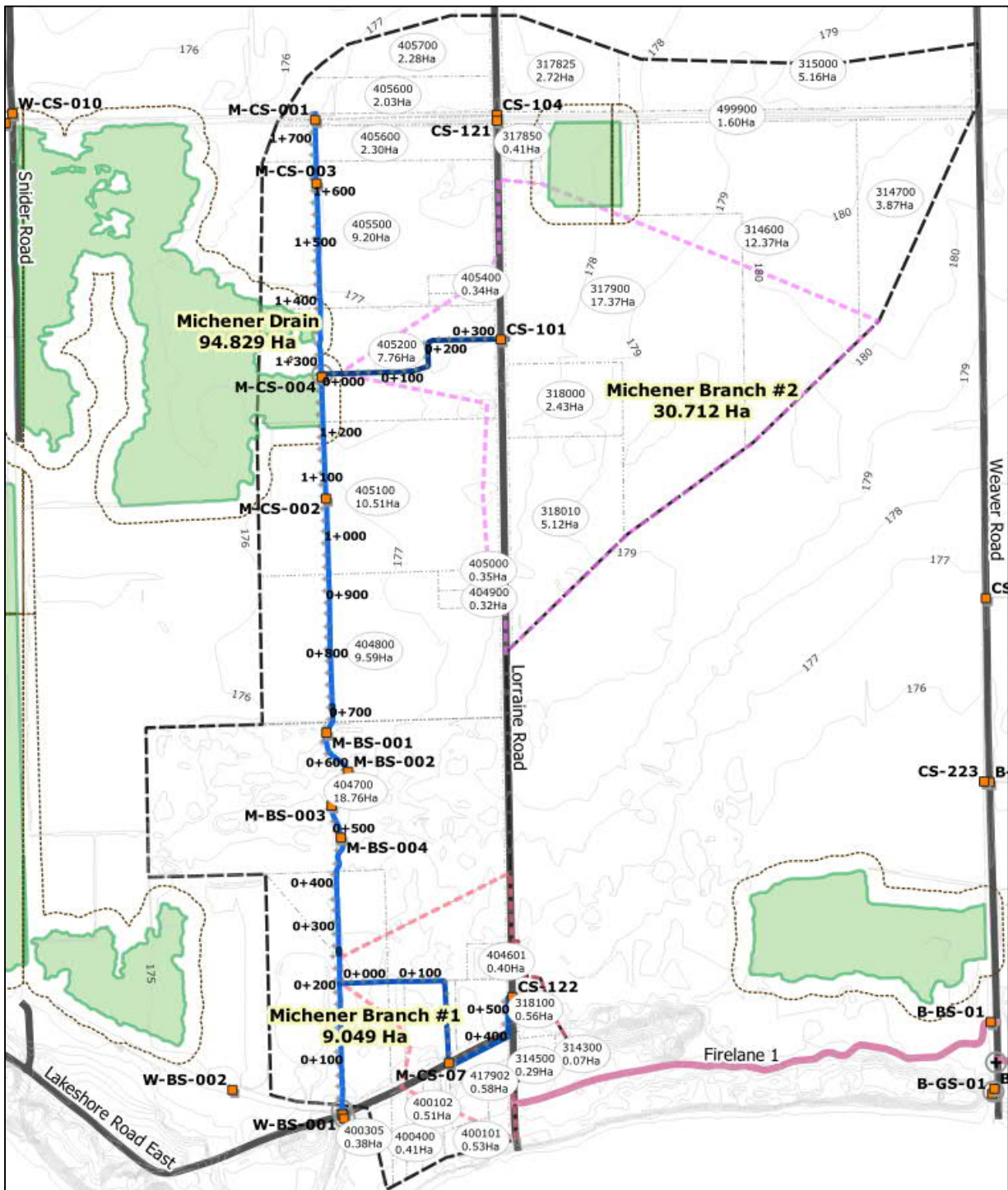


Figure 2 Michener Drain and Proposed Branches

A large format map is included in Appendix A that includes the Wetland boundaries and 30m buffer.

3 Design Considerations

The analysis of the Wignell Watershed is based on Hydrologic and Hydraulic analysis to predict runoff flow requirements and to match channel capacity. Water monitoring and gauge measurements have not been practiced in the past and thus calibration or validation of the computer based model results is limited to historical anecdotal comparisons.

3.1 Watershed Characterization and Use

The Michener Drain Watershed is characterized through land use as a design consideration in the following ways:

1. The upper portion of the drain land use is Agriculture with mainly row crops; soya, corn or cereal grains grown. The design service level for agricultural land is flooding with low velocities and drainage of ponding areas of 48 to 72 hours. Drainage is provided to improve working time and to avoid long term submergence leading to crop drowning.
2. Fringe or rural residential is the other major land use with estate lots with houses, buildings, wells and septic beds. Urban expectations of no ponding on residential lots in rural areas can not be met without extensive costs. Acceptable flooding without damage to property contents is the reasonable design service level similar to Agricultural service levels.
3. Whiskey Run Golf Course (WRGC) makes up a significant portion of the drainage area and the golf course operations affect the drain through irrigation and crossings. The WRGC has several permits to take water granted from the MOE that operate on the Wignell Drain but impact the Michener Drain. Past practice indicates the golf course conducted works on the Drain and may have impacted the identified sedimentation pond shown on the plans that were issued to introduce a sinusoidal pattern into the Drain, (Plan dated Nov. 15, 1996)
4. Michener Outlet. The primary design service level for the outlet is merely to have a positive slope to the Wignell Drain with clear and clean flow path to the outlet.

3.2 Former drain changes

The Michener Drain has been in use for a very long time. Over that time, changes have occurred and been abandoned. The description of these changes can be referenced in the Baseline Report.

4 Drain Works Recommendations

4.1 Design Criteria

Channel size is confirmed to be based on a 1 in 5 year return period storm, which is expressed as a design storm as follows:

- 5-year cumulative storm with a total rainfall amount of **68.90 mm** using a SCS Type II **24-hr** storm distribution.

The design storm is used to forecast a predicted runoff for identified catchments. Each channel section is designed to convey this runoff.

There are areas that owners have identified as wet and needing drainage. These problem areas are identified for service with underground based piping. Tile Polyethylene Pipe (PE Tile) is below an open channel, which will have conveyance for the design storms. The PE Tile does not meet these design storm criteria but provides post storm drainage in those problem areas. The design storm was based on the IDF curves for Port Colborne.

4.2 Description of the Works

The following presents a program of proposed improvement works for the Michener Drain. As a program, some works are staged at various times and may not proceed in a step by step manner but on an as and when available basis that best meets environmental and regulatory requirements.

4.2.1 Michener Drain Flow Improvement

The primary function of the proposed works for the Michener drain is maintenance of channel section and reduction of flow restrictions. This is for two key restoration efforts as follows:

Restoration works #1 is the removal of vegetation between top of bank to top of bank. This removal is targeted at tree and shrub growth that limits or could obstruct primary flow paths. Every effort to retain trees, not in the channel, and under story growth will be made to reduce environmental impacts of the maintenance work. A work zone is required for the channel improvements and this will be minimized but will remove trees and understory growth.

Restoration works #2 is to remove any deposition humps or deviations that are impeding flow. This does not include any changes to grades that were previously over excavated, past the calculated grade line, but does include channel bank

stabilization where slips or excessive erosion is evidenced during the restoration works #1. Channel restoration is done from one side with effort to reduce existing stable bank cover damage on the opposite side of the work zone.

Most of the proposed work for the Michener Drain is to re-establish the original drain capacity and function through the cutting of trees and vegetation that has grown up through the drain. The following figure illustrates a typical cross-section view of the work and work zone required to do the work.

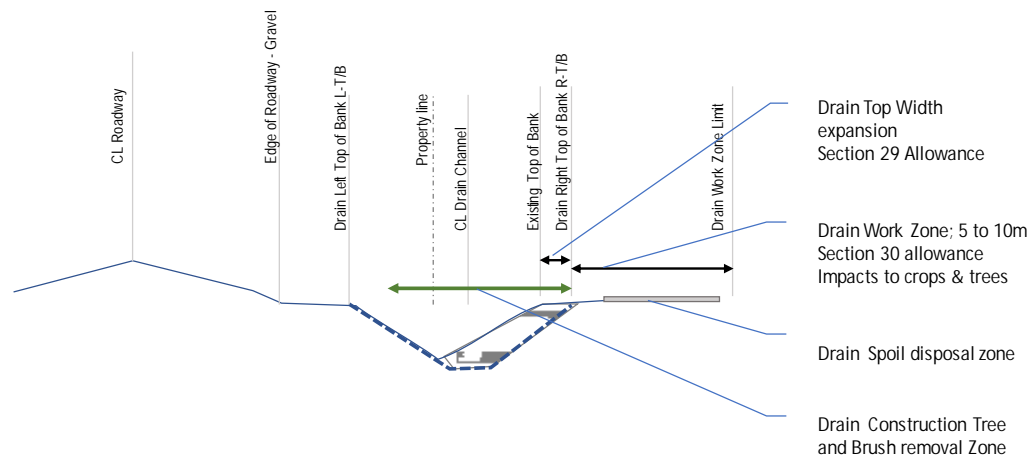


Figure 3 Typical Drain Work and Work Zones

With the main work program the original drain is cleaned down to the proposed grade line and a specific capacity is achieved through removal of soil to the design bottom width and one bank. It is beneficial to only disturb one bank and leave low vegetation in place. Trees through the drain top of bank (T/B) to top of bank (T/B) are removed leaving stump and roots in place if the removal negatively impacts the grade.

Living trees that are removed from the work zone are eligible for the canopy preservation program, replacement of 2 saplings for each removed tree with a DBH of 150mm or greater. Trees within the established banks, top of bank to top of bank, are not eligible unless for a new drain or a re-located drain.

4.2.2 Michener Branch Drains

There are two proposed branch drains identified on the design plans. Branch Drain #1 is an existing channel that flows water from East of Lorraine Rd. and South of Lakeshore Rd East that is clearly visible in the 1934 aerial photography of the area. This originally was an open channel that served an agricultural use, which has now converted to rural residential and golf lands.

Branch Drain #2 is an existing channel that provides outlet to lands East of Lorraine Rd. This channel has existed for a long time and is also visible in the

1934 aerial photo showing the existing pond midway between the outlet and Lorraine Rd. on a bend in the drain. Evergreen Trees outside the top of bank have been planted along the portion East of the pond and West of Lorraine Rd. The large mature trees are outside of the existing top of banks and will remain. One tree has toppled and the roots impact the channel definition, which is to be addressed by cleaning of this section of drain to re-establish the channel.

4.2.3 Municipal Crossings

The drain crossings, Private and Right of Way are shown in Figure 1. Lorraine Rd. presents a barrier to sheet overland flow and the road authority has established several road crossing culverts. These are not part of the drain as their flow is collected within the roadside or Right of Way and there after is conveyed to an outlet. There are three key municipal crossings.

- Lorraine Rd. Culvert CS-101 is an existing culvert currently outlets through a private drain, which the Road Authority has requested be made a Branch Drain (#2) to ensure a SOGR is achieved for the outlet.
- Lorraine Rd. Culvert CS-122 is an existing culvert that outlets flows from the East to Michener through an existing open channel. This is proposed as Michener Branch Drain #1
- Lakeshore Rd. East. Culvert M-CS-007 is an existing roadway culvert that has been the subject of conflict for drainage performance between north and south property owners. This culvert outlets to the open channel drain and is to be converted into a buried pipe to Michener Branch Drain #1.

The Friendship Trail, formerly CNR, is a significant barrier to overland flow and there is a major culvert crossing for flows to pass through the Trail into the Drain. The culvert crossing the Friendship Trail is identified as part of the Drain, while the channels to the North are considered part of the Friendship Trail ROW and not part of the drain.

4.2.4 Private Crossings

There are several private crossings identified on the Main Branch of the Drain as it bisects the agricultural lands. There are also four crossings identified through the golf course lands. The golf course crossings are predominately bridge decks with minimal piers and a replaced new CSP culvert that is undersized and to be replaced by double wall HDPE culvert sized for the design flow.

The farm immediately north of the Golf course has possessed a crossing that is identified as too narrow and fallen into disrepair. The farmer is or has established a fording located to the north property limits. This is to be replaced with a combination sediment basin and crossing located at the South limit of the farm north of the golf course.

4.2.5 Utility Conflicts & Coordination

Utility conflicts may exist with Gas lines and telecommunication lines as identified by the exchange of utility information. In particular, the placement of the proposed Ditch Inlets along Lorraine Rd. and Lakeshore Rd. East are to be field placed to minimize utility conflicts. Re-grading of the Roadside swales are to be positive to the Ditch Inlet.

4.2.6 Plans, Profiles & Specifications

The proposed Michener Drain works are described in the attached Plans, Profile drawings and Specific Design Drawing and Standard Detail Drawings attached as Appendix A.

Project Specifications are attached in Appendix B.

4.3 Construction and Constructability

The following describes the specific requirements for drain construction.

4.3.1 Vegetation Removal

Vegetation, specifically trees are to be cut down outside of any bird nesting periods. The remaining stumps are to remain in place unless they obstruct flow or they are Ash trees with re-growth from the lower trunk already established. In those cases, the stump will be ground down to match the existing channel section.

Tree removal within the Top of Bank to Top of Bank is to be 100 percent; however, tree removal within the work zone is at the discretion of the drainage superintendent while making every effort to preserve trees where possible. Where trees are removed in the work zone, they qualify for the tree replacement program as per the tree qualifying criteria.

Where a mature tree is already established and is an individual tree, it can remain on the work zone adjacent to the drain provided there is a working space to provide future maintenance to the drain.

Trees with a DBH greater than 150mm and alive, such trees will be replaced with 2 trees as saplings for future growth in lieu of a damage allowance for the existing tree that is removed. The tree that is removed will be provided to the owner as stacked branches adjacent to the drain and outside of the working zone along with the trunk. The owner shall be wholly responsible for the wood once cut.

New trees can be planted adjacent to a drain following two key criteria:

- The trees are planted back from the top of bank, (the exact distance is determined by tree type and local conditions).
- The trees are planted with adequate space to provide future maintenance access for the drain. Grouping of planted trees is encouraged given that the spacing of the trees and the arrangement permits future maintenance. This is accomplished by providing an angled approach along the tree edge line to the drain and increasing the tree plant density only as the distance from the drain increases.
- Individual hardwood trees may be allowed every 25m. Trees of any type shall not be planted within 6m of an existing drain (solid tile, wrap joints) or 4.5m from existing open drain.
- In certain circumstances where an owner owns property on both sides of the open drain, upon consultation with the Drainage Superintendent, a windbreak may be permitted on one side. On existing drains where windbreaks exist, costs due to trucking material will be the direct responsibility of the owner and not the upstream ratepayers.
- Replacement Trees will be selected from a list of available preferred species at the time of construction for owners eligible for replacements to select their preferred species. Species will be from the identified list of Carolinian species typical for the Region. Owners can select any location for the planting of replacement trees excepting within the work zone.

4.3.2 Spoil Material

Where specified, excavated spoil material shall be disposed of and levelled at a minimum of 2.5 m from the top of bank to ensure that sediment does not re-enter the drain. Spoil placed next to the drain shall be spread to permit access across the berm area and shall be placed to a maximum height of 0.6m. Spoil excavated along existing travelled road allowances, and on private property where requested, shall be disposed of by the Contractor off site. The cost of spoil trucked from the property shall be borne by the benefiting property owner.

Spoil shall be disposed of as noted in the description of the proposed work. Generally, the spoils will be disposed of adjacent to the drain unless otherwise specified. Should any property owner require that all or a portion of the spoil be trucked away from their property, the cost of trucking spoils shall be assessed 100% to the property owner requesting same and will not form part of the total cost of the drainage works. The cost of trucking away spoils from any future maintenance work will be assessed directly to the property owner requesting the same. Debris from vegetation removal will be disposed of in accordance with agreement of the property owner. Debris removal from the site is possible where the owner of the land agrees to pay for the removal.

With respect to the reaches of drain that are within travelled municipal road allowances, the spoil will be trucked away during both the initial construction

and any future maintenance work where there is no opportunity to dispose of the material on site.

Access channels shall be provided through the levelled spoil material at every location where existing drainage outlets are visible and/or identified during construction by the Drainage Superintendent. The invert of the access channels shall be consistent with the drain cross-section at that location.

Spoil excavated from the drain shall be levelled in a manner that is suitable for cultivation of crops where crops were previously cultivated. Where the drain is adjacent to a grassed area maintained by the owner, the spoil shall be levelled and re-seeded with grass so that the area is restored to a like or better condition than prior to construction.

4.3.3 Sediment Control Basins

The addition of sedimentation basins to the Michener Drain in two locations is done to assist with controlling sediment during maintenance and re-grading to the identified design grade line. Post – Construction these basins remain and continue to provide sedimentation control during precipitation events.

Sediment basins are to be constructed at the locations and to the specifications indicated on the attached drawings. The Contractor will maintain these sediment basins during construction, as directed by the Engineer and/or his designate. The basins are considered to be part of the Municipal Drain and will be maintained in future by the Municipality at the expense of all upstream land and roads owners herein assessed as shown on the attached assessment schedule. Properly maintained sediment basins reduce the incidents of drain maintenance clean out and therefore reduce overall maintenance costs for property owners. It is anticipated that basins will be inspected annually for an assessment of sediment depth and sediment removed where that depth exceeds half the constructed depth.

4.3.4 Revegetation

Drain banks and exposed soil areas within areas disturbed during the maintenance of the drain are to be seeded as quickly as possible by the contractor.

The drain banks should be seeded as quickly as possible after excavation of the existing and proposed channels, and the spoil should be seeded on the day of leveling. Seeding should take place in a manner that optimizes seed germination and establishment of vegetation prior to mid October and after late April.

Seed mixture used shall be applied at a rate of 40 kg/ha in the following proportions:

Creeping red fescue	20 kg	50%
Perennial rye grass	8 kg	20%
Birdsfoot trefoil	12 kg	30%
Total	40 kg/ha	100%

Through the golf course, the owner may choose an alternate re-seeding mix and/or restoration method at their preference and cost.

Where working zone adjacent to the drain is grass and this is affected by construction, this area shall be reseeded with a suitable grass mix to restore to a like or better condition.

4.3.5 Private Drain Connections

Where private connections are made to the Municipal Drain, the connections are to be compliant with the City of Port Colborne's standards connection designs. This includes the following connection types:

- Open channel connection – minimal allowance for grade and freeboard.
- Surface water flows – rip rap rock requirements for reducing or amending sites of potential or evident erosion.
- Tile drain connections – use of PE pipe to connect to a receiving channel.
- Berm and Orifice Flow Control - connections designed to control runoff to specified rates of flow.

Private connections are owned and the landowner is responsible for their construction and maintenance. Where a deficiency is identified by the Drainage Superintendent or Engineer, the landowner is to make good the connection. The landowner can accept to have work done by the City on their behalf to make good the connection based on a 50/50 cost sharing basis. Where the City identifies a deficiency and the repairs are not made by the landowner by the next cycle of drain maintenance, the City can make the required repairs and 100% of the cost will be assessed to the landowner.

4.4 Future Maintenance and Repair Provisions

The Drainage Act, Chapter D.17, Sections 74 through 84 governs future maintenance, improvement and repair to any Drainage Works constructed under a By-Law passed under this Act, or any predecessor of this Act.

Upon completion of the Michener Drain works prescribed in the Engineer's Report, the City of Port Colborne will be responsible for future maintenance of the drain with the cost assessed to the upstream lands and roads using the Assessment Schedule in Appendix C, and pro-rating the assessment based on the actual cost using the Outlet Liability Assessment – Section 23. Special Benefit or Special Assessment, Section 24 or Section 26, shall not apply to maintenance work except where maintenance works are related to culvert/bridge replacement or upgrades.

4.5 Summary of Construction

The following table provides a list of construction activities by property starting from the outlet and proceeding upstream.

Michener Drain

Property / Owner / Drain Side	From STA	To STA	Work Description	Access & Disposal
404301 570466 ONTARIO LTD West side	0+004	0+407.5	0+010 to 0+110, 100m of individual tree removal from T/B to T/B 0+260 to 0+268 Construct Sediment Basin - SD-03a) 0+268 to 0+407.5 Re-grade to Design Grade Line 0+000 to 0+215 BW = 1.0m SS=1.5 TW = 4.0m 0+215 to 0+400 BW = 0.8m SS=1.5 TW = 3.8m	Work zone is 10m on the West Side of the Drain. Tree Removal as required for access. Level spoil West Side of Drain
404700 WHISKEY RUN GOLF CLUB LTD Both Sides	0+407.5	0+695.3	0+428 to 0+695.3 sinusoidal channel BW=0.6m SS=1.5 TW=1.5m Preserve existing Bridge Decks through construction Replace existing culvert with 750mm HDPE	Work Zone is 10m. Side to be determined in cooperation with Golf course. Restore to pre-construction condition.
404800 SPITERI CHARLES Both Sides	0+695.3	0+947	0+705.8 to 0+715.8 Farm Crossing culvert 0+715.8 to 0+723.8 Construct Sediment Basin 0+723.8 to 0+947 Clear vegetation from T/B to T/B and as required in work zone. BW = 1.m SS =1.5m TW = 4m	Work zone is 10m on the East Side of the Drain. Level Spoil on East side. Restore to cultivated field condition. Allowance for damage.
405100 VALE CANADA LIMITED Both Sides	0+947	1+206	0+947 to 1+206 Clear vegetation from T/B to T/B and as required in work zone. BW = 1.m SS =1.5m TW = 4m	Work zone is 10m on the East Side of the Drain. Level Spoil on East side. Restore to cultivated field condition. Allowance for damage.
405200 VALE CANADA LIMITED Both Sides	1+206	1+399.5	1+206 to 1+280 Clear vegetation from T/B to T/B and as required in work zone. BW = 1.m SS =1.5m TW = 4m 1+280 to 1+286 Culvert to remain as is. 1+290 Branch #2 Confluence 1+290 to 1+399.5 BW=0.6m SS=1.5 TW=3.4m	Work zone is 10m on the East Side of the Drain. Level Spoil on East side. Restore to cultivated field condition. Allowance for damage.
405500 ADAMS KEVIN JAMES Both Sides	1+399.5	1+649	Clean and Re-grade to Design Grade Line 1+399.5 to 1+614 BW=0.6m SS=1.5 TW=3.4m 1+614 to 1+624 Replace existing 450mm culvert with 600mm double wall PE pipe.	Work zone is 10m on the East Side of the Drain. Level Spoil on East side. Allowance for damage.

Michener Drain

Property / Owner / Drain Side	From STA	To STA	Work Description	Access & Disposal
				Restore to cultivated field condition.
405600 PORT COLBORNE CITY Both Sides	1+649	1+710	Clean and Re-grade to Design Grade Line 1+649 to 1+710 BW=0.4m SS=1.5 TW=3.4m	Work zone is 10m on the East Side of the Drain. Level Spoil on East side. Restore to cultivated field condition. Allowance for damage.
ROW Friendship Trail	1+710	1+729	Existing Culvert to remain as is. Drain Ends north Side of Trail Crossing	Access to East work zone from Friendship Trail.

Michener Branch #1 Drain

Property / Owner / Drain Side	From STA	To STA	Work Description	Access & Disposal
404303 MASON MARTHA JEANNE Both Sides	0+000	0+085	Clean and re-grade to design grade line. BW = 0.4m SS = 1.5 TW = 1.5m	10m Work Zone is on the South Side Restore to pre-construction condition.
404700 WHISKEY RUN GOLF CLUB LTD North Side	0+085	0+217	Clean and re-grade to design grade line. BW = 0.4m SS = 1.5 TW = 1.5m	10m Work Zone is on the South Side – no impact
404400 LEON JOHN South Side	0+085	0+110	Clean and re-grade to design grade line. BW = 0.4m SS = 1.5 TW = 1.5m	10m Work Zone is on the South Side Restore to pre-construction condition.
404500 NICHOLLS LARRY JAMES South Side of Branch #1 with Branch #1 crossing from North to South.	0+110	0+302	67m Open Channel to be cleared of vegetation, cleaned to the design grade line. 0+177 Catchbasin (CB-01) with standard top grate; outlet to open channel with grate. Connect existing PE 150mm tile outlet to CB-01 (from sump pump) 0+178 to 0+302 Branch #1 PE 200mm Tile with filter sock below open channel drain with side slope 3:1 and BTW = 0.6m.	10m Work Zone for Branch #1 for 67m South side. North South Branch #1 Tile and channel is 10m Work Zone on East Side. Restore all to pre-construction condition.

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Property / Owner / Drain Side	From STA	To STA	Work Description	Access & Disposal
Lakeshore Rd. East Right of Way	0+302	0+324.4	1 - CB-02 (OPSD 700.020) 0+128 & 0+145 200mm PE Tile crossing Lakeshore Rd. E and connect to CB-02 and CBDI-03 1 - CBDI-03 with OPSD 403.010 Existing culvert to remain as is.	Road Crossing to be backfilled with unshrinkable fill and restored to pre-construction condition with asphalt to City of Port Colborne Standards. Grade roadside swales to DICB.
400200 DOOLITTLE ROY W III From ROW - North Side	0+325	0+437	Buried 150mm PE Tile Drain on the ROW property line	City to grade roadside swale to CBDI-03 and CB-04. All work from Road allowance and restored to pre-construction condition.
Lakeshore Rd. East and Lorraine Rd. ROW.	0+437	0+437	1-CB-04 (OPSD 700.0.20) Catchbasin at SW corner of intersection. Top of grate set below edge of road.	City to grade roadside swale to CB-04.
Lakeshore Rd. East Right of Way.	0+437	0+458.6	Buried 150mm PE Tile Drain on the ROW property line. Backfill with U-shrink material under Road portion of ROW	City to restore road crossing.
404600 WINGER LLOYD JAMES JUNIOR From ROW - East side	0+458.36	0+505.5	DI-05 Ditch Inlet with precast concrete headwall and grate.	City to grade roadside swale from Culvert CS-122 to Ditch Inlet @ 0.20%
400101 LEON LOU ANN South Side	0+000	0+018	Branch #1 Buried 150mm PE Tile Drain on the ROW property line	Branch #1 Work Zone is from the ROW. City to grade roadside swale. Restore all to pre-construction condition.
400102 WEEBADUARACHCHIGE ASELA South Side	0+018	0+51	Branch #1 Buried 150mm PE Tile Drain on the ROW property line	Branch #1 Work Zone is from the ROW. City to grade roadside swale. Restore all to pre-construction condition.
400400 MATHESON GARY South Side	0+051	0+60	Branch #1 Buried 150mm PE Tile Drain on the ROW property line Drain Ends with PE cleanout.	Branch #1 Work Zone is from the ROW. City to grade roadside swale. Restore all to pre-construction condition.

Michener Branch #2 Drain

Property / Owner	From STA	To STA	Work Description	Access & Disposal
405200 VALE CANADA LIMITED Both Sides	0+000	0+337.2	0+000 to 0+126 Clear Vegetation and re-grade to Design Grade Line. BW = .4m SS = 1.5 TW = 2.95m 0+126 to 0+180 Pond to remain as is. 0+180 to 0+232 Clear Vegetation and re-grade to Design Grade Line 0+232 to 0+337.2 Spot Tree Removal As Directed.	0+000 to 0+180 North Side 10m Work Zone. Spoil spread adjacent to drain. 0+180 to 0+232 West Side 10m Work Zone. Spoil spread adjacent to drain. 0+232 to 0+337.2 South Side Work Zone. Restoration to cultivated field condition.
Lorraine Rd. Right of Way	0+337.2	0+357.2	Existing Culvert to remain as is. City of Port Colborne responsible for maintenance.	

5 Drainage Works Financing

5.1 Cost of Works

As required by the Drainage Act, Chapter D.17, Section 59(1), Council may call a meeting if the contract price exceeds 133 percent of the estimated construction costs.

5.1.1 Admin & Engineering Costs

At present there are no Administration costs identified with the Michener Drain.

There are three primary engineering costs related to these works for the Michener Drain. There are costs from three separate engineering companies working to prepare the report.

Wiebe Engineering was first hired to prepare the report. Wiebe was paid \$92,511.44 for work completed on the Wignell, Michener and Port Colborne Drains. A portion of this fee, allocated by area of the drain, is charged to the Michener Drain. (See Table 2 Drain Area Ratios)

Amec Foster Wheeler (formerly Amec and now Wood Plc) was appointed to conclude the report after Wiebe Engineering. They prepared a draft of the report, invoiced and were paid \$67,147.23 but they did not finalize the report and ceased to work on the project.

These costs have been allocated to the respective drains using a drain area ratio as per the following table.

Table 2 Drain Area Ratios

Drain	Area, Ha	Area Ratio
Michener Drain Area	135	12.02%
Port Colborne Drain Area	345	30.78%
Wignell Drain Area	641	57.20%
Total:	1121	

The result is a cost allocation to Michener for the portion of engineering fees for each of the two previous engineers.

The fees for EWA Engineering Inc. are recorded for the fees in the preparation of each individual report.

5.1.2 Capital Construction Cost

The estimated cost of construction is shown in the following table.

Table 3 Michener Estimated Cost of Construction

	Sub-Total Costs	Total Cost
Michener Branch Drain #1	\$30,271.50	
Michener Branch Drain #2	\$3,325.00	
Michener Drain	\$32,147.50	
Michener General Construction Costs	\$14,968.00	
Michener Contingency	\$13,148.80	
Estimated Cost of Construction		\$93,860.80

5.2 Maintenance & Program Costs

Included in the estimated cost of construction are allocations for costs related to drain maintenance works including vegetation removal and re-grading.

The Michener Main Branch is a section 78 maintenance project to clean and re-grade to the established design grade line shown on the profile drawing, M.P1. The grade line is based on the AMEC survey of what is already in place for the existing culverts. This work is to be assessed according to the construction schedule prepared and shown as Table 8 Michener Drain Assessment Schedule of Costs

The Michener Branch #1 is a Section 4 drain improvement project to provide sufficient outlet for the Lorraine Rd. and Lakeshore Rd. culverts. The Lakeshore Rd. culvert becomes part of the drain, while the Lorraine Rd. culvert remains a roadway culvert. An allowance is made to landowners for the value of the existing drain channels.

The Michener Branch #2 is a Section 4 drainage petition by road authority to provide sufficient outlet for the Lorraine Rd. culvert, which remains a roadway culvert. An allowance is made to the landowner for the value of the existing drain channel. The pond will become part of the drain but is to remain as is.

5.3 Principles of Assessment

The following are general and specific principles used to assess costs for the Michener Drain according to the Regulations formed under the Drainage Act using our understanding of the Act and seeking the most fair methods to share costs to landowners within the Michener Drain Watershed.

1. Assessments are a method to calculate a contributing property's share of drainage works, hereafter referred to as a Drain.
2. Each Drain is defined by a fixed point of commencement that traverses to a fixed Outlet, which may be a receiver or another Drain.

3. A property contributes to a drainage work if any portion of the property contributes a runoff flow directly or indirectly to the Drain.
4. A Drain is any constructed or existing natural method of conveyance or stormwater management function that moves or controls water from one point of collection to a discharge point, an Outlet.
5. The use of a property; farming, residential, or vacant does not define benefit of the Drain. The benefit of a drain is realized equally among all properties with runoff to the Drain.
6. An excess or additional benefit is realized for any property or group of properties for which a higher standard of drainage service is required for the specific use of a property for which a higher value is realized.

As an example, where a market garden farm requires additional pumping for either irrigation or reducing the water surface in the drain, then the additional costs for that are borne by the benefitting lands.

7. Similarly, where a property or group of properties is provided with a lower standard of drainage service or where such property or properties provides a stormwater management function within the drainage works of the Drain, the value of the lower service or function is determined at a rate commensurate with the benefit to the drain.

As an example, where a property converts a portion of their lands (or the entire property) to a wetland or other stormwater management feature that reduces the peak flow of the runoff, thereby reducing or enhancing the capacity of the Drain to improve drainage and reduce flooding, then a commensurate benefit is realized to the volume of water removed from the runoff hydrograph.

Where the volume of detained runoff is small relative to the capacity of the drain, this contribution is deemed to be negligible. Where the volume detained is below 1% of the total runoff volume for the Drain, there is no real benefit realized for an individual Stormwater Management Feature.

8. The capacity of the Drain is determined based on a hydrologic model forecast of precipitation based runoff. Therefore each property realizes a drain benefit based on the proportion of predicted runoff for their property. Predicted runoff is a product of the following attributes, which are determined for each property:

- a. Area contributing to runoff;
- b. Land use as it relates to runoff;
- c. Land topography;
- d. Proportion of hard surfaces vs soft surfaces as they relate to infiltration; and
- e. Stormwater management features specially built to reduce the rate of runoff.

9. A benefit is realized for a property that causes a physical change in the Drain works to serve a particular use or surface water benefit to the property.

An example of this is a culvert, which provides access to a property across a drain.

10. A benefit/assessment is realized for Municipal, Regional or Provincial lands held as Rights of Way that cause or require additional infrastructure, effort or costs related to the Drain. (Section 26)

11. Where a cost to the drain is realized through effort during construction or otherwise for the protection of flora, fauna or quantity, quality of stormwater runoff, this cost is born proportionally amongst all watershed contributing owners at the same rate as established for Drain benefit.

12. For the Michener Drain and the works being considered, a channel already exists and the proposed assessment is to recognize a service or benefit that already exists and is being confirmed to exist through an allowance under Section 31.

13. Utilities that require additional works, changes in design or protection during construction, those costs are borne by the owner of the utility.

While efforts within the drain design and assessment have been made to address water quality as well as quantity, there are limits within the Drainage Act. The following assessment table is proposed for using those regulations within the Drainage Act to address drainage works.

Benefit (Section 22)

This Assessment is based on the creation of land value through the creation of a new or additional drainage system. The Michener Drain works consists primarily of maintenance; cleaning and clearing.

For this reason, there is not a Benefit Assessment proposed on the main branch of the Michener Drain. However, for the two Branch Drains, a Section 22 benefit does exist and is recognized.

Outlet Liability (Section 23)

This is the primary basis for the assessment of the maintenance and drain works. Assessment is based on each individual property's contributing runoff. This is determined from the area flowing to the drain and from the runoff factor C. The runoff factor C is the Rational Method for predicting peak runoff and does not predict volume of runoff (note special benefit used for Site Specific SWM facilities).

The C factor for assessing property runoff is selected based on the property zoning. Where a property is not currently farmed but is zoned for farming, then a C factor is selected based on the potential use of the property. C factors are not adjusted for variations in Residential properties. Residential properties with or without buildings are assigned the same C factor. Thus, the C factor is not a current prediction of runoff for an individual property but a Factor to assess the

potential runoff based on the property's potential use in the present and in the future. The following Table of property codes will be used for the determination of C Factor values used in the Runoff Outlet Factor assessment.

PropCode	CATEGORY	DESCRIPTION	C-Factor Low	C-Factor High
100	LAND	Vacant residential land not on water	10	25
105	LAND	Vacant commercial land		
110	LAND	Vacant residential/recreational land on water		
200	FARM	Farm property without any buildings/structures	20	55
201	FARM	Farm with residence - with or without secondary structures; no farm outbuildings		
210	FARM	Farm without residence - with secondary structures; with farm outbuildings		
211	FARM	Farm with residence - with or without secondary structures; with farm outbuildings		
221	FARM	Farm with residence - with commercial/industrial operation	12	50
228	FARM	Farm with gravel pit	20	50
230	FARM	Intensive farm operation - without residence		
231	FARM	Intensive farm operation - with residence		
234	FARM	Large scale poultry operation	20	55
244	FARM	Managed forest property, residence not on water	20	30
260	FARM	Vacant residential/commercial/ industrial land owned by a non-farmer with a portion being farmed	20	55
261	FARM	Land owned by a non-farmer improved with a non-farm residence with a portion being farmed		
301	RESIDENTIAL	Single family detached (not on water)	15	40
302	RESIDENTIAL	More than one structure used for residential purposes with at least one of the structures occupied permanently		
303	RESIDENTIAL	Residence with a commercial unit		
313	RESIDENTIAL	Single family detached on water year round residence		
322	RESIDENTIAL	Semi-detached residence with both units under one ownership two residential homes sharing a common center wall.		
332	RESIDENTIAL	Typically a Duplex residential structure with two self-contained units.		
334	RESIDENTIAL	Residential property with four self-contained units		
383	RESIDENTIAL	Bed and breakfast establishment		
391	RESIDENTIAL	Seasonal/recreational dwelling - first tier on water		
392	RESIDENTIAL	Seasonal/recreational dwelling - second tier to water	20	65
405	COMMERCIAL	Office use converted from house		
410	COMMERCIAL	Retail - one storey, generally under 10,000 s.f.		
421	COMMERCIAL	Specialty automotive shop/auto repair/ collision service/car or truck wash	12	35
441	COMMERCIAL	Tavern/public house/small hotel		
490	COMMERCIAL	Golf course	45	85
510	INDUSTRIAL	Heavy manufacturing (non-automotive)		
518	INDUSTRIAL	Smelter/ore processing		
520	INDUSTRIAL	Standard industrial properties not specifically identified by other industrial Property Codes	*	*
590	INDUSTRIAL	Water treatment/filtration/water towers/pumping station	*	*
593	INDUSTRIAL	Gravel pit, quarry, sand pit	40	65
597	INDUSTRIAL	Railway right-of-way		
598	INDUSTRIAL	Railway buildings and lands described as assessable in the Assessment Act		
605	INSTITUTIONAL	School (elementary or secondary, including private)	35	50
702	SPECIAL PURPOSE	Cemetery	35	65

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PropCode	CATEGORY	DESCRIPTION	C-Factor Low	C-Factor High
710	SPECIAL PURPOSE	Recreational sport club - non commercial (excludes golf clubs and ski resorts)	35	85
715	SPECIAL PURPOSE	Racetrack - auto	45	85
735	SPECIAL PURPOSE	Assembly hall, community hall	30	85
	ROW	Single lane Municipal Roadway	75	95
	ROW	unopened road allowance	65	85
	ROW	Regional or MTO	90	98

* C factor values are situationally assigned based on land use.

The following drain features are part of the whole system and are paid for through the outlet assessment:

- Channel Clearing and Re-grading
- Sediment Basins

In addition to assessed costs considered for special benefits, there is also recognition for stormwater management facilities within the watershed that reduce the peak flow used to determine the outlet assessment. These facilities that may already exist in the watershed and are recognized as having a benefit in the reduction of peak flow by determining the available volume is greater than the 24 hour peak flow volume predicted for the 1:100 year design storm.

- Site Specific Stormwater Management (SWM) Facilities
 - o Wetlands,
 - o Ponds, (natural and stormwater)
- Natural occurring features
 - o Kettle lakes, and
 - o Bog lands.
- Artificial runoff capture; such as Quarry lands or other features that collect runoff but do not outlet it to the Drain during the peak flow of the event.

Table 4 Section 23 Runoff Factor Determination - QRF Ratio

Area Ha	Soil Type	Gradient	Land Factor	Runoff Factor 'C'	QRF	SWM	SWMF	QRF-SWMF	QRF Ratio
2.176	Bookton (BOK2) - 40to100 cm sandy textures over lacustrine silty clay - Well Drained - Brunisolic Gray Brown Luvisol	0.20%	COMMERCIAL	17	2.41	0	0	2.41	0.1760
1.201	Bookton (BOK2) - 40to100 cm sandy textures over lacustrine silty clay - Well Drained - Brunisolic Gray Brown Luvisol	0.20%	RESIDENTIAL	15	1.18	0	0	1.18	0.0857
1.084	Bookton (BOK2) - 40to100 cm sandy textures over lacustrine silty clay - Well Drained - Brunisolic Gray Brown Luvisol	0.20%	ROW - paved 2 lane	85	6.01	0	0	6.01	0.4382
0.848	Bookton (BOK2) - 40to100 cm sandy textures over lacustrine silty clay - Well Drained - Brunisolic Gray Brown Luvisol	0.20%	RESIDENTIAL	15	0.83	0	0	0.83	0.0605
0.729	Bookton (BOK2) - 40to100 cm sandy textures over lacustrine silty clay - Well Drained - Brunisolic Gray Brown Luvisol	0.20%	RESIDENTIAL	15	0.71	0	0	0.71	0.0521
0.560	Bookton (BOK2) - 40to100 cm sandy textures over lacustrine silty clay - Well Drained - Brunisolic Gray Brown Luvisol	0.20%	RESIDENTIAL	15	0.55	0	0	0.55	0.0400
0.517	NM - Sandy well drained	0.20%	LAND	12	0.41	0	0	0.41	0.0295

QRF is a predicted runoff factor based on the following variables:

- Area, Ha – each property's connected area
- Runoff Factor 'C' – Coefficient of Runoff of generally accepted values
 - Soil Type – from Niagara Soil Report
 - Gradient – General Value from NPCA contours
 - Land Factor – reflects the impact of landuse on Runoff

$$\text{QRF} = 0.0028 * \text{Runoff Factor 'C'} * \text{Avg Intensity mm/hr} * \text{Area, Ha}$$

QRF-SWMF is the adjusted Runoff Factor used to represent the impact of owner implemented stormwater management facilities.

- SWM is the reduction achieved by the stormwater management facility as determined by the Drainage Engineer / Drainage Superintendent.
- SWMF is the reduction in QRF to be applied.
- $\text{QRF-SWMF} = \text{QRF} - \text{SWMF}$

QRF Ratio is QRF-SWMF divided by the Sum of all QRF-SWMF for each cost allocated area. The QRF Ratio is the value for each property contribution to the outlet liability cost as a portion of all other contributors.

QRF-SWMF and QRF Ratio is to be used for all future Maintenance assessments.

Special Benefit (Section 24)

The following are assessed costs considered special benefits:

- Culverts,
- Fording's,
- Closed Conduit conveyance (piped flow).

The cost of a culvert is assessed against the property owner based on the incremental cost of the drain. So a new culvert is paid for by the owner less the cost of drain construction on a per metre basis. The drain per metre construction cost will be estimated for the report but the actual cost will be used to calculate the final value.

The proposed closed conduit to provide an outlet for the Lorraine Rd. culvert crossing is assessed in the same manner, as an increase in costs above what would be realized for an open channel in the same location.

Culverts construction costs are shared between the land owner and the rest of the watershed on a 50/50 split basis. Construction costs are based on the City's typical design standard. Additional costs, headwalls, etc. are at the owners cost unless required by the Engineer to meet requirements.

Special Assessment (Section 26)

There are special assessments, as recognized under the Act, for public (not private) roads and utilities that have or require additional costs to the drainage system.

In addition to the projected assessments for Right of Way lands as determined by the outlet assessment, any other costs for road crossings or protection of utilities during construction are assessed to the road owner or utility owner.

An example is the Ditch Inlets proposed for construction on the Michener Branch Drain #1. Also in Michener Branch #1 is a \$2,000 cost to protect or possibly move the gas line when the 200mm Tile crosses Lakeshore Rd. E. This cost is assigned to the utility owner, Enbridge.

These costs are additional effort during construction to protect or meet site supervision requirements by the utility. Also included are costs to move infrastructure, if required by site conditions. Actual costs will be assigned to the project as this is merely an estimate of costs during design.

5.3.1 Allowances:

1. Where a Drain assessment schedule already exists and a prior maintenance and assessment schedule is known to exist, then a Schedule 29 allowance is accepted and recognized through a past report and schedule unless it can be shown otherwise.
2. Where a Drain is re-aligned to a new path, then a Section 29 allowance for land taken is recognized. This can be amended by the restoration of any lands to the same owner by the same re-alignment. Thus, a net allowance can be recognized where that is shown to be the case.
3. Where previously no Drain was recognized but already existed as a flow path, then a Section 31 allowance can be realized along with a one time creation of a current and future easement for Drain maintenance activities as a Section 29 allowance. This is specifically for the creation of Branch Drains.
4. All property valuations are based on the same basic valuation, as per the Schedule of Costs.
5. Any tree or feature placed within a drainage works right of access for maintenance is not eligible for compensation in any form. Trees within the work zone are eligible for the 2 for 1 tree replacement program.

Section 29 Allowance

(One time payment for land taken)

Where a Drain already exists and has had maintenance in the past, then a work zone is assumed to already exist and a one time payment for the work zone easement has been made. No further payment for a work zone or easement is deemed to be required based on the pre-existing work zone regardless of whether that is known to exist or shown to exist in an explicit reference in a previous Engineer's report.

Where a Drain re-alignment or a Branch Drain is proposed, then a Section 29 allowance is determined. The determination is based on a 10m work zone running parallel to one side of the drain commencing at the Top of Bank. The side from which work is done is determined by the Drainage Engineer and shown on the Plans for Construction. In the case of a close conduit the work zone can be reduced to a 5m zone or a 10m zone with 5m on each side. The value is based on a single value of land figure as shown in the Schedule of Costs and because the access is intermittent with the owner retaining ownership and access / use of the land for farming or otherwise, then a factor in the assessment value of land is applied. Since the work zone is likely to be occupied on a 10 year cycle for maintenance a 1/10 factor is to be applied using the land purchase value.

Where a buffer is established that restricts use of the land adjacent to the drain in favour of permanent vegetation, then a full payment for land taken based on the value established is made. For a buffer, a registered easement on title is recommended.

Section 30 Allowance

(Payment for damages during construction)

This allowance is to compensate landowners for economic damages due to construction and recognizes two types of injury. Immediate loss of crop as a result of working corridor for construction and longer term damage to crops as a result of spoil spreading.

For the Michener Drain, we will award an allowance where work on the drain, such as maintenance, damages crops which can not be restored. Compensation in the form of an allowance does not apply to grass or any other ornamental feature that is restored to similar condition as existed pre-construction. Compensation is paid for the work zone width multiplied by the length affected at the rate of \$4,300 per Hectare.

For any trees removed for construction that have a greater diameter than 150mm at breast height, (DBH) a compensation program of replacement saplings is proposed. Where a tree is removed and 2 trees of a variety native to the area are planted outside the work zone as compensation, then no award for damage is made.

A damage allowance for fences can be paid where the fence is not restored. In any of the planned work for the Michener Drain, fences are to be restored to a like or better condition and no allowance for payment is planned.

Section 31 Allowance

(Incorporate a Private Drain)

This type of allowance is to credit the construction effort of a private drain as it relates to the private drain being incorporated into a municipal drain.

This can be applied to the following:

- Michener Branch Drain #1 (portions) includes the open channel portion and the inclusion of the PE tile drain in the channel bottom.
- Michener Branch Drain #2.

The value of the private drain is dependent on condition and contribution to the function of the Drain. For valuation purposes, the cost to construct a similar channel would be made based on the Schedule of Prices. The cost to maintain it would be subtracted.

Section 32 Allowance (Insufficient Outlet)

This provides compensation to affect owners for whom lands are not sufficiently drained by the service level provided by the Drain or where lands are discharged into instead of having a sufficient outlet.

There are no occurrences of this within the Michener Drain.

Section 33 Allowance (Loss of Access)

Where a re-aligned Drain crosses property and cuts off access, an allowance can be granted. There are no known such occurrences.

5.3.2 General Instructions to Property Owners, Road Authorities and Public Utilities

The principles of the Drainage Act are:

- Drainage is a collective good that benefits all landowners. However, drainage doesn't have to benefit all landowners equally.
- All landowners cooperatively fund the drainage works proposed. There is no direct financial government role in the drainage works other than administrative.
- Landowners are assessed a financial share of the cost for the drainage works based on their respective drainage benefit.
- All drainage costs are born by landowners including allowances.
- Drainage is provided on the basis of an identified service level for a specified size of storm. The standard storm, 1 in 2 year frequency, for basic open channel design is 49.8mm over 24 hours. For a closed conduit design storm, the rational method is used for a peak capacity determined for a 121.1mm storm over 24 hours. A storm of a larger size or intensity

may cause flooding. Tile placed in the bottom of an open channel is provided for drainage and not conveyance.

For more details, refer to the Wignell Watershed Hydrology and Hydraulics Report.

A best effort has been made to compose a fair and reasonable assessment of costs to each portion of the contributing lands.

5.3.3 Grants

Owners of qualifying agricultural land are presently eligible for a grant of up to one-third of the cost of their assessment from the Ontario Ministry of Agriculture and Food. This grant would be applied for by the City of Port Colborne, and applied to the property owners' assessment at the time of final billing. The Assessment Schedule in Appendix C indicates lands provided by the municipality, qualify for the agricultural land use rebate. The final determination of eligibility is the decision of the Ontario Ministry of Agriculture and Food. To be eligible for a grant, the property owner must have a Farm Property Class Tax Rate or in combination with the Managed Forest Tax Incentive Program or the Conservation Land Tax Incentive Program for the lands to be drained by the Michener Drain.

For additional information on the Agricultural Drainage Infrastructure Program refer to the OMAFRA website at www.omafra.gov.on.ca.

5.4 Michener Drain Maintenance

From the Michener Outlet to the upstream limit of the drain at the Friendship Trail, basic drain maintenance is required. There is spot vegetation removal at the outlet to ensure a clear and free flowing discharge at the outlet but no re-grading is planned.

From 0+100 to 1+716, the existing grade needs to be checked and confirmed for matching the design grade and any high points removed. There are likely to be low points, which will remain. Vegetation removal is planned from 0+700 to 1+700. Work through the golf course is expected to be coordinated with the owner to reduce impact to the course.

Added to the cost of maintenance is the full engineering and administration costs less any costs directly assigned to specific Section 22, Section 24 benefit assessments.

With the Runoff Ratio, there is a Stormwater Management Facility reduction in Section 23 that can be applied for those properties that can demonstrate a runoff amendment structure that reduces peak flow contributions to the drain subject to evaluation and confirmation by the Drainage Superintendent and the Engineer.

For the purposes of the submission of the report, no SWMF assessments are recognized and the individual property owners can make a request for assessment and this will be recognized by the Engineer on project completion.

5.4.1 New Drain Crossings

The original bridge surveyed by AMEC on the golf course property was later changed to a 500mm CSP at some point and is to be replaced with a properly sized culvert at the landowner's expense.

A new farm access crossing is identified at 0+710 and is a combination crossing and sediment basin. The cost of the crossing is 50% owner and 50% outlet benefit. The sediment basin is a cost shared among upstream landowners.

The existing crossing located at 1+615 is to be re-constructed on grade to ensure clear and free flowing inlet and outlet. The re-constructing of a new culvert is to be 50% owner and 50% outlet benefit.

5.4.2 Sediment Basins

The original sediment basin constructed south of the golf course is no longer visible as being an intact drainage structure. It will be reconstructed as part of the Drain Maintenance works in the location shown on the plans and as per the proposed Sediment Basin Standard drawings (M.GD-10).

The sediment basin associated with the crossing structure located at 0+710 is to be a modified version of the M.GD-10.

The cost of constructing sediment basins is shared among upstream landowners through a Section 23 assessment.

5.5 Allowance and Assessment Schedules

The Assessments calculations in Tables are included in Appendix C. The following sections provide a summary reporting of those calculations.

5.5.1 Drain Allowances

5.5.1.1 Michener Drain

The improvement of the Michener Drain using Section 78 is to perform drain maintenance using an updated schedule and to achieve enhanced stormwater management functions.

The channel will require an allowance under Section 29 for land taken as well as a work zone allowance for future access. The original land required for the drain is recognized by previous report and an assumed work zone of 5m. An additional 5m of work zone to a total of 10m is achieved through a Section 29 allowance based on purchase price of agricultural land as per the Schedule of Costs times the 1/10 ratio.

A section 30 allowance is recognized for the damage to crops during construction and is paid at the rate of \$4,300 per hectare applied to the 10m work zone.

No other allowances are recognized for the maintenance of this existing drain.

Table 5 Michener Allowances

Drain	Section 29	Section 30	Section 31	Section 32	Section 33
Michener	\$2,107.81	\$1,253.69	\$0.00	\$0.00	\$0.00
Sub-Total of Allowances:					\$3,361.50

Additional to these costs will be Administration and Engineering Costs related to the design.

5.5.1.2 Michener Branch Drain #1

As the drainage channel has existed and been providing drainage service since before 1934 when it is clearly visible in the aerial photograph, recognizing the channel with formal status under the drainage act ensures that future maintenance can be performed to ensure adequate outlet is realized for the upstream areas.

This existing channel should have been recognized in previous drain reports but may not have been established under the drainage act if deemed a private drain not crossing multiple properties. Since that time, several small properties have segregated the original property and recognition of the channel as a municipal drain under the Act is requested by the City of Port Colborne to recognize sufficient outlet for road drainage across properties. The branch drain is an addition to the existing drainage recognized through Section 4 of the Act as requested by the road authority for sufficient outlet.

The previous channel will require an allowance under Section 29 for land taken as well as a work zone allowance for future access. Additional allowance for the original cost of construction is also identified by the Act under Section 31, which is being awarded to current property owners when originally incurred by the agricultural property owner.

Table 6 Michener Branch #1 Allowances

Drain	Section 29	Section 30	Section 31	Section 32	Section 33
Michener Branch #1	\$3,510.25	\$0	\$2,393.	\$0	\$0
Sub-Total of Allowances:					\$ 5,903.25

Additional to these costs will be Administration and Engineering Costs related to the design.

5.5.1.3 Michener Branch Drain #2

Existing channel services as an outlet for upstream area East of the Lorraine Rd. with a cross culvert identified as CS-101

Pond to remain as is without additional work or cleaning. Lower reach of the drain to be cleared of vegetation between banks and as required or needed to clear and clean to the design grade.

Allowance calculated for land taken and for the original cost of construction, valued today.

Table 7 Michener Branch #2 Allowances

Drain	Section 29	Section 30	Section 31	Section 32	Section 33
Michener Branch #2	\$2,513.80	\$1,621.10	\$3,770.00	\$0	\$0
Sub-Total of Allowances:					\$7,904.90

Maintenance works for channel restoration are assessed across upstream landowners on a runoff factor basis, see Section 23.

No Section 30 allowance for damages to existing crops is anticipated for the work proposed.

5.5.2 Michener Drain Assessment Tables

The planned construction works for Michener and Branch Drains have been calculated and assessed as shown in the following 3 tables.

Section 22: Assessed Benefit
Section 23 Outlet Benefit / Outlet Liability
Section 24 Special Benefit

Table 8 Michener Drain Assessment Schedule of Costs

				Assessment					
Owner	Legal Text	Roll No	Area, Ha	Benefit	Outlet Liability	Special	Total	Allowance	Net
City of Port Colborne - Lands Assessed									
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	0.071	\$0.00	\$57.10	\$0.00	\$57.10	\$0.00	\$57.10
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	0.289	\$0.00	\$231.77	\$0.00	\$231.77	\$0.00	\$231.77
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	12.371	\$0.00	\$9,731.04	\$0.00	\$9,731.04	\$0.00	\$9,731.04
BANKERT DAVID ROY	CON 1 PT LOT 19 RP 59R12136;PARTS 1 AND	271104000314700	3.874	\$0.00	\$3,109.38	\$0.00	\$3,109.38	\$0.00	\$3,109.38
VANDEBELD GRACE ELIZABETH	CON 1 PT LOT 19 PT LOT 20	271104000315000	5.156	\$0.00	\$4,375.46	\$0.00	\$4,375.46	\$0.00	\$4,375.46
HOCKLEY BRENDA LEE	CON 1 PT LOT 20	271104000317825	2.719	\$0.00	\$2,307.43	\$0.00	\$2,307.43	\$0.00	\$2,307.43
GRIST WILLIAM JOSEPH	CON 1 PT LOT 20 RP59R 11429;PART 1	271104000317850	0.406	\$0.00	\$344.31	\$0.00	\$344.31	\$0.00	\$344.31
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	17.369	\$0.00	\$13,941.30	\$0.00	\$13,941.30	\$0.00	\$13,941.30
NERO FELICE	CON 1 PT LOT 20	271104000318000	2.431	\$0.00	\$1,672.81	\$0.00	\$1,672.81	\$0.00	\$1,672.81
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	5.120	\$0.00	\$3,287.71	\$0.00	\$3,287.71	\$0.00	\$3,287.71
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	0.560	\$0.00	\$359.65	\$0.00	\$359.65	\$0.00	\$359.65
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	0.357	\$0.00	\$229.33	\$0.00	\$229.33	\$0.00	\$229.33
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	0.532	\$0.00	\$341.75	\$0.00	\$341.75	\$0.00	\$341.75
WEEBADUARACHCHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	0.512	\$0.00	\$375.90	\$0.00	\$375.90	\$0.00	\$375.90
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	0.357	\$0.00	\$229.14	\$0.00	\$229.14	\$0.00	\$229.14
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	0.383	\$0.00	\$570.89	\$0.00	\$570.89	\$0.00	\$570.89
FRAME JOHN DOUGLAS	CON 1 PT LOT 21 PLAN 59R;9880 PRTS 2 & 3	271104000400305	0.000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MATHESON GARY	CON 1 PT LOT 21	271104000400400	0.413	\$0.00	\$426.29	\$0.00	\$426.29	\$0.00	\$426.29
570466 ONTARIO LIMITED	HUMBERSTONE CON 1 PT LOT 22;RP 59R13926A	271104000404300	0.000	\$0.00	\$0.35	\$0.00	\$0.35	\$0.00	\$0.35
570466 ONTARIO LTD	CON 1 PT LOT 21	271104000404301	4.787	\$0.00	\$4,939.84	\$0.00	\$4,939.84	\$498.53	\$4,441.31
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	3.067	\$0.00	\$3,164.75	\$0.00	\$3,164.75	\$0.00	\$3,164.75
LEON JOHN	CON 1 PT LOT 21	271104000404400	0.442	\$0.00	\$405.15	\$0.00	\$405.15	\$0.00	\$405.15
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	1.220	\$0.00	\$979.50	\$0.00	\$979.50	\$0.00	\$979.50
WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	0.848	\$0.00	\$680.27	\$0.00	\$680.27	\$0.00	\$680.27
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	0.405	\$0.00	\$417.63	\$0.00	\$417.63	\$0.00	\$417.63

Table 8 Michener Drain Assessment Schedule of Costs

				Assessment					
Owner	Legal Text	Roll No	Area, Ha	Benefit	Outlet Liability	Special	Total	Allowance	Net
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP;59R8112 PAR	271104000404700	18.764	\$0.00	\$15,922.30	\$750.00	\$16,672.30	\$355.58	\$16,316.72
SPITERI CHARLES	CON 1 PT LOT 21	271104000404800	8.910	\$0.00	\$9,194.70	\$1,250.00	\$10,444.70	\$621.96	\$9,822.73
SPITERI CHARLES		271104000404801	0.677	\$0.00	\$543.41	\$0.00	\$543.41	\$0.00	\$543.41
TALBOT JASON JONATHAN ARTHUR	CON 1 PT LOT 21	271104000404900	0.316	\$0.00	\$325.92	\$0.00	\$325.92	\$0.00	\$325.92
VALE CANADA LIMITED	CON 1 PT LOT 21 RP 59R9448;PART 1	271104000405000	0.347	\$0.00	\$358.51	\$0.00	\$358.51	\$0.00	\$358.51
VALE CANADA LIMITED	CON 1 PT LOT 21 PT LOT 22	271104000405100	10.514	\$0.00	\$10,850.57	\$0.00	\$10,850.57	\$640.00	\$10,210.57
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	7.756	\$0.00	\$6,580.82	\$0.00	\$6,580.82	\$478.15	\$6,102.67
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	0.236	\$0.00	\$200.45	\$0.00	\$200.45	\$0.00	\$200.45
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	0.340	\$0.00	\$288.56	\$0.00	\$288.56	\$0.00	\$288.56
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	9.204	\$0.00	\$7,810.32	\$750.00	\$8,560.32	\$616.53	\$7,943.79
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	2.300	\$0.00	\$1,951.32	\$0.00	\$1,951.32	\$150.73	\$1,800.58
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	2.026	\$0.00	\$1,719.31	\$0.00	\$1,719.31	\$0.00	\$1,719.31
MOSKALYK JOHN JOSEPH	CON 1 PT LOT 21	271104000405700	2.285	\$0.00	\$1,938.79	\$0.00	\$1,938.79	\$0.00	\$1,938.79
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	0.580	\$0.00	\$492.47	\$0.00	\$492.47	\$0.00	\$492.47
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	1.599	\$0.00	\$1,356.78	\$0.00	\$1,356.78	\$0.00	\$1,356.78
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	0.688	\$0.00	\$584.02	\$0.00	\$584.02	\$0.00	\$584.02
			130.231	\$0.00	\$112,296.98	\$2,750.00	\$115,046.98	\$3,361.49	\$111,685.49
Roads within Port Colborne									
City of Port Colborne	Lorraine Rd. from Lake to Killaly St. East	Lorraine Rd. ROW	3.250	\$0.00	\$6,384.52	\$0.00	\$6,384.52	\$0.00	\$6,384.52
City of Port Colborne	Lakeshore Rd. East west of Lorraine	Lakeshore Rd. E ROW	0.563	\$0.00	\$1,083.69	\$0.00	\$1,083.69	\$0.00	\$1,083.69
City of Port Colborne	Weaver Rd. N of Friendship Trail	Weaver Rd. ROW	0.121	\$0.00	\$263.62	\$0.00	\$263.62	\$0.00	\$263.62
			3.933	\$0.00	\$7,731.83	\$0.00	\$7,731.83	\$0.00	\$7,731.83
Section 26 - Special Assessments									
City of Port Colborne							\$0.00		\$0.00
Utilities - Enbridge							\$0.00		\$0.00
Utilities - Other							\$0.00		\$0.00
							\$0.00		\$0.00
Michener Drain									
Total Assessed:			134.165	\$0.00	\$120,028.81	\$2,750.00	\$122,778.81	\$3,361.49	\$119,417.32

wasn't available at the time of printing.

Section 22: Assessed Benefit
Section 23 Outlet Benefit / Outlet Liability
Section 24 Special Benefit

Table 9 Michener Branch #1 Assessment Schedule of Costs

Table 9 Michener Branch #1 Assessment Schedule of Costs				Assessment					
Owner	Legal Text	Roll No	Area, Ha	Benefit	Outlet Liability	Special	Total	Allowance	Net
City of Port Colborne - Lands Assessed									
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP;59R8112 PAR	271104000404700	2.176	\$237.50	\$6,040.75	\$0.00	\$6,278.25	\$1,077.23	\$5,201.02
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	1.201	\$975.00	\$2,666.52	\$0.00	\$3,641.52	\$2,842.74	\$798.78
WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	0.848	\$430.50	\$1,411.36	\$0.00	\$1,841.86	\$0.00	\$1,841.86
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	0.729	\$200.00	\$1,619.59	\$0.00	\$1,819.59	\$1,590.74	\$228.86
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	0.560	\$0.00	\$1,243.60	\$0.00	\$1,243.60	\$0.00	\$1,243.60
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	0.517	\$0.00	\$689.32	\$0.00	\$689.32	\$0.00	\$689.32
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	0.405	\$45.00	\$673.92	\$0.00	\$718.92	\$0.00	\$718.92
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	0.357	\$280.00	\$475.39	\$0.00	\$755.39	\$0.00	\$755.39
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	0.295	\$0.00	\$654.59	\$0.00	\$654.59	\$0.00	\$654.59
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	0.289	\$0.00	\$641.13	\$0.00	\$641.13	\$0.00	\$641.13
LEON JOHN	CON 1 PT LOT 21	271104000404400	0.205	\$70.00	\$455.78	\$0.00	\$525.78	\$392.54	\$133.24
WEEBADUARACHCHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	0.134	\$82.50	\$297.73	\$0.00	\$380.23	\$0.00	\$380.23
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	0.122	\$37.50	\$270.27	\$0.00	\$307.77	\$0.00	\$307.77
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	0.071	\$150.00	\$157.94	\$0.00	\$307.94	\$0.00	\$307.94
MATHESON GARY	CON 1 PT LOT 21	271104000400400	0.042	\$22.50	\$93.38	\$0.00	\$115.88	\$0.00	\$115.88
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	0.012	\$0.00	\$32.83	\$0.00	\$32.83	\$0.00	\$32.83
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	0.000	\$0.00	\$0.74	\$0.00	\$0.74	\$0.00	\$0.74
			7.963	\$2,530.50	\$17,424.84	\$0.00	\$19,955.34	\$5,903.25	\$14,052.09
Roads within Port Colborne									
City of Port Colborne	Lakeshore Rd. East ROW	ROW	0.556	\$535.00	\$5,246.79	\$0.00	\$5,781.79	\$0.00	\$5,781.79
City of Port Colborne	Lorraine Rd. ROW	Lorraine Rd. ROW	0.689	\$607.50	\$6,884.33	\$0.00	\$7,491.83	\$0.00	\$7,491.83
			1.245	\$1,142.50	\$12,131.12	\$0.00	\$13,273.62	\$0.00	\$13,273.62
Section 26 - Special Assessments									
City of Port Colborne							\$6,590.43		\$6,590.43
Utilities - Enbridge							\$2,000.00		\$2,000.00
Utilities - Other							\$0.00		\$0.00
							\$8,590.43		\$8,590.43
Michener Branch #1 Drain									
Total Assessed:			9.208	\$3,673.00	\$29,555.96	\$0.00	\$41,819.39	\$5,903.25	\$35,916.14

Section 22: Assessed Benefit
Section 23 Outlet Benefit / Outlet Liability
Section 24 Special Benefit

Table 10 Michener Branch #2 Assessment Schedule of Costs

					Assessment					
Owner	Legal Text	Roll No	Area, Ha		Benefit	Outlet Liability	Special	Total	Allowance	Net
City of Port Colborne - Lands Assessed										
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	5.108		\$0.00	\$ 2,199.06	\$0.00	\$2,199.06	\$0.00	\$2,199.06
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	3.545		\$0.00	\$ 3,079.18	\$0.00	\$3,079.18	\$0.00	\$3,079.18
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	2.799		\$845.00	\$ 2,480.88	\$0.00	\$3,325.88	\$7,904.90	-\$4,579.02
NERO FELICE	CON 1 PT LOT 20	271104000318000	2.431		\$0.00	\$ 2,770.74	\$0.00	\$2,770.74	\$0.00	\$2,770.74
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	14.499		\$0.00	\$ 11,014.85	\$0.00	\$11,014.85	\$0.00	\$11,014.85
VALE CANADA LIMITED	CON 1 PT LOT 21 PT LOT 22	271104000405100	0.554		\$0.00	\$ 392.95	\$0.00	\$392.95	\$0.00	\$392.95
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	0.154		\$0.00	\$ 175.62	\$0.00	\$175.62	\$0.00	\$175.62
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	0.096		\$0.00	\$ 109.66	\$0.00	\$109.66	\$0.00	\$109.66
BANKERT DAVID ROY	CON 1 PT LOT 19 RP 59R12136;PARTS 1 AND	271104000314700	0.075		\$0.00	\$ 57.09	\$0.00	\$57.09	\$0.00	\$57.09
VALE CANADA LIMITED	CON 1 PT LOT 21 RP 59R9448;PART 1	271104000405000	0.058		\$0.00	\$ 41.44	\$0.00	\$41.44	\$0.00	\$41.44
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	0.012		\$0.00	\$ 13.77	\$0.00	\$13.77	\$0.00	\$13.77
				29.333	\$845.00	\$22,335.23	\$0.00	\$23,180.23	\$7,904.90	\$15,275.33
Roads within Port Colborne										
City of Port Colborne	Lorraine Rd. ROW	Lorraine Rd. ROW	1.380		\$4,000.00	\$ 3,207.39	\$0.00	\$7,207.39	\$0.00	\$7,207.39
				1.380	\$4,000.00	\$3,207.39	\$0.00	\$7,207.39	\$0.00	\$7,207.39
Section 26 - Special Assessments										
City of Port Colborne								\$0.00		
Utilities - Enbridge								\$0.00		
Utilities - Other								\$0.00		
								\$0.00		
Michener Branch #2 Drain										
Total Assessed:			30.712		\$4,845.00	\$25,542.62	\$0.00	\$30,387.62	\$7,904.90	\$22,482.72

5.5.3 Michener Drain Maintenance Schedules

The following are maintenance schedules for use with future maintenance work conducted in each of the Drain catchments.

5.5.3.1 Michener Drain Maintenance Schedule

The following is the Maintenance Assessment table for assigning future maintenance costs using Section 23, refer to Appendix C for the calculations.

Table 11 Michener Drain Maintenance Assessment Schedule

Owner	Legal Text	Roll No	Area Ha	QRF	SWM	SWM F	QRF-SWMF	QRF Ratio
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	314300	0.071	0.16	0	0	0.16
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	314500	0.289	0.66	0	0	0.66
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	314600	12.371	28.25	0.02	0.5649	27.68
BANKERT DAVID ROY	CON 1 PT LOT 19 RP 59R12136;PARTS 1 AND	271104000314700	314700	3.874	8.85	0	0	8.85
VANDEBELD GRACE ELIZABETH	CON 1 PT LOT 19 PT LOT 20	271104000315000	315000	5.156	12.45	0	0	12.45
HOCKLEY BRENDA LEE	CON 1 PT LOT 20	271104000317825	317825	2.719	6.56	0	0	6.56
GRIST WILLIAM JOSEPH	CON 1 PT LOT 20 RP59R 11429;PART 1	271104000317850	317850	0.406	0.98	0	0	0.98
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	317900	17.369	39.66	0	0	39.66
NERO FELICE	CON 1 PT LOT 20	271104000318000	318000	2.431	4.76	0	0	4.76
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	5.120	9.35	0	0	9.35
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	318100	0.560	1.02	0	0	1.02
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	400100	0.357	0.65	0	0	0.65
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	400101	0.532	0.97	0	0	0.97
WEEBADUARACHCHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	400102	0.512	1.07	0	0	1.07
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	400200	0.357	0.65	0	0	0.65
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	400300	0.383	1.62	0	0	1.62
FRAME JOHN DOUGLAS	CON 1 PT LOT 21 PLAN 59R;9880 PRTS 2 & 3	271104000400305	400305	0.000	0.00	0	0	0.00
MATHESON GARY	CON 1 PT LOT 21	271104000400400	400400	0.413	1.21	0	0	1.21
570466 ONTARIO LIMITED	HUMBERSTONE CON 1 PT LOT 22;RP 59R13926A	271104000404300	404300	0.000	0.00	0	0	0.00
570466 ONTARIO LTD	CON 1 PT LOT 21	271104000404301	404301	4.787	14.05	0	0	14.05
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	404303	3.067	9.00	0	0	9.00
LEON JOHN	CON 1 PT LOT 21	271104000404400	404400	0.442	1.15	0	0	1.15
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	404500	1.220	2.79	0	0	2.79

City of Port Colborne
Michener Drain Report

WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	404600	0.848	1.94	0	0	1.94
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	404601	0.405	1.19	0	0	1.19
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP;59R8112 PAR	271104000404700	404700	18.764	45.30	0	0	45.30
SPITERI CHARLES	CON 1 PT LOT 21	271104000404800	404800	8.910	26.16	0	0	26.16
SPITERI CHARLES				0.677	1.55			1.55
TALBOT JASON JONATHAN ARTHUR	CON 1 PT LOT 21	271104000404900	404900	0.316	0.93	0	0	0.93
VALE CANADA LIMITED	CON 1 PT LOT 21 RP 59R9448;PART 1	271104000405000	405000	0.347	1.02	0	0	1.02
VALE CANADA LIMITED	CON 1 PT LOT 21 PT LOT 22	271104000405100	405100	10.514	30.87	0	0	30.87
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	405200	7.756	18.72	0	0	18.72
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	405300	0.236	0.57	0	0	0.57
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	405400	0.340	0.82	0	0	0.82
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	405500	9.204	22.22	0	0	22.22
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	405600	2.300	5.55	0	0	5.55
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	405600	2.026	4.89	0	0	4.89
MOSKALYK JOHN JOSEPH	CON 1 PT LOT 21	271104000405700	405700	2.285	5.52	0	0	5.52
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	417902	0.580	1.40	0	0	1.40
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	499900	1.599	3.86	0	0	3.86
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	499900	0.688	1.66	0	0	1.66
City of Port Colborne	Lorraine Rd. from Lake to Killaly St. East	Lorraine Rd. ROW		3.250	17.60	0	-0.5649	18.16
City of Port Colborne	Lakeshore Rd. East west of Lorraine	Lakeshore Rd. E ROW		0.563	3.08	0	0	3.08
City of Port Colborne	Weaver Rd. N of Friendship Trail	Weaver Rd. ROW		0.121	0.75	0	0	0.75
Totals:				134.16	341.45			341.45

5.5.3.2 Michener Branch Drain #1 Maintenance Schedule

The following is the Maintenance Assessment table for assigning future maintenance costs using Section 23, refer to Appendix C for the calculations.

Table 12 Michener Branch Drain #1 Maintenance Schedule

Owner	Legal Text	Roll No	Area Ha	QRF	SWM	SWMF	QRF-SWMF	QRF Ratio
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP:59R8112 PAR	271104000404700	2.176	3.55	0	0	3.55	0.2044
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	1.201	1.57	0	0	1.57	0.0902
City of Port Colborne	Lakeshore Rd. East ROW	ROW	0.556	3.08	0	0	3.08	0.1775
WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	0.848	0.83	0	0	0.83	0.0478
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	0.729	0.95	0	0	0.95	0.0548
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	0.560	0.73	0	0	0.73	0.0421
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	0.517	0.41	0	0	0.41	0.0233
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	0.405	0.40	0	0	0.40	0.0228
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	0.357	0.28	0	0	0.28	0.0161
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	0.295	0.38	0	0	0.38	0.0221
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	0.289	0.38	0	0	0.38	0.0217
LEON JOHN	CON 1 PT LOT 21	271104000404400	0.205	0.27	0	0	0.27	0.0154
WEEBADUARACHCHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	0.134	0.17	0	0	0.17	0.0101
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	0.122	0.16	0	0	0.16	0.0091
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	0.071	0.09	0	0	0.09	0.0053
MATHESON GARY	CON 1 PT LOT 21	271104000400400	0.042	0.05	0	0	0.05	0.0032
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	0.012	0.02	0	0	0.02	0.0011
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	0.000	0.00	0	0	0.00	0.0000
City of Port Colborne	ROW	Lorraine Rd. ROW	0.689	4.05	0	0	4.05	0.2329
			9.208	17.37	0.00	0.00	17.37	1.00

5.5.3.3 Michener Branch Drain #2 Maintenance Schedule

The following is the Maintenance Assessment table for assigning future maintenance costs using Section 23, refer to Appendix C for the calculations.

Table 13 Michener Branch Drain #2 Maintenance Schedule

Owner	Legal Text	Roll No	Area Ha	QRF	SWM	SWMF	QRF- SWMF	QRF Ratio
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	5.108	5.67	0	0	5.67	0.0885
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	3.545	8.09	0.02	0.1618	7.93	0.1206
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	2.799	6.39	0	0	8.22	0.1283
NERO FELICE	CON 1 PT LOT 20	271104000318000	2.431	7.14	0	0	3.17	0.0495
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	14.499	28.38	0	0	28.38	0.4431
CofPC	ROW	Lorraine ROW	1.380	8.10		-0.1618	8.26	0.1256
VALE CANADA LIMITED	CON 1 PT LOT 21 PT LOT 22	271104000405100	0.554	1.01	0	0	1.01	0.0158
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	0.154	0.45	0	0	0.25	0.0039
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	0.096	0.28	0	0	0.16	0.0025
BANKERT DAVID ROY	CON 1 PT LOT 19 RP 59R12136;PARTS 1 AND	271104000314700	0.075	0.15	0	0	0.15	0.0023
VALE CANADA LIMITED	CON 1 PT LOT 21 RP 59R9448;PART 1	271104000405000	0.058	0.11	0	0	0.11	0.0017
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	0.012	0.04	0	0	0.04	0.0006
			30.712	65.80	0.00	0.00	65.80	1.00

6 Michener Drain Report Conclusions

This report has identified a series of drain improvements that include drain maintenance to ensure suitable channel design flows are achieved. The drain improvements have been developed through plan and profile drawings.

The following are summary descriptions of the planned improvements:

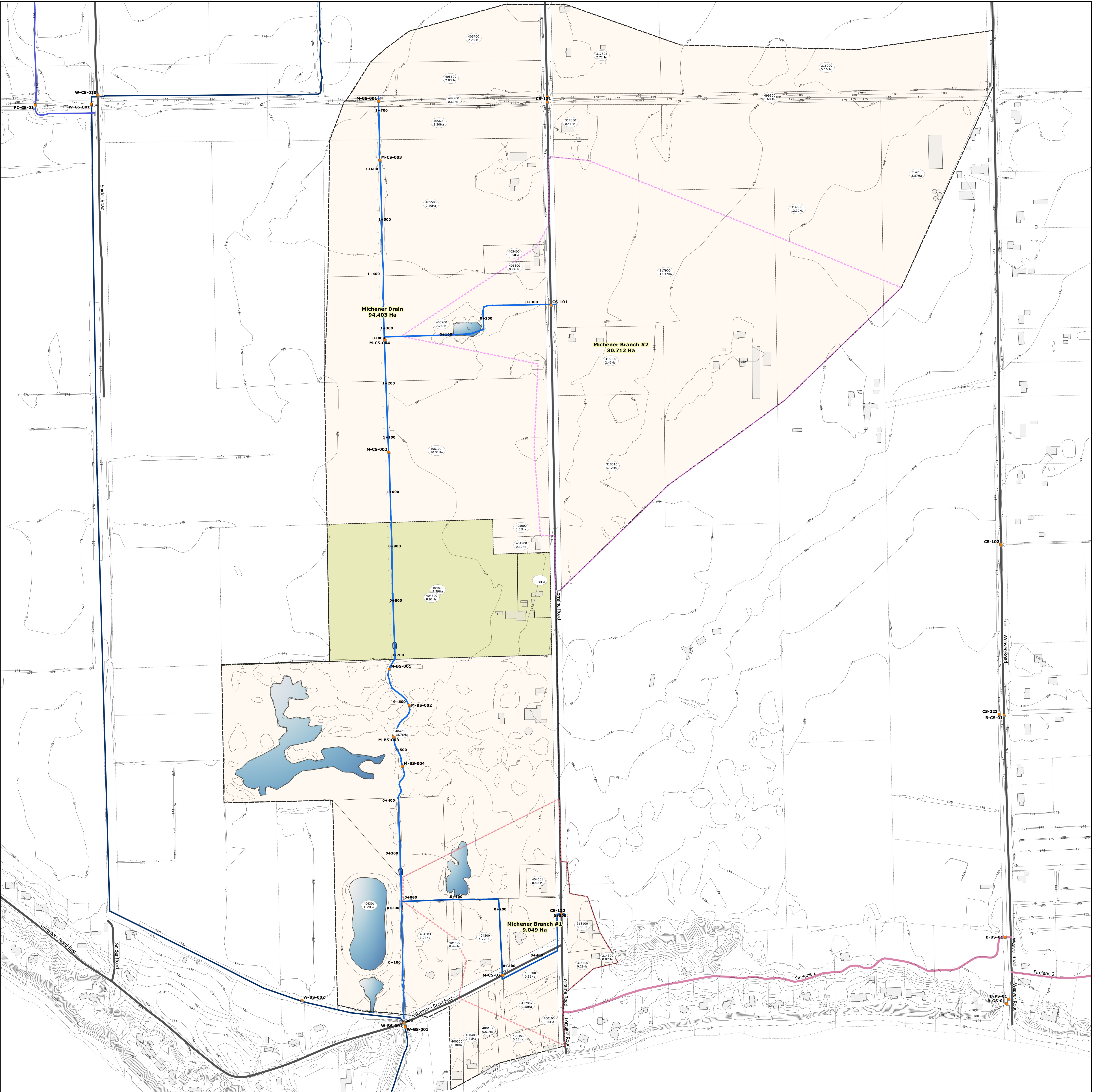
1. Spot Vegetation removal and basic maintenance at the outlet.
2. A specific program of improvement for the Michener Drain involving vegetation removal and re-grading to design grade line from 0+700 to 1+728.
3. An original private drain is to be converted to Michener Branch Drain #1 supplementing the existing roadway culvert on Lakeshore Rd. East and providing a suitable outlet for the culvert crossing Lorraine Rd. for the Section 4 petition by Road Authority. The cost of the bottom tile in channel swale and other improvements are shared with the City of Port Colborne, and the local benefitting landowners. The cost sharing is on a per metre basis for landowners and on the basis of area runoff as calculated. The Ditch Inlets and tile roadway crossing costs are 100% assigned to the City. An allowance is set aside for the possible construction impacts related to the gas line on Lakeshore Rd. E and such costs will be borne by the gas utility owner.
4. Inclusion of an original private drain as part of the Municipal Drain identified as Michener Branch Drain #2. This drain ensures the Lorraine Rd. Culvert CS-101 has a suitable outlet on the basis of a Section 4 Road Authority petition. Clearing and re-grading to design grade is planned west of the existing pond. Upstream of the pond minimal works is proposed except spot clearing of fallen trees impacting the newly identified Branch drain. No change is planned to the existing pond.

Construction of these works is to be recognized as a Section 29 allowance for land access, which has been assumed to already be in place for the main branch of the Michener for top width and a 5m allowance and is introduced for Branch #1 and Branch #2. Damages for construction, Section 30 allowances, are implemented for economic harm for crop damage from construction work impacts for farming properties only. All other construction impacts are to be restored to an equal or better condition.

Assessment is based on a shared benefit for the increased construction costs for the underground pipe works on Michener Branch #1 and allocated as a Section 22 adjacent benefit. Assessment for works related to Michener Branch #2 is Section 23 outlet benefit/liability. Assessment for the Michener Main Drain is based on Section 23 with special benefit assessed for new culvert works. The proposed new sediment basin is a Section 23 outlet liability benefit along with the overall construction costs.

This report and the proposed improvements are based on instructions from the City of Port Colborne and the local landowners. The cost of these improvements are shared across all areas that drain into the Drain by way of allowances and assessments consistent with the Drainage Act of Ontario.

Appendix A: Plans, Profiles



crossings

CoFPC-Municipal Drain_alignments entities

AET-CL-MICHENER DRAIN MAIN BRANCH

AET-CL-MICHENER DRAIN MAIN BRANCH-TXT

AET-CL-PC MAIN BRANCH (JAN-11-2019)

AET-CL-WIGNELL MAIN BRANCH DRAIN CL

Michener Branches entities

Michener drain #1

Michener drain #2

Michener drain #2 text

Michener drain #1 text

Michener drain #2 text

Michener drain main text

Michener drain main text

Contours

BuildingFootprints

DrainC

Michener Drain

Michener Branch #2

Michener Branch #1

Michener drain main

Michener drain main text

Contours

BuildingFootprints

DrainC

Michener Drain

Michener Branch #2

Michener Branch #1

Mich_catch

Mich_prop_404800_sev

Mich_prop

Ownership_Parcel

M_ponds

All_Drain_Parcel_Roads

MUN

PRIV


100 0 100 200 300 400 m

Map Scale 1:2,500

Assessment Map 1

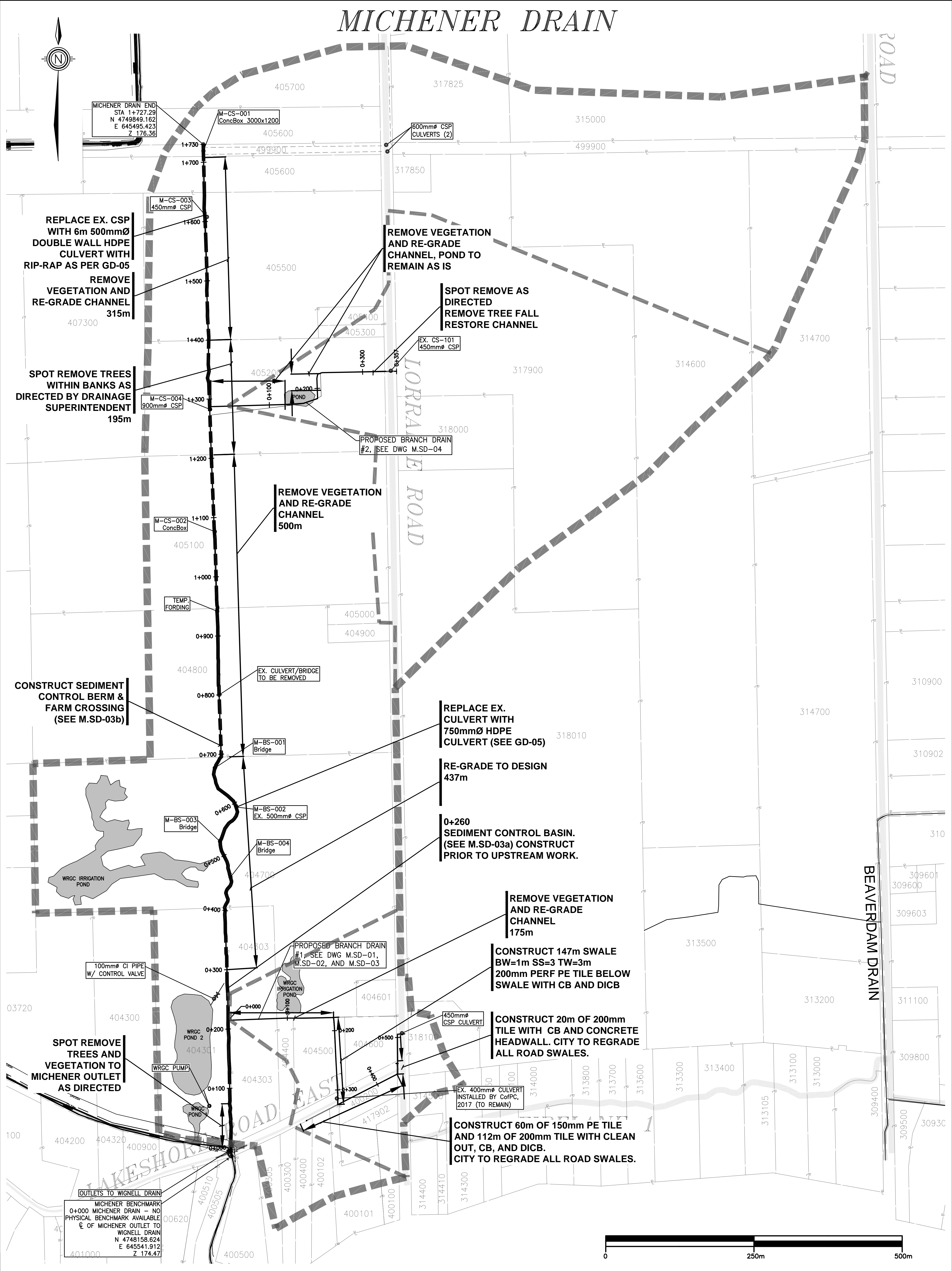
Michener Drain

Assessed Properties by Drainage Area and ARN

EWA Engineering Inc.
647.400.3824
www.ewaeng.com

Printed on: 2022-02-17

MICHENER DRAIN



NOTES:

- DIMENSIONS ARE IN METRES UNLESS OTHERWISE NOTED
- CATCHMENT BOUNDARIES ARE BASED ON THE NPCA DIGITAL ELEVATION MODEL (DEM) 2010
- SPECIFIC POINTS IN THE SURFACE ARE BASED ON THE FOLLOWING SURVEYS:
 - DRAIN CROSSINGS & SPOT CHANNELS AMEC SURVEY, 2013
 - AS CONSTRUCTED SURVEY BY CoIPC, 2016 STATION 0+000-1+940
 - SUPPLEMENTARY SURVEY BY CoIPC, 2018
 - WEIBE ENGINEERING SURVEY, 2008

PLAN VIEW LEGEND:

- DRAINAGE AREA BOUNDARY
- SUB-DRAINAGE AREA BOUNDARY
- DRAIN CENTERLINE
- PROPOSED DRAIN CENTERLINE
- DRAIN CHAINAGE
- SITE SPECIFIC DETAIL I.D.
- BOUNDARY OF AREA CAPTURED IN SITE DETAIL
- DRAINAGE WORK PROPOSED
- DRAINAGE WORK COMPLETED - TO BE ASSESSED

PROFESSIONAL ENGINEER
PAUL C. MARSH
04/14/2020
PROVINCE OF ONTARIO

NO.	REVISION DESCRIPTION	DATE
1	ISSUED FOR REPORT	April 15, 2020

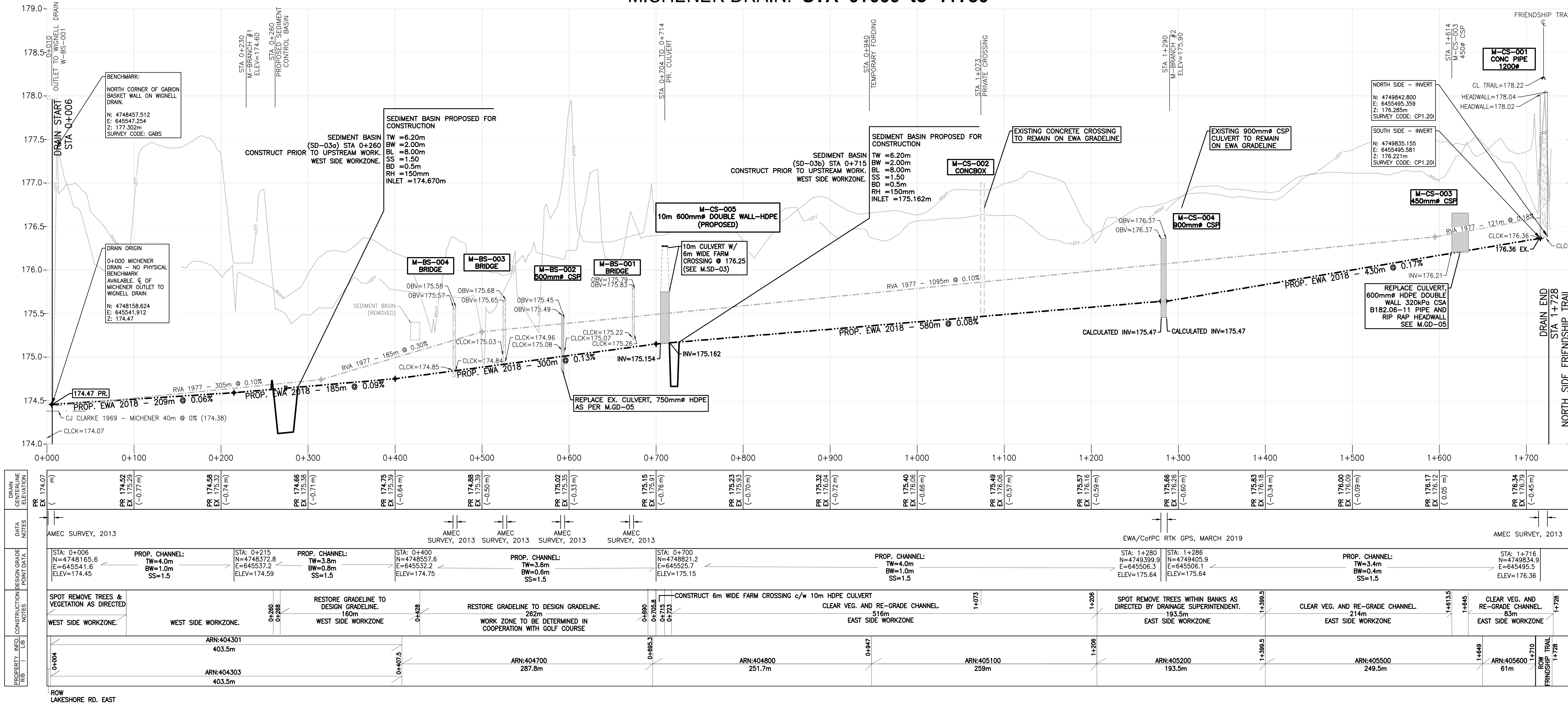
Paul C. Marsh, P.Eng. Principal Engineer
EWA Engineering Inc.
84 Main Street, Unionville, Ontario
L3R 2E7
647.400.2824
www.ewaeng.com

City of Port Colborne
Michener Municipal Drain

DRAWN BY :	APPROVED BY :	PROJECT NO. :	DRAWING NO. :
DAC	PCM	183927	M.PLAN

DESIGNED BY :	DATE :	SCALE :
PCM	14-Apr-20	F.T.P.

MICHENER DRAIN: **STA 0+000 to 1+750**



NOTES:

1. DIMENSIONS ARE IN METRES UNLESS OTHERWISE NOTED
2. CATCHMENT BOUNDARIES ARE BASED ON THE NPCA DIGITAL ELEVATION MODEL (DEM) 2010
3. SPECIFIC POINTS IN THE SURFACE ARE BASED ON THE FOLLOWING SURVEYS:
 - DRAIN CROSSINGS & SPOT CHANNELS AMEC SURVEY, 2013
 - AS CONSTRUCTED SURVEY BY CoPc, 2016 STATION 0+000-1+940
 - SUPPLEMENTARY SURVEY BY CoPc, 2018
 - WEIBE ENGINEERING SURVEY, 2008

THE POSITION OF POLE LINES, CONDUITS, WATERMAINS, SEWERS AND OTHER UNDERGROUND AND OVERGROUND UTILITIES AND STRUCTURES IS NOT NECESSARILY SHOWN ON THE CONTRACT DRAWINGS, AND, WHERE SHOWN, THE ACCURACY OF THE POSITION OF SUCH UTILITIES AND STRUCTURES IS NOT GUARANTEED.

BEFORE STARTING WORK, THE CONTRACTOR SHALL INFORM HIMSELF OF THE EXACT LOCATION OF ALL SUCH UTILITIES AND STRUCTURES, AND SHALL ASSUME ALL LIABILITY FOR ANY DAMAGE DONE TO THEM.

SPATIAL DATA:

DTM DATA FROM NIAGARA PENINSULA CONSERVATION AUTHORITY

- HORIZONTAL DATUM: UTM NAD83-CSRS ZONE 17N
- VERTICAL DATUM: CGVD28-1978
- ACCURACY: ABSOLUTE HORIZONTAL AND VERTICAL POSITIONAL ACCURACIES OF $\pm 0.5\text{m}$

LEGEND

	EXISTING DITCH BOTTOM (NPCA DEM DATA)
	EXISTING DITCH BOTTOM (SURVEYED)
	HISTORICAL GRADELINE
	PROPOSED DRAIN GRADELINE-EWA, 2018
	LEFT BANK
	RIGHT BANK
	EXISTING DRAIN SECTION
	EXISTING STRUCTURE DETAILS
	ASSUMED EXISTING STRUCTURE DETAILS
	EXISTING DRAIN ELEVATION
	PROPOSED DRAIN CENTERLINE ELEVATION (WHERE MATCHES EXISTING ELEVATION)
	PROPOSED DRAIN ELEVATION (WHERE MATCHES EXISTING ELEVATION)
	DATA POINT FROM HISTORICAL DESIGN GRADELINE

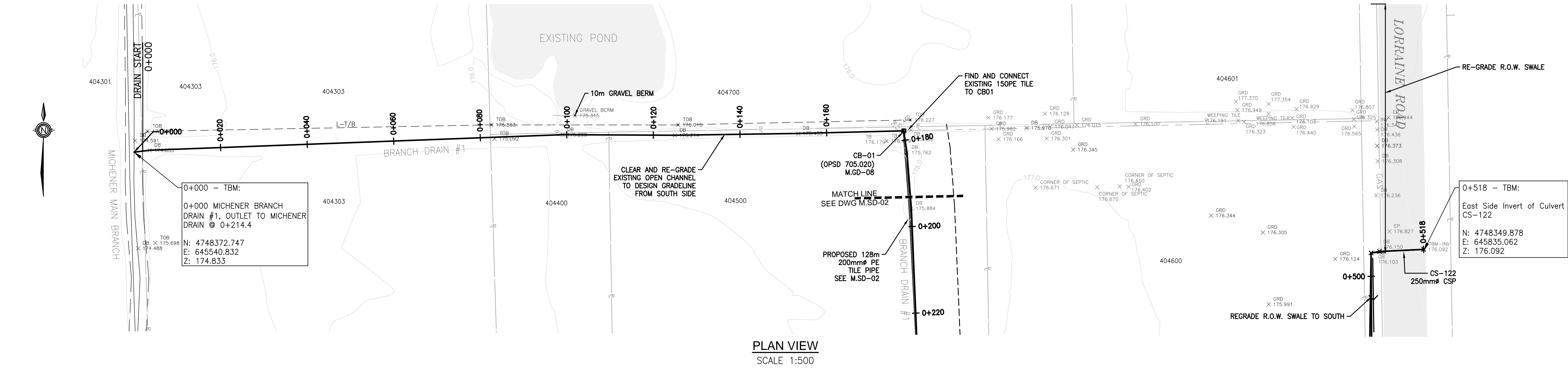
1	ISSUED FOR BASELINE REPORT	MAY 2019
NO.	REVISION DESCRIPTION	DATE

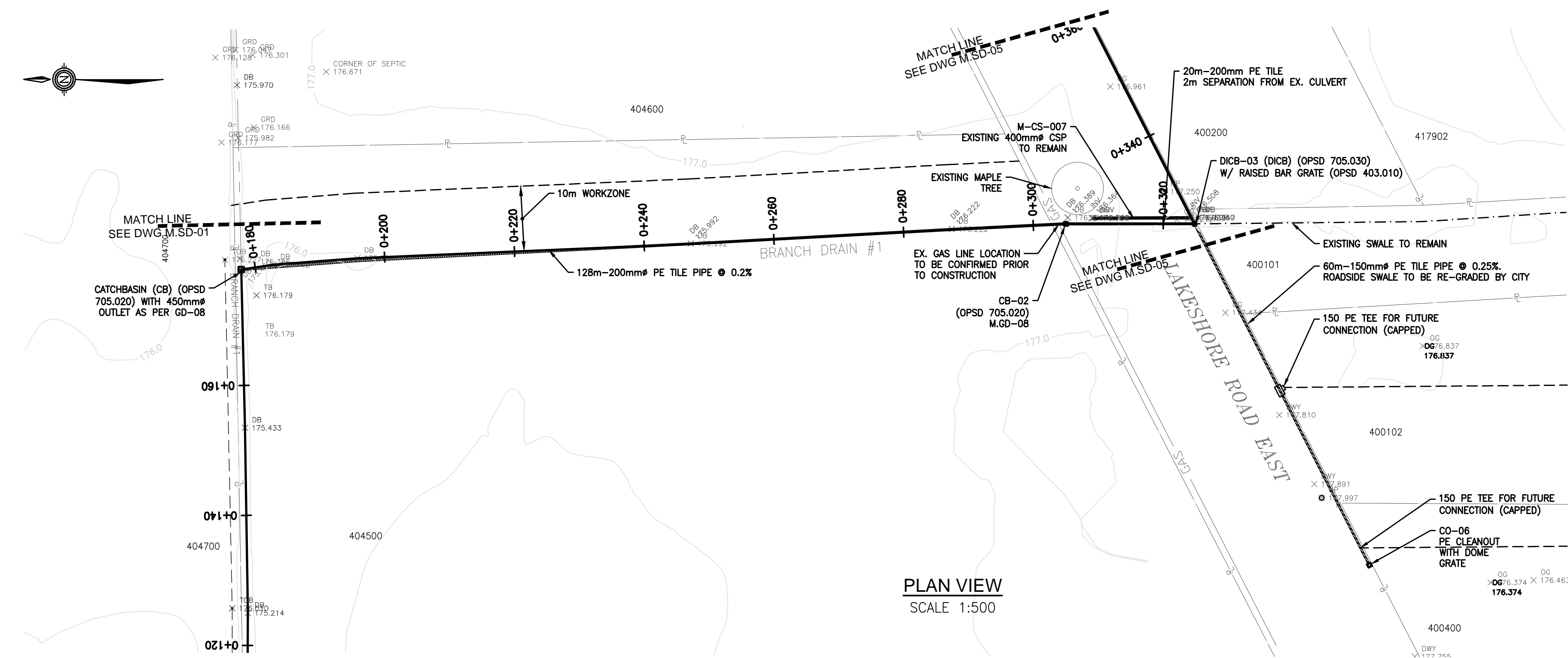
MICHENER MUNICIPAL DRAIN PROFILE

CITY OF
PORT COLBORNE

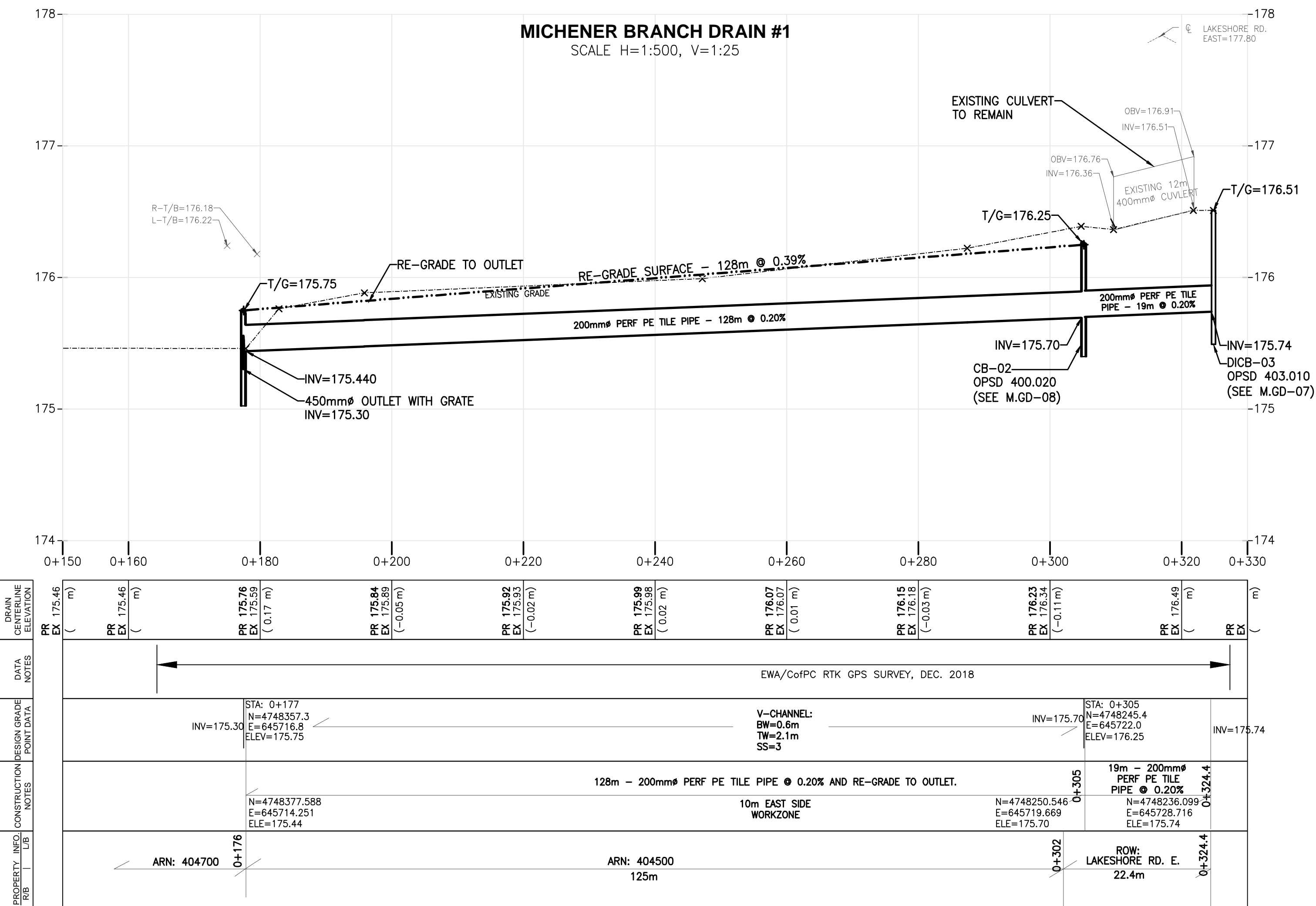
Paul C. Marsh, P.Eng. Principal Engineer
EWA Engineering Inc.
 84 Main Street, Unionville, Ontario
 L3R 2E7
 647.400.2824 **www.ewaeng.com**

DRAWN BY : DAC	APPROVED BY : PCM	PROJECT NO. : —	DRAWING NO. : M.P1
DESIGNED BY : PCM	DATE : 14-Apr-20	SCALE : H=1:2500 V=1:25	





PLAN VIEW
SCALE 1:500



STATION	PROPERTY	INVERT	EXISTING	PROPOSED	REMARKS
0+150	PR	175.46	(m)		
0+160	PR	175.46	(m)		
0+170	PR	175.76	(0.17 m)		
0+180	PR	175.84	(-0.05 m)		
0+190	PR	175.92	(-0.02 m)		
0+200	PR	175.93	(-0.02 m)		
0+210	PR	175.98	(-0.02 m)		
0+220	PR	176.07	(-0.01 m)		
0+230	PR	176.15	(-0.03 m)		
0+240	PR	176.23	(-0.11 m)		
0+250	PR	176.49	(m)		
0+260	PR	176.49	(m)		
0+270	PR	176.49	(m)		
0+280	PR	176.49	(m)		
0+290	PR	176.49	(m)		
0+300	PR	176.49	(m)		
0+310	PR	176.49	(m)		
0+320	PR	176.49	(m)		
0+330	PR	176.49	(m)		

DATA	NOTES
1	EWA/CoIPC RTK GPS SURVEY, DEC. 2018
2	STA: 0+177 N=4748357.3 E=645716.8 ELEV=175.75
3	V-CHANNEL: BW=0.6m TW=2.1m SS=3
4	STA: 0+305 N=4748245.4 E=645722.0 ELEV=176.25
5	128m - 200mm PER PE TILE PIPE @ 0.20% AND RE-GRADE TO OUTLET.
6	10m EAST SIDE WORKZONE
7	19m - 200mm PER PE TILE PIPE @ 0.20%
8	STA: 0+324.4 N=4748236.09 E=645726.716 ELEV=175.74
9	ARN: 404700
10	ARN: 404500
11	ARN: 404500
12	ROW: LAKESHORE RD. E. 22.4m

- NOTES:**
- DIMENSIONS ARE IN METRES UNLESS OTHERWISE NOTED
 - CATCHMENT BOUNDARIES ARE BASED ON THE NPCA DIGITAL ELEVATION MODEL (DEM) 2010
 - SPECIFIC POINTS IN THE SURFACE ARE BASED ON THE FOLLOWING SURVEYS:
 - DRAIN CROSSINGS & SPOT CHANNELS AMEC SURVEY, 2013
 - AS CONSTRUCTED SURVEY BY CoIPC, 2016 STATION 0+000-1+940
 - SUPPLEMENTARY SURVEY BY CoIPC, 2018
 - WEIBE ENGINEERING SURVEY, 2008

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- SPATIAL DATA:**
- DTM DATA FROM NIAGARA PENINSULA CONSERVATION AUTHORITY
 - HORIZONTAL DATUM: UTM NAD83-CSR5 ZONE 17N
 - VERTICAL DATUM: CGVD28-1978
 - ACCURACY: ABSOLUTE HORIZONTAL AND VERTICAL POSITIONAL ACCURACIES OF $\pm 0.5m$

LEGEND	
	EXISTING DITCH BOTTOM (NPCA DEM DATA)
	EXISTING DITCH BOTTOM (SURVEYED)
	HISTORICAL GRADELINE
	PROPOSED DRAIN GRADELINE-EWA, 2018
	LEFT BANK
	RIGHT BANK
	EXISTING DRAIN SECTION
	EXISTING STRUCTURE DETAILS
	ASSUMED EXISTING STRUCTURE DETAILS
	EXISTING DRAIN ELEVATION
	PROPOSED DRAIN CENTERLINE ELEVATION
	PROPOSED DRAIN ELEVATION (WHERE MATCHES EXISTING ELEVATION)
	DATA POINT FROM HISTORICAL DESIGN GRADELINE RIA, 1979

1	ISSUED FOR REPORT	JAN/31/2020
NO.	REVISION DESCRIPTION	DATE



MICHENER MUNICIPAL DRAIN SPECIFIC DETAIL

CITY OF PORT COLBORNE

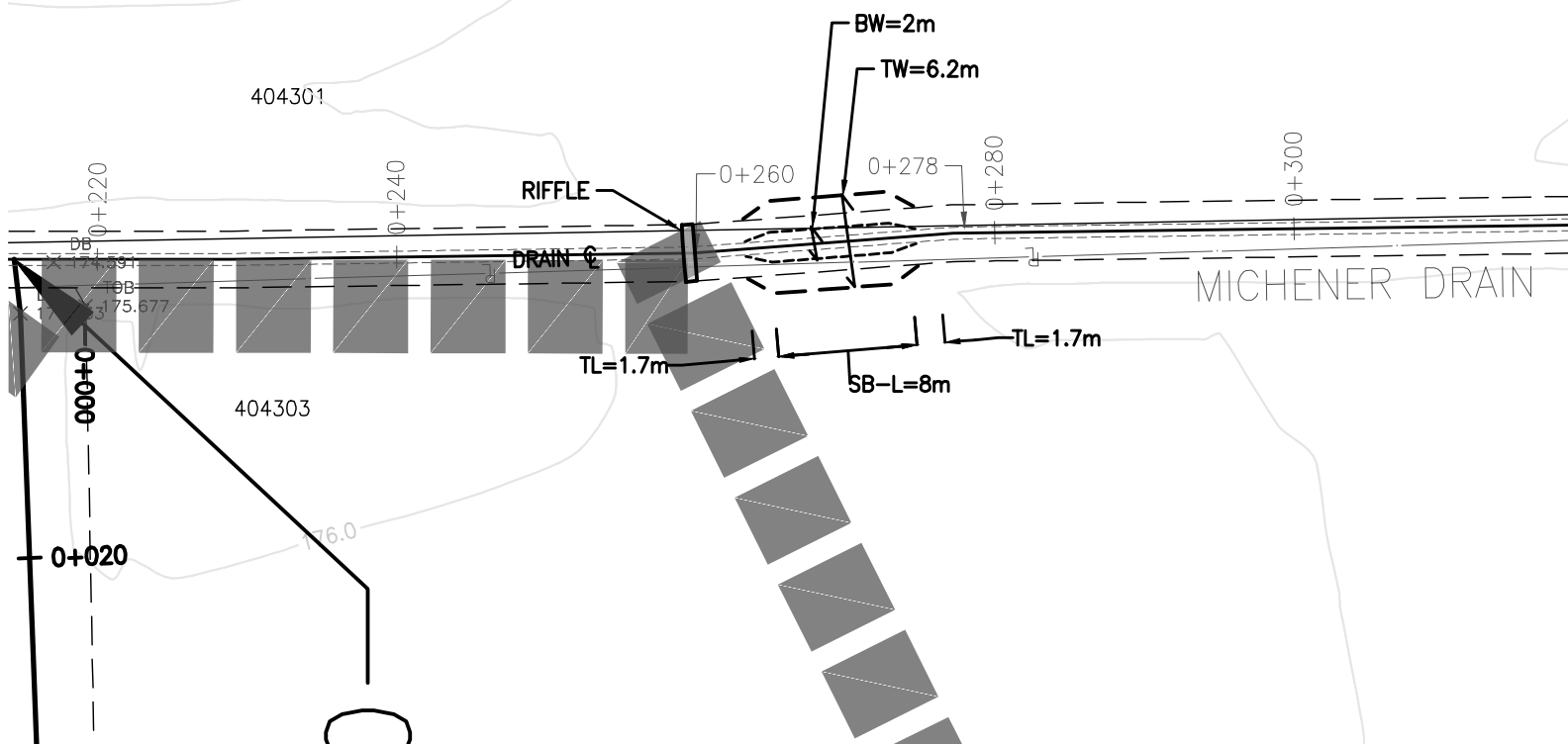
Paul C. Marsh, P.Eng. Principal Engineer

EWA Engineering Inc.

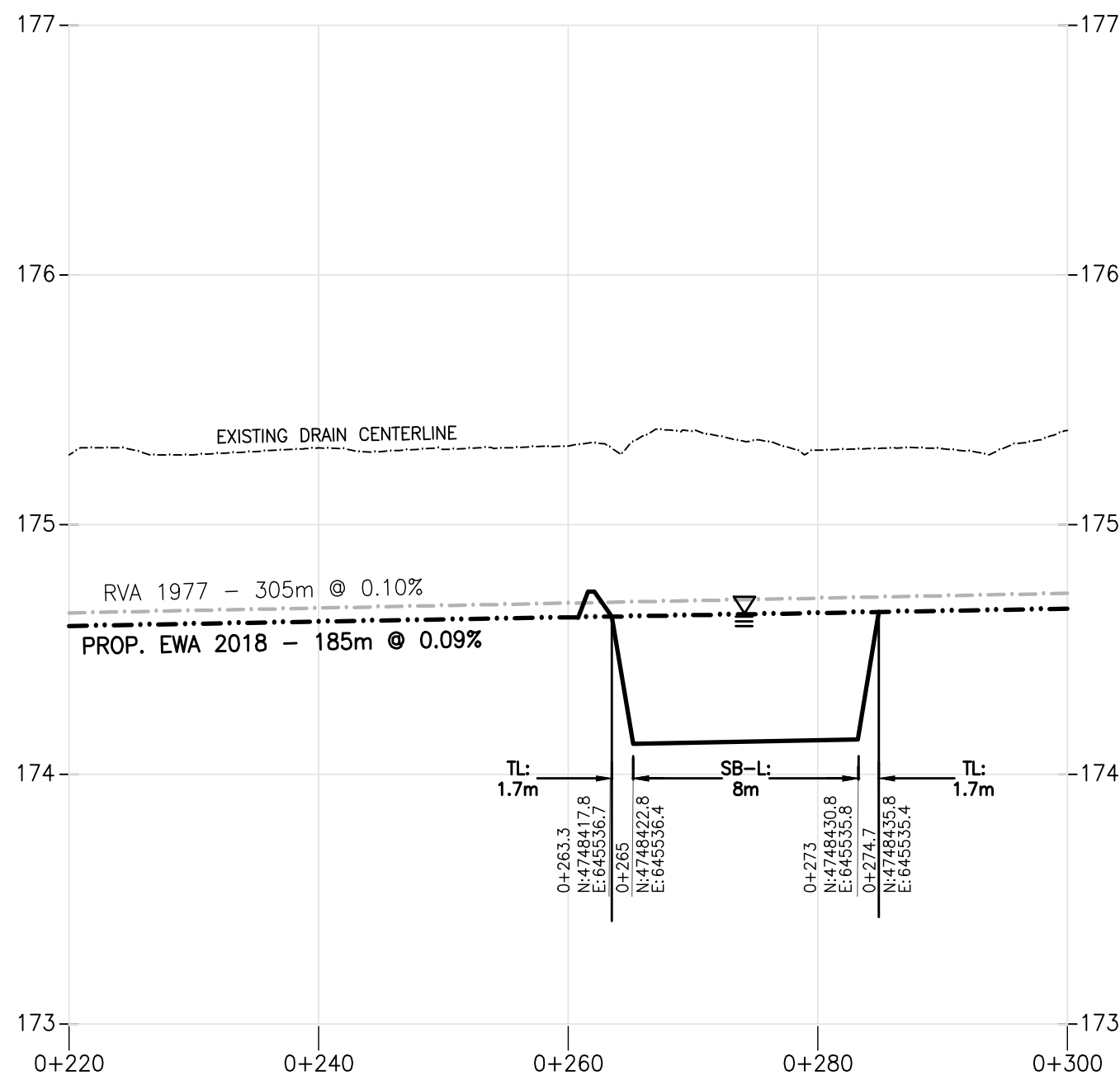
84 Main Street, Unionville, Ontario
L3R 2E7
647.400.2824 www.ewaeng.com

DRAWN BY : DAC	APPROVED BY : PCM	PROJECT NO. : 189399	DRAWING NO. : M.SD-02
DESIGNED BY : PCM	DATE : 14-Apr-20	SCALE : AS SHOWN	

M.SD-03a



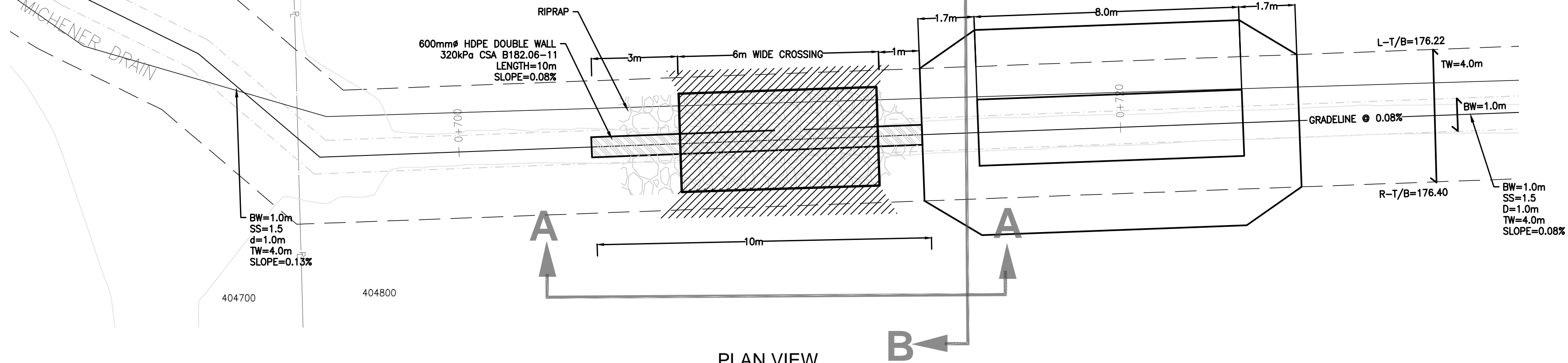
PLAN VIEW
SCALE 1:500



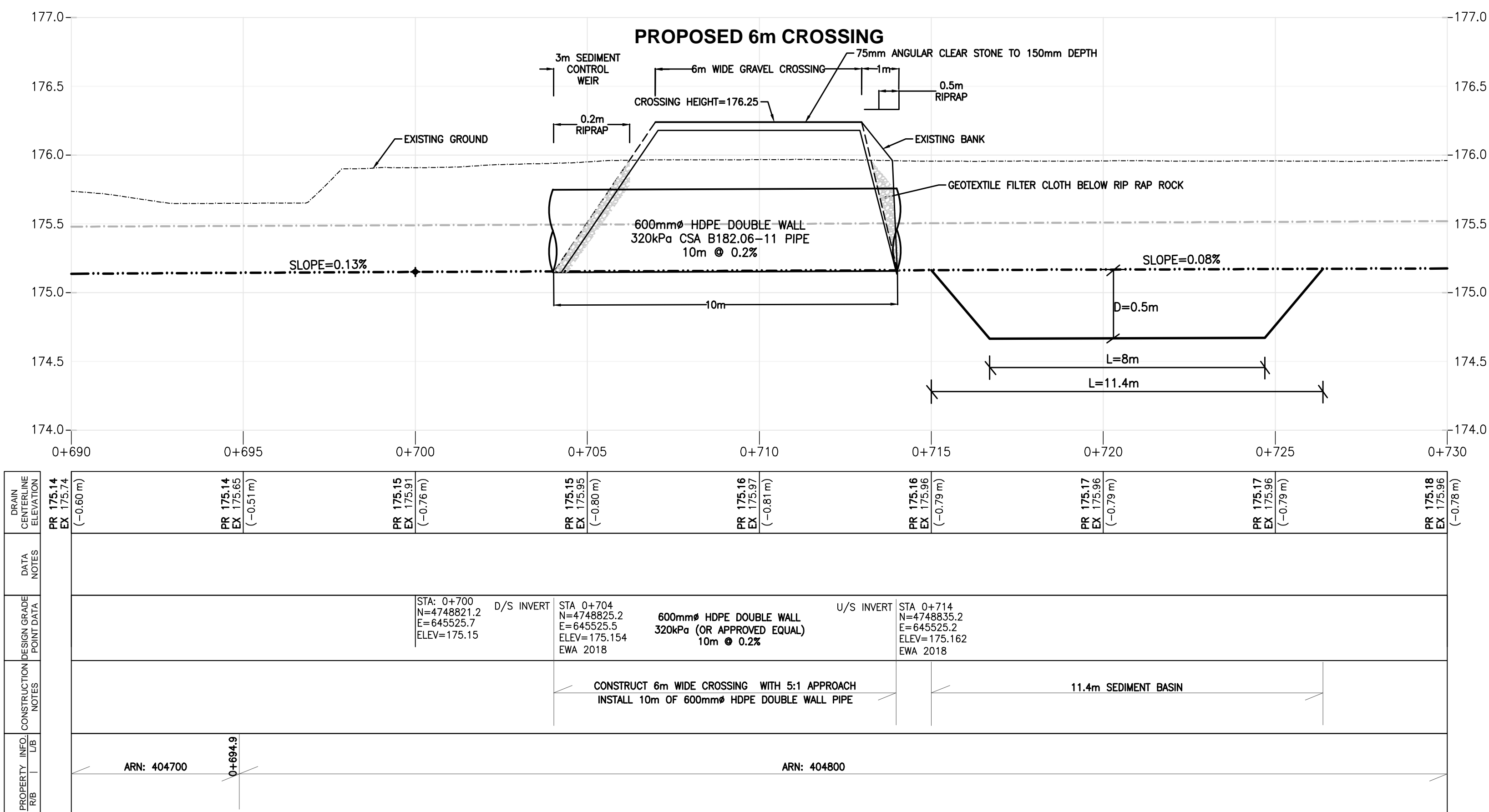
PROFILE VIEW
SCALE H=1:500, V=1:25

PROPERTY	INFO	CONSTRUCTION	DESIGN GRADE	POINT DATA	DATA	NOTES
PR	174.59	EX	175.28	(-0.69m)		
PR	174.61	EX	175.31	(-0.70m)		
PR	174.63	EX	175.33	(-0.69m)		
PR	174.65	EX	175.35	(-0.69m)		
PR	174.66	EX	175.36	(-0.71m)		
STA: 0+274.7 N=4748432.536 E=645535.678 ELE=174.670						
CONSTRUCT SEDIMENT BASIN (GD-10) STA 0+280 TW=6.2m BL=2.0m ADJACENT TO SEDIMENT BASIN SS=1.5 BD=0.3m RH=150mm						
ARN:404301						
ARN:404303						

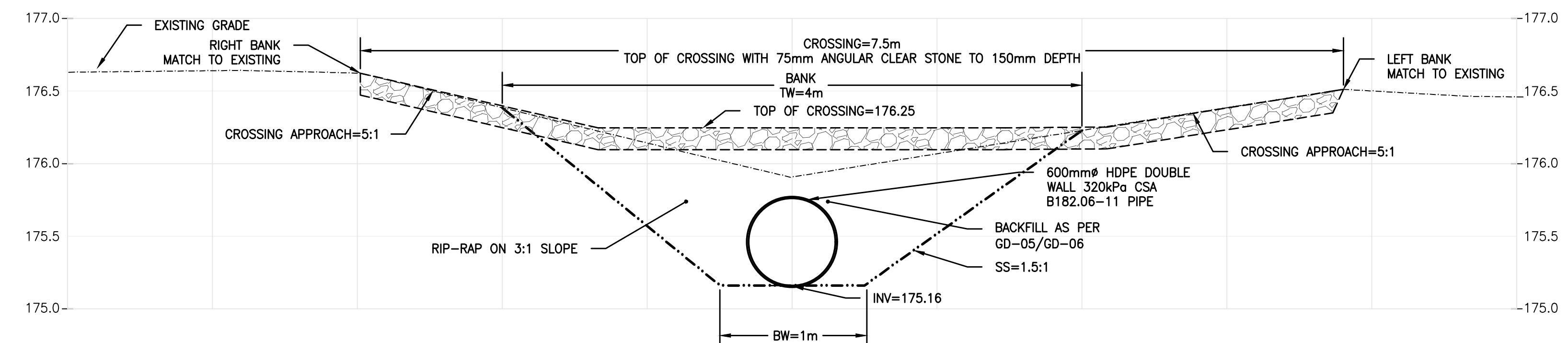
M.SD-03b



PLAN VIEW
SCALE 1:100



SECTION A-A
SCALE H=1:100, V=1:25



SECTION B-B
SCALE 1:25

NOTES:

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 - AS CONSTRUCTED SURVEY BY CoPC, 2016 STATION 0+000-1+940
 - SUPPLEMENTARY SURVEY BY CoPC, 2018
 - WEIBE ENGINEERING SURVEY, 2008

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- ACCURACY: ABSOLUTE HORIZONTAL AND VERTICAL POSITIONAL ACCURACIES OF $\pm 0.5m$

LEGEND

	EXISTING DITCH BOTTOM (NPCA DEM DATA)
	EXISTING DITCH BOTTOM (SURVEYED)
	HISTORICAL GRADELINE
	PROPOSED DRAIN GRADELINE-EWA, 2018
	LEFT BANK
	RIGHT BANK
	EXISTING DRAIN SECTION
	EXISTING STRUCTURE DETAILS
	ASSUMED EXISTING STRUCTURE DETAILS
	EXISTING DRAIN ELEVATION
	PROPOSED DRAIN CENTERLINE ELEVATION
	PROPOSED DRAIN ELEVATION
	DATA POINT FROM HISTORICAL DESIGN GRADELINE

1	ISSUED FOR REPORT	JAN/31/2020
NO.	REVISION DESCRIPTION	DATE

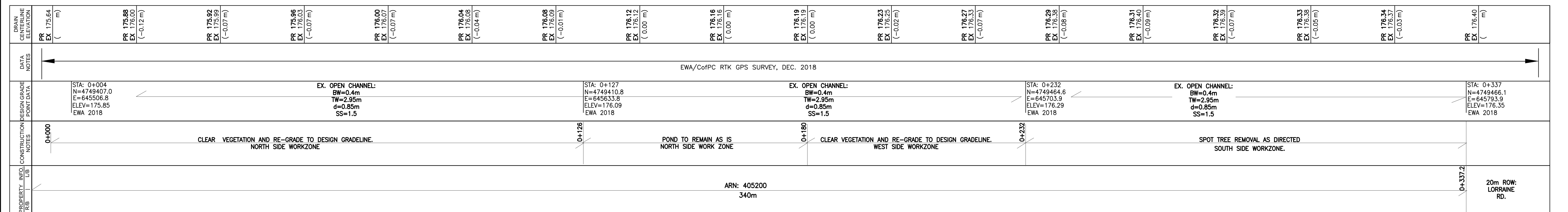


MICHENER MUNICIPAL DRAIN SPECIFIC DETAIL



Paul C. Marsh, P.Eng. Principal Engineer
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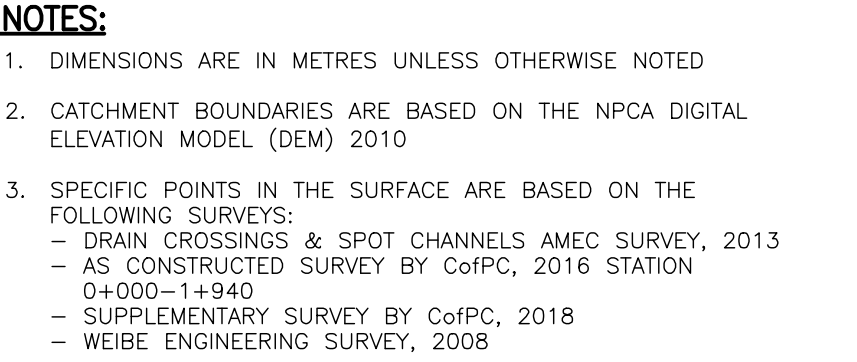
DRAWN BY : DAC	APPROVED BY : PCM	PROJECT NO. : 189399	DRAWING NO. : M.SD-03
DESIGNED BY : PCM	DATE : 14-Apr-20	SCALE : N/A	



LEGEND	
	EXISTING DITCH BOTTOM (NPCA DEM DATA)
	EXISTING DITCH BOTTOM (SURVEYED)
	HISTORICAL GRADELINE
	PROPOSED DRAIN GRADELINE-EWA, 2018
	LEFT BANK
	RIGHT BANK
	EXISTING DRAIN SECTION
	EXISTING STRUCTURE DETAILS
	ASSUMED EXISTING STRUCTURE DETAILS
 OBV=175.00	EXISTING DRAIN ELEVATION
 [175.00 PR.]	PROPOSED DRAIN CENTERLINE ELEVATION
 175.00 EX.	PROPOSED DRAIN ELEVATION (WHERE MATCHES EXISTING ELEVATION)
	DATA POINT FROM HISTORICAL DESIGN GRADELINE RVA, 1979

Professional Engineer Seal for Paul C Marsh, Province of Ontario, License No. 40127, dated May 07, 2020.

DRAWN BY : DAC	APPROVED BY : PCM	PROJECT NO. : 189399	DRAWING NO. : M.SD-04
DESIGNED BY : PCM	DATE : 14-Apr-20	SCALE : AS SHOWN	



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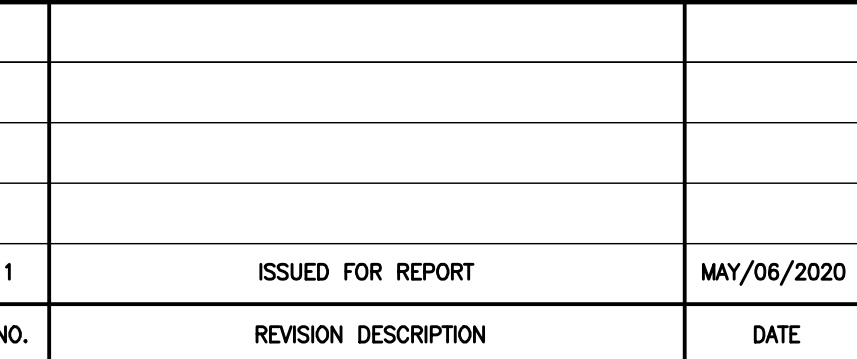
SPATIAL DATA

DTM DATA FROM NIAGARA PENINSULA CONSERVATION AUTHORITY

- HORIZONTAL DATUM: UTM NAD83-CSRS ZONE 17N
- VERTICAL DATUM: CGVD28-1978
- ACCURACY: ABSOLUTE HORIZONTAL AND VERTICAL POSITIONAL ACCURACIES OF $\pm 0.5\text{m}$

LEGEND

	EXISTING DITCH BOTTOM (NPCA DEM DATA)
	EXISTING DITCH BOTTOM (SURVEYED)
	HISTORICAL GRADELINE
	PROPOSED DRAIN GRADELINE-EWA, 2018
	LEFT BANK
	RIGHT BANK
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	EXISTING STRUCTURE DETAILS
	ASSUMED EXISTING STRUCTURE DETAILS
	EXISTING DRAIN ELEVATION
	PROPOSED DRAIN CENTERLINE ELEVATION
	PROPOSED DRAIN ELEVATION (WHERE MATCHES EXISTING ELEVATION)
	DATA POINT FROM HISTORICAL DESIGN GRADE LINE



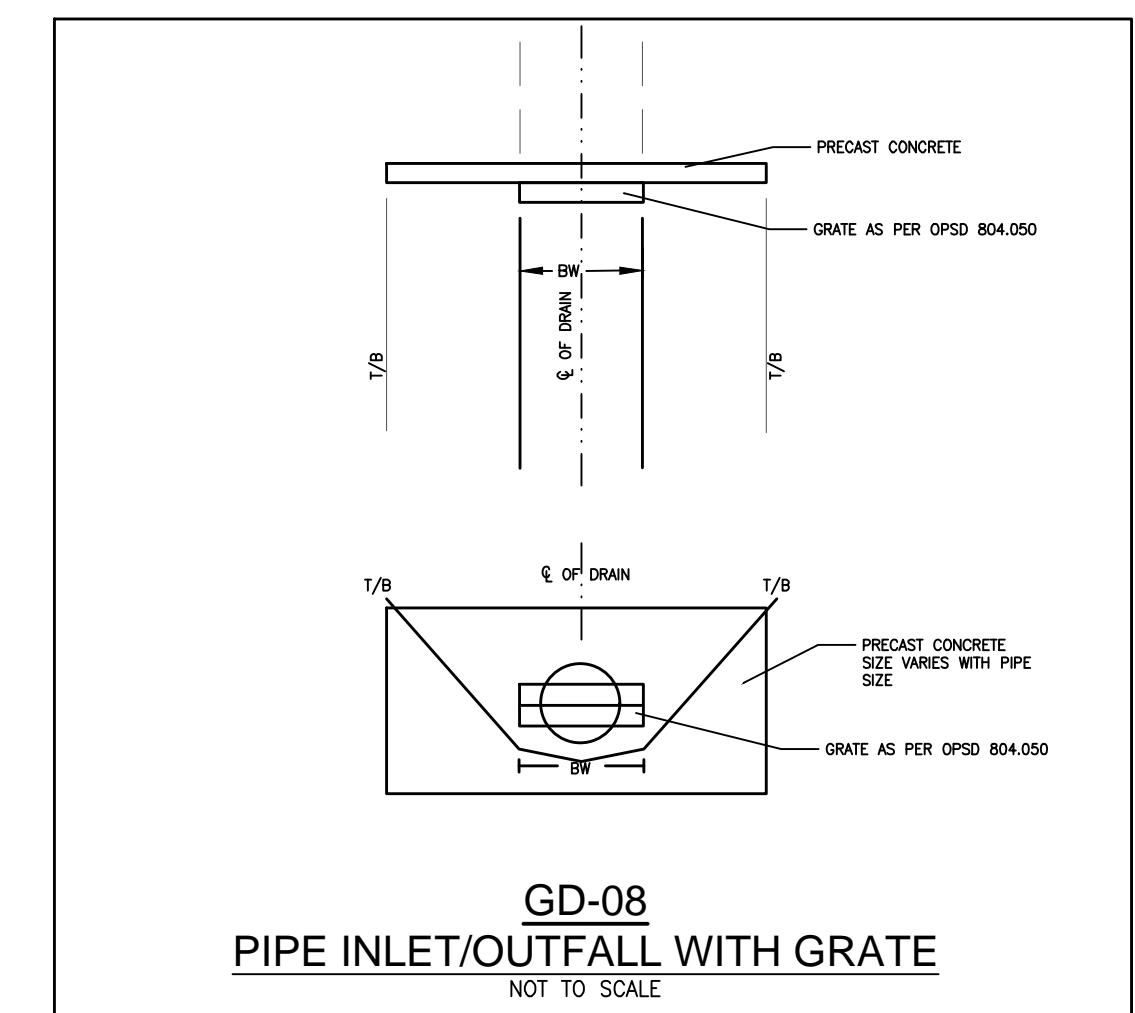
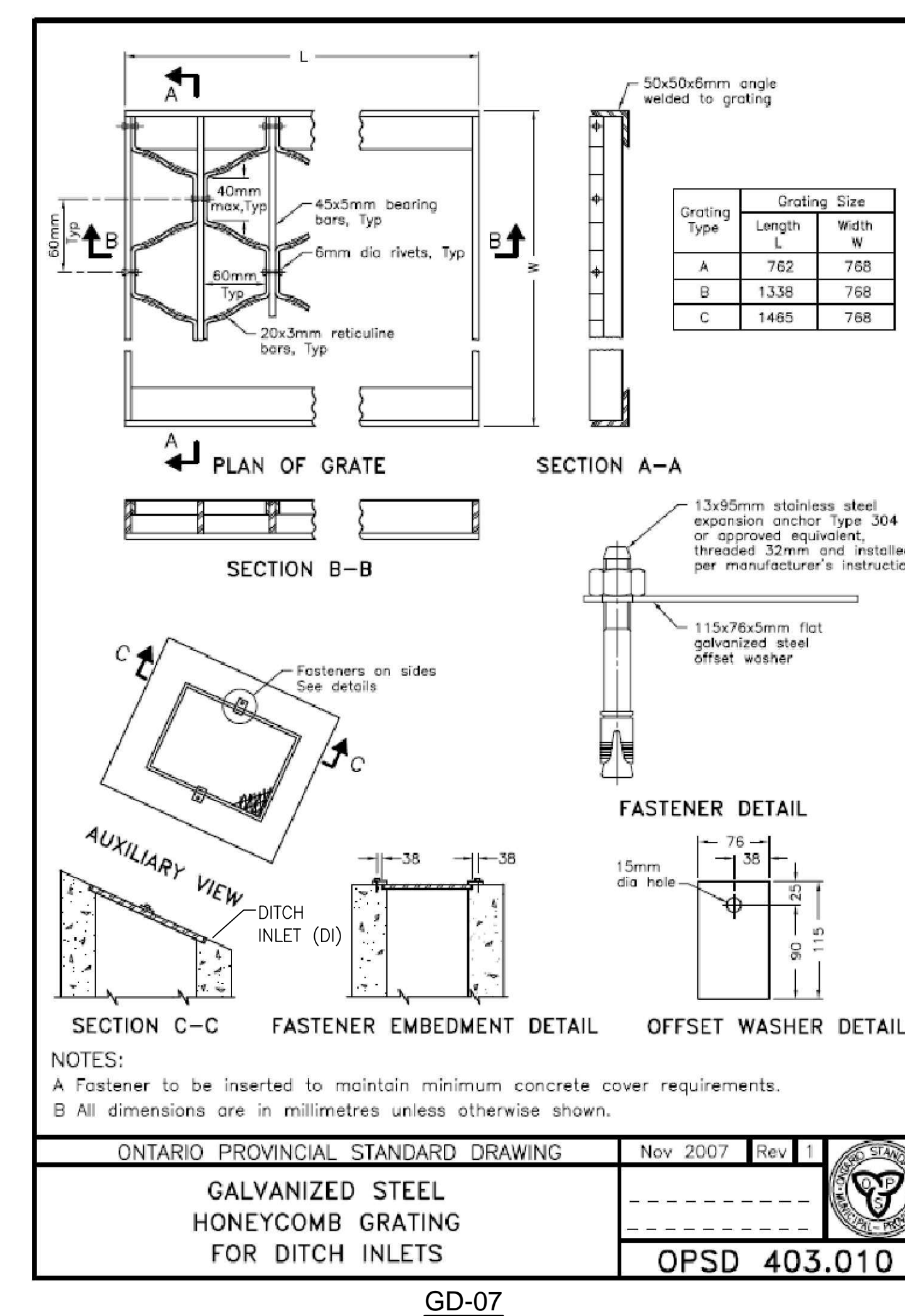
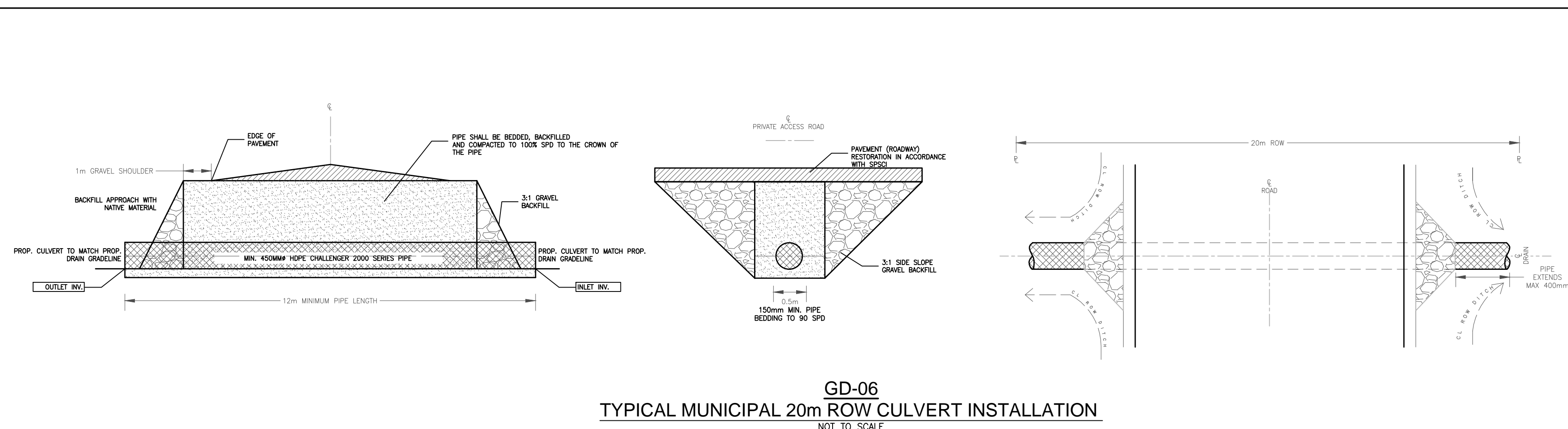
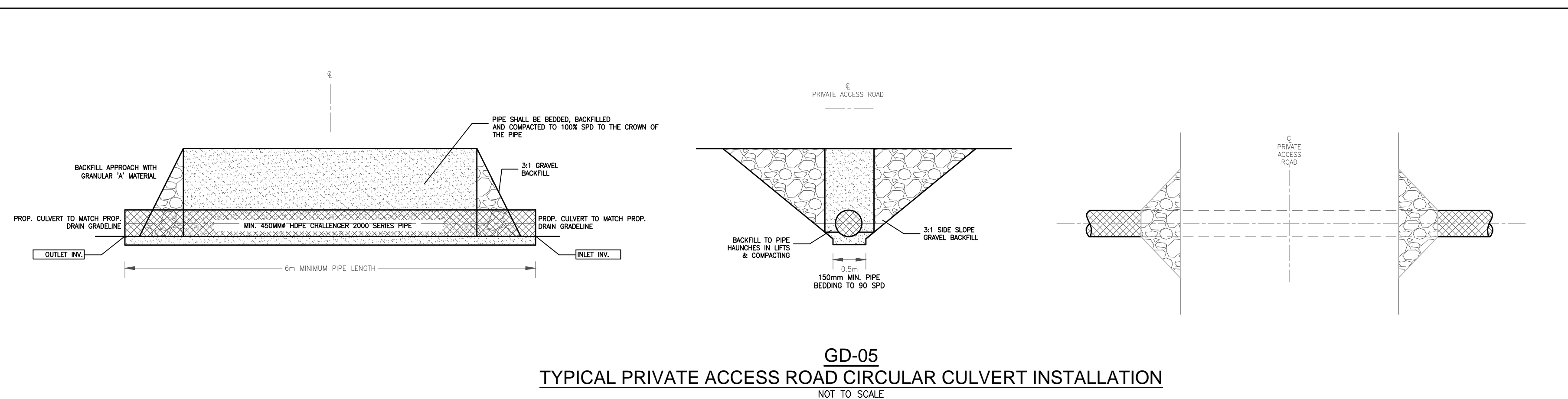
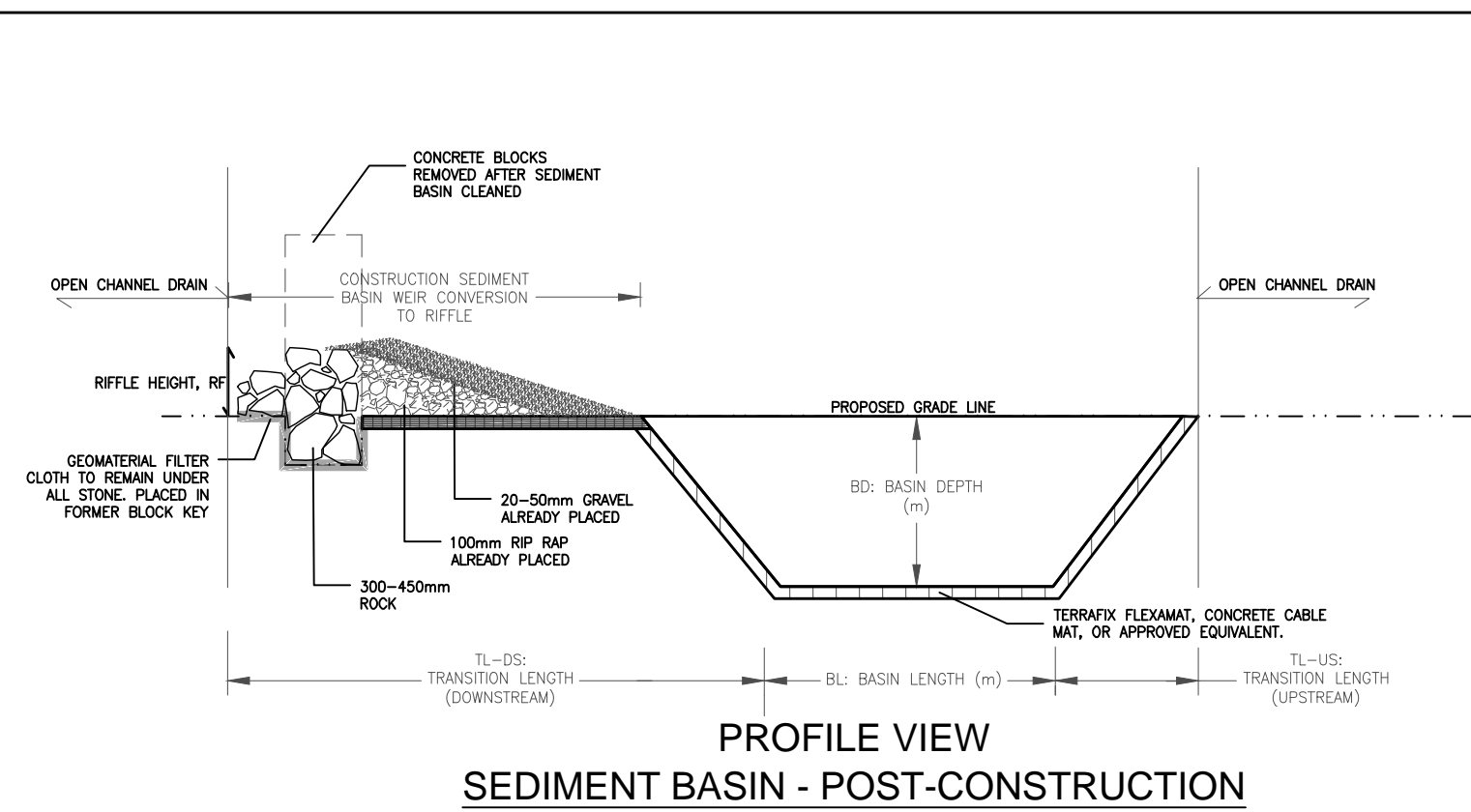
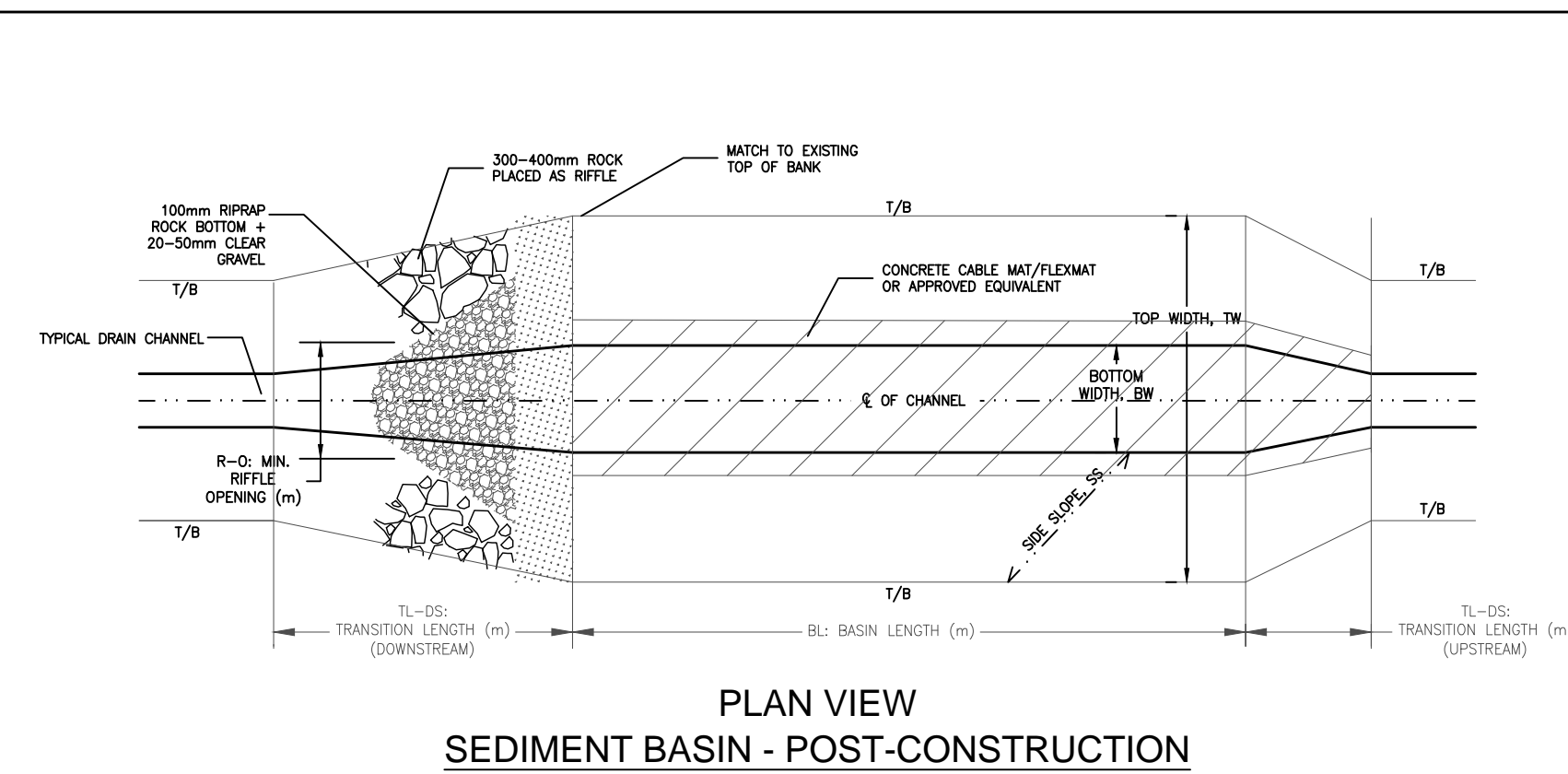
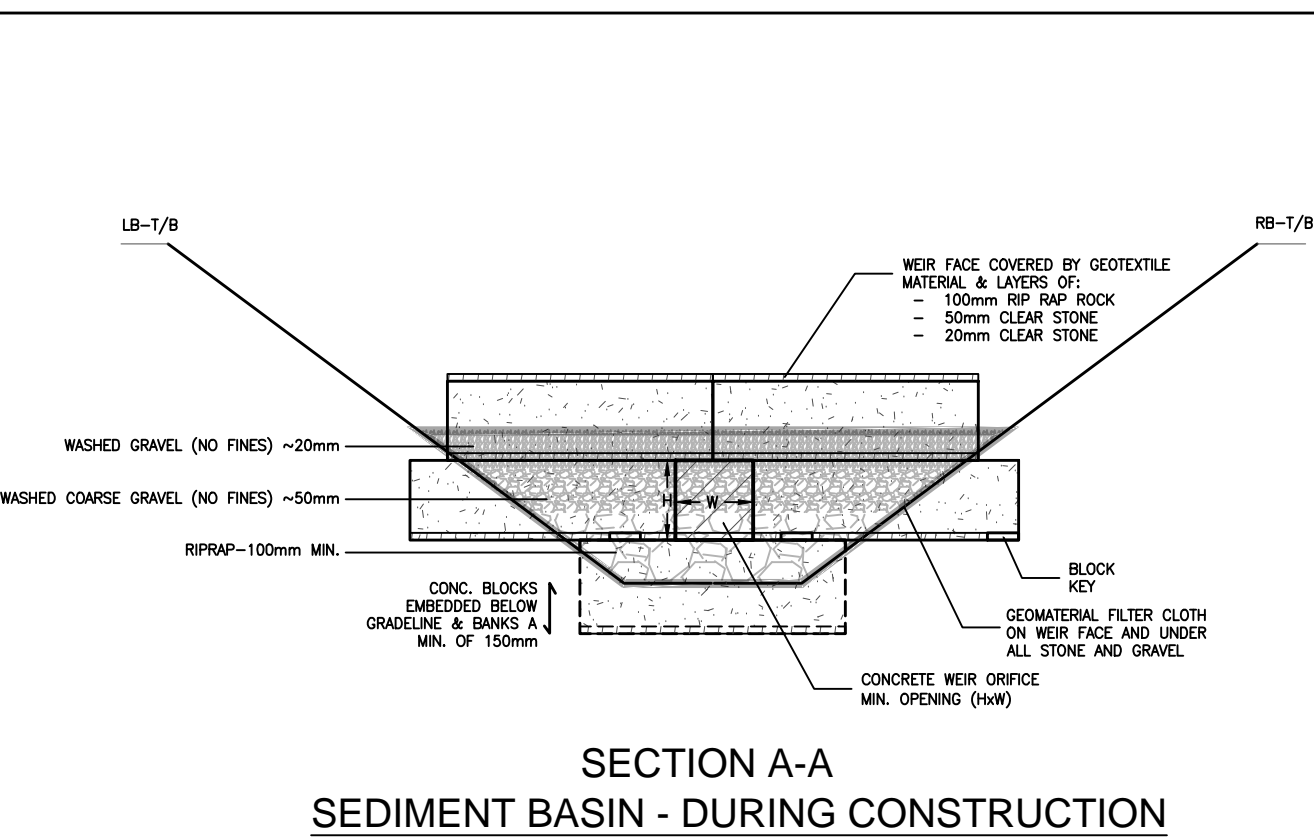
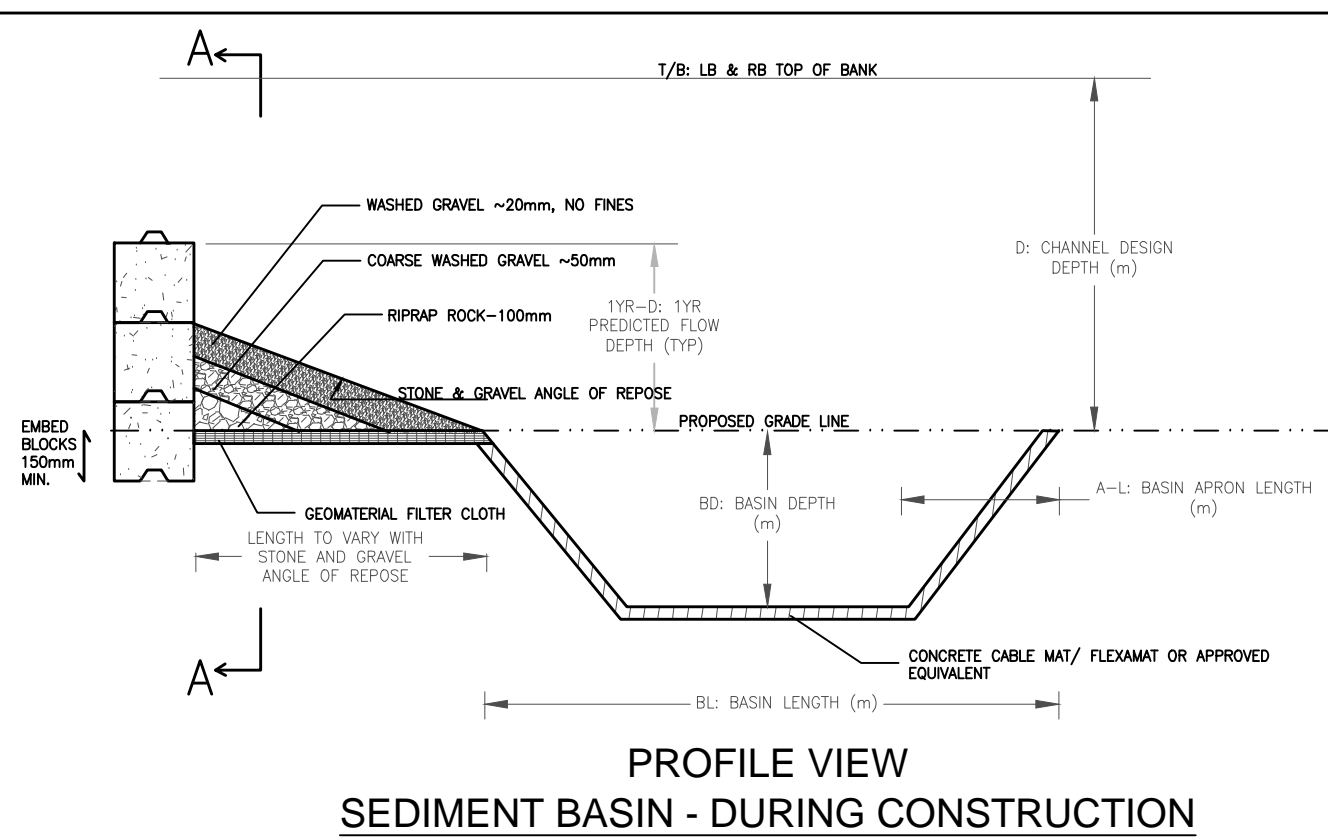
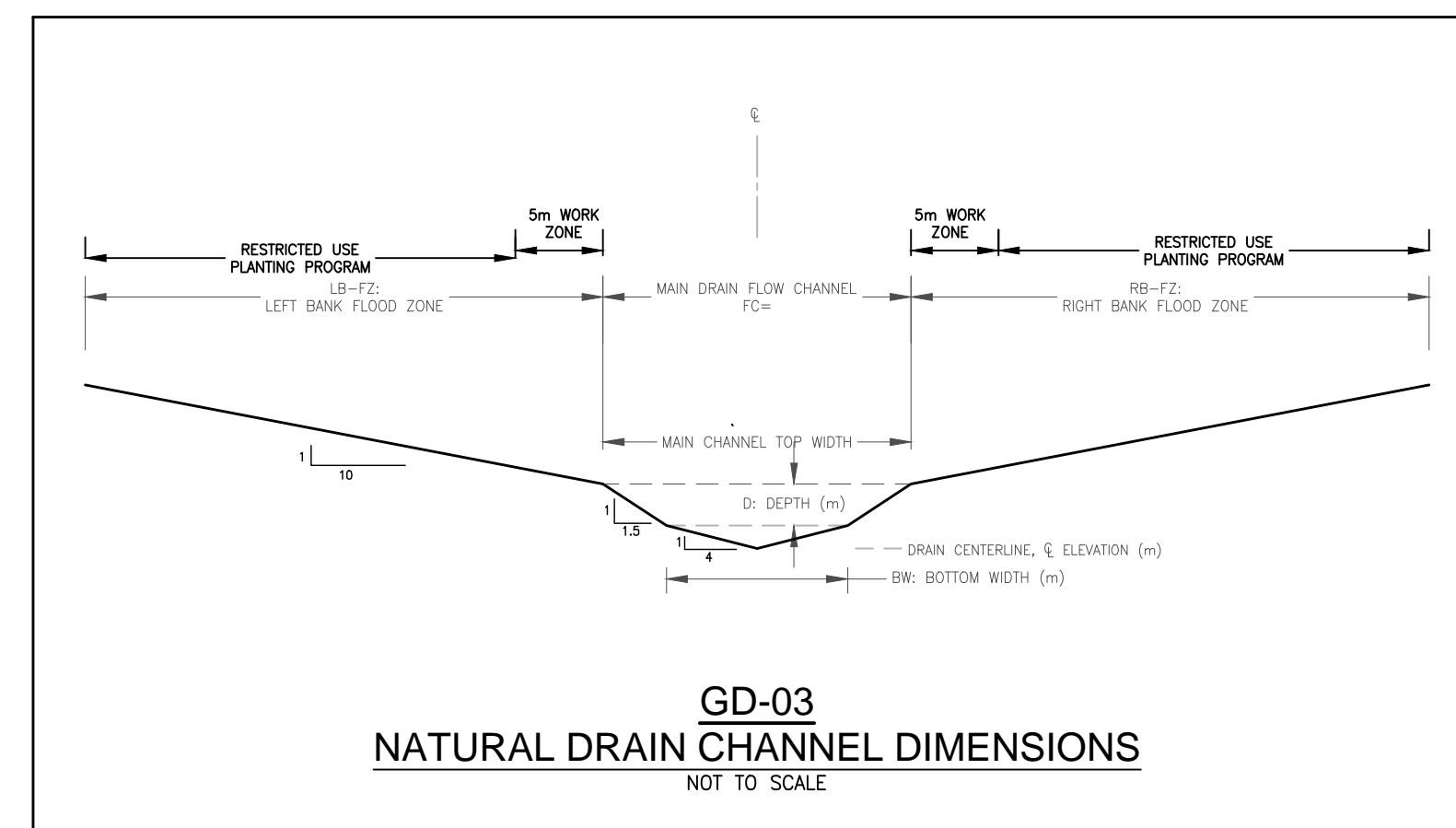
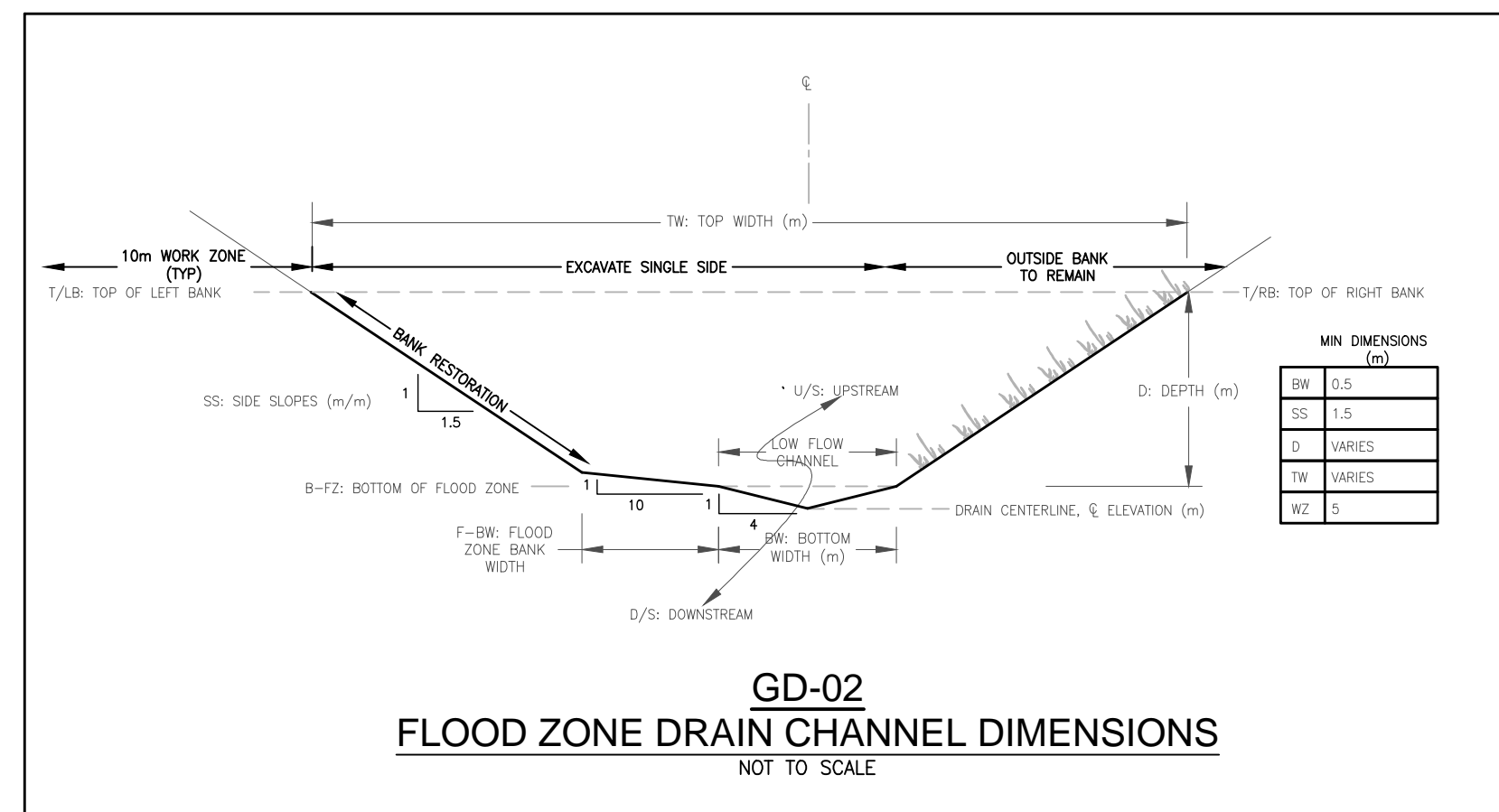
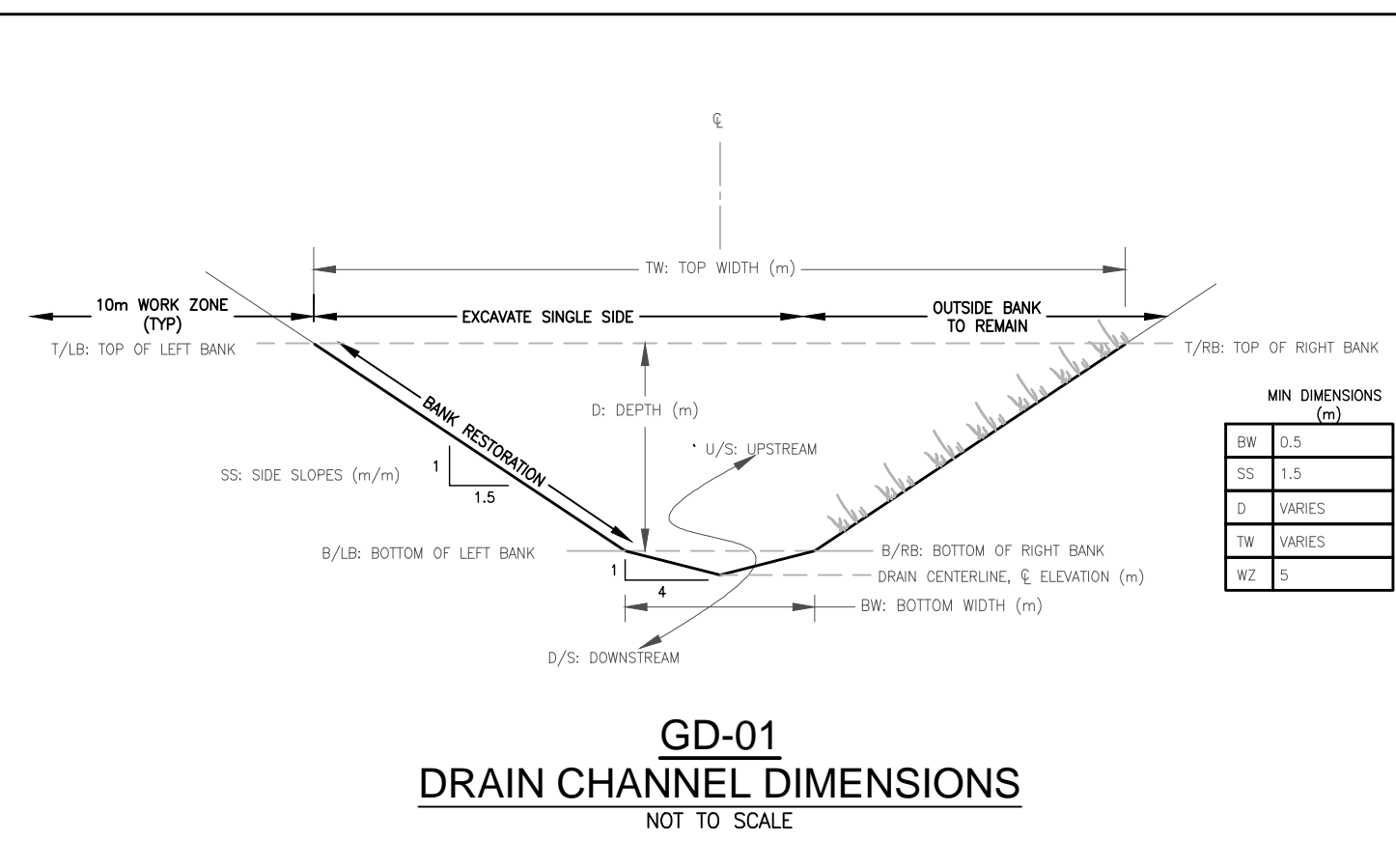
MICHENER
MUNICIPAL DRAIN
SPECIFIC DETAIL





CITY OF
PORT COLBORNE

Paul C. Marsh, P.Eng. Principal Engineer
EWA Engineering Inc.
84 Main Street, Unionville, Ontario
L3R 2E7
647.400.2824 **www.ewaeng.**

DRAWN BY : DAC	APPROVED BY : PCM	PROJECT NO. : 189399	DRAWING NO. : M.SD-05
DESIGNED BY : PCM	DATE : 06-May-20	SCALE : AS SHOWN	



<h1 style="text-align: center;">MICHENER MUNICIPAL DRAIN GENERAL DETAILS</h1>			
		<h2 style="margin: 0;">CITY OF PORT COLBORNE</h2>	
<h2 style="margin: 0;">PORT COLBORNE</h2>			
<p>Paul C. Marsh, P.Eng., Principal Engineer IDWA Engineering Inc. 64 Main Street, Colborne, Ontario L0B 1B7 905.452.2624 www.idwaeng.com</p>			
DRAWN BY : <div style="text-align: center;">DAC</div>	APPROVED BY : <div style="text-align: center;">PCM</div>	PROJECT NO. : <div style="text-align: center;">—</div>	DRAWING NO. : <div style="text-align: center;">M.GD</div>
DESIGNED BY : <div style="text-align: center;">PCM</div>	DATE : <div style="text-align: center;">06-May-20</div>	SCALE : <div style="text-align: center;">N/A</div>	

Appendix B: Specifications

SPECIAL PROVISIONS - MUNICIPAL DRAIN

I N D E X

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A1 ROLES

The Contractor is responsible for the construction site including all approvals required for compliance with applicable legislation not already completed by the City of Port Colborne.

The City of Port Colborne, who is further recognized as The Owner, shall be responsible party for allocation of resources in support of construction where required, such as road occupancy permits during construction.

The Drainage Engineer or the Drainage Superintendent shall supervise construction and the Drainage Engineer, Drainage Superintendent or their representative shall respond to any requests by the Contractor and identify any deficiencies between the Contractor's work and the Design documents.

The Drainage Engineer is the responsible designer and will provide technical direction to the Contractor on an as needed and as requested basis from the Drainage Superintendent or their representative.

A2 ENVIRONMENTAL CONDITIONS AND COMPLIANCE

The Contractor is wholly responsible for the site environmental conditions, compliance with applicable approvals and existing legislation. The Owner will facilitate environmental approvals, but the Contractor shall control the site and be the responsible party for all construction activities.

General requirements to be fulfilled by Contractor:

- a) Department of Fisheries and Oceans, DFO.
Requirements to protect Fish and Fish habitat.
- b) Endangered Species Act, 2007 ONTARIO REGULATION 230/08
<https://www.ontario.ca/page/species-risk>
- c) Ontario Water Resources Act, R.S.O. 1990, c. O.40
- d) On-Site and Excess Soil Management, 2019 ONTARIO REGULATION 406/19 Environmental Protection Act
- e) O. Reg. 675/98: Classification and Exemption of Spills and Reporting of Discharges, Environmental Protection Act, R.S.O. 1990

Any other legislation applicable to the jurisdiction of the works.

A3 CONSTRUCTION LAYOUT

Conditions stipulated in the Niagara Peninsula Standard Contract Document also apply. Failure to comply with these conditions will result in a reduction in payment to this item.

a) Stakes

Contractor is responsible for setting any layout, alignment or grade control stakes required for construction. A Stake shall be placed to mark every cross-section grade and a second stake shall be placed to mark the limits of the Working Zone. Work Zone Stake shall be 4' wooden stake painted red at the top of the stake. Grade stake shall be placed at the Work Zone Top of Bank. X-Section stakes shall be placed at a maximum spacing of 25m. A recommended spacing shall coincide with the Profile drawings. Prior to the start of Construction, the Contractor will stake and identify the difference between the existing grade and the design grade. The Drainage Engineer shall review the stakes and the measurement of the soil to be removed. Post Construction, the Contractor shall remove all stakes.

b) Project Signage

The Contractor is responsible for the installation and removal of all construction signage and is responsible for daily maintenance of all signage throughout the contract.

A5 INSTALL AND MAINTAIN SEDIMENT CONTROL DEVICES

In addition to the conditions stipulated in the Niagara Peninsula Standard Contract Document and OPSS 577, the following shall also apply:

a) SILT FENCE

Silt fence is to be placed prior to disturbing soil adjacent to the drain that could be carried by runoff into the drain. This excludes the area of the drain where The Contractor is working to re-establish Drain grade and cross-section. It includes areas adjacent to the drain impacted by clearing and grubbing for work access.(missing is a description of where a silt fence is to be placed. How frequently across the drain.)

Silt fence shall be installed in accordance with OPSD 219.190 except that the minimum height above the invert of the drain shall be 500 mm. Silt fence materials shall be in accordance with OPSS 577.05.02.02 for geotextile and OPSS 577.05.03 for stakes. Stakes shall be 1.5 m minimum height.

The silt fence shall remain in place for the duration of the section that the Contractor is working and the Contractor shall make every effort to maintain it throughout the project. The Contractor shall request Approval from the Engineer or the Drainage Superintendent for the removal of the silt fence once each section of the drain is complete. Prior to the removal of the silt fence, the accumulated silt shall be removed and leveled adjacent to the drain in accordance with the disposal of excavated material section.

b) SEDIMENT BASINS

Sediment basins have been provided along the length of the drain in an effort to minimize the transport of sediment. The Contractor shall construct the sediment basins in accordance with the construction drawings in the locations indicated. Relocation of sediment basins can only be undertaken upon approval of the Engineer.

Michener Drain

The Sediment basin is to be constructed prior to the upstream work and shall be monitored during construction for sediment accumulation and sediment removed if the basin has more than 50% of the 0.5m depth occupied with sediment. Once the upstream work is complete, the Sediment basin shall be converted from Construction to Final as per the Design Detail Drawings. Sediment accumulated during construction shall be removed and disposed of in the manner directed by the Contract.

A5 PAYMENT; For progress payment, fifty (50) percent of the lump sum price will be paid upon installation with the balance to be paid with the final payment.

A6 ACCESS & NOTICE

The City of Port Colborne's Drainage Superintendent or designate shall provide affected landowners with notice of the commencement of construction.

It will be the Contractor's responsibility to inform the various businesses and residences of daily construction impacts in order to reduce/eliminate any problems with parked vehicles that may interfere with their operations. Ingress & egress to the abutting businesses and residences must be maintained at all times.

The Contractor shall advise the Police Department, Fire Department and Niagara Emergency Medical Service on a daily basis, with current status of the construction as it pertains to the passage of traffic within the contract limits.

The Contractor will co-ordinate with local transit to ensure minimum interruption to bus schedules. Transit, school buses and garbage and recycling service vehicles will be given priority to maintain their schedule.

The Contractor shall also maintain/provide existing pedestrian access at all times to the businesses and residents during all phases of construction in an acceptable manner.

A6 PAYMENT; Payment as a lump sum bid for this item shall be full compensation for all labour, equipment and materials necessary to meet the above requirements. Fifty (50) percent of the lump sum price will be paid on the first payment certificate. The balance will be prorated over the remainder of the working period.

B1 EARTH EXCAVATION

Work under this item shall include the supply of all labour, equipment and materials required for ditch excavation or any other type of excavation or earth work as outlined on the Contract Drawings. Ditch work involves clearing, excavation, leveling, and seeding as required. Specifications and information on the Contract Drawings shall take precedence over the standard specifications outlined below. The specifications below shall take precedence over the Niagara Peninsula Standard Contract Document Special Provisions B2.

B2 CONSTRUCTION

a) Vegetation Removal

All trees, brush, fallen timber and debris shall be moved from the ditch cross-section and to such a distance on each side to eliminate any interference with the spreading of the spoil. The roots shall be left in the banks if no bank excavation is required as part of the new channel excavation. In wooded or heavily overgrown areas all cleared material may be pushed into piles or rows along the edge of the cleared path and away from leveled spoil. All dead trees along either side of the drain that may impede the performance of the drain if allowed to remain and fall into the ditch, shall be removed prior to excavation and put in piles, unless directed otherwise by the Engineer.

Any tree removed will be offered as wood to the property owner in the form of logs from the trunk where they lay and to be moved from the site by the owner at their expense. Tree tops shall be cut and limbs stacked as piles adjacent to the drain and within the work zone.

b) Excavation

The bottom width and the side slopes of the ditch shall be as shown on the profile(s) and/or cross-sections on the Contract Drawings. Side slopes are normally one and one-half metre horizontal to one metre vertical (1.5:1) unless otherwise noted on the Contract Drawings. If a bottom width is not specified then any excavation required shall be from the bottom of the ditch without disturbing the bank slopes subject to the clearing of brush required as described in a).

c) Profile

The profile(s) on the Contract Drawings show the depth and grade for the drain improvements. The description and elevation of benchmarks that were established during the survey are shown on the profile(s) in the location for each benchmark.

d) Line

The drain shall follow the course of the existing channel and/or shall be constructed in a straight line as outlined on the Contract Drawings. A uniform grade shall be maintained in accordance with the profile(s). A variation of one hundred millimeters (100mm) above the required grade will require the Contractor to remedy the grade to that given on the profile. The Contractor may be required to backfill any portion of the ditch that is excavated more than two hundred millimeters (200mm) below the required grade. All curves shall be made with a minimum radius of fifteen metres (15m).

e) Excavated Material

Excavated material (spoil) shall be deposited on either or both sides of the drain as directed on the Contract Drawings. Spoil upon excavation shall be placed a minimum one (1) metre back from the top of the bank, either existing or new. No excavated material shall be placed in tributary drains, depressions, or low areas, which direct or channel water into the ditch so that no water will be trapped behind the spoil bank. The excavated material shall be placed and leveled to a maximum depth of three hundred

millimeters (300mm); unless otherwise instructed. The edge of the spoil bank away from the ditch shall be feathered down to existing ground. The edge of the spoil bank nearest the ditch shall have a maximum slope of 2:1. The material shall be leveled such that it may be cultivated with ordinary equipment without causing undue hardship on farm machinery and farm personnel. Wherever clearing is necessary prior to leveling, the Contractor shall remove all stumps unless the Contract Drawings specify that stumps can be covered with the leveled spoil. No excavated material shall cover any logs, brush or rubbish of any kind. Large stones or boulders in the leveled spoil that are heavier than fifteen kilograms (15kg or approximately 300mm in size roughly referred to as man stone or the size of a stone that a single person can carry.) shall be moved to the edge of the leveled spoil nearest to the ditch but in general no closer than one metre (1) to the top of bank.

Where it is necessary to straighten any unnecessary bends or irregularities in the alignment of the ditch or to relocate any portion of an existing ditch, the excavation from the new cut shall be used for backfilling the original ditch. Regardless of the distance between the new ditch and old ditch, no extra compensation will be allowed for this work. If the Contractor obtains written permission from an affected landowner stating that the owner does not wish the spoil to be leveled and such is approved by the Engineer, the Engineer may release the Contractor from the obligation to level the spoil. If spoil is not leveled that was to be leveled as part of the Contract, the Engineer shall determine the credit to be applied to the Contractor's payment. No additional compensation is provided to the owner if the spoil is not leveled.

If the affected landowner requests that the spoil be removed from the site instead of being spread adjacent to the drain within the work zone or that the grading requirement is to a higher standard than suitable for agricultural cultivation, then the Contractor shall provide trucking of the spoil including disposal at a suitable site or additional grading and shall provide the Drainage Superintendent with the specific costs for each landowner who requests such work. The Engineer shall assess the cost of the trucking of spoil to the landowner making such request.

The Engineer may require the Contractor to obtain written statements from any or all of the landowners affected by the leveling of the spoil. A written statement from the owners indicating their complete satisfaction with the leveling of the spoil is sufficient to comply with this specification. The final decision, with respect to leveling of the spoil, shall be made by the Engineer.

f) Excavation Through Woodlots

The Contractor shall minimize disturbance through woodlots by reducing the limit of excavation to the bottom width of the drain and a minimum side slopes. The drain shall be routed around existing trees at the direction of the Drainage Superintendent or where requested by the Engineer.

Prior to performing work through a woodlot, the Contractor in coordination with the Drainage Superintendent shall mark all trees for preservation or removal within the Drain or Workzone. This mark will consist of a physical identification that will be easily

understood by the landowner and consist of either colour ribbons or specific paint markings (green to keep, red mark of an 'X' for removal).

g) Excavation at Bridge and Culvert Sites

The Contractor shall excavate or clean through all bridges and culverts to match the grade line and the downstream channel cross-section. Bridges that span from bank to bank may be carefully removed to permit excavation below the bridge and then replaced to original condition. Permanent bridges must be left intact. All necessary care and precautions shall be taken to protect the structure. The Contractor shall notify the Engineer before completing excavation in the area of a bridge or culvert if the excavation will expose the footings or otherwise cause bridge instability.

Where the invert of any pipe culvert is above the grade line, the Contractor will be required to remove the culvert, clean and relay it, so that the invert of the culvert is one hundred and fifty millimetres (150mm) below the grade for the ditch bottom at this location.

h) Obstructions

In all cases, the Contractor shall ensure that the finished drain is clear of obstructions to flow. The contractor will ensure that trunks are cut flush and that any debris or snags are removed as part of the bid price.

i) Fences and private furniture or equipment

The contractor will use the identified work zone for access and shall restore any fences to an equivalent or better condition than before construction. Where possible the Contractor shall preserve existing fences, private equipment and furniture in place but where it must be moved, the Contractor shall in all cases restore to a like or better condition than existed before construction.

j) Tile Outlets

The location of all existing tile outlets may not be shown on the profile for the drain. The Contractor shall contact each owner and ensure that all tile outlets are marked prior to commencing excavation on the owner's property. If a marked tile outlet is damaged during, or altered due to construction, the Contractor shall repair or replace the damaged or altered outlet as part of the Contract. If an existing outlet pipe does require replacement the Contractor shall confirm the replacement outlet pipe with the Engineer. All tile outlets identified are considered part of the bid work.

Additional payment will be allowed for the repair or replacement of any unmarked tile outlets encountered during excavation. Where stone or concrete riprap protection exists at any existing tile outlet such protection shall be removed and replaced as necessary to protect the outlet after reconstruction of the channel.

If any outlet becomes plugged as a result of construction, the Contractor shall be obligated to free such outlet of any impediments. Where any damage results to tile

leading to and upstream of the outlet, as a consequence of such construction, the Engineer may direct the Contractor to repair such tile and shall determine a fair compensation to be paid to the Contractor for performing the work.

B3 INSTALLATION OF NEW CULVERT

Work under this item shall include the supply of all labour, equipment and materials required for supply and installation of culverts as outlined on the Contract Drawings. The Niagara Peninsula Standard Contract Document Special Provision B7 shall apply but the specifications and information on the Contract Drawings shall take precedence over Special Provision B7.

Payment shall be as per Plan Quantity.

The size and material for any new ditch crossings shall be as specified on the Contract Drawings. Any crossings assembled on-site shall be assembled in accordance with the manufacturer's specifications for on-site assembly.

Where a new crossing replaces an existing crossing the following shall apply:

If directed on the drawings that the existing crossing is to be salvaged for the owner the Contractor shall carefully remove the existing crossing and leave along the ditch or haul to a location as specified on the Drawings.

If the existing crossing is not to be saved then the Contractor shall remove and dispose of the existing crossing. Disposal by burying on-site is not permitted.

All new pipe crossings shall be installed a minimum of 100mm below design grade (not as-constructed grade) or at the invert elevations as specified on the Drawings. If the ditch is over excavated greater than 200mm the Contractor shall confirm with the Engineer the elevations for installation of the new pipe crossing.

When an existing crossing is being replaced the contractor shall save all granular and riprap. New crossings can be backfilled with compacted on-site native material that is free of large rocks or stones. Contractor responsible for any damage to a culvert pipe as a result of rocks or stones in the backfill.

All new crossings shall have a minimum 6m laneway width and end slopes shall be at 1:1 slope or flatter. Finished crossing elevation shall provide a minimum of 300mm cover. Finished crossing surface shall be a minimum 150mm depth of Granular A for the minimum 6m width and extending from top of bank to top of bank using salvaged granular or imported granular as required.

Installation of private crossings during construction must be approved by the Engineer before the culvert is installed.

Where riprap protection is called for at either or both ends of a new culvert, such riprap shall be in accordance with Special Provision B4.

Payment will be based on plan quantity.

Riprap to be adequately keyed in along the bottom of the slope. Riprap to extend to top of pipe or as directed on the Drawings. No riprap is required in the ditch bottom on the upstream side of a crossing. If riprap is required in the ditch bottom on the downstream side of a crossing it shall be specified on the Drawings. Any new end face slope not protected by riprap shall be seeded as per specifications for ditch bank seeding.

B4 HAND LAND RIP RAP WITH FILTER CLOTH

Rip rap complete with filter fabric underlay (geotextile) shall be placed by the Contractor at the locations shown on the drawing or as requested by the Drainage Superintendent. Rip rap shall consist of 200 – 250 mm dia. stones (min.) and shall be placed at 300 mm minimum thickness. Along upstream edges, where surface water will enter the drain, the underlay shall extend a minimum of 300 mm upstream from the rip rap and be keyed into the soil a minimum of 300 mm. The finished elevation of the rip rap shall be at design elevation or flush with the ground.

Work under this item shall include the supply of all labour, equipment and materials required for placing riprap as outlined on the Contract Drawings. The Niagara Peninsula Standard Contract Document Special Provision B20 shall apply but the specifications and information on the Contract Drawings shall take precedence over Special Provision B20.

Payment shall be as per Plan Quantity.

C1 COMPLETION

At the time of final inspection, all work in the contract shall have the full dimensions and cross-sections specified.

PAYMENT; Payment is for all work complete on the basis of a measured linear distance inclusion of all items identified above. Where a culvert is removed and reinstalled, compensation shall be in the form of a per each payment. Where a tile is discovered and constructed as an outlet, compensation will be in the form of a per each payment for tile outlets repaired.

C2 AS-CONSTRUCTED DOCUMENTATION

For the 'as-constructed' works, the Contractor must provide the City of Port Colborne with an electronic version of the final drainage works as surveyed post construction, to be imported into AutoCAD or GIS. This copy must confirm that the design grade and cross-section details for all drainage work and the invert elevations and lengths for all culverts complies with the Engineer's Report. Survey spacing shall be to a minimum of 25m.

All work must be in an acceptable electronic format that the City of Port Colborne can use and all work must be completed using the verified geodetic benchmarks. The submission of the As-Constructed works will be in a common delimited format having the form as follows:

Numeric key, Northing, Easting, Elevation, Coded identifier & optional description
For the coded identifiers, the City of Port Colborne will provide a table for reference along with an example file from a past project for comparison. The City will certify the as-constructed files with respect to their completeness.

Michener Drain

Failure to provide a certified as-built file will result in the delay of substantial completion and/or contract completion. In the event that the contractor asks the City to perform the AS CONSTRUCTED SURVEY, then payment for the lump sum item is negated.
A4 PAYMENT; Payment in full at the lump sum bid price for this item shall be made only upon completion and approval by the Contract Administrator.

Appendix C:

Cost Estimates & Assessment Tables

Michener Municipal Drain
City of Port Colborne
Regional Municipality of Niagara

Section 78 and Section 4 Works under the Municipal Drainage Act.

Item	Drainage Assessment	Costs
1	Summary Cover page	
2	Estimated Construction Costs	
	Michener Branch Drain #1	\$ 30,271.50
	Michener Branch Drain #2	\$ 3,325.00
	Michener Drain	\$ 32,147.50
	Michener General Construction Costs	\$ 14,968.00
	Michener Contingency	\$ 13,148.80
Estimated Cost of Construction		\$ 93,860.80
3	Previous Construction Works Completed but not Assessed	
	None Identified	
Previous Construction, (Prior to 2018)		\$0.00
4	Eligible Administration Costs	
	Engineering	\$ 83,955.38
	Administration Cost Allocations	\$ -
Ha Ratio	Ha Allocating Admin costs to each catchment for Section 23	
0.067	9.049 Michener Branch Drain #1	\$ 5,644.64
0.228	30.712 Michener Branch Drain #2	\$ 19,157.72
0.705	94.829 Michener Drain	\$ 59,153.02
Administration Costs		\$ 83,955.38
5	Drain Allowances	
	Michener Branch Drain #1	\$ 5,903.25
	Michener Branch Drain #2	\$ 7,904.90
	Michener Drain	\$ 3,361.49
Allowances		\$ 17,169.64
Forecasted Total Drain Costs		\$ 194,985.83
6	Benefit Assessment (Section 22)	
	Michener Branch Drain #1	\$ 3,673.00
	Michener Branch Drain #2	\$ 4,845.00
	Michener Drain	\$ -
Total - Benefit Assessment (Section 22)		\$ 8,518.00
7	Outlet Liability Assessment (Section 23)	
	Michener Branch Drain #1	\$ 29,555.96
	Michener Branch Drain #2	\$ 25,542.62
	Michener Drain	\$ 120,028.81
Total - Outlet Liability Assessment (Section 23)		\$ 175,127.40
8	Special Benefit Assessment (Section 24)	
	Michener Branch Drain #1	\$ -
	Michener Branch Drain #2	\$ -
	Michener Drain	\$ 2,750.00
Total - Special Benefit Assessment (Section 24)		\$ 2,750.00
9	Special Assessments (Section 26)	
	Michener Branch Drain #1	
	City of Port Colborne	\$ 6,590.43
	Enbridge	\$ 2,000.00
		\$ 8,590.43
	Michener Branch Drain #2	
	City of Port Colborne	\$0.00
	Michener Drain	
	City of Port Colborne	\$0.00
Total - Special Assessments (Section 26)		\$ 8,590.43
		\$ 194,985.83

10 Drain Assessment Summary Table

Assessment Schedule Balance:

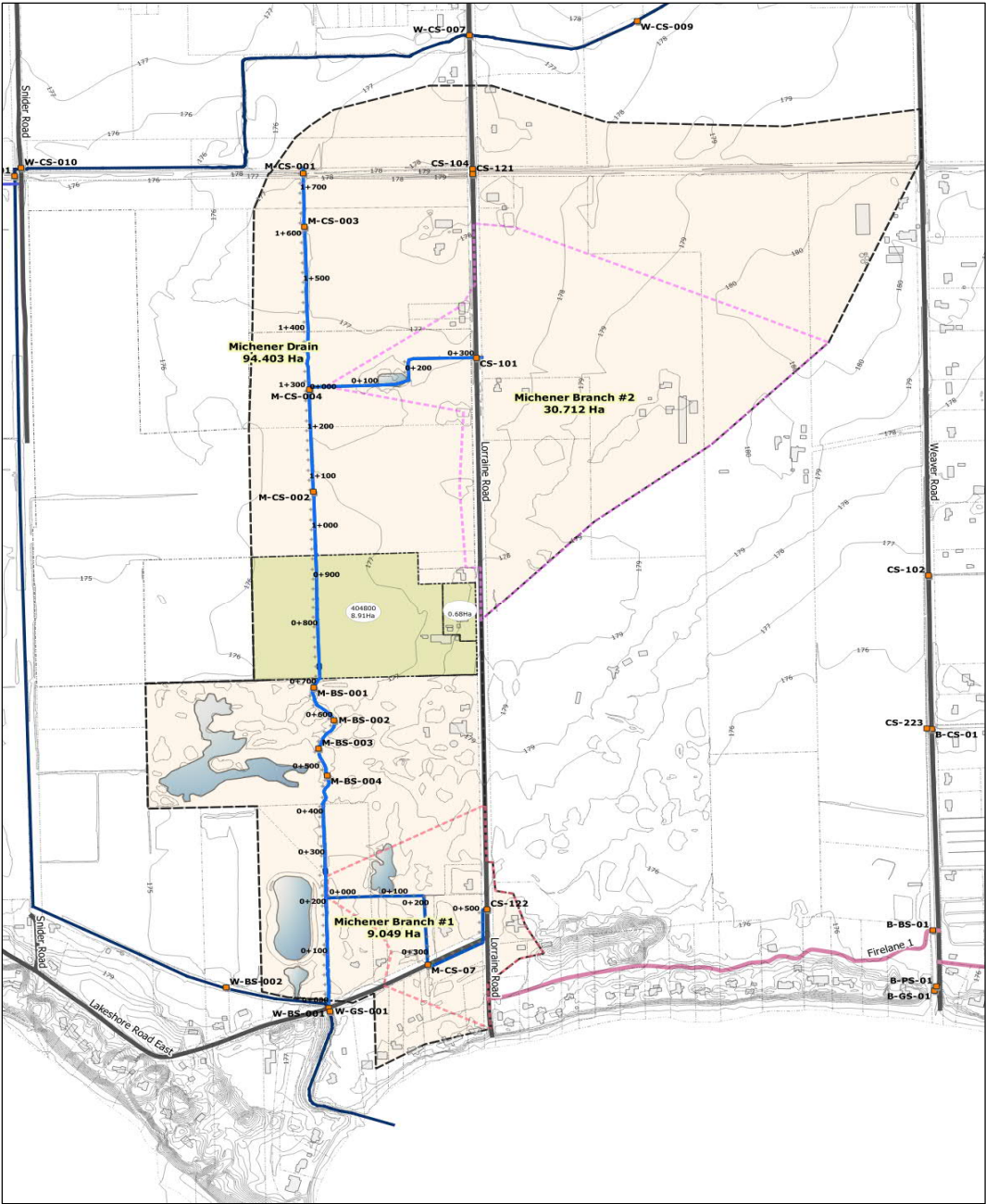
\$

Prepared by:

Paul C. Marsh, P.Eng.

Dated:

February 18, 2022



Michener Municipal Drain
City of Port Colborne
Regional Municipality of Niagara

Proposed Construction - Cost Estimate

Michener Branch #1

					Linear, Each or Lump Sum						
Cost ID:	From STA	To STA	Work	Description	Cost Type	Length	\$/m	Qty	/each	\$	Notes
M1-11	0+000	0+177	Remove Vegetation, Clear and Grade to Design Grade Line	Perform work from the South Side	Linear	177	\$15			\$ 2,655.00	
M1-12	0+177		Catch Basin, CB-01 Construct to Grade and match outlet with grate to channel		Lump Sum			1	\$ 2,200.00	\$ 2,200.00	
M1-13	0+177	0+305	Combined Swale and 150mm Perforated PE Drainage Pipe		Linear	67	\$ 45.00			\$ 3,015.00	
M1-14	0+305	0+305	Catch Basin, CB-02		Lump Sum			1	\$ 1,850.00	\$ 1,850.00	
M1-15	0+302		Enbridge Gas Line Protection during construction and lowering if required.		Lump Sum			1	\$ 2,000.00	\$ 2,000.00	
M1-16	0+305	0+323.8	400mm Drainage Pipe, CSA 182.2-11 (existing) 200mm PE Tile with Sock	Crossing Lakeshore Rd. E (already installed no cost estimate shown); Tile crossing from CB-02 to CBDI-03	Linear	18.8	\$ 55.00	1	\$ 750.00	\$ 1,784.00	roadway crossing backfill with non-shrink material
M1-17	0+323.8		CBDI-03, Ditch Inlet with GA bar screen as per OPSD 403.010		Lump Sum			1	\$ 2,050.00	\$ 2,050.00	
M1-18	0+049	0+109	150mm Perforated PE Drainage Pipe	excludes ROW re-grading by CofPC		60	\$ 45.00			\$ 2,700.00	backfill with native material.
M1-19	0+049		CO-06, PE Clean out access chamber with Dome Drain for cleaning access.		Lump Sum			1	\$ 1,500.00	\$ 1,500.00	
M1-20	0+109	0+223	150mm Perforated PE Drainage Pipe	Excludes ROW re-grading by CofPC		114	\$ 45.00			\$ 5,130.00	Road edge backfill with non-shrink material.
M1-21	0+233		Catch Basin, CB-04		Lump Sum			1	\$ 2,000.00	\$ 2,000.00	
M1-22	0+233	0+244.5	150mm Perforated PE Drainage Pipe	Crossing Lakeshore Rd. E Tile crossing		11.5	\$ 55.00	1	\$ 750.00	\$ 1,382.50	roadway crossing backfill with non-shrink material
M1-23	0+244.5		DI-03, Ditch Inlet with grate	Rip Rap end treatment with grate	Lump Sum			1	\$ 1,000.00	\$ 1,000.00	
M1-24	0-177	0+244	Remove Vegetation, Clear working zone	As - directed by Drainage superintendent. Re-seeding to original or better.	Linear	67	\$ 15.00			\$ 1,005.00	re-grade excess material from trenching.
M1-25			Road side swales re-grading							\$ -	Cost covered by CofPC.
SubTotal for: Michener Branch #1										\$ 30,271.50	

Michener Branch #2

					Linear, Each or Lump Sum						
Cost ID:	From STA	To STA	Work	Description	Cost Type	Length	\$/m	Qty	/each	\$	Notes
M2-3	0+000	0+125	Remove Vegetation, Clear and Grade to Design Grade Line	Perform work from the North side	Linear	125	\$ 15.00			\$ 1,875.00	
M2-4	0+125	0+200	existing channel and pond to remain as is.		No cost						
M2-5	0+200	0+345	Selective Vegetation removal and bank stablization.	Spot removals from South side	Linear	145	\$ 10.00			\$ 1,450.00	
SubTotal for: Michener Branch #2										\$ 3,325.00	

Michener Drain

					Linear, Each or Lump Sum						
Cost ID:	From STA	To STA	Work	Description	Cost Type	Length	\$/m	Qty	/each	\$	Notes
M-1	1+286	1+710	Remove Vegetation, Clean and Grade to Design Grade Line	Perform work from the East side of the Drain.	Linear	424	\$ 15.00			\$ 6,360.00	
	1+612		Re-place existing culvert	M-CS-003, existing culvert to be improved by replacement.	Lump Sum			1	\$ 1,500.00	\$ 1,500.00	
M-2	0+690	1+286	Remove Vegetation, Clean and Grade to Design Grade Line	Perform work from the East side of the Drain.	Linear	591	\$ 15.00			\$ 8,865.00	
M-6a	0+700	0+710	Construct Farm Crossing culvert.	This is a combination flow detention berm and farm crossing. The culvert is sized to pass the 1 year design flow while detaining higher flows to then overflow the crossing as a broad crested weir.	Lump Sum			1	\$ 2,500.00	\$ 2,500.00	
M-6a	0+710		Construct Sediment Basin upstream of culvert	Remove material and dispose by spreading adjacent to the drain. Sediment Basin constructed in coordination with culvert crossing and prior to commencing work upstream.	per m + per m2	8	\$ 50.00	40	\$ 55.00	\$ 2,600.00	
M-7	0+407.5	0+690	Re-store Grade to design Grade Line		Linear	282.5	\$ 15.00			\$ 4,237.50	
M-8	0+593		Replace ex. Culvert with properly sized 750mm 2W smooth PE culvert - 3m	M-BS-002 replace with new.	Lump Sum			1	\$ 1,500.00	\$ 1,500.00	
M-9	0+260	0+250	Construct Sediment Basin at STA 0+260 as per Design and GD-10.	Remove material and dispose by spreading adjacent to the drain. Sediment Basin constructed prior to commencing work upstream.	per m + per m2	10	\$ 50.00	52	\$ 55.00	\$ 3,360.00	
M-10	0+000	0+075	Spot tree removal	Remove between top of bank to top of bank that are reducing outlet flow.	each			35	\$ 35.00	\$ 1,225.00	

SubTotal for: Cost ID: \$ 32,147.50

Construction Mgmt Michener Drain

					Linear, Each or Lump Sum						
Cost ID:	From STA	To STA	Work	Description	Cost Type	Length	\$/m	Qty	/each	\$	Notes
			Bonding	Construction Security	% of Constr \$					\$ 1,972.32	
			Environmental Management - Compliance with legislative requirements	Preparation of Environmental Management Plan - Exclusions for SAR incidents that require on site expertise.	Lump Sum					\$ 2,500.00	Program budget - actual cost will vary
			Erosion Control During construction - including conversion of sediment ponds to permanent drain features		Lump Sum					\$ 3,500.00	Program budget - actual cost will vary
			Construction Management	Traffic Control, Layout, and all compliance items for submission on construction startup.	% of Constr \$					\$ 8,218.00	Budget, 12.5% of construction
			Tree Replacement Program	Where private trees are removed for the drain and in lieu of compensation a 2 for 1 tree planting program is available for owners.	Each			15	50	\$ 750.00	Program budget - actual cost will vary

SubTotal for: Construction Mgmt Michener Drain \$ 14,968.00

SubTotal for: Michener Drain \$ 80,712.00
Contingency Allowance, (20%) \$ 13,148.80
Cost of Construction: \$ 93,860.80

Michener Municipal Drain
City of Port Colborne
Regional Municipality of Niagara

Administration Costs

			Area, Ha	Area Ratio
			Michener Drain Area	13512.02%
			Port Colborne Drain Area	34530.78%
			Wignell Drain Area	64157.20%
			1120	
Categories	Costs	Cost Items	Sub-totals, \$	Totals, \$
ADMINISTRATION				
	Interim Financing Allowance			0
				0
	Legal and Permitting Fees			0
	Expenses, where applicable			0
	Applicable Taxes			0
Total - ADMINISTRATION			\$	-
ENGINEERING				
	Preliminary Design and Report			0
	Survey, Design, Plans, Engineer's Report and Assessment Schedule (Wiebe)*1			
		Survey; \$8,342.93	\$1,002.81	
		Report Preparation; \$83,533.94	\$10,040.66	
	Survey, Design, Plans, Engineer's Report (AMEC)*2			
		3-561-33229; 2012 to 2014; \$67,147.23	\$4,035.50	
		*COR direction to reduce to \$ 4,035.50 from \$8,071.00 (50% reduction)		
	Survey, Design, Plans, Engineer's Report and Assessment Schedule (EWA)			
		Design Services	\$45,480.00	
		Change Orders	\$13,948.00	
		Portion of Expenses	\$1,514.04	
		Portion of Project Mgmt	\$4,434.38	
	Sub-total: Survey, Design, Plans, Engineer's Report and Assessment Schedule (EWA)		\$	80,455.38
	Tribunal Costs (not estimated and assumed to be zero)			0
	Tendering, and contract agreements (estimated)		\$	3,500.00
Total - ENGINEERING			\$	83,955.38
TOTAL ADMINISTRATION AND ENGINEERING			\$	83,955.38

*1 Wiebe Engineering was appointed as the Drainage Engineer by Council with an approved budget. The firm declared bankruptcy after having been paid for a portion of the work. This is the amount originaly paid and not recovered.

*2 AMEC was appointed as the Drainage Engineer by Council in 2013, assuming work already completd by Wiebe and with an approved budget. After having been paid for 70% of the work, the company refused to complete the project without additional funds being allocated. The contract was cancelled. This is the fee for service paid for partially completed work on the drain.

*3 Adjusted as per COR direction

Michener Municipal Drain
City of Port Colborne
Regional Municipality of Niagara

Allowances
Michener Branch #1

Land and Rights of Way																			Work Zone		Damages			For Existing Drain			Insufficient Outlet		Loss of Access	
Owner	Legal Text	Roll No	ARN ABBREV	Area Ha	Length m	Top Width	Section 29 Allowance			Work Access	Length m	Section 30 Allowance		Section 31 Allowance			Section 32 Allowance	Section 33 Allowance	Total of Allowances											
							Area, Ha	\$	\$			Area, Ha	\$	From STN	To STN	Length, m				\$	\$	\$								
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP;59R8112 PAR	271104000404700	404700	2.176	97.0	2.50	0.0243	\$ 599.23	\$ -		135.0	0.135	0			95.6	\$ 478.00		\$1,077.23											
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	404500	1.201	126.0	3.00	0.0378	\$ 934.06	\$ 311.35		126.0	0.126	0			126	\$ 630.00		\$1,875.41											
					69.0	2.65	0.0183	\$ 451.83	\$ 170.50		69.0	0.069	0			69	\$ 345.00		\$967.33											
City of Port Colborne	Lakeshore Rd. East ROW		ROW	0.556			0.0000					0.000	0				\$ -		\$0.00											
WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	404600	0.848	0.0	0.00	0.0000	\$ -			0.0	0.000	\$ -			0	\$ -		\$0.00											
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	404303	0.729	80.0	3.00	0.0240	\$ 593.05	\$ 197.68		80.0	0.080	0			80	\$ 800		\$1,590.74											
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	318100	0.560			0.0000					0.000	0				\$ -		\$0.00											
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	417902	0.517			0.0000										\$ -		\$0.00											
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	404601	0.405			0.0000										\$ -		\$0.00											
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	400200	0.357			0.0000										\$ -		\$0.00											
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	400100	0.295			0.0000										\$ -		\$0.00											
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	314500	0.289			0.0000										\$ -		\$0.00											
LEON JOHN	CON 1 PT LOT 21	271104000404400	404400	0.205	28.0	2.65	0.0074	\$ 183.35	\$ 69.19		28.0	0.028	0			28	\$ 140		\$392.54											
WEEBADUARACHCHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	400102	0.134			0.0000										\$ -		\$0.00											
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	400101	0.122			0.0000										\$ -		\$0.00											
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	314300	0.071			0.0000										\$ -		\$0.00											
MATHESON GARY	CON 1 PT LOT 21	271104000400400	400400	0.042			0.0000										\$ -		\$0.00											
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	0.012			0.0000										\$ -		\$0.00											
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	400300	0.000			0.0000										\$ -		\$0.00											
City of Port Colborne	Lorraine Rd. ROW	Lorraine Rd. ROW		0.689																										
				8.519					\$ 3,510.25				\$ -			\$ 2,393.00	\$ -	\$ -	\$5,903.25											

Michener Branch #2

Land and Rights of Way																			Work Zone		Damages			For Existing Drain			Insufficient Outlet		Loss of Access	
Owner	Legal Text	Roll No	ARN ABBREV	Area Ha	Length m	Top Width	Section 29 Allowance			Work Access	Length m	Section 30 Allowance		Section 31 Allowance				Section 32 Allowance	Section 33 Allowance	Total of Allowances										
							Area, Ha	\$	\$			Area, Ha	\$	From STN	To STN	Length, m	\$				\$	\$								
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	5.108	337.0	1.900	0.0640	\$ 1,582.21	\$ 931.59	377	0.377	\$ 1,621.10	0	0	377	\$ 3,770			\$0.00											
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	314600	3.545																\$ -	0									\$0.00
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	405200	2.799																\$ -	0									\$7,904.90
NERO FELICE	CON 1 PT LOT 20	271104000318000	318000	2.431																\$ -	0									\$0.00
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	317900	14.499																\$ -	0									\$0.00
City of Port Colborne	Lorraine Rd. ROW	Lorraine Rd. ROW	ROW	1.380																\$ -	0									\$0.00
VALE CANADA LIMITED	CON 1 PT LOT 21 PT LOT 22	271104000405100	405100	0.554																\$ -	0									\$0.00
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	405300	0.154																\$ -	0									\$0.00
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	405400	0.096																\$ -	0									\$0.00
	CON 1 PT LOT 19 RP 59R12136;PARTS 1 AND																			\$ -	0									\$0.00
BANKERT DAVID ROY		271104000314700	314700	0.075									0																	
VALE CANADA LIMITED	CON 1 PT LOT 21 RP 59R9448;PART 1	271104000405000	405000	0.058					\$ -				0						\$0.00											
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	405500	0.012					\$ -				0						\$0.00											
				30.712					\$ 2,513.80	\$ 1,621.10				\$ 3,770.00				\$ -	\$ -	\$7,904.90										

Michener Drain

* Section 30 Allowance for damages are based on construction impacts (damages) to cultivated fields only. Actual allowance to be calculated by site impact post construction.

		Land and Rights of Way			Work Zone		Damages			For Existing Drain				Insufficient Outlet	Loss of Access	
Owner	Legal Text	Roll No	ARN ABBREV	Area Ha	Length m	Top Width	Section 29 Allowance		Work Access	Length m	Section 30 Allowance		Section 31 Allowance	Section 32 Allowance	Section 33 Allowance	Total of Allowances
							Area, Ha	\$	\$		Area, Ha	\$				
													From STN	To STN	Length, m	\$
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	314300	0.071												\$0.00
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	314500	0.289												\$0.00
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	314600	12.371												\$0.00
BANKERT DAVID ROY	CON 1 PT LOT 19 RP 59R12136;PARTS 1 AND	271104000314700	314700	3.874												\$0.00
VANDEBELD GRACE ELIZABETH	CON 1 PT LOT 19 PT LOT 20	271104000315000	315000	5.156												\$0.00
HOCKLEY BRENDA LEE	CON 1 PT LOT 20	271104000317825	317825	2.719												\$0.00
GRIST WILLIAM JOSEPH	CON 1 PT LOT 20 RP59R 11429;PART 1	271104000317850	317850	0.406												\$0.00
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	317900	17.369												\$0.00
NERO FELICE	CON 1 PT LOT 20	271104000318000	318000	2.431												\$0.00
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	5.120												\$0.00
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	318100	0.560												\$0.00
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	400100	0.357												\$0.00
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	400101	0.532												\$0.00
WEEBADUARACHCHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	400102	0.512												\$0.00
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	400200	0.357												\$0.00
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	400300	0.383												\$0.00
FRAME JOHN DOUGLAS	CON 1 PT LOT 21 PLAN 59R;9880 PRTS 2 & 3	271104000400305	400305	0.382												\$0.00
MATHESON GARY	CON 1 PT LOT 21	271104000400400	400400	0.413												\$0.00
570466 ONTARIO LIMITED	HUMBERSTONE CON 1 PT LOT 22;RP 59R13926A	271104000404300	404300	0.000												\$0.00
570466 ONTARIO LTD	CON 1 PT LOT 21	271104000404301	404301	4.787	403.5	5.0	0.202	\$	498.53	403.5	0.000	\$0.00				\$498.53
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	404303	3.067												\$0.00
LEON JOHN	CON 1 PT LOT 21	271104000404400	404400	0.442												\$0.00
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	404500	1.220												\$0.00
WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	404600	0.848												\$0.00
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	404601	0.405												\$0.00
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP;59R8112 PAR	271104000404700	404700	18.764	287.8	5.0	0.144	\$	355.58	287.8	0.000	\$0.00				\$355.58
SPITERI CHARLES	CON 1 PT LOT 21	271104000404800	404800	8.910	251.7	5.0	0.126	\$	310.98	251.7	0.252	\$310.98				\$621.96
SPITERI CHARLES		271104000404801	404801	0.677												\$0.00
TALBOT JASON JONATHAN ARTHUR	CON 1 PT LOT 21	271104000404900	404900	0.316				\$	-							\$0.00
VALE CANADA LIMITED	CON 1 PT LOT 21 RP 59R9448;PART 1	271104000405000	405000	0.347				\$	-							\$0.00
VALE CANADA LIMITED	CON 1 PT LOT 21 PT LOT 22	271104000405100	405100	10.514	259	5.0	0.130	\$	320.00	259	0.259	\$320.00				\$640.00
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	405200	7.756	193.5	5.0	0.097	\$	239.07	193.5	0.194	\$239.07				\$478.15
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	405300	0.236				\$	-							\$0.00
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	405400	0.340				\$	-							\$0.00
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	405500	9.204	249.5	5.0	0.125	\$	308.26	249.5	0.250	\$308.26				\$616.53
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	405600	2.300	61	5.0	0.031	\$	75.37	61	0.061	\$75.37				\$150.73
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	405600	2.026												\$0.00
MOSKALYK JOHN JOSEPH	CON 1 PT LOT 21	271104000405700	405700	2.285												\$0.00
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	417902	0.580												\$0.00
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	499900	1.599												\$0.00
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	499900	0.688												\$0.00
City of Port Colborne	Lorraine Rd. from Lake to Killaly St. East	Lorraine Rd. ROW		3.250												\$0.00
City of Port Colborne	Lakeshore Rd. East west of Lorraine	Lakeshore Rd. E ROW		0.563												\$0.00
City of Port Colborne	Weaver Rd. N of Friendship Trail	Weaver Rd. ROW		0.121												\$0.00
				111.590					\$2,107.81			\$1,253.69				\$3,361.49

Drain Allowance Total

\$17,169.64

Michener Municipal Drain
City of Port Colborne
Regional Municipality of Niagara

Section 22: Assessed Benefit

Benefit assessments are based on the benefit value to each property and are not proportional to watershed areas. Properties alongside or immediately upstream of the proposed drain are typically assessed benefit value.

Michener Branch #1

Owner	Legal Text	Roll No	ARN ABBREV	Area Ha	Abutting Length		BENEFIT ASSESSMENT		TOTAL BENEFIT
					Value	m	DIRECT	ABUT	
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP;59R8112 PAR	271104000404700	404700	2.176		95		\$237.50	\$237.50
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	404500	1.201		195		\$975.00	\$975.00
City of Port Colborne	Lakeshore Rd. East ROW		ROW	0.556		107		\$535.00	\$535.00
WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	404600	0.848	86.1		\$ 430.50	\$0.00	\$430.50
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	404303	0.729		80		\$200.00	\$200.00
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	318100	0.560					\$0.00
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	417902	0.517					\$0.00
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	404601	0.405		18		\$45.00	\$45.00
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	400200	0.357		112		\$280.00	\$280.00
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	400100	0.295					\$0.00
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	314500	0.289					\$0.00
LEON JOHN	CON 1 PT LOT 21	271104000404400	404400	0.205		28		\$70.00	\$70.00
WEEBADUARACHCHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	400102	0.134		33		\$82.50	\$82.50
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	400101	0.122		15		\$37.50	\$37.50
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	314300	0.071		60		\$150.00	\$150.00
MATHESON GARY	CON 1 PT LOT 21	271104000400400	400400	0.042		9		\$22.50	\$22.50
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	0.012		0		\$0.00	\$0.00
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	400300	0.000					\$0.00
City of Port Colborne	Lorraine Rd. ROW	Lorraine Rd. ROW		0.689		243		\$607.50	\$607.50
									\$3,673.00

Michener Branch #2

Owner	Legal Text	Roll No	ARN ABBREV	Area Ha	Abutting Length		BENEFIT ASSESSMENT		TOTAL BENEFIT
					Value	m	DIRECT	ABUT	
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	5.108					\$ -
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	314600	3.545					\$ -
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	405200	2.799		338		\$845	\$ 845.00
NERO FELICE	CON 1 PT LOT 20	271104000318000	318000	2.431					\$ -
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	317900	14.499					\$ -
City of Port Colborne	Lorraine Rd. ROW	Lorraine Rd. ROW	ROW	1.380		800		\$4,000	\$ 4,000.00
VALE CANADA LIMITED	CON 1 PT LOT 21 PT LOT 22	271104000405100	405100	0.554					\$ -
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	405300	0.154					\$ -
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	405400	0.096					\$ -
BANKERT DAVID ROY	CON 1 PT LOT 19 RP 59R12136;PARTS 1 AND	271104000314700	314700	0.075					\$ -
VALE CANADA LIMITED	CON 1 PT LOT 21 RP 59R9448;PART 1	271104000405000	405000	0.058					\$ -
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	405500	0.012					\$ -
City of Port Colborne	Weaver Rd. N of Friendship Trail	Weaver Rd. ROW		0.121					\$ -
									\$ 4,845.00

Abutting benefits for existing Drain are not recognized in this report.

Michener Drain

Owner	Legal Text	Roll No	ARN ABBREV	Area Ha	Abutting Length		BENEFIT ASSESSMENT		TOTAL BENEFIT
					Value	m	DIRECT	ABUT	
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	314300	0.071			0	0	\$ -
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	314500	0.289					\$ -
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	314600	12.371					\$ -
BANKERT DAVID ROY	CON 1 PT LOT 19 RP 59R12136;PARTS 1 AND	271104000314700	314700	3.874					\$ -
VANDEBELD GRACE ELIZABETH	CON 1 PT LOT 19 PT LOT 20	271104000315000	315000	5.156					\$ -
HOCKLEY BRENDA LEE	CON 1 PT LOT 20	271104000317825	317825	2.719					\$ -
GRIST WILLIAM JOSEPH	CON 1 PT LOT 20 RP59R 11429;PART 1	271104000317850	317850	0.406					\$ -
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	317900	17.369					\$ -
NERO FELICE	CON 1 PT LOT 20	271104000318000	318000	2.431					\$ -
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	5.120					\$ -
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	318100	0.560					\$ -
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	400100	0.357					\$ -
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	400101	0.532					\$ -
WEEBADUARACHCHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	400102	0.512					\$ -
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	400200	0.357					\$ -
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	400300	0.383					\$ -
FRAME JOHN DOUGLAS	CON 1 PT LOT 21 PLAN 59R;9880 PRTS 2 & 3	271104000400305	400305	0.382					\$ -
MATHESON GARY	CON 1 PT LOT 21	271104000400400	400400	0.413					\$ -
570466 ONTARIO LIMITED	HUMBERSTONE CON 1 PT LOT 22;RP 59R13926A	271104000404300	404300	0.000					\$ -
570466 ONTARIO LTD	CON 1 PT LOT 21	271104000404301	404301	4.787		403.5			\$ -
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	404303	3.067					\$ -
LEON JOHN	CON 1 PT LOT 21	271104000404400	404400	0.442					\$ -
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	404500	1.220					\$ -
WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	404600	0.848					\$ -
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	404601	0.405					\$ -
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP;59R8112 PAR	271104000404700	404700	18.764		287.8			\$ -
SPITERI CHARLES	CON 1 PT LOT 21	271104000404800	404800	8.910		251.7			\$ -
SPITERI CHARLES	0	271104000404801	404801	0.677					\$ -
TALBOT JASON JONATHAN ARTHUR		271104000404900	404900	0.316					\$ -
VALE CANADA LIMITED		271104000405000	405000	0.347					\$ -
VALE CANADA LIMITED		271104000405100	405100	10.514		259			\$ -
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	405200	7.756		193.5			\$ -
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	405300	0.236					\$ -
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	405400	0.340					\$ -
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	405500	9.204		249.5			\$ -
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	405600	2.300		61			\$ -
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	405600	2.026					\$ -
MOSKALYK JOHN JOSEPH	CON 1 PT LOT 21	271104000405700	405700	2.285					\$ -
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	417902	0.580					\$ -
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	499900	1.599					\$ -
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	499900	0.688					\$ -
City of Port Colborne	Lorraine Rd. from Lake to Killaly St. East	Lorraine Rd. ROW		3.250					\$ -
City of Port Colborne	Lakeshore Rd. East west of Lorraine	Lakeshore Rd. E ROW		0.563					\$ -
City of Port Colborne	Weaver Rd. N of Friendship Trail	Weaver Rd. ROW		0.121					\$ -
									\$ -

Michener Municipal Drain
City of Port Colborne
Regional Municipality of Niagara

23.3
2 yr avg. Intensity
for a 1 hour storm

Section 23 Outlet Benefit / Outlet Liability

Owner	Legal Text	Roll No	ARN ABBREV	Area Ha	QRF	SWM	SWMF	QRF-SWMF	QRF Ratio	Michener Branch #1 \$ 29,555.96	QRF Ratio	Michener Branch #2 \$ 25,542.62	QRF Ratio	Michener Drain \$ 120,028.81	Total Section 23 Assessment
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP;59R8112 PAR	271104000404700	404700	2.176	3.55	0	0	3.55	0.2044	\$ 6,041					\$ 6,041
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	404500	1.201	1.57	0	0	1.57	0.0902	\$ 2,667					\$ 2,667
City of Port Colborne	Lakeshore Rd. East ROW	ROW	ROW	0.556	3.08	0	0	3.08	0.1775	\$ 5,247					\$ 5,247
WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	404600	0.848	0.83	0	0	0.83	0.0478	\$ 1,411					\$ 1,411
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	404303	0.729	0.95	0	0	0.95	0.0548	\$ 1,620					\$ 1,620
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	318100	0.560	0.73	0	0	0.73	0.0421	\$ 1,244					\$ 1,244
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	417902	0.517	0.41	0	0	0.41	0.0233	\$ 689					\$ 689
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	404601	0.405	0.40	0	0	0.40	0.0228	\$ 674					\$ 674
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	400200	0.357	0.28	0	0	0.28	0.0161	\$ 475					\$ 475
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	400100	0.295	0.38	0	0	0.38	0.0221	\$ 655					\$ 655
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	314500	0.289	0.38	0	0	0.38	0.0217	\$ 641					\$ 641
LEON JOHN	CON 1 PT LOT 21	271104000404400	404400	0.205	0.27	0	0	0.27	0.0154	\$ 456					\$ 456
WEEBADUARACHCHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	400102	0.134	0.17	0	0	0.17	0.0101	\$ 298					\$ 298
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	400101	0.122	0.16	0	0	0.16	0.0091	\$ 270					\$ 270
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	314300	0.071	0.09	0	0	0.09	0.0053	\$ 158					\$ 158
MATHESON GARY	CON 1 PT LOT 21	271104000400400	400400	0.042	0.05	0	0	0.05	0.0032	\$ 93					\$ 93
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	0.012	0.02	0	0	0.02	0.0011	\$ 33					\$ 33
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	400300	0.000	0.00	0	0	0.00	0.0000	\$ 1					\$ 1
City of Port Colborne	Lorraine Rd. ROW	Lorraine Rd. ROW		0.689	4.05	0	0	4.05	0.2329	\$ 6,884					\$ 6,884
					9.208	17.37	0.00	0.00	17.37	1.00	\$ 29,556				
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	5.108	5.67	0	0	5.67			0.0861	\$ 2,199			\$ 2,199
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	314600	3.545	8.09	0.02	0.1618932	7.93			0.1206	\$ 3,079			\$ 3,079
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	405200	2.799	6.39	0	0	6.39			0.0971	\$ 2,481			\$ 2,481
NERO FELICE	CON 1 PT LOT 20	271104000318000	318000	2.431	7.14	0	0	7.14			0.1085	\$ 2,771			\$ 2,771
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	317900	14.499	28.38	0	0	28.38			0.4312	\$ 11,015			\$ 11,015
City of Port Colborne	Lorraine Rd. ROW	Lorraine Rd. ROW	ROW	1.380	8.10	-0.1618932		8.26			0.1256	\$ 3,207			\$ 3,207
VALE CANADA LIMITED	CON 1 PT LOT 21 PT LOT 22	271104000405100	405100	0.554	1.01	0	0	1.01			0.0154	\$ 393			\$ 393
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	405300	0.154	0.45	0	0	0.45			0.0069	\$ 176			\$ 176
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	405400	0.096	0.28	0	0	0.28			0.0043	\$ 110			\$ 110

Owner	Legal Text	ARN							Michener		Michener		QRF Ratio	Michener Drain	Total Section 23 Assessment
		Roll No	ABBREV	Area Ha	QRF	SWM	SWMF	QRF-SWMF	Branch #1 \$ 29,555.96	Branch #2 \$ 25,542.62					
BANKERT DAVID ROY	CON 1 PT LOT 19 RP 59R12136;PARTS 1 AND	271104000314700	314700	0.075	0.15	0	0	0.15		0.0022	\$ 57			\$ 57	
VALE CANADA LIMITED	CON 1 PT LOT 21 RP 59R9448;PART 1	271104000405000	405000	0.058	0.11	0	0	0.11		0.0016	\$ 41			\$ 41	
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	405500	0.012	0.04	0	0	0.04		0.0005	\$ 14			\$ 14	
					0.00	0.00	0.00	0.00		0.0000	\$ -			\$ -	
		30.712			65.80	0.02	0.00	65.80		1.00	\$ 25,543				

Owner	Legal Text	Roll No	ARN		Area Ha	QRF	SWM	SWMF	QRF-SWMF	QRF Ratio	Michener	QRF Ratio	Michener	QRF Ratio	Michener Drain	Total Section 23 Assessment
			ABBREV	Branch #1 \$ 29,555.96							Branch #2 \$ 25,542.62					
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	314300	0.071	0.16	0	0	0.16				0.0005	\$ 57	\$ 57		
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	314500	0.289	0.66	0	0	0.66				0.0019	\$ 232	\$ 232		
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	314600	12.371	28.25	0.02	0.564949278	27.68				0.0811	\$ 9,731	\$ 9,731		
BANKERT DAVID ROY	CON 1 PT LOT 19 RP 59R12136;PARTS 1 AND	271104000314700	314700	3.874	8.85	0	0	8.85				0.0259	\$ 3,109	\$ 3,109		
VANDEBELD GRACE ELIZABETH	CON 1 PT LOT 19 PT LOT 20	271104000315000	315000	5.156	12.45	0	0	12.45				0.0365	\$ 4,375	\$ 4,375		
HOCKLEY BRENDA LEE	CON 1 PT LOT 20	271104000317825	317825	2.719	6.56	0	0	6.56				0.0192	\$ 2,307	\$ 2,307		
GRIST WILLIAM JOSEPH	CON 1 PT LOT 20 RP59R 11429;PART 1	271104000317850	317850	0.406	0.98	0	0	0.98				0.0029	\$ 344	\$ 344		
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	317900	17.369	39.66	0	0	39.66				0.1161	\$ 13,941	\$ 13,941		
NERO FELICE	CON 1 PT LOT 20	271104000318000	318000	2.431	4.76	0	0	4.76				0.0139	\$ 1,673	\$ 1,673		
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	5.120	9.35	0	0	9.35				0.0274	\$ 3,288	\$ 3,288		
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	318100	0.560	1.02	0	0	1.02				0.0030	\$ 360	\$ 360		
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	400100	0.357	0.65	0	0	0.65				0.0019	\$ 229	\$ 229		
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	400101	0.532	0.97	0	0	0.97				0.0028	\$ 342	\$ 342		
WEEBADUARACHCHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	400102	0.512	1.07	0	0	1.07				0.0031	\$ 376	\$ 376		
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	400200	0.357	0.65	0	0	0.65				0.0019	\$ 229	\$ 229		
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	400300	0.383	1.62	0	0	1.62				0.0048	\$ 571	\$ 571		
FRAME JOHN DOUGLAS	CON 1 PT LOT 21 PLAN 59R;9880 PRTS 2 & 3	271104000400305	400305	0.000	0.00	0	0	0.00				0.0000	\$ -	\$ -		
MATHESON GARY	CON 1 PT LOT 21	271104000400400	400400	0.413	1.21	0	0	1.21				0.0036	\$ 426	\$ 426		
570466 ONTARIO LIMITED	HUMBERSTONE CON 1 PT LOT 22;RP 59R13926A	271104000404300	404300	0.000	0.00	0	0	0.00				0.0000	\$ 0	\$ 0		
570466 ONTARIO LTD	CON 1 PT LOT 21	271104000404301	404301	4.787	14.05	0	0	14.05				0.0412	\$ 4,940	\$ 4,940		
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	404303	3.067	9.00	0	0	9.00				0.0264	\$ 3,165	\$ 3,165		
LEON JOHN	CON 1 PT LOT 21	271104000404400	404400	0.442	1.15	0	0	1.15				0.0034	\$ 405	\$ 405		
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	404500	1.220	2.79	0	0	2.79				0.0082	\$ 979	\$ 979		
WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	404600	0.848	1.94	0	0	1.94				0.0057	\$ 680	\$ 680		
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	404601	0.405	1.19	0	0	1.19				0.0035	\$ 418	\$ 418		
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP;59R8112 PAR	271104000404700	404700	18.764	45.30	0	0	45.30				0.1327	\$ 15,922	\$ 15,922		
SPITERI CHARLES	CON 1 PT LOT 21	271104000404800	404800	8.910	26.16	0	0	26.16				0.0766	\$ 9,195	\$ 9,195		
SPITERI CHARLES		271104000404801	404801	0.677	1.55			1.55				0.0045	\$ 543	\$ 543		
TALBOT JASON JONATHAN ARTHUR	CON 1 PT LOT 21	271104000404900	404900	0.316	0.93	0	0	0.93				0.0027	\$ 326	\$ 326		
VALE CANADA LIMITED	CON 1 PT LOT 21 RP 59R9448;PART 1	271104000405000	405000	0.347	1.02	0	0	1.02				0.0030	\$ 359	\$ 359		
VALE CANADA LIMITED	CON 1 PT LOT 21 PT LOT 22	271104000405100	405100	10.514	30.87	0	0	30.87				0.0904	\$ 10,851	\$ 10,851		
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	405200	7.756	18.72	0	0	18.72				0.0548	\$ 6,581	\$ 6,581		
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	405300	0.236	0.57	0	0	0.57				0.0017	\$ 200	\$ 200		
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	405400	0.340	0.82	0	0	0.82				0.0024	\$ 289	\$ 289		
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	405500	9.204	22.22	0	0	22.22				0.0651	\$ 7,810	\$ 7,810		

Owner	Legal Text	Roll No	ARN ABBREV	Area Ha	QRF	SWM	SWMF	QRF-SWMF	QRF Ratio	Michener Branch #1 \$ 29,555.96	QRF Ratio	Michener Branch #2 \$ 25,542.62	QRF Ratio	Michener Drain \$ 120,028.81	Total Section 23 Assessment
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	405600	2.300	5.55	0	0	5.55					0.0163	\$ 1,951	\$ 1,951
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	405600	2.026	4.89	0	0	4.89					0.0143	\$ 1,719	\$ 1,719
MOSKALYK JOHN JOSEPH	CON 1 PT LOT 21	271104000405700	405700	2.285	5.52	0	0	5.52					0.0162	\$ 1,939	\$ 1,939
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	417902	0.580	1.40	0	0	1.40					0.0041	\$ 492	\$ 492
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	499900	1.599	3.86	0	0	3.86					0.0113	\$ 1,357	\$ 1,357
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	499900	0.688	1.66	0	0	1.66					0.0049	\$ 584	\$ 584
City of Port Colborne	Lorraine Rd. from Lake to Killaly St. East	Lorraine Rd. ROW		3.250	17.60	0	-0.564949278	18.16					0.0532	\$ 6,385	\$ 6,385
City of Port Colborne	Lakeshore Rd. East west of Lorraine	Lakeshore Rd. E ROW		0.563	3.08	0	0	3.08					0.0090	\$ 1,084	\$ 1,084
City of Port Colborne	Weaver Rd. N of Friendship Trail	Weaver Rd. ROW		0.121	0.75	0	0	0.75					0.0022	\$ 264	\$ 264
				134.16	341.45			341.45					1.0000	\$ 120,029	\$ 175,127
				134.59										\$ 175,127	

Section 24 Special Benefit

Michener Branch #1

Owner	Legal Text	Roll No	ARN ABBREV	Area Ha	Length	Crossings \$/each	Channel Works	Culvert Works	Erosion Control	Other Works	Construction Sub- Total	Construction Total	Portion of Eng & Admin	TOTAL Special Benefit
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP;59R8112 PAR	271104000404700	404700	2.176	97						\$ -	\$ -		\$0.00
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	404500	1.201	193						\$ -	\$ -		\$0.00
City of Port Colborne	Lakeshore Rd. East ROW		ROW	0.556	44						\$ -	\$ -		\$0.00
WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	404600	0.848	126						\$ -	\$ -		\$0.00
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	404303	0.729	80						\$ -	\$ -		\$0.00
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	318100	0.560							\$ -	\$ -		\$0.00
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	417902	0.517							\$ -	\$ -		\$0.00
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	404601	0.405	0						\$ -	\$ -		\$0.00
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	400200	0.357	112						\$ -	\$ -		\$0.00
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	400100	0.295							\$ -	\$ -		\$0.00
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	314500	0.289							\$ -	\$ -		\$0.00
LEON JOHN	CON 1 PT LOT 21	271104000404400	404400	0.205	28						\$ -	\$ -		\$0.00
WEEBADUARACHCHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	400102	0.134	33						\$ -	\$ -		\$0.00
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	400101	0.122	18						\$ -	\$ -		\$0.00
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	314300	0.071							\$ -	\$ -		\$0.00
MATHESON GARY	CON 1 PT LOT 21	271104000400400	400400	0.042	9						\$ -	\$ -		\$0.00
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	0.012	0						\$ -	\$ -		\$0.00
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	400300	0.000							\$ -	\$ -		\$0.00
City of Port Colborne	Lorraine Rd. ROW		Lorraine Rd. ROW	0.689			\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$ -		\$0.00
* re-grading at City's cost														\$0.00

Michener Branch #2

Owner	Legal Text	Roll No	ARN ABBREV	Area Ha	Length	Crossings \$/each	Channel Works	Culvert Works	Erosion Control	Other Works	Construction Sub- Total	Construction Total	Portion of Eng & Admin	TOTAL Special Benefit
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	5.108							\$ -	\$ -		\$0.00
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	314600	3.545							\$ -	\$ -		\$0.00
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	405200	2.799							\$ -	\$ -		\$0.00
NERO FELICE	CON 1 PT LOT 20	271104000318000	318000	2.431							\$ -	\$ -		\$0.00
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	317900	14.499							\$ -	\$ -		\$0.00
City of Port Colborne	Lorraine Rd. ROW		Lorraine Rd. ROW	1.380							\$ -	\$ -		\$0.00
VALE CANADA LIMITED	CON 1 PT LOT 21 PT LOT 22	271104000405100	405100	0.554							\$ -	\$ -		\$0.00
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	405300	0.154							\$ -	\$ -		\$0.00
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	405400	0.096							\$ -	\$ -		\$0.00
BANKERT DAVID ROY	CON 1 PT LOT 19 RP 59R12136;PARTS 1 AND	271104000314700	314700	0.075							\$ -	\$ -		\$0.00
VALE CANADA LIMITED	CON 1 PT LOT 21 RP 59R9448;PART 1	271104000405000	405000	0.058							\$ -	\$ -		\$0.00
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	405500	0.012							\$ -	\$ -		\$0.00
City of Port Colborne	Weaver Rd. N of Friendship Trail		Weaver Rd. ROW	0.121							\$ -	\$ -		\$0.00
														\$0.00

Owner	Legal Text	Roll No	ARN ABBREV	Area Ha	Length	Crossings \$/each	Channel Works	Culvert Works	Erosion Control	Other Works	Construction Sub- Total	Construction Total	Portion of Eng & Admin	TOTAL Special Benefit
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	314300	0.071							\$ -	\$ -		\$0.00
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	314500	0.289							\$ -	\$ -		\$0.00
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	314600	12.371							\$ -	\$ -		\$0.00
BANKERT DAVID ROY	CON 1 PT LOT 19 RP 59R12136;PARTS 1 AND	271104000314700	314700	3.874							\$ -	\$ -		\$0.00
VANDEBELD GRACE ELIZABETH	CON 1 PT LOT 19 PT LOT 20	271104000315000	315000	5.156							\$ -	\$ -		\$0.00
HOCKLEY BRENDA LEE	CON 1 PT LOT 20	271104000317825	317825	2.719							\$ -	\$ -		\$0.00
GRIST WILLIAM JOSEPH	CON 1 PT LOT 20 RP59R 11429;PART 1	271104000317850	317850	0.406							\$ -	\$ -		\$0.00
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	317900	17.369							\$ -	\$ -		\$0.00
NERO FELICE	CON 1 PT LOT 20	271104000318000	318000	2.431							\$ -	\$ -		\$0.00
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	5.120							\$ -	\$ -		\$0.00
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	318100	0.560							\$ -	\$ -		\$0.00
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	400100	0.357							\$ -	\$ -		\$0.00
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	400101	0.532							\$ -	\$ -		\$0.00
WEEBADUARACHHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	400102	0.512							\$ -	\$ -		\$0.00
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	400200	0.357							\$ -	\$ -		\$0.00
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	400300	0.383							\$ -	\$ -		\$0.00
FRAME JOHN DOUGLAS	CON 1 PT LOT 21 PLAN 59R;9880 PRTS 2 & 3	271104000400305	400305	0.382							\$ -	\$ -		\$0.00
MATHESON GARY	CON 1 PT LOT 21	271104000400400	400400	0.413				\$ -			\$ -	\$ -		\$0.00
570466 ONTARIO LIMITED	HUMBERSTONE CON 1 PT LOT 22;RP 59R13926A	271104000404300	404300	0.000							\$ -	\$ -		\$0.00
570466 ONTARIO LTD	CON 1 PT LOT 21	271104000404301	404301	4.787							\$ -	\$ -		\$0.00
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	404303	3.067							\$ -	\$ -		\$0.00
LEON JOHN	CON 1 PT LOT 21	271104000404400	404400	0.442							\$ -	\$ -		\$0.00
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	404500	1.220							\$ -	\$ -		\$0.00
WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	404600	0.848							\$ -	\$ -		\$0.00
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	404601	0.405							\$ -	\$ -		\$0.00
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP;59R8112 PAR	271104000404700	404700	18.764	287.8	\$ 1,500.00		\$ 750.00	\$ -		\$ 750.00	\$ 750.00		\$750.00
SPITERI CHARLES	CON 1 PT LOT 21	271104000404800	404800	8.910	251.7	\$ 2,500.00		\$ 1,250.00			\$ 1,250.00	\$ 1,250.00		\$1,250.00
SPITERI CHARLES	0	271104000404801	404801	0.677							\$ -	\$ -		\$0.00
TALBOT JASON JONATHAN ARTHUR	CON 1 PT LOT 21	271104000404900	404900	0.316							\$ -	\$ -		\$0.00
VALE CANADA LIMITED	CON 1 PT LOT 21 RP 59R9448;PART 1	271104000405000	405000	0.347							\$ -	\$ -		\$0.00
VALE CANADA LIMITED	CON 1 PT LOT 21 PT LOT 22	271104000405100	405100	10.514	259						\$ -	\$ -		\$0.00
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	405200	7.756	193.5						\$ -	\$ -		\$0.00
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	405300	0.236							\$ -	\$ -		\$0.00
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	405400	0.340							\$ -	\$ -		\$0.00
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	405500	9.204	249.5	\$ 1,500.00		\$ 750.00			\$ 750.00	\$ 750.00		\$750.00
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	405600	2.300	61						\$ -	\$ -		\$0.00
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	405600	2.026							\$ -	\$ -		\$0.00
MOSKALYK JOHN JOSEPH	CON 1 PT LOT 21	271104000405700	405700	2.285							\$ -	\$ -		\$0.00
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	417902	0.580							\$ -	\$ -		\$0.00
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	499900	1.599							\$ -	\$ -		\$0.00
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	499900	0.688							\$ -	\$ -		\$0.00
City of Port Colborne	Lorraine Rd. from Lake to Killaly St. East	Lorraine Rd. ROW		3.250							\$ -	\$ -		\$0.00
City of Port Colborne	Lakeshore Rd. East west of Lorraine	Lakeshore Rd. E ROW		0.563							\$ -	\$ -		\$0.00
City of Port Colborne	Weaver Rd. N of Friendship Trail	Weaver Rd. ROW		0.121							\$ -	\$ -		\$0.00
												\$ 2,750.00		

\$ 2,750.00

Michener Municipal Drain
City of Port Colborne
Regional Municipality of Niagara

Section 26 - Special Assessments
As per Section 26 of the Drainage Act, the following costs are to be charged directly to the Road Authorities listed as SPECIAL ASSESSMENTS.
Michener Branch #1

Agency	Items	A. Portion of General Construction Costs	B. Channel Improvement Works	C. Culvert Improvement Works	D. Erosion and Sediment Control Works	E. Other Improvement Works	Total Construction Costs	Portion of Administration Costs	TOTAL Special Assessment
City of Port Colborne	Lorraine Rd. Culvert Crossing, CS-122 300mm CSP	\$ -					\$ -	\$ -	\$ -
	CB-02, CBDI-03 & 200mm PE Tile								
	* Lakeshore Rd. E. Culvert replaced in 2017	\$ 906		\$ 5,684.00			\$ 6,590		\$ 6,590
Regional Municipality of Niagara	NA						\$ -		\$ -
									\$ -
MINISTRY OF TRANSPORTATION ONTARIO	NA						\$ -		\$ -
									\$ -
Utilities - Enbridge	Enbridge Gas Line Protection during construction and lowering if required.	\$ 2,000.00					\$ 2,000		\$ 2,000
									\$ -
Utilities - Other	No conflicts assessed during design.						\$ -		\$ -
									\$ -
									\$ 8,590
Michener Branch #2									
City of Port Colborne	Lorraine Rd. Culvert Crossing, CS-101 600mm CSP	\$ -	\$ -	\$ -			\$ -	\$ -	\$0.00
Regional Municipality of Niagara	NA								\$0.00
MINISTRY OF TRANSPORTATION ONTARIO	NA								\$0.00
Utilities - Enbridge	Work proposed is not in conflict with gas line.								\$0.00
Utilities - Other	No conflicts assessed during design.								\$0.00
									\$0.00
									\$0.00
Michener Drain									
City of Port Colborne	* Drainage improvements along Friendship Trail are not part of the drain and are funded wholly by the City of Port Colborne. ROW assessment from COR								\$0.00
Regional Municipality of Niagara									\$0.00
MINISTRY OF TRANSPORTATION ONTARIO									\$0.00
Utilities - Enbridge									\$0.00
Utilities - Other									\$0.00
									\$0.00
All Special Assessments Total:									\$ 8,590

Michener Municipal Drain
City of Port Colborne
Regional Municipality of Niagara

Drain Assessment Summary Table

Benefits realized from
drainage improvements

23(1) Outlet Liability for right
of drainage.
23(2) Injuring liability of
discharge

Additional works or features
above the base functioning of
the Drain System

Roads & Utilities assessed the
actual cost of additional
works.

Michener Branch #1

Owner	Legal Text	Roll No	Area Ha	Benefit Section 22	Outlet Liability Section 23	Special Benefit Section 24	Special Assessment Section 26	Total Assessment	Total Allowance	Net
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP;59R8112 PAR	271104000404700	2.176	\$237.50	\$6,040.75	\$0.00	\$0.00	\$6,278.25	\$1,077.23	\$5,201.02
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	1.201	\$975.00	\$2,666.52	\$0.00	\$0.00	\$3,641.52	\$2,842.74	\$798.78
City of Port Colborne	Lakeshore Rd. East ROW	ROW	0.556	\$535.00	\$5,246.79	\$0.00	\$6,590.43	\$12,372.22	\$0.00	\$12,372.22
WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	0.848	\$430.50	\$1,411.36	\$0.00	\$0.00	\$1,841.86	\$0.00	\$1,841.86
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	0.729	\$200.00	\$1,619.59	\$0.00	\$0.00	\$1,819.59	\$1,590.74	\$228.86
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	0.560	\$0.00	\$1,243.60	\$0.00	\$0.00	\$1,243.60	\$0.00	\$1,243.60
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	0.517	\$0.00	\$689.32	\$0.00	\$0.00	\$689.32	\$0.00	\$689.32
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	0.405	\$45.00	\$673.92	\$0.00	\$0.00	\$718.92	\$0.00	\$718.92
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	0.357	\$280.00	\$475.39	\$0.00	\$0.00	\$755.39	\$0.00	\$755.39
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	0.295	\$0.00	\$654.59	\$0.00	\$0.00	\$654.59	\$0.00	\$654.59
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	0.289	\$0.00	\$641.13	\$0.00	\$0.00	\$641.13	\$0.00	\$641.13
LEON JOHN	CON 1 PT LOT 21	271104000404400	0.205	\$70.00	\$455.78	\$0.00	\$0.00	\$525.78	\$392.54	\$133.24
WEEBADUARACHCHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	0.134	\$82.50	\$297.73	\$0.00	\$0.00	\$380.23	\$0.00	\$380.23
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	0.122	\$37.50	\$270.27	\$0.00	\$0.00	\$307.77	\$0.00	\$307.77
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	0.071	\$150.00	\$157.94	\$0.00	\$0.00	\$307.94	\$0.00	\$307.94
MATHESON GARY	CON 1 PT LOT 21	271104000400400	0.042	\$22.50	\$93.38	\$0.00	\$0.00	\$115.88	\$0.00	\$115.88
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	0.012	\$0.00	\$32.83	\$0.00	\$0.00	\$32.83	\$0.00	\$32.83
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	0.000	\$0.00	\$0.74	\$0.00	\$0.00	\$0.74	\$0.00	\$0.74
City of Port Colborne	Lorraine Rd. ROW	Lorraine Rd. ROW	0.689	\$607.50	\$6,884.33	\$0.00	\$0.00	\$7,491.83	\$0.00	\$7,491.83
Enbridge							\$2,000.00	\$2,000.00		\$2,000.00
				\$3,065.50	\$22,671.63	\$0.00	\$8,590.43	\$41,819.39	\$5,903.25	\$35,916.14

Michener Branch #2

WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	5.108	\$0.00	\$2,199.06	\$0.00	\$0.00	\$2,199.06	\$0.00	\$2,199.06
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	3.545	\$0.00	\$3,079.18	\$0.00	\$0.00	\$3,079.18	\$0.00	\$3,079.18
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	2.799	\$845.00	\$2,480.88	\$0.00	\$0.00	\$3,325.88	\$7,904.90	-\$4,579.02
NERO FELICE	CON 1 PT LOT 20	271104000318000	2.431	\$0.00	\$2,770.74	\$0.00	\$0.00	\$2,770.74	\$0.00	\$2,770.74
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	14.499	\$0.00	\$11,014.85	\$0.00	\$0.00	\$11,014.85	\$0.00	\$11,014.85
City of Port Colborne	Lorraine Rd. ROW	Lorraine Rd. ROW	1.380	\$4,000.00	\$3,207.39	\$0.00	\$0.00	\$7,207.39	\$0.00	\$7,207.39
VALE CANADA LIMITED	CON 1 PT LOT 21 PT LOT 22	271104000405100	0.554	\$0.00	\$392.95	\$0.00	\$0.00	\$392.95	\$0.00	\$392.95
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	0.154	\$0.00	\$175.62	\$0.00	\$0.00	\$175.62	\$0.00	\$175.62
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	0.096	\$0.00	\$109.66	\$0.00	\$0.00	\$109.66	\$0.00	\$109.66
BANKERT DAVID ROY	CON 1 PT LOT 19 RP 59R12136;PARTS 1 AND	271104000314700	0.075	\$0.00	\$57.09	\$0.00	\$0.00	\$57.09	\$0.00	\$57.09
VALE CANADA LIMITED	CON 1 PT LOT 21 RP 59R9448;PART 1	271104000405000	0.058	\$0.00	\$41.44	\$0.00	\$0.00	\$41.44	\$0.00	\$41.44
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	0.012	\$0.00	\$13.77	\$0.00	\$0.00	\$13.77	\$0.00	\$13.77
				\$4,845.00	\$25,542.62	\$0.00	\$0.00	\$30,387.62	\$7,904.90	\$22,482.72

Owner	Legal Text	Roll No	Area Ha	Benefit Section 22	Outlet Liability Section 23	Special Benefit Section 24	Special Assessment Section 26	Total Assessment	Total Allowance	Net
Michener Drain										
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	0.07	\$0.00	\$57.10	\$0.00		\$57.10	\$0.00	\$57.10
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	0.29	\$0.00	\$231.77	\$0.00		\$231.77	\$0.00	\$231.77
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	12.37	\$0.00	\$9,731.04	\$0.00		\$9,731.04	\$0.00	\$9,731.04
BANKERT DAVID ROY	CON 1 PT LOT 19 RP 59R12136;PARTS 1 AND	271104000314700	3.87	\$0.00	\$3,109.38	\$0.00		\$3,109.38	\$0.00	\$3,109.38
VANDEBELD GRACE ELIZABETH	CON 1 PT LOT 19 PT LOT 20	271104000315000	5.16	\$0.00	\$4,375.46	\$0.00		\$4,375.46	\$0.00	\$4,375.46
HOCKLEY BRENDA LEE	CON 1 PT LOT 20	271104000317825	2.72	\$0.00	\$2,307.43	\$0.00		\$2,307.43	\$0.00	\$2,307.43
GRIST WILLIAM JOSEPH	CON 1 PT LOT 20 RP59R 11429;PART 1	271104000317850	0.41	\$0.00	\$344.31	\$0.00		\$344.31	\$0.00	\$344.31
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	17.37	\$0.00	\$13,941.30	\$0.00		\$13,941.30	\$0.00	\$13,941.30
NERO FELICE	CON 1 PT LOT 20	271104000318000	2.43	\$0.00	\$1,672.81	\$0.00		\$1,672.81	\$0.00	\$1,672.81
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	5.12	\$0.00	\$3,287.71	\$0.00		\$3,287.71	\$0.00	\$3,287.71
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	0.56	\$0.00	\$359.65	\$0.00		\$359.65	\$0.00	\$359.65
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	0.36	\$0.00	\$229.33	\$0.00		\$229.33	\$0.00	\$229.33
								\$341.75		\$341.75
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	0.53	\$0.00	\$341.75	\$0.00			\$0.00	
WEEBADUARACHCHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	0.51	\$0.00	\$375.90	\$0.00		\$375.90	\$0.00	\$375.90
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	0.36	\$0.00	\$229.14	\$0.00		\$229.14	\$0.00	\$229.14
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	0.38	\$0.00	\$570.89	\$0.00		\$570.89	\$0.00	\$570.89
FRAME JOHN DOUGLAS	CON 1 PT LOT 21 PLAN 59R;9880 PRTS 2 & 3	271104000400305	0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
MATHESON GARY	CON 1 PT LOT 21	271104000400400	0.41	\$0.00	\$426.29	\$0.00		\$426.29	\$0.00	\$426.29
								\$0.35		\$0.35
570466 ONTARIO LIMITED	HUMBERSTONE CON 1 PT LOT 22;RP 59R13926A	271104000404300	0.00	\$0.00	\$0.35	\$0.00			\$0.00	
570466 ONTARIO LTD	CON 1 PT LOT 21	271104000404301	4.79	\$0.00	\$4,939.84	\$0.00		\$4,939.84	\$498.53	\$4,441.31
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	3.07	\$0.00	\$3,164.75	\$0.00		\$3,164.75	\$0.00	\$3,164.75
LEON JOHN	CON 1 PT LOT 21	271104000404400	0.44	\$0.00	\$405.15	\$0.00		\$405.15	\$0.00	\$405.15
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	1.22	\$0.00	\$979.50	\$0.00		\$979.50	\$0.00	\$979.50
WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	0.85	\$0.00	\$680.27	\$0.00		\$680.27	\$0.00	\$680.27
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	0.40	\$0.00	\$417.63	\$0.00		\$417.63	\$0.00	\$417.63
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP;59R8112 PAR	271104000404700	18.76	\$0.00	\$15,922.30	\$750.00		\$16,672.30	\$355.58	\$16,316.72
SPITERI CHARLES	CON 1 PT LOT 21	271104000404800	8.91	\$0.00	\$9,194.70	\$1,250.00		\$10,444.70	\$621.96	\$9,822.73
SPITERI CHARLES	0	271104000404801	0.68	\$0.00	\$543.41	\$0.00		\$543.41	\$0.00	\$543.41
TALBOT JASON JONATHAN ARTHUR	CON 1 PT LOT 21	271104000404900	0.32	\$0.00	\$325.92	\$0.00		\$325.92	\$0.00	\$325.92
VALE CANADA LIMITED	CON 1 PT LOT 21 RP 59R9448;PART 1	271104000405000	0.35	\$0.00	\$358.51	\$0.00		\$358.51	\$0.00	\$358.51
VALE CANADA LIMITED	CON 1 PT LOT 21 PT LOT 22	271104000405100	10.51	\$0.00	\$10,850.57	\$0.00		\$10,850.57	\$640.00	\$10,210.57
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	7.76	\$0.00	\$6,580.82	\$0.00		\$6,580.82	\$478.15	\$6,102.67
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	0.24	\$0.00	\$200.45	\$0.00		\$200.45	\$0.00	\$200.45
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	0.34	\$0.00	\$288.56	\$0.00		\$288.56	\$0.00	\$288.56
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	9.20	\$0.00	\$7,810.32	\$750.00		\$8,560.32	\$616.53	\$7,943.79
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	2.30	\$0.00	\$1,951.32	\$0.00		\$1,951.32	\$150.73	\$1,800.58
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	2.03	\$0.00	\$1,719.31	\$0.00		\$1,719.31	\$0.00	\$1,719.31
MOSKALYK JOHN JOSEPH	CON 1 PT LOT 21	271104000405700	2.28	\$0.00	\$1,938.79	\$0.00		\$1,938.79	\$0.00	\$1,938.79
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	0.58	\$0.00	\$492.47	\$0.00		\$492.47	\$0.00	\$492.47
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	1.60	\$0.00	\$1,356.78	\$0.00		\$1,356.78	\$0.00	\$1,356.78
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	0.69	\$0.00	\$584.02	\$0.00		\$584.02	\$0.00	\$584.02
City of Port Colborne	Lorraine Rd. from Lake to Killaly St. East	Lorraine Rd. ROW	3.25	\$0.00	\$6,384.52	\$0.00		\$6,384.52	\$0.00	\$6,384.52
City of Port Colborne	Lakeshore Rd. East west of Lorraine	Lakeshore Rd. E ROW	0.56	\$0.00	\$1,083.69	\$0.00		\$1,083.69	\$0.00	\$1,083.69
City of Port Colborne	Weaver Rd. N of Friendship Trail	Weaver Rd. ROW	0.12	\$0.00	\$263.62	\$0.00		\$263.62	\$0.00	\$263.62
				\$0.00	\$120,028.81	\$2,750.00	\$0.00	\$122,778.81	\$3,361.49	\$119,417.32

wasn't available at the time of printing.

Appendix D: Supplementary Information

**City of Port Colborne
Regular Council Meeting 18-18
Minutes**

Date: July 23, 2018

Time: 7:32 p.m.

Place: Council Chambers, Municipal Offices, 66 Charlotte Street, Port Colborne

Members Present: R. Bodner, Councillor
B. Butters, Councillor
F. Danch, Councillor
A. Desmarais, Councillor
D. Elliott, Councillor
B. Kenny, Councillor
J. Maloney, Mayor (presiding officer)

Absent: Y. Doucet, Councillor (due to vacation)
J. Mayne, Councillor (leave of absence)

Staff Present: D. Aquilina, Director of Planning and Development
T. Cartwright, Fire Chief
A. Grigg, Director of Community and Economic Development
N. Halasz, Manager of Parks and Recreation
A. LaPointe, Manager of Legislative Services/City Clerk (minutes)
C. Lee, Director of Engineering and Operations
S. Luey, Chief Administrative Officer
P. Senese, Director of Corporate Services

Also in attendance were interested citizens, members of the news media and WeeStreem.

1. Call to Order:

Mayor Maloney called the meeting to order.

2. Introduction of Addendum Items:

Nil.

3. Confirmation of Agenda:

No. 110 Moved by Councillor R. Bodner
Seconded by Councillor A. Desmarais

That the agenda dated July 23, 2018 be confirmed, as circulated or as amended.

CARRIED.

4. Disclosures of Interest:

Nil.

5. Adoption of Minutes:

No. 111 Moved by Councillor B. Kenny
Seconded by Councillor A. Desmarais

(a) That the minutes of the special meeting of Council 16-18, July 9, 2018, be approved as presented.

(b) That the minutes of the regular meeting of Council 17-18, July 9, 2017, be approved as presented.

CARRIED.

6. Determination of Items Requiring Separate Discussion:

Nil.

7. Approval of Items Not Requiring Separate Discussion:

No. 112 Moved by Councillor F. Danch
Seconded by Councillor B. Butters

That items 1 to 7 on the agenda be approved, with the exception of items that have been deferred, deleted or listed for separate discussion, and the recommendation contained therein adopted.

Motions Arising from Committee of the Whole Meeting Delegations:

Dianna M. Carle regarding a request for an exemption to By-law 1117/64/81, Section 3.2.2 for 1056 Steele Street to Allow for a Second Curb/Driveway Cut

Council resolved:

That an exemption of By-law 1117/64/81, Section 3.2.2, for 1056 Steele Street be granted to allow for a second curb cut and driveway.

Items:**1. Planning and Development Department, Planning Division, Report 2018-105, Subject: Recommendation Report for Official Plan Amendment D09-01-18 & Zoning By-law Amendment D14-02-18, n/s Killaly Street West**

Council resolved:

That the Official Plan Amendment attached to Planning and Development Department, Planning Division Report 2018-105 as Appendix A be approved, adding a special policy to the Highway Commercial designation to support the use of warehousing on the property; and

That the Zoning By-law Amendment attached to Planning and Development Department, Planning Division Report 2018-105 as Appendix B be approved, rezoning the land from "HC – Highway Commercial" to "HC-48"; and

That staff be directed to prepare the Notice of Passing in accordance with the Planning Act and circulate to all applicable parties; and

That the Director of Planning and Development be directed to present for Council's consideration a report and the proposed site plan of the warehousing facility.

2. Engineering and Operations Department, Engineering Division, Report 2018-103, Subject: Wignell, Michener, Port Colborne and Beaverdam Municipal Drains Engineer Appointment

Council resolved:

That the appointment of Paul Smeltzer P. Eng. of AMEC(FW) be rescinded as per Section 39(2) Chapter D.17 of the *Drainage Act R.S.O. 1990*; and

That Paul Marsh P. Eng. of EWA Engineers Inc. be appointed under Section 78(1) Chapter D.17 of the *Drainage Act R.S.O. 1990*, and that this appointment become effective once the conditions of Section 78(2) have been met; and

That staff be authorized to execute a petition under Section 4 Chapter D.17 of the *Drainage Act R.S.O. 1990* to initiate/incorporate any new works related to municipal roads and/or property; and

That Paul Marsh P. Eng. of EWA Engineers Inc., be appointed under Section 8 Chapter D.17 of the *Drainage Act R.S.O. 1990* for the new works contemplated and any additional petitions under Section 4, related to the Wignell, Michener Port Colborne and Beaver Dam Drains, that may come forward during the Drainage Act process; and

That the Mayor and Clerk be authorized to sign the requisite Engineering Services Agreement for the preparation of new engineer(s) reports for the Wignell, Michener, Port Colborne and Beaverdam Municipal Drains.

**3. Corporate Services Department, Clerk's Division, Report 2018-109,
Subject: Leave of Absence from Council**

Council resolved:

That a leave of absence be approved for Councillor John Mayne for a period ending November 30, 2018, or until he resumes attendance, whichever occurs first.

**4. Corporate Services Department, Finance Division, Report 2018-108,
Subject: Development Charge Reserve Funds – January 1, 2017 to
December 31, 2017**

Council resolved:

That report Corporate Services Department, Finance Division report 2018-108 with respect to Development Charge Reserve Funds January 1, 2017 to December 31, 2017 be received for information.

**5. Cynthia B. Skinner, Member of The Friends of Port Colborne Lighthouses
Re: Request for Proclamation of Lighthouse Day, August 7, 2018**

Council resolved:

That August 7, 2018 be proclaimed as "Lighthouse Day" in the City of Port Colborne in accordance with the request received from Cynthia B. Skinner, Member, The Friends of Port Colborne Lighthouses.

**6. Region of Niagara Re: Comments of Province's Draft Agricultural Impact
Assessment Guidance Document (PDS Report 29-2018)**

Council resolved:

That the correspondence received from the Region of Niagara Re: Comments on Province's Draft Agricultural Impact Assessment Guidance Document (PDS Report 29-20178), be received for information.

**7. Niagara Central Airport Commission Re: 2nd Quarter Report 2018 for the
Niagara Central Dorothy Rungeling Airport**

Council resolved:

That the correspondence received from Richard Rybiak, Chair, Niagara Central Airport Commission Re: Niagara Central Airport Commission 2nd Quarter Report for the Niagara Central Dorothy Rungeling Airport, be received for information.

CARRIED.

8. Consideration of Items Requiring Separate Discussion:

Nil.

9. Proclamations:

No. 113

Moved by Councillor B. Butters
Seconded by Councillor D. Elliott

Whereas the 7th of August is International Lighthouse Day, therefore we seek recognition here by having Lighthouse Day declared in Port Colborne; and

Whereas this recognition acknowledges our rich marine based history, culture and industry; and

Whereas Port Colborne is unique, having 2 lighthouses connected by a tunnel; and

Whereas we are able to have tours to same, through co-operative inter-agency agreements, thus meeting the publics ever growing interest in lighthouses; and

Whereas this public interest re-enforces Friends of Port Colborne Lighthouses efforts to increase access and gain stewardship so that they may be properly preserved, restored, maintained and shared with the public for future generations; and

Now therefore, I, Mayor, John Maloney, proclaim August 7th as "Lighthouse Day" in the City of Port Colborne.

CARRIED.

10. Minutes of Boards, Commissions & Committees:

No. 114

Moved by Councillor A. Desmarais
Seconded by Councillor B. Butters

- a) That the minutes of the Port Colborne Public Library Board meeting of June 5, 2018, be received.

CARRIED.

11. Consideration of By-laws:

No. 115

Moved by Councillor B. Butters
Seconded by Councillor B. Kenny

That the following by-laws be enacted and passed:

6600/55/18 Being a By-law to Adopt Amendment No. 5 to the Official Plan for the City of Port Colborne

6601/56/18 Being a By-law to Amend Zoning By-law 6575/30/18 Respecting Lands Legally Described as Part Lot 32, Concession 2, Municipally Known as Killaly Street West

6602/57/18 Being a By-law to Appoint Paul Marsh P. Eng. Of EWA Engineers Inc. for the Completion of a New Engineer's Report for the Repair and Improvement of the Wignell, Michener, Port Colborne and Beaverdam Drains situated in the City of Port Colborne and to Rescind By-law No. 5653/84/11 and By-law No. 5666/97/11

6603/58/18 Being a By-law to Adopt, Ratify and Confirm the Proceedings of the Council of The Corporation of the City of Port Colborne at its Regular Meeting of July 23, 2018

CARRIED.

12. Council in Closed Session:

Motion to go into closed session – 7:38 p.m.

No. 116 Moved by Councillor F. Danch
Seconded by Councillor B. Kenny

That Council do now proceed into closed session in order to address the following matter(s):

- (a) Minutes of the closed session portion of the following Council meetings: July 9, 2018.
- (b) Planning and Development Department, Planning Division Report 2018-102, concerning the potential sale of City-owned land, pursuant to the *Municipal Act, 2001*, Subsection 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board.
- (c) Corporate Services Department, Clerk's Division Report 2018-104, Subject: Appointments to Boards and Committees, pursuant to the *Municipal Act, 2001*, Subsection 239(2)(b), personal matters about an identifiable individual, including municipal or local board employees.
- (d) Planning and Development Department, By-law Enforcement Division Report 2018-106, concerning an update with respect to ongoing property investigations, pursuant to *Municipal Act, 2001*, Subsection 239(2)(b), personal matters about an identifiable individual, including municipal or local board employees and Subsection 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
- (e) Verbal report from the Chief Administrative Officer concerning a human resources matter, pursuant to the *Municipal Act, 2001*, Subsection 239(2)(b), personal matters about an identifiable individual, including municipal or local board employees.

CARRIED.

Motion to rise with report – 9:10 p.m.

No. 117 Moved by Councillor A. Desmarais
Seconded by Councillor B. Butters

That Council do now rise from closed session with report at approximately 9:10 p.m.

CARRIED.

13. Disclosures of Interest Arising From Closed Session:

Nil.

14. Report/Motions Arising From Closed Session:

- (b) **Planning and Development Department, Planning Division Report 2018-102, concerning the potential sale of City-owned land, pursuant to the *Municipal Act, 2001*, Subsection 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board.**
-

The City Clerk reported that direction was provided to the Director of Planning and Development during closed session in accordance with the *Municipal Act, 2001*.

- (c) **Corporate Services Department, Clerk's Division Report 2018-104, Subject: Appointments to Boards and Committees, pursuant to the *Municipal Act, 2001*, Subsection 239(2)(b), personal matters about an identifiable individual, including municipal or local board employees.**
-

That the Deputy Clerk be directed to bring forward a report in open session with respect to appointments to boards and committees recommended by Council, as follows;

That Alison Chambers be appointed to the Accessibility Advisory Committee for a term ending December 31, 2022; and

That Connie Butter be appointed to the Senior Citizen Advisory Council for a term ending December, 31, 2019.

- (d) **Planning and Development Department, By-law Enforcement Division Report 2018-106, concerning an update with respect to ongoing property investigations, pursuant to *Municipal Act, 2001*, Subsection 239(2)(b), personal matters about an identifiable individual, including municipal or local board employees and Subsection 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.**
-

The City Clerk reported that direction was provided to the Supervisor, By-law Enforcement during closed session in accordance with the *Municipal Act, 2001*.

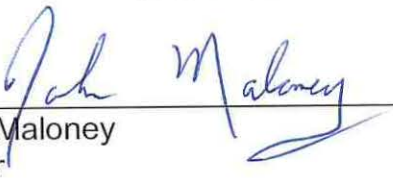
- (e) **Verbal report from the Chief Administrative Officer concerning a human resources matter, pursuant to the *Municipal Act, 2001*, Subsection 239(2)(b), personal matters about an identifiable individual, including municipal or local board employees.**
-

The City Clerk reported that Council received the verbal report from the Chief Administrative Officer during closed session in accordance with the *Municipal Act, 2001*.

15. Adjournment:

No. 118 Moved by Councillor F. Danch
Seconded by Councillor D. Elliott

That the Council meeting be adjourned at approximately 9:11 p.m.
CARRIED.


John Maloney
Mayor


Amber LaPointe
City Clerk

AL/cm

**City of Port Colborne
Regular Committee of the Whole Meeting 16-18
Minutes**

Date: July 23, 2018

Time: 6:30 p.m.

Place: Council Chambers, Municipal Offices, 66 Charlotte Street, Port Colborne

Members Present: R. Bodner, Councillor
B. Butters, Councillor
F. Danch, Councillor
A. Desmarais, Councillor
D. Elliott, Councillor
B. Kenny, Councillor
J. Maloney, Mayor (presiding officer)

Absent: Y. Doucet, Councillor (due to vacation)
J. Mayne, Councillor (leave of absence)

Staff Present: D. Aquilina, Director of Planning and Development
T. Cartwright, Fire Chief
A. Grigg, Director of Community and Economic Development
N. Halasz, Manager of Parks and Recreation
A. LaPointe, Manager of Legislative Services/City Clerk (minutes)
C. Lee, Director of Engineering and Operations
S. Luey, Chief Administrative Officer
P. Senese, Director of Corporate Services

Also in attendance were interested citizens, members of the news media and WeeStreem.

1. Call to Order:

Mayor Maloney called the meeting to order.

2. Introduction of Addendum Items:

Nil.

3. Confirmation of Agenda:

Moved by Councillor B. Kenny
Seconded by Councillor A. Desmarais

That the agenda dated July 23, 2018 be confirmed, as circulated or as amended.

CARRIED.

2. Engineering and Operations Department, Engineering Division, Report 2018-103, Subject: Wignell, Michener, Port Colborne and Beaverdam Municipal Drains Engineer Appointment

Moved by Councillor R. Bodner
Seconded by Councillor B. Butters

That the appointment of Paul Smeltzer P. Eng. of AMEC(FW) be rescinded as per Section 39(2) Chapter D.17 of the *Drainage Act R.S.O. 1990*; and

That Paul Marsh P. Eng. of EWA Engineers Inc. be appointed under Section 78(1) Chapter D.17 of the *Drainage Act R.S.O. 1990*, and that this appointment become effective once the conditions of Section 78(2) have been met; and

That staff be authorized to execute a petition under Section 4 Chapter D.17 of the *Drainage Act R.S.O. 1990* to initiate/incorporate any new works related to municipal roads and/or property; and

That Paul Marsh P. Eng. of EWA Engineers Inc., be appointed under Section 8 Chapter D.17 of the *Drainage Act R.S.O. 1990* for the new works contemplated and any additional petitions under Section 4, related to the Wignell, Michener Port Colborne and Beaver Dam Drains, that may come forward during the Drainage Act process; and

That the Mayor and Clerk be authorized to sign the requisite Engineering Services Agreement for the preparation of new engineer(s) reports for the Wignell, Michener, Port Colborne and Beaverdam Municipal Drains.

CARRIED.

14. Notice of Motion:

Nil.

15. Adjournment:

Moved by Councillor F. Danch
Seconded by Councillor D. Elliott

That the Committee of the Whole meeting be adjourned at approximately 7:31p.m.

CARRIED.

AL/cm

Appendix C:

Cost Estimates & Assessment Tables

Michener Municipal Drain
City of Port Colborne
Regional Municipality of Niagara

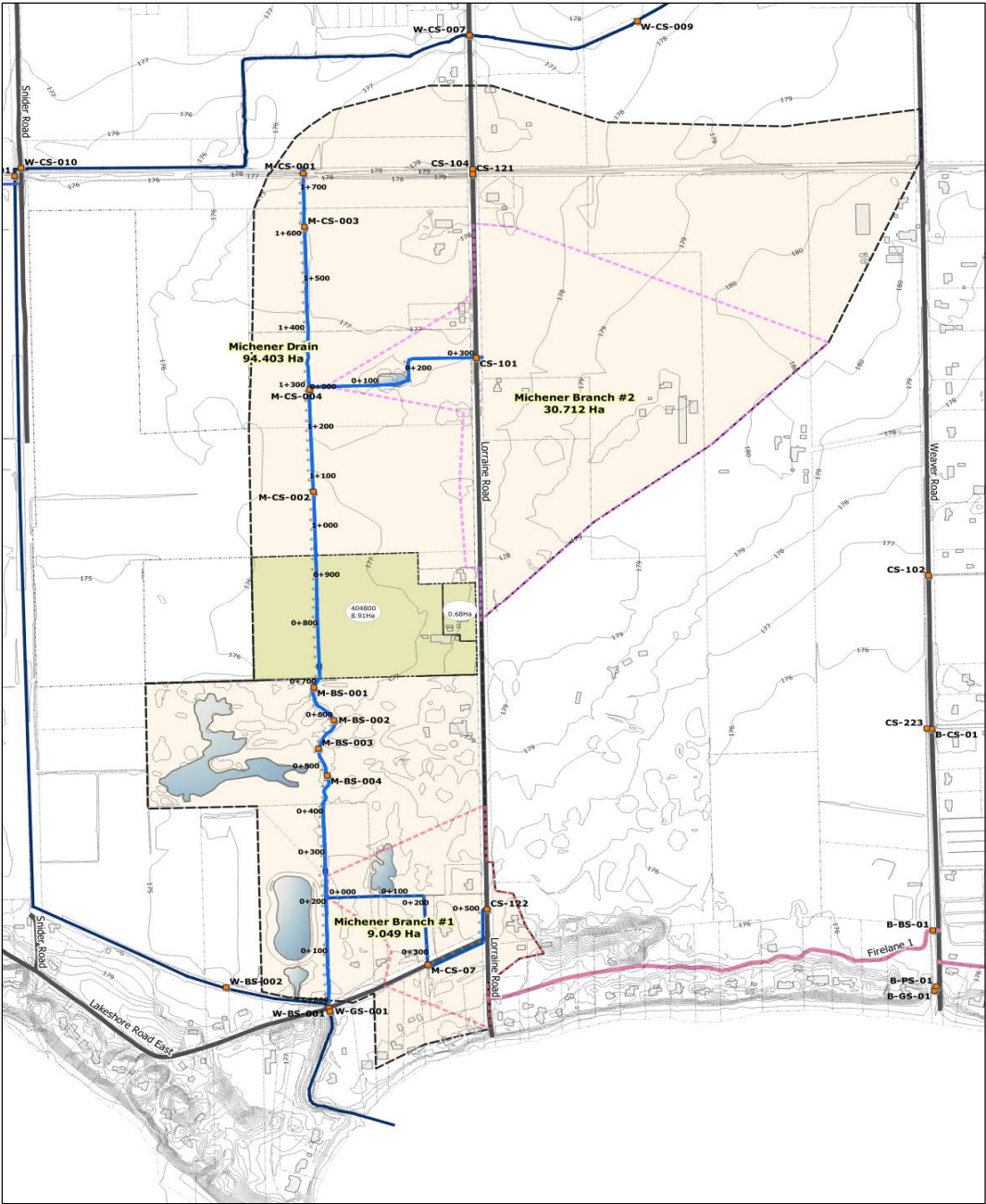
Section 78 and Section 4 Works under the Municipal Drainage Act.

Item	Drainage Assessment	Costs
1	Summary Cover page	
2	Estimated Construction Costs	
	Michener Branch Drain #1	\$ 30,271.50
	Michener Branch Drain #2	\$ 3,325.00
	Michener Drain	\$ 32,147.50
	Michener General Construction Costs	\$ 14,968.00
	Michener Contingency	\$ 13,148.80
Estimated Cost of Construction		\$ 93,860.80
3	Previous Construction Works Completed but not Assessed	
	None Identified	
Previous Construction, (Prior to 2018)		\$0.00
4	Eligible Administration Costs	
	Engineering	\$ 83,955.38
	Administration Cost Allocations	\$ -
Ha Ratio	Ha Allocating Admin costs to each catchment for Section 23	
0.067	9.049 Michener Branch Drain #1	\$ 5,644.64
0.228	30.712 Michener Branch Drain #2	\$ 19,157.72
0.705	94.829 Michener Drain	\$ 59,153.02
Administration Costs		\$ 83,955.38
5	Drain Allowances	
	Michener Branch Drain #1	\$ 5,903.25
	Michener Branch Drain #2	\$ 7,904.90
	Michener Drain	\$ 3,361.49
Allowances		\$ 17,169.64
Forecasted Total Drain Costs		\$ 194,985.83
6	Benefit Assessment (Section 22)	
	Michener Branch Drain #1	\$ 3,673.00
	Michener Branch Drain #2	\$ 4,845.00
	Michener Drain	\$ -
Total - Benefit Assessment (Section 22)		\$ 8,518.00
7	Outlet Liability Assessment (Section 23)	
	Michener Branch Drain #1	\$ 29,555.96
	Michener Branch Drain #2	\$ 25,542.62
	Michener Drain	\$ 120,028.81
Total - Outlet Liability Assessment (Section 23)		\$ 175,127.40
8	Special Benefit Assessment (Section 24)	
	Michener Branch Drain #1	\$ -
	Michener Branch Drain #2	\$ -
	Michener Drain	\$ 2,750.00
Total - Special Benefit Assessment (Section 24)		\$ 2,750.00
9	Special Assessments (Section 26)	
	Michener Branch Drain #1	
	City of Port Colborne	\$ 6,590.43
	Enbridge	\$ 2,000.00
		\$ 8,590.43
	Michener Branch Drain #2	
	City of Port Colborne	\$0.00
	Michener Drain	
	City of Port Colborne	\$0.00
Total - Special Assessments (Section 26)		\$ 8,590.43
		\$ 194,985.83

10 Drain Assessment Summary Table

Assessment Schedule Balance: \$ -

Prepared by: Paul C. Marsh, P.Eng.
Dated: February 18, 2022



Michener Municipal Drain
City of Port Colborne
Regional Municipality of Niagara

Proposed Construction - Cost Estimate

Michener Branch #1

					Linear, Each or Lump Sum						
Cost ID:	From STA	To STA	Work	Description	Cost Type	Length	\$/m	Qty	/each	\$	Notes
M1-11	0+000	0+177	Remove Vegetation, Clear and Grade to Design Grade Line	Perform work from the South Side	Linear	177	\$15			\$ 2,655.00	
M1-12	0+177		Catch Basin, CB-01 Construct to Grade and match outlet with grate to channel		Lump Sum			1	\$ 2,200.00	\$ 2,200.00	
M1-13	0+177	0+305	Combined Swale and 150mm Perforated PE Drainage Pipe		Linear	67	\$ 45.00			\$ 3,015.00	
M1-14	0+305	0+305	Catch Basin, CB-02		Lump Sum			1	\$ 1,850.00	\$ 1,850.00	
M1-15	0+302		Enbridge Gas Line Protection during construction and lowering if required.		Lump Sum			1	\$ 2,000.00	\$ 2,000.00	
M1-16	0+305	0+323.8	400mm Drainage Pipe, CSA 182.2-11 (existing) 200mm PE Tile with Sock	Crossing Lakeshore Rd. E (already installed no cost estimate shown); Tile crossing from CB-02 to CBDI-03	Linear	18.8	\$ 55.00	1	\$ 750.00	\$ 1,784.00	roadway crossing backfill with non-shrink material
M1-17	0+323.8		CBDI-03, Ditch Inlet with GA bar screen as per OPSD 403.010		Lump Sum			1	\$ 2,050.00	\$ 2,050.00	
M1-18	0+049	0+109	150mm Perforated PE Drainage Pipe	excludes ROW re-grading by CofPC		60	\$ 45.00			\$ 2,700.00	backfill with native material.
M1-19	0+049		CO-06, PE Clean out access chamber with Dome Drain for cleaning access.		Lump Sum			1	\$ 1,500.00	\$ 1,500.00	
M1-20	0+109	0+223	150mm Perforated PE Drainage Pipe	Excludes ROW re-grading by CofPC		114	\$ 45.00			\$ 5,130.00	Road edge backfill with non-shrink material.
M1-21	0+233		Catch Basin, CB-04		Lump Sum			1	\$ 2,000.00	\$ 2,000.00	
M1-22	0+233	0+244.5	150mm Perforated PE Drainage Pipe	Crossing Lakeshore Rd. E Tile crossing		11.5	\$ 55.00	1	\$ 750.00	\$ 1,382.50	roadway crossing backfill with non-shrink material
M1-23	0+244.5		DI-03, Ditch Inlet with grate	Rip Rap end treatment with grate	Lump Sum			1	\$ 1,000.00	\$ 1,000.00	
M1-24	0-177	0+244	Remove Vegetation, Clear working zone	As - directed by Drainage superintendent. Re-seeding to original or better.	Linear	67	\$ 15.00			\$ 1,005.00	re-grade excess material from trenching.
M1-25			Road side swales re-grading							\$ -	Cost covered by CofPC.
SubTotal for: Michener Branch #1										\$ 30,271.50	

Michener Branch #2

					Linear, Each or Lump Sum						
Cost ID:	From STA	To STA	Work	Description	Cost Type	Length	\$/m	Qty	/each	\$	Notes
M2-3	0+000	0+125	Remove Vegetation, Clear and Grade to Design Grade Line	Perform work from the North side	Linear	125	\$ 15.00			\$ 1,875.00	
M2-4	0+125	0+200	existing channel and pond to remain as is.		No cost						
M2-5	0+200	0+345	Selective Vegetation removal and bank stablization.	Spot removals from South side	Linear	145	\$ 10.00			\$ 1,450.00	
SubTotal for: Michener Branch #2										\$ 3,325.00	

Michener Drain

					Linear, Each or Lump Sum						
Cost ID:	From STA	To STA	Work	Description	Cost Type	Length	\$/m	Qty	/each	\$	Notes
M-1	1+286	1+710	Remove Vegetation, Clean and Grade to Design Grade Line	Perform work from the East side of the Drain.	Linear	424	\$ 15.00			\$ 6,360.00	
	1+612		Re-place existing culvert	M-CS-003, existing culvert to be improved by replacement.	Lump Sum			1	\$ 1,500.00	\$ 1,500.00	
M-2	0+690	1+286	Remove Vegetation, Clean and Grade to Design Grade Line	Perform work from the East side of the Drain.	Linear	591	\$ 15.00			\$ 8,865.00	
M-6a	0+700	0+710	Construct Farm Crossing culvert.	This is a combination flow detention berm and farm crossing. The culvert is sized to pass the 1 year design flow while detaining higher flows to then overflow the crossing as a broad crested weir.	Lump Sum			1	\$ 2,500.00	\$ 2,500.00	
M-6a	0+710		Construct Sediment Basin upstream of culvert	Remove material and dispose by spreading adjacent to the drain. Sediment Basin constructed in coordination with culvert crossing and prior to commencing work upstream.	per m + per m2	8	\$ 50.00	40	\$ 55.00	\$ 2,600.00	
M-7	0+407.5	0+690	Re-store Grade to design Grade Line		Linear	282.5	\$ 15.00			\$ 4,237.50	
M-8	0+593		Replace ex. Culvert with properly sized 750mm 2W smooth PE culvert - 3m	M-BS-002 replace with new.	Lump Sum			1	\$ 1,500.00	\$ 1,500.00	
M-9	0+260	0+250	Construct Sediment Basin at STA 0+260 as per Design and GD-10.	Remove material and dispose by spreading adjacent to the drain. Sediment Basin constructed prior to commencing work upstream.	per m + per m2	10	\$ 50.00	52	\$ 55.00	\$ 3,360.00	
M-10	0+000	0+075	Spot tree removal	Remove between top of bank to top of bank that are reducing outlet flow.	each			35	\$ 35.00	\$ 1,225.00	
SubTotal for: Cost ID:										\$ 32,147.50	

Construction Mgmt Michener Drain

					Linear, Each or Lump Sum						
Cost ID:	From STA	To STA	Work	Description	Cost Type	Length	\$/m	Qty	/each	\$	Notes
			Bonding	Construction Security	% of Constr \$					\$ 1,972.32	
			Environmental Management - Compliance with legislative requirements	Preparation of Environmental Management Plan - Exclusions for SAR incidents that require on site expertise.	Lump Sum					\$ 2,500.00	Program budget - actual cost will vary
			Erosion Control During construction - including conversion of sediment ponds to permanent drain features		Lump Sum					\$ 3,500.00	Program budget - actual cost will vary
			Construction Management	Traffic Control, Layout, and all compliance items for submission on construction startup.	% of Constr \$					\$ 8,218.00	Budget, 12.5% of construction
			Tree Replacement Program	Where private trees are removed for the drain and in lieu of compensation a 2 for 1 tree planting program is available for owners.	Each			15	50	\$ 750.00	Program budget - actual cost will vary

SubTotal for: Construction Mgmt Michener Drain \$ 14,968.00

SubTotal for: Michener Drain \$ 80,712.00
Contingency Allowance, (20%) \$ 13,148.80
Cost of Construction: \$ 93,860.80

Michener Municipal Drain
City of Port Colborne
Regional Municipality of Niagara

Administration Costs

			Area, Ha	Area Ratio
			Michener Drain Area	13512.02%
			Port Colborne Drain Area	34530.78%
			Wignell Drain Area	64157.20%
			1120	
Categories	Costs	Cost Items	Sub-totals, \$	Totals, \$
ADMINISTRATION				
	Interim Financing Allowance			0
				0
	Legal and Permitting Fees			0
	Expenses, where applicable			0
	Applicable Taxes			0
Total - ADMINISTRATION			\$	-
ENGINEERING				
	Preliminary Design and Report			0
	Survey, Design, Plans, Engineer's Report and Assessment Schedule (Wiebe)*1			
		Survey; \$8,342.93	\$1,002.81	
		Report Preparation; \$83,533.94	\$10,040.66	
	Survey, Design, Plans, Engineer's Report (AMEC)*2			
		3-561-33229; 2012 to 2014; \$67,147.23	\$4,035.50	
		*COR direction to reduce to \$ 4,035.50 from \$8,071.00 (50% reduction)		
	Survey, Design, Plans, Engineer's Report and Assessment Schedule (EWA)			
		Design Services	\$45,480.00	
		Change Orders	\$13,948.00	
		Portion of Expenses	\$1,514.04	
		Portion of Project Mgmt	\$4,434.38	
	Sub-total: Survey, Design, Plans, Engineer's Report and Assessment Schedule (EWA)		\$	80,455.38
	Tribunal Costs (not estimated and assumed to be zero)			0
	Tendering, and contract agreements (estimated)		\$	3,500.00
Total - ENGINEERING			\$	83,955.38
TOTAL ADMINISTRATION AND ENGINEERING			\$	83,955.38

*1 Wiebe Engineering was appointed as the Drainage Engineer by Council with an approved budget. The firm declared bankruptcy after having been paid for a portion of the work. This is the amount originaly paid and not recovered.

*2 AMEC was appointed as the Drainage Engineer by Council in 2013, assuming work already completd by Wiebe and with an approved budget. After having been paid for 70% of the work, the company refused to complete the project without additional funds being allocated. The contract was cancelled. This is the fee for service paid for partially completed work on the drain.

*3 Adjusted as per COR direction

Michener Municipal Drain
City of Port Colborne
Regional Municipality of Niagara

Allowances
Michener Branch #1

Land and Rights of Way																			Work Zone			Damages			For Existing Drain			Insufficient Outlet		Loss of Access	
Owner	Legal Text	Roll No	ARN ABBREV	Area Ha	Length m	Top Width	Section 29 Allowance			Work Access	Length m	Section 30 Allowance		Section 31 Allowance			Section 32 Allowance	Section 33 Allowance	Total of Allowances												
							Area, Ha	\$	\$			Area, Ha	\$	\$	From STN	To STN				Length, m	\$	\$	\$								
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP;59R8112 PAR	271104000404700	404700	2.176	97.0	2.50	0.0243	\$ 599.23	\$ -		135.0	0.135	0		95.6	\$ 478.00			\$1,077.23												
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	404500	1.201	126.0	3.00	0.0378	\$ 934.06	\$ 311.35		126.0	0.126	0		126	\$ 630.00			\$1,875.41												
					69.0	2.65	0.0183	\$ 451.83	\$ 170.50		69.0	0.069	0		69	\$ 345.00			\$967.33												
City of Port Colborne	Lakeshore Rd. East ROW		ROW	0.556			0.0000					0.000	0			\$ -			\$0.00												
WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	404600	0.848	0.0	0.00	0.0000	\$ -			0.0	0.000	\$ -		0	\$ -			\$0.00												
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	404303	0.729	80.0	3.00	0.0240	\$ 593.05	\$ 197.68		80.0	0.080	0		80	\$ 800			\$1,590.74												
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	318100	0.560			0.0000					0.000	0			\$ -			\$0.00												
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	417902	0.517			0.0000									\$ -			\$0.00												
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	404601	0.405			0.0000									\$ -			\$0.00												
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	400200	0.357			0.0000									\$ -			\$0.00												
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	400100	0.295			0.0000									\$ -			\$0.00												
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	314500	0.289			0.0000									\$ -			\$0.00												
LEON JOHN	CON 1 PT LOT 21	271104000404400	404400	0.205	28.0	2.65	0.0074	\$ 183.35	\$ 69.19		28.0	0.028	0		28	\$ 140			\$392.54												
WEEBADUARACHCHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	400102	0.134			0.0000									\$ -			\$0.00												
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	400101	0.122			0.0000									\$ -			\$0.00												
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	314300	0.071			0.0000									\$ -			\$0.00												
MATHESON GARY	CON 1 PT LOT 21	271104000400400	400400	0.042			0.0000									\$ -			\$0.00												
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	0.012			0.0000									\$ -			\$0.00												
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	400300	0.000			0.0000									\$ -			\$0.00												
City of Port Colborne	Lorraine Rd. ROW	Lorraine Rd. ROW		0.689																											
				8.519					\$ 3,510.25				\$ -			\$ 2,393.00	\$ -	\$ -	\$5,903.25												

Michener Branch #2

Land and Rights of Way																			Work Zone			Damages			For Existing Drain			Insufficient Outlet		Loss of Access	
Owner	Legal Text	Roll No	ARN ABBREV	Area Ha	Length m	Top Width	Section 29 Allowance			Work Access	Length m	Section 30 Allowance		Section 31 Allowance				Section 32 Allowance	Section 33 Allowance	Total of Allowances											
							Area, Ha	\$	\$			Area, Ha	\$	From STN	To STN	Length, m	\$				\$	\$									
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	5.108									0								\$0.00										
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	314600	3.545					\$ -				0								\$0.00										
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	405200	2.799	337.0	1.900	0.0640	\$ 1,582.21	\$ 931.59		377	0.377	\$ 1,621.10	0	377	377	\$ 3,770				\$7,904.90										
NERO FELICE	CON 1 PT LOT 20	271104000318000	318000	2.431					\$ -				0								\$0.00										
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	317900	14.499					\$ -				0								\$0.00										
City of Port Colborne	Lorraine Rd. ROW	Lorraine Rd. ROW	ROW	1.380					\$ -				0								\$0.00										
VALE CANADA LIMITED	CON 1 PT LOT 21 PT LOT 22	271104000405100	405100	0.554					\$ -				0								\$0.00										
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	405300	0.154					\$ -				0								\$0.00										
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	405400	0.096					\$ -				0								\$0.00										
	CON 1 PT LOT 19 RP 59R12136;PARTS 1								\$ -				0								\$0.00										
BANKERT DAVID ROY	AND	271104000314700	314700	0.075									0																		
VALE CANADA LIMITED	CON 1 PT LOT 21 RP 59R9448;PART 1	271104000405000	405000	0.058					\$ -				0								\$0.00										
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	405500	0.012					\$ -				0								\$0.00										
				30.712						\$ 2,513.80	\$ 1,621.10			\$ 3,770.00				\$ - \$ -		\$7,904.90											

Michener Drain

* Section 30 Allowance for damages are based on construction impacts (damages) to cultivated fields only. Actual allowance to be calculated by site impact post construction.

Land and Rights of Way										Work Zone			Damages			For Existing Drain			Insufficient Outlet	Loss of Access	
Owner	Legal Text	Roll No	ARN ABBREV	Area Ha	Length m	Top Width	Section 29 Allowance		Work Access	Length m	Section 30 Allowance		Section 31 Allowance			Section 32 Allowance	Section 33 Allowance	Total of Allowances			
							Area, Ha	\$			\$	Area, Ha	\$	From STN	To STN				Length, m	\$	\$
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	314300	0.071														\$0.00			
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	314500	0.289														\$0.00			
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	314600	12.371														\$0.00			
BANKERT DAVID ROY	CON 1 PT LOT 19 RP 59R12136;PARTS 1 AND	271104000314700	314700	3.874														\$0.00			
VANDEBELD GRACE ELIZABETH	CON 1 PT LOT 19 PT LOT 20	271104000315000	315000	5.156														\$0.00			
HOCKLEY BRENDA LEE	CON 1 PT LOT 20	271104000317825	317825	2.719														\$0.00			
GRIST WILLIAM JOSEPH	CON 1 PT LOT 20 RP59R 11429;PART 1	271104000317850	317850	0.406														\$0.00			
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	317900	17.369														\$0.00			
NERO FELICE	CON 1 PT LOT 20	271104000318000	318000	2.431														\$0.00			
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	5.120														\$0.00			
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	318100	0.560														\$0.00			
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	400100	0.357														\$0.00			
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	400101	0.532														\$0.00			
WEEBADUARACHCHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	400102	0.512														\$0.00			
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	400200	0.357														\$0.00			
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	400300	0.383														\$0.00			
FRAME JOHN DOUGLAS	CON 1 PT LOT 21 PLAN 59R;9880 PRTS 2 & 3	271104000400305	400305	0.382														\$0.00			
MATHESON GARY	CON 1 PT LOT 21	271104000400400	400400	0.413														\$0.00			
570466 ONTARIO LIMITED	HUMBERSTONE CON 1 PT LOT 22;RP 59R13926A	271104000404300	404300	0.000														\$0.00			
570466 ONTARIO LTD	CON 1 PT LOT 21	271104000404301	404301	4.787	403.5	5.0	0.202		\$ 498.53	403.5	0.000	\$0.00						\$498.53			
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	404303	3.067														\$0.00			
LEON JOHN	CON 1 PT LOT 21	271104000404400	404400	0.442														\$0.00			
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	404500	1.220														\$0.00			
WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	404600	0.848														\$0.00			
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	404601	0.405														\$0.00			
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP;59R8112 PAR	271104000404700	404700	18.764	287.8	5.0	0.144		\$ 355.58	287.8	0.000	\$0.00						\$355.58			
SPITERI CHARLES	CON 1 PT LOT 21	271104000404800	404800	8.910	251.7	5.0	0.126		\$ 310.98	251.7	0.252	\$310.98						\$621.96			
SPITERI CHARLES		271104000404801	404801	0.677														\$0.00			
TALBOT JASON JONATHAN ARTHUR	CON 1 PT LOT 21	271104000404900	404900	0.316					\$ -									\$0.00			
VALE CANADA LIMITED	CON 1 PT LOT 21 RP 59R9448;PART 1	271104000405000	405000	0.347					\$ -									\$0.00			
VALE CANADA LIMITED	CON 1 PT LOT 21 PT LOT 22	271104000405100	405100	10.514	259	5.0	0.130		\$ 320.00	259	0.259	\$320.00						\$640.00			
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	405200	7.756	193.5	5.0	0.097		\$ 239.07	193.5	0.194	\$239.07						\$478.15			
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	405300	0.236					\$ -									\$0.00			
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	405400	0.340					\$ -									\$0.00			
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	405500	9.204	249.5	5.0	0.125		\$ 308.26	249.5	0.250	\$308.26						\$616.53			
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	405600	2.300	61	5.0	0.031		\$ 75.37	61	0.061	\$75.37						\$150.73			
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	405600	2.026														\$0.00			
MOSKALYK JOHN JOSEPH	CON 1 PT LOT 21	271104000405700	405700	2.285														\$0.00			
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	417902	0.580														\$0.00			
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	499900	1.599														\$0.00			
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	499900	0.688														\$0.00			
City of Port Colborne	Lorraine Rd. from Lake to Killaly St. East	Lorraine Rd. ROW		3.250														\$0.00			
City of Port Colborne	Lakeshore Rd. East west of Lorraine	Lakeshore Rd. E ROW		0.563														\$0.00			
City of Port Colborne	Weaver Rd. N of Friendship Trail	Weaver Rd. ROW		0.121														\$0.00			
				111.590						\$2,107.81			\$1,253.69					\$3,361.49			

Drain Allowance Total

\$17,169.64

Michener Municipal Drain
City of Port Colborne
Regional Municipality of Niagara

Section 22: Assessed Benefit

Benefit assessments are based on the benefit value to each property and are not proportional to watershed areas. Properties alongside or immediately upstream of the proposed drain are typically assessed benefit value.

Michener Branch #1

Owner	Legal Text	Roll No	ARN ABBREV	Area Ha	Abutting Length		BENEFIT ASSESSMENT		TOTAL BENEFIT
					Value	m	DIRECT	ABUT	
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP;59R8112 PAR	271104000404700	404700	2.176		95		\$237.50	\$237.50
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	404500	1.201		195		\$975.00	\$975.00
City of Port Colborne	Lakeshore Rd. East ROW		ROW	0.556		107		\$535.00	\$535.00
WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	404600	0.848	86.1		\$ 430.50	\$0.00	\$430.50
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	404303	0.729		80		\$200.00	\$200.00
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	318100	0.560					\$0.00
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	417902	0.517					\$0.00
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	404601	0.405		18		\$45.00	\$45.00
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	400200	0.357		112		\$280.00	\$280.00
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	400100	0.295					\$0.00
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	314500	0.289					\$0.00
LEON JOHN	CON 1 PT LOT 21	271104000404400	404400	0.205		28		\$70.00	\$70.00
WEEBADUARACHCHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	400102	0.134		33		\$82.50	\$82.50
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	400101	0.122		15		\$37.50	\$37.50
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	314300	0.071		60		\$150.00	\$150.00
MATHESON GARY	CON 1 PT LOT 21	271104000400400	400400	0.042		9		\$22.50	\$22.50
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	0.012		0		\$0.00	\$0.00
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	400300	0.000					\$0.00
City of Port Colborne	Lorraine Rd. ROW	Lorraine Rd. ROW		0.689		243		\$607.50	\$607.50
									\$3,673.00

Michener Branch #2

Owner	Legal Text	Roll No	ARN ABBREV	Area Ha	Abutting Length		BENEFIT ASSESSMENT		TOTAL BENEFIT
					Value	m	DIRECT	ABUT	
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	5.108					\$ -
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	314600	3.545					\$ -
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	405200	2.799		338		\$845	\$ 845.00
NERO FELICE	CON 1 PT LOT 20	271104000318000	318000	2.431					\$ -
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	317900	14.499					\$ -
City of Port Colborne	Lorraine Rd. ROW	Lorraine Rd. ROW	ROW	1.380		800		\$4,000	\$ 4,000.00
VALE CANADA LIMITED	CON 1 PT LOT 21 PT LOT 22	271104000405100	405100	0.554					\$ -
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	405300	0.154					\$ -
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	405400	0.096					\$ -
BANKERT DAVID ROY	CON 1 PT LOT 19 RP 59R12136;PARTS 1 AND	271104000314700	314700	0.075					\$ -
VALE CANADA LIMITED	CON 1 PT LOT 21 RP 59R9448;PART 1	271104000405000	405000	0.058					\$ -
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	405500	0.012					\$ -
City of Port Colborne	Weaver Rd. N of Friendship Trail	Weaver Rd. ROW		0.121					\$ -
									\$ 4,845.00

Abutting benefits for existing Drain are not recognized in this report.

Michener Drain

Owner	Legal Text	Roll No	ARN ABBREV	Area Ha	Abutting Length		BENEFIT ASSESSMENT		TOTAL BENEFIT
					Value	m	DIRECT	ABUT	
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	314300	0.071			0	0	\$ -
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	314500	0.289					\$ -
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	314600	12.371					\$ -
BANKERT DAVID ROY	CON 1 PT LOT 19 RP 59R12136;PARTS 1 AND	271104000314700	314700	3.874					\$ -
VANDEBELD GRACE ELIZABETH	CON 1 PT LOT 19 PT LOT 20	271104000315000	315000	5.156					\$ -
HOCKLEY BRENDA LEE	CON 1 PT LOT 20	271104000317825	317825	2.719					\$ -
GRIST WILLIAM JOSEPH	CON 1 PT LOT 20 RP59R 11429;PART 1	271104000317850	317850	0.406					\$ -
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	317900	17.369					\$ -
NERO FELICE	CON 1 PT LOT 20	271104000318000	318000	2.431					\$ -
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	5.120					\$ -
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	318100	0.560					\$ -
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	400100	0.357					\$ -
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	400101	0.532					\$ -
WEEBADUARACHCHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	400102	0.512					\$ -
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	400200	0.357					\$ -
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	400300	0.383					\$ -
FRAME JOHN DOUGLAS	CON 1 PT LOT 21 PLAN 59R;9880 PRTS 2 & 3	271104000400305	400305	0.382					\$ -
MATHESON GARY	CON 1 PT LOT 21	271104000400400	400400	0.413					\$ -
570466 ONTARIO LIMITED	HUMBERSTONE CON 1 PT LOT 22;RP 59R13926A	271104000404300	404300	0.000					\$ -
570466 ONTARIO LTD	CON 1 PT LOT 21	271104000404301	404301	4.787		403.5			\$ -
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	404303	3.067					\$ -
LEON JOHN	CON 1 PT LOT 21	271104000404400	404400	0.442					\$ -
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	404500	1.220					\$ -
WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	404600	0.848					\$ -
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	404601	0.405					\$ -
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP;59R8112 PAR	271104000404700	404700	18.764		287.8			\$ -
SPITERI CHARLES	CON 1 PT LOT 21	271104000404800	404800	8.910		251.7			\$ -
SPITERI CHARLES	0	271104000404801	404801	0.677					\$ -
TALBOT JASON JONATHAN ARTHUR		271104000404900	404900	0.316					\$ -
VALE CANADA LIMITED		271104000405000	405000	0.347					\$ -
VALE CANADA LIMITED		271104000405100	405100	10.514		259			\$ -
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	405200	7.756		193.5			\$ -
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	405300	0.236					\$ -
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	405400	0.340					\$ -
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	405500	9.204		249.5			\$ -
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	405600	2.300		61			\$ -
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	405600	2.026					\$ -
MOSKALYK JOHN JOSEPH	CON 1 PT LOT 21	271104000405700	405700	2.285					\$ -
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	417902	0.580					\$ -
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	499900	1.599					\$ -
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	499900	0.688					\$ -
City of Port Colborne	Lorraine Rd. from Lake to Killaly St. East	Lorraine Rd. ROW		3.250					\$ -
City of Port Colborne	Lakeshore Rd. East west of Lorraine	Lakeshore Rd. E ROW		0.563					\$ -
City of Port Colborne	Weaver Rd. N of Friendship Trail	Weaver Rd. ROW		0.121					\$ -
									\$ -

Michener Municipal Drain
City of Port Colborne
Regional Municipality of Niagara

23.3
2 yr avg. Intensity
for a 1 hour storm

Section 23 Outlet Benefit / Outlet Liability

Owner	Legal Text	Roll No	ARN ABBREV	Area Ha	QRF	SWM	SWMF	QRF-SWMF	QRF Ratio	Michener Branch #1 \$ 29,555.96	QRF Ratio	Michener Branch #2 \$ 25,542.62	QRF Ratio	Michener Drain \$ 120,028.81	Total Section 23 Assessment
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP;59R8112 PAR	271104000404700	404700	2.176	3.55	0	0	3.55	0.2044	\$ 6,041					\$ 6,041
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	404500	1.201	1.57	0	0	1.57	0.0902	\$ 2,667					\$ 2,667
City of Port Colborne	Lakeshore Rd. East ROW	ROW	ROW	0.556	3.08	0	0	3.08	0.1775	\$ 5,247					\$ 5,247
WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	404600	0.848	0.83	0	0	0.83	0.0478	\$ 1,411					\$ 1,411
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	404303	0.729	0.95	0	0	0.95	0.0548	\$ 1,620					\$ 1,620
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	318100	0.560	0.73	0	0	0.73	0.0421	\$ 1,244					\$ 1,244
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	417902	0.517	0.41	0	0	0.41	0.0233	\$ 689					\$ 689
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	404601	0.405	0.40	0	0	0.40	0.0228	\$ 674					\$ 674
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	400200	0.357	0.28	0	0	0.28	0.0161	\$ 475					\$ 475
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	400100	0.295	0.38	0	0	0.38	0.0221	\$ 655					\$ 655
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	314500	0.289	0.38	0	0	0.38	0.0217	\$ 641					\$ 641
LEON JOHN	CON 1 PT LOT 21	271104000404400	404400	0.205	0.27	0	0	0.27	0.0154	\$ 456					\$ 456
WEEBADUARACHCHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	400102	0.134	0.17	0	0	0.17	0.0101	\$ 298					\$ 298
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	400101	0.122	0.16	0	0	0.16	0.0091	\$ 270					\$ 270
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	314300	0.071	0.09	0	0	0.09	0.0053	\$ 158					\$ 158
MATHESON GARY	CON 1 PT LOT 21	271104000400400	400400	0.042	0.05	0	0	0.05	0.0032	\$ 93					\$ 93
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	0.012	0.02	0	0	0.02	0.0011	\$ 33					\$ 33
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	400300	0.000	0.00	0	0	0.00	0.0000	\$ 1					\$ 1
City of Port Colborne	Lorraine Rd. ROW	Lorraine Rd. ROW		0.689	4.05	0	0	4.05	0.2329	\$ 6,884					\$ 6,884
					9.208	17.37	0.00	0.00	17.37	1.00	\$ 29,556				
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	5.108	5.67	0	0	5.67			0.0861	\$ 2,199			\$ 2,199
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	314600	3.545	8.09	0.02	0.1618932	7.93			0.1206	\$ 3,079			\$ 3,079
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	405200	2.799	6.39	0	0	6.39			0.0971	\$ 2,481			\$ 2,481
NERO FELICE	CON 1 PT LOT 20	271104000318000	318000	2.431	7.14	0	0	7.14			0.1085	\$ 2,771			\$ 2,771
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	317900	14.499	28.38	0	0	28.38			0.4312	\$ 11,015			\$ 11,015
City of Port Colborne	Lorraine Rd. ROW	Lorraine Rd. ROW	ROW	1.380	8.10	-0.1618932		8.26			0.1256	\$ 3,207			\$ 3,207
VALE CANADA LIMITED	CON 1 PT LOT 21 PT LOT 22	271104000405100	405100	0.554	1.01	0	0	1.01			0.0154	\$ 393			\$ 393
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	405300	0.154	0.45	0	0	0.45			0.0069	\$ 176			\$ 176
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	405400	0.096	0.28	0	0	0.28			0.0043	\$ 110			\$ 110

Owner	Legal Text	ARN							Michener		Michener		QRF Ratio	Michener Drain	Total Section 23 Assessment
		Roll No	ABBREV	Area Ha	QRF	SWM	SWMF	QRF-SWMF	Branch #1 \$ 29,555.96	Branch #2 \$ 25,542.62					
BANKERT DAVID ROY	CON 1 PT LOT 19 RP 59R12136;PARTS 1 AND	271104000314700	314700	0.075	0.15	0	0	0.15		0.0022	\$ 57			\$ 57	
VALE CANADA LIMITED	CON 1 PT LOT 21 RP 59R9448;PART 1	271104000405000	405000	0.058	0.11	0	0	0.11		0.0016	\$ 41			\$ 41	
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	405500	0.012	0.04	0	0	0.04		0.0005	\$ 14			\$ 14	
					0.00	0.00	0.00	0.00		0.0000	\$ -			\$ -	
		30.712			65.80	0.02	0.00	65.80		1.00	\$ 25,543				

Owner	Legal Text	Roll No	ARN		Area Ha	QRF	SWM	SWMF	QRF-SWMF	QRF Ratio	Michener	QRF Ratio	Michener	QRF Ratio	Michener Drain	Total Section 23 Assessment
			ABBREV	Branch #1 \$ 29,555.96							Branch #2 \$ 25,542.62					
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	314300	0.071	0.16	0	0	0.16						0.0005	\$ 57	\$ 57
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	314500	0.289	0.66	0	0	0.66						0.0019	\$ 232	\$ 232
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	314600	12.371	28.25	0.02	0.564949278	27.68						0.0811	\$ 9,731	\$ 9,731
BANKERT DAVID ROY	CON 1 PT LOT 19 RP 59R12136;PARTS 1 AND	271104000314700	314700	3.874	8.85	0	0	8.85						0.0259	\$ 3,109	\$ 3,109
VANDEBELD GRACE ELIZABETH	CON 1 PT LOT 19 PT LOT 20	271104000315000	315000	5.156	12.45	0	0	12.45						0.0365	\$ 4,375	\$ 4,375
HOCKLEY BRENDA LEE	CON 1 PT LOT 20	271104000317825	317825	2.719	6.56	0	0	6.56						0.0192	\$ 2,307	\$ 2,307
GRIST WILLIAM JOSEPH	CON 1 PT LOT 20 RP59R 11429;PART 1	271104000317850	317850	0.406	0.98	0	0	0.98						0.0029	\$ 344	\$ 344
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	317900	17.369	39.66	0	0	39.66						0.1161	\$ 13,941	\$ 13,941
NERO FELICE	CON 1 PT LOT 20	271104000318000	318000	2.431	4.76	0	0	4.76						0.0139	\$ 1,673	\$ 1,673
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	5.120	9.35	0	0	9.35						0.0274	\$ 3,288	\$ 3,288
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	318100	0.560	1.02	0	0	1.02						0.0030	\$ 360	\$ 360
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	400100	0.357	0.65	0	0	0.65						0.0019	\$ 229	\$ 229
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	400101	0.532	0.97	0	0	0.97						0.0028	\$ 342	\$ 342
WEEBADUARACHCHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	400102	0.512	1.07	0	0	1.07						0.0031	\$ 376	\$ 376
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	400200	0.357	0.65	0	0	0.65						0.0019	\$ 229	\$ 229
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	400300	0.383	1.62	0	0	1.62						0.0048	\$ 571	\$ 571
FRAME JOHN DOUGLAS	CON 1 PT LOT 21 PLAN 59R;9880 PRTS 2 & 3	271104000400305	400305	0.000	0.00	0	0	0.00						0.0000	\$ -	\$ -
MATHESON GARY	CON 1 PT LOT 21	271104000400400	400400	0.413	1.21	0	0	1.21						0.0036	\$ 426	\$ 426
570466 ONTARIO LIMITED	HUMBERSTONE CON 1 PT LOT 22;RP 59R13926A	271104000404300	404300	0.000	0.00	0	0	0.00						0.0000	\$ 0	\$ 0
570466 ONTARIO LTD	CON 1 PT LOT 21	271104000404301	404301	4.787	14.05	0	0	14.05						0.0412	\$ 4,940	\$ 4,940
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	404303	3.067	9.00	0	0	9.00						0.0264	\$ 3,165	\$ 3,165
LEON JOHN	CON 1 PT LOT 21	271104000404400	404400	0.442	1.15	0	0	1.15						0.0034	\$ 405	\$ 405
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	404500	1.220	2.79	0	0	2.79						0.0082	\$ 979	\$ 979
WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	404600	0.848	1.94	0	0	1.94						0.0057	\$ 680	\$ 680
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	404601	0.405	1.19	0	0	1.19						0.0035	\$ 418	\$ 418
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP;59R8112 PAR	271104000404700	404700	18.764	45.30	0	0	45.30						0.1327	\$ 15,922	\$ 15,922
SPITERI CHARLES	CON 1 PT LOT 21	271104000404800	404800	8.910	26.16	0	0	26.16						0.0766	\$ 9,195	\$ 9,195
SPITERI CHARLES		271104000404801	404801	0.677	1.55			1.55						0.0045	\$ 543	\$ 543
TALBOT JASON JONATHAN ARTHUR	CON 1 PT LOT 21	271104000404900	404900	0.316	0.93	0	0	0.93						0.0027	\$ 326	\$ 326
VALE CANADA LIMITED	CON 1 PT LOT 21 RP 59R9448;PART 1	271104000405000	405000	0.347	1.02	0	0	1.02						0.0030	\$ 359	\$ 359
VALE CANADA LIMITED	CON 1 PT LOT 21 PT LOT 22	271104000405100	405100	10.514	30.87	0	0	30.87						0.0904	\$ 10,851	\$ 10,851
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	405200	7.756	18.72	0	0	18.72						0.0548	\$ 6,581	\$ 6,581
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	405300	0.236	0.57	0	0	0.57						0.0017	\$ 200	\$ 200
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	405400	0.340	0.82	0	0	0.82						0.0024	\$ 289	\$ 289
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	405500	9.204	22.22	0	0	22.22						0.0651	\$ 7,810	\$ 7,810

Owner	Legal Text	ARN							Michener		Michener		QRF Ratio	Michener Drain	Total Section 23 Assessment
		Roll No	ABBREV	Area Ha	QRF	SWM	SWMF	QRF-SWMF	Branch #1	Branch #2					
									\$ 29,555.96	\$ 25,542.62		\$ 120,028.81			
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	405600	2.300	5.55	0	0	5.55				0.0163	\$ 1,951	\$ 1,951	
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	405600	2.026	4.89	0	0	4.89				0.0143	\$ 1,719	\$ 1,719	
MOSKALYK JOHN JOSEPH	CON 1 PT LOT 21	271104000405700	405700	2.285	5.52	0	0	5.52				0.0162	\$ 1,939	\$ 1,939	
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	417902	0.580	1.40	0	0	1.40				0.0041	\$ 492	\$ 492	
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	499900	1.599	3.86	0	0	3.86				0.0113	\$ 1,357	\$ 1,357	
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	499900	0.688	1.66	0	0	1.66				0.0049	\$ 584	\$ 584	
City of Port Colborne	Lorraine Rd. from Lake to Killaly St. East	Lorraine Rd. ROW		3.250	17.60	0	-0.564949278	18.16				0.0532	\$ 6,385	\$ 6,385	
City of Port Colborne	Lakeshore Rd. East west of Lorraine	Lakeshore Rd. E ROW		0.563	3.08	0	0	3.08				0.0090	\$ 1,084	\$ 1,084	
City of Port Colborne	Weaver Rd. N of Friendship Trail	Weaver Rd. ROW		0.121	0.75	0	0	0.75				0.0022	\$ 264	\$ 264	
				134.16	341.45			341.45				1.0000	\$ 120,029	\$ 175,127	
				134.59											
														\$ 175,127	

Section 24 Special Benefit

Michener Branch #1

Owner	Legal Text	Roll No	ARN ABBREV	Area Ha	Length	Crossings \$/each	Channel Works	Culvert Works	Erosion Control	Other Works	Construction Sub- Total	Construction Total	Portion of Eng & Admin	TOTAL Special Benefit
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP;59R8112 PAR	271104000404700	404700	2.176	97						\$ -	\$ -		\$0.00
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	404500	1.201	193						\$ -	\$ -		\$0.00
City of Port Colborne	Lakeshore Rd. East ROW		ROW	0.556	44						\$ -	\$ -		\$0.00
WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	404600	0.848	126						\$ -	\$ -		\$0.00
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	404303	0.729	80						\$ -	\$ -		\$0.00
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	318100	0.560							\$ -	\$ -		\$0.00
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	417902	0.517							\$ -	\$ -		\$0.00
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	404601	0.405	0						\$ -	\$ -		\$0.00
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	400200	0.357	112						\$ -	\$ -		\$0.00
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	400100	0.295							\$ -	\$ -		\$0.00
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	314500	0.289							\$ -	\$ -		\$0.00
LEON JOHN	CON 1 PT LOT 21	271104000404400	404400	0.205	28						\$ -	\$ -		\$0.00
WEEBADUARACHCHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	400102	0.134	33						\$ -	\$ -		\$0.00
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	400101	0.122	18						\$ -	\$ -		\$0.00
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	314300	0.071							\$ -	\$ -		\$0.00
MATHESON GARY	CON 1 PT LOT 21	271104000400400	400400	0.042	9						\$ -	\$ -		\$0.00
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	0.012	0						\$ -	\$ -		\$0.00
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	400300	0.000							\$ -	\$ -		\$0.00
City of Port Colborne	Lorraine Rd. ROW		Lorraine Rd. ROW	0.689			\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$ -		\$0.00
* re-grading at City's cost														\$0.00

Michener Branch #2

Owner	Legal Text	Roll No	ARN ABBREV	Area Ha	Length	Crossings \$/each	Channel Works	Culvert Works	Erosion Control	Other Works	Construction Sub- Total	Construction Total	Portion of Eng & Admin	TOTAL Special Benefit
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	5.108							\$ -	\$ -		\$0.00
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	314600	3.545							\$ -	\$ -		\$0.00
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	405200	2.799							\$ -	\$ -		\$0.00
NERO FELICE	CON 1 PT LOT 20	271104000318000	318000	2.431							\$ -	\$ -		\$0.00
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	317900	14.499							\$ -	\$ -		\$0.00
City of Port Colborne	Lorraine Rd. ROW		Lorraine Rd. ROW	1.380							\$ -	\$ -		\$0.00
VALE CANADA LIMITED	CON 1 PT LOT 21 PT LOT 22	271104000405100	405100	0.554							\$ -	\$ -		\$0.00
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	405300	0.154							\$ -	\$ -		\$0.00
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	405400	0.096							\$ -	\$ -		\$0.00
BANKERT DAVID ROY	CON 1 PT LOT 19 RP 59R12136;PARTS 1 AND	271104000314700	314700	0.075							\$ -	\$ -		\$0.00
VALE CANADA LIMITED	CON 1 PT LOT 21 RP 59R9448;PART 1	271104000405000	405000	0.058							\$ -	\$ -		\$0.00
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	405500	0.012							\$ -	\$ -		\$0.00
City of Port Colborne	Weaver Rd. N of Friendship Trail		Weaver Rd. ROW	0.121							\$ -	\$ -		\$0.00
														\$0.00

Owner	Legal Text	Roll No	ARN ABBREV	Area Ha	Length	Crossings \$/each	Channel Works	Culvert Works	Erosion Control	Other Works	Construction Sub- Total	Construction Total	Portion of Eng & Admin	TOTAL Special Benefit
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	314300	0.071							\$ -	\$ -		\$0.00
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	314500	0.289							\$ -	\$ -		\$0.00
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	314600	12.371							\$ -	\$ -		\$0.00
BANKERT DAVID ROY	CON 1 PT LOT 19 RP 59R12136;PARTS 1 AND	271104000314700	314700	3.874							\$ -	\$ -		\$0.00
VANDEBELD GRACE ELIZABETH	CON 1 PT LOT 19 PT LOT 20	271104000315000	315000	5.156							\$ -	\$ -		\$0.00
HOCKLEY BRENDA LEE	CON 1 PT LOT 20	271104000317825	317825	2.719							\$ -	\$ -		\$0.00
GRIST WILLIAM JOSEPH	CON 1 PT LOT 20 RP59R 11429;PART 1	271104000317850	317850	0.406							\$ -	\$ -		\$0.00
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	317900	17.369							\$ -	\$ -		\$0.00
NERO FELICE	CON 1 PT LOT 20	271104000318000	318000	2.431							\$ -	\$ -		\$0.00
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	318010	5.120							\$ -	\$ -		\$0.00
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	318100	0.560							\$ -	\$ -		\$0.00
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	400100	0.357							\$ -	\$ -		\$0.00
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	400101	0.532							\$ -	\$ -		\$0.00
WEEBADUARACHCHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	400102	0.512							\$ -	\$ -		\$0.00
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	400200	0.357							\$ -	\$ -		\$0.00
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	400300	0.383							\$ -	\$ -		\$0.00
FRAME JOHN DOUGLAS	CON 1 PT LOT 21 PLAN 59R;9880 PRTS 2 & 3	271104000400305	400305	0.382							\$ -	\$ -		\$0.00
MATHESON GARY	CON 1 PT LOT 21	271104000400400	400400	0.413				\$ -			\$ -	\$ -		\$0.00
570466 ONTARIO LIMITED	HUMBERSTONE CON 1 PT LOT 22;RP 59R13926A	271104000404300	404300	0.000							\$ -	\$ -		\$0.00
570466 ONTARIO LTD	CON 1 PT LOT 21	271104000404301	404301	4.787							\$ -	\$ -		\$0.00
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	404303	3.067							\$ -	\$ -		\$0.00
LEON JOHN	CON 1 PT LOT 21	271104000404400	404400	0.442							\$ -	\$ -		\$0.00
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	404500	1.220							\$ -	\$ -		\$0.00
WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	404600	0.848							\$ -	\$ -		\$0.00
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	404601	0.405							\$ -	\$ -		\$0.00
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP;59R8112 PAR	271104000404700	404700	18.764	287.8	\$ 1,500.00		\$ 750.00	\$ -		\$ 750.00	\$ 750.00		\$750.00
SPITERI CHARLES	CON 1 PT LOT 21	271104000404800	404800	8.910	251.7	\$ 2,500.00		\$ 1,250.00			\$ 1,250.00	\$ 1,250.00		\$1,250.00
SPITERI CHARLES	0	271104000404801	404801	0.677							\$ -	\$ -		\$0.00
TALBOT JASON JONATHAN ARTHUR	CON 1 PT LOT 21	271104000404900	404900	0.316							\$ -	\$ -		\$0.00
VALE CANADA LIMITED	CON 1 PT LOT 21 RP 59R9448;PART 1	271104000405000	405000	0.347							\$ -	\$ -		\$0.00
VALE CANADA LIMITED	CON 1 PT LOT 21 PT LOT 22	271104000405100	405100	10.514	259						\$ -	\$ -		\$0.00
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	405200	7.756	193.5						\$ -	\$ -		\$0.00
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	405300	0.236							\$ -	\$ -		\$0.00
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	405400	0.340							\$ -	\$ -		\$0.00
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	405500	9.204	249.5	\$ 1,500.00		\$ 750.00			\$ 750.00	\$ 750.00		\$750.00
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	405600	2.300	61						\$ -	\$ -		\$0.00
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	405600	2.026							\$ -	\$ -		\$0.00
MOSKALYK JOHN JOSEPH	CON 1 PT LOT 21	271104000405700	405700	2.285							\$ -	\$ -		\$0.00
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	417902	0.580							\$ -	\$ -		\$0.00
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	499900	1.599							\$ -	\$ -		\$0.00
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	499900	0.688							\$ -	\$ -		\$0.00
City of Port Colborne	Lorraine Rd. from Lake to Killaly St. East	Lorraine Rd. ROW		3.250							\$ -	\$ -		\$0.00
City of Port Colborne	Lakeshore Rd. East west of Lorraine	Lakeshore Rd. E ROW		0.563							\$ -	\$ -		\$0.00
City of Port Colborne	Weaver Rd. N of Friendship Trail	Weaver Rd. ROW		0.121							\$ -	\$ -		\$0.00
												\$ 2,750.00		

\$ 2,750.00

Michener Municipal Drain
City of Port Colborne
Regional Municipality of Niagara

Section 26 - Special Assessments
As per Section 26 of the Drainage Act, the following costs are to be charged directly to the Road Authorities listed as SPECIAL ASSESSMENTS.
Michener Branch #1

Agency	Items	A. Portion of General Construction Costs	B. Channel Improvement Works	C. Culvert Improvement Works	D. Erosion and Sediment Control Works	E. Other Improvement Works	Total Construction Costs	Portion of Administration Costs	TOTAL Special Assessment
City of Port Colborne	Lorraine Rd. Culvert Crossing, CS-122 300mm CSP	\$ -					\$ -	\$ -	\$ -
	CB-02, CBDI-03 & 200mm PE Tile								
	* Lakeshore Rd. E. Culvert replaced in 2017	\$ 906		\$ 5,684.00			\$ 6,590		\$ 6,590
Regional Municipality of Niagara	NA						\$ -		\$ -
									\$ -
MINISTRY OF TRANSPORTATION ONTARIO	NA						\$ -		\$ -
									\$ -
Utilities - Enbridge	Enbridge Gas Line Protection during construction and lowering if required.	\$ 2,000.00					\$ 2,000		\$ 2,000
									\$ -
Utilities - Other	No conflicts assessed during design.						\$ -		\$ -
									\$ -
									\$ 8,590
Michener Branch #2									
City of Port Colborne	Lorraine Rd. Culvert Crossing, CS-101 600mm CSP	\$ -	\$ -	\$ -			\$ -	\$ -	\$0.00
Regional Municipality of Niagara	NA								\$0.00
MINISTRY OF TRANSPORTATION ONTARIO	NA								\$0.00
Utilities - Enbridge	Work proposed is not in conflict with gas line.								\$0.00
Utilities - Other	No conflicts assessed during design.								\$0.00
									\$0.00
									\$0.00
Michener Drain									
City of Port Colborne	* Drainage improvements along Friendship Trail are not part of the drain and are funded wholly by the City of Port Colborne. ROW assessment from COR								\$0.00
Regional Municipality of Niagara									\$0.00
MINISTRY OF TRANSPORTATION ONTARIO									\$0.00
Utilities - Enbridge									\$0.00
Utilities - Other									\$0.00
									\$0.00
All Special Assessments Total:									\$ 8,590

Michener Municipal Drain
City of Port Colborne
Regional Municipality of Niagara

Drain Assessment Summary Table

Benefits realized from
drainage improvements

23(1) Outlet Liability for right
of drainage.
23(2) Injuring liability of
discharge

Additional works or features
above the base functioning of
the Drain System

Roads & Utilities assessed the
actual cost of additional
works.

Michener Branch #1

Owner	Legal Text	Roll No	Area Ha	Benefit Section 22	Outlet Liability Section 23	Special Benefit Section 24	Special Assessment Section 26	Total Assessment	Total Allowance	Net
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP;59R8112 PAR	271104000404700	2.176	\$237.50	\$6,040.75	\$0.00	\$0.00	\$6,278.25	\$1,077.23	\$5,201.02
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	1.201	\$975.00	\$2,666.52	\$0.00	\$0.00	\$3,641.52	\$2,842.74	\$798.78
City of Port Colborne	Lakeshore Rd. East ROW	ROW	0.556	\$535.00	\$5,246.79	\$0.00	\$6,590.43	\$12,372.22	\$0.00	\$12,372.22
WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	0.848	\$430.50	\$1,411.36	\$0.00	\$0.00	\$1,841.86	\$0.00	\$1,841.86
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	0.729	\$200.00	\$1,619.59	\$0.00	\$0.00	\$1,819.59	\$1,590.74	\$228.86
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	0.560	\$0.00	\$1,243.60	\$0.00	\$0.00	\$1,243.60	\$0.00	\$1,243.60
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	0.517	\$0.00	\$689.32	\$0.00	\$0.00	\$689.32	\$0.00	\$689.32
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	0.405	\$45.00	\$673.92	\$0.00	\$0.00	\$718.92	\$0.00	\$718.92
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	0.357	\$280.00	\$475.39	\$0.00	\$0.00	\$755.39	\$0.00	\$755.39
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	0.295	\$0.00	\$654.59	\$0.00	\$0.00	\$654.59	\$0.00	\$654.59
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	0.289	\$0.00	\$641.13	\$0.00	\$0.00	\$641.13	\$0.00	\$641.13
LEON JOHN	CON 1 PT LOT 21	271104000404400	0.205	\$70.00	\$455.78	\$0.00	\$0.00	\$525.78	\$392.54	\$133.24
WEEBADUARACHCHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	0.134	\$82.50	\$297.73	\$0.00	\$0.00	\$380.23	\$0.00	\$380.23
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	0.122	\$37.50	\$270.27	\$0.00	\$0.00	\$307.77	\$0.00	\$307.77
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	0.071	\$150.00	\$157.94	\$0.00	\$0.00	\$307.94	\$0.00	\$307.94
MATHESON GARY	CON 1 PT LOT 21	271104000400400	0.042	\$22.50	\$93.38	\$0.00	\$0.00	\$115.88	\$0.00	\$115.88
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	0.012	\$0.00	\$32.83	\$0.00	\$0.00	\$32.83	\$0.00	\$32.83
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	0.000	\$0.00	\$0.74	\$0.00	\$0.00	\$0.74	\$0.00	\$0.74
City of Port Colborne	Lorraine Rd. ROW	Lorraine Rd. ROW	0.689	\$607.50	\$6,884.33	\$0.00	\$0.00	\$7,491.83	\$0.00	\$7,491.83
Enbridge							\$2,000.00	\$2,000.00		\$2,000.00
				\$3,065.50	\$22,671.63	\$0.00	\$8,590.43	\$41,819.39	\$5,903.25	\$35,916.14

Michener Branch #2

WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	5.108	\$0.00	\$2,199.06	\$0.00	\$0.00	\$2,199.06	\$0.00	\$2,199.06
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	3.545	\$0.00	\$3,079.18	\$0.00	\$0.00	\$3,079.18	\$0.00	\$3,079.18
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	2.799	\$845.00	\$2,480.88	\$0.00	\$0.00	\$3,325.88	\$7,904.90	-\$4,579.02
NERO FELICE	CON 1 PT LOT 20	271104000318000	2.431	\$0.00	\$2,770.74	\$0.00	\$0.00	\$2,770.74	\$0.00	\$2,770.74
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	14.499	\$0.00	\$11,014.85	\$0.00	\$0.00	\$11,014.85	\$0.00	\$11,014.85
City of Port Colborne	Lorraine Rd. ROW	Lorraine Rd. ROW	1.380	\$4,000.00	\$3,207.39	\$0.00	\$0.00	\$7,207.39	\$0.00	\$7,207.39
VALE CANADA LIMITED	CON 1 PT LOT 21 PT LOT 22	271104000405100	0.554	\$0.00	\$392.95	\$0.00	\$0.00	\$392.95	\$0.00	\$392.95
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	0.154	\$0.00	\$175.62	\$0.00	\$0.00	\$175.62	\$0.00	\$175.62
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	0.096	\$0.00	\$109.66	\$0.00	\$0.00	\$109.66	\$0.00	\$109.66
BANKERT DAVID ROY	CON 1 PT LOT 19 RP 59R12136;PARTS 1 AND	271104000314700	0.075	\$0.00	\$57.09	\$0.00	\$0.00	\$57.09	\$0.00	\$57.09
VALE CANADA LIMITED	CON 1 PT LOT 21 RP 59R9448;PART 1	271104000405000	0.058	\$0.00	\$41.44	\$0.00	\$0.00	\$41.44	\$0.00	\$41.44
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	0.012	\$0.00	\$13.77	\$0.00	\$0.00	\$13.77	\$0.00	\$13.77
				\$4,845.00	\$25,542.62	\$0.00	\$0.00	\$30,387.62	\$7,904.90	\$22,482.72

Owner	Legal Text	Roll No	Area Ha	Benefit Section 22	Outlet Liability Section 23	Special Benefit Section 24	Special Assessment Section 26	Total Assessment	Total Allowance	Net
Michener Drain										
DOOLITTLE ROY W III	PLAN 19 LOT 23 LOT 24 NP778	271104000314300	0.07	\$0.00	\$57.10	\$0.00		\$57.10	\$0.00	\$57.10
HANNAH ELISABETH WANLESS	PLAN 19 PT LOT 25 PT LOT 26;NP778	271104000314500	0.29	\$0.00	\$231.77	\$0.00		\$231.77	\$0.00	\$231.77
PYE LAURIE LYNNE	CON 1 PT LOT 19 PT LOT 20	271104000314600	12.37	\$0.00	\$9,731.04	\$0.00		\$9,731.04	\$0.00	\$9,731.04
BANKERT DAVID ROY	CON 1 PT LOT 19 RP 59R12136;PARTS 1 AND	271104000314700	3.87	\$0.00	\$3,109.38	\$0.00		\$3,109.38	\$0.00	\$3,109.38
VANDEBELD GRACE ELIZABETH	CON 1 PT LOT 19 PT LOT 20	271104000315000	5.16	\$0.00	\$4,375.46	\$0.00		\$4,375.46	\$0.00	\$4,375.46
HOCKLEY BRENDA LEE	CON 1 PT LOT 20	271104000317825	2.72	\$0.00	\$2,307.43	\$0.00		\$2,307.43	\$0.00	\$2,307.43
GRIST WILLIAM JOSEPH	CON 1 PT LOT 20 RP59R 11429;PART 1	271104000317850	0.41	\$0.00	\$344.31	\$0.00		\$344.31	\$0.00	\$344.31
VAN KRALINGEN ALLERT	CON 1 PT LOT 20	271104000317900	17.37	\$0.00	\$13,941.30	\$0.00		\$13,941.30	\$0.00	\$13,941.30
NERO FELICE	CON 1 PT LOT 20	271104000318000	2.43	\$0.00	\$1,672.81	\$0.00		\$1,672.81	\$0.00	\$1,672.81
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 20	271104000318010	5.12	\$0.00	\$3,287.71	\$0.00		\$3,287.71	\$0.00	\$3,287.71
NIEUWLAND LIEUWE CORNELIS	CON 1 PT LOT 20 RP 59R5493;PART 1	271104000318100	0.56	\$0.00	\$359.65	\$0.00		\$359.65	\$0.00	\$359.65
O'HARA GREGORY G	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400100	0.36	\$0.00	\$229.33	\$0.00		\$229.33	\$0.00	\$229.33
LEON LOU ANN	HUMBERSTONE CON 1 PT LOT 21;PT WATER LOT	271104000400101	0.53	\$0.00	\$341.75	\$0.00		\$341.75	\$0.00	\$341.75
WEEBADUARACHCHIGE ASELA	CON 1 PT LOT 21 PT WATER LOT;RP 59R5808	271104000400102	0.51	\$0.00	\$375.90	\$0.00		\$375.90	\$0.00	\$375.90
DOOLITTLE ROY W III	CON 1 PT LOT 21	271104000400200	0.36	\$0.00	\$229.14	\$0.00		\$229.14	\$0.00	\$229.14
NEUMANN GARY	CON 1 PT LOT 21	271104000400300	0.38	\$0.00	\$570.89	\$0.00		\$570.89	\$0.00	\$570.89
FRAME JOHN DOUGLAS	CON 1 PT LOT 21 PLAN 59R;9880 PRTS 2 & 3	271104000400305	0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
MATHESON GARY	CON 1 PT LOT 21	271104000400400	0.41	\$0.00	\$426.29	\$0.00		\$426.29	\$0.00	\$426.29
570466 ONTARIO LIMITED	HUMBERSTONE CON 1 PT LOT 22;RP 59R13926A	271104000404300	0.00	\$0.00	\$0.35	\$0.00		\$0.35	\$0.00	\$0.35
570466 ONTARIO LTD	CON 1 PT LOT 21	271104000404301	4.79	\$0.00	\$4,939.84	\$0.00		\$4,939.84	\$498.53	\$4,441.31
MASON MARTHA JEANNE	CON 1 PT LOT 21	271104000404303	3.07	\$0.00	\$3,164.75	\$0.00		\$3,164.75	\$0.00	\$3,164.75
LEON JOHN	CON 1 PT LOT 21	271104000404400	0.44	\$0.00	\$405.15	\$0.00		\$405.15	\$0.00	\$405.15
NICHOLLS LARRY JAMES	CON 1 PT LOT 21	271104000404500	1.22	\$0.00	\$979.50	\$0.00		\$979.50	\$0.00	\$979.50
WINGER LLOYD JAMES JUNIOR	CON 1 PT LOT 21	271104000404600	0.85	\$0.00	\$680.27	\$0.00		\$680.27	\$0.00	\$680.27
RIVANDO CHRISTOPHER ANTHONY	CON 1 PT LOT 21 PLAN 59R6790;PART 1	271104000404601	0.40	\$0.00	\$417.63	\$0.00		\$417.63	\$0.00	\$417.63
WHISKEY RUN GOLF CLUB LTD	CON 1 PT LOT 21 PT LOT 22 RP;59R8112 PAR	271104000404700	18.76	\$0.00	\$15,922.30	\$750.00		\$16,672.30	\$355.58	\$16,316.72
SPITERI CHARLES	CON 1 PT LOT 21	271104000404800	8.91	\$0.00	\$9,194.70	\$1,250.00		\$10,444.70	\$621.96	\$9,822.73
SPITERI CHARLES	0	271104000404801	0.68	\$0.00	\$543.41	\$0.00		\$543.41	\$0.00	\$543.41
TALBOT JASON JONATHAN ARTHUR	CON 1 PT LOT 21	271104000404900	0.32	\$0.00	\$325.92	\$0.00		\$325.92	\$0.00	\$325.92
VALE CANADA LIMITED	CON 1 PT LOT 21 RP 59R9448;PART 1	271104000405000	0.35	\$0.00	\$358.51	\$0.00		\$358.51	\$0.00	\$358.51
VALE CANADA LIMITED	CON 1 PT LOT 21 PT LOT 22	271104000405100	10.51	\$0.00	\$10,850.57	\$0.00		\$10,850.57	\$640.00	\$10,210.57
VALE CANADA LIMITED	CON 1 PT LOT 21	271104000405200	7.76	\$0.00	\$6,580.82	\$0.00		\$6,580.82	\$478.15	\$6,102.67
ARSENAULT ROBERT EUGENE	CON 1 PT LOT 21	271104000405300	0.24	\$0.00	\$200.45	\$0.00		\$200.45	\$0.00	\$200.45
NIEUWLAND LUKE	CON 1 PT LOT 21	271104000405400	0.34	\$0.00	\$288.56	\$0.00		\$288.56	\$0.00	\$288.56
ADAMS KEVIN JAMES	CON 1 PT LOT 21	271104000405500	9.20	\$0.00	\$7,810.32	\$750.00		\$8,560.32	\$616.53	\$7,943.79
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	2.30	\$0.00	\$1,951.32	\$0.00		\$1,951.32	\$150.73	\$1,800.58
PORT COLBORNE CITY	PT LOT 21 CON 1 RP 59R10301;PARTS 2 AND	271104000405600	2.03	\$0.00	\$1,719.31	\$0.00		\$1,719.31	\$0.00	\$1,719.31
MOSKALYK JOHN JOSEPH	CON 1 PT LOT 21	271104000405700	2.28	\$0.00	\$1,938.79	\$0.00		\$1,938.79	\$0.00	\$1,938.79
LEON LOU ANN	CON 1 PT LOT 21 RP 59R13013;PART 1	271104000417902	0.58	\$0.00	\$492.47	\$0.00		\$492.47	\$0.00	\$492.47
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	1.60	\$0.00	\$1,356.78	\$0.00		\$1,356.78	\$0.00	\$1,356.78
PORT COLBORNE CITY	CON 1 PT LOTS 1-22	271104000499900	0.69	\$0.00	\$584.02	\$0.00		\$584.02	\$0.00	\$584.02
City of Port Colborne	Lorraine Rd. from Lake to Killaly St. East	Lorraine Rd. ROW	3.25	\$0.00	\$6,384.52	\$0.00		\$6,384.52	\$0.00	\$6,384.52
City of Port Colborne	Lakeshore Rd. East west of Lorraine	Lakeshore Rd. E ROW	0.56	\$0.00	\$1,083.69	\$0.00		\$1,083.69	\$0.00	\$1,083.69
City of Port Colborne	Weaver Rd. N of Friendship Trail	Weaver Rd. ROW	0.12	\$0.00	\$263.62	\$0.00		\$263.62	\$0.00	\$263.62
				\$0.00	\$120,028.81	\$2,750.00	\$0.00	\$122,778.81	\$3,361.49	\$119,417.32

wasn't available at the time of printing.

The Corporation of the City of Port Colborne

By-Law No. _____

Being a by-law to adopt, ratify and confirm
the proceedings of the Council of The
Corporation of the City of Port Colborne at
its Regular Meeting of March 8, 2022

Whereas Section 5(1) of the *Municipal Act, 2001*, provides that the powers of a municipality shall be exercised by its council; and

Whereas Section 5(3) of the *Municipal Act, 2001*, provides that a municipal power, including a municipality's capacity rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas it is deemed expedient that the proceedings of the Council of The Corporation of the City of Port Colborne be confirmed and adopted by by-law;

Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

1. Every action of the Council of The Corporation of the City of Port Colborne taken at its Regular Meeting of March 8, 2022 upon which a vote was taken and passed whether a resolution, recommendations, adoption by reference, or other means, is hereby enacted as a by-law of the City to take effect upon the passing hereof; and further
2. That the Mayor and Clerk are authorized to execute any documents required on behalf of the City and affix the corporate seal of the City and the Mayor and Clerk, and such other persons as the action directs, are authorized and directed to take the necessary steps to implement the action.

Enacted and passed this 8th day of March, 2022.

William C. Steele
Mayor

Amber LaPointe
City Clerk